



THE CORPORATION OF THE  
*Township Of Pelee*  
REGULAR MEETING OF COUNCIL

MINUTES

TUESDAY, October 10, 2023  
6:00 PM

Royal Canadian Legion, Branch 403  
1169 West Shore Road  
Pelee Island, ON, N0R 1M0

Members of Council: Mayor Cathy Miller  
Deputy Mayor Dayne Malloch  
Councillor Dave De Lellis  
Councillor Michelle Taylor  
Councillor Stephanie Crawford

Members of Administration: Interim Clerk Mary Masse  
Treasurer Michelle Feltz

Others Present: By-law Enforcement Officer – Bill Tetler  
Members of the Public

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**1. CALL TO ORDER**

Mayor Cathy Miller called the Meeting to order at 6:00 p.m.

**2. AMENDMENTS TO THE AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Malloch declared a conflict with respect to items 9bii) regarding Short Term rentals as it pertains to his personal property.

Councillor DeLellis declared a conflict with respect to item 9bii) regarding Short Term rentals as it pertains to future development of his personal property.

**4. CONFIRMATION OF PREVIOUS MINUTES**

**A. Regular Minutes September 26, 2023**

**Resolution 2023 – 214**

**Moved By:** Deputy Mayor Dayne Malloch

**Seconded By:** Councillor Deve De Lellis

**That the September 26, 2023 Regular Meeting of Council Minutes BE ADOPTED.**

**CARRIED**

**5. DELEGATIONS**

- A. Lindsay Iatonna and Ashley Meyer, Hicks, MacPherson, Iatonna & Driedger LLP Presentation of the 2022 Audited Financial Statements.**  
**Report to Council – Michelle Feltz, Treasurer**  
**i. Report No. 2023-61 MF- 2022 Audited Financial Statements**

The Treasurer introduced the auditors and reviewed the 2022 financial statements with Council. Council asked for further clarification regarding the Broadband reserves and cumulative taxes to which the Treasurer provided a response.

The Mayor and Council thanked the Treasurer for the review of the financial statements and work involved to prepare the report.

**Resolution 2023- 215**

**Moved by: Councillor Taylor**

**Seconded by: Councillor Dave DeLellis**

**That the Council hereby:**

- 1. Approves the 2022 audited consolidated financial statements for the Corporation of the Township of Pelee;**
- 2. Authorizes administration to publish the 2022 audited consolidated financial statements on the Municipality’s website ([www.pelee.org](http://www.pelee.org));**
- 3. Approves that the 2022 surplus of \$599,023 be allocated as revenue in the 2023 budget as per section 289 of the Municipal Act, 2001 with \$213,603 funding the 2023 budget expense estimates and \$385,420 transferred to reserves as presented and adopted in the 2023 budget estimates on July 25, 2023.**
- 4. Receives the report from the Treasurer dated September 29, 2023 regarding the 2022 financial statements as information.**

**CARRIED**

**6. MATTERS SUBJECT TO NOTICE**

**7. CONSENT AGENDA**

- A. Disbursements**
- B. Town of Aurora letter of opposition re: strong Mayor powers**
- C. Town of Aurora re: gender based and intimate partner violence**
- D. Town of Midland re: Catch and Release justice in Ontario legal system**
- E. Ministry of Transportation re: organizational changes and ongoing discussions**
- F. Ministry of the Solicitor General re: Police Service Board composition**

**Resolution 2023 – 216**

**Moved By: Councillor Dave DeLellis**

**Seconded By: Councillor Michelle Taylor**

**That Consent Agenda items 8. A. to 8.F. be received.**

**CARRIED**

**9. REPORTS**

**A. Treasurer – Michelle Feltz**

**i. Report No. 2023 – 62 MF- MDRA**

**Resolution 2023-217**

**Moved by Councillor Stephanie Crawford**

**Seconded by: Councillor Dave DeLellis**

**WHEREAS the municipality of the Township of Pelee recently experienced impacts of a severe rain event which began on August 23, 2023 and has experienced incremental operating and capital costs, the council of The Corporation of the Township of Pelee hereby requests the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance program.**

**Further that Michelle Feltz, Treasurer is given delegated authority to verify and attest to the accuracy of the claim that will be prepared and submitted.**

**-CARRIED-**

**ii. Report No. 2023-63 MF – Asset Management Plan Compliance with Ontario Regulation 588/17**

**Resolution 2023-218**

**Moved by Councillor DeLellis**

**Seconded by Councillor Michelle Taylor**

- 1. Accepts the project proposal from PSD Citywide Inc. for services to complete an O. Reg 588 Compliant (2025) Asset Manage Plan.**
- 2. Approves that the Project budget of \$41,800 be allocated in the Township of Pelee 2024 and 2025 annual budgets.**

3. **Receives the report from the Treasurer dated October 5, 2023 regarding Asset Management Compliance.**

**CARRIED**

**B. By-Law Enforcement Officer – Bill Tetler**

- i. Report No. 2023-64 BT – Zoning By-law Amendment

**Resolution 2023-219**

**Moved By: Councillor Stephanie Crawford**

**Seconded By: Deputy Mayor Dayne Malloch**

**That:**

1. **The report from the By-law Enforcement Officer dated September 27, 2023 regarding an amendment to By-law 2012-024 BE RECEIVED for information; and**
2. **That Council give three reading to by-law 2023-66 being a by-law to amend By-Law 2012-024 (Township of Pelee Zoning By-law)**

**CARRIED**

- ii. Report No. 2023- 65 BT– Short Term Rentals

**Resolution 2023-220**

**Moved By: Councillor Stephanie Crawford**

**Seconded By: Councillor Michelle Taylor**

1. **The report dated September 12<sup>th</sup>, 2023 regarding Short Term Rentals BE RECEIVED for information; and,**
2. **THAT Council choose option A contained in the report and;**

**Direct Administration to complete consultations with stakeholders and bring a licensing regime back to Council for considerations.**

**CARRIED**

- C. Interim Clerk – Mary Masse  
i. Report No 2023-66 MM – Stantec Agreement

Council questioned if the cost to undertake the Indigenous Consultation process which may require permits is included in the contract price stated by Stantec. The Clerk advised that further information would be obtained for Council and a response provided.

**Resolution 2023- 221**

**Moved by: Councillor Michelle Taylor**  
**Seconded by: Councillor Dave DeLellis**

**Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 – 67; Being a By-Law to authorize the Mayor and Clerk to execute an agreement for professional services with Stantec to obtain the necessary permits for the Fibre Optic project conditional on establishing if any applicable Indigenous consultation fees are included in the agreement.**

**CARRIED**

**10. NOTICES OF MOTION**

**11. RECOGNITIONS AND ANNOUNCEMENTS**

**12. BY-LAWS**

By-Law 2023 –66; Being a By-law to amend Zoning By-law 2012-24

**Resolution 2023 -222**

**Moved By: Councillor Stephanie Crawford**  
**Seconded By: Deputy Mayor Dayne Malloch**

**That the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 – 66; Being a by-law to amend zoning by-law 2012-24**

**CARRIED**

By-law 2023-67; Being a By-Law to enter into an agreement with Stantec for Fibre Optic project.

**Resolution 2023 - 223**

**Moved By: Councillor Michelle Taylor**  
**Seconded By: Councillor Dave DeLellis**

**That By-law 2023-67 being a By-Law to authorize the Mayor and Clerk to execute an agreement for professional services with Stantec to obtain the necessary permits for the Fibre Optic project.**

**CARRIED**

**Resolution 2023 - 224**

**Moved By: Councillor Michelle Taylor  
Seconded By: Councillor Dave DeLellis**

**That By-law 2023-68 being a By-Law to confirm the proceedings of Council for October 10, 2023**

**CARRIED**

### **13. CLOSED SESSION AND ADJOURNMENT**

The Mayor adjourned the meeting of Council at 6:48 p.m.

**Original Signed By:**  

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**Catherine Miller,  
Mayor**

**Original Signed By:**  

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**Mary Masse, Interim  
Clerk**