



THE CORPORATION OF THE  
*Township Of Pelee*  
REGULAR MEETING OF COUNCIL  
MINUTES

**TUESDAY, November 28, 2023  
6:00 PM**

**Virtual meeting**

Members of Council: Mayor Cathy Miller  
Deputy Mayor Dayne Malloch  
Councillor Dave De Lellis  
Councillor Stephanie Crawford  
Councillor Michelle Taylor

Members of Administration: Interim Clerk Mary Masse  
Treasurer Michelle Feltz

Others Present: Members of the Public

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**1. CALL TO ORDER**

Mayor Cathy Miller called the Meeting to order at 6:05 p.m.

**2. AMENDMENTS TO THE AGENDA**

The Mayor indicated that item 9a) i) Report 2023-72 MF will be brought forward for discussion directly following the ERCA presentation.

**3. DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of interest noted at this time.

**4. CONFIRMATION OF PREVIOUS MINUTES**

**A. Regular Minutes November 14, 2023**

**Resolution 2023 – 245**

**Moved By:** Councillor Dave DeLellis  
**Seconded By:** Councillor Michelle Taylor

**That the November 14, 2023 Regular Meeting of Council Minutes BE ADOPTED.**

**CARRIED**

## 5. DELEGATIONS

- a) **Tourism Windsor Essex Pelee Island (TWEPI) – Gordon Orr, CEO, Lynnette Bain, Vice President Destination Development and Jason Toner, Director of Marketing and Communications re: Plans for 2024**

The delegation presented their annual report to Council. Mr. Orr thanked the Mayor and the Destination and Development Committee for their participation with TWEPI.

- b) **Essex Region Conservation Authority (ERCA) - Tim Byrne, CAO/Secretary-Treasurer and Shelley McMullen, CFO/Director of Finance and Corporate Services re: Municipal Cost Apportioning Agreement for Category 3 (Non-Mandatory Services) and ERCA 2023 Annual report video.**

The delegation presented information regarding the service agreement and the importance of continuing the historic programs that have been in place on Pelee Island since 1973.

Councillor DeLellis questioned if ERCA has any projects planned for the Stone Road property. Mr. Byrne advised that an annual visit is undertaken to review signage and maintenance required and indicated that the controlled burns in the area face some challenges.

The Mayor advised that the shoreline between Stone Road and Cooper Road has become impassible and questioned whether any remediation work could be undertaken with available funding. Mr. Byrne responded that he would review the area in question and determine if any required work would be eligible for funding.

Deputy Mayor Malloch thanked Mr. Byrne and his staff for the quick responses provided for permits issued to Pelee Island property owners.

9.

- i. **Treasurer Michelle Feltz Report 2023-72 MF ERCA Non-Mandatory Service Agreement**

Treasurer Feltz reviewed the report and recommendation with Council.

### **Resolution 2023 – 246**

**Moved By:** Councillor Stephanie Crawford

**Seconded By:** Councillor Dave DeLellis

1. **The report from the Treasurer dated November 22, 2023 regarding the Essex Region Conservation Authority Non-Mandatory Service Agreement BE RECEIVED;**

2. **A by-law authorizing the execution of a “Cost Apportioning Agreement” with the Essex Region Conservation Authority regarding the Township’s funding contribution for various non-mandatory Essex Region Conservation Authority programs and services for the four-year term January 1, 2024, to December 31, 2027, be prepared and considered for adoption at the Regular Council meeting of December 12, 2023.**

**CARRIED**

## **6. MATTERS SUBJECT TO NOTICE**

## **7. CLOSED SESSION**

The Mayor indicated that Council will move into closed session in accordance with the Municipal Act at the end of the regular order of business to obtain advice that is subject to solicitor-client privilege and information that has been supplied in confidence and which if disclosed could significantly prejudice the competitive position or interfere significantly with negotiations and which is related to a proposed or pending acquisition or disposition of land by the municipality or local board

## **8. CONSENT AGENDA**

- A. Destination and Development Committee – October 11, 2023 minutes
- B. Disbursements
- C. Prince Edward County re- livable income
- D. Prince Edward County re: Source Water Protection
- E. Shuniah resolution re: enforcement of engine brakes and unnecessary noise
- F. South Bruce re: OASIS
- G. Town of Aylmer resolution re: amendments to residential tenancies act
- H. MTO/OSTC minutes November 15, 2023

### **Resolution 2023 – 247**

**Moved By: Councillor Michelle Taylor**

**Seconded By: Councillor Stephanie Crawford**

**That Consent Agenda items 8. A to 8. H be received.**

**CARRIED**

## **9. REPORTS**

- A. **Treasurer – Michelle Feltz**
  - i. Report No. 2023-72 MF – ERCA Non-Mandatory Service Agreement  
The report was reviewed under item 5b) of the agenda.

- ii. Report No. 2023-73 MF – Amendment to Fees and Charges By-law

**Resolution 2023-248**

**Moved by: Councillor Michelle Taylor**  
**Seconded by: Councillor Dave DeLellis**

1. The report from the Treasurer dated November 22, 2023 regarding an amendment to the Fees and Charges By-Law BE RECEIVED;
2. The amendment of fees BE ADOPTED by By-Law at the November 28, 2023 Regular Meeting of Council.

**CARRIED**

- iii. Report No. 2023-74 Admin – 2023 Hunt Summary and 2024 recommendations

Councillor DeLellis questioned the need to cap the transfer of licenses to 325 and suggested that the limit could have an impact on hunters financially when weather interferes with the scheduled hunts.

Administration suggested that if a seasonal hunt is impacted by severe weather a further recommendation can be presented to Council for consideration.

**Resolution 2023-249**

**Moved By: Councillor Stephanie Crawford**  
**Seconded By: Councillor Michelle Taylor**

1. The report from the Administration dated November 20, 2023, on the 2023 Pheasant Hunt Summary & 2024 Hunt Recommended Date and Fees BE RECEIVED;
2. Main Hunt and Clean Up Hunt dates and prices as recommended in this report, as well as setting a maximum of 300 licence sales per hunt BE APPROVED; and
3. Administration BE DIRECTED to commence sales of 2024 Pheasant Hunt licences on December 20<sup>th</sup>, 2023, closing April 1<sup>st</sup>, 2024, from main hunt licence sales and closing November 29<sup>th</sup>, 2024, for clean-up licence sales.

**CARRIED**

**10. NOTICES OF MOTION**

## 11. RECOGNITIONS AND ANNOUNCEMENTS

The Mayor thanked Cassie Hamill for her assistance with the virtual open house recently held on November 16<sup>th</sup> and for assistance with the Council meeting this evening.

## 12. BY-LAWS

By-Law 2023 –73; Being a By-law to Amend the Fees and Charges By-law

### **Resolution 2023 - 250**

**Moved By: Deputy Mayor Dayne Malloch**

**Seconded By: Councillor Michelle Taylor**

**That the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 – 73; Being a by-law to amend the Fees and Charges Bylaw.**

**CARRIED**

By-law 2023-74; Being a By-Law to confirm the proceedings of the November 28, 2023 meeting of Council

### **Resolution 2023 - 251**

**Moved By: Councillor Stephanie Crawford**

**Seconded By: Deputy Mayor Dayne Malloch**

**That By-law 2023-74 being a By-Law to confirm the proceedings of the November 28, 2023 meeting of Council is hereby adopted**

**CARRIED**

## 13. CLOSED SESSION AND ADJOURNMENT

The Mayor announced a recess at 6:53 in advance of moving into closed session at 7:02 p.m.

Council rose from closed session and the Mayor adjourned the regular meeting of Council at 7:30 p.m.

Original Signed by: \_\_\_\_\_

**Catherine Miller,  
Mayor**

Original Signed by: \_\_\_\_\_

**Mary Masse, Interim  
Clerk**