



THE CORPORATION OF THE
Township Of Pelee
REGULAR MEETING OF COUNCIL
MINUTES

**TUESDAY, April 23, 2024
6:00 PM**

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON, N0R 1M0**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave DeLellis
Councillor Stephanie Crawford
Councillor Michelle Taylor

Members of Administration: Township Administrator & Clerk Kristine Horst
Treasurer Michelle Feltz
Drainage Superintendent Eric Chamberlain
By-Law Enforcement Officer Bill Tetler

Others Present: Members of the Public

1. CALL TO ORDER

Mayor Cathy Miller called the Meeting to order at 6:00 p.m.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda

3. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of interest noted at this time.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Meeting of Council Minutes – March 26, 2024

Resolution 2024-45

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Crawford

That the March 26, 2024 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

5. PRESENTATIONS

A. Jenna Quinn, Ontario Nature & Ryan Wolfe, Natural Resource Solutions Inc.

- i. SAR Snake Conservation and Research on Pelee Island – Presentation & Report.

Council expressed their support for the ongoing conservation work being conducted on Pelee Island and willingness to assist with outreach goals where possible.

6. DELEGATIONS

A. Stephen LeMieux – Trailer Exemption Request

Mr. LeMieux provided Council with a written delegation and was present to provide further detail on his request for an exemption to Trailer By-Law 2024 – 08.

Council asked questions for clarification.

Resolution 2024 – 46

Moved By: Councillor Stephanie Crawford

Seconded By: Councillor Michelle Taylor

That Council hereby APPROVE an exemption to section 5.13 of the Township of Pelee Trailer By-Law 2024 – 08 for the property known as 305 East Shore Road owned by Stephen and Sharon LeMieux and that all other requirements of By-Law 2024 – 08 must be met before a license can be issued.

CARRIED

7. MATTERS SUBJECT TO NOTICE

None

8. CONSENT AGENDA

- A. Ministry of Natural Resources and Forestry – Proposed regulation regarding Minister’s Permit and Review powers under the Conservation Authorities Act
- B. Ministry of Transportation – Opportunity to engage on updates to the Southwestern Ontario Transportation Planning Study
- C. Tourism Windsor Essex Pelee Island – Regional Tourism Committee Minutes
- D. Point Pelee National Park – Notice of Middle Island Conservation Management Activities
- E. Destination Development Committee Minutes – February 22, 2024
- F. Disbursements – March 20 to April 17, 2024
- G. Ministry of Transportation – Response to Council Resolution 2024 – 12

H. Construction of Broadband Network Begins on Pelee Island – Press Release
I. OSTC/MTO Meeting Minutes – April 17, 2024

Resolution 2024 – 47

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Michelle Taylor

That Council hereby receive Consent Agenda items 8 A. through 8 I.

CARRIED

9. REPORTS

A. Drainage Superintendent – Eric Chamberlain

- i. Report 2024 – 12 EC: Private Tile Drain – Road Crossing Policy**

The Drainage Superintendent presented the report to Council.

Deputy Mayor Malloch expressed concern with requiring directional boring where possible, due to limited access to companies/equipment on Pelee Island able to perform this work.

Resolution 2024 – 48

Moved by: Councillor Michelle Taylor

Seconded by: Deputy Mayor Dayne Malloch

That Council receives Report 2024 – 12 EC: Private Tile Drain – Road Crossing Policy and that the Policy be amended, as per Council’s request, and presented to Council for review before adaption.

CARRIED

B. Township Administrator & Clerk – Kristine Horst

- i. Report 2024 – 13 KH: Small Craft Harbours’ Facility Divestiture**

The Township Administrator & Clerk presented the report to Council.

Resolution 2024 – 49

Moved by: Councillor Stephanie Crawford

Seconded by: Deputy Mayor Dayne Malloch

That Council hereby receive Report No: 2024 – 13 KH: Small Craft Harbours’ Facility Divestiture and that Administration be directed to send a formal letter

outlining the Township’s interest in moving forward with the divestiture process to the Department of Fisheries and Oceans.

CARRIED

ii. Report 2024 – 14 KH: Building Permit – Quarterly Report

Township Administrator & Clerk presented the report to Council.

Resolution 2024 – 50

Moved by: Deputy Mayor Dayne Malloch

Seconded by: Councillor Dave DeLellis

That Council receives Report 2024 – 14 KH: Building Permits – Quarterly Report as information.

CARRIED

iii. Report 2024 – 15 KH: Committees of Council – Vacant Seats

Township Administrator & Clerk presented the report to Council.

Resolution 2024 – 51

Moved by: Councillor Stephanie Crawford

Seconded by: Councillor Michelle Taylor

That Council receives Report 2024 – 15 KH: Committees of Council – Vacant Seats, and directs Administration to advertise for members in the Grapevine, on Township of Pelee social media pages, and on the municipal website.

CARRIED

10. CORRESPONDENCE

A. Town of Goderich – Legislative Amendments to Improve Municipal Code of Conduct

11. NOTICES OF MOTION

Mayor Cathy Miller vacated her seat as chair, Deputy Mayor Dayne Malloch presided over the meeting for item 11. A.

Mayor Cathy Miller may move, or cause to have moved:

That the start time for the Regular Meeting of Council scheduled for Tuesday May 14th, 2024,

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at the Royal Canadian Legion, Branch 403, be amended to 4:00pm.

Resolution 2024 – 52

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Michelle Taylor

That the start time for the Regular Meeting of Council scheduled for Tuesday May 14th, 2024, at the Royal Canadian Legion, Branch 403, BE AMENDED to 4:00pm.

CARRIED

12. UNFINISHED BUSINESS

None

13. RECOGNITIONS AND ANNOUNCEMENTS

- A. Mayor Miller welcomed back Township Administrator & Clerk, Kristine Horst and thanked Interim Clerk Mary Masse for her time with the Township of Pelee. Mayor Miller also welcomed Rob Arsenault, Operations Manager, and Danielle Truax, Community Services Manager to the Township as new members of the Senior Team. Campground Supervisor Brian Vandernaalt and Scudder Marina Supervisor Tenille Riemer were also welcomed back for the summer season.

14. BY-LAWS

- A. **By-Law 2024 – 15;** Being a By-Law to enter into an Agreement with WSP Canada Inc.

Resolution 2024 – 53

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Crawford

That the Council of the Corporation of the Township of Pelee hereby give three readings to By-Law 2024 – 15; being a By-Law to enter into an Agreement with WSP Canada Inc. for 2024 groundwater and storm water monitoring & annual reporting services for the closed Pelee Island Landfill.

CARRIED

- B. **By-law 2024 – 16;** Being a By-Law to confirm the proceedings of Council for April 23, 2024.

Resolution 2024 – 54

Moved By: Councillor Dave DeLellis

Seconded By: Deputy Mayor Dayne Malloch

That By-law 2024 – 16; being a By-Law to confirm the proceedings of Council for April

23, 2024 be read a first, second and third time and finally adopted this 23rd day of April, 2024.

CARRIED

15. CLOSED SESSION

Resolution 2024 – 55

Moved By: Councillor Stephanie Crawford

Seconded By: Councillor Dave DeLellis

That Council move into a brief recess and will enter into Closed Session at 7:20 pm in accordance with the *Municipal Act, 2001*, section 239 (2) e) and c) to review a matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and to discuss the acquisition or disposition of land.

CARRIED

Council moved into closed session in accordance with the Municipal Act, 2001 section 239 (2) e) and c) to review a matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and to discuss the acquisition or disposition of land.

Resolution 2024 – 56

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That the Council of the Township of Pelee rise from closed and reconvene in open session at 7:54 p.m.

CARRIED

16. ADJOURNMENT

The Mayor adjourned the meeting at 7:54 p.m.

Original signed by: _____

**Catherine Miller,
Mayor**

Original signed by: _____

**Kristine Horst,
Township
Administrator & Clerk**

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