



REGULAR MEETING OF COUNCIL

MINUTES

Tuesday January 28, 2025, 6:00 p.m.

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON N0R 1M0**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave DeLellis
Councillor Stephanie Briggs-Crawford
Councillor Michelle Taylor

Members of Administration: Township Administrator & Clerk Kristine Horst
Treasurer Michelle Feltz

1. Call to Order

Mayor Miller called the meeting to order at 6:30 p.m.

2. Amendments to the Agenda

A. Addition of item 10. F.

3. Disclosure of Pecuniary Interest

A. Councillor Dave DeLellis declared a conflict of interest for item 5. A.

4. Confirmation of Previous Minutes

A. **Regular Meeting of Council Minutes – January 14, 2025**

Resolution 2025 – 18

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Michelle Taylor

That Council confirm the Regular Meeting of Council minutes from January 14, 2025.

CARRIED

5. Consent Agenda

- A. **Disbursements** – January 7th to January 23rd, 2025
- B. **MTO / OSTC / Pelee Meeting Minutes** – January 15th, 2025
- C. **Destination Development Committee Meeting Minutes** – October 16th, 2024
- D. **Committee of Adjustment Meeting Minutes** – July 23rd, 2024
- E. **Destination Development Committee Resolution 2025 – DD03** – Budget recommendation to allocate \$5,000 for the purchase and installation of directional and wayfinding signage
- F. **Essex County OPP Detachment Board – South Meeting Minutes** – July 25th, 2024

Resolution 2025 – 19

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Michelle Taylor

That Council receive Consent Agenda items A. to F.

CARRIED

6. Reports

A. Treasurer Michelle Feltz

- i. Report No. 2025 – 06 MF: 2025 Proposed Operations Budget

The Treasurer presented the report and recommendation to Council.

Resolution 2024 – 20

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council receive the report from the Treasurer dated January 21, 2025 regarding the 2025 Proposed Operations Budget and that Council continues with budget deliberations at the next meeting of Council on February 11, 2025.

CARRIED

- ii. Report No. 2025 – 07 MF: Council/Committee Remuneration and Expenses

The Treasurer presented the report and recommendation to Council.

Resolution 2024 – 21

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council receive the report from the Treasurer dated January 22, 2025 regarding Council/Committee Remuneration.

CARRIED

B. Township Administrator & Clerk Kristine Horst

i. Report No. 2025 – 08 KH: Leasing of Property and Disposition of Land

The Township Administrator & Clerk presented the report and recommendation to Council.

Resolution 2025 – 22

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council receive the report from the Township Administrator & Clerk dated January 9, 2025 regarding the Leasing of Property Policy and Disposition of Land and that the policies be approved and effective as of January 28th, 2025.

CARRIED

Councillor DeLellis requested a recorded vote for resolution 2025 – 22.

<i>Member</i>	<i>In Favour</i>	<i>Opposed</i>
<i>Michelle Taylor</i>	<i>X</i>	
<i>Stephanie Briggs-Crawford</i>	<i>X</i>	
<i>Dave DeLellis</i>		<i>X</i>
<i>Dayne Malloch</i>	<i>X</i>	
<i>Cathy Miller</i>	<i>X</i>	

7. Correspondence

A. The Honourable Lisa Thompson, Ministry of Rural Affairs – Enabling Opportunity: Ontario’s Rural Economic Development Strategy

8. Notices of Motion

There were no notices of motion.

9. Recognitions and Announcements

A. Mayor Cathy Miller recognized Treasurer Michelle Feltz for efforts in bringing forward the Operations Budget.

10. By-laws

A. By-law 2025 – 10

Resolution 2025 – 23

Moved By: Councillor Michelle Taylor

Seconded By: Deputy Mayor Dayne Malloch

That Council adopt By-law 2025 – 10; Being a By-law to establish Fees and Charges effective February 1, 2025 unless otherwise noted.

CARRIED

B. By-law 2025 – 11

Resolution 2025 – 24

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Stephanie Briggs-Crawford

That Council adopt By-law 2025 – 11; Being a By-law to enter into an Agreement with WSP Canada Inc. for 2025 to 2027 groundwater and storm water monitoring & annual reporting for the closed Pelee Island Landfill.

CARRIED

C. By-law 2025 – 12

Resolution 2025 – 25

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Michelle Taylor

That Council adopt By-law 2025 – 12; Being a By-law to establish a policy and procedures governing the sale and other disposition of land.

CARRIED

D. By-law 2025 – 13

Resolution 2025 – 26

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That Council adopt By-law 2025 – 13; Being a By-law to amend By-law 2023 – 13 to appoint Members to the Township of Pelee Committee of Adjustment.

CARRIED

E. By-law 2025 – 14

Resolution 2025 – 27

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council adopt By-law 2025 – 14; Being a By-law to confirm the proceedings of the January 28th Meeting of Council.

CARRIED

F. By-law 2025 – 15

Resolution 2025 – 28

Moved By: Councillor Michelle Taylor

Seconded By: Deputy Mayor Dayne Malloch

That Council adopt By-law 2025 – 15; Being a By-law to authorize the execution of a Regional Mutual Aid Agreement for an Emergency Mutual Aid Assistance with Information Technology Services.

CARRIED

Prior to entering into a closed session the following motion was passed:

Resolution 2025 – 29

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Dave DeLellis

That Council enter into closed session at 7:04 p.m. pursuant to Section 239 of the *Municipal Act, 2001* to discuss the following items:

- A. Subsection 239 (2) (c) acquisition or disposition of land**
 - i. North Wharf Divestiture**

CARRIED

11. Closed Session

Pursuant to Section 239 of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following item:

- A. Subsection 239 (2) (c) acquisition or disposition of land**
 - i. North Wharf Divestiture**

Council rose from the closed session and entered into open session at 7:25 p.m.

12. Adjournment

Mayor Miller adjourned the meeting at 7:25 p.m.

Original Signed By:

**MAYOR,
Catherine Miller**

Original Signed By:

**TOWNSHIP ADMINISTRATOR & CLERK,
Kristine Horst**