

AGENDA

**Tuesday February 20, 2024
6:00 p.m.
Electronic Meeting via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/85109081087?pwd=M25jQlkzekl0NVdBRnFXbE83aVBSdz09>

Meeting ID: 851 0908 1087

Passcode: 164766

or

Dial by your location

• +1 647 558 0588 Canada

1. Call to Order

Chair to call the Meeting to order as soon after the hour fixed for the meeting as a quorum is present. Stating meeting type, date and time.

2. Amendments to the Agenda

Any changes, additions or deletions from the agenda shall be mentioned at this time.

3. Disclosure of Pecuniary Interest

It is the responsibility of each Member at a Meeting to identify any conflict of interest/pecuniary interest, as set out in the Municipal Conflict of Interest Act, in any matter that is the subject of consideration at the Meeting.

4. Confirmation of Previous Minutes

Confirmation of the previous minutes of council. Motion shall be made to approve Minutes.

A. Regular Meeting of Council – January 30, 2024.

5. Delegations

A list of registered delegates is provided to Council in advance of the meeting. If the delegate is unable to attend the meeting in person a review of the written submission can be made by Council in their absence at the scheduled meeting.

6. Matters Subject to Notice

Items such as Official Plan and Zoning By-Law amendments, Court of Revision, etc.

7. Closed Session

List of any items to be discussed in Closed Session, including general item and section of Municipal Act approving the discussion.

8. Consent Agenda

Items listed in the “Consent Agenda” may include Staff information reports which do not require a decision, Staff reports with recommendations which are considered minor or non-controversial, minutes of committees, adoption of accounts, and/or communications.

If a Member wishes to speak to an item on the Consent Agenda, or wishes to amend a recommendation of any item(s) on the Consent Agenda, the Member shall request the item(s) be removed for subsequent consideration.

- A. County of Renfrew, Water and Wastewater resolution**
- B. Town of Hanover, re: Ontario and AMO Social and Economic Prosperity Review**
- C. Town of Petrolia, re: return to combined OGRA and ROMA conference**
- D. Ministry of Natural Resources, re: Oil, Gas and Salt Resources Act**
- E. Township of Ramara re: Ontario and AMO Social Economic Prosperity Review**
- F. Municipality of Wawa – resolution re: Fire Apparatus**
- G. City of Brantford, Reliable and Accessible Public Rail Transit**
- H. Municipality of Calvin, re: Provincial Cemetary Support**
- I. Municipality of Calvin, re: Provincial National Fire Fighting Strategy**
- J. Town of Orangeville, re: Ontario and AMO Social and Economic Prosperity review**
- K. Disbursements**

9. Reports

Items that require a decision and/or may be cause for debate to some extent.

A. By-law Enforcement Officer – Bill Tetler

- i) Report 2024-05 BT- Amendments to the Trailer by-law and repeal of By-law 2023-70.

B. Treasurer – Michelle Feltz

- i) Report 2024-06 MF – Council/Committee Remuneration and Expenses
- ii) Report 2024-07 MF- Fees and Charges By-law

10. Notices of Motion

Notices of Motion shall be given in writing to the Clerk not later than 7 days prior to the next regular meeting so that the matter may be included in the Council agenda package for consideration and debate at the upcoming Council meeting.

Notices of Motion introduced during a Meeting will be read out to the Members, and recorded in the Minutes, but will be placed on the agenda for the next Meeting unless time sensitive or in an emergency.

- A. Notice of Motion submitted by Mayor Miller re: Canada Post facilitation of mail delivery during inclement weather.**

11. Recognitions and Announcements

Opportunity for any Township or community recognitions or announcements to be made.

12. By-Laws

No By-Law, except a By-Law to confirm the proceedings of Council, shall be presented to Council unless the subject matter thereof has been considered and approved by Council.

- A. **By-law 2024-08 -Being a by-law to License Trailers and repeal by-law 2023-70**
- B. **By-law 2024-09 – Being a By-law to establish fees and charges**
- C. **By-law 2024-10 - Being a by-law to confirm the proceedings of Council for February 20, 2024.**

13. Adjournment

Chair shall adjourn Meeting.



THE CORPORATION OF THE
Township Of Pelee
REGULAR MEETING OF COUNCIL
MINUTES

**TUESDAY, January 30, 2024
6:00 PM**

Virtual meeting

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave De Lellis
Councillor Stephanie Crawford
Councillor Michelle Taylor

Members of Administration: Interim Clerk Mary Masse
Treasurer Michelle Feltz
Administrative Assistant Cassie Hamill

Others Present: Members of the Public

1. CALL TO ORDER

Mayor Cathy Miller called the Meeting to order at 5:00 p.m. and indicated that Council will move into closed session in advance of the regular meeting scheduled for 6:00 p.m.

Resolution 2024-09

Moved by: Councillor Dave DeLellis

Seconded by: Councillor Michelle Taylor

That Council move into closed session at 5:00 p.m. in accordance with the Municipal Act, 2001 section 239 (1) and (2) e) and f) to review a by-law matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and to obtain advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

-CARRIED-

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda

3. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of interest noted at this time.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Minutes January 9, 2024

Resolution 2024-10

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

That the January 9, 2024 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

5. DELEGATIONS

There were no registered delegations for this meeting.

6. MATTERS SUBJECT TO NOTICE

None

7. CLOSED SESSION

The Mayor announced that Council will move into closed session following the regular order of business in accordance with the Municipal Act, 2001 section 239 (1) and (2) e) to review a by-law matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board

8. CONSENT AGENDA

- A. Mississauga resolution – Landlord and Tenants Board**
- B. Municipality of Tweed resolution– License Plate Renewal**
- C. Town of Mono resolution – Road Safety Emergency**
- D. City of Sarnia resolution – Carbon Tax**
- E. Destination and Development Committee – November 15, 2023 minutes**
- F. Destination and Development Committee – 2023 Chair Report**
- G. PITSAC – Meeting January 11, 2024**
- H. MTO/OSTC – Meeting January 17, 2024**
- I. Prince Edward County resolution – Fire Apparatus**
- J. Disbursements**

Resolution 2024 –11

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Stephanie Crawford

That Consent Agenda items 8. A to 8. J be received.

CARRIED

Some discussion took place regarding the changes to the 2024 ferry schedule as identified in the consent agenda, item h) MTO/OSTC minutes for January 17, 2024.

Members of Council expressed concerns with some of the proposed changes to the schedule and further identified the need and importance of having ridership data available within the current sailing season.

Resolution 2024-12

Moved by Deputy Mayor Malloch

Seconded by: Councillor Michelle Taylor

That the Council of the Corporation of the Township of Pelee hereby expresses the following concerns to the Ministry of Transportation regarding the 2024 Pelee Island ferry schedule and ask that consideration be given to:

- a) The 7am arrival in Leamington rather than Kingsville for the Monday morning sailing scheduled for Sept 3 – 30, 2024**
- b) The need for a consistent and reliable schedule throughout the sailing season; and**
- c) The need for Pelee Township representatives to have access to current ridership data throughout the sailing season when impactful decisions are made.**

-CARRIED-

9. REPORTS

A. Interim Clerk – Mary Masse

- i. Report 2024-02 MM – Municipal Access Agreement NFTC Fiber project**

Resolution 2024-13

Moved by: Councillor Michelle Taylor

Seconded by: Deputy Mayor Dayne Malloch

Council authorizes the Mayor and Clerk to sign the Municipal Access agreement to allow Northern Frontenac Telephone Corporation (NFTC) the use of municipal right of ways for the placement of the fibre optic cable and give three readings to by-law 2024-05 to authorize the signing of the agreement

CARRIED

- ii. Report 2024-03 MM - Community Safety and Well Being Plan**

Resolution 2024-14

Moved by: Deputy Mayor Malloch

Seconded by: Councillor Stephanie Crawford

That Council approve the proposal submitted by the Canadian Centre for Safer Communities (CCSC) to prepare a Community Safety and Well Being Plan for the Township of Pelee.

-CARRIED-

B. Treasurer – Michelle Feltz

- i. Report No. 2024-04 MF – MPAC Agreement.

Resolution 2024-15

Moved By: Councillor Stephanie Crawford

Seconded By: Councillor Michelle Taylor

- 1. **The report from the Treasurer dated January 22, 2024 regarding the Municipal Property Assessment Corporation Data Sharing and Services Agreement BE RECEIVED;**
- 2. **A by-law authorizing the execution of a “Data Sharing and Service Agreement” with the Municipal Property Assessment Corporation for the four-year term January 1, 2024 to December 31, 2027 BE APPROVED.**

CARRIED

- ii) 2024 - Resolutions re: Federal and Municipal Tax Write Offs

Resolution 2024-16

Councillor Stephanie Crawford

Deputy Mayor Dayne Malloch

That the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the 2023 taxation year:

| ROLL NUMBER | ADDRESS | REASON | TOTAL TAXES (\$) |
|-------------------------|------------------|------------------------------------|--------------------|
| 3701 011 000 00400 0000 | North Wharf Site | Ineligible Federal Payment in Lieu | \$15,920.31 |
| Total Amount | | | \$15,920.31 |
| | | | -CARRIED- |

Resolution 2024-17

Moved by: Councillor Michelle Taylor

Seconded by: Councillor Dave DeLellis

That the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for municipal properties for the 2023 taxation year:

| ROLL NUMBER | ADDRESS | REASON | TOTAL TAXES |
|-------------------------|-----------------------|-----------------------|-------------------|
| 3701 020 000 00100 0000 | 370 North Shore Rd | Pump Station | \$798.78 |
| 3701 050 000 01100 0000 | Centre Dyke Rd | Vacant | \$2,978.02 |
| 3701 050 000 01600 0000 | 611 West Shore Rd | Pump Station | \$127.80 |
| 3701 050 000 08900 0000 | 1045 West Shore Rd | Office-Upper Level | \$323.55 |
| 3701 060 000 00200 0000 | 172 South Shore Rd | Pump Station | \$2,747.79 |
| | | Total Amount | \$6,975.94 |
| | | | -CARRIED- |

C. Treasurer – Michelle Feltz and Interim Clerk – Mary Masse

i) 2023 Year in Review

Resolution 2024-18
Moved by Councillor : Stephanie Crawford
Seconded by: Councillor Dave DeLellis

That Council receive the 2023 Year in Review Report as presented by the Treasurer and Interim Clerk at the January 30, 2024 meeting of Council.

-CARRIED-

10. NOTICES OF MOTION

None

11. RECOGNITIONS AND ANNOUNCEMENTS

The Mayor advised of her recent meetings with Ministers Sarkaria, Deputy Minister Jones (MTO) and Parliamentary Assistant John Yakabuski (MECP) while in attendance at the recent ROMA conference.

12. BY-LAWS

By-Law 2024-05 - Being a By-law to authorize the Mayor and Clerk to execute a Municipal Access Agreement with North Frontenac Telephone Corporation to allow the terrestrial construction of the Fiber Project.

Resolution 2024-19

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That By-Law 2024-05; being a by-law to authorize the Mayor and Clerk to execute a Municipal Access Agreement with North Frontenac Telephone Corporation to allow the terrestrial construction of the Fiber Project read a first, second and third time and finally adopted this 30th day of January, 2024.

CARRIED

By-law 2024-06 – Being a by-law to authorize the Mayor and Clerk to execute a Data Sharing Service Agreement with MPAC

Resolution 2024-20

Moved By: Councillor Stephanie Crawford

Seconded By: Councillor Dave DeLellis

That By-law 2024-06 being a By-Law to authorize the Mayor and Clerk to execute a Data Sharing Agreement with MPAC be read a first, second and third time and finally adopted this 30th day of January, 2024.

CARRIED

By-law 2024-07; Being a By-Law to confirm the proceedings of Council for January 30, 2024

Resolution 2024-21

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Michelle Taylor

That By-law 2024-07 being a By-Law to confirm the proceedings of Council for January 30, 2024 be read a first, second and third time and finally adopted this 30th day of January, 2024

CARRIED

13. CLOSED SESSION AND ADJOURNMENT

Resolution 2024-22

Moved by Councillor Dave DeLellis

Seconded by Councillor Michelle Taylor

That Council move into closed session at 7:20 p.m. in accordance with the Municipal Act, 2001 section 239 (1) and (2) e) to review a by-law matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and to obtain advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

-CARRIED-

After rising from closed session, the Mayor adjourned the meeting at 8:10 p.m.

**Catherine Miller,
Mayor**

**Mary Masse, Interim
Clerk**

The Corporation of the Township of Pelee
 Regular Meeting of Council
COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby confirms and adopt the Regular Council minutes of January 30, 2024.”

| | RESOLUTION RESULT | RECORDED VOTE | |
|--------------------------|-----------------------------|--------------------------|----|
| | | YES | NO |
| | CARRIED | | |
| | DEFEATED | | |
| | DEFERRED | | |
| | REFERRED | | |
| | PECUNIARY INTEREST DECLARED | | |
| | RECORDED VOTE (SEE RIGHT) | | |
| | WITHDRAWN | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK-MARY MASSE | |
| | | | |

The above is a certified to be true copy of resolution number 2023 –

Mary Masse
 Interim Clerk

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

January 31, 2024

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

DELIVERED VIA EMAIL

RE: Rural and Small Urban Municipalities – Affordability of Water and Wastewater Systems

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on January 31, 2024, The County of Renfrew passed the following resolution:

WHEREAS the Provincial Policy Statement (PPS) (Section 1.6.6.2) states that municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety and that intensification and redevelopment within these settlement areas should be promoted; and

WHEREAS the PPS (Section 2.2.1 (f)) states that planning authorities shall protect, improve, or restore the quality and quantity of water by implementing the necessary restrictions on development and site alternation to protect all drinking supplies and designated vulnerable areas, and protect, improve, or restore vulnerable surface and ground water, sensitive surface water features and sensitive groundwater features, and their hydrologic functions; and

WHEREAS the PPS (Sections 2.2.1(h) and (i)) states that there is consideration of environmental lake capacity as well as stormwater management practices; and

WHEREAS the Ministry of the Environment, Protection and Conservation (MECP) Procedural Guideline B-1-5 Policy 2 provision states that water quality which presently does not meet the Provincial Water Quality Objectives shall not be further degraded and all practical measures shall be undertaken to upgrade the water quality to the Objectives; and

WHEREAS in 2014 the Township of Whitewater Region authorized Jp2gConsultants Inc. to undertake a Municipal Class Environmental Assessment (EA) for the purpose of evaluating viable options to upgrade the 1979 Cobden Wastewater Treatment Plant. This plant did not meet guidelines for effluent flow into Muskrat Lake and Cobden Wetland being highly sensitive, at-capacity, inland lake, and Provincial Significant Wetland (PSW) and acknowledged as one of

the most eutrophic in the province. The plant had ongoing seasonal overflow events, and was operating at maximum capacity; and

WHEREAS in 2018 the Council of the Township of Whitewater Region approved the construction of a new parallel mechanical system that would meet all provincial environmental and regulatory requirements including accommodating future growth. Federal and provincial contributions only covered 50% of the final construction costs, as there was no ability to renegotiate with federal and provincial partners once real costs were known. As a result, the balance of costs (\$6M) was debentured over 30 years at interest rates that are slightly punitive to rural and small urban municipalities; and

WHEREAS in 2019 the Council of the Township of Whitewater Region conducted a Water and Wastewater Rate Study that demonstrated the need for rate increases of over 100% to fund the new wastewater treatment plant construction debenture and the significantly increased operating costs for a parallel mechanical system. Rural and small urban municipalities experience very limited growth as federal and provincial policies heavily support growth in urban centers. As there are no other sources of available operational funding, rural and small urban municipalities are expected to fund the construction and operation of these state-of-the-art systems from existing property owners and nominal forecasted growth; and

WHEREAS in 2023 the Township of Whitewater Region combined water and wastewater rates have risen to almost \$3,000/year for its five hundred and eleven (511) users and are among the highest in the County of Renfrew and across the Province of Ontario. There are similarly high user rates in the Township of Madawaska Valley as a result of Provincial regulations and a small number of users. Other examples of rapidly increasing rates include the Towns of Deep River, Renfrew, Arnprior, Laurentian Hills, and Petawawa, and the Townships of Bonnechere Valley, Laurentian Valley and Killaloe, Hagarty and Richards, where significant upgrades in short periods of time are making rates unaffordable even with an increased number of users.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the County of Renfrew:

Advocate to the provincial and federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and Advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

AND THAT a copy of this resolution be circulated to The Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Minister of Infrastructure (Ontario); the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada); the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke, John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conservation and Parks; AMO; ROMA; FCM; and all Municipalities in Ontario.

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Emon', with a long horizontal flourish extending to the right.

Peter Emon, Warden

County of Renfrew

warden@countyofrenfrew.on.ca

cc: Honourable Kinga Surma, Minister of Infrastructure (Ontario)
Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada)
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke
John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conservation and Parks
AMO; ROMA; FCM; and all Municipalities in Ontario.

February 1, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Via Email: premier@ontario.ca

Dear Premier Ford:

Re: Social and Economic Prosperity Review

Please be advised that the Council of the Town of Hanover adopted the following resolution at their meeting of January 15, 2024 regarding the above noted matter;

Moved by COUNCILLOR KOEBEL Seconded by COUNCILLOR HOCKING

Whereas current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

Whereas nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

Whereas municipal revenues, such as property taxes, do not grow with the economy or inflation;

Whereas unprecedented population and housing growth will require significant investments in municipal infrastructure;

Whereas municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

Whereas inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

Whereas property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

Whereas the province can, and should, invest more in the prosperity of communities;

Whereas municipalities and the provincial government have a strong history of collaboration;

Therefore be it resolved that the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario;

And further that a copy of this motion be sent to the Minister of Municipal Affairs and Housing, and to the Association of Municipalities of Ontario.

CARRIED

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Respectfully,

A handwritten signature in blue ink that reads "Tanya Patterson". The signature is written in a cursive, flowing style.

Tanya Patterson
Deputy Clerk

/tp

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Honourable Rick Byers, MPP Bruce-Grey-Owen Sound
Association of Municipalities of Ontario
Ontario Municipalities

February 8, 2024

Rural Ontario Municipal Association
Attn: Board of Directors
Via email roma@roma.on.ca

Ontario Good Roads Association
Attn: Board of Directors
Via email info@goodroads.ca

Via email

RE: return to combined ROMA and OGRA conferences

Dear ROMA & OGRA Board of Directors,

During the February 5, 2024 regular meeting of council, council in response to a notice of motion from Deputy Mayor Joel Field the following resolution passed:

MOVED: Bill Clark

SECONDED: Chad Hyatt

WHEREAS as a past attendee of combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort, not only financially for the municipality but also for availability for participation of members of Council and staff; and

WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, returning to a combined conference provides a better respect to their availability and participation; and

WHEREAS during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA; and

WHEREAS it is understandable that little movement has happened since the resolution at the 2019 OGRA conference AGM was passed, due to delays of the COVID-19 pandemic; and

WHEREAS not all persons who wish to attend can do so in person, that a hybrid participation option be considered for the sessions;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Petrolia call upon both the ROMA & OGRA boards to re-establish a combined OGRA & ROMA annual conference.

FURTHERMORE that this resolution be forwarded to Premier Doug Ford, Minister Paul Calandra, MPP Bob Bailey and be circulated to Municipalities of Ontario; as amended

Carried

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

cc:

Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Bob Bailey, Sarnia-Lambton bob.bailey@pc.ola.org
Ontario Municipalities

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



Ministry of Natural Resources and Forestry

Resources Planning and Development
Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

Ministère des Richesses naturelles et des Forêts

Direction des politiques de planification et d'exploitation des ressources
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7

January 23, 2024

Subject: *Oil, Gas and Salt Resources Act* regulation changes for special projects and well security

Hello,

Last fall we shared information about proposed regulation changes under the *Oil, Gas and Salt Resources Act* related to:

- Establishing a framework to allow projects to test or demonstrate new or innovative activities in Ontario – called special projects - to pursue authorization under the *Oil, Gas and Salt Resources Act*.
- Well security caps and exemptions for all wells under this act.

Today, we are writing to let you know that a decision has been made to proceed with these changes. The new regulation for special projects will allow businesses interested in pursuing projects to test, assess, pilot or demonstrate carbon storage projects to pursue special project designation, and if designated, apply for authorizations for their project. While this new regulation applies to both private and Crown lands, initially, special projects for carbon storage will only be enabled on private land because further legislative changes will be necessary to access Crown lands for carbon storage.

The changes are being made subject to the following modifications that were made in response to feedback received:

- Municipal source water protection authorities have been included as one of the parties to be circulated on applications for special projects.
- In response to a request from Professional Engineers Ontario (PEO), the qualifications of people that may be approved by the ministry to conduct examinations of special projects has been expanded to include individuals holding a limited licence under the Professional Engineers Act. A limited licence is issued by PEO to an individual who, as a result of at least eight years of specialized experience, has developed competence in a certain area of

professional engineering, and holders may include individuals with academic qualifications other than a university engineering degree.

- The proposed changes that would have eliminated security exemptions and caps where a well licence is transferred were removed to allow more time to assess potential implications identified by operators / industry.

These changes came into effect on January 1, 2024. More details on the decision, the feedback received, and the original proposal can be viewed in in the decision notice on the Environmental Registry of Ontario: <https://ero.ontario.ca/notice/019-7507>.

Carbon storage is new to Ontario, and we want to ensure the activity is undertaken responsibly. That is why we are taking a phased approach to developing a framework to regulate this activity.

With Phase 2 – Enabling Demonstration – of our [roadmap towards regulating geologic carbon storage](#) now complete, the province is now turning to the development of the commercial scale framework and is taking a measured approach as to options for facilitating access to the underground pore space that is used for carbon storage. Ontario aims to have a commercial framework in place by summer 2025, with opportunities for public consultation beginning this year.

If you would like more information or have any questions, please contact Andrew Ogilvie, Manager of Resources Development Section, at 705-761-5815 or through email: Resources.Development@ontario.ca.

Sincerely,



Jennifer Keyes
Director, Resources Planning and Development Policy Branch



2297 Highway 12
PO Box 130
Brechtin, ON L0K 1B0
www.ramara.ca

February 9, 2024

Ministry of Municipal Affairs and Housing
Attn: Minister Paul Calandra
777 Bay Street, 17th floor
Toronto, ON M7A 2J3

Via email: minister.mah@ontario.ca

RE: Township of Ramara Resolution 2024.24
Request for Province of Ontario and AMO Social and Economic Prosperity
Review to Promote the Stability and Sustainability of Municipal Finances

Dear Minister Paul Calandra,

At their regular meeting on January 29, 2024, the Council of the Township of Ramara passed the following resolution:

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation;

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure;

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

WHEREAS the province can, and should, invest more in the prosperity of communities;

WHEREAS municipalities and the provincial government have a strong history of collaboration.

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario.

AND THAT staff circulate it to MPP Jill Dunlop, applicable Ministries, and Ontario Municipalities.

I trust the above is self-explanatory; however, if you require further information or clarification, please contact me.

Sincerely,



Jennifer Connor CMO, AOMC

Director of Legislative Services & Community Services / Clerk

Cc. MPP Jill Dunlop

Via email: Jill.Dunlop@pc.ola.org



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, February 6, 2024

| | |
|---------------------------------|--------------------------------------|
| Resolution # RC24016 | Meeting Order: 5 |
| Moved by: <i>M. Hatfield</i> | Seconded by: <i>John W. Opeto</i> |

WHEREAS By-Law 1070-96, being a By-Law to continue and regulate a Fire Department for the Corporation of the Municipality of Fire Department;

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 1070-96, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS on January 24, 2024, Council of the Corporation of the Municipality of Wawa received the 2024 Wawa Fire Service Review by The Loomex Group that identifies and evaluates Wawa's current and anticipated fire protection needs, Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements;

p.2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

AND FURTHERMORE, THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

AND FURTHERMORE, THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt;

AND FINALLY RESOLVE THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

| RESOLUTION RESULT | | RECORDED VOTE | | |
|-------------------------------------|-----------------------------|-------------------|-----|----|
| <input checked="" type="checkbox"/> | CARRIED | MAYOR AND COUNCIL | | |
| <input type="checkbox"/> | DEFEATED | Mitch Hatfield | YES | NO |
| <input type="checkbox"/> | TABLED | Cathy Cannon | | |
| <input type="checkbox"/> | RECORDED VOTE (SEE RIGHT) | Melanie Pilon | | |
| <input type="checkbox"/> | PECUNIARY INTEREST DECLARED | Jim Hoffmann | | |
| <input type="checkbox"/> | WITHDRAWN | Joseph Opato | | |

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

| DEPUTY MAYOR – JIM HOFFMANN | CLERK – MAURY O'NEILL |
|-----------------------------|-----------------------|
| | |



February 2, 2024

Larry Brock, MP Brant
108 St. George Street, Suite #3
Brantford, ON N3R 1V6

Sent via email: larry.brock@parl.gc.ca

Will Bouma, MPP
96 Nelson Street
Suite 101
Brantford, ON N3T 2X1

Sent via email: will.bouma@pc.ola.org

To whom it may concern:

Please be advised that Brantford City Council at its meeting held January 30, 2024 adopted the following:

12.1.10 Reliable and Accessible Public Rail Transit - CN Rail

WHEREAS Canadians deserve access to reliable and efficient passenger rail service; and

WHEREAS in 2021 the Canadian Minister of Transportation announced that the federal government would be pursuing opportunities to enhance passenger rail services in southwestern Ontario; and

WHEREAS passengers continue to experience long delays and disruptions to service, related to interruptions caused by CN Rail's freight systems and refusal to give priority to passenger rail service; and

WHEREAS Metrolinx and VIA, in extending or improving commuter train service from Aldershot through to Brantford, Woodstock, Ingersoll and London, is reliant on access to CN rail lines; and

WHEREAS CN Rail views increased passenger rail service on its lines as being incompatible with its primary business of moving freight and is unlikely to cooperate in extending commuter rail service on its lines in southwestern Ontario without direction from the federal government; and

WHEREAS CN Rail has shown a disregard for Municipal property maintenance standards in respect to the maintenance of their rail lines and blocks municipalities attempts to enforce municipal property standards upon their rail lines; and

WHEREAS CN Rail's consistent failure to provide a timely response to development applications adjacent to rail right of ways imposes inordinate delays and expense for builders and municipalities, further jeopardizing the ability of municipalities to address the housing crisis; and

WHEREAS there is a complete lack of federal regulations providing VIA and Metrolinx with any degree of priority or guaranteed access to rail rights of way or directing CN Rail to work cooperatively with municipalities;

AND WHEREAS The City of Brantford CALLS UPON the Federal Government to assist other levels of government as they take steps address the need for reliable and accessible public rail transit, timely processing of housing developments and the prompt and equitable enforcement of municipal property standards;

NOW THEREFORE THE COUNCIL OF THE CITY OF BRANTFORD requests that the Federal Government enact the necessary legislative and regulatory provisions:

- i. providing VIA and Metrolinx with priority right of way over freight rail lines, and further;
- ii. directing CN Rail to work positively and cooperatively with municipal and provincial governments in the processing of land development applications, and the prompt and timely enforcement of municipal property standards;

AND THAT a copy of this resolution be forwarded to all Ontario Municipalities; and to the Member of Provincial Parliament Will Bouma, Member of Parliament Larry Brock, Federal Minister of Transport Pablo Rodriguez, Provincial Minister of Transportation Prabmeet Singh Sarkaria, President and CEO at Metrolinx, President and Chief Executive Officer of VIA Rail Canada Inc and President and Chief Executive Officer of CN.

I trust this information is of assistance.

Yours truly,



Chris Gauthier
City Clerk, cgauthier@brantford.ca

cc Ontario Municipalities
Federal Minister of Transport, Pablo Rodriguez
Provincial Minister of Transportation, Prabmeet Singh Sarkaria
President & CEO, Metrolinx

President & CEO, VIA Rail Canada Inc
President & CEO, CN



Corporation of the Municipality of Calvin Council Resolution

Date: January 30, 2024

Resolution Number: 2024- 30

Moved By: Councillor Manson

Seconded By: Councillor Grant

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;
And **Whereas** over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;
And **Whereas** cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council for the Corporation of the Municipality of Calvin requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
 - Provide free training opportunities for municipalities regarding cemetery administration; and,
 - Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;
- And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop, MPP Vic Fedeli and all Ontario municipalities.

Results: Carried

| <u>Member of Council</u> | <u>In Favour</u> | <u>Opposed</u> |
|--------------------------|--------------------------|--------------------------|
| Mayor Gould | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Grant | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Latimer | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Manson | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Moreton | <input type="checkbox"/> | <input type="checkbox"/> |



Corporation of the Municipality of Calvin

Council Resolution

Date: January 30, 2024

Resolution Number: 2024-31

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Background: Before Calvin township became a township, it was burned by numerous forest fires. This was before the time of fire towers, water bombers, and municipal fire departments. A 1881 report from Lawrence Tallan, Provincial Land surveyor, states: *"The township of Calvin has been traversed by repeated and severe fires – so well have the flames done their work that with the exception of an insignificant portion, scarcely a vestige of the original timber remains."*

History has a way of repeating itself, and now rural municipalities and remote areas need more than ever to be prepared to respond to forest fires. Invasive pests like the emerald ash borer and the spruce bud worm are killing large numbers of trees, leaving copious amounts of dry kindling in our forests just waiting for a careless human or a lightning strike. Our forests are choked with deadfall and forest fires are becoming increasingly difficult to control. Add to this the effects of rising temperatures and drier seasons, or climate change, and we could be facing increasingly disastrous forest fires. This is not the time to be caught short with limited forest fire-fighting resources.

Jordan Omstead of the Canadian Press recently wrote: "But as Canada's water bombers age – and wildfire seasons are expected to intensify – some wildland

firefighters and emergency preparedness experts say the country needs to prop up its fleet of firefighting aircraft, even though several provinces are playing down concerns about capacity.” He quotes Eric Davidson, president of the Ontario Professional Association of Wildland Firefighters, “We’re really starting to see the effect of the aging fleet.”

The article further states the John Gradek, lecturer at McGill University estimates that almost half of the larger water bombers used to fight Canadian forest fires are nearing the end of their service life.

However, a Canadian company making a large skimmer-style water bomber is backed up with orders from European countries until the end of the decade.

Ontario has its own fleet of aircraft. They have 20 fixed-wing aircraft which includes 9 CL215 and CL415 water bombers that are 24 years old on average. The remaining 11 aircraft are an average of 54 years old. Melissa Candelaria, a spokesperson for Minister Graydon Smith says the MNR can handle Ontario fires with these aircraft, but Jennifer Kamau, communications manager for the Canada Interagency Forest Fire Centre, CIFFC, noted that other provinces contract out firebombers and last year there was a strain in Canada to get the resources to areas in need because there were so many fires across the country at the same time and very few aircraft available.

Peter Zimonjic of the CBC quoted the Canadian Association of Fire Chiefs (CAFC) President Ken McMullen, “It's not often that the fire chiefs sound the alarm. We are very concerned about this impending crisis that the summer of 2024 and beyond is going to bring our sector.”

In 2023 we all smelled the smoke and saw the sky turn brown. Buildings can be replaced, but lives cannot. And once an area is burned it takes more than a lifetime for it to return to its original state.

WHEREAS Forest fires are a very real threat to rural municipalities.

AND WHEREAS smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation.

AND WHEREAS forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada.

AND WHEREAS according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023.

AND WHEREAS carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada).

AND WHEREAS that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades.

AND WHEREAS the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country.

AND WHEREAS as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

NOW THEREFORE BE IT RESOLVED THAT the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

AND THAT this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

AND THAT this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

Results: Carried

Recorded Vote:

| <u>Member of Council</u> | <u>In Favour</u> | <u>Opposed</u> |
|--------------------------|--------------------------|--------------------------|
| Mayor Gould | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Moreton | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Latimer | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Grant | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Manson | <input type="checkbox"/> | <input type="checkbox"/> |

Corporate Services

January 26, 2024

Re: Social and Economic Prosperity Review

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on January 22, 2024, approved the following resolution:

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life; and

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises; and

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income redistribution programs for those most in need; and

WHEREAS the province can, and should, invest more in the prosperity of communities; and

WHEREAS municipalities and the provincial government have a strong history of collaboration; now

THEREFORE, BE IT RESOLVED THAT the Town of Orangeville requests the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario; and

FURTHER THAT a copy of this motion is sent to the Premier of Ontario, Doug Ford; the MPP, Sylvia Jones; and all municipalities in Ontario.

Carried.

Yours truly,

Raylene Martell

Raylene Martell
Town Clerk

Township of Pelee
List of Accounts for Approval
Batch: 2024-00005 to 2024-00015

Bank Code - General - General Bank Account

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|-----------|----------------------------|-----------------|------------------------------|----------------|----------------|
| 6446 | 1/26/2024 | WM Maxey | 1161 | Signs/Consultant/Maintenance | 1,711.95 | 1,711.95 |
| 6447 | 1/26/2024 | Essex, County of | IN000020140 | Accrual Sign Posts | 1,375.80 | |
| | | | IN000020139 | Accrual Signage | 1,361.48 | 2,737.28 |
| 6448 | 1/26/2024 | Jaz Marketing | 9491 | Accrual Domain Renewal | 113.00 | 113.00 |
| 6449 | 1/26/2024 | Employee Reimbursement | 2024-01 | First Aid/CPR & Safety Boots | 99.09 | 99.09 |
| 6450 | 1/26/2024 | Void | | | | |
| 6451 | 1/30/2024 | Datafix | 10483 | Vote by Mail Services | 565.00 | 565.00 |
| 6452 | 1/30/2024 | Industrial Powertrain | 20231257 | Pump Repair Parts | 1,757.04 | 1,757.04 |
| 6453 | 1/30/2024 | Cathy Miller | 2024-01 | 2024 Travel ROMA | 547.64 | 547.64 |
| 6454 | 1/30/2024 | Windsor Essex Catholic | 2023-04 | Accrual 2023 4th Quarter | 4,646.20 | 4,646.20 |
| 6455 | 1/30/2024 | Conseil Scholaire Viamonde | 2023-04 | Accrual 2023 4th Quarter | 312.78 | 312.78 |
| 6456 | 1/30/2024 | Zelinka Priamo Ltd. | 2023-03110 | Accrual General Consulting | 1,469.00 | |
| | | | 2023-03428 | Accrual General Consulting | 1,121.53 | |
| | | | 2023-03749 | Accrual General Consulting | 2,022.70 | |
| | | | 2023-04056 | Accrual General Consulting | 1,172.38 | 5,785.61 |
| 6457 | 2/5/2024 | Employee Reimbursement | 2024-01 | Mileage | 111.52 | 111.52 |
| 6458 | 2/5/2024 | Stantec Consulting Ltd | 1867521 | Permitting | 4,657.42 | 4,657.42 |
| 6459 | 2/5/2024 | Vollans, E. R. | 73097 | Accrual Equipment Parts | 375.87 | |
| | | | 73253 | Accrual Mower Repair | 402.37 | |
| | | | 73324 | Accrual Fuel Valve | 60.82 | |
| | | | 73735 | Accrual Spindle Assy | 1,274.90 | |
| | | | 72495 | Accrual Wheel Assy | 479.84 | |
| | | | 72562 | Accrual Cap Hub | 36.07 | |
| | | | 74284 | Accrual Supplies | 244.87 | 2,874.74 |
| 6460 | 2/5/2024 | Kevin White | 2024-01 | Clutch Repair West Pump | 87.50 | 87.50 |
| 6461 | 2/7/2024 | JBj Trucking | 76808 | Water Testing | 33.05 | 33.05 |
| 6462 | 2/7/2024 | Minister of Finance | 301812231047143 | OPP LSR January | 12,128.00 | 12,128.00 |
| 6463 | 2/7/2024 | Minister of Finance | 302401240854135 | OPP LSR February | 12,406.00 | 12,406.00 |
| 6464 | 2/7/2024 | Owen Sound Transportation | | | | |

Township of Pelee
List of Accounts for Approval
Batch: 2024-00005 to 2024-00015

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|------------------------|-----------------|--------------------------------------|-----------|---------------------------|----------------|----------------|
| | | | 300003139 | Accrual Freight | 18.00 | |
| | | | 300003133 | Accrual Freight | 12.46 | |
| | | | 300003118 | Accrual Freight | 41.46 | |
| | | | 300003129 | Accrual Freight | 8.00 | 79.92 |
| 6465 | 2/7/2024 | Software N Systems Computing | | | | |
| | | | 00029396 | Server Updates / Email | 310.75 | 310.75 |
| 6466 | 2/7/2024 | Xerox Canada Ltd. | | | | |
| | | | F61795515 | Alta C8145 | 127.20 | 127.20 |
| 6467 | 2/9/2024 | Bell Canada Public Access | | | | |
| | | | 172980 | Airport Phone | 56.50 | 56.50 |
| 6468 | 2/9/2024 | Delage Landen Financial Serv. | | | | |
| | | | 9411484 | Copier/Lease | 75.65 | |
| | | | 94411485 | Back Copier/Printer Lease | 233.44 | 309.09 |
| 6469 | 2/9/2024 | Xerox Canada Ltd. | | | | |
| | | | 85780495 | B405DN Printer | 43.80 | 43.80 |
| Total Computer Cheque: | | | | | | 51,501.08 |

OTHER

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|----------------|------------------|--------------------------------------|------------|---------------------------|----------------|----------------|
| 2024010 | 1/26/2024 | Caduceon Enterprises Inc. | | | | |
| | | | I23-00024 | Accrual PIPS Sampling | 39.96 | 39.96 |
| 2024011 | 1/26/2024 | Caduceon Enterprises Inc. | | | | |
| | | | I23-000250 | Accrual East Sampling | 39.96 | 39.96 |
| 2024012 | 1/26/2024 | Caduceon Enterprises Inc. | | | | |
| | | | I23-001206 | Accrual East Sampling | 39.96 | 39.96 |
| 2024013 | 1/26/2024 | Caduceon Enterprises Inc. | | | | |
| | | | I23-001207 | Accrual PIPS Sampling | 39.96 | 39.96 |
| 2024014 | 1/26/2024 | Conseil Scholaire | | | | |
| | | | 2023-04 | Accrual 2023 4th Quarter | 1,146.77 | 1,146.77 |
| 2024016 | 1/26/2024 | Caduceon Enterprises Inc. | | | | |
| | | | I24-001019 | PIPS Sampling | 44.19 | 44.19 |
| 2024017 | 1/26/2024 | Caduceon Enterprises Inc. | | | | |
| | | | I24-001022 | East Sampling | 44.19 | 44.19 |
| 2024018 | 1/26/2024 | Caduceon Enterprises Inc. | | | | |
| | | | I24-001027 | West Coliforms | 153.27 | 153.27 |
| 2024019 | 2/1/2024 | Pelee Island Co-Op | | | | |
| | | | 5387 | Credit | -10.12 | |
| | | | 1475 | Furnace Oil | 1,513.36 | |
| | | | 1479 | Diesel | 2,836.79 | |
| | | | 1480 | Diesel | 3,310.54 | |
| | | | 1481 | Diesel | 3,072.12 | |
| | | | 1482 | Diesel | 5,436.70 | |
| | | | 453559 | Membership Fee | 25.00 | |
| | | | 452542-01 | Supplies/Fuel | 595.51 | |
| | | | 452661 | Diesel | 600.00 | |
| | | | 452669 | Supplies | 17.50 | 17,397.40 |
| 2024020 | 2/1/2024 | Town of Amherstburg | | | | |
| | | | 19271 | Accrual ByLaw Enforcement | 4,345.92 | 4,345.92 |
| 2024021 | 2/1/2024 | Municipal Property Assessment | | | | |

Township of Pelee
List of Accounts for Approval
Batch: 2024-00005 to 2024-00015

OTHER

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|----------|-------------------------------|----------------|---------------------|----------------|----------------|
| | | | 1800032378-01 | 1st Quarter 2024 | 6,144.43 | 6,144.43 |
| 2024022 | 2/5/2024 | Collabria VISA | 2024-01KH | Various Depts | 644.99 | 644.99 |
| 2024023 | 2/5/2024 | Bell Mobility | 2024-01 | Cellphones/Wifi | 349.44 | 349.44 |
| 2024024 | 2/6/2024 | Hydro One Networks Inc. | 20208808/24-01 | EMS/CLINIC | 1,191.00 | 1,191.00 |
| 2024025 | 2/6/2024 | Hydro One Networks Inc. | 28439559/24-01 | Street Lights | 296.09 | 296.09 |
| 2024026 | 2/6/2024 | Hydro One Networks Inc. | 83434620/24-01 | TS | 56.53 | 56.53 |
| 2024027 | 2/6/2024 | Hydro One Networks Inc. | 15610196/24-01 | Office | 181.55 | 181.55 |
| 2024028 | 2/6/2024 | Hydro One Networks Inc. | 77827919/24-01 | WWS | 1,706.43 | 1,706.43 |
| 2024029 | 2/6/2024 | Hydro One Networks Inc. | 44044132/24-01 | Roads | 170.60 | 170.60 |
| 2024030 | 2/6/2024 | Hydro One Networks Inc. | 80314452/24-01 | Airport | 867.00 | 867.00 |
| 2024031 | 2/6/2024 | Hydro One Networks Inc. | 52014502/24-01 | Marina Docks | 31.51 | 31.51 |
| 2024032 | 2/6/2024 | Hydro One Networks Inc. | 78222686/24-01 | Marina Office | 39.45 | 39.45 |
| 2024033 | 2/6/2024 | Hydro One Networks Inc. | 24303346/24-01 | Bonnett Building | 34.90 | 34.90 |
| 2024034 | 2/6/2024 | Hydro One Networks Inc. | 03357410/24-01 | CM | 419.03 | 419.03 |
| 2024035 | 2/6/2024 | Hydro One Networks Inc. | 92357408/24-01 | Farm | 238.84 | 238.84 |
| 2024036 | 2/6/2024 | Hydro One Networks Inc. | 62688802/24-01 | West Washroom | 35.08 | 35.08 |
| 2024037 | 2/6/2024 | Hydro One Networks Inc. | 92398228/24-01 | BM(N) | 278.03 | 278.03 |
| 2024038 | 2/6/2024 | Hydro One Networks Inc. | 05280434/24-01 | EWS | 386.99 | 386.99 |
| 2024039 | 2/6/2024 | Hydro One Networks Inc. | 05283161/24-01 | BM(W) | 1,630.65 | 1,630.65 |
| 2024040 | 2/8/2024 | Hydro One Networks Inc. | 03311435/24-01 | Campground | 77.80 | 77.80 |
| 2024041 | 2/8/2024 | Greater Essex County District | 2023-08 | Accrual 4th Quarter | 47,087.04 | 47,087.04 |
| | | | | | Total Other: | 85,158.96 |
| | | | | | Total General: | 136,660.04 |

Date Printed
2/13/2024 9:58 AM

Township of Pelee
List of Accounts for Approval
Batch: 2024-00005 to 2024-00015

Page 4

Certified Correct This Tuesday, February 13, 2024

Mayor, Catherine Miller

Treasurer, Michelle Feltz

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

“Be it resolved that”

Council hereby receive Consent Agenda items 8 a) through 8 k)

| RESOLUTION RESULT | RECORDED VOTE | | |
|-----------------------------|---------------|----------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK – MARY MASSE | |
| | | | |

| |
|---|
| <p>The above is a certified to be true copy of resolution number 2023 –</p> <p>Mary Masse Township Administrator & Clerk</p> |
|---|



THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT 2024-05 BT

| | |
|-----------------------------------|---|
| Author's Name: Bill Tetler | Report Date: February 15, 2024 |
| Resolution #: | Date to Council: February 20, 2024 |

To: Mayor and Members of Council

Subject: Amendments to Trailer By-law and Repeal of By-law 2023-70

1. RECOMMENDATION:

It is recommended that:

1. The report from the By-law Enforcement Officer dated February 15, 2024 regarding amendments to the proposed Trailer By-law 2024-08 be received for information; and
2. That Council repeal by-law 2023-70 and give three readings to By-law 2024-08 being a by-law to license specific trailers until December 1, 2025

2. BACKGROUND:

At the November 14th, 2023 Council meeting, an updated Trailer By-law for the Municipality was passed. This By-law was updated from the previous 2016 trailer by-law to allow property owners investing in development of their land the ability to have a trailer on site during construction of their home through an agreement with the Township at no cost to the property owner and to maintain the use of trailers on vacant lands as an occasional use which was intended to deter trailers from becoming a permanent fixture on the vacant lots.

The by-law also provided clear direction for the Township's contracted Enforcement Officer to carry out his duties to enforce the bylaw.

3. DISCUSSION:

In response to Council's direction, administration undertook an investigation to determine how many trailers were left on vacant land after the November 30th deadline to remove. Administration identified five (5) trailers located on vacant lands that had not been removed. It has been identified that four of the five trailers on vacant lands have their respective trailers up for sale, which engages section 3.8 of By-law 2023-070 which states that the By-law does not apply where the sole purpose of trailer being located on the lot is to offer the trailer for sale or where it is being used solely for storage.

In accordance with Section 239 (2) e) and f) of the Municipal Act; a report was presented to Council in closed session regarding the process to defend the by-law. Legal Counsel was present at the closed session meeting held on January 30, 2024 to offer legal advice. Financial implications as well as the time involved to defend the by-law in Provincial Court and possible Superior Court were reviewed with Council.

Upon review of the legal costs involved with bringing charges forward through the legal system Council directed Administration to explore further amendments to the Trailer By-law including the possibility of repealing the existing by-law 2023-70 and establishing a time to phase out the licensing of trailers.

Administration along with the review of legal counsel are recommending the following changes to the trailer by-law:

Section 3.8 is amended to remove the exclusion from the provisions of the by-law for trailers located on vacant lots that are listed for sale and trailers used for storage. The new wording allows for an exemption for licensing if the sole purpose of the trailer is for storage

3.8 This By-law shall not apply to a storage trailer on an existing lot with a dwelling where the trailer is for the sole purpose of storage.

Section 5.13 was added to ensure that no further permits are issued beyond what was allowed in 2023.

5.13 No license shall be issued under this By-law unless the trailer to be licensed was previously licensed under By-law No. 2016-22 or 2023-70 at some time during 2023. Furthermore, the number of trailers which may be licensed within the Township of Pelee at any one time under this By-law is limited to thirty – five (35).

Section 11 is added to the proposed by-law to repeal by-law 2023-70 and to confirm that By-law 2024-08 will expire on December 1, 2025 at 12:01 a.m. This allows for sufficient notice for current licence holders to be aware of the phasing out of the trailer by-law in its entirety

REPEAL OF BY-LAW – SECTION 11

11.1 That By-law 2024-08 will expire at 12:01am on December 1, 2025.

11.2 That By-law 2023-70 is hereby repealed.

4. FINANCIAL MATTERS:

There are no financial impacts associated with the recommendations contained in this report.

The following financial impacts are provided for information and to advise of the legal costs that could be incurred for enforcement of the existing by-law

At this time there is no approved short form wording for Trailer By-law 2023-070, therefore if charges are laid it would be by a Part III charge. A Part III charge is where an information and summons are sworn before a Justice of the Peace with an arraigned court date 6-8 weeks in the future. The anticipated cost for a Part III charge could range anywhere from \$1,500 (approximate) if the defendant pleads guilty to \$4,000 - \$7,000 (approximate) if the case were to go to trial.

If the Trailer By-law was challenged in the Superior Court of Justice, the Township would incur legal costs to defend said By-law. At this time, Administration could not estimate the cost to defend such, but it could be in excess of \$20,000 per case

5. CONSULTATIONS:

Mary Masse, Interim Clerk
Legal Counsel – Mc Tague Law

6. CONCLUSION:

Due to the significant financial impact the enforcement of Trailer by-law 2023-70 could have on the municipality it is recommended that Council consider the following:

- Repeal by-law 2023-70 effective immediately
- Adopt the proposed by-law 2024-08 to give effect to the changes noted in this report; and
- Once the proposed by-law 2024-08 is phased out begin with enforcing the Zoning By-law 2012-024, which does not allow for trailers to be used for human habitation on any property.

Original signed by:

Bill Tetler, By-law Enforcement Officer

BT

DEPARTMENTS/OTHERS CONSULTED:

Name:

Title: Email:

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

1. The report from the By-law Enforcement Officer dated February 15,2024 regarding amendments to the proposed Trailer By-law 2024-08 be received for information; and

2. That Council repeal by-law 2023-70 and give three readings to By-law 2024-08 being a by-law to license specific trailers until December 1, 2025

| RESOLUTION RESULT | RECORDED VOTE | | |
|-----------------------------|---------------|--------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK-MARY MASSE | |
| | | | |

| |
|--|
| <p>The above is a certified to be true copy of resolution number 2024 –</p> <p>Mary Masse Interim Clerk</p> |
|--|

 THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT NO. 2024-06 MF

| | |
|--------------------------------------|---|
| Author's Name: Michelle Feltz | Report Date: February 12, 2024 |
| Resolution #: | Date to Council: February 20, 2024 |

To: Mayor and Members of Council

Subject: Council/Committee Remuneration and Expenses

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated February 12, 2024 regarding Council/Committee Remuneration **BE RECEIVED**;

2. BACKGROUND:

The Municipal Act, Section 284 (1) states:

The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

- a) Each member of Council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- b) Each member of council in respect of his or her service as an officer or employee of the municipality or other body described in clause (a); and
- c) Each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Authorizing By-Law: 2019-16

The following is the required information for 2023:

Council Disbursements:

| Council Member | Municipal Officer's Allowance | Council Expenses | Total |
|--------------------------------|--------------------------------------|-------------------------|--------------|
| Briggs-Crawford, S.-Councillor | \$ 7,000.00 | \$ - | \$ 7,000.00 |
| DeLellis, D.-Councillor | \$ 7,000.00 | \$ - | \$ 7,000.00 |
| Malloch, D.-Deputy Mayor | \$ 8,000.00 | \$ - | \$ 8,000.00 |
| Miller, C.-Mayor | \$ 11,000.00 | \$ 1,134.09 | \$ 12,134.09 |
| Smith, S.-Councillor | \$ 3,845.24 | \$ - | \$ 3,845.24 |
| Taylor, M.-Councillor | \$ 2,766.54 | \$ - | \$ 2,766.54 |



Michelle Feltz
Treasurer

MF/

Attachments:

DEPARTMENTS/OTHERS CONSULTED: Administration

Name:

Title: Email:

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

“Be it resolved that the Council of the Corporation of the Township of Pelee receive the report from the Treasurer dated February 12, 2024 regarding Council/Committee Remuneration for 2023.”

| RESOLUTION RESULT | RECORDED VOTE | | |
|-----------------------------|---------------|--------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK-MARY MASSE | |
| | | | |

| |
|--|
| <p>The above is a certified to be true copy of resolution number 2024 –</p> <p>Mary Masse Interim Clerk</p> |
|--|



THE CORPORATION OF THE
Township Of Pelee
 THE CORPORATION OF THE TOWNSHIP OF PELEE
 REPORT NO. 2024 – 07 MF

| | |
|---------------------------------------|---|
| Author’s Names: Michelle Feltz | Report Date: February 12, 2024 |
| Resolution #: | Date to Council: February 20, 2024 |

To: Mayor and Members of Council

Subject: Amendment to Fees and Charges By-Law

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated February 12, 2024 regarding an amendment to the Fees and Charges By-Law **BE RECEIVED**; and
2. The amendment of fees **BE ADOPTED** by By-Law 2024-09 at the February 20, 2024 Regular Meeting of Council.

2. EXECUTIVE SUMMARY:

Analysis of the fees and charges for the Township of Pelee takes into consideration the necessity to raise fees and charges to meet the financial needs of the municipality while keeping essential services financially accessible to the community. Conceptually, the intent of user fees is that those using the service will fund that service. This concept seems straightforward until you apply it to a small, rural, and remote municipality that must provide regulated and essential services such as water and waste at a high cost, despite efficiencies, and that cannot be reasonably funded by the users. Increases for these services is driven by inflation and balanced with the need for affordability given the health, safety and quality of life reality that make these services essential.

Other services are recognized components that contribute to the community but their provision is not essential. Many of these services such as permitting for golf cars, marketing or recreational services are not utilized by the majority. Methodology for increases to these services includes cost recovery, historical rate increases, and the increase cost of providing the service.

As an example, in 2023 the fees for parking services were increased with the rationale that funds be directed to municipal parking lot upgrades and the costs of by-law enforcement. A new

parking area was created and improvements were made to several locations. These improvements as well as upgraded signage will continue into 2024. Additionally, Building fees were increased in 2023 to mitigate the cost of shared services with the Town of Leamington. This along with an increase in development on the island decreased the net costs owing to the building service provider.

Every year, and throughout the year, the fees and charges by-law is amended as required. Amendments can continue to be adopted throughout the fiscal year. Administration and staff provide the following comments regarding amendments to fees and charges. Schedule “A” is attached and forms part of the proposed by-law.

Considering 2023 usage volumes, the proposed rate increases have the potential for \$22,000 in additional fees and charges to mitigate the cost of providing those services.

Rationale:

Administrative Services

Marriage Solemnization- An increase of \$125.00 to bring the service in line with time commitment and industry rates. A non-refundable deposit is now required.

Marketing Services

Both brochure and digital business marketing fees increased by \$10.00 with a saving of \$5.00 if both options were chosen. This increase relates to cost recovery.

Golf Car Permitting

The golf car pilot program began in 2021. There will be additional costs in 2024 including signage replacement, administration, supplies, and for by-law enforcement as the program grows. In its third year of permitting, the program is in a deficit.

| | |
|---------------------|-----------|
| Revenues | |
| 2021 | \$ 1,500 |
| 2022 | \$ 1,950 |
| 2023 | \$ 2,700 |
| | \$ 6,150 |
| Expenses | |
| 2021 | \$ 9,617 |
| 2022 | \$ 182 |
| 2023 | \$ 221 |
| | \$ 10,020 |
| Deficit | -\$ 3,870 |

An increase of \$25 per residential permit and \$75 per commercial business permit is recommended. The permit fees have not increased since 2021. Based on 2023 permits issued, this will increase the fee stream by a modest \$1,850.

Waste Services

In 2023, the garbage bag stream was increased. A bulk load increase of \$2 per cubic metre is proposed for 2024. Based on 2023 usage this will result in an increase of approximately \$750 for this fee stream.

Water Services

A three percent increase has been applied to all water user fees. While this increase is nominal, administration will continue with gradual increases annually with consideration that delivery of potable water is an essential service that should be financially accessible. This increase will result in approximately \$2,000 in additional fees.

Recreational Services

Both Scudder Marina and East Park Campground continue to be popular destinations for our visitors. Improvements have been made at both facilities. In order to improve and even maintain these recreational services, fees need to increase.

Scudder Marina- Marina fees are recommended to change with a potential for additional gross fees from rate increases alone of \$4,500. The marina fees have not changed since 2014. Administration continues to set targets for seasonal dockage based on available docks and days in the season. In 2023, the target was 50% of potential revenue for this stream. In 2024, it will be 75% of the target or \$147,000. The fees for neighbouring marinas were analyzed and consideration of the services provided were all part of the methodology.

East Park Campground- The fee increase recommendations for East Park Campground have a potential to increase gross revenue by \$12,500. The rates for local campgrounds were reviewed as part of the process. Revenue targets are set for the campground based on available sites and days in the season. In 2024, the target will be \$62,500.

Pheasant Hunt- Pheasant hunt licence fees were approved for increase by Council on November 28, 2023 to directly offset costs increases.

Cemetery

Care and Maintenance costs for markers were adjusted to minimum required contribution amounts under the Bereavement Authority of Ontario.



Michelle Feltz

Treasurer

/ MF

Attachments:

Schedule a Fees and Charges Bylaw

2024-09 Schedule A

DEPARTMENTS/OTHERS CONSULTED:

Administration, Water, Transfer Station, Campground



Schedule "A" Fees and Charges – 2024

| Administrative Services | May 1, 2023 | February 20, 2024 |
|--|--|--|
| Copy of Official Plan | \$50.00 | \$50.00 |
| Copy of Zoning By-Law | \$50.00 | \$50.00 |
| United State Service Air Landing Fee | \$1,000.00/year | \$1,000.00/year |
| NSF Fee | \$35.00 | \$35.00 |
| Wedding Solemnization (non-refundable deposit \$100 new 2024) | \$275.00 | \$400.00 |
| Marriage Licence | \$135.00 | \$135.00 |
| Lottery Licence | \$10.00 | \$10.00 |
| Lamination | \$1.00/page | \$1.00/page |
| Photocopies | \$0.35/page | \$0.35/page |
| Outgoing Fax (first page) | \$1.00 | \$1.00 |
| Outgoing Fax (Additional pages) | \$0.50/page | \$0.50/page |
| Incoming Fax | \$0.50/page | \$0.50/page |
| Fireworks Application | \$50.00 | \$50.00 |
| Tax and Zoning Certificates | \$100.00 per roll number, emailed 3-5 business days | \$100.00 per roll number, emailed 3-5 business days |
| Tax and Zoning Certificates (less than 48 hours' notice) | \$200.00 per roll number (rush tax certificate, emailed 1-2 business days) | \$200.00 per roll number (rush tax certificate, emailed 1-2 business days) |
| Municipal Tax Sale - Part XI of the Municipal Act Third party preparation / services | 100 % recovery of actual costs | 100 % recovery of actual costs |

| Planning Services - Service/Item: | May 1, 2023 | February 20, 2024 |
|--|--------------------------------|--------------------------------|
| Consent to Sever | \$500.00 | \$500.00 |
| Minor Variance | \$500.00 | \$500.00 |
| *Zoning Amendment | \$1,000.00 plus external costs | \$1,000.00 plus external costs |
| *Zoning Amendment – Temporary Use By | \$500.00 plus external costs | \$500.00 plus external costs |
| *Official Plan Amendment | \$1,000.00 plus external costs | \$1,000.00 plus external costs |
| Application to Appeal (OMB) | \$125.00 | \$125.00 |

*Note: For Official Plan and Zoning Amendments, a deposit may be required towards external costs based on estimates.

| Drainage Services - Service/Item: | May 1, 2023 | February 20, 2024 |
|--|-------------|-------------------|
| Tile Loan Program Inspection Fee | \$150.00 | \$150.00 |
| Capital Works Debenture Administration | \$100.00 | \$100.00 |

| Marketing Services: | May 1, 2023 | January 1, 2024 |
|--|----------------|-----------------|
| Hunt Package Accommodation Listing | \$25 plus HST | \$25 plus HST |
| Brochure Business Listing | \$100 plus HST | \$110 plus HST |
| "What's Open" Business Listing | Free | Free |
| Digital Business Listing (full listing on pelee.org) | \$100 plus HST | \$110 plus HST |
| Brochure & Digital Listing | \$175 plus HST | \$200 plus HST |

Dog Licences: By-Law 2012-13

May 1, 2023

February 20, 2024

| | | |
|--------------------------------------|--|--|
| Male or Spayed Female Dog | \$20.00/year | \$20.00/year |
| Additional Male or Spayed Female Dog | Eliminate 2nd fee/All dogs \$20.00 | Eliminate 2nd fee/All dogs \$20.00 |
| Intact Male / Female Dog | \$30.00/year | \$30.00/year |
| Additional Intact Male / Female Dog | Eliminate 2nd fee/All intact dogs \$30.00 | Eliminate 2nd fee/All intact dogs \$30.00 |
| Kennel (5 or more dogs) | \$100/year | \$100/year |
| Impound Fee | \$50.00 plus costs | \$50.00 plus costs |

Parking Services - Parking**Infractions/Charges:**

May 1, 2023

February 20, 2024

| | | |
|---|-----------------------|-----------------------|
| Parking Pass - Winter November 1 to April 30 | \$30.00/year | \$30.00/year |
| Parking Pass - Annual | \$50.00/year | \$50.00/year |
| Parking in front of public or private driveway | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking within an intersection | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking on a bridge/causeway/approaches | \$50.00 | \$50.00 |
| Parking such to obstruct traffic | Nil | Nil |
| Parking such to prevent removal of other vehicle(s) | \$1,000.00 plus costs | \$1,000.00 plus costs |
| Parking on roadway for 3 days or more | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking an unlicensed vehicle on a roadway | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking on municipal property | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Stopping on a bridge/causeway | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking impeding winter maintenance | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Towing improperly parked vehicles | \$95.00 | \$95.00 |
| Storage of towed vehicles | \$10.00/day | \$10.00/day |

Trailer Fees: By-Law 2023-70

May 1, 2023

February 20, 2024

| | | |
|---|----------------|----------------|
| Trailer on land that contains a residential, commercial, industrial or institutional building | \$50.00/month | \$50.00/month |
| Trailer on vacant land | \$300.00/month | \$300.00/month |

Golf Car Permits: 2021-21

May 1, 2023

February 20, 2024

| | | |
|---------------------------|---------|----------|
| Non-Commercial Permit Fee | \$75.00 | \$100.00 |
| Commercial Permit Fee | | \$150.00 |

| Fire Services: | May 1, 2023 | February 20, 2024 |
|----------------------------|---------------|-------------------|
| Fire Certificate | \$60.00 | \$60.00 |
| Fire Occurrence Report | \$40.00 | \$40.00 |
| Repeat Fire Inspection Fee | \$100.00 | \$100.00 |
| Non-rate Payers | Cost Recovery | Cost Recovery |

| Waste Services (Transfer Station): | May 1, 2023 | February 20, 2024 |
|---|--------------------|--------------------|
| White Goods/Appliances (containing Freon) | \$50.00/unit | \$50.00/unit |
| Non-Freon White Goods/Appliances | \$25.00/unit | \$25.00/unit |
| Vehicles | \$200.00 | \$200.00 |
| Bag Tags/Solid Waste | \$4.00/bag | \$4.00/bag |
| Bulk Waste (Construction/Demolition) | \$40.00/cubic yard | \$42.00/cubic yard |

| Water Services – Charges: | May 1, 2023 | February 20, 2024 |
|--|----------------------------------|----------------------------------|
| Metered Charge | \$36.40/month | \$37.49/month |
| Metered Usage Rate | \$3.12/cubic metre | \$3.21/cubic metre |
| Non-Metered Charge | \$78.03/month | 80.37/month |
| Water Hookup | \$1,500.00 plus all costs/parts | \$1,500.00 plus all costs/parts |
| Bulk Water Account Administration Fee | \$30.00 | \$30.00 |
| Bulk Water Delivery Fee | \$66.30 plus per cubic metre fee | \$68.29 plus per cubic metre fee |
| Bulk Water Pickup Monthly Usage Fee | \$10.00/month plus per cubic | \$10.30/month plus per cubic |
| Bulk Water Fee | \$4.16/cubic metre | \$4.28 |
| 1 Gallon Refill – Bottle Filling Station | \$1.25 | \$1.25 |
| 2 Gallon Refill – Bottle Filling Station | \$2.25 | \$2.25 |
| 3 Gallon Refill – Bottle Filling Station | \$2.75 | \$2.75 |
| 5 Gallon Refill – Bottle Filling Station | \$4.00 | \$4.00 |

| Recreational Services - Scudder Marina: | May 1, 2023 | February 20, 2024 |
|--|---------------------------------|---------------------------------|
| Seasonal Serviced Dock (25' and Over) | \$51.50/foot | \$53.00/foot |
| Seasonal Serviced Dock (Under 25') | \$45.00/foot | \$46.50/foot |
| Seasonal Non-Serviced Dock (25' and Over) | \$47.00/foot | \$48.50/foot |
| Seasonal Non-Serviced Dock (Under 25') | \$40.00/foot | \$41.50/foot |
| Transient Serviced Dock | \$1.75/ft./night | \$2.00/ft./night |
| Transient Non-Serviced Dock | \$1.50/ft./night | \$1.75/ft./night |
| Transient (Jet Ski/up to 10ft) | \$12.00/night | \$13.00/night |
| Transient – Week Discount | Stay 7 nights, pay for 5 nights | Stay 7 nights, pay for 5 nights |
| Transient Non-Serviced – Month Discount | \$16.00/ft. | \$16.50/foot |
| Transient Serviced – Month Discount | \$19.00/ft. | \$19.50/foot |
| Day Dockage (30' and Over) | \$20.00/day | \$22.00/day |
| Day Dockage (Under 30') | \$15.00/day | \$17.00/day |

| | | |
|----------------------------------|------------|------------|
| Day Dockage (Jet Ski/up to 10ft) | \$5.00/day | \$7.00/day |
| Ramp Fee - Seasonal | \$120.00 | \$125.00 |
| Ramp Fee - One Week | \$50.00 | \$55.00 |
| Ramp Fee - One Day | \$11.50 | \$12.00 |

Recreational Services - East Park

Campground:

May 1, 2023

February 20, 2024

| | | |
|--|------------------------------|------------------------------|
| Non-Refundable Administration Fee (per booking) | \$5.00 | \$5.00 |
| Non-electrical Campsite | \$32.00/night | \$40.00/night |
| Additional Campers (above 5 people per non- electrical site) | \$5.00/person/night | \$8.00/person/night |
| Group Camping (minimum 7 people) | \$5.00/person/night | \$8.00/person/night |
| Non-profit Organizations | 20% discount on regular fees | 20% discount on regular fees |
| Day Camping | \$1.99/person | \$1.99/person |
| Entire Campground Rental | \$1,000.00/day | \$1,000.00/day |
| Damage Deposit & Septic Fees | \$50.00 | \$50.00 |

Recreational Services - Pheasant Hunt:

May 1, 2023

December 1, 2023

| | | |
|--|------------------|-------------------|
| Main Pheasant Hunt Licence (10 birds) | \$280 plus HST | \$285 plus HST |
| Clean Up Pheasant Licence (5 birds) | \$140 plus HST | \$142.50 plus HST |
| Licence Transfer (Between individuals or hunts within the same year) | \$25.00 plus HST | \$25.00 plus HST |
| Licence Replacement(Lost/Forgotten) | \$25.00 plus HST | \$25.00 plus HST |
| Winter Rabbit Licence (5 rabbits) | \$25.00 plus HST | \$25.00 plus HST |
| Winter Pheasant Licence (5 pheasants) | \$25.00 plus HST | \$25.00 plus HST |

Cemetery Fees: 2012-16

Resident Lot Sales

May 1, 2023

January 1, 2024

| | | |
|----------------|----------|----------|
| Burial Rights | \$542.00 | \$542.00 |
| Perpetual Care | \$363.00 | \$363.00 |
| Total | \$905.00 | \$905.00 |

Non-Resident Lot Sales

| | | |
|----------------|------------|------------|
| Burial Rights | \$813.00 | \$813.00 |
| Perpetual Care | \$545.00 | \$545.00 |
| Total | \$1,358.00 | \$1,358.00 |

INTERMENT CASKET

OPENING & CLOSING

OPENING & CLOSING

Summer

| | | |
|----------|------------|------------|
| Weekdays | \$779.00 | \$779.00 |
| Weekends | \$1,238.00 | \$1,238.00 |
| Holidays | \$1,315.00 | \$1,315.00 |

Winter

| | | |
|----------|------------|------------|
| Weekdays | \$885.00 | \$885.00 |
| Weekends | \$1,323.00 | \$1,323.00 |
| Holidays | \$1,405.00 | \$1,405.00 |

INTERMENT CREMATED REMAINS

OPENING & CLOSING

OPENING & CLOSING

Summer

| | | |
|----------|------------|------------|
| Weekdays | \$587.00 | \$587.00 |
| Weekends | \$932.00 | \$932.00 |
| Holidays | \$1,008.00 | \$1,008.00 |

Winter

| | | |
|----------|------------|------------|
| Weekdays | \$667.00 | \$667.00 |
| Weekends | \$996.00 | \$996.00 |
| Holidays | \$1,077.00 | \$1,077.00 |

INTERMENT- INFANTS

Summer

| | | |
|----------|----------|----------|
| Weekdays | \$396.00 | \$396.00 |
| Weekends | \$779.00 | \$779.00 |
| Holidays | \$779.00 | \$779.00 |

Winter

| | | |
|------------------|----------|----------|
| Weekdays | \$449.00 | \$449.00 |
| Weekends | \$832.00 | \$832.00 |
| Holidays | \$832.00 | \$832.00 |
| Headstone Moving | \$425.00 | \$425.00 |
| Lot Transfer | \$130.00 | \$130.00 |

Markers

Care and Maintenance

Care and Maintenance

| | | |
|---|---------|----------|
| Flat Marker< 68.11024 cu.cm.(173 square inches) | \$0.00 | \$0.00 |
| Flat Marker> 68.1 1024 cu.m.(173 square inches) | \$50.00 | \$100.00 |

| | | |
|---|----------|----------|
| Upright Monument - up to 1.22 metres (4ft. Height/width) | \$100.00 | \$200.00 |
| Upright Monument>than 1.22 metres 4ft. Height/Width | \$200.00 | \$400.00 |
| Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Resident | \$363.00 | \$363.00 |
| Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Non Resident | \$545.00 | \$545.00 |

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

“Be is resolved that:

1. The report from the Treasurer dated February 12, 2024 regarding an amendment to the Fees and Charges By-Law **BE RECEIVED**;

2. The amendment of fees **BE ADOPTED** by By-Law at the February 20, 2024 Regular Meeting of Council.

| RESOLUTION RESULT | RECORDED VOTE | | |
|--------------------------------|---------------|----------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK – MARY MASSE | |
| | | | |

| |
|--|
| <p>The above is a certified to be true copy of resolution number 2023 –</p> <p>Mary Masse Interim Clerk</p> |
|--|

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

Whereas mail is delivered to Pelee Island via aircraft of Windsor Flying Club out of the Windsor International Airport (YQG) to Whelan International Airport (YPT)

Whereas significant weather events have disrupted mail delivery; delays have been longer than what can reasonably be expected.

Whereas mail delivery to Pelee Island was substantially delayed in December 2023 and January 2024

Whereas alternate mail delivery options should be sought to prevent extended delays.

Whereas Council of the Township of Pelee request Canada Post conduct outreach with Crown Corporation – Owen Sound Transportation who administers the provincial contract for essential service provision of transportation of people and goods to facilitate alternate mail delivery via Cameron Air in the winter months when The Windsor Flying Cub is unable to fly.

| RESOLUTION RESULT | RECORDED VOTE | | |
|-----------------------------|---------------|----------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK – MARY MASSE | |
| | | | |

| |
|---|
| <p>The above is a certified to be true copy of resolution number 2024 – Mary Masse Township Interim Clerk</p> |
|---|

The Corporation of the Township of Pelee

By-law NO. 2024-08

Being a By-law to Licence Trailers in the Township

WHEREAS the Municipal Act, 2012, Section 164, authorizes the Municipality to pass by-laws for the licensing of trailers in the Municipality;

AND WHEREAS the Township of the Pelee Zoning By-Law 2012- 24, 4.1.1 (3) states that "Accessory uses, buildings and structures shall not be erected or established prior to the erection or establishment of the main building or use";

AND WHEREAS it is deemed necessary that all trailers located in the Township of Pelee and not assessed under the *Assessment Act (Ontario)* be licensed;

NOW THEREFORE THE COUNCIL of the Township of the Pelee hereby enacts the following:

Title – Section 1

1.1 This by-law shall be cited as the “Trailer By-law”

Definitions – Section 2

2.1 Township or Municipality shall mean the Corporation of the Township of the Pelee and shall be defined as the lands and premises within the corporation limits.

2.2 Trailer shall mean any vehicle so constructed that it is suitable for being attached to a motor vehicle for the purpose of being drawn or is propelled by the motor vehicle and is capable of being used for the living, sleeping or eating accommodation of persons on a temporary, transient or short-term basis, even if the vehicle is jacked up or its running gear is removed. Examples include a tent trailer, a camper trailer, a recreational trailer, a tiny home, a fifth wheel, a bus converted into a motor home and park model trailer.

2.3 Stored Trailer means any trailer located on the property only for the purpose of sale or storage but shall not include any trailer being used at any time for living, sleeping or eating accommodations of persons while located on that property.

2.4 Assessed Trailer means any trailer legally located on a property and that is assessed under the Assessment Act.

2.5 Campground means a use, consisting of camping sites, and comprising land used for seasonal recreational activity as grounds for the camping or parking of tents, travel trailers, truck campers, but not mobile homes or a mobile home park.

2.6 Recreational vehicle shall mean a vehicle which provides sleeping and other facilities for short periods of time, while travelling or vacationing, designed to be towed behind a motor vehicle, or to be self-propelled, and includes such vehicles commonly known as travel trailers, pick-up coaches, motorized campers, motor homes or other similar vehicles.

Prohibitions – Section 3

3.1 No person shall use nor shall an owner of land permit a person to use and/or keep a trailer on any property within the Township for more than seven consecutive (7) days in any given year, except in a designated Camping Establishment, without purchasing a licence.

3.2 No person shall have a trailer without a licence unless defined in Section 2.4, even if the trailer was legally placed on the property prior to the date of implementation of this By-law.

3.3 No person shall occupy a trailer from December to April of any given year.

3.4 No person shall add additions to a trailer such as sunrooms, porches or roofs.

3.5 The owner of the land, other than an established Camping Establishment within the Township, upon which a legally non-conforming trailer is located, shall be responsible for obtaining a license from the Township. No license shall be issued unless the prescribed fee has been paid.

3.6 Where a trailer that is located on a property in the Township, other than on land used as an established Camping Establishment, has been established to a legally non-conforming use and where such trailer has only been used occasionally for living, sleeping or eating accommodation of persons, such trailer shall not be deemed to be a stored trailer as defined in Section 2.3 and shall be subject to an annual license.

3.7 No license shall be issued under this By-law if the application for the licence would be in contravention of any other By-law of the Corporation of the Township of the Pelee or of any Federal or Provincial law or regulation.

3.8 This By-law shall not apply to a storage trailer on an existing lot with a dwelling where the trailer is for the sole purpose of storage.

3.9 This By-law shall not apply if the trailer is owned by an island resident for use off island or on such land is a campground operated or licensed by the Corporation, is not used on the island for habitation and is stored behind the front setback of the principal dwelling.

3.10 No trailer for which a license is required under this By-law shall be located on land except in conformity with the setback requirements for a dwelling unit as prescribed by the Corporation of the Township of the Pelee Zoning By-Law 2012-024, as amended, for the zone in which the lands are located.

3.11 No person shall locate, or permit a permit to locate, more than one (1) trailer on any Land, except;

i) if such land is a campground operated or licensed by the Corporation

Licence Exemptions – Section 4

4.1 A stored trailer, as defined in section 2.3 does not require a licence.

4.2 An assessed trailer, as defined in Section 2.4 does not require a licence.

4.3 Where a building permit for a single family dwelling unit has been issued by the Township's Chief Building Official, the permit holder shall enter into an annual agreement for the placement of a trailer on the property where the unit is being constructed or reconstructed solely for the purpose of the construction and only if any applicable building permit fees are paid and the trailer is promptly removed after occupancy is given.

Licence Fee – Section 5

5.1 The License fee for a trailer shall be as set out in Schedule "A" attached to this by-law.

5.2 The license fee is payable for the current fiscal year upon receipt of an application. Every license obtained in this paragraph shall expire on the 31st day of December in that year of which it was issued.

5.3 Applications for licenses shall be made to the Township Office and duly signed by the owner of the property on which the trailer is to be located. The owner to whom a licence has been issued shall display the license on the trailer in a place that can be seen easily from the outside of the trailer.

5.4 All applications for such licence shall be made in the prescribed form attached to this By-law as Schedule "B".

5.5 The license fee is imposed upon the owner of the property on which the trailer is located. If the owner fails to make payment of the license fee in any year, the fee shall be deemed overdue and as such, the full license fee shall be collected in the same manner as property tax.

5.6 A refund may be obtained by surrendering the issued license and submitting a request in writing to the Clerk, indicating a trailer was not located on a property and specifying the date on which it was removed. The refund may be calculated from the first day of the month following relocation. The Township shall retain a minimum \$50 administration fee. The onus is on the landowner to provide supporting documentation of the date of such removal.

5.7 Any license issued under this By-law is not transferrable.

5.8 No person shall locate more than one trailer on a property lot unless it is a Camping Establishment.

5.9 Every person shall ensure that his or her sewage system is pumped out from a certified sewage hauler and that a receipt is provided upon request to the Clerk and/or By-law Enforcement Officer unless such trailer is equipped with an incinerating toilet that is acceptable to CSA standards.

5.10 No trailer shall be licensed unless the location of the trailer complies with the following:

- i) All provincial statutory and regulatory requirements including but not limiting the generality of the foregoing, any license or permit required by the Ministry of the Environment.
- ii) All federal statutory and regulatory requirements.
- iii) The Township of the Pelee's Zoning By-Law 2012-024.

5.11 A license issued pursuant to this by-law authorizes the use and maintenance of an existing trailer on existing lots for temporary accommodations only. The issuance of a license does not grant the licensee the authority to occupy the trailer on a permanent basis. The issuance of a license is not intended and shall not be construed as permission or consent by the Municipality for the holder of the license to contravene or to fail to observe or comply with any law of Canada, Ontario or any by-laws of the Municipality.

5.12 A licence under this by-law shall be available from January 1st to December 1st in the case of licensed trailers on property with a main dwelling and April 1st to November 30th for licensed trailers on vacant lots. Licenses shall not be granted by the Corporation outside of such times save and except pursuant to any specific exemption granted by Council of the Corporation by resolution. Council may grant exemptions to this provision on an individual basis, based on unique circumstances that may arise from time to time.

5.13 No licence shall be issued under this By-law unless the trailer to be licensed was previously licensed under By-law No. 2016-22 at some time during 2023. Furthermore, the number of trailers which may be licensed within the Township of Pelee at any one time under this By-law is limited to 35.

Administration and Enforcement – Section 6

6.1 Any person who contravenes any of the provisions of this by-law shall be guilty of an offence and shall be liable, for each contravention and each day of contravention shall constitute a separate offence.

6.2 No person being the registered owner of any lot or parcel of land within the Township shall permit any person to locate a trailer on his or her property except in accordance with the provision of this by-law.

6.3 The administration of this by-law is assigned to the Clerk who may delegate the performance of his or her function under this by-law from time to time as occasion requires.

6.4 Every applicant shall provide in full, at the time the application is submitted, all of the information required on the application form attached as Schedule "B", as well as payment of the prescribed license fee as set out in this By-law and any other document or information as may be required in any other part of this By-law.

6.5 Any application, comment, recommendation, information, document or thing in possession of the Clerk pursuant to the provision of this By-law shall be made available by the Clerk for inspection:

i) By any person employed in the administration of the enforcement of this by-law;

ii) By any other person upon the consent, satisfactory to the Clerk, of the person, civic department, board commission authority or other agency which produced or submitted the application, comment, recommendation, information, document or thing. Subject only to the limitations imposed by the Municipal Freedom of Information and Protection of Privacy Act.

6.6 The enforcement of the By-law is assigned to the Provincial Offences Officer for the Township of the Pelee.

6.7 Any trailers used, maintained or located in contravention of this By-law shall be removed from the lot, at the expense of the Owner of the lot. Failure to remove any trailers from a lot within the time prescribed by the Provincial Offences Officer may result in the removal of said trailer by the Township of Pelee, at the expense of the Owner of the lot.

6.8 If the Township takes action to remove a trailer(s) from a lot within the Township, the costs of such action may be added to the tax roll and collected in the same manner as taxes.

6.9 Where the Township proceeds with action under s.6.7 of this by-law, the Clerk or an Officer or an agent appointed by the Township may enter onto the property accompanied by any person(s) under his or her direction and with the appropriate equipment as required to bring the property into compliance with this by-law.

6.10 Any licence issued under this by-law must be presented to an enforcement officer upon request.

Inspections – Section 7

7.1 Any person designated by Council to enforce this By-law may, at any reasonable time and upon producing proper identification, enter and inspect any property licensed under or in contravention of the provisions of this By-law.

7.2 No person shall obstruct, hinder or in any way interfere with any person designated to enforce this By-law.

Penalty – Section 8

8.1 Any person who contravenes any of the provisions of this by-law shall be guilty of an offence and upon conviction, shall be liable to a fine pursuant to Section 61 of the Provincial Offences Act. R.S.O., 1990, c P.33, for each contravention and each day of contravention shall constitute a separate offence.

8.2 Upon registering a conviction for a contravention of any provision of this By-law, the Ontario Court, Provincial Division, may, in addition to any penalty imposed by this By-law, make an order prohibiting the continuation or repetition of the offence by the person convicted.

Validity - Section 9

9.1 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provision of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.

EFFECTIVE DATE - SECTION 10

10.1 This by-law shall come into effect on the date of the third reading and it being passed.

REPEAL OF BY-LAW – SECTION 11

11.1 That By-law 2024-08 will expire at 12:01am on December 1, 2025.

11.2 That By-law 2023-070 is hereby repealed.

Read a first, second, third time, enacted and passed this 20th February 2024

CATHERINE MILLER – MAYOR

MARY MASSE – INTERIM CLERK

The Corporation of the Township of Pelee

By-law NO. 2024-08

Schedule “A”

| Property/Trailer | Fee |
|-----------------------------------|----------------|
| Trailer on property with Dwelling | \$50.00/month |
| Storage | \$0.00 |
| Vacant Land | \$300.00/month |



THE CORPORATION OF THE
Township Of Pelee

1045 West Shore Road Pelee Island, ON NOR IMO website: www.pelee.org
Tel: 519-724-2931 Fax: 519-724-2470

TRAILER LICENCE REGISTRATION FORM

Applicant Information

Name: _____

Mailing Address

Address of trailer location

Phone Number: _____

Cell: _____

E-Mail: _____

Detailed Description of Trailer

Length: _____ Colour: _____ Make: _____ Model: _____

License Plate #: _____ Vin#: _____

Expected Date that the Trailer will be on the Property: _____ till _____

My Trailer is: (Please check one)

- Located on Land that contains a Primary Structure
- Vacant Land

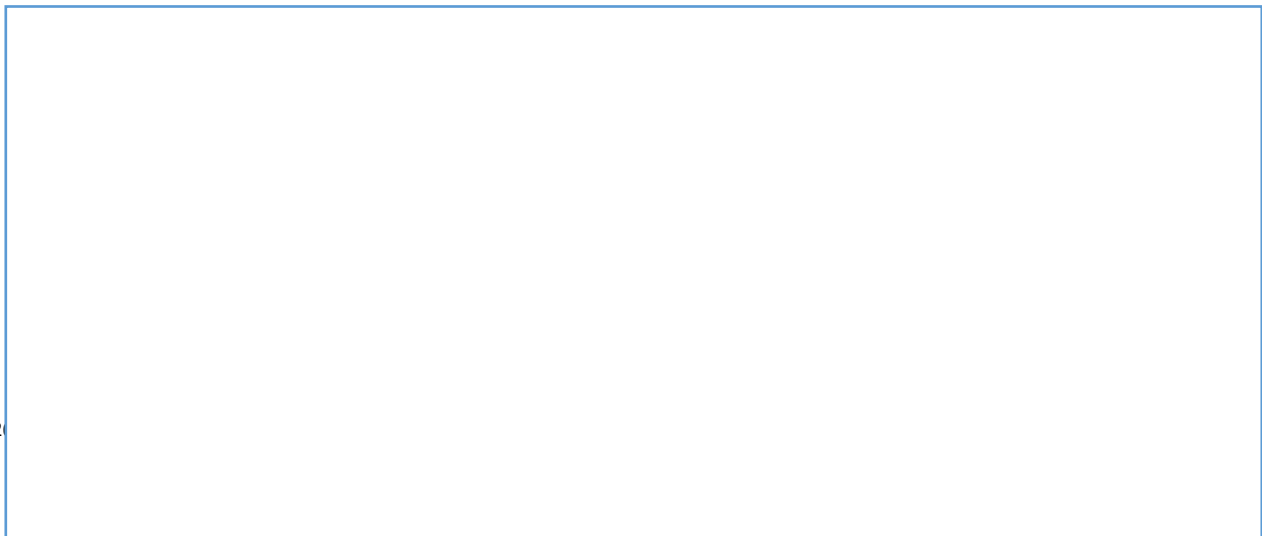
A licensee shall pay:

- **\$50.00 per month, if the trailer is located on land that contains a primary structure**
- **\$300.00 per month, for vacant land**

A site plan of the property showing the following must be included:

- **Property Dimensions.**
- **The Position of the Trailer on the site including set back from all property lines, bodies of water, watercourse, road ways and driveways.**
- **Location of septic system and well.**
- **Fire pit.**

Draw site plan below or attach to this form upon submission:



Sewage Hauler Provider;

Other:

Septic/Blackwater:

Gray Water:

Expected dates of occupancy:

I confirm that the information provided on this application form is true to the best of my knowledge and belief.

I agree to comply with the provisions of the Township of the Pelee By-Law 2024-08 and understand that unpaid fees will be added to my property tax account.

Signature of Applicant:

Date:

Signature of Issuing Official:

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

“Be is resolved that:

1. Trailer By-law 2024- 08 be read a first, second and third time and finally adopted this 20th day of February 2024;
2. That By-law 2023-70 is hereby repealed

| RESOLUTION RESULT | RECORDED VOTE | | |
|-----------------------------|---------------|----------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK – MARY MASSE | |
| | | | |

| |
|--|
| <p>The above is a certified to be true copy of resolution number 2024 –</p> <p>Mary Masse Interim Clerk</p> |
|--|

THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW 2024-09

“FEES AND CHARGES”

(February 20, 2024)

A By-law to amend Schedule “A” of By-Law 2023-57 and to establish Fees and Charges effective January 1, 2024 unless otherwise noted.

WHEREAS by-laws imposing fees and charges are authorized under Part XII of the *Municipal Act of 2001*, Section 69 of the *Planning Act*, R.S.O, as amended, and the *Building Code Act*, as amended.

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PELEE ENACTS THE FOLLOWING:

1. A tariff of fees and charges is hereby established as set out on the attached Schedule “A”;
2. No request by any person for documentary, written or printed information relating to any land, building or structure in the municipality, or any application described in Schedule “A” will be processed, nor will any other municipal business be acknowledged unless and until the person requesting the information or submitting the application has paid the applicable fee(s) in the prescribed amount as set out in Schedule “A” to this By-Law.
3. Notwithstanding the tariff of fees prescribed in paragraph 1 of this By-Law and contained in Schedule “A” hereto, Council may at its discretion, reduce the amount of or waive the requirement for the payment of the fee in respect of the application or service where the Council is satisfied that it would be unreasonable to require payment in accordance with the tariff of fees described in the attached Schedule “A”.
4. Schedule “A” now forms part of this By-Law.
5. Should any part of this By-Law, including any part of Schedule “A” be determined by a Court of competent jurisdiction to be invalid or of no force or effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of Schedule “A” as applicable shall continue to operate and be in force and effect.
6. That By-Law 2023-73 is hereby repealed.

AND THAT this By-law shall come into force and take effect on the 20th day of February, 2024.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 20TH DAY OF FEBRUARY, 2024.

Catherine Miller, Mayor

Mary Masse, Interim Clerk



Schedule "A" Fees and Charges – 2024-09

| Administrative Services | May 1, 2023 | February 20, 2024 |
|--|--|--|
| Copy of Official Plan | \$50.00 | \$50.00 |
| Copy of Zoning By-Law | \$50.00 | \$50.00 |
| United State Service Air Landing Fee | \$1,000.00/year | \$1,000.00/year |
| NSF Fee | \$35.00 | \$35.00 |
| Wedding Solemnization (non-refundable deposit \$100 new 2024) | \$275.00 | \$400.00 |
| Marriage Licence | \$135.00 | \$135.00 |
| Lottery Licence | \$10.00 | \$10.00 |
| Lamination | \$1.00/page | \$1.00/page |
| Photocopies | \$0.35/page | \$0.35/page |
| Outgoing Fax (first page) | \$1.00 | \$1.00 |
| Outgoing Fax (Additional pages) | \$0.50/page | \$0.50/page |
| Incoming Fax | \$0.50/page | \$0.50/page |
| Fireworks Application | \$50.00 | \$50.00 |
| Tax and Zoning Certificates | \$100.00 per roll number, emailed 3-5 business days | \$100.00 per roll number, emailed 3-5 business days |
| Tax and Zoning Certificates (less than 48 hours' notice) | \$200.00 per roll number (rush tax certificate, emailed 1-2 business days) | \$200.00 per roll number (rush tax certificate, emailed 1-2 business days) |
| Municipal Tax Sale - Part XI of the Municipal Act Third party preparation / services | 100 % recovery of actual costs | 100 % recovery of actual costs |

| Planning Services - Service/Item: | May 1, 2023 | February 20, 2024 |
|--|--------------------------------|--------------------------------|
| Consent to Sever | \$500.00 | \$500.00 |
| Minor Variance | \$500.00 | \$500.00 |
| *Zoning Amendment | \$1,000.00 plus external costs | \$1,000.00 plus external costs |
| *Zoning Amendment – Temporary Use By | \$500.00 plus external costs | \$500.00 plus external costs |
| *Official Plan Amendment | \$1,000.00 plus external costs | \$1,000.00 plus external costs |
| Application to Appeal (OMB) | \$125.00 | \$125.00 |

*Note: For Official Plan and Zoning Amendments, a deposit may be required towards external costs based on estimates.

| Drainage Services - Service/Item: | May 1, 2023 | February 20, 2024 |
|--|-------------|-------------------|
| Tile Loan Program Inspection Fee | \$150.00 | \$150.00 |
| Capital Works Debenture Administration | \$100.00 | \$100.00 |

| Marketing Services: | May 1, 2023 | January 1, 2024 |
|--|----------------|-----------------|
| Hunt Package Accommodation Listing | \$25 plus HST | \$25 plus HST |
| Brochure Business Listing | \$100 plus HST | \$110 plus HST |
| "What's Open" Business Listing | Free | Free |
| Digital Business Listing (full listing on pelee.org) | \$100 plus HST | \$110 plus HST |
| Brochure & Digital Listing | \$175 plus HST | \$200 plus HST |

Dog Licences: By-Law 2012-13

May 1, 2023

February 20, 2024

| | | |
|--------------------------------------|--|--|
| Male or Spayed Female Dog | \$20.00/year | \$20.00/year |
| Additional Male or Spayed Female Dog | Eliminate 2nd fee/All dogs \$20.00 | Eliminate 2nd fee/All dogs \$20.00 |
| Intact Male / Female Dog | \$30.00/year | \$30.00/year |
| Additional Intact Male / Female Dog | Eliminate 2nd fee/All intact dogs \$30.00 | Eliminate 2nd fee/All intact dogs \$30.00 |
| Kennel (5 or more dogs) | \$100/year | \$100/year |
| Impound Fee | \$50.00 plus costs | \$50.00 plus costs |

Parking Services - Parking**Infractions/Charges:**

May 1, 2023

February 20, 2024

| | | |
|---|-----------------------|-----------------------|
| Parking Pass - Winter November 1 to April 30 | \$30.00/year | \$30.00/year |
| Parking Pass - Annual | \$50.00/year | \$50.00/year |
| Parking in front of public or private driveway | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking within an intersection | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking on a bridge/causeway/approaches | \$50.00 | \$50.00 |
| Parking such to obstruct traffic | Nil | Nil |
| Parking such to prevent removal of other vehicle(s) | \$1,000.00 plus costs | \$1,000.00 plus costs |
| Parking on roadway for 3 days or more | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking an unlicensed vehicle on a roadway | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking on municipal property | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Stopping on a bridge/causeway | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Parking impeding winter maintenance | \$25.00-\$50.00 | \$25.00-\$50.00 |
| Towing improperly parked vehicles | \$95.00 | \$95.00 |
| Storage of towed vehicles | \$10.00/day | \$10.00/day |

Trailer Fees: By-Law 2023-70

May 1, 2023

February 20, 2024

| | | |
|---|----------------|----------------|
| Trailer on land that contains a residential, commercial, industrial or institutional building | \$50.00/month | \$50.00/month |
| In any other case except for storage | \$300.00/month | \$300.00/month |

Golf Car Permits: 2021-21

May 1, 2023

February 20, 2024

| | | |
|---------------------------|---------|----------|
| Non-Commercial Permit Fee | \$75.00 | \$100.00 |
| Commercial Permit Fee | | \$150.00 |

| Fire Services: | May 1, 2023 | February 20, 2024 |
|----------------------------|---------------|-------------------|
| Fire Certificate | \$60.00 | \$60.00 |
| Fire Occurrence Report | \$40.00 | \$40.00 |
| Repeat Fire Inspection Fee | \$100.00 | \$100.00 |
| Non-rate Payers | Cost Recovery | Cost Recovery |

| Waste Services (Transfer Station): | May 1, 2023 | February 20, 2024 |
|---|--------------------|--------------------|
| White Goods/Appliances (containing Freon) | \$50.00/unit | \$50.00/unit |
| Non-Freon White Goods/Appliances | \$25.00/unit | \$25.00/unit |
| Vehicles | \$200.00 | \$200.00 |
| Bag Tags/Solid Waste | \$4.00/bag | \$4.00/bag |
| Bulk Waste (Construction/Demolition) | \$40.00/cubic yard | \$42.00/cubic yard |

| Water Services – Charges: | May 1, 2023 | February 20, 2024 |
|--|----------------------------------|----------------------------------|
| Metered Charge | \$36.40/month | \$37.49/month |
| Metered Usage Rate | \$3.12/cubic metre | \$3.21/cubic metre |
| Non-Metered Charge | \$78.03/month | 80.37/month |
| Water Hookup | \$1,500.00 plus all costs/parts | \$1,500.00 plus all costs/parts |
| Bulk Water Account Administration Fee | \$30.00 | \$30.00 |
| Bulk Water Delivery Fee | \$66.30 plus per cubic metre fee | \$68.29 plus per cubic metre fee |
| Bulk Water Pickup Monthly Usage Fee | \$10.00/month plus per cubic | \$10.30/month plus per cubic |
| Bulk Water Fee | \$4.16/cubic metre | \$4.28 |
| 1 Gallon Refill – Bottle Filling Station | \$1.25 | \$1.25 |
| 2 Gallon Refill – Bottle Filling Station | \$2.25 | \$2.25 |
| 3 Gallon Refill – Bottle Filling Station | \$2.75 | \$2.75 |
| 5 Gallon Refill – Bottle Filling Station | \$4.00 | \$4.00 |

| Recreational Services - Scudder Marina: | May 1, 2023 | February 20, 2024 |
|--|---------------------------------|---------------------------------|
| Seasonal Serviced Dock (25' and Over) | \$51.50/foot | \$53.00/foot |
| Seasonal Serviced Dock (Under 25') | \$45.00/foot | \$46.50/foot |
| Seasonal Non-Serviced Dock (25' and Over) | \$47.00/foot | \$48.50/foot |
| Seasonal Non-Serviced Dock (Under 25') | \$40.00/foot | \$41.50/foot |
| Transient Serviced Dock | \$1.75/ft./night | \$2.00/ft./night |
| Transient Non-Serviced Dock | \$1.50/ft./night | \$1.75/ft./night |
| Transient (Jet Ski/up to 10ft) | \$12.00/night | \$13.00/night |
| Transient – Week Discount | Stay 7 nights, pay for 5 nights | Stay 7 nights, pay for 5 nights |
| Transient Non-Serviced – Month Discount | \$16.00/ft. | \$16.50/foot |
| Transient Serviced – Month Discount | \$19.00/ft. | \$19.50/foot |
| Day Dockage (30' and Over) | \$20.00/day | \$22.00/day |
| Day Dockage (Under 30') | \$15.00/day | \$17.00/day |

| | | |
|----------------------------------|------------|------------|
| Day Dockage (Jet Ski/up to 10ft) | \$5.00/day | \$7.00/day |
| Ramp Fee - Seasonal | \$120.00 | \$125.00 |
| Ramp Fee - One Week | \$50.00 | \$55.00 |
| Ramp Fee - One Day | \$11.50 | \$12.00 |

Recreational Services - East Park

Campground:

May 1, 2023

February 20, 2024

| | | |
|--|------------------------------|------------------------------|
| Non-Refundable Administration Fee (per booking) | \$5.00 | \$5.00 |
| Non-electrical Campsite | \$32.00/night | \$40.00/night |
| Additional Campers (above 5 people per non- electrical site) | \$5.00/person/night | \$8.00/person/night |
| Group Camping (minimum 7 people) | \$5.00/person/night | \$8.00/person/night |
| Non-profit Organizations | 20% discount on regular fees | 20% discount on regular fees |
| Day Camping | \$1.99/person | \$1.99/person |
| Entire Campground Rental | \$1,000.00/day | \$1,000.00/day |
| Damage Deposit & Septic Fees | \$50.00 | \$50.00 |

Recreational Services - Pheasant Hunt:

May 1, 2023

December 1, 2023

| | | |
|--|------------------|-------------------|
| Main Pheasant Hunt Licence (10 birds) | \$280 plus HST | \$285 plus HST |
| Clean Up Pheasant Licence (5 birds) | \$140 plus HST | \$142.50 plus HST |
| Licence Transfer (Between individuals or hunts within the same year) | \$25.00 plus HST | \$25.00 plus HST |
| Licence Replacement(Lost/Forgotten) | \$25.00 plus HST | \$25.00 plus HST |
| Winter Rabbit Licence (5 rabbits) | \$25.00 plus HST | \$25.00 plus HST |
| Winter Pheasant Licence (5 pheasants) | \$25.00 plus HST | \$25.00 plus HST |

Cemetery Fees: 2012-16

Resident Lot Sales

May 1, 2023

January 1, 2024

| | | |
|----------------|----------|----------|
| Burial Rights | \$542.00 | \$542.00 |
| Perpetual Care | \$363.00 | \$363.00 |
| Total | \$905.00 | \$905.00 |

Non-Resident Lot Sales

| | | |
|----------------|------------|------------|
| Burial Rights | \$813.00 | \$813.00 |
| Perpetual Care | \$545.00 | \$545.00 |
| Total | \$1,358.00 | \$1,358.00 |

INTERMENT CASKET

OPENING & CLOSING

OPENING & CLOSING

Summer

| | | |
|----------|------------|------------|
| Weekdays | \$779.00 | \$779.00 |
| Weekends | \$1,238.00 | \$1,238.00 |
| Holidays | \$1,315.00 | \$1,315.00 |

Winter

| | | |
|----------|------------|------------|
| Weekdays | \$885.00 | \$885.00 |
| Weekends | \$1,323.00 | \$1,323.00 |
| Holidays | \$1,405.00 | \$1,405.00 |

INTERMENT CREMATED REMAINS

OPENING & CLOSING

OPENING & CLOSING

Summer

| | | |
|----------|------------|------------|
| Weekdays | \$587.00 | \$587.00 |
| Weekends | \$932.00 | \$932.00 |
| Holidays | \$1,008.00 | \$1,008.00 |

Winter

| | | |
|----------|------------|------------|
| Weekdays | \$667.00 | \$667.00 |
| Weekends | \$996.00 | \$996.00 |
| Holidays | \$1,077.00 | \$1,077.00 |

INTERMENT- INFANTS

Summer

| | | |
|----------|----------|----------|
| Weekdays | \$396.00 | \$396.00 |
| Weekends | \$779.00 | \$779.00 |
| Holidays | \$779.00 | \$779.00 |

Winter

| | | |
|------------------|----------|----------|
| Weekdays | \$449.00 | \$449.00 |
| Weekends | \$832.00 | \$832.00 |
| Holidays | \$832.00 | \$832.00 |
| Headstone Moving | \$425.00 | \$425.00 |
| Lot Transfer | \$130.00 | \$130.00 |

Markers

Care and Maintenance

Care and Maintenance

| | | |
|---|---------|----------|
| Flat Marker< 68.11024 cu.cm.(173 square inches) | \$0.00 | \$0.00 |
| Flat Marker> 68.1 1024 cu.m.(173 square inches) | \$50.00 | \$100.00 |

| | | |
|---|----------|----------|
| Upright Monument - up to 1.22 metres (4ft. Height/width) | \$100.00 | \$200.00 |
| Upright Monument>than 1.22 metres 4ft. Height/Width | \$200.00 | \$400.00 |
| Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Resident | \$363.00 | \$363.00 |
| Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Non Resident | \$545.00 | \$545.00 |

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

“Be is resolved that:

1. The fees and charges By-law 2024- 09 be read a first, second and third time and finally adopted this 20th day of February 2024.

| RESOLUTION RESULT | RECORDED VOTE | | |
|--------------------------------|---------------|----------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK – MARY MASSE | |
| | | | |

| |
|--|
| <p>The above is a certified to be true copy of resolution number 2024 –</p> <p>Mary Masse Interim Clerk</p> |
|--|

**THE CORPORATION OF THE TOWNSHIP OF
PELEE**

BY-LAW: 2024 – 10

"CONFIRMATION OF PROCEEDINGS"

(February 20, 2024)

A By-Law to confirm the proceedings of Council.

WHEREAS the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 20th day of February, 2024 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (February 20, 2024).
4. That this by-law shall come into force and take effect on the date of passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th
DAY OF FEBRUARY, 2024.**

MAYOR, CATHERINE MILLER

INTERIM CLERK, MARY MASSE

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: February 20, 2024

| | |
|-------------------|--------------|
| Resolution 2024 – | |
| Moved by: | Seconded by: |

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2024 –10; being a By-Law to confirm the proceedings of the February 20TH meeting of Council”

| RESOLUTION RESULT | RECORDED VOTE | | |
|-----------------------------|---------------|----------------------------|----|
| CARRIED | | YES | NO |
| DEFEATED | | | |
| DEFERRED | | | |
| REFERRED | | | |
| PECUNIARY INTEREST DECLARED | | | |
| RECORDED VOTE (SEE RIGHT) | | | |
| WITHDRAWN | | | |
| MAYOR – CATHERINE MILLER | | INTERIM CLERK – MARY MASSE | |
| | | | |

| |
|--|
| The above is a certified to be true copy of resolution number 2024 – Mary Masse Township Interim Clerk |
|--|