

**THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW: 2017-38**

(September 11, 2017)

Being a By-law of the Township of Pelee to amend By-Law 2017-12 being a By-Law to provide for the Rules of Order and Procedure for Council & Committees of The Corporation of the Township of Pelee.

WHEREAS the Corporation of the Township of Pelee deems it desirable to amend By-Law 2017-12 to provide for more productive procedures;

NOW THEREFORE the Council of the Corporation of the Township of Pelee hereby enacts as follows:

1.) That Section 7.8 (b) "Delegations" of By-Law 2017-12 be amended to state as follows:

7.8 (b) For the purpose of Council and Committee meeting agendas, delegates have until 12:00 p.m. on the **Wednesday** of the week prior to the meeting to notify the Clerk that they wish to delegate or to submit written submissions on items on the agenda.

2.) That Section 12 "Communication to Council and/or Committees" of By-Law 2017-12 have an additional item included, now referred to as Section 12.5 as follows:

12.5 When correspondence, delegations, or other approved agenda items are obtained by the CAO/Clerk for the proceeding Regular Meeting of Council, they are to be forwarded to Council on receipt of the item for review by Council within in a reasonable timeframe.

3.) That Section 12 "Communication to Council and/or Committees" of By-Law 2017-12 have an additional item included, now referred to as Section 12.6 as follows:

12.6 The complete agenda package for Regular Meetings of Council, shall be forwarded to Council no later than Thursday at noon proceeding the date of the meeting, unless special or emergency circumstances arise.

4.) The Mayor and the CAO/Clerk of the Township of Pelee are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk Administrator are hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 11th DAY OF September, 2017



Mayor, Richard Masse



CAO/Clerk, Katrina DiGiovanni