



REGULAR MEETING OF COUNCIL

MINUTES

Tuesday February 11, 2025, 6:00 p.m.

**Electronic Meeting
Held via Zoom**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Stephanie Briggs-Crawford
Councillor Michelle Taylor

Members of Administration: Township Administrator & Clerk Kristine Horst
Treasurer Michelle Feltz

1. Call to Order

Mayor Miller called the meeting to order at 6:00 p.m.

It was noted Councillor DeLellis was unable to attend the meeting.

2. Amendments to the Agenda

There were no amendments to the agenda.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Confirmation of Previous Minutes

A. Regular Meeting of Council Minutes – January 28, 2025

Resolution 2025 – 30

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Michelle Taylor

That Council confirm the Regular Meeting of Council minutes from January 28, 2025.

CARRIED

5. Presentations

A. Katie Cook, The Canadian Centre of Safer Communities

- i. The Township of Pelee Community Safety and Well-Being Plan

Katie Cook presented the draft CSWB Plan and opened the floor for questions and feedback on any amendments from Council.

Following a brief discussion on the Plan, Council was in favour of a revised high-level Plan to be developed for a public facing document. Concern was also raised regarding the factuality of specific items within the Plan, to address this CCSC will be including a disclaimer that the items within this Plan are the opinions of members of the public.

Administration advised Council that a revised Plan will be presented to Council at a later date for adopted.

6. Matters Subject to Notice

A. Public Meeting – Proposed Building Fee Increases

- i. Report No. 2025 – 10 MF: Fees and Charges By-law – Adoption of Building Fees

A public meeting was held regarding the proposed building fee increases, no written or oral submissions were received.

The Treasurer presented the report and recommendation.

Resolution 2025 – 31

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Michelle Taylor

That Council hereby receive the report from the Treasurer titled Public Meeting: Fees and Charges By-law – Adoption of Building Fees.

And further that the Fees and Charges (Schedule A) with updated building fees be adopted by By-law at the February 11, 2025, Regular Meeting of Council.

CARRIED

7. Consent Agenda

- A. Disbursements – January 24th to February 5th, 2025

Resolution 2025 – 32

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Michelle Taylor

That Council receive Consent Agenda item A. Disbursements.

CARRIED

8. Reports

A. Treasurer Michelle Feltz

- i. Report No. 2025 – 11 MF: Transfer to Reserves and Reserve Funds for the 2024 Fiscal Yearend

The Treasurer presented the report and recommendation to Council.

Resolution 2024 – 33

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council receive the report from the Treasurer dated February 5, 2025 regarding the transfer to reserve and reserve funds for the 2024 fiscal yearend.

And further that the amounts noted in the financial matters section of this report as part of the audit process, be transferred as recommended and that the balances at December 31, 2024 be accepted.

CARRIED

B. Township Administrator & Clerk Kristine Horst

- i. Report No. 2025 – 12 KH: By-law Enforcement Services

The Township Administrator & Clerk presented the report and recommendation to Council.

Deputy Mayor Malloch raised the question, is the one-year term open for negotiation or is there an opportunity for an extension following a trial period.

Administration confirmed that this will be an item discussed during the development of a final draft agreement and that the hope is there will be potential for an extension of the agreement in some fashion upon mutual agreement.

Resolution 2025 – 34

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Stephanie Briggs-Crawford

That Council receive the report from the Township Administrator & Clerk regarding By-law Enforcement Services.

And further that the proposal for By-law Enforcement Services from the Municipality of Leamington be accepted, and that Administration be directed to work with the Municipality of Leamington to develop a final contract to be brought to Council for approval.

CARRIED

ii. Scudder Wharf Resolution

The Township Administrator & Clerk introduced the resolution and recommendation to Council.

Resolution 2025 – 35

Moved By: Councillor Michelle Taylor

Seconded By: Deputy Mayor Dayne Malloch

That Council is hereby in favour of the January 2025 Financial Offer as presented by Transport Canada for the Scudder Wharf and supports the advancement of this divestiture by grant.

CARRIED

9. Correspondence

A. County of Peterborough – Proposed U.S. tariffs on Canadian Goods

10. Notices of Motion

There were no notices of motion.

11. Recognitions and Announcements

A. Mayor Cathy Miller recognized the Royal Canadian Legion, Branch 403, for continually hosting events and dinners over the winter months for the community.

12. By-laws

A. By-law 2025 – 16

Resolution 2025 – 36

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council adopt By-law 2025 – 16; Being a By-law to amend By-law 2025 – 10 to establish Fees and Charges effective February 1, 2025 unless otherwise noted.

CARRIED

B. By-law 2025 – 17

Resolution 2025 – 37

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Michelle Taylor

That Council adopt By-law 2025 – 17; Being a By-law to amend By-law 2023 – 22 to provide for imposing a licence fee on owners of dogs and for regulating the being at large or trespassing of dogs.

CARRIED

C. By-law 2025 – 18

Resolution 2025 – 38

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council adopt By-law 2025 – 18; Being a By-law to confirm the proceedings of the February 11th Meeting of Council.

CARRIED

13. Adjournment

Mayor Miller adjourned the meeting at 6:56 p.m.

Original Signed By:

**MAYOR,
Catherine Miller**

Original Signed By:

**TOWNSHIP ADMINISTRATOR & CLERK,
Kristine Horst**