

CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW 2016-35

Being a By-Law to Appoint a Chief Administrative Officer/Clerk

WHEREAS Section 229 of the Municipal Act, 2001 S.O. 2001, c.25, as amended, provides that a municipality may appoint a Chief Administrative Officer who shall be responsible for exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and performing such other duties as are designed by the municipality;

AND WHEREAS Section 228 of the Municipal Act, 2001 S.O. 2001, c.25, as amended, provides that a municipality shall appoint a Clerk whose duty is to:

- a) To record, without note or comment, all resolutions, decisions and other proceedings of the council;
- b) If required by any member present to vote, to record the name and vote of every member voting or any matter or question;
- c) To keep original copies of all by-laws and of all minutes of the proceedings of council;
- d) To perform the other duties required under this Act or under any other Act; and
- e) To perform such other duties as assigned by the municipality.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Pelee enacts as follows:

1. GENERAL REGULATIONS

1.1 THAT Katrina DiGiovanni be appointed as Chief Administrative Officer/Clerk effective January 1, 2017.

1.2 THAT the duties, responsibilities and authority of the CAO/Clerk be set out in the Employment Agreement between Katrina DiGiovanni and the Corporation of the Township of Pelee.

2. BY-LAW REPEALED

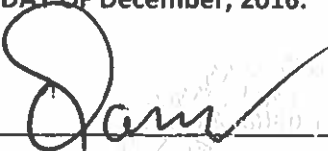
2.1 By-law 2013-10 is hereby repealed.

2.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

3. EFFECTIVE DATE

3.1 THAT this by-law come into force and effect as of January 1, 2017.

READ IN OPEN COUNCIL THREE TIMES AND PASSED THIS 7th DAY OF December, 2016.



Mayor, Rick Masse



Deputy Mayor, Dave DeLellis