



REGULAR MEETING OF COUNCIL

MINUTES

Tuesday February 25, 2025, 6:00 p.m.

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON, N0R 1M0**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave DeLellis
Councillor Stephanie Briggs-Crawford
Councillor Michelle Taylor

Members of Administration: Township Administrator & Clerk Kristine Horst
Treasurer Michelle Feltz

Other Staff Present: Community Services Manager Danielle Truax
Acting Fire Chief Kevin Long

1. Call to Order

Mayor Miller called the meeting to order at 6:00 p.m.

2. Amendments to the Agenda

There were no amendments to the agenda.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Confirmation of Previous Minutes

A. Regular Meeting of Council Minutes – February 11, 2025

Resolution 2025 – 39

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Stephanie Briggs-Crawford

**That Council confirm the Regular Meeting of Council minutes from
February 11, 2025.**

CARRIED

5. Consent Agenda

- A. **Disbursements** – February 6th to February 19th, 2025
- B. **Hunting and Fishing Committee Meeting Minutes** – December 17th, 2025
- C. **Hunting and Fishing Committee Resolution 2025 – HF03** – Recommended allocation of funds to assist in promoting fishing on Pelee Island
- D. **Destination Development Committee Meeting Minutes** – January 15th, 2025

Resolution 2025 – 40

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Dave DeLellis

That Council receive Consent Agenda item A. to D.

CARRIED

6. Reports

A. **Acting Fire Chief Kevin Long**

- i. Report No. 2025 – 13 KRL: Volunteer Firefighter Appointment

Acting Fire Chief presented the report and recommendation to Council.

Councillor DeLellis recognized and thanked Christopher Watson for volunteering for the Fire Department.

Resolution 2025 – 41

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That Council receive the report from the Acting Fire Chief regarding Volunteer Firefighter Appointment and appoint Christopher Watson to the Pelee Island Volunteer Fire Department.

CARRIED

B. **Treasurer Michelle Feltz**

- i. Report No. 2025 – 14 MF: 2025 Proposed Operations and Capital Budget: Planning for the Future

The Treasurer presented the report and recommendation to Council.

Resolution 2024 – 42

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council receive the report from the Treasurer dated February 19, 2025 regarding the 2025 proposed operations and capital budget and consider the adoption of the 2025 budget and tax rates at the March 11, 2025 Regular Meeting of Council.

CARRIED

C. Township Administrator & Clerk Kristine Horst

- i. Report No. 2025 – 15 KH: Essex County OPP Detachment Board – South 2025 Budget & Remuneration**

The Township Administrator & Clerk presented the report and recommendation to Council, as well as the following verbal update:

Pelee’s position is that each member community’s Council must receive and approve (or reject) any decision that the board makes with respect to:

1. Approving the board’s estimate
2. Allocating the board’s expenses
3. Remuneration for Provincial Appointees and Municipal Appointees

Therefore, a further report will be brought forward to Council at a later date to address the above noted items.

Deputy Mayor Malloch asked if the Township has reached out to the province for financial assistance.

The Township Administrator & Clerk confirmed Administration did begin these discussions, but paused further advancements until a budget estimate was established so that Pelee could provide a more specific ask to the province if deemed needed based on the estimates.

Resolution 2025 – 43

Moved By: Councillor Dave DeLellis

Seconded By: Deputy Mayor Dayne Malloch

That Council receive the report from the Township Administrator & Clerk regarding the Essex County OPP Detachment Board – South 2025 Budget & Remuneration.

CARRIED

7. Correspondence

- A. Town of Fort Frances – Supporting Town of Halton Hills Regarding the Sovereignty of Canada**
- B. Township of Uxbridge – Implementation of “Buy Canadian” Policy**
- C. Eastern Ontario Wardens’ Caucus – EOWC Support of Canadian and Ontario Governments’ Negotiations with the United States Government on Trade Tariffs**
- D. Town of Hanover – United States Imposition of Tariffs on Canada**

8. Notices of Motion

There were no notices of motion.

9. Recognitions and Announcements

- A. Mayor Miller recognized election staff working the provincial election station at the Royal Canadian Legion, Branch 403.
- B. Deputy Mayor Malloch recognized Township staff undertaking winter roadside and ditch maintenance for their work to date.

10. By-laws

A. By-law 2025 – 19

Resolution 2025 – 44

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Dave DeLellis

That Council adopt By-law 2025 – 19; Being a By-law to confirm the proceedings of the February 25th Meeting of Council.

CARRIED

Prior to entering into a closed session, Mayor Miller called for a brief recess at 6:40 p.m. and passed the following motion:

Resolution 2025 – 45

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council hereby enter into closed session at 6:45 p.m. pursuant to Section 239 of the *Municipal Act, 2001* to discuss the following items:

Subsection 239 (2) (k) plans and instructions for negotiations

i. DRW Lease Agreement

CARRIED

11. Closed Session

Pursuant to Section 239 of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following item:

A. DRW Lease Agreement

Closed to the public under Section 239 (2)(k) plans and instructions for negotiations.

Mayor Miller called the meeting back to order and entered a closed session at 6:45 p.m. to discuss instructions for negotiations under the DRW Lease Agreement.

Council rose from the closed session and entered into open session at 7:18 p.m.

12. Adjournment

Mayor Miller adjourned the meeting at 7:18 p.m.

Original Signed By:

**MAYOR,
Catherine Miller**

Original Signed By:

**TOWNSHIP ADMINISTRATOR & CLERK,
Kristine Horst**