



REGULAR MEETING OF COUNCIL

MINUTES

Tuesday September 10, 2024, 6:00 p.m.

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON, N0R 1M0**

1. CALL TO ORDER

Mayor Miller called the Meeting to order at 6:01 p.m.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Meeting of Council – August 27, 2024

Resolution 2024 – 148

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

That Council confirm the August 27th Regular Meeting of Council Minutes.

CARRIED

5. DELEGATION

A. Richard Galloway, Pelee Island Public School

- i. Written delegation – Requesting the donation of three 2025 Pelee Island Pheasant Hunt licences for annual raffle.**

The following motion was passed:

Resolution 2024-149

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Michelle Taylor

That Council approve donating three 2025 Pelee Island Pheasant Hunt licences for the Pelee Island Public School's Annual Pheasant Hunt Raffle.

CARRIED

6. CONSENT AGENDA

A. Disbursements – August 22 to September 4, 2024

Resolution 2024-150

Moved By: Councillor Michelle Taylor

Seconded By: Deputy Mayor Dayne Malloch

That Council receive Consent Agenda item A. Disbursements.

CARRIED

7. REPORTS

A. Contract Drainage Superintendent Eric Chamberlain

- i. Report 2024 – 49 EC: Beaver Management in Municipal Drains and Canals**

The Contract Drainage Superintendent presented the report.

Resolution 2024-151

Moved By: Councillor Michelle Taylor

Seconded By: Deputy Mayor Dayne Malloch

That Council receive the report from the Contract Drainage Superintendent regarding Beaver Management in Municipal Drains and Canals, and further that the contract for Beaver Management on Pelee Island be awarded to Roger Demars in the sum of \$3,850 excluding HST.

CARRIED

B. Treasurer Michelle Feltz

- i. Report 2024 – 50 MF: 2023 Audited Financial Statements**

The Treasurer presented the report. External auditors, Hicks, MacPherson, Iatonna & Driedger LLP, present electronically for questions from Council.

Council asked several clarifying questions of the Treasurer and auditors.

Resolution 2024-152

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Michelle Taylor

That Council hereby:

- 1. Received the report from the Treasurer dated August 28, 2024 regarding the 2023 Draft Financial Statements;**

2. Approve the 2023 audited consolidated financial statements for the Corporation of the Township of Pelee;
3. Authorize Administration to publish the 2023 audited consolidated financial statements on the Municipality's website (www.pelee.org); and
4. Allocate the 2023 surplus of \$97,820 as revenue in the 2025 budget as per section 289 of the *Municipal Act, 2001* to fund expenses or reserves during the 2025 budget process.

CARRIED

ii. Report 2024 – 51 MF: Amendment to Fees and Charges By-law

The Treasurer presented the report.

Resolution 2024-153

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Michelle Taylor

That Council receive the report from the Treasurer regarding an amendment to the Fees and Charges By-law and that the amendments of fees be adopted by By-law at the September 10 Regular Meeting of Council.

CARRIED

C. Township Administrator & Clerk Kristine Horst

i. Report 2024 – 52 KH: Discharge of Firearms By-law

The Township Administrator & Clerk presented the report.

Council commenced a discussion on the matter. The following motion was passed with a recorded vote requested by Councillor Dave DeLellis.

Resolution 2024-154

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Michelle Taylor

That Council receive the report from the Township Administrator & Clerk regarding the Discharge of Firearms By-law and that Administration be directed to bring forward a report regarding further amendment recommendations for By-law 2018 – 36 to be considered in 2025.

CARRIED

Recorded Vote:

Member	YES	NO
Briggs-Crawford, Stephanie	X	
DeLellis, Dave		X
Malloch, Dayne		X
Miller, Cathy	X	
Taylor, Michelle	X	

ii. Report 2024 – 53 KH/KL: Community Risk Assessment

The Township Administrator & Clerk presented the report. The Acting Fire Chief provided additional information.

Resolution 2024-155

Moved By: Councillor Michelle Taylor

Seconded By: Stephanie Briggs-Crawford

That Council receive the report from the Township Administrator & Clerk regarding the Community Risk Assessment and further that the Community Risk Assessment be adopted by By-law at the September 10th Regular Meeting of Council.

CARRIED

8. NOTICES OF MOTION

There were no notices of motion.

9. RECOGNITIONS AND ANNOUNCEMENTS

- A. Mayor Miller recognized the excellent work of the Senior Leadership Team on recent completion of a staff reorganization with alignment of duties and compensation review.

10. BY-LAWS

No By-law, except a By-law to confirm the proceedings of Council, shall be presented to Council unless the subject matter thereof has been considered and approved by Council.

- A. **By-law 2024 – 41;** Being a By-law to establish Fees and Charges.

Resolution 2024-156

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Stephanie Briggs-Crawford

That Council hereby adopt By-law 2024-41; being a By-law to establish Fees and Charges.

CARRIED

- B. By-law 2024 – 42;** Being a By-law to adopt the Community Risk Assessment for the Township of Pelee.

Resolution 2024-157

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That Council hereby adopt By-law 2024-42; being a By-law to adopt the Community Risk Assessment for the Township of Pelee.

CARRIED

- C. By-law 2024 – 43;** Being a By-law to confirm the proceedings of Council.

Resolution 2024-158

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

That Council hereby adopt By-law 2024-43; being a By-law to confirm the proceedings of the September 10th Meeting of Council.

CARRIED

11. ADJOURNMENT

Mayor Miller adjourned the meeting at 6:44 p.m.

Original Signed By:

**MAYOR,
Catherine Miller**

Original Signed By:

**TOWNSHIP ADMINISTRATOR & CLERK,
Kristine Horst**