



**REGULAR MEETING OF COUNCIL**

**MINUTES**

**Tuesday September 24, 2024, 6:00 p.m.**

**Royal Canadian Legion, Branch 403  
1169 West Shore Road  
Pelee Island, ON, N0R 1M0**

**1. CALL TO ORDER**

Mayor Miller called the Meeting to order at 6:00 p.m.

**2. AMENDMENTS TO THE AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST**

**4. CONFIRMATION OF PREVIOUS MINUTES**

**A. Regular Meeting of Council – Tuesday September 24, 2024**

**Resolution 2024 – 159**

**Moved By:** Deputy Mayor Dayne Malloch

**Seconded By:** Councillor Dave DeLellis

**That Council hereby confirm the Regular Meeting of Council minutes from September 10<sup>th</sup>, 2024.**

**CARRIED**

**5. PRESENTATIONS**

There were no presentations.

**6. DELEGATIONS**

**A. Rod Strickland, Director, Pelee Island Heritage Centre**

**i. Tourist Information/Heritage Centre Reception Part-time Staff Proposal**

Rob Strickland provided a written submission to Council in advance of the Meeting, and further expanded on his request verbally during the Meeting.

Council asked several clarifying questions of staff and the delegate.

Council directed Administration to further look into potential ways to help support the Heritage Centre such as collaborations on grants, recognizing the Township also has limited funds.

Mayor Miller called for a 2-minute recess at 6:10 p.m. to allow delegate time for setup.

Mayor Miller called the Meeting back to order at 6:12 p.m.

**B. John Clark, Spatial Engage**

**i. Presenting digital mapping program**

John Clark and Aaron Bernard presented Spatial Engage’s mapping based community engagement tool.

Council asked several clarification questions of the delegates.

Council directed Administration to evaluate options and gain a better understanding of potential applications for this tool beyond tourism.

Spatial Engage was invited to present to the Destination Development Committee at their September 25th meeting.

**7. MATTERS SUBJECT TO NOTICE**

**A. Public Meeting – Zoning By-law Amendment 04-2024: 123 Homeward Road**

**i. Report No. 2024 – 54 DT: Zoning By-law Amendment Application ZBA 04-2024 123 Homeward Road (S. & S. Steingart)**

The Municipal Planner presented and reviewed the Zoning By-Law Amendment Application ZBA04-2024.

The Municipal Planner stated that the application cannot be supported based on relevant planning documents and sound planning principles. In particular, the proposed amendment does not meet the general intent of the zoning by-law to:

- allow for orderly development and use of the property;
  - ensure adequate area for main use and necessary services and other lot requirements such as parking;
- protect public health and safety;
  - resources required to ensure structure is not used for any other prohibited purpose;
  - resources required to ensure structure is maintained on a regular basis and in compliance with other standards, such as minimum property and building maintenance by-law;
  - resources to ensure other structures are not placed, constructed and used on the property;
- protect the normal use and enjoyment of abutting properties; and
- is not required for to support the residential use of the property.

The Municipal Planner verbally summarized the written submissions received, which were as follows:

1. Essex Region Conservation Authority (ERCA) advised the property is located in a regulated area and that permits will be required prior to any construction.
2. S. Smith & R. Ouellette, 190 North Shore Road – Letter expressing opposition
3. G. Evans Cook, 435 Clendenan Ave, Toronto – Letter of support
4. J. Dertinger, 21 Chatsworth Cres. Hamilton – Letter of support
5. S. & S. Steingart, 165 Homeward Rd – Letter of support
6. J. Sim, 115 Homeward Rd – Letter of opposition
7. C. Park, 79 Bailey Avenue – Letter of support
8. R. Wolfe, 25 Sleepy Hollow Court – Letter of support

Mr. Ivany, authorized agent, joined the Public Meeting by conference phone and spoke to the matter.

The public was provided the opportunity for comments.

Sherri Smith, 190 North Shore Road, spoke to the amendment stating that she agreed with Administration's recommendation, and she would like to see the Township follow the Official Plan.

No other oral comments were received.

Council was provided the opportunity for questions and comments.

Councillor DeLellis asked staff questions for clarification regarding main dwellings.

**Resolution 2024 – 160**

**Moved By:** Councillor Michelle Taylor

**Seconded By:** Councillor Stephanie Briggs-Crawford

**That Council receive the report from the Community Services Manager regarding Zoning By-law Amendment Application ZBA 04-2024 123 Homeward Road (S. & S. Steingart).**

**AND FURTHER that Zoning By-law Amendment Application ZBA 04-2024 to permit one accessory building measuring 14.86 m<sup>2</sup> (160 sq. ft.) in area prior to the construction of the main dwelling on the vacant land addressed as 123 Homeward Road described as Part Lot 40, Plan 338 being Part 2, 12R-22216 be denied.**

**CARRIED**

**8. CONSENT AGENDA**

**A. Disbursements – September 4 to September 17, 2024**

**Resolution 2024 – 161**

**Moved By:** Deputy Mayor Dayne Malloch

**Seconded By:** Councillor Dave DeLellis

That Council receive Consent Agenda item A. Disbursements.

**CARRIED**

## 9. Reports

### A. Contract Drainage Superintendent Eric Chamberlain

- i. Report No. 2024 – 55 EC: Decision of the Tribunal for the Curry Marsh Drain – McClure Bridge

The Contract Drainage Superintendent presented the report to Council.

Council asked questions for clarification.

#### **Resolution 2024 – 162**

**Moved By:** Councillor Stephanie Briggs-Crawford

**Seconded By:** Councillor Michelle Taylor

**That Council receive the report from the Drainage Superintendent regarding the Decision of Tribunal for the Curry Marsh Drain – McClure bridge.**

**AND FURTHER that the revised Schedule of Assessment as ordered by the Tribunal for the Curry Marsh Drain -McClure Bridge prepared by Gerard Rood, P. Eng. from Rood Engineering Inc. dated September 13, 2024, be approved.**

**AND FINALLY that By-law 2023 – 055 being a Revised By-law to reflect the Order of the Tribunal for the Curry Marsh Drain – McClure Bridge be taken as having been read third and final times and Mayor and Clerk be authorized to sign same.**

**CARRIED**

Councillor DeLellis requested a recorded vote.

#### Recorded Vote

<b>Member</b>	<b>In Favour</b>	<b>Opposed</b>
DeLellis, Dave		X
Malloch, Dayne	X	
Miller, Cathy	X	
Taylor, Michelle	X	
Briggs-Crawford, Stephanie	X	

### B. Community Services Manager Danielle Truax

- i. Report No. 2024 – 56 DT: Provincial Planning Statement 2024

The Community Services Manager presented the report to Council.

Mayor Miller asked questions for clarification.

**Resolution 2024 – 163**

**Moved By:** Councillor Michelle Taylor

**Seconded By:** Councillor Dave DeLellis

**That Council receive the report from the Community Services Manager regarding the Provincial Planning Statement 2024.**

**CARRIED**

**C. Township Administrator & Clerk Kristine Horst**

- i. Report No. 2024 – 57 KH: 2025 Annual Schedule of Regular Meetings

The Township Administrator & Clerk presented the report to Council.

**Resolution 2024 – 164**

**Moved By:** Councillor Stephanie Briggs-Crawford

**Seconded By:** Councillor Dave DeLellis

**That Council receive the report from the Township Administrator & Clerk regarding the 2025 Regular Meetings of Council.**

**And further that the December 2024 Regular Meeting of Council be amended to an electronic meeting, and the 2025 Annual Schedule of Regular Meetings be approved as presented.**

**CARRIED**

- ii. Report No. 2024 – 58 KH: 2024/25 Open Season for Ring Necked Pheasant and Cottontail By-law

The Township Administrator & Clerk presented the report to Council.

**Resolution 2024 – 165**

**Moved By:** Councillor Stephanie Briggs-Crawford

**Seconded By:** Councillor Michelle Taylor

**That Council receive the report from the Township Administrator & Clerk regarding the 2024-25 Open Season for Ring Necked Pheasant and Cottontail By-law.**

**And further that the 2024/25 Open Season for Ring Necked Pheasant and Cottontail be adopted by By-law at the September 24 Regular Meeting of Council.**

**CARRIED**

**10. CORRESPONDENCE**

There were no correspondence.

## 11. NOTICES OF MOTION

There were no notices of motion.

## 12. RECOGNITIONS AND ANNOUNCEMENTS

- A. Mayor Miller recognized Council and staff for thoughtful deliberation and hard work on challenging matters before Council.

## 13. BY-LAWS

- A. **By-law 2023 – 055**; Being a revised By-law to provide for the Curry Marsh Drain – McClure Bridge based on the Drainage Report by Rood Engineering Inc. *Third and final reading.*

**Resolution 2024 – 166**

**Moved By:** Deputy Mayor Dayne Malloch

**Seconded By:** Councillor Michelle Taylor

**That Council adopt By-law 2023-55; Being a By-law to provide for the Curry Marsh Drain – McClure Bridge based on the Drainage Report by Rood Engineering Inc. *Third and final reading.***

**CARRIED**

Councillor DeLellis requested a recorded vote.

Recorded Vote

<b>Member</b>	<b>In Favour</b>	<b>Opposed</b>
Malloch, Dayne	X	
Miller, Cathy	X	
Taylor, Michelle	X	
Briggs-Crawford, Stephanie	X	
DeLellis, Dave		X

- B. **By-law 2024 – 44**; Being a By-law to license and regulate hunting during the 2024/25 open season for Ring Necked Pheasants and Cottontail in the Township of Pelee.

**Resolution 2024 – 167**

**Moved By:** Councillor Stephanie Briggs-Crawford

**Seconded By:** Councillor Michelle Taylor

**That Council adopt By-law 2024 – 44; Being a By-law to license and regulate hunting during the 2024/25 open season for Ring Necked Pheasants and Cottontail in the Township of Pelee.**

**CARRIED**

- C. **By-law 2024 – 45**; Being a By-law to confirm the proceedings of Council.

**Resolution 2024 – 168**

**Moved By:** Councillor Michelle Taylor

**Seconded By:** Councillor Dave DeLellis

**That Council adopt By-law 2024 – 45; Being a By-law to confirm the proceedings of Council.**

**CARRIED**

**14. Adjournment**

Mayor Miller adjourned the meeting at 8:09 p.m.

Original Signed By:

---

**MAYOR,  
Catherine Miller**

Original Signed By:

---

**TOWNSHIP ADMINISTRATOR & CLERK,  
Kristine Horst**