



THE CORPORATION OF THE
Township Of Pelee
REGULAR MEETING OF COUNCIL
MINUTES

**TUESDAY, June 11, 2024
5:00 PM**

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON, N0R 1M0**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave DeLellis
Councillor Stephanie Briggs-Crawford
Councillor Michelle Taylor

Members of Administration: Township Administrator & Clerk Kristine Horst
Treasurer Michelle Feltz

Staff Present: Acting Fire Chief Kevin Long
Operations Manager Rob Arsenaault

1. CALL TO ORDER

Mayor Cathy Miller called the Meeting to order at 5:00 p.m.

2. CLOSED SESSION

Resolution 2024 – 82

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council enter into Closed Session at 5:00 pm in accordance with the *Municipal Act, 2001, section 239 239 (2) (e) to review a matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and (f) advice subject to solicitor-client privilege.*

CARRIED

Drainage Superintendent Eric Chamberlain and Paul Courey of Courey Law were present for the Closed Session in addition to Administration and Council.

Upon rising from the Closed Session, the following motion was passed:

Resolution 2024 – 83

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council rose from Closed Session at 6:26 pm and hereby accept the recommendations presented by the solicitor regarding the Municipal Act Section 239 2(f) advice subject to solicitor-client privilege.

CARRIED

3. AMENDMENTS TO THE AGENDA

Closed Session was escalated to item 2. on the agenda. No other amendments were made.

4. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of interest noted at this time.

5. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Meeting of Council Minutes – May 28, 2024

Mayor Miller noted a needed revision that Councillor Stephanie Briggs-Crawford recognized Kevin Ryersee for his retirement from Hydro One.

Resolution 2024-84

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Deputy Mayor Dayne Malloch

That the May 14, 2024 Regular Meeting of Council Minutes BE ADOPTED with the noted revisions.

CARRIED

6. DELEGATIONS

A. Darith Smith, Chair Celebrate Pelee Committee – Requests to Council relating to the Celebrate Pelee Committee Canada Day Events

A written delegation with requests were provided to Council prior to the Regular Meeting.

The Clerk verbally summarized the requests on behalf of Darith Smith.

The following motion was passed:

Resolution 2024-85

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That Council approve the following requests from Darith Smith on behalf of the Celebrate Pelee Committee:

1. **Use of the Ball Diamond at East Park Campground on Saturday July 14, 2024, for a Can-Am game (12-3pm);**
2. **Annual Fireworks display to be held on Saturday June 29th at 9:45pm at the West Dock, with members of the Pelee Island Fire Department on site;**
3. **West Shore Road closure from 943 West Shore Rd to 20 East West Rd for the June 29th Canada Day parade from 1-2pm;**
4. **Docks at Scudder Marina to be reserved for OPP/RCMP on Sunday June 30th; and**
5. **The display of a painted sheet of plywood at the Playground located at East Park Campground.**

CARRIED

7. CONSENT AGENDA

A. Disbursements – May 23 to June 4, 2024

B. Destination Development Committee Meeting Minutes – April 17th, 2024

Resolution 2024 – 86

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Michelle Taylor

That Council hereby receive Consent Agenda items A. re: Disbursements, and B. re: Destination Development Committee Meeting Minutes.

CARRIED

8. REPORTS

A. Treasurer – Michelle Feltz

- i. **Report 2024 – 24 MF: 2024 Proposed Budget Presentation and Deliberations**

The Treasurer presented the report to Council.

The Treasurer stated, though comments from the public were welcomed to be submitted to the Treasurer at m.feltz@pelee.ca by June 3, 2024, no comments were received.

Resolution 2024 – 87

Moved by: Councillor Michelle Taylor

Seconded by: Councillor Dave DeLellis

That the Council of the Corporation of the Township of Pelee hereby receive Report 2024 – 24 MF: 2024 Proposed Budget Presentation and Deliberation, and further that the 2024 budget estimates as presented in this report of \$17,274,362 be adopted by By-Law at the June 25th, Regular Meeting of Council and further that the 2024 tax ratios and tax rates be adopted by By-Law at the June 25th Regular Meeting of Council.

CARRIED

B. Acting Fire Chief – Kevin Long

i. Report 2024 – 25 KRL: Volunteer Firefighter Appointment

Acting Fire Chief Long presented the recommendation to Council to appoint Rob Arsenault to the Volunteer Fire Department and acknowledged the retirement of Kevin Hodgins from the Department.

Resolution 2024-88

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Dave DeLellis

That Council receive Report 2024-25 KRL: Volunteer Firefighter Appointment, and further that Robert Arsenault be appointed to the Pelee Island Volunteer Fire Department.

CARRIED

C. Township Administrator & Clerk – Kristine Horst

i. Report 2024 – 26 KH: Service Agreement for Fish Point Provincial Park

The Township Administrator & Clerk presented the report and recommendations to Council.

Deputy Mayor Malloch inquired if staff have the available time to complete the maintenance required in this agreement. Administration confirmed the Township has the staff capacity to take on this limited additional work.

Resolution 2024 – 89

Moved by: Councillor Stephanie Briggs-Crawford

Seconded by: Councillor Michelle Taylor

That Council receive Report No. 2024 – 26 KH: Service Agreement for Fish Point Provincial Park, and further that Council adopt the agreement by By-Law at the June 11th Regular Meeting of Council.

CARRIED

D. Drainage Superintendent – Eric Chamberlain

- i. Report 2024 – 27 EC: Private Tile Drain – Road Crossing Policy

Operations Manager Rob Arsenault presented the report and recommendations on behalf of the Drainage Superintendent and answered following up questions from Council.

Following discussions, the following motion was passed:

Resolution 2024-90

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Briggs-Crawford

That Council receive Report 2024-27 EC: Private Tile Drain – Road Crossing Policy.

AND FURTHER THAT

- 1. Council defer the policy and application for Private, and Utility Road Crossing until such time as the revised policy can be presented to Council.**
- 2. The Township demo the Tack Sprayer Unit, Skid Steer Bucket and materials to confirm if the Preferred Option is manageable for staff and report back to Council on the operation.**

CARRIED

9. CORRESPONDENCE

- A. County of Renfrew – Rural and Small Urban Municipalities – Affordability of Water and Wastewater Systems**
- B. Township of Georgian Bay – Sustainable Infrastructure Funding for Small Rural Municipalities**

Correspondences received by Council.

Councillor Briggs-Crawford made a motion to support the resolution from the Municipality of Callander regarding Urging the Government to Promptly Resume Assessment Cycle. The following motion was passed:

Resolution 2024-91

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Deputy Mayor Dayne Malloch

WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Pelee support the resolution from the Municipality of Callander calling upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT a copy of this resolution be forwarded to the Premier, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, and the Municipal Property Assessment Corporation for their consideration, to make proper changes as quickly and efficiently as possible.

CARRIED

10. NOTICES OF MOTION

None

11. UNFINISHED BUSINESS

None

12. RECOGNITIONS AND ANNOUNCEMENTS

- A. Mayor Miller recognized the retirement of Kevin Hodgins from the Volunteer Fire Department and recognized Rob Arsenault for joining the Pelee Island Volunteer Fire Department.

13. BY-LAWS

- A. **By-Law 2024 – 22**; Being a By-Law to appoint Members to the Township of Pelee Committee of Adjustment.

Resolution 2024 – 92

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Dave DeLellis

That the Council of the Corporation of the Township of Pelee hereby give three readings to By-Law 2024 – 22; Being a By-Law to appoint Members to the Township of Pelee Committee of Adjustment.

CARRIED

- B. **By-Law 2024 – 23**; Being a By-Law to appoint Members to the Township of Pelee Destination Development Committee.

Resolution 2024 – 93

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That the Council of the Corporation of the Township of Pelee hereby give three readings to By-Law 2024 – 23; Being a By-Law to appoint Members to the Township of Pelee Destination Development Committee.

CARRIED

- C. **By-Law 2024 – 24**; Being a By-Law to provide for the maintenance of the following municipal drains: Big Marsh Drain and Curry Marsh Drain to raise the sum of \$253,117.35 to pay therefore.

Resolution 2024 – 94

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That the Council of the Corporation of the Township of Pelee hereby give three readings to By-Law 2024 – 24; Being a By-Law to provide for the maintenance of the following municipal drains: Big Marsh Drain and Curry Marsh Drain to raise the sum of \$253,117.35 to pay therefore.

CARRIED

- D. By-Law 2024 – 25; Being a By-Law to enter into a Service Agreement for Fish Point Provincial Park.**

Resolution 2024 – 95

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Deputy Mayor Dayne Malloch

That the Council of the Corporation of the Township of Pelee hereby give three readings to By-Law 2024 – 25; Being a By-Law to enter into a Service Agreement for Fish Point Provincial Park.

CARRIED

- E. By-Law 2024 – 26; Being a By-Law to confirm the proceedings of Council for June 11, 2024.**

Resolution 2024 – 96

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

That By-Law 2024 – 26; being a By-Law to confirm the proceedings of Council for June 11, 2024 be read a first, second and third time and finally adopted this 11th day of June, 2024.

CARRIED

14. ADJOURNMENT

The Mayor adjourned the meeting at 7:17 p.m.

Original Signed By:

**Catherine Miller,
Mayor**

Original Signed By:

**Kristine Horst,
Township
Administrator & Clerk**