

**AGENDA**

**Tuesday January 30, 2024 5:00 pm**

*Note - the meeting will begin with closed session at 5:00 p.m.*

**The regular meeting is scheduled to begin at 6:00 p.m.**

*Access to the regular meeting will be given to the public once the closed session meeting is adjourned.*

**Electronic Meeting via Zoom**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81024359277?pwd=ZU1vYzkyY05TTE5xOGRSd25OQTRadz09>

Meeting ID: 810 2435 9277

Passcode: 898131

**or**

Dial by your location

• +1 647 558 0588 Canada

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**1. Call to Order**

*Chair to call the Meeting to order as soon after the hour fixed for the meeting as a quorum is present. Stating meeting type, date and time.*

*Council will move into closed session at 5:00 p.m. in accordance with the Municipal Act, 2001 section 239 (1) and (2) e) and f) to review a matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and to obtain advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

**2. Amendments to the Agenda**

*Any changes, additions or deletions from the agenda shall be mentioned at this time.*

**3. Disclosure of Pecuniary Interest**

*It is the responsibility of each Member at a Meeting to identify any conflict of interest/pecuniary interest, as set out in the Municipal Conflict of Interest Act, in any matter that is the subject of consideration at the Meeting.*

**4. Confirmation of Previous Minutes**

*Confirmation of the previous minutes of council. Motion shall be made to approve Minutes.*

A. Regular Meeting of Council – January 9, 2024.

**5. Delegations**

*A list of registered delegates is provided to Council in advance of the meeting. If the*

*delegate is unable to attend the meeting in person a review of the written submission can be made by Council in their absence at the scheduled meeting.*

**6. Matters Subject to Notice**

*Items such as Official Plan and Zoning By-Law amendments, Court of Revision, etc.*

**7. Closed Session**

*List of any items to be discussed in Closed Session, including general item and section of Municipal Act approving the discussion.*

**Refer to item 1 - Call to Order at 5:00 p.m.**

**8. Consent Agenda**

*Items listed in the “Consent Agenda” may include Staff information reports which do not require a decision, Staff reports with recommendations which are considered minor or non-controversial, minutes of committees, adoption of accounts, and/or communications.*

*If a Member wishes to speak to an item on the Consent Agenda, or wishes to amend a recommendation of any item(s) on the Consent Agenda, the Member shall request the item(s) be removed for subsequent consideration.*

- A. Mississauga resolution – Landlord and Tenants Board**
- B. Municipality of Tweed resolution– License Plate Renewal**
- C. Town of Mono resolution – Road Safety Emergency**
- D. City of Sarnia resolution – Carbon Tax**
- E. Destination and Development Committee – November 15, 2023 minutes**
- F. Destination and Development Committee – 2023 Chair Report**
- G. PITSAC – Meeting January 11, 2024**
- H. MTO/OSTC – Meeting January 17, 2024**
- I. Prince Edward County resolution – Fire Apparatus**
- J. Disbursements**

**9. Reports**

*Items that require a decision and/or may be cause for debate to some extent.*

**A. Interim Clerk – Mary Masse**

- i) Report 2024-02 MM - Municipal Access Agreement-NFTC Fiber project
- ii) Report 2024-03 MM - Community Safety and Well Being Plan

**B. Treasurer – Michelle Feltz**

- i) Report 2024-04 MF - MPAC agreement
- ii) 2024 - Resolutions re: Federal and Municipal Tax Write Offs

**C. Treasurer – Michelle Feltz and Interim Clerk – Mary Masse**

- i) 2023 Year in Review

**10. Notices of Motion**

*Notices of Motion shall be given in writing to the Clerk not later than 7 days prior to the*

*next regular meeting so that the matter may be included in the Council agenda package for consideration and debate at the upcoming Council meeting.*

*Notices of Motion introduced during a Meeting will be read out to the Members, and recorded in the Minutes, but will be placed on the agenda for the next Meeting unless time sensitive or in an emergency.*

#### **11. Recognitions and Announcements**

*Opportunity for any Township or community recognitions or announcements to be made.*

#### **12. By-Laws**

*No By-Law, except a By-Law to confirm the proceedings of Council, shall be presented to Council unless the subject matter thereof has been considered and approved by Council.*

- A. By-law 2024-05 – Being a by-law to authorize the Mayor and Clerk to execute a Municipal Access Agreement with North Frontenac Telephone Corporation to allow the terrestrial construction of the Fiber Project.**
- B. By-law 2024-06 – Being a by-law to authorize the Mayor and Clerk to execute a Data Sharing and Service Agreement with MPAC.**
- C. By-law 2024-07 - Being a by-law to confirm the proceedings of Council for January 30, 2024.**

#### **13. Adjournment**

*Chair shall adjourn Meeting after Council rises from Closed session*

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: January 30 2024

Resolution 2024 –	
Moved by:	Seconded by:

“Be it Resolved that”

*Council move into closed session at 5:00 p.m. in accordance with the Municipal Act , 2001 section 239 (1) and (2) e) and f) to review a matter that is subject to litigation, including matters before administrative tribunals, affecting the municipality or local board and to obtain advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

i.

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

<p>The above is a certified to be true copy of resolution number 2024 –</p> <p>Mary Masse          Interim Clerk</p>
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THE CORPORATION OF THE  
*Township Of Pelee*  
REGULAR MEETING OF COUNCIL  
MINUTES

**TUESDAY, January 9, 2024  
6:00 PM**

**Virtual meeting**

Members of Council: Mayor Cathy Miller  
Deputy Mayor Dayne Malloch  
Councillor Dave De Lellis  
Councillor Stephanie Crawford  
Councillor Michelle Taylor

Members of Administration: Interim Clerk Mary Masse  
Treasurer Michelle Feltz

Others Present: Members of the Public

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**1. CALL TO ORDER**

Mayor Cathy Miller called the Meeting to order at 6:02 p.m.

**2. AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda

**Resolution 2024-01**

**Moved by: Councillor Dave DeLellis**

**Seconded by: Councillor Stephanie Crawford**

**That the agenda for January 9, 2024 be received and confirmed**

**-CARRIED-**

**3. DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of interest noted at this time.

**4. CONFIRMATION OF PREVIOUS MINUTES**

**A. Regular Minutes December 12, 2023**

**Resolution 2024-02**

**Moved By:** Deputy Mayor Dayne Malloch

**Seconded By:** Councillor Michelle Taylor

**That the December 12, 2023 Regular Meeting of Council Minutes BE ADOPTED.**

**CARRIED**

**5. DELEGATIONS**

There were no registered delegations for this meeting.

**6. MATTERS SUBJECT TO NOTICE**

None

**7. CLOSED SESSION**

Council will move into closed session following the regular order of business to receive information regarding the Fibre Optic project in accordance with Section 239 (2) h) of the Municipal Act which is explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a crown agency of any of them.

**8. CONSENT AGENDA**

- A. Asphodel Norwood resolution re: rising municipal insurance premiums
- B. Town of Aurora resolution re: Community Safety and Inciteful Speech
- C. Town of Aurora resolution re: Homelessness crisis
- D. City of Sudbury resolution re: OHSA definition of Employer
- E. City of Thunder Bay resolution re: Short Term rentals
- F. Township of Clearview resolution re: Cemetery administration
- G. Conmee Township resolution re: changes to the Mun Act and Mun Elections Act
- H. Township of Tay resolution re: Cemetery Management support request
- I. Disbursements
- J. Transportation Team Review – December 18 2023

**Resolution 2024 –03**

**Moved By: Councillor Stephanie Crawford**

**Seconded By: Councillor Dave DeLellis**

**That Consent Agenda items 8. A to 8. J be received.**

**CARRIED**

**9. REPORTS**

**A. Interim Clerk – Mary Masse**

- i. Council Term Plan Review – Mayor and Council**

Council undertook a review of the Council term plan for 2022-2026. No amendments to the plan were presented or made at this time.

**B. Treasurer – Michelle Feltz**

- i. Report No. 2024-01 MF – Essex Region Conservation Authority Non-Mandatory Service Agreement.

**Resolution 2024-04**

**Moved By: Deputy Mayor Dayne Malloch**

**Seconded By: Councillor Dave DeLellis**

1. Council receives the report from the Treasurer dated January 4, 2024 regarding the Essex Region Conservation Authority Non-Mandatory Service Agreement; and
2. Approves a by-law authorizing the execution of a “Cost Apportioning Agreement” with the Essex Region Conservation Authority regarding the Township’s funding contribution for various non-mandatory Essex Region Conservation Authority programs and services for the four-year term January 1, 2024 to December 31, 2027.

**CARRIED**

**10. NOTICES OF MOTION**

**11. RECOGNITIONS AND ANNOUNCEMENTS**

The Mayor announced that the next meeting of Council will be January 30<sup>th</sup> as opposed to January 23, 2024.

The Mayor and Council offered a moment of silence in recognition of the 20 year anniversary of the Georgian Express flight 126 plane crash near Pelee Island.

**12. BY-LAWS**

By-Law 2024-01 - Being a By-law to provide for an Interim Tax Levy, to provide for payment of taxes and to provide for a penalty and interest of 1.25 per cent

**Resolution 2024-05**

**Moved By: Councillor Stephanie Crawford**

**Seconded By: Councillor Michelle Taylor**

**That By-Law 2024-01; being a by-law provide for an Interim Tax Levy, to provide for payment of taxes and to provide for a penalty and interest of 1.25 per cent be read a first, second and third time and finally adopted this 9<sup>th</sup> day of January, 2024.**

**CARRIED**

By-law 2024-02 – Being a by-law to authorize the borrowing of money to meet current expenditures

**Resolution 2024 - 06**

**Moved By: Councillor Michelle Taylor**

**Seconded By: Councillor Dave DeLellis**

**That By-law 2024-02 being a By-Law to authorize the borrowing of money to meet current expenditures be read a first, second and third time and finally adopted this 9<sup>th</sup> day of January, 2024.**

**CARRIED**

By-law 2024-03; Being a By-Law to authorize an agreement with the Essex Region Conservation Authority for Non-Mandatory Service

**Resolution 2024-07**

**Moved By: Councillor Stephanie Crawford**

**Seconded By: Deputy Mayor Dayne Malloch**

**That By-law 2024-03 being a By-Law to authorize an agreement with the Essex Region Conservation Authority for Non-Mandatory Service be read a first, second and third time and finally adopted this 9<sup>th</sup> day of January, 2024**

**CARRIED**

By-law 2024-04; Being a By-Law to confirm the proceedings of Council for January 9, 2024

**Resolution 2024-08**

**Moved By: Councillor Dave DeLellis**

**Seconded By: Deputy Mayor Dayne Malloch**

**That By-law 2024-04 being a By-Law to confirm the proceedings of Council for January 9, 2024 be read a first, second and third time and finally adopted this 9<sup>th</sup> day of January, 2024**

**CARRIED**

### **13. CLOSED SESSION AND ADJOURNMENT**

The Mayor indicated at 6:33 p.m. that the Council of the Township of Pelee, pursuant to Section 239(2) of the Municipal Act, 2001, will enter into Closed Session to address the following items:



239(2) (h) to receive information provided explicitly in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them

After rising from closed session, the Mayor adjourned the meeting at 6:59 p.m.

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**Catherine Miller,  
Mayor**

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**Mary Masse, Interim  
Clerk**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby confirm and adopt the Regular Council minutes of January 9, 2024.”

RESOLUTION RESULT	RECORDED VOTE		
	CARRIED	YES	NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK-MARY MASSE	

The above is a certified to be true copy of resolution number 2023 –

Mary Masse  
 Interim Clerk



## MISSISSAUGA

RESOLUTION 0001-2024  
adopted by the Council of  
The Corporation of the City of Mississauga  
at its meeting on January 17, 2024

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0001-2024

Moved by: D. Damerla

Seconded by: M. Reid

WHEREAS the administration of residential tenancies in Ontario is generally the prerogative of the Provincial Government;

AND WHEREAS Mississauga has over 71,000 tenant households and 27% of its population are tenants;

AND WHEREAS the Landlord and Tenant Board (LTB) is an adjudicative tribunal created by the Provincial Government to resolve disputes between landlords and tenants through mediation or adjudication, resolve eviction applications from co-ops, and provide information to landlords and tenants about their rights and responsibilities;

AND WHEREAS the LTB offered in-person services at its regional location at 3 Robert Speck Parkway in Mississauga, offering daily on-site mediation, tenant duty counsel services, counter staff services for Mississauga residents, and hearings were scheduled for addresses located in Mississauga and Brampton five days per week;

AND WHEREAS the LTB moved to a remote service model in September 2020 and two months later decided to permanently remove all in-person services post pandemic;

AND WHEREAS this decision has created a digital divide for people living in rural and remote areas, people living with poverty who do not have sufficient broadband or devices to participate, people who do not speak French or English, survivors of intimate partner violence where home is not a safe space to conduct a hearing, and individuals with disability, literacy, or numeracy challenges, with the Advocacy Centre of Tenants Ontario finding in 2021 that 55.6% of tenants participated by phone compared to only 26% of landlords;

AND WHEREAS the LTB in 2018 allowed the terms of experienced adjudicators to elapse which created an adjudicator shortage creating delays that drew the Ombudsman of Ontario to investigate the Board such that in January 2020, landlords were waiting 7 weeks and tenants 8 weeks for their hearings;

AND WHEREAS the backlog was 22,803 cases when the investigation was announced in January 2020, the removal of in-person services and other operational decisions increased the backlog to 53,057 cases by March 2023. Some of those operational decisions included;

1) Removing regional scheduling and having disputes from across the province heard at every hearing block which precluded adjudicators from understanding the local

housing conditions and becoming familiar with the parties in order to issue just decisions;

- 2) Toronto and Ottawa matters are heard most often at the LTB with Mississauga applications given less priority, and homelessness prevention programs could no longer efficiently help residents without a hearing block dedicated to them;
- 3) The permanent closure of the regional office in Mississauga and elsewhere has slowed the LTB's ability to address urgent matters, parties cannot easily access documents without overcoming several digital barriers, and residents can not ask questions from knowledgeable and experienced staff to ensure that simple mistakes are caught prior to the day of their hearing;
- 4) Only select virtual hearing blocks are assigned mediators and moderators (virtual concierge helps participants on the day of their hearing to navigate the process) leaving adjudicators by themselves to manage the virtual waiting area, move people to breakout rooms and adjudicate the complex matters before them;
- 5) Where there are multiple applications regarding the same address they are heard in separate hearing blocks and assigned to different adjudicators which is both inefficient and creates a situation where unfair and inconsistent outcomes may arise;
- 6) Hallway conversations that used to resolve a large number of applications before proceeding to adjudication are no longer possible with virtual hearings with most matters proceeding directly for adjudication and increasing the Board's backlog;

AND WHEREAS the Ombudsman released its report in May 2023 and found that

- 1) "A significant number of tenants, in contrast to landlords, do not have access to video technology and must participate in hearings by phone," while the landlord and the adjudicators are in a video hearing room. Some tenants lack access to phones, rendering their participation in virtual hearings impossible without accommodation (Ombudsman's report, para. 198);
- 2) Virtual hearings are "chaotic," with participants struggling and sometimes failing to join their hearing, or "losing audio connection part way through." Adjudicators reported being unable to find and share documents on screen during a hearing. People are inappropriately placed on mute. Tenants cannot review documents when the landlord presents them and cannot share their screen if they have relevant evidence to rebut the landlord's evidence (Ombudsman's report, para. 215-220);
- 3) Delays in issuing Orders. The former Associate Chair admitted, "this is not ideal – let me be clear. We used to do 4 [days to issue orders], now we're at 30. We have a serious problem." (Ombudsman's report, para. 238);
- 4) Landlord applications took an average of 6 to 9 months to be heard but tenant applications about maintenance and tenants' rights issues took up to 2 years with some applications from 2017 yet to be resolved. (Ombudsman's Report, para. 6);
- 5) It was unconscionable to permit tenant applications to lie dormant for up to six years. "The official said the Board generally prioritized scheduling of landlord applications to reduce the backlog, because it could hear more applications in the available time. While tenant applications may be more time intensive, this does not justify shelving them in order to process landlord matters that can be more expeditiously disposed of. The Board should immediately triage the outstanding tenant matters"; (Ombudsman's report, para. 148);

AND WHEREAS the Ombudsman concluded that “[d]espite the dozens of specific recommendations I have already made, addressed at improving efficiencies ... at virtually every stage, I believe that more is required...Over the past few years, the Board has proven itself unequipped for the task of reducing its extraordinary backlog of applications..[the] Board is fundamentally failing in its role of providing swift justice to those seeking resolution of residential landlord and tenant issues.” (para. 306)

AND WHEREAS delivering computers or flip phones to parties and introducing an IT support line this year is insufficient to overcome the digital divide experienced by self-represented tenants when in-person services were taken away from their communities;

AND WHEREAS we have a housing crisis that is evidenced by the following:

- 1) In Canada, more than 235,000 people experience homelessness in any given year, and 25,000 to 35,000 people may be experiencing homelessness on any given night;
- 2) From 2022 to 2023, “Asking Rents” have increased across Ontario by from 10% to 35%, with 31.4% of Ontario’s renters being in core housing need;
- 3) In Mississauga, 39% (compared to 38% in Ontario) of renters spend more than 30% of their household income on rent, 17% (compared to 15% in Ontario) spend more than 50% of their household income on rent;
- 4) There has been an increase in all notices of eviction because of rapidly escalating rental prices, vacancy decontrol, and the impact of financialized housing;
- 5) Hearing delays at the LTB create larger arrears, which results in tenants being ineligible for accessing rent banks and other programs for support. Larger rental arrears also increase operating debts for social housing providers placing their rent-geared-to-income program in jeopardy;
- 6) With the LTB in disarray, and our housing and preventing homelessness supports restricted due to the LTB’s dysfunction, sustainable tenancies are lost. If a tenant is evicted from an affordable unit, that affordable unit is lost forever from the community because of vacancy decontrol;

AND WHEREAS homelessness and the housing crisis is felt most at the level of local government and the residents that they serve;

AND WHEREAS the LTB has failed and continues to fail in its stated role and process which has had an impact on residents across the province and on municipal human services which cannot compensate for the services and gaps created by the tribunal;

AND WHEREAS the Ministries of the Attorney General and of Municipal Affairs and Housing, the Premier of Ontario, and all Members of Provincial Parliament are mandated to provide a fair and efficient landlord and tenant adjudicative process that does not contribute to increased homelessness, but supports all tenants and in particular low-income residents, vulnerable people, and other equity-seeking individuals escape poverty, precarious housing, and systemic disadvantage;

AND WHEREAS in 2019 the Provincial government cut Legal Aid Ontario funding in the amount of \$130 million;

NOW THEREFORE IT BE RESOLVED

- 1) Council send a letter to Mississauga MPPs, the Attorney General, the Minister of Municipal Affairs and Housing, the Premier of Ontario (and all municipalities in Ontario), Tribunals Ontario, and the Landlord and Tenant Board highlighting the impact that the LTB's decision to remove all in-person services has had on Mississauga residents and the current housing crisis;
- 2) Request that the Government of Ontario immediately move forward on all 61 recommendations of the Ombudsman's Report;
- 3) Request that Tribunals Ontario bring back in-person hearings to ensure effective access to justice for all participants, at the same time permitting digital access where both parties are agreeable;
- 4) Request that the LTB bring back regional scheduling to improve access to housing and homelessness supports, to provide better service for people living with poverty who do not have sufficient broadband or devices to participate in virtual hearings, people who do not speak French or English, survivors of intimate partner violence where home is not a safe space to conduct a hearing, and individuals with disability, literacy, or numeracy challenges, and so that Adjudicators will have increased familiarity with the community;
- 5) Request that the LTB reopen counter service at 3 Robert Speck Parkway and all LTB regional offices so that LTB staff can provide parties with documents on the day of the hearing, can provide immediate support to parties for emergency matters, can minimize delays as documents can be reviewed for minor errors when they are filed, and can provide support for applicants and respondents in-person and can refer parties to appropriate resources;
- 6) Request that LTB operations are improved by revising LTB Forms and Notices to ensure they are written in plain language, by mailing correspondence to parties in a timely manner as an alternative to logging on to the portal, by improving website navigation, by reinstating the essential participation of mediators at every LTB session, and by improving back-office processes to ensure relevant documents are included in the LTB Portal promptly;
- 7) Request that the LTB create a Navigator Program to assess remote hearing suitability, to inform tenants of Tenant Duty Counsel and other community supports (such as interpreters and homelessness prevention programs), and to offer mediation services prior to the LTB hearing, and;
- 8) Request that the LTB conduct an annual review of all of its processes to ensure that is providing fair and accessible services, and to publicly post the findings in a transparent manner.
- 9) That the Provincial government re-instate funding to Ontario Legal Aid services in the amount of \$130 million.

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Councillor S. Dasko	X			
Councillor A. Tedjo	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor J. Horneck	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor M. Reid	X			
Councillor S. McFadden			X	
Councillor B. Butt	X			

Carried (10, 0, 1 Absent)

Municipality of Tweed Council Meeting  
Council Meeting



**Resolution No.**

3.

**Title:**

Councillor J. Flieler

**Date:**

Tuesday, January 9, 2024

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**Moved by**

J. Flieler

**Seconded by**

P. Valiquette

WHEREAS the decision to eliminate licence plate renewal fees was made with the intention of easing the financial burden on hardworking Ontario Residents;  
AND WHEREAS while the elimination of renewal fees has provided relief to residents, it has simultaneously deprived our Ontario infrastructure of vital funding, exacerbating the pressing issues we face;  
AND WHEREAS the burden placed on our four hundred and forty-four Ontario municipalities is escalating, pushing them further into debt as they struggle to address critical infrastructure needs without the necessary financial support;  
AND WHEREAS the elimination of these fees has resulted in the removal of over six billion dollars over six years, funds urgently needed for our failing Ontario infrastructure;  
AND WHEREAS the burden on all four hundred and forty-four Ontario municipalities is pushing them further into debt;  
AND WHEREAS reinstating licence plate renewal stickers (fees) and distributing the collected monies to all Ontario municipalities would significantly benefit the urgently required infrastructure upgrades and replacements;  
AND WHEREAS redistributed licence plate renewal sticker fees divided equally among all four hundred and forty-four Municipalities would total \$2,252,252.25 every year for each Municipality;  
NOW THEREFORE BE IT RESOLVED THAT we request that the Licence Plate Renewal system be reinstated to allocate these six billion lost infrastructure dollars where they rightfully belong;  
AND FURTHER, we propose that all monies collected through the reinstated Licence Plate Renewal system be used in the best interests of all Ontarian's for infrastructure improvements, ensuring long-term prosperity and safety of our communities;  
AND FURTHER, we trust that the Provincial Government will carefully consider this proposal and take the necessary steps to address the critical infrastructure needs that our Municipality currently faces.

**Carried**





January 15, 2024

Hon. Doug Ford  
Premier of Ontario

Hon. Prabmeet Sarkaria  
Minister of Transportation

Dear Premier Ford and Minister Sarkaria:

On January 9<sup>th</sup>, 2024, Council for the Town of Mono passed the following resolution declaring a **Road Safety Emergency**, calling on the province to take action to address traffic safety through measures including public education, increased Highway Traffic Act fines and expanded use of Automated Speed Enforcement.

Resolution #4-1-2024

*Moved by Elaine Capes, Seconded by Melinda Davie*

**WHEREAS** road safety is of continuing and increasing concern to Ontarians;

**AND WHEREAS**, the number of traffic collisions, injuries and fatalities are at unacceptable levels[i];

**AND WHEREAS**, recent statistics and media reports show increasing fatalities and police roadway activities[iii];

**AND WHEREAS**, speeding is a leading contributing factor in many accidents including fatalities[iiii];

**AND WHEREAS**, fines for basic speeding have not increased for three decades or more thus losing at least 50% of their deterrent value through inflation;

**AND WHEREAS**, over 60% of all other Highway Traffic Act (HTA) Set Fines remain at \$85, an amount also suggesting no increase in decades[iv];

**AND WHEREAS**, municipalities are frustrated in their attempt to roll out Automated Speed Enforcement (ASE) with current rules that restrict it to less than 80 km/h speed zones and make it contingent upon declaring Community Safety Zones where not warrant except to use ASE;

**AND WHEREAS**, Administrative Monetary Penalties (AMPs) are the logical and efficient means of dealing with offences including parking violations, red light camera infractions and ASE charges, the Regulations involving its use are mired in red tape leading to unnecessary complexity and cost.

**BE IT RESOLVED** that we call on other municipalities and the Province of Ontario to recognize a Road Safety Emergency and take the following actions;

1. Launch a province wide road safety educational program to be funded from a portion of monies currently spent by the Ontario Lottery and Gaming Corporation (OLG) to advertise games of chance and lotteries in Ontario.
2. Review and increase all HTA fines and penalties to reflect a deterrent amount and consequence that sends a message that driving is a privilege subject to conditions.
3. Permit municipalities to deploy ASE in 80 km/h zones or less without having to declare Community Safety Zones and without onerous conditions.
4. Establish a Working Group with municipalities to identify and recommend elimination of regulatory red tape associated with the use of ASE and AMPs.
5. Develop mechanisms that ensure POA fines and penalties do not lose their deterrent effect over time.
6. Work with municipalities to create better means of collecting outstanding POA fines and Victim Surcharge monies estimated to exceed \$1 billion as far back as 2011 <sup>[v]</sup>.

**"Carried"**

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<sup>[i]</sup> The Preliminary 2022 Ontario Road Safety Annual Report indicates a total of 25,165 fatal and personal injury collisions and of that, some 530 fatal collisions (3.9 persons per 100,000 in Ontario).

<sup>[ii]</sup> [https://www.caledonenterprise.com/news/map-fatal-collisions-nearly-doubled-in-caledon-in-2023/article\\_3131acaf-acae-5b21-bee4-a67a33600c33.html](https://www.caledonenterprise.com/news/map-fatal-collisions-nearly-doubled-in-caledon-in-2023/article_3131acaf-acae-5b21-bee4-a67a33600c33.html). Since publication of this article, the number of Caledon fatalities has increased to nearly 20 last year. The Town of Mono has experienced an explosion of traffic stop occurrences, up over 300% since 2019.

<sup>[iii]</sup> Speeding convictions account for over 50% of all HTA convictions - see <https://www.ontariocourts.ca/ocj/statistics/>.

<sup>[iv]</sup> <https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-i/schedule-43/>.

<sup>[v]</sup> <http://oapssb.ca/wp-content/uploads/2021/05/OAPSB-POA-WHITE-PAPER-FINAL-1-Nov-2011.pdf>. This report, prepared by the Ontario Association of Police Services Boards,

*suggests a number of effective mechanisms to collect unpaid fines including garnishment of Federal income tax refunds and other payments as is currently done in other provinces.*

Respectfully,

Fred Simpson, Clerk

Copy: Minister of Finance  
Honourable Sylvia Jones, Dufferin-Caledon MPP  
Association of Municipalities of Ontario  
All Ontario municipalities



**THE CORPORATION OF THE CITY OF SARNIA  
City Clerk's Department**

255 Christina Street N. PO Box 3018  
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519-332-0330 (phone) 519-332-3995 (fax)  
519-332-2664 (TTY)  
[www.sarnia.ca](http://www.sarnia.ca) [clerks@sarnia.ca](mailto:clerks@sarnia.ca)

January 19, 2024

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2  
[Justin.trudeau@parl.gc.ca](mailto:Justin.trudeau@parl.gc.ca)

Dear Prime Minister:

**Re: Carbon Tax**

At its meeting held on January 15, 2024, Sarnia City Council adopted the following resolution:

***Whereas the federal government recently increased the carbon tax in April 2023 and will almost triple it by 2030; and***

***Whereas the Parliamentary Budget officer has admitted that when fiscal and economic impacts of the federal fuel charge are considered that the vast majority of households will see a staggering loss; and***

***Whereas this tax flows through from producers to transporters to the grocery store floor for our citizens; and***

***Whereas this tax does very little to reduce pollution and emissions; and***

***Whereas two thirds of Canadians are approximately \$200 away or less from not being able to pay all their bills at the end of the month; and***

***Therefore, be it resolved that Sarnia City Council write a Letter to the Federal government (and copied to other Municipalities for their consideration) strongly urging them to cancel the carbon tax which is financially hurting our citizens at a time***

***when affordability concerns are at an all-time high to ease the financial and inflationary pressure on our Citizens.***

Your consideration of this request is respectfully requested.

Yours Sincerely,

A handwritten signature in cursive script, appearing to read 'Amy Burkhart'.

Amy Burkhart  
City Clerk

cc: All Ontario Municipalities



## DESTINATION DEVELOPMENT COMMITTEE MEETING

### MINUTES

WEDNESDAY, NOVEMBER 15, 2023  
5:00PM

#### Electronic Meeting via Zoom

Members of Committee: Mayor Cathy Miller  
Councillor Michelle Taylor  
Alyssa Dreiman-Staples  
Melissa Malloch  
Danielle Truax

Members of Administration: Administrative Assistant Cassie Hamill

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#### 1. CALL TO ORDER

Mayor Cathy Miller called the Destination Development Committee Meeting to order at 5:02 p.m. with all members present.

#### 2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

#### 3. DISCLOSED OF PECUNIARY INTEREST

There were no disclosures of interest.

#### 4. CONFIRMATION OF PREVIOUS MINUTES

##### Resolution 2023-DD08

Moved By: Alyssa Dreiman-Staples

Seconded By: Councillor Michelle Taylor

That the October 11, 2023 Destination Development Committee Minutes BE ADOPTED.  
CARRIED

## 5. REPORTS/DISCUSSIONS

### A. 2024 Focus for Pelee Island Tourism Messaging

Mayor Cathy Miller discussed what the Pelee Island Tourism focus should be (birding, hunting, fishing, outdoors, beaches, vineyards etc.)

### B. Facebook Group

Mayor Cathy Miller asked the committee members to add themselves as well as anyone with a business on Pelee Island to the Pelee Island Tourism Operators Facebook Group.

### C. Brochure Update from Admin

Cassie Hamill provided timelines for the brochure. Members made suggestions on what information should be added to the brochure. Mayor Cathy Miller mentioned that the brochure only works if all the businesses participate to help educate the tourists.

### D. Social Media

Mayor Cathy Miller asked the committee members to give 12 ideas for social media posts.

### E. Spring Open House Dates

Mayor Cathy Miller asked if the previous date May 9<sup>th</sup>, 2024 at 2pm-3:30pm still worked.

## 6. NOTICES OF MOTION

There were no notices of motion.

## 7. RECOGNITIONS AND ANNOUNCEMENTS

There were no recognitions or announcements.

## 8. ADJOURNMENT

Destination Development Committee Meeting adjourned at 5:42 p.m.

Original Signed by:

**Catherine Miller,  
Mayor**

Original Signed by:

**Cassie Hamill,  
Administrative Assistant**



THE CORPORATION OF THE  
*Township Of Pelee*  
THE CORPORATION OF THE TOWNSHIP OF PELEE  
REPORT NO. 2024-02 CM

<b>Author's Name: Mayor Cathy Miller</b>	<b>Report Date: December 18, 2023</b>
<b>Resolution #: 2024-DD02</b>	<b>Date to Committee: January 17, 2024</b>

**To: Members of the Destination Development Committee**

**Subject: Destination Development Committee 2023 Chair Report**

**Committee Role**

To support Council and Administration in executing directives as outlined in the 2021 Destination Development and Implementation Plan with a focus on visitor education, infrastructure to support visitors, and promotion of safe enjoyment of the island.

**Responsibilities**

Provide general guidance and lend expertise to specified actionable items as provided for in the Destination Development Plan and other emergent matters as needed. Champion visitor experience to Pelee Island and represent Pelee Islands best interest in all matters.

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Review of 2023 activities:

- Tourism Asset Inventory completed and ready to update annually.
- Fall Tourism Business Owner Forum held, Spring 2024 planned for May 9.
- Tourism Business Owner Facebook Group created for open Business to Business communication.
- Focus on Visitor Education:
  - o OMAFRA grant for Wayfinding applied for – unsuccessful.
  - o Met w/ OSTC re: Visitor information counter with wrap signage and potential for up to 4 posters.
  - o Tourism friendly website remains main priority – funding required.
  - o Updated video for Ferry.
  - o Brochure continues to be relevant, need greater uptake to benefit all.
- The Destination Development Committee submitted comments for STR consultation.
- The Destination Development Committee submitted feedback on applying for provincial funding for Scudder Marina redevelopment plan.
- TWEPI Staycation Expo late April – planning to attend, display required.
- 2024 Tourism Focus – Trails and Beaches, Visitor Education.



PITSAC Meeting held on January 11, 2024  
Report for Council:

Present – Township of Pelee, (Mayor Miller) Town of Kingsville, (Mayor Rogers, CAO Norton)  
Representatives of MTO (Franca Sacchetti, Candice Link, Zsolt Katzirz, Frank Hochstenbach, Caitlin Holm)

2023 Projects:

- Dredging was successful; regular maintenance dredging is being planned for.
- Drydocking was completed, generally the PI2 has been a very reliable vessel with few mechanical issues.

2024 Projects:

- Passenger ramp Kingsville (design).
- Dock maintenance – no improvement or additions
- Dredging

2024 Schedule:

- Pilot project to add Saturday mid day sailing in shoulder season confirmed
- Cashless pilot ON vessel
- Review of Frequent Sailor Program. It was noted that the Township has a request in for a transfer payment associated with sailing fee increases and would want that advanced before material changes take place.

Of note:

- Study being undertaken to assess vessel ridership and capacity - considering how to be able to capture the data associated with unmet demand. This study will provide data to support the new vessel ask and be used to inform the type of vessel sought.
- Sandusky service was addressed in this context. MTO was advised that 35% of our landowners are American. Additionally; there are greater federal / international implications to altering access to this international marine port of entry with Ohio.
- Fuel “Pilot Project” is ongoing with no real changes proposed. It was noted that any new vessel needs to be capable of hauling scheduled and on demand dangerous goods.
- Question raised about additional parking in Kingsville and any disruptions to parking in Leamington associated with their waterfront works.
- Request was made to extend sailing season again - in light of recent difficulties to support residents in need of emergent medical care when there is dense fog and no planes. Climate change means warmer, foggier Decembers. MTO was advised they have access to the data on the number of flights cancelled due to fog over the years and when that happens.
- Request was made to consider a intermittently scheduled Pilatus 12 aircraft to support residents with accessibility issues.
- Next drydock is 2027 for PI and 2028 for PI2.
- Sand damage discovered during P12 drydock was done in transport from Chile and no evidence that great lakes sand caused damage or will contribute to future damage.

Submitted by: Cathy Miller  
Mayor, Township of Pelee

## Minutes– January 17, 2024

Present:

OSTC -Emma Nolan

MTO – Zsolt Katzirz, Isaac Ferreira

Pelee – Mayor Miller, Deputy Mayor Malloch, Interim Clerk Masse

### 1. 2024 Schedule

Emma provided a draft schedule noting the following:

- The 2024 ferry service will resume March 29<sup>th</sup> to accommodate the Easter weekend
- An extra trip has been added for April 8<sup>th</sup> for the total solar eclipse viewing
- Early morning departure was added for June 1<sup>st</sup> Marathon,
- May 18<sup>th</sup> to June 20<sup>th</sup> a mid day run on Saturdays and Mondays has been added as a pilot project.
- No changes have been made to the summer schedule
- Starting in September instead of the PI departing at 7:00 p.m. the PI 2 will depart at 7:45 pm on Sundays and instead of the PI2 the PI will depart at 7:00 a.m. on Mondays.
- Starting Sept 7<sup>th</sup> the 7:00 Monday sailing will dock in LEAMINGTON instead of KINGSVILLE
- In October the PI Thursday Hunt schedule will depart at 5 pm instead of 6 p.m.
- last sailing for the year will be December 9<sup>th</sup> at 7:00 a.m.

The Mayor and Deputy Mayor raised concerns about barriers to residents with the relocation of docks for the Monday morning sailing as it may present challenges for people that may get stranded with vehicles left in Kingsville. The Mayor questioned if a shuttle service would be available if needed.

Emma responded that cab service is not available for scheduled sailings therefore anyone that lands in Leamington will need to find their own mode of transportation to their vehicle in Kingsville.

The Mayor and Deputy Mayor requested an opportunity to review the draft schedule further and provide comment. Emma indicated she would send the schedule out for further review.

The Mayor asked for data representing a full week of sailing, noting the information is important to have when reviewing the need for a new vessel. Emma will provide the requested information

### 2. Reservations dates

Reservations for 2024 will open on March 4th

The Mayor questioned whether there is any opportunity for residents to have a chance to book reservations for the year before it is available to the public.

Emma advised that the hunt customers can book March 1<sup>st</sup> and noted that there have never been any concerns with accommodating Pelee Island residents.

The Mayor also questioned if any concerns have been raised regarding the requirement to pay for annual reservations in advance.

Emma responded that it is the policy to pay for bookings at the time they are made.

Zsolt advised that MTO has not received any complaints about paying in advance however indicated that this could be reviewed if necessary

### 3. Air Service Update

Zsolt and Emma reported that everything is going well with the air service, it is well used and trips are full most of the time

January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

**RESOLUTION NO. 2024-46**

**DATE: January 16, 2024**

**MOVED BY: Councillor Nieman**

**SECONDED BY: Councillor Branderhorst**

**WHEREAS** By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

**AND WHEREAS** apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

**AND WHEREAS** fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

**AND WHEREAS** Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

**AND WHEREAS** on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

**AND WHEREAS** no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

**THAT** the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

**THAT** this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

**THAT** this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown



**Township of Pelee**  
**List of Accounts for Approval**  
Batch: 2023-00208 to 2024-00004

Bank Code - General - General Bank Account

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
6421	12/31/2023	<b>Bell Canada Public Access</b>	172821	Airport Phone	56.50	56.50
6422	12/31/2023	<b>Bruce P. Elman</b>	2023-02	Integrity Commissioner	2,813.70	2,813.70
6423	12/31/2023	<b>HMID LLP</b>	16626	2022 Audit Fee	14,873.63	
			16628	2023 Audit 1/4	5,106.19	19,979.82
6424	12/31/2023	<b>Ontario Good Roads Association</b>	70908	2024 Membership	711.54	711.54
6425	12/31/2023	<b>Owen Sound Transportation</b>	300003059	Freight/Transportation	8.00	
			30003047	Freight/Transportation	646.06	
			300003033	Freight/Transportation	208.98	863.04
6426	12/31/2023	<b>Strongco Equipment</b>	92400870	Cutting Edge	3,575.69	3,575.69
6427	12/31/2023	<b>Tourism Windsor Essex Pelee Is</b>	6361	TWEPI 2024 Funding	7,000.00	7,000.00
6428	12/31/2023	<b>Xerox Canada Ltd.</b>	F61672601	Alta C8145/Parts	470.13	470.13
6429	12/31/2023	<b>Cathy Miller</b>	2023-03	Roma Conference Registration	824.90	824.90
6430	12/31/2023	<b>Lekter Industrial Services Inc</b>	J128951	Annual Testing	2,254.35	2,254.35
6431	12/31/2023	<b>Software N Systems Computing</b>	00029338	Email/Storage	135.60	
			00029351	Annual DynDNS Subscription	22.60	158.20
6432	12/31/2023	<b>Essex Free Press Ltd.</b>	1018	Ad	959.29	959.29
6433	12/31/2023	<b>Osler,Hoskin &amp; Harcourt LLP</b>	12829980	Broadband Legal	2,562.84	2,562.84
6434	12/31/2023	<b>R &amp; R Electrical Services</b>	2024-002	Water Pump	302.73	302.73
6435	1/18/2024	<b>Bell Canada</b>	2023-13	Accrual Watt Line	13.64	13.64
6436	1/18/2024	<b>Delage Landen Financial Serv.</b>	9380514	Back Copier/Printer Lease	233.44	
			9380513	Copier/Lease	75.65	309.09
6437	1/18/2024	<b>Pitney Bowes</b>	3202314563	Postage Meter Lease	194.48	194.48
6438	1/18/2024	<b>Purolator Courier Ltd.</b>	454738147	Accrual Water Testing Shipping	45.62	45.62
6439	1/18/2024	<b>Customer</b>	2024-01	Refund	199.75	199.75
6440	1/18/2024	<b>Xerox Canada Ltd.</b>	85775327	Accrual B405DN Printer	22.69	22.69
6441	1/24/2024	<b>Allegra Marketing</b>	3581	Envelopes	536.86	536.86
6442	1/24/2024	<b>Cedar Signs</b>	2023/4554	Accrual No Parking Signs	185.09	185.09

**Township of Pelee**  
**List of Accounts for Approval**  
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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
6443	1/24/2024	Delta Power Equipment				
			P06963	Supplies	898.32	898.32
6444	1/24/2024	REV - VOID				
6445	1/24/2024	Tourism Windsor Essex Pelee Is				
			6438	Island Marketing	1,977.50	1,977.50
					Total Computer Cheque:	46,915.77

**OTHER**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2023007	1/24/2024	Green Shield Canada				
			2024-02	Benefits	7,308.65	7,308.65
2023667	1/4/2024	Pelee Island Co-Op				
			5327	Credit	-17.10	
			1466	Fuel	1,316.60	
			452628	Fuel / Supplies	205.01	
			452560	Fuel	244.00	
			452572	Supplies	15.87	
			452542	Supplies/Fuel	177.75	
			452565	Supplies	96.90	2,039.03
2023667	1/8/2024	TD Canada Trust				
			2023-06	Interest/Fees	1,137.57	1,137.57
2023668	12/21/2023	OMERS				
			2023-11	Monthly Remittances	6,420.28	6,420.28
2023669	1/8/2024	OMERS				
			2023-12	Monthly Remittances	6,149.68	6,149.68
2023670	1/8/2024	The North Frontenac Telephone				
			77	Broadband	284,413.78	284,413.78
2023671	1/8/2024	IT International Telecom				
			I-3887	Broadband	58,435.72	58,435.72
2023672	1/8/2024	Hydro One Networks Inc.				
			20208808/23-12	EMS/CLINIC	993.14	993.14
2023673	1/8/2024	Hydro One Networks Inc.				
			28439559/23-12	Street Lights	238.72	238.72
2023674	1/8/2024	Hydro One Networks Inc.				
			83434620/23-12	TS	48.65	48.65
2023675	1/8/2024	Hydro One Networks Inc.				
			15610196/23-12	Office	207.93	207.93
2023676	1/8/2024	Hydro One Networks Inc.				
			77827919/23-12	WWS	1,289.68	1,289.68
2023677	1/8/2024	Hydro One Networks Inc.				
			44044132/23-12	Roads	104.96	104.96
2023678	1/8/2024	Hydro One Networks Inc.				
			80314452/23-12	Airport	520.19	520.19
2023679	12/31/2023	Hydro One Networks Inc.				
			52014502/23-12	Marina Docks	32.20	32.20
2023680	1/8/2024	Hydro One Networks Inc.				
			78222686/23-12	Marina Office	39.14	39.14
2023681	1/8/2024	Hydro One Networks Inc.				

**Township of Pelee**  
**List of Accounts for Approval**  
Batch: 2023-00208 to 2024-00004

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		24303346/23-12	Bonnett Building	34.69	34.69
<b>2023682</b>	<b>1/8/2024</b>	<b>Hydro One Networks Inc.</b>			
		03311435/23-12	Campground	63.39	63.39
<b>2023683</b>	<b>1/8/2024</b>	<b>Hydro One Networks Inc.</b>			
		03357410/23-12	CM	44.83	44.83
<b>2023684</b>	<b>1/8/2024</b>	<b>Hydro One Networks Inc.</b>			
		92357408/23-12	Farm	195.61	195.61
<b>2023685</b>	<b>1/8/2024</b>	<b>Hydro One Networks Inc.</b>			
		62688802/23-12	West Washroom	116.14	116.14
<b>2023686</b>	<b>1/8/2024</b>	<b>Hydro One Networks Inc.</b>			
		92398228/23-12	BM(N)	74.94	74.94
<b>2023687</b>	<b>1/8/2024</b>	<b>Hydro One Networks Inc.</b>			
		05280434/23-12	EWS	294.24	294.24
<b>2023688</b>	<b>1/8/2024</b>	<b>Hydro One Networks Inc.</b>			
		05283161/23-12	BM(W)	285.44	285.44
<b>2023689</b>	<b>1/31/2024</b>	<b>Town of Amherstburg</b>			
		19338	Dr. Super Services	9,768.85	9,768.85
<b>2023690</b>	<b>1/9/2024</b>	<b>Bell Conferencing Inc.</b>			
		116787561	Conference Line	33.90	33.90
<b>2023691</b>	<b>1/10/2024</b>	<b>GFL Environmental Inc.</b>			
		GW0001171639	Bin Rental/Removal	6,653.85	6,653.85
<b>2023692</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242105/23-12	Roads	136.60	136.60
<b>2023693</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242430/23-12	TS	86.35	86.35
<b>2023694</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242064/23-12	Farm	86.35	86.35
<b>2023695</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242377/23-12	Marina	235.94	235.94
<b>2023696</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242931/23-12	Office	429.30	429.30
<b>2023697</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242161/23-12	CM	95.79	95.79
<b>2023698</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242515/23-12	WSW	146.04	146.04
<b>2023699</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242104/23-12	Big Marsh (N)	86.35	86.35
<b>2023700</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242343/23-12	Big Marsh (W)	86.35	86.35
<b>2023701</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242994/23-12	Office Emerg Line	67.20	67.20
<b>2023702</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242265/23-12	Airport	86.35	86.35
<b>2023703</b>	<b>1/11/2024</b>	<b>Bell Canada</b>			
		7242470/23-12	Office Fax	63.81	63.81
<b>2023704</b>	<b>1/12/2024</b>	<b>Caduceon Enterprises Inc.</b>			



**Township of Pelee**  
**List of Accounts for Approval**  
Batch: 2023-00208 to 2024-00004

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			I23-006680	West Coliforms	98.74	
			I23-006681	PIPS Sampling	39.96	
			I23-006682	East Sampling	39.96	
			I23-010275	West Coliforms	138.70	
			I23-010281	East Sampling	39.96	
			I23-010290	PIPS Sampling	39.96	
			I23-018763	West Coliforms	124.98	
			I23-018764	East Sampling	39.96	
			I23-018766	PIPS Sampling	39.96	
			I23-020188	West Coliforms	98.74	
			I23-020218	PIPS Sampling	39.96	
			I23-020234	East Sampling	39.96	780.84
<b>2023705</b>	<b>1/12/2024</b>	<b>Town of Amherstburg</b>				
		19349		ByLaw Enforcement	7,932.60	7,932.60
<b>2023706</b>	<b>1/12/2024</b>	<b>Town of Amherstburg</b>				
		19350		Dr. Super Services	2,260.00	2,260.00
<b>2023707</b>	<b>1/12/2024</b>	<b>Essex Region Conservation Auth</b>				
		IN000020467		Risk Management Services	442.21	442.21
<b>2023708</b>	<b>1/12/2024</b>	<b>Sun Life Financial</b>				
		2024-01		Sun Life Monthly Bill	835.36	835.36
<b>2023709</b>	<b>1/12/2024</b>	<b>Pelee Quarries</b>				
		J000044		Gravel	867.07	867.07
<b>2023710</b>	<b>1/12/2024</b>	<b>Pelee Quarries</b>				
		J000046		Gravel	2,125.94	2,125.94
<b>2024001</b>	<b>1/17/2024</b>	<b>Collabria VISA</b>				
		2024-01	<b>Accrual</b>	Various Depts	2,178.62	2,178.62
<b>2024002</b>	<b>1/17/2024</b>	<b>OMERS</b>				
		2023-13	<b>Accrual</b>	Monthly Remittances	6,149.68	6,149.68
<b>2024003</b>	<b>1/31/2024</b>	<b>Hach Sales &amp; Services</b>				
		341244		WSW Materials and Supplies	2,501.59	2,501.59
<b>2024004</b>	<b>1/16/2024</b>	<b>TD Canada Trust</b>				
		2024-01		Loan Payment	284,413.50	284,413.50
<b>2024005</b>	<b>1/24/2024</b>	<b>Bell Canada</b>				
		7242200/23-1-01	<b>Accrual</b>	Campground	143.89	143.89
<b>2024006</b>	<b>1/24/2024</b>	<b>Green Shield Canada</b>				
		15188435-01		Benefits	7,308.65	7,308.65
<b>2024008</b>	<b>1/24/2024</b>	<b>Munisoft</b>				
		2023/24-04080		2024 Accounting Software	4,918.89	4,918.89
<b>2024009</b>	<b>1/24/2024</b>	<b>Munisoft</b>				
		2023/24-05516		2024 Accounting Software	960.50	960.50
				Total Other:		712,370.97
				Total General:		759,286.74

Date Printed  
1/25/2024 11:39 AM

**Township of Pelee**  
**List of Accounts for Approval**  
Batch: 2023-00208 to 2024-00004

Page 5

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Mayor, Catherine Miller

---

Treasurer, Michelle Feltz

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
**COUNCIL RESOLUTION**

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

“Be it resolved that”

Council hereby receive Consent Agenda items 8 a) through 8 j)

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

<p>The above is a certified to be true copy of resolution number 2023 –</p> <p>Mary Masse          Township Administrator &amp; Clerk</p>
---

 THE CORPORATION OF THE  
*Township Of Pelee*  
THE CORPORATION OF THE TOWNSHIP OF PELEE  
REPORT 2024-02 MM

<b>Author's Name: Mary Masse</b>	<b>Report Date: January 16, 2024</b>
<b>Resolution #:</b>	<b>Date to Council: January 30, 2024</b>

**To: Mayor and Members of Council**

**Subject: Municipal Access Agreement – Northern Frontenac Telephone Corporation**

---

**1. RECOMMENDATION:**

It is recommended that:

Council authorizes the Mayor and Clerk to sign the Municipal Access agreement to allow Northern Frontenac Telephone Corporation (NFTC) the use of municipal right of ways for the placement of the fibre optic cable and give three readings to by-law 2024-05 to authorize the signing of the agreement.

**2. BACKGROUND:**

Plans for the installation of fibre optic cable on Pelee Island have been underway since 2021. The contract for the terrestrial portion of the work was awarded to NFTC in August of 2023. An agreement was signed with NFTC to authorize the provision of fibre optic services on the island it is now necessary to execute an agreement with NFTC to undertake the work and allow them access to the municipal right of ways (road and shoulders) for the placement of the cable.

**3. DISCUSSION:**

Although the agreement is specifically with NFTC the agreement applies to any of the subcontractors they employ to undertake the work. Section 3.1 requires NFTC to obtain permission from the municipality for the works to be undertaken in advance of starting the project. Once the review of the works to be undertaken is completed by NFTC they will provide the Township with construction drawings, the municipality will review the plans and provide approval. Once the work is complete as built drawings will be provided to the municipality for future reference and to assist with locating cable lines when necessary.

Representatives from NFTC have confirmed that any damage to private property as a result of fibre network construction would be covered by NFTC through the insurance they provide, this is identified in section 10.2 of the agreement and included below.

*North Frontenac Telephone Company shall obtain and maintain comprehensive general liability occurrence-based insurance coverage which:*

- (a) *covers claims and expenses for liability for personal injury, bodily injury and property damage in an amount not less than Five Million Dollars (\$5,000,000.00) per claim (exclusive of interest and costs);*

**4. FINANCIAL MATTERS:**

There are no financial impacts associated with the recommendation contained in this report.

**5. CONSULTATIONS:**

The Municipality of Strathroy Caradoc had a similar agreement with NFTC for the placement of fibre cable in their municipality and they were consulted in preparation of the attached agreement for the Township of Pelee.

**6. CONCLUSION:**

It is anticipated that the work to lay the fibre cable will take place in the summer of 2024 therefore it is important to have some formalized processes in place in order to ensure that there is little to no damage done to municipal right of ways.

---

Mary Masse  
**Interim Clerk**

**Attachments:**

Draft Municipal Access Agreement – NFTC Fibre Project

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
**COUNCIL RESOLUTION**

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

It is recommended that:

Council authorizes the Mayor and Clerk to sign the Municipal Access agreement to allow Northern Frontenac Telephone Corporation (NFTC) the use of municipal right of ways for the placement of the fibre optic cable and give three readings to by-law 2024-05 to authorize the signing of the agreement

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2024 –  
 Mary Masse  
 Township Interim Clerk

 THE CORPORATION OF THE  
*Township Of Pelee*  
THE CORPORATION OF THE TOWNSHIP OF PELEE  
REPORT 2024-03-MM

<b>Author's Name: Mary Masse</b>	<b>Report Date: January 23, 2024</b>
<b>Resolution #:</b>	<b>Date to Council: January 30, 2024</b>

**To: Mayor and Members of Council**

**Subject: Community Safety and Well Being Plan**

---

**1. RECOMMENDATION:**

It is recommended that:

1. That Council approve the proposal submitted by the Canadian Centre for Safer Communities (CCSC) to prepare a Community Safety and Well Being Plan for the Township of Pelee.

**2. BACKGROUND:**

The legislative requirements for Community Safety and Well Being (CSWB) planning came into force on January 1, 2019, as an amendment to the current [Police Services Act](#) (Part XI). The deadline for municipalities to prepare and adopt a CSWB plan was **July 1, 2021** (which was a 6 month extension from the original deadline of January 1, 2021). Representatives from the Public Safety Division of the Ministry of Solicitor General have been in contact with Township of Pelee administration to request an update on the CSWB plan for Pelee Island. All municipalities are required to comply with this legislation regardless of size. Windsor and Essex County have developed a plan and are currently in the implementation stages of their plan.

The plan allows communities to ensure better coordination between police services and community partners, not only through crisis response, but through proactive programs and strategies that address locally-identified risks and improve the social determinants of health (e.g., education, housing, mental health). This type of planning can also lead to improvements in service delivery across multiple sectors, benefitting everyone in the community. Further, by engaging in this holistic approach to CSWB planning, communities can ensure that those in need of help receive the right response, at the right time, and by the right service provider, as well as alleviate the long-term reliance on the criminal justice system and the financial burden of crime on society.

The Community Safety and Well-Being Plan addresses local risks to safety and well-being at the community level in six priority areas: simplifying and integrating systems, strategies to address discrimination, marginalization and racism, financial security and poverty reduction, housing, mental well-being, and gender-based violence and violence against women.

### **3. DISCUSSION:**

The following information identifies the steps involved in developing a plan:

#### **Establish an Advisory Committee**

The advisory committee should be reflective of the community and include multi-sectoral representation. For example, a small community with fewer services may have seven members, and a larger community with a wide range of services may have 15 members. It may involve the creation of a new body or the utilization of an existing body. To ensure the commitment of the members of the advisory committee, a document should be developed and signed that outline agreed upon principles, shared goals, roles and resources (e.g., terms of reference). Member agencies/organizations and community members recruited to the advisory committee should be reflective of the diverse make-up of the community and should have:

- Knowledge/information about the risks and vulnerable populations in the community;
- Lived experience with risk factors or part of a vulnerable group in the community;
- Understanding of protective factors needed to address those risks;
- Experience developing effective partnerships in the community;
- Experience with ensuring equity, inclusion and accessibility in their initiatives; and
- A proven track record advocating for the interests of vulnerable populations.
- Individual members will ideally have the authority to make decisions on behalf of their respective agencies/organizations regarding resources and priorities, or will be empowered to do so for the purposes of developing the plan.
- Advisory committees should, at a minimum, consist of the following representation:
  - An employee of the municipality or First Nations community;
  - A person who represents the education sector;
  - A person who represents the health/mental health sector;
  - A person who represents the community/social services sector;
  - A person who represents the children/youth services sector;
  - A person who represents an entity that provides custodial services to children/youth;
  - A person who represents the police service board or a Detachment Commander.

#### **How to develop a plan**

- Leading community engagement sessions to inform the development of the plan.
- Determining the priorities of the plan, including references to risk factors, vulnerable populations and protective factors.
- Ensuring outcomes are established and responsibilities for measurement are in place and approving performance measures by which the plan will be evaluated, as well as the schedule and processes used to implement them.



- Ensuring each section/activity under the plan, for each priority risk, is achievable.
- Ensuring the right agencies/organizations and participants are designated for each activity.
- Owning, evaluating and monitoring the plan.
- Aligning implementation and evaluation of the plan with the municipal planning cycle and other relevant sector specific planning and budgeting activities to ensure alignment of partner resources and strategies.
- Setting a future date for reviewing achievements and developing the next version of the plan.
- Thinking about ways in which the underlying structures and systems currently in place can be improved to better enable service delivery. Key Tasks of the Advisory Committee
- Developing and undertaking a broad community engagement strategy to build on the members' awareness of local risks, vulnerable groups and protective factors.
- Developing and maintaining a dynamic data set, and ensuring its ongoing accuracy as new sources of information become available.
- Determining the priority risk(s) that the plan will focus on based on available data, evidence, community engagement feedback and capacity.
  - o After priority risks have been identified, all actions going forward should be designed to reduce these risks, or at least protect the vulnerable groups from the risks.
- Based on community capacity, developing an implementation plan or selecting, recruiting and instructing a small number of key individuals to do so to address the selected priority risk(s) identified in the plan.

Once a plan has been drafted and approved by Council it will be necessary to consider establishing implementation teams to identify strategies and engage community members, establish an implementation plan, monitor the actions identified in the implementation plan and report back to the Advisory Committee.

### **Developing a CSWB Plan**

#### **Content of community safety and well-being plan:**

A community safety and well-being plan shall,

- a) identify risk factors in the municipality or First Nation, including, without limitation, systemic discrimination and other social factors that contribute to crime, victimization, addiction, drug overdose and suicide and any other prescribed risk factors;
- b) identify which risk factors the municipality or First Nation will treat as a priority to reduce;
- c) identify strategies to reduce the prioritized risk factors, including providing new services, changing existing services, improving the integration of existing services or coordinating existing services in a different way;
- d) set out measurable outcomes that the strategies are intended to produce;
- e) address any other issues that may be prescribed; and
- f) contain any other information that may be prescribed.

**4. FINANCIAL MATTERS:**

The Canadian Centre for Safer Communities (CCFSC) is a membership based not for profit organization that currently represents over 100 communities and approximately 50% of the national population. CCFSC have extensive experience and expertise in municipal-level community safety and well-being planning, organizational strategic planning, research, and project management, CCFSC is well positioned to support the development of Pelee Island's Community Safety and Well-Being Plan. The cost to engage the expertise that Katie Cook and Felix Munger can offer Pelee is \$10,000 plus applicable tax. A copy of their proposal is attached to this report for Council review.

**6. CONCLUSION:**

Given the complexity of preparing the CSWB plan identified in this report and the lack of staff resources available to take on the additional work it is recommended that the services of CCFSC be secured and the work be undertaken in accordance with the plan presented in order meet the requirements of the Ministry of the Solicitor General and to have a final plan in place by November, 2024.

---

Mary Masse  
Interim Clerk

MM/

**Attachments:**

**Proposed approach and budget, Pelee Island Community Safety and Well Being Plan**

**DEPARTMENTS/OTHERS CONSULTED:**

**Name:**

**Title:**           **Email:**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
**COUNCIL RESOLUTION**

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

Be it resolved that:

That Council approve the proposal submitted by the Canadian Centre for Safer Communities (CCSC) to prepare a Community Safety and Well Being Plan for the Township of Pelee.

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2024 – Mary Masse Township Interim Clerk
--

 THE CORPORATION OF THE  
*Township Of Pelee*  
THE CORPORATION OF THE TOWNSHIP OF PELEE  
REPORT NO. 2024- 04 MF

<b>Author's Name: Michelle Feltz</b>	<b>Report Date: January 22, 2024</b>
<b>Resolution #:</b>	<b>Date to Council: January 30, 2024</b>

**To: Mayor and Members of Council**

**Subject: Municipal Property Assessment Corporation Data Sharing and Services Agreement**

**1. RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated January 22, 2024 regarding the Municipal Property Assessment Corporation Data Sharing and Services Agreement **BE RECEIVED**;
2. A by-law authorizing the execution of a “Data Sharing and Service Agreement” with the Municipal Property Assessment Corporation for the four-year term January 1, 2024 to December 31, 2027 **BE APPROVED**.

**2. BACKGROUND:**

The Data Sharing and Services Agreement consolidates many existing agreements that municipalities currently have with the Municipal Property Assessment Corporation (MPAC) including: Service Level Agreement (the “SLA”), Municipal License Agreement and Product Use Sheets, Municipal Connect License and the Ontario Parcel Master Agreement General Municipal Licence Agreement (the “OPMA GMLA”).

The attached Data Sharing and Services Agreement concentrates on the following:

- The Service Level Agreement
- The MPAC Permitted Uses of Municipality Documents
- The Municipality Permitted Uses of MPAC Data Products
- Data Terms and Conditions of Use



---

Michelle Feltz  
**Treasurer**

**MF/**

**Attachments:**

1. Data Sharing and Services Agreement.

**DEPARTMENTS/OTHERS CONSULTED: Administration**

**Name:**

**Title:           Email:**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

Be it resolved that :

1. The report from the Treasurer dated January 22, 2024 regarding the Municipal Property Assessment Corporation Data Sharing and Services Agreement **BE RECEIVED**;
2. A by-law authorizing the execution of a “Data Sharing and Service Agreement” with the Municipal Property Assessment Corporation for the four-year term January 1, 2024 to December 31, 2027 **BE APPROVED**.

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2024 – Mary Masse Township Interim Clerk
--

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the **2023** taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES(\$)
3701 011 000 00400 0000	North Wharf Site	Ineligible Federal Payment in Lieu	\$15,920.31
<b>Total Amount</b>			<b>\$15,920.31</b>

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER	INTERIM CLERK – Mary Masse		

The above is a certified to be true copy of resolution number 2024 –

Mary Masse  
 Interim Clerk

The Corporation of the Township of Pelee  
Regular Meeting of Council  
COUNCIL RESOLUTION

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for municipal properties for the **2023** taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES
3701 020 000 00100 0000	370 North Shore Rd	Pump Station	\$798.78
3701 050 000 01100 0000	Centre Dyke Rd	Vacant	\$2,978.02
3701 050 000 01600 0000	611 West Shore Rd	Pump Station	\$127.80
3701 050 000 08900 0000	1045 West Shore Rd	Office-Upper Level	\$323.55
3701 060 000 00200 0000	172 South Shore Rd	Pump Station	\$2,747.79
<b>Total Amount</b>			<b>\$6,975.94</b>

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR-Catherine Miller	Interim Clerk-Mary Masse		

The above is a certified to be true copy of resolution number 2024-

Mary Masse  
Interim Clerk





THE CORPORATION OF THE

*Township Of Pelee*

2023 YEAR IN REVIEW

New guiding document for Council in 2023

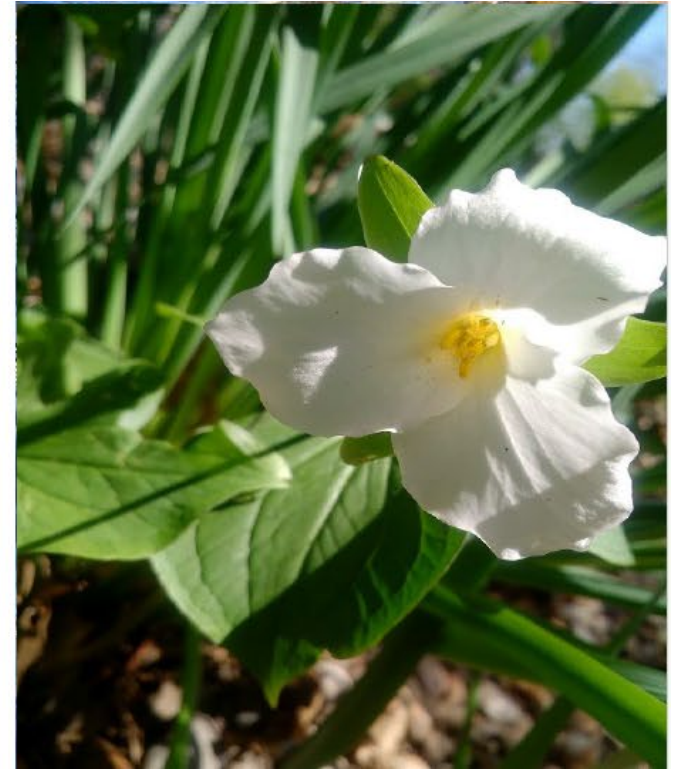
# 2022-2026 Council Term Plan

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Vision + Mission +  
Values

2022-2026



# Council Term Plan

---

## What is this plan?

- A roadmap for the current council term that defines the **VISION, MISSION, VALUES** for the Township of Pelee.
  - ✓ This is the first time that a Pelee Island Council has committed to planning their work in this manner.

## Why was the plan developed?

- The 2021 Service Delivery Review conducted by Strategy Corp identified a need for a Corporate Strategic Planning Framework and outlined a multi-phase Strategic Planning Cycle. In accordance with recommendations the current Council completed this process early in 2023.

## How was the plan developed?

- Council began the process of developing a strategic term plan at its inaugural meeting of November 28, 2022. Council and Senior Staff undertook planning exercises, reviewed findings and were engaged in discussions through four sessions that took place during Committee of the Whole lead by the Mayor and were open to the public preceding Regular Meetings of Council through to February of 2023.

# Council Term Plan

---

## How will the plan be used:

- The plan will be used to help guide and advance the work of the municipality. Priorities will be aligned with values to accomplish the vision and mission of the Council Term plan.
  - For example, guiding the budget, grant applications, zoning and official plan amendments, emergency management and MORE!

# Council Term Plan

---

Vision Statement : A vision for a future state of being.

*Pelee Island is a growing community that allows residents and small business owners the opportunity to pursue a unique quality of life.*



Mission: What needs to be accomplished to make vision a reality

Foster economic sustainability by actively increasing the number of residents and small businesses on Pelee Island

# Administration

---

- The municipality benefited from an experienced municipal government professional who joined our team to support a family leave.
- Two new senior positions were posted to be filled in 2024.
- Senior administration continued with professional development through courses and webinars.
- The second floor was reorganized to add additional file storage and accommodations for contract staff.
- The office underwent an extensive reorganization of historical data.
- Municipal by-laws were indexed into an electronic format.
- A Pelee Island high school co-operative student worked at the municipal office for a semester and gained valuable experience.

# 2023 Budget Strategy

---

The strategy for the 2023 Township of Pelee budget included a balance between continuing with strategic financial plans that are required to carry out the vision and long-term goals of a municipality with challenges, and the application of the appropriate fiscal restraint in response to inflation and the challenges inherent to a small rural, isolated, environmentally conscious community with limited financial resources.

# Your Tax Dollars

---

TOTAL OPERATIONS BUDGET: \$3,603,032

TOTAL CAPITAL BUDGET: \$8,734,103



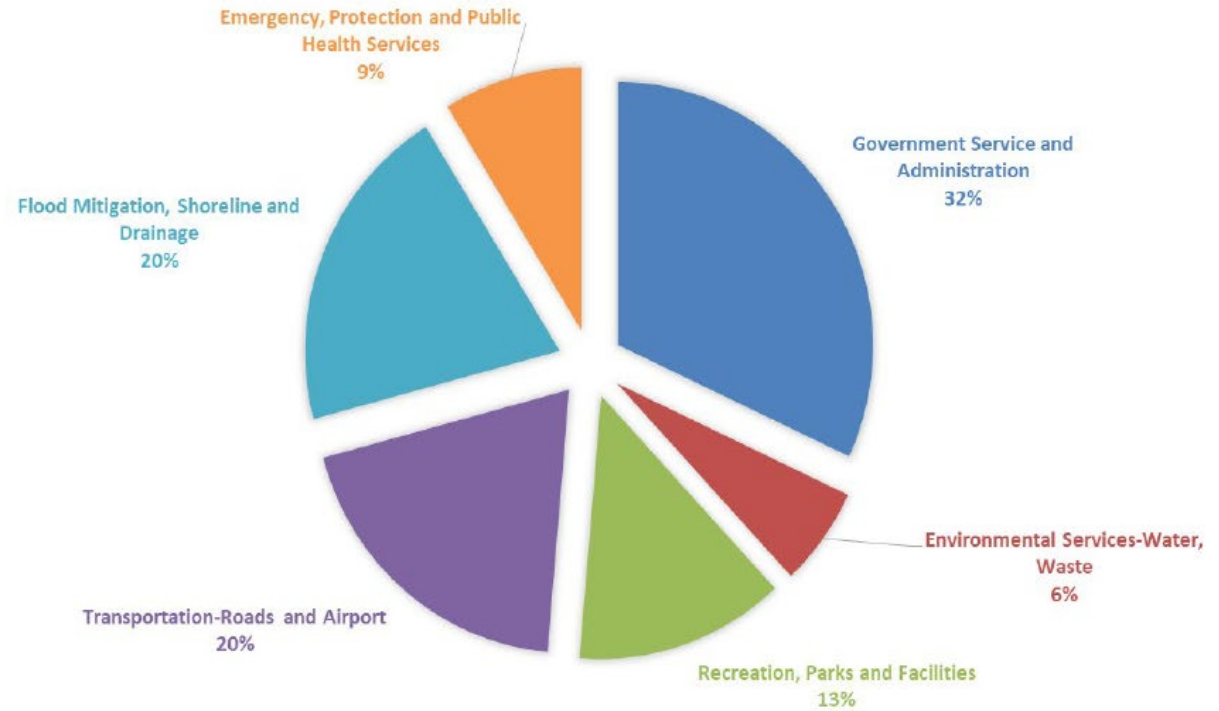
RESIDENTIAL PROPERTY TAXES

PER \$150,000 RESIDENTIAL ASSESSMENT:

**Municipal \$2,398.16**

**Education \$229.50**

ALLOCATION OF THE 2023 OPERATIONS AND CAPITAL BUDGET - BROADBAND EXCLUDED






# 2023 Building Permits

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## Statistics:

- 16 permits issued
- 4 new dwellings, 1 agricultural building, 3 additions, 8 renovations/repairs
- Value of permitted work \$1,075,900  89% from 2022

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## Building Permit Information

### Building Permit Process

As a homeowner, you may be planning to update or add to your home but, before any construction can begin, you will need to ensure that you have the required permits for your renovation or addition. Building permits are needed for renovations including, but not limited to, adding a room, finishing the basement, building a garage or remodeling the interior of your house.

If you are planning home improvements you will need to follow the requirements of local by-laws as well as the relevant provincial acts and regulations. Remember that before any construction work begins, you must obtain a permit.

### 2023 Pelee Island Scheduled Trip

### Application Forms and Guide:

[Building Permit Application Guide](#)

[Building Permit Contact Checklist](#)

[Building Permit Application](#)

### Sample Drawings

As part of the Building Permit Application, you may be required to submit drawings. See below for sample drawings.

Visit [pelee.org](https://pelee.org) for information regarding building permits.

# 2023 Grant Funding

(APPLICATION BASED GRANTS – **APPROVED FOR FUNDING**)

- **BROADBAND (Progressing towards completion)**

Improving Connectivity for Ontario

Universal Broadband Fund

- **DRAINAGE**

Department of Fisheries and Oceans Drain Classification

Drainage Maintenance Grants

Drainage Capital Project Grants

Drainage Superintendent Grant

- **OTHER OPERATIONAL GRANTS**

2023 Canadian Heritage-Celebrate Canada

2023 Canada Summer Jobs Service



# 2023 Grant Funding

---

(GRANTS AWARDED – **NO APPLICATION REQUIRED**)

- Ontario Community Infrastructure Fund-Formula Component
- Canada Community Building Fund (formerly AMO Federal Gas Tax)
- Ontario Municipal Partnership Fund

# Grants Submitted in 2023 and Early 2024

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- Rural Economic Development Program-Beautification and Bearings Project - Not Funded
- Inclusive Community Grants Program - Age-Friendly Community Needs Assessment and Multi-Year Action Plan-Not Funded
- Tourism Development Fund-Not Funded
- Disaster Mitigation Adaptation Fund-Shoreline - Pending Approval
- Community Preparedness Grant – Pending Approval
- Hydro One Energizing Life-Pending Approval
- 2024 Celebrate Canada – Pending Approval
- 2024 Canada Summer Jobs- Pending Approval

# 2023 Capital Projects

---

- Broadband-Advancements made in 2023 and project progressing towards completion
  - Partners in place
  - Contracts signed
  - Supplies on site
  - Permitting underway
- Drainage Works- Progressing towards completion
- Centre Dyke Canal Bank Repair – 2023 section (COMPLETED)
- Roads – 2023 Gravel Road Plan (COMPLETED)
- East Park Activity Field – Playground equipment and picnic shelter cement pad (COMPLETED)
- West Side Picnic Shelter – cement pad (COMPLETED)
- Pheasant Farm- Property redevelopment (COMPLETED)
- Equipment-Capital repairs and updates

# Asset Management Plan Compliance

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The Township of Pelee continues to be in compliance with asset management legislation (O. Reg. 588/17)

There are additional requirements concerning current and proposed levels of service and growth that must be met by July 1, 2024 and 2025. These timelines will be met.

It is important to note that this AMP represents a snapshot in time and is based on the best available processes, data, and information. Strategic asset management planning is an ongoing and dynamic process that requires continuous improvement and dedicated resources. The current plan was completed with the work and cooperation of municipal staff and consultants.

The plan is located on the Township of Pelee website: [Pele-AMP Final V2.pdf \(pelee.org\)](#)

# 2023 Road Work

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- Engaged a consultant to undertake a Roads Need Study
- Engaged a consultant to advance and support work plans
- Completed legislated biennial bridge inspections
- Sign Maintenance Program
  - 2023 road sign audit completed including visual reflective checks
  - 57 new signs purchased/130 signs acquired from surplus of community partners
  - 36 signs replaced with new signs
  - 22 signs straightened
  - West Pump at Centre Dyke-improved signage and visibility
- 9 km of gravel roads resurfaced
  - Over 275,000L of dust suppressant applied-Increase of almost 20,000L from last year

# Golf Car Pilot Program

---

- 10 year pilot program, commenced in 2021
- 2023 permits valid from April to November 15<sup>th</sup>
- 36 permits issued for 2023
  - increase of 10 permits from 2022
  - 17 permits commercial use
  - 19 permits residential/personal use
- **Registration Process**
  - Copy of Insurance Policy
  - Copy of Driver's Licence
  - Signed Registration Form
  - Signed Waiver Form
  - Verbal Acknowledgement & Agreement



# 2023 Pheasant Hunt Highlights



- Purchase adult birds to reduce expenses
- Main hunt licence sales ended April 1<sup>st</sup>
- No refunds
- A net surplus exceeding \$65,000 (unaudited). –not including expenses for the redevelopment of the pheasant farm.

Main Hunt Totals	
Transferred within 2023	38
Certificates	9
Apprentice Hunters	2
<b>Total Licences Used</b>	<b>771</b>
U.S.A hunters (%)	27%

Clean Up Hunt Totals	
Transferred within 2023	4
Certificates	0
Apprentice Hunters	0
<b>Total Licences Used</b>	<b>163</b>
U.S.A hunters (%)	7%

# Scudder Marina

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- Seasonal Revenue (Slips & Ramp): \$59,016
  - Increase of almost 24% from 2022
- Transient Dockage: \$60,846
  - Increase of almost 38% from 2022
- Concessions: \$5,892
  - more than doubling the revenue from 2022

## Seasonal Boaters

- 24 Serviced
- 21 Non Service

*2023 figures unaudited*

# East Park Campground

- Total Revenue from Bookings: \$52,537
  - Increase of almost 20% from 2022
- Total Revenue from Concessions: \$16,556
  - Increase of 47% from 2022
- Total nights stayed: 1322  8% from 2022

## ➤ Bookings by Check-in Month:

- May = 148 
- June = 189 
- July = 347 
- August = 426 
- September = 141 
- October = 54 
- November = 17 

2023 figures unaudited.



### Non-electrical Campsite

price starting at \$32.00 per night.

Our regular non-electrical campsites feature a fire pit and picnic table on every site, perfect for tents, tent

trailers and off the grid camping vehicles.

[BOOK NOW!](#)



### Group Camp Site

price starting at \$5.00 per night.

Group Camp Sites are perfect for larger family, friend or group gatherings and camping trips! A

minimum occupancy of 7 is required to book our group camping sites.

[BOOK NOW!](#)

# Emergency Management Program (EMP)

---

- Community Emergency Management Coordinator
  - Kristine Horst, Township Administrator/clerk
  - Alternate-Michelle Feltz, Treasurer
- Municipal Emergency Control Group (MECG) & Emergency Management Program Committee (EMPC):
  - Mayor
  - Deputy Mayor
  - Clerk/CEMC
  - Treasurer
  - Fire Chief
  - Pumphouse Commissioner/Water Operator

# Emergency Management Program

---

- Review and Amendment of the Emergency Response Plan
  - Completed by the CEMC with assistance from the MECG/EMPC
  - The Amended Plan was adopted by Council December 12<sup>th</sup>, 2023
- Annual Exercise
  - A Tabletop exercise took place on December 8<sup>th</sup>, 2023
    - Purpose: ensure MECG members are knowledgeable and prepared for potential emergencies and that members know their roles and all operation procedures under the ERP.

**COMPLIANT FOR 2023**

The Emergency Response Plan is located on the Township of Pelee website: [emergency-management \(pelee.org\)](https://www.pelee.org/emergency-management)

# Emergency Management Program

---

- The Emergency Municipal Control Group was activated at the Emergency Control Centre on August 24, 2023 regarding an extreme rainfall event.
- Reporting was submitted to Emergency Management Ontario during and after the event.
- The municipal team effectively managed this emergency event.
- In response to the weather event, under the direction of the Drainage Superintendent and Pump Commissioner the drainage system controlled the flooding emergency:
  - **14 pump operators worked**
  - **14 consecutive days**
  - **for a total of 610.5 hours**
  - **The Roads Department monitored roads and traffic safety**

# Community Partners

---

- The Council of the Township of Pelee and Senior Administration work to build partnerships with many community partners including neighbouring communities, all levels of government and other non government organizations.
  
- The municipality continues to utilize shared services with local municipalities for efficiency and expertise:
  - Town of Leamington-Building Services
  - Town of Amherstburg-Drainage Services
  - Town of Amherstburg-By-Law Enforcement (NEW 2023)



# Township of Pelee

2023 Year in Review



The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

Be it resolved

That Council receive the 2023 Year in Review Report as presented by the Treasurer and Interim Clerk at the January 30, 2024 meeting of Council.

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 –

Mary Masse  
 Township Administrator & Clerk

**CORPORATION OF THE  
TOWNSHIP OF PELEE**

**BY-LAW: 2024-05**

**Being a By-law to authorize execution of a Municipal Access Agreement with  
the North Frontenac Telephone Corporation**

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**WHEREAS**, in accordance with the Municipal Act 2001, c.25, as amended municipalities are given powers and duties in accordance with this Act and many other Acts for the purposes which include providing the services and other things that a municipality considers are necessary and or desirable for the municipality;

**AND WHEREAS**, in accordance with said Act, the powers of a Municipal Corporation shall be executed by its Council;

**AND WHEREAS**, municipal powers, including a municipality's capacity, rights, powers and privileges, shall be executed by by-law unless the municipality is specifically authorized to do otherwise

**AND WHEREAS**, it is deemed expedient to enter into a Municipal Access Agreement with the North Frontenac Telephone Corporation.

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATON OF  
THE TOWNSHIP OF PELEE ENACTS AS FOLLOWS:**

1. That authority is hereby granted to the Mayor and Interim Clerk to enter into an agreement with the North Frontenac Telephone Corporation.
2. That the agreement attached as Schedule 'A' forms part of this by-law.
3. That any and all actions taken and required to be taken by the Mayor and Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.
4. That this by-law shall come into force and take effect on the date of passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 30<sup>th</sup> DAY OF  
JANUARY, 2024.**

\_\_\_\_\_  
**MAYOR, CATHERINE MILLER**

\_\_\_\_\_  
**INTERIM CLERK, MARY MASSE**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

“Be it resolved that

Council hereby adopts By-Law 2024 –05 ; Being a By-Law to authorize the Mayor and Clerk to enter into a Municipal Access Agreement with NFTC for the Fibre Project

	RESOLUTION RESULT	RECORDED VOTE		
	CARRIED		YES	NO
	DEFEATED			
	DEFERRED			
	REFERRED			
	PECUNIARY INTEREST DECLARED			
	RECORDED VOTE (SEE RIGHT)			
	WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE		

The above is a certified to be true copy of resolution number 2024 –  
 Mary Masse  
 Township Interim Clerk

**CORPORATION OF THE  
TOWNSHIP OF PELEE**

**BY-LAW: 2024-06**

**Being a By-law to authorize execution of an agreement with  
the Municipal Property Assessment Corporation**

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**WHEREAS**, in accordance with the Municipal Act 2001, c.25, as amended municipalities are given powers and duties in accordance with this Act and many other Acts for the purposes which include providing the services and other things that a municipality considers are necessary and or desirable for the municipality;

**AND WHEREAS**, in accordance with said Act, the powers of a Municipal Corporation shall be executed by its Council;

**AND WHEREAS**, municipal powers, including a municipality's capacity, rights, powers and privileges, shall be executed by by-law unless the municipality is specifically authorized to do otherwise

**AND WHEREAS**, it is deemed expedient to enter into an agreement with the Municipal Property Assessment Corporation

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION  
OF THE TOWNSHIP OF PELEE ENACTS AS FOLLOWS:**

1. That authority is hereby granted to the Mayor and Interim Clerk to enter into an agreement with the Municipal Property Assessment Corporation.
2. That the agreement attached as Schedule 'A' forms part of this by-law.
3. That any and all actions taken and required to be taken by the Mayor and Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.
4. That this by-law shall come into force and take effect on the date of passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 30<sup>th</sup> DAY OF  
JANUARY, 2024.**

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**MAYOR, CATHERINE MILLER**

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**INTERIM CLERK, MARY MASSE**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
**COUNCIL RESOLUTION**

Date: January 30, 2024

Resolution	
Moved by:	Seconded by:

“BE IT RESOLVED that the Council of the Township of Pelee adopts By-Law 2024-06 ; Being a By-Law to enter into a Data Sharing and Service Agreement with the Municipal Property Assessment Corporation (MPAC).

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR-Catherine Miller		Interim Clerk- Mary Masse	

The above is a certified to be true copy of resolution number

Mary Masse  
 Interim Clerk

**THE CORPORATION OF THE TOWNSHIP OF  
PELEE**

**BY-LAW: 2024 – 07**

**"CONFIRMATION OF PROCEEDINGS"**

**(January 30, 2024)**

**A By-Law to confirm the proceedings of Council.**

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**WHEREAS** the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

**AND WHEREAS** the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

**NOW THEREFORE** the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 30<sup>th</sup> day of January, 2024 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (January 30, 2024).
4. That this by-law shall come into force and take effect on the date of passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 30th  
DAY OF JANUARY, 2024.**

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**MAYOR, CATHERINE MILLER**

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**INTERIM CLERK, MARY MASSE**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: January 30, 2024

Resolution 2024 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2024 –07 ; Being a By-Law to confirm the proceedings of the January 30<sup>TH</sup> meeting of Council ”

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2024 – Mary Masse Township Interim Clerk
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