



THE CORPORATION OF THE
Township Of Pelee
REGULAR MEETING OF COUNCIL
MINUTES

**TUESDAY, May 14, 2024
4:00 PM**

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON, N0R 1M0**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave DeLellis
Councillor Stephanie Briggs-Crawford
Councillor Michelle Taylor

Members of Administration
and Staff: Township Administrator & Clerk Kristine Horst
Treasurer Michelle Feltz
By-Law Enforcement Officer Bill Tetler

1. CALL TO ORDER

Mayor Cathy Miller called the Meeting to order at 4:00 p.m.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda

3. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of interest noted at this time.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Meeting of Council Minutes – April 23, 2024

Resolution 2024-57

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That the April 23, 2024 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

5. DELEGATIONS

A. John DeMarco – Trailer Exemption Request

Mr. DeMarco provided Council with a written delegation and was present to provide further detail on his request for an exemption to the licence fee under Trailer By-Law 2024 – 08.

Council asked questions for clarification to Administration on why Mr. DeMarco’s previous exemption no longer applied.

The Clerk and By-Law Enforcement Officer clarified that as Mr. DeMarco’s previous exemption had cited specifically the Trailer By-Law 2016 – 22 he did not have an exemption under the current 2024 – 08.

Resolution 2024 – 58

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That Council hereby approve the request from John DeMarco for an exemption to the licence fee as indicated in Schedule A of the Trailer By-Law 2024 – 08, subject to the following:

- 1. Monthly fee to be set at \$50.00;**
 - 2. To not be used for recreational purposes;**
 - 3. To be used for active farm labourers only; and**
- Must adhere to all other requirements of By-Law 2024 – 08 as applicable.**

CARRIED

6. CONSENT AGENDA

- A. Essex Region Conservation – 2023 Annual Progress Reports on the implementation of the Essex Region Source Protection Plan.**
- B. Disbursements – April 18 to May 6, 2024**

Resolution 2024 – 59

Moved By: Councillor Michelle Taylor

Seconded By: Deputy Mayor Dayne Malloch

That Council hereby receive Consent Agenda items 6. A. through 6. B.

CARRIED

7. REPORTS

A. Treasurer – Michelle Feltz

- i. Report 2024 – 18 MF: Transfer to Reserves and Reserve Funds for the 2023 Fiscal Year.

The Treasurer presented the report to Council.

Resolution 2024 – 60

Moved by: Councillor Michelle Taylor

Seconded by: Councillor Stephanie Briggs-Crawford

That Council receives Report 2024 – 18 MF: Transfer to Reserves and Reserve Funds for the 2023 Fiscal Year and further that the amounts noted in the financial matters section of the report be transferred to the appropriate reserve or reserve fund as recommended and the balances at December 31, 2023 as part of the audit process be accepted.

CARRIED

B. Township Administrator & Clerk (CEMC) – Kristine Horst

- i. Report 2024 – 19 KH: Emergency Management Program Update

The Township Administrator & Clerk presented the report to Council.

Resolution 2024 – 61

Moved by: Deputy Mayor Dayne Malloch

Seconded by: Councillor Stephanie Crawford

That Council hereby receive Report No: 2024 – 19 KH: Emergency Management Program Updates.

CARRIED

C. By-Law Enforcement Officer – Bill Tetler

- i. Report 2024 – 20 BT: Trailer Agreement

The By-Law Enforcement Officer presented the report to Council.

Councillor DeLellis asked for clarification on if the trailer has to be removed for the winter, as per the usual requirements under By-Law 2024 – 08.

The By-Law Enforcement Officer confirmed that with a Trailer Agreement in place the trailer does not have to be moved for the entire period of one year, until the building is completed and occupancy approved.

Deputy Mayor Malloch asked if a Trailer Agreement can be renewed following the one year.

The By-Law Enforcement Officer confirmed that a Trailer Agreement can be renewed after one year.

Resolution 2024 – 62

Moved by: Councillor Dave DeLellis

Seconded by: Councillor Michelle Taylor

That Council receives Report 2024 – 20 BT: Trailer Agreement, and further that Council agree to enter an agreement with Mr. Lemmon for the Property known as 1910 East Shore Rd for a period of one (1) year under By-Law 2024 – 08, and that Council delegate authority to the Clerk to enter said agreements moving forward should all the criteria be met.

CARRIED

8. CORRESPONDENCE

- A. Prince Edward County** – Support for ‘a call to action’ to meet the deadline of an Accessible Ontario by 2025
- B. Loyalist Township** – Motion regarding Accessible Ontario by 2025
- C. Loyalist Township** – Motion regarding Public Health Ontario Labs
- D. Town of South Bruce Peninsula** – Requesting that the province amend Ontario Regulation 391/21: Blue Box
- E. Township of North Glengarry** – Request to the Province to amend Blue Box regulation for ‘ineligible’ sources
- F. Township of Greater Madawaska** – Funding for the 2024 Municipal Equipment Operator Course

Correspondences received by Council.

9. NOTICES OF MOTION

Mayor Cathy Miller vacated her seat as chair, Deputy Mayor Dayne Malloch presided over the meeting for item 9. A.

A. Mayor Cathy Miller may move, or cause to have moved:

That the Council of the Township of Pelee recognize and celebrate seniors’ accomplishments, milestones, and the hard work they have done to make Ontario – and Pelee Island – into the great place it is today, and support an annual senior’s event hosted by the Township to be held each June for Seniors Month in Ontario.

Resolution 2024 – 63

Moved By: Mayor Cathy Miller

Seconded By: Councillor Michelle Taylor

That Council recognizes and celebrates seniors’ accomplishments, milestones, and the hard work they have done to make Ontario – and Pelee Island – into the great place it is today.

THEREFORE, be it resolved that the Council of the Corporation of the Township of Pelee hereby support an annual senior’s event hosted by the Township to be held each June for Seniors Month in Ontario.

CARRIED

Mayor Miller returned to her seat as Chair.

Deputy Mayor Malloch introduced the following motion:

That Zoning By-law 2012-24 was amended in October 2023 by By-law 2023-66 to define and regulate the use of shipping containers within the Township of Pelee. And that Council consider reopening the discussion to further review the Zoning By-Law 2012-24, as amended, as it relates to shipping containers and temporary storage units.

Therefore, Council direct Administration to review the Zoning By-Law 2012-24, as amended, and provide a report to Council regarding the impacts of the current amended Zoning By-Law 2012-24, and provide positive and negative impacts for the use of shipping containers if properly engineered and permitted within the Township of Pelee.

As per section 11.4 of the Procedural By-Law 2022 – 47, where a motion is time sensitive or in an emergency situation, Council may allow a Motion to be debated and voted upon during the same Meeting at which it is introduced. In such an instance, a two-thirds vote is required to bring the matter to the table for debate and voting.

Resolution 2024 – 64

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That Council move to bring the Notice of Motion matter, Zoning By-Law 2012-24, as amended, as it relates to shipping containers and temporary storage units, introduced by Deputy Mayor Malloch, to the table for debate and voting.

In Favour

Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave DeLellis
Councillor Stephanie Briggs-Crawford
Councillor Michelle Taylor

CARRIED

Councillor DeLellis requested clarification that this report would include C-1 zoned properties as this is the current main concern.

Administration and Deputy Mayor Malloch confirmed that the intend of the motion was to include C-1 zoned properties within the report.

Resolution 2024 – 65

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Michelle Taylor

WHEREAS the Zoning By-law 2012-24 was amended in October 2023 by By-law 2023-66 to define and regulate the use of shipping containers within the Township of Pelee.

AND FURTHER that Council consider reopening the discussion to further review the Zoning By-Law 2012-24, as amended, as it relates to shipping containers and temporary storage units.

THEREFORE BE IS RESOLVED THAT the Council of the Corporation of the Township of Pelee direct Administration to review the Zoning By-Law 2012-24, as amended, and provide a report to Council regarding the impacts of the current amended Zoning By-Law 2012-24, and provide positive and negative impacts for the use of shipping containers if properly engineered and permitted within the Township of Pelee

CARRIED

10. UNFINISHED BUSINESS

None

11. RECOGNITIONS AND ANNOUNCEMENTS

- A.** Mayor Miller recognized the return of the Sandusky ferry service for the 2024 season and welcomed back American residents who use this service.

12. BY-LAWS

- A. **By-Law 2024 – 17**; Being a By-Law to appoint members of the Emergency Management Program Committee, the Municipal Emergency Control Group, and to meet other Requirements under the *Emergency Management and Civil Protection Act*.

Resolution 2024 – 66

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Dave DeLellis

That the Council of the Corporation of the Township of Pelee hereby give three readings to By-Law 2024 – 17; Being a By-Law to appoint members of the Emergency Management Program Committee, the Municipal Emergency Control Group, and to meet other Requirements under the *Emergency Management and Civil Protection Act*.

CARRIED

- B. **By-law 2024 – 18**; Being a By-Law to confirm the proceedings of Council for May 14, 2024.

Resolution 2024 – 67

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Michelle Taylor

That By-law 2024 – 18; being a By-Law to confirm the proceedings of Council for May 14, 2024 be read a first, second and third time and finally adopted this 14th day of May, 2024.

CARRIED

Motion made for recess at 4:24pm.

Resolution 2024 – 68

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

That Council move to recess until the commencement of the closed session.

CARRIED

13. CLOSED SESSION

Resolution 2024 – 69

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Michelle Taylor

That Council enter into Closed Session at 4:35 pm in accordance with the *Municipal Act, 2001, section 239 (2) (e) to review a matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and (f) advice subject to solicitor-client privilege.*

CARRIED

Council moved into closed session in accordance with the Municipal Act, 2001 section 239 (2) (e) to review a matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and (f) advice subject to solicitor-client privilege.

Resolution 2024 – 70

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Michelle Taylor

That the Council of the Township of Pelee rise from closed and reconvene in open session at 5:28 p.m.

CARRIED

14. ADJOURNMENT

The Mayor adjourned the meeting at 5:28 p.m.

Original Signed By:

**Catherine Miller,
Mayor**

Original Signed By:

**Kristine Horst,
Township
Administrator & Clerk**