

The Corporation of the Township of Pelee

By-law 2024 – 17

A By-law to appoint members of the Emergency Management Program Committee, the Municipal Emergency Control Group, and to meet other Requirements under the *Emergency Management and Civil Protection Act*

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and (the “Act”) Ontario Regulation 380/04 (the “Reg”) every municipality in the Province of Ontario is required to:

- Develop and implement an emergency management program, which shall consist of:
 - an emergency plan;
 - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - public education on risks to public safety and on public preparedness for emergencies; and
 - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

NOW THEREFORE the Council of the Corporation of the Township of Pelee hereby enacts as follows:

Emergency Management Program

1. An Emergency Management Program for the municipality will be developed and reviewed annually by the Emergency Management Program Committee consistent with and in accordance with the Act, the Reg, and international best practices, including the five components of emergency management, namely: prevention, mitigation, preparedness, response and recovery, and such program shall include:

- a. training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - b. public education on risks to public safety and on public preparedness for emergencies; and
 - c. any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario.
2. The Emergency Management Program shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure and property, and to promote economic stability and a disaster-resilient community.

Community Emergency Management Coordinator

3. The Clerk, is hereby appointed as the primary community emergency management coordinator (the “CEMC”) responsible for the emergency management program for the Township including maintenance of the Plan, training, exercises, public education and such other duties and responsibilities as outlined in the Act.
4. The Treasurer and Operations Manager are hereby appointed as alternate CEMCs to act in place of the primary CEMC in his/her absence.

Emergency Management Program Committee

5. The persons holding the following positions in the municipality shall be members of the Emergency Management Program Committee:
 - Clerk
 - CEMC
 - Operations Manager
 - Treasurer
 - Fire Chief
 - Pumphouse Commissioner
 - Water Operator
 - Mayor
 - Deputy Mayor
6. The Clerk is hereby appointed as chair of the Emergency Management Program Committee.
7. The Emergency Management Program Committee shall advise Council on the development and implementation of the municipality’s Emergency Management Program and shall review the program annually.

Municipal Emergency Control Group

8. The persons holding the following positions in the municipality shall be members of the Municipal Emergency Control Group (MECG):
- Clerk
 - CEMC
 - Operations Manager
 - Treasurer
 - Fire Chief
 - Pumphouse Commissioner
 - Water Operator
 - Mayor
 - Deputy Mayor

Emergency Information Officer

9. The Township's Treasurer is hereby appointed as the Emergency Information Officer for the municipality to act as the primary media and public contact for the municipality in an emergency.

Administration

10. By-laws 2022 – 45 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 14th DAY OF MAY, 2024.

Original Signed By:

MAYOR, CATHERINE MILLER

Original Signed By:

**TOWNSHIP ADMINISTRATOR & CLERK,
KRISTINE HORST**