

AGENDA

Tuesday November 28, 2023, 6:00 pm
Electronic Meeting via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/81156024354?pwd=dG1kclpGbjB6KzljVWVncGZhNis3UT09>

Meeting ID: 811 5602 4354

Passcode: 770994

Dial-in Information: 1-647-374-4685

1. Call to Order

Chair to call the Meeting to order as soon after the hour fixed for the meeting as a quorum is present. Stating meeting type, date and time.

2. Amendments to the Agenda

Any changes, additions or deletions from the agenda shall be mentioned at this time.

3. Disclosure of Pecuniary Interest

It is the responsibility of each Member at a Meeting to identify any conflict of interest/pecuniary interest, as set out in the Municipal Conflict of Interest Act, in any matter that is the subject of consideration at the Meeting.

4. Confirmation of Previous Minutes

Confirmation of the previous minutes of council. Motion shall be made to approve Minutes.

A. Regular Meeting of Council – November 14, 2023.

5. Delegations

A list of registered delegates is provided to Council in advance of the meeting. If the delegate is unable to attend the meeting in person a review of the written submission can be made by Council in their absence at the scheduled meeting.

- a) Tourism Windsor Essex Pelee Island (TWEPI) – Gordon Orr, CEO, Lynnette Bain, Vice President Destination Development and Jason Toner Director of Marketing and Communications re: Plans for 2024 and presentation of marketing brand video..
- b) Essex Region Conservation Authority (ERCA) - Tim Byrne, CAO/Secretary-Treasurer and Shelley McMullen, CFO/Director Finance & Corporate Services.RE: Municipal Cost Apportioning Agreement for Category 3 (Non Mandatory Services) and ERCA 2023 Annual Report video

6. Matters Subject to Notice

Items such as Official Plan and Zoning By-Law amendments, Court of Revision, etc.

7. Closed Session

List of any items to be discussed in Closed Session, including general item and section of Municipal Act approving the discussion.

- A. Council will move into closed session at the end of the Council meeting following the regular order of business in accordance with Section 239(2) (c), (f), (i) and (j) of the *Municipal Act, 2001*,

8. Consent Agenda

Items listed in the “Consent Agenda” may include Staff information reports which do not require a decision, Staff reports with recommendations which are considered minor or non-controversial, minutes of committees, adoption of accounts, and/or communications.

If a Member wishes to speak to an item on the Consent Agenda, or wishes to amend a recommendation of any item(s) on the Consent Agenda, the Member shall request the item(s) be removed for subsequent consideration.

- A. Destination and Development Committee – October 11, 2023 minutes
- B. Disbursements
- C. Prince Edward County re- livable income
- D. Prince Edward County re: Source Water Protection
- E. Shuniah resolution re: enforcement of engine brakes and unnecessary noise
- F. South Bruce re: OASIS
- G. Town of Aylmer resolution re: amendments to residential tenancies act
- H. MTO/OSTC minutes November 15, 2023

9. Reports

Items that require a decision and/or may be cause for debate to some extent.

A. Treasurer – Michelle Feltz

- i. Report No. 2023-72 MF – ERCA Non Mandatory Service Agreement
- ii. Report No. 2023-73 MF – Amendment to Fees and Charges By-law
- iii. Report No 2023 -74 Admin – 2023 Hunt Summary and 2024 recommendations

10. Notices of Motion

Notices of Motion shall be given in writing to the Clerk not later than 7 days prior to the next regular meeting so that the matter may be included in the Council agenda package for consideration and debate at the upcoming Council meeting.

Notices of Motion introduced during a Meeting will be read out to the Members, and recorded in the Minutes, but will be placed on the agenda for the next Meeting unless time sensitive or in an emergency.

11. Recognitions and Announcements

Opportunity for any Township or community recognitions or announcements to be made.

12. By-Laws

No By-Law, except a By-Law to confirm the proceedings of Council, shall be presented to Council unless the subject matter thereof has been considered and approved by Council.

- A. By-law 2023-73 – Being a by-law to amend the Fees and Charges By-law**
- B. By-law 2023-74 - Being a by-law to confirm the proceedings of Council for November 28, 2023**

13. Adjournment

Chair shall adjourn Meeting after Council rises from Closed session

Closed Session

Council will enter into Closed Session to address the following:

Advice that is subject to solicitor-client privilege and information that has been supplied in confidence and which if disclosed could significantly prejudice the competitive position or interfere significantly with negotiations and which is related to a proposed or pending acquisition or disposition of land by the municipality or local board



THE CORPORATION OF THE
Township Of Pelee
REGULAR MEETING OF COUNCIL

MINUTES

TUESDAY, November 14, 2023
6:00 PM

Virtual meeting

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave De Lellis
Councillor Michelle Taylor
Councillor Stephanie Crawford

Members of Administration: Interim Clerk Mary Masse
Treasurer Michelle Feltz

Others Present: By-law Enforcement Officer – Bill Tetler
Drainage Superintendent – Eric Chamberlain
Members of the Public

1. CALL TO ORDER

Mayor Cathy Miller called the Meeting to order at 6:04 p.m.

2. AMENDMENTS TO THE AGENDA

The Mayor indicated that item 9a) will be brought forward for discussion directly following the delegation presentations.

3. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of interest noted at this time.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Minutes October 24, 2023

Resolution 2023 – 235

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That the October 24, 2023 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

5. DELEGATIONS

a) **Mike Coutts and Jane Freeman, request for exemption from Trailer By-law to allow storage of trailer in the winter months**

The delegate was not available to participate in the meeting, the Mayor acknowledge receipt of the correspondence submitted to Council requesting consideration of an exemption from the Trailer By-law

b) **Lee Ann Hudak, request for exemption from Trailer By-law to allow storage of trailer in the winter months**

Ms. Hudak reviewed the request for exemption advising of the following:

The property is being developed

Application has been made for a ERCA permit and building permit

The trailer is blocked and anchored

Suggested the exemption was allowed in the past

Moving of trailers adds potential damage to the municipal roads

Suggests there is Federal and Provincial legislation that prohibits a municipality from enacting a Trailer by-law.

c) **Dave Barriault, request for exemption from Trailer By-law to allow storage of trailer in the winter months**

Mr. Barriault noted that he purchased the property in April 2022 and there was a trailer on the property when he viewed the listing and made the decision to purchase the property in December, 2021.

He intends to build a home on the property.

His Trailer is out of sight in accordance with the existing by-law requirement for storage.

The trailer is a park model type structure not a travel trailer.

Suggests the by-law infringes on his rights to use his property.

9.

A. **By-law Enforcement Officer – Bill Tetler**

i. Report No. 2023-69 BT – Trailer By-law Amendment

By-law Enforcement Officer Tetler reviewed the report.

Deputy Mayor Malloch requested further clarification regarding section 3.3 as it applies to the Township campground.

Mayor Miller suggested clarification on the definition of structure in schedule “A” of the by-law

The By-law Officer clarified that structure refers to a dwelling and the wording will be amended in schedule “A” of the by-law to reference a dwelling.

Councillor Dave DeLellis questioned whether the new by-law will allow a business to provide a trailer for staff accommodations and indicated that exemptions for businesses were provide in the past.

It was the consensus of Council to review and provide exemptions when deemed necessary based on individual requests.

The Mayor questioned the provisions in place for trailers should Council decide to rescind the trailer by-law.

The By-law Officer advised that trailers would only be allowed in a campground as defined in the Township Zoning by-law.

Resolution 2023 – 236

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

1. The report from the By-law Enforcement Officer dated November 6, 2023 regarding a proposed Trailer By-law 2023-070 **BE RECEIVED for information; and**
2. That Council **give three readings to** the proposed Trailer By-Law 2023-070 as presented and repeal Trailer By-law 2016-029

CARRIED

6. MATTERS SUBJECT TO NOTICE

7. CLOSED SESSION

The Mayor noted that Council will move into closed session at the end of the regular order of business to review a proposed or pending disposition of land by the municipality and a matter of potential litigation related to a matter before a tribunal.

8. CONSENT AGENDA

- A. 2024 OMPF – Letter to Heads of Council
- B. Disbursements
- C. Essex County Police Service Board structure revised
- D. GLIA 2023 Retreat Press Release
- E. Town of Aurora request for support re: Cannabis Retail applications
- F. MTO, Safety Program Development Branch re: Micro mobility Pilot Transformation
- G. Municipality off Wawa request for support re: Provincial Short Term Rental regulations
- H. Town of Rainy River request for support re: Expansion of Water Treatment training opportunities
- I. Southwestern Ontario Transportation Task Force Final Report

Resolution 2023 – 237

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Crawford

That Consent Agenda items 8. A to 8.I be received.

CARRIED

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9. REPORTS

A. By-law Enforcement Officer – Bill Tetler

The report was reviewed under item 5 of the agenda.

B. Interim Clerk – Mary Masse and Treasurer Michelle Feltz

- i. Report No. 2023-70 MM/MF – Service Delivery review - Staffing

Interim Clerk, Mary Masse and Treasurer Michelle Feltz reviewed the report with Council.

Resolution 2023-238

Moved by: Councillor Michelle Taylor

Seconded by: Councillor Dave DeLellis

That Council receive the report dated November 6, 2023 as prepared by the Interim Clerk and Treasurer regarding the hiring of a Community Services Manager and Operations Manager for the Township of Pelee

CARRIED

C. Treasurer -Michelle Feltz

- i. Report No. 2023-71 MF – Financial Summary and Budget to Actual at October 31, 2023

Treasurer Feltz reviewed the report with Council.

Resolution 2023-239

Moved By: Councillor Stephanie Crawford

Seconded By: Councillor Michelle Taylor

Be it Resolved that the Council of the Township of Pelee hereby Receive Report No: 2023 – 71 MF: Financial Summary and Budget to Actual Report at October 31, 2023.

CARRIED

10. NOTICES OF MOTION

The Mayor introduced two motions for Council consideration

Resolution 2023-240

Moved by: Deputy Mayor Dayne Malloch

Seconded by: Councillor Dave DeLellis

WHEREAS, The Minister of Environment and Climate Change and Minister responsible for Parks Canada recently announced a collaboration with the Nature Conservancy of Canada (NCC) to protect up to 30,000 hectares adjacent to existing Parks Canada Lands across Canada for a total investment of \$30 million.

AND WHEREAS this funding supports Canada's progress in achieving its ambitious target of protecting biodiversity and conserving 30 percent of land and inland water and 30 percent of marine and coastal areas by the year 2030.

AND WHEREAS the Council of the Township of Pelee Island would like to congratulate the Minister of Environment and the NCC for implementing the stated conservation target of 30x30.

AND WHEREAS, Council acknowledges that The Township of Pelee is over 20% formally protected with 32% natural cover and over 215 species at risk - by far leading the conservation and biodiversity average in most of the province

AND WHEREAS, the residents of the Township of Pelee (Pelee Island) are proud stewards of the land and lake, however this comes at a great cost that is not clearly communicated within the 30x30 conservation target dialogue.

THEREFORE, We urge the Minister and the NCC to realize that Municipalities like ours who have accepted responsibility for conscientious conservation do so at a deficit and that lands moved to conservation status through formal protection or through the Conservation Land Tax Incentive Program (CLIPT) has significantly reduced our tax base and the revenue we can derive from it; and further the bounty of biodiverse endangered species on our island requires added costs for special environmental assessments and studies before most Municipal work can ever be undertaken. In essence, Municipalities subsidize conservation efforts to the degree that the recoverable tax base is reduced or in some cases removed entirely and the added costs of protecting these species comes directly back to us.

WE THEREFORE humbly request to be part of any stakeholder consultations or working groups that might be formed around this newly announced initiative so that we can speak to barriers or resistance to these initiatives and what might be done to consider how to reward and incentivize Municipalities like ours for achievements towards the 30x30 goal.

AND FURTHER that this resolution be sent to the Honourable Steven Guilbeault and The Nature Conservancy of Canada, with a copy to David Epp, Member of Parliament for Chatham-Kent-Leamington, Irek Kusmierczyk, Member of Parliament for Windsor-Tecumseh, Brian Masse, Member of Parliament for Windsor West, County of Essex Council and Caldwell First Nations requesting their support

CARRIED

Resolution 2023-241

**Moved by: Deputy Mayor Dayne Malloch
Seconded by: Councillor Michelle Taylor**

WHEREAS, Small Craft Harbours is a nationwide program run by Fisheries and Oceans Canada (DFO) and their mandate is to provide the commercial fishing industry with safe access to waterways as well as vibrant hubs for community life, recreation and other marine services.

AND WHEREAS, The Township of Pelee has an ongoing lease agreement with Fisheries and Oceans Canada for the Small Craft Harbours' facility, known as the Scudder Marina docks water lot.

AND WHEREAS, The Township of Pelee is through the aforementioned agreement committed to Rental rate for the Small Craft Harbours' facility (Scudder Marina docks water lot), at a rate of \$500 per annum or 20% of gross revenue (whichever is the greater),

AND WHEREAS, The Township of Pelee has invested a significant amount of municipal funds over the years to improve / replace the Scudder Marina docks located within the DFO Harbour with the intent to improve the overall asset, improve user experience, increase revenue while maintaining safety standards.

AND WHEREAS, the Township of Pelee was recently made aware that the Small Craft Harbours Divestiture Program no longer exists.

THEREFORE, The Township of Pelee hereby requests the Department of Fisheries and Oceans to reinstate through the Divestiture program as a means for Small Craft Harbours to transfer ownership of harbours to other levels of government, particularly in the case of:

- recreational harbours that are tourism assets
- Harbours that house DFO infrastructure in disrepair or decommissioned.
- Harbours where lessees have made significant improvements to the infrastructure within the harbour driving up fair market value
- Particularly on islands where the harbours serve as ingress for emergency service and egress for residents in the case of emergency.

AND FURTHER that the Department of Fisheries and Oceans be made aware that The Township of Pelee is reluctant to continue to invest in a property that it may need to purchase in the future at a market value that is escalated due to the improvements made to the facility through the use of municipal funds which are collected from the same residents that will be responsible for the cost assessed to purchase the said water docks.

AND THAT a copy of this resolution be forwarded to Dave Epp, Member of Parliament for Chatham-Kent Leamington, County of Essex Council, Caldwell First Nations and Minister Gudie Hutchings, Minister of Rural Economic Development of Canada requesting their support.

CARRIED

11. RECOGNITIONS AND ANNOUNCEMENTS

The Mayor announced the passing of Scott Somerville who served as Interim Clerk for Pelee. The Mayor and Council recognized the Veterans of War and Royal Canadian Legion members for hosting the Remembrance Day ceremony held on November 11, 2023.

12. BY-LAWS

By-Law 2023 –70; Being a By-law to license trailers in the Township of Pelee and repeal by-law 2016-22.

Resolution 2023 - 242

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Stephanie Crawford

That the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 – 70; Being a by-law to license trailers in the Township of Pelee and repeal by-law 2016-22

CARRIED

By-law 2023-72; Being a By-Law to confirm the proceedings of the November 14, 2023 meeting of Council

Resolution 2023 - 243

Moved By: Councillor Michelle Taylor

Seconded By: Councillor Dave DeLellis

That By-law 2023-72 being a By-Law to confirm the proceedings of the November 14, 2023 meeting of Council is hereby adopted

CARRIED

13. CLOSED SESSION AND ADJOURNMENT

The Mayor announced a recess at 6:54 in advance of moving into closed session at 7:09 p.m.

Resolution 2023- 244

Moved by: Deputy Mayor Dayne Malloch

Seconded by: Councillor Dave DeLellis

That the Council of the Township of Pelee, pursuant to Section 239(2) of the *Municipal Act, 2001*, enter into Closed Session at 7:00 p.m. to address the following items:

A. Proposed or pending disposition of land

- i. 239 (2) (c) proposed or pending disposition of land owned by the municipality*

B. *Litigation Matter*

- ii. 239(e) regarding a matter of litigation or potential litigation related to matters before a Tribunal*

CARRIED

Council rose from closed session and the Mayor adjourned the regular meeting of Council at 8:40 p.m.

Original Signed by: _____

**Catherine Miller,
Mayor**

Original Signed by: _____

**Mary Masse, Interim
Clerk**

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: November 28, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby confirm the Regular Council minutes of November 14, 2023.”

RESOLUTION RESULT		RECORDED VOTE		
X	CARRIED		YES	NO
	DEFEATED			
	DEFERRED			
	REFERRED			
	PECUNIARY INTEREST DECLARED			
	RECORDED VOTE (SEE RIGHT)			
	WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK-MARY MASSE		

<p>The above is a certified to be true copy of resolution number 2023 –</p> <p>Mary Masse Interim Clerk</p>
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September 21, 2023

Township of Pelee
1045 West Shore Road
Pelee Island, Ontario
N0R 1M0

Attention: Kristine Horst, Township Administrator & Clerk

Re: Request to Appear Before Township of Pelee Council

Please let this letter serve as Tourism Windsor Essex Pelee Island's official request to virtually appear before Pelee Town Council to present some of our **plans for 2024 and to unveil our new video highlighting our marketing brand.**

Details:

- Tuesday November 28 at 6:00 PM
 - Presenters:
 - Gordon Orr – CEO
 - Lynnette Bain – Vice President, Destination Development
 - Jason Toner – Director of Marketing and Communications
 - Presentation Length - 10 minutes, and available for questions
 - Audio Visual Requirements –PowerPoint Presentation including video components or screen share access*
- * PowerPoint to be circulated to Town/City Clerk one week prior to presentation

We respectfully ask that we be placed as the first delegation as we will be appearing before Leamington Municipal Council the same evening immediately following your council presentation.

We thank you for consideration of this request and thank you for the opportunity to be heard.

Sincerely,



Gordon Orr
Chief Executive Officer

November 28, 2023

Delegations

Tim Byrne, CAO/Secretary Treasurer and Shelley McMullen, CFO/Director Finance & Corporate Service

ERCA Delegation Request to attend at the November 28, 2023, Regular Council Meeting in support of Administration Staff Report to Council on a Municipal Cost Apportioning Agreement for Category 3 (Non Mandatory Services). Michelle Feltz has been consulting on this matter with Tim Byrne, CAO/Secretary Treasurer and Shelley McMullen, CFO/Director Finance & Corporate Services. ERCA Senior Administration wish to be available at this meeting to provide additional input and answer any questions/concerns.

The delegation will also present the ERCA 2023 Annual Report video .



DESTINATION DEVELOPMENT COMMITTEE MEETING

MINUTES

WEDNESDAY, OCTOBER 11, 2023
5:00PM

Electronic Meeting via Zoom

Members of Committee: Mayor Cathy Miller
Councillor Michelle Taylor
Alyssa Dreiman-Staples
Melissa Malloch
Danielle Truax

Members of Administration: Administrative Assistant Cassie Hamill

1. CALL TO ORDER

Mayor Cathy Miller called the Destination Development Committee Meeting to order at 5:03 p.m. with all members present.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

3. DISCLOSED OF PECUNIARY INTEREST

There were no disclosures of interest.

4. CONFIRMATION OF PREVIOUS MINUTES

Resolution 2023-DD07

Moved By: Alyssa Dreiman-Staples

Seconded By: Danielle Truax

That the Sept. 20, 2023 Destination Development Committee Minutes BE ADOPTED.

CARRIED

5. REPORTS/DISCUSSIONS

A. Review & Takeaways of the Business Owner Forum

Mayor Cathy Miller asked the committee members what they thought on the outcome of the open house. The committee members discussed the benefits of the forum.

B. Survey Summary

Mayor Cathy Miller summarized the survey results from the Business Owner Forum.

C. Newsletter or Facebook Business Group

Mayor Cathy Miller suggested to make a Pelee Island Business Closed Facebook Group to help businesses on Pelee Island.

D. Visitor Education Themes & Assets

Mayor Cathy Miller discussed different ways to educate visitors (tourism website, website chat bot and kiosk on ferry)

A Business Open House is being planned for May to help businesses obtain correct information to be good ambassadors for Pelee Island.

6. NOTICES OF MOTION

There were no notices of motion.

7. RECOGNITIONS AND ANNOUNCEMENTS

There were no recognitions or announcements.

8. ADJOURNMENT

Destination Development Committee Meeting adjourned at 6:05 p.m.

Original Signed By:

Catherine Miller,
Mayor

Original Signed By:

Cassie Hamill,
Administrative Assistant

Report Date
11/21/2023 9:26 AM

Township of Pelee
List of Accounts for Approval
As of 11/21/2023
Batch: 2023-00176 to 2023-00180

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Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: General - General Bank Account

Computer Cheques:

6345	11/09/2023	Allegra Marketing	Stationary	200.96
6346	11/09/2023	Employee Reimbursement	Mileage	88.40
6347	11/09/2023	Customer	Hunt Refund	129.95
6348	11/09/2023	Pitney Bowes	Postage Metre Leasing	194.48
6349	11/09/2023	WM Maxey	Gravel/Sign Audit/Consultant	2,322.15
6350	11/14/2023	Bell Canada	Watt Line	13.68
6351	11/14/2023	Delage Landen Financial Serv.	Back Copier/Printer Lease	309.09
6352	11/14/2023	McTague Law Firm	Legal Admin	2,337.41
6353	11/14/2023	Purolator Courier Ltd.	Water Testing Shipping	34.74
6354	11/14/2023	Xerox Canada Ltd.	B405DN Printer	26.66
6355	11/20/2023	Employee Reimbursement	Mileage	20.40
6356	11/20/2023	D & T Auto Parts	Winter Supplies	507.08
6357	11/20/2023	Darch Fire	Heat Sensor Labels	71.42
6358	11/20/2023	Kevin White	Backhoe Repair	100.00
6359	11/20/2023	Public Safety Services	Radio Airtime	457.34
6360	11/20/2023	WM Maxey	Signs/Consultant/Airport	1,695.00

Other:

2023579-Man	11/07/2023	Southwestern Sales Corporation	Gravel	286.18
2023580-Man	11/07/2023	Hydro One Networks Inc.	EMS/CLINIC	707.79
2023581-Man	11/07/2023	Hydro One Networks Inc.	Street Lights	258.30
2023582-Man	11/07/2023	Hydro One Networks Inc.	TS	50.68
2023583-Man	11/07/2023	Hydro One Networks Inc.	Office	247.95
2023584-Man	11/07/2023	Hydro One Networks Inc.	WWS	618.74
2023585-Man	11/07/2023	Hydro One Networks Inc.	Roads	98.66
2023586-Man	11/07/2023	Hydro One Networks Inc.	Airport	101.58
2023587-Man	11/07/2023	Hydro One Networks Inc.	Marina Docks	92.34
2023588-Man	11/07/2023	Hydro One Networks Inc.	Marina Office	122.83
2023589-Man	11/07/2023	Hydro One Networks Inc.	Bonnett Building	36.98
2023590-Man	11/07/2023	Hydro One Networks Inc.	Campground	151.01
2023591-Man	11/07/2023	Hydro One Networks Inc.	CM	139.56
2023592-Man	11/07/2023	Hydro One Networks Inc.	Farm	87.64
2023593-Man	11/07/2023	Hydro One Networks Inc.	West Washroom	47.25
2023594-Man	11/07/2023	Hydro One Networks Inc.	BM(N)	60.38
2023595-Man	11/07/2023	Hydro One Networks Inc.	EWS	166.58
2023596-Man	11/07/2023	Hydro One Networks Inc.	BM(W)	630.87
2023597-Man	11/09/2023	GFL Environmental Inc.	Bin Rental / Removal	10,321.82
2023598-Man	11/07/2023	TD Canada Trust	Capital Financing	12,034.86
2023599-Man	11/10/2023	Sun Life Financial	Sun Life Monthly Bill	965.26
2023600-Man	11/13/2023	Collabria VISA	Subscriptions/Parts/Supplies	1,033.02
2023601-Man	11/14/2023	Bell Canada	Roads	136.62
2023602-Man	11/14/2023	Bell Canada	TS	86.36
2023603-Man	11/14/2023	Bell Canada	Farm	86.36
2023604-Man	11/14/2023	Bell Canada	Marina	235.97
2023605-Man	11/14/2023	Bell Canada	Office	429.36
2023606-Man	11/14/2023	Bell Canada	CM	95.80

Report Date
11/21/2023 9:26 AM

Township of Pelee
List of Accounts for Approval
As of 11/21/2023
Batch: 2023-00176 to 2023-00180

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Payment #	Date	Vendor Name	Reference	Payment Amount
2023607-Man	11/14/2023	Bell Canada	WSW	146.06
2023608-Man	11/14/2023	Bell Canada	Big Marsh (N)	86.36
2023609-Man	11/14/2023	Bell Canada	Big Marsh (W)	86.36
2023610-Man	11/14/2023	Bell Canada	Office Emerg Line	67.21
2023611-Man	11/14/2023	Bell Canada	Airport	86.36
2023612-Man	11/14/2023	Bell Canada	Office Fax	63.82
2023613-Man	11/15/2023	Southwestern Sales Corporation	Gravel	288.53
2023614-Man	11/16/2023	Reliance Home Comfort	Water Heater	131.27
2023615-Man	11/20/2023	Pollard Distribution Inc.	Dustmaster 20	14,603.22
2023616-Man	11/20/2023	Collabria VISA	Adobe/Supplies	184.15
Total for General:				53,582.85

Certified Correct This November 21, 2023

Mayor, Catherine Miller

Treasurer, Michelle Feltz

November 17, 2023

Please be advised that during the regular Council meeting of November 14, 2023 the following motion regarding urging the Federal and Provincial governments to establish a guaranteed livable income was carried:

RESOLUTION NO. 2023-568

DATE: November 14, 2023

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Maynard

WHEREAS on November 23, 2021 Prince Edward County was certified as a 'Living Wage' Employer at the "support" level, through the Ontario Living Wage Network;

AND WHEREAS the Ontario livable wage for Hastings & Prince Edward, in 2022 was determined to be \$19.05, which is \$3.55 more than the Provincial minimum wage rate of \$15.50; and this rate is paid to all staff including students in 2023;

AND WHEREAS our residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1,376;

AND WHEREAS the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax);

AND WHEREAS in accordance with the 2023 Vital Signs Report, up to 3,500 residents (10.1% to 13.5%) are living on low income (less than \$36,000 a year after taxes) and PEC's median income lags behind Ontario by \$7,500/year;

AND WHEREAS the median rent for one bedroom in Prince Edward County in accordance with the County Housing Plan for 2023 \$1,513 a month;

AND WHEREAS rent is considered affordable, when it is no more than 30% of gross annual income and the number of people receiving government benefits has increased to a level above the provincial average in Prince Edward County. Extrapolated, a full 30% of County residents are deemed to be low-income and unable to afford either market real estate or rental housing prices;

AND WHEREAS as of March 31, 2023, there are 1,089 households on the Prince Edward - Lennox and Addington Social Services wait list for subsidized housing in Prince Edward County;

AND WHEREAS, in accordance with the County Food Collective, Food bank use is up 26% in Prince Edward County and as many as 6,000 residents experience food insecurity over a year's time;

AND WHEREAS on July 25, 2023 Council expressed support for a more generous Canada Child Benefit targeting low-income families struggling with food insecurity and urged Federal government expedite its 2021 election promise to roll-out Canada's first national school food policy, and endorsed the Coalition for Healthy School Food mission to work with partners across Canada to advocate for a universal cost-shared healthy Canada-wide school food program on September 26, 2023;

AND WHEREAS the 2017 Business Retention and Expansion (BR+E) study/survey identified the general affordable workforce housing as a primary obstacle in our workforce attraction;

AND WHEREAS the collected data of housing and poverty statistics, and continuing to examine their pending economic vulnerability as a result is important in establishing a livable income;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County join other municipalities across Ontario, including Belleville, Napanee to urge the Federal and Provincial governments to establish a Guaranteed Livable Income program; and

THAT this resolution be sent to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Doug Ford, Premier of Ontario, The Honourable Michael Parsa, M.P.P., Minister of Children, Community and Social Services, Ryan Williams, Bay of Quinte M.P.P., Todd Smith, Bay of Quinte M.P.P, Marit Stiles, Leader of the Official Opposition of Ontario and Pierre Poilievre Leader of the Official Opposition of Canada requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Maynard and Marcia Wallace,
CAO

November 17, 2023

Please be advised that during the regular Council meeting of November 14, 2023 the following motion regarding support for the Province to stop the Ministry of the Environment, Conservation and Parks (MECP) proposal to expand the use of the permit-by-rule to waste management systems, storm water management systems, and certain water taking activities was carried:

RESOLUTION NO. 2023-569

DATE: November 14, 2023

MOVED BY: Councillor Maynard

SECONDED BY: Councillor Roberts

WHEREAS the Municipality, in support of the Quinte Conservation Authority, actively supports the Source Water Protection Program, as part of local efforts to implement the Clean Water Act, 2006 and its regulations to protect local municipal drinking water sources;

AND WHEREAS the Ministry of the Environment, Conservation and Parks (MECP) is proposing to expand the use of the permit-by-rule to waste management systems, stormwater management systems, and certain water taking activities;

AND WHEREAS In 2018, Bill 68, the Open for Business Act was passed, whereby it legislated that less complex activities that pose low-risk to the environment should not be required to go through the approval process and instead, should self-register on the Environmental Activity and Sector Registry (EASR);

AND WHEREAS Quinte Conservation Authority has outlined in their October 24, 2023 report to their Board, that the activities proposed to move to the EASR may pose too much risk to drinking water, and can pose threats to human health and the environment;

AND WHEREAS Quinte Conservation Authority noted the source water protection concern generally lies in the fact the Ministry will no longer undertake an up-front detailed review of applications related to the specified activities, thereby potentially weakening regulatory oversight;

AND WHEREAS the specified activities, which have the potential to cause significant adverse impacts to the natural environment and human health will no

longer be subject to public and site-specific scrutiny prior to commencing operation in Ontario;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County supports the concerns outlined by Quinte Conservation Authority and urges the Provincial government to stop the Ministry of the Environment, Conservation and Parks (MECP) proposal to expand the use of the permit-by-rule to waste management systems, stormwater management systems, and certain water taking activities; and

THAT this resolution be sent to Premier Doug Ford, Todd Smith, Bay of Quinte M.P.P. and Andrea Khanjin, Minister of the Environment, Conservation and Parks; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), The Eastern Ontario Wardens' Caucus (EOWC) and all Ontario Conservation Authorities.

CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Maynard and Marcia Wallace, CAO






MUNICIPALITY OF SHUNIAH

COUNCIL RESOLUTION

Resolution No.: 399-23

Date: Nov 14, 2023

Moved By: 

Seconded By: 

WHEREAS excessive noise resulting from the operation of moving vehicles falls under the jurisdiction of the Highway Traffic Act, R.S.O. 1990, c. H.8. ("Highway Traffic Act") which is enforced by provincially appointed officers;

AND WHEREAS municipalities, including the Municipality of Shuniah, have received complaints from residents regarding noises associated with the use of engine retarder brakes on heavy vehicles;

AND WHEREAS the Ministry of Transportation recommends the use of engine braking in certain circumstances, such as the downgrade located on Spruce River Road to avoid overheating brakes, and as a form of backup brake if brakes fail;

AND WHEREAS a higher engine noise is typically emitted for a short period of time (e.g., ten (10) to thirty (30) seconds), depending on the vehicle's speed and vehicles may make a loud "chattering" or "jackhammer" exhaust noise when this braking system is engaged;

AND WHEREAS this noise can be amplified if the vehicle has no muffler or an improper muffling system;


AND WHEREAS noise emissions from commercial vehicles form part of the Ministry of Transportation's inspection process;

AND WHEREAS installation of "courtesy" signs that request the drivers to limit the use of loud compression style brakes are difficult to enforce and there is evidence of these types of signs not being beneficial;

BE IT RESOLVED THAT the Province of Ontario be requested to enhance enforcement for deficient muffler systems to address concerns around excessive and unnecessary noise from engine brakes.

FURTHER BE IT RESOLVED THAT a copy of this motion be forwarded to Premier Doug Ford, Minister of Transportation Prabmeet Sarkaria, MPP Kevin Holland, MP Marcus Powlowski, MPP Lise Vaugeois, and MP Patty Hajdu.

Carried **Defeated** **Amended** **Deferred**


Signature



Municipality of South Bruce

MUNICIPAL OFFICE

P.O. Box 540, 21 GORDON ST E. TEESWATER, ONTARIO NOG 2S0
Phone (519) 392-6623x229 | Fax (519) 392-6266 | Email vkennedy@southbruce.ca

September 25, 2023

Via Email

Prime Minister of Canada
House of Commons
Ottawa, ON K1A 0A6
pm@pm.gc.ca

Minister of Municipal Affairs and Housing
College Park 17th Flr, 777 Bay St,
Toronto, ON M7A 2J3
minister.mah@ontario.ca

Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Ministry of Agriculture, Food and Rural
Affairs (OMAFRA)
1 Stone Road West
Guelph, ON N1G 4Y2
minister.omafra@ontario.ca

Lisa Thompson, Huron-Bruce MPP
408 Queen Street, Box 426
Blyth, ON N0M 1H0
lisa.thompsonco@pc.ola.org

Minister of the Environment, Conservation
and Parks
P.O. Box 8097, Station T CSC
Ottawa, ON K1G 3H6
minister.mecp@ontario.ca

Benn Lobb, Huron-Bruce MP
30 Victoria Street North
Goderich, ON N7A 2R6
ben.lobb@parl.gc.ca

AMO
resolutions@amo.on.ca

Dear Sir and Madams,

Re: Ontario Association of Sewage Industry Services (OASIS)

Please be advised that the Municipality of South Bruce Council met at their regular session of Council on September 12, 2023, at which time it heard from the Ontario Association of Sewage Industry Services (OASIS) as a delegate.

In response to the delegation, the following motion was passed:

Motion M23-570

Moved by: Ron Schnurr

Seconded by: Mike McDonagh

THAT Council instructs staff to forward a copy of this presentation along with the formal letter submitted by OASIS to be sent to all levels of Municipal Governments across the Province including but not limited to the various Provincial Ministries, including the Ministry of Municipal Affairs and Housing, Ministry of Environment Conservation and Parks and The Ministry of Agriculture, Food and Rural Affairs and all other relevant parties;

AND FURTHER THAT OASIS be involved in discussions and communications pertaining to the discussed issue to help provide recommendations and solutions to help mitigate the issues surrounding approved disposal sites;

AND FURTHER THAT Council encourage other Municipalities to communicate directly with OASIS to allow for an open, transparent and collaborative dialogue with other stakeholders.

Carried

Should you have any questions in regards to the above resolution please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Vivian Kennedy". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Vivian Kennedy
Deputy Clerk
Municipality of South Bruce

Summary of Content

Summary of Concerns: Lack of Proper Hauled Sewage Disposal locations, privately owned or Municipal Wastewater Plants

- 2.1 Definition of Municipal Waste as per Ontario Regulation 347 of the Environmental Protection Act
- 2.2 Zoning Issues and Concerns
- 2.3 Challenges Faced by Homeowners in Municipalities during Plant Upgrades and Maintenance
- 2.4 OASIS's Efforts to Promote Awareness and Proper Waste Disposal
- 2.5 Establishing an Open and Transparent Dialogue on the Issue
- 2.6 Providing Solutions and Recommendations to Municipalities
- 2.7 About Us

Summary of Concerns: Lack of Proper Hauled Sewage Disposal locations, privately owned or Municipal Wastewater Plants

The primary focus of our letter should not solely revolve around the lack of disposal capacity at wastewater treatment facilities. It is important to exercise caution in order to avoid potentially upsetting individuals. It should be noted that wastewater treatment facilities are not the exclusive or definitive method of approved disposal at present. We have members who have made substantial investments in their own lagoons, field sites, and alternative technologies. Additionally, many of our members have fostered positive relationships with their respective municipalities and have access to disposal options at wastewater plants. In order to provide a comprehensive perspective, we may consider including examples of other approved options for proper disposal, such as MECP licensed lagoon and field spreading sites. However, due to varying perceptions, a lack of understanding, and differences in requirements among municipalities, obtaining the necessary approvals can be challenging at times. It is important to emphasize that we are not suggesting wastewater treatment as the sole solution. We must explore and support all available options at this juncture.

We should acknowledge that certain municipalities have historically accepted hauled sewage from outside their boundaries for disposal at wastewater facilities or at lagoons and field spreading sites operated by licensed haulers. Haulers were able to enter into agreements with municipal wastewater facilities and paid a fee for the privilege of disposing at those sites. The operation and management of lagoon and field sites are the responsibility of the haulers, with an annual reporting requirement to the MECP. With the anticipated significant increase in residential construction, wastewater facilities will undoubtedly face capacity constraints, potentially limiting their ability to accept waste generated from outside their municipalities. Once again, it is crucial to avoid causing any discontent among municipalities or haulers.

The call to escalate residential construction has raised significant concerns, particularly regarding waste management. It is impossible to intensify home construction without considering how the resulting waste will be effectively handled. This includes not only domestic garbage waste, which may be directed to landfills, but also septic waste, whether through sewers or hauled sewage. The

interplay between residential growth and waste management must be addressed comprehensively to ensure sustainable and efficient practices.

In Ontario, the lack of proper disposal of sewage and septic waste to approved municipal wastewater plants poses significant challenges and concerns. This issue encompasses a range of environmental, public health, and regulatory factors that need to be addressed for the well-being of communities across the province.

Proper disposal of sewage and septic waste is essential to ensure public health and protect the environment. When sewage is not disposed of correctly, it can contaminate water sources, posing risks to human health and ecosystems. Approved municipal wastewater plants play a crucial role in treating and managing sewage to mitigate these risks. However, the failure to adhere to proper disposal guidelines leads to a variety of challenges.

One of the primary challenges arising from the lack of proper disposal is the contamination of water sources. Improperly disposed sewage and septic waste can seep into groundwater, lakes, rivers, and other water bodies, polluting them with harmful bacteria, viruses, and other pathogens. This contamination not only endangers the health of those who rely on these water sources for drinking, swimming, or recreational purposes but also harms aquatic life and ecosystems.

Furthermore, the inadequate disposal of sewage and septic waste can lead to ecological damage. The excess nutrients present in wastewater, such as nitrogen and phosphorus, can cause eutrophication in bodies of water. This excessive nutrient enrichment leads to the growth of harmful algal blooms, which deplete oxygen levels in water, harming fish and other aquatic organisms. The resulting imbalance in ecosystems can have far-reaching consequences for biodiversity and the overall health of ecosystems.

From a regulatory perspective, the improper disposal of sewage and septic waste violates Ontario's environmental protection laws and regulations. Ontario Regulation 347 of the Environmental Protection Act defines municipal waste, including sewage and septic waste, and outlines the proper procedures for its disposal. Non-compliance with these regulations not only undermines environmental protection efforts but can also lead to legal consequences for individuals or organizations responsible for the improper disposal.

Moreover, the lack of proper disposal infrastructure and facilities poses challenges for municipalities and homeowners. When municipalities decide to upgrade or perform maintenance on their wastewater treatment plants, the limited availability of approved disposal sites can hinder proper waste management. This limitation creates logistical difficulties for homeowners who need to find alternative disposal options. Homeowners may face delays and disruptions in their sewage management systems, which can be both inconvenient and costly.

Addressing the issues surrounding the lack of proper disposal of sewage and septic waste requires a multi-faceted approach. Collaboration among stakeholders, including municipalities, regulatory bodies, industry professionals, and homeowners, is crucial. It is essential to raise awareness among homeowners about the importance of proper waste disposal and educate them about available options. Additionally, expanding the capacity of approved disposal sites, promoting advanced treatment technologies, and establishing transparent dialogue between stakeholders can help overcome these challenges.

In conclusion, the lack of proper disposal of sewage and septic waste to approved municipal wastewater plants in Ontario poses significant challenges for public health, the environment, and regulatory compliance. Addressing these issues requires a comprehensive approach that involves

raising awareness, expanding disposal infrastructure, and fostering collaboration among stakeholders. By prioritizing responsible sewage management, Ontario can protect its water resources, preserve ecosystems, and ensure the well-being of its communities.

2.1 Definition of Municipal Waste as per Ontario Regulation 347 of the Environmental Protection Act:

According to Ontario Regulation 347 of the Environmental Protection Act, municipal waste refers to waste generated by households, commercial establishments, and institutions within a municipality. It includes both solid and liquid waste, such as sewage, septic waste, and other forms of non-hazardous waste.

To put into perspective – OASIS Members service a wide range of areas and manage a total estimated volume of over 210 million gallons on a yearly basis servicing only Ontario residents.

Based on location septic haulers manage the following estimated amounts:

Northern Ontario: 25-45 million gallons
Central Ontario: 45-75 million gallons
Eastern Ontario: 35-55 million gallons
Western Ontario: 30-35 million gallons

2.2 Zoning Issues and Concerns:

It is imperative for municipalities to understand that operators within their townships who have acquired or already possess property do not always require rezoning. A key example of this lies in agriculturally zoned properties that can be effectively utilized for spreading purposes. Rezoning such properties to a "Commercial/Industrial" zoning category not only diminishes the value of the land but also proves to be unnecessary. This message carries significant importance as we aim to convey it to municipalities across various regions.

First and foremost, the practice that agriculturally zoned properties can be utilized for spreading purposes is crucial. These properties, which have been designated for agricultural use, often possess characteristics that make them suitable for activities such as manure spreading, composting, or other forms of land treatment. Such practices can contribute to soil fertility, promote sustainability, and ensure the efficient utilization of resources. By recognizing the inherent compatibility between agricultural zoning and spreading activities, municipalities can support operators in making the most of their land without resorting to rezoning.

Moreover, it is important to highlight refraining from unnecessary rezoning, municipalities can contribute to the preservation of the property's value and economic viability.

Furthermore, existing agricultural zoning designation already takes into account the specific characteristics and requirements of farming activities. These designations are typically established based on extensive research, land suitability assessments, and community development plans. Agricultural land also requires and uses many of the much needed nutrients provided by the septage being spread. MECP monitors these sites very closely with quarterly and annual reports from the operators of these sites. By recognizing the multifunctionality of agriculturally zoned land and its ability to accommodate spreading activities, municipalities can ensure that land-use regulations align with the intended purposes while minimizing the need for rezoning.

In conclusion, municipalities must comprehend the fact that operators within their townships who possess or acquire property do not always require rezoning. Agriculturally zoned properties can serve as effective spaces for spreading activities, enhancing soil fertility and resource utilization. By conveying this crucial message, we can encourage municipalities to support operators in making the most of their agriculturally zoned land while preserving its economic viability and minimizing unnecessary rezoning.

2.3 Challenges Faced by Homeowners in Municipalities during Plant Upgrades and Maintenance:

When municipalities decide to upgrade or perform maintenance on their wastewater treatment plants, the limited availability of disposal sites poses significant challenges for homeowners. Proper disposal becomes even more critical during these periods, as the capacity of approved facilities may be temporarily reduced. Homeowners and Haulers may face difficulties finding suitable disposal options, resulting in added costs, potential delays and disruptions in their sewage management systems.

2.4 OASIS's Efforts to Promote Awareness and Proper Waste Disposal:

As a proactive organization, OASIS is committed to creating awareness and encouraging proper waste disposal practices. The association aims to foster an open and transparent dialogue among stakeholders, including homeowners, municipalities, regulatory bodies, and industry professionals, to address the challenges associated with sewage and septic waste disposal.

2.5 Establishing an Open and Transparent Dialogue on the Issue:

OASIS actively engages with municipalities, conducting workshops, seminars, and public awareness campaigns to educate policy makers about the importance of proper waste disposal. By fostering open communication channels, OASIS encourages dialogue between all stakeholders, facilitating the sharing of knowledge, best practices, and innovative solutions.

2.6 Providing Solutions and Recommendations to Municipalities:

To address the limitations in disposal sites and support municipalities in managing sewage and septic waste effectively, OASIS offers solutions and recommendations. These may include advocating for the development of additional approved disposal sites, promoting advanced treatment technologies, and collaborating with relevant authorities to streamline waste management processes. OASIS strives to provide municipalities with the necessary tools and guidance to ensure responsible sewage management within their jurisdictions.

2.7 About Us:

The Ontario Association of Sewage Industry Services (OASIS) plays a vital role in the promotion and advancement of sewage management practices in Ontario. With the objective of fostering responsible and sustainable approaches to sewage disposal, OASIS brings together industry professionals who are passionate about protecting public health, preserving the environment, and complying with regulatory requirements.

As a non-profit organization, OASIS operates as a collective voice for its members, representing their interests and advocating for environmentally friendly practices within the sewage industry. By collaborating with stakeholders from various sectors, including homeowners, municipalities, regulatory bodies, and experts in the field, OASIS strives to address challenges, share knowledge, and develop effective solutions that benefit the entire community.

OASIS recognizes the significance of proper waste disposal in safeguarding public health and minimizing the environmental impact of sewage management. The association actively engages in initiatives that raise awareness among homeowners and communities about the importance of responsible sewage practices. Through workshops, seminars, public awareness campaigns, and educational programs, OASIS aims to empower individuals and organizations with the necessary knowledge to make informed decisions regarding sewage disposal.

Moreover, OASIS fosters an open and transparent dialogue among stakeholders to address the issues and concerns associated with sewage management. By facilitating discussions, sharing best practices, and collaborating with regulatory bodies, OASIS works towards finding practical and innovative solutions for the industry. The association strives to create a supportive network where stakeholders can exchange ideas, seek guidance, and collaborate on initiatives that enhance sewage management practices across Ontario.

Recognizing the challenges faced by municipalities during plant upgrades and maintenance, OASIS actively supports the development of sustainable solutions. By providing recommendations, advocating for the expansion of approved disposal sites, and promoting the adoption of advanced treatment technologies, OASIS seeks to assist municipalities in managing sewage and septic waste effectively.

In summary, the Ontario Association of Sewage Industry Services (OASIS) serves as a leading advocate for responsible sewage management in Ontario. Through its collective efforts, OASIS aims to promote awareness, foster dialogue, and provide recommendations to stakeholders, ensuring that sewage disposal practices prioritize public health, environmental preservation, and regulatory compliance.



November 16, 2023

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Motion regarding Provincial Consideration for Amendments to the Residential Tenancies Act

At their Regular Meeting of Council on November 15, 2023, the Council of the Town of Aylmer endorsed the following motion regarding Provincial Consideration for Amendments to the Residential Tenancies Act:

Whereas the Ontario government has acknowledged an affordable housing and housing supply crisis, communicating a targeted approach to build 1.5 million homes by 2031; and

Whereas nearly one-third of Ontario households rent, rather than own, according to the most recent 2021 Census of Population; and

Whereas the Ontario government has reported that Ontario broke ground on nearly 15,000 purpose-built rentals in 2022, a 7.5 percent increase from 2021 and the highest number on record, with continued growth into 2023; and

Whereas the Residential Tenancies Act, 2006, provides for the maximum a landlord can increase most tenants rent during a year without the approval of the Landlord and Tenant Board; and

Whereas the Ontario government recently strengthened protections for tenants with the intention of preserving affordability, by holding the rent increase guideline for 2024 to 2.5 percent, well below the average inflation rate of 5.9 percent; and

Whereas the rental increase guideline protection does not apply to rental units occupied for the first time after November 15, 2018, leaving an increasing number of tenants susceptible to disproportionate and unsustainable rental increases compared to those benefiting from legislated increase protection;



The Corporation of the Town of Aylmer
46 Talbot Street West, Aylmer, Ontario N5H 1J7
Office: 519-773-3164 Fax: 519-765-1446
www.aylmer.ca

Now Therefore Be It Resolved that the Council of the Town of Aylmer requests provincial consideration for amendments to the Residential Tenancies Act, 2006, to ensure that all tenants benefit from protections intended to preserve affordability;

That a copy of this Resolution be sent to:

- Honourable Doug Ford, Premier of Ontario
- Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- Honourable Rob Flack, Associate Minister of Housing
- The Association of Municipalities of Ontario (AMO)
- And all Ontario Municipalities.

Thank you,

Owen Jaggard

Deputy Clerk / Manager of Information Services | Town of Aylmer

46 Talbot Street West, Aylmer, ON N5H 1J7

519-773-3164 Ext. 4913 | Fax 519-765-1446

ojaggard@town.aylmer.on.ca | www.aylmer.ca

CC:

Minister of Municipal Affairs and Housing paul.calandra@pc.ola.org

Associate Minister of Housing rob.flack@pc.ola.org

Association of Municipalities of Ontario resolutions@amo.on.ca

MTO/OSTC Meeting Minutes
Wednesday November 15, 2023

Attendees:

Township of Pelee: Mayor Cathy Miller, Deputy Mayor Dayne Malloch, Township Interim Clerk Mary Masse
OSTC: No representation
MTO: Zsolt Katzirz, Head of Operational Services West Operations,

The following are notes taken at the meeting and provided as follow up by Zsolt Katzirz :

1. Confirming that nothing has changed, and the Pelee Islander 2 will be in service at the start of the season.
 - MTO and OSTC are planning to start the Pelee Islander 2 at the start of the season.
2. Confirming that the added morning sailing for the Pelee Island Half Marathon has been addressed.
 - Confirmed.
3. Confirming OSTC is working with the Pelee Island Fireworks Committee for a fireworks cruise.
 - Confirmed OSTC is working to be able to accommodate the fireworks display.
4. Confirming that the PI2 will be able to sail beginning Thursday March 28 or earlier for the Easter Long Weekend.
 - MTO and OSTC are planning to start the Pelee Islander 2 on March 28, 2024.
5. Confirming there are no material changes to the 2024 schedule compared to the 2023 sailing schedule beyond the above.
 - Change proposed by OSTC related to the Pelee Islander 2 starting at the mainland vs the Island on Monday mornings.
 - Township of Pelee has concerns with proposed change – will be sending MTO an itemization of concerns.
6. Extension of sailing season to Dec 15.
 - MTO and OSTC will propose an end of season transition date, there are considerations such as existing contracts (staffing), maintenance needs and weather – for 2023 the proposed transit date is December 11, 2023
7. Adding a Saturday day trip outside of only the summer schedule per the recommendation in 2012. (see below from the 20 Year MTO Transportation Study)
 - MTO and OSTC will review possibility of addition a mid-day trip on Saturdays
8. SWO Transportation Task Force
 - MTO and OSTC will review recommendations

9. PITSAC

- Plan for early December meeting – request for date/times will be sent this week

Additional:

- Concerns regarding policy changes without communication (example: freight)
- MTO will work to communicate any changes in advance.

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: November 28, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receive Consent Agenda items 8a) through 8 h)

RESOLUTION RESULT		RECORDED VOTE		
X	CARRIED		YES	NO
	DEFEATED			
	DEFERRED			
	REFERRED			
	PECUNIARY INTEREST DECLARED			
	RECORDED VOTE (SEE RIGHT)			
	WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE		

The above is a certified to be true copy of resolution number 2023 –

Mary Masse
 Township Administrator & Clerk

 THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT NO. 2023-72 MF

Author's Name: Michelle Feltz	Report Date: November 22, 2023
Resolution #:	Date to Council: November 28, 2023

To: Mayor and Members of Council

Subject: Essex Region Conservation Authority Non-Mandatory Service Agreement

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated November 22, 2023 regarding the Essex Region Conservation Authority Non-Mandatory Service Agreement **BE RECEIVED**;
2. A by-law authorizing the execution of a “Cost Apportioning Agreement” with the Essex Region Conservation Authority regarding the Township’s funding contribution for various non-mandatory Essex Region Conservation Authority programs and services for the four-year term January 1, 2024, to December 31, 2027, be prepared and considered for adoption at the Regular Council meeting of December 12, 2023.

2. BACKGROUND:

The provincial government recently amended the Conservation Authorities Act in order to define its programs and services as either mandatory or non-mandatory. Some services provided by Conservation Authorities are now defined as non-mandatory services. Conservation Authorities were once permitted to levy, as a capital or operating expense, for these non-mandatory programs and services, however, if municipal funding is required, the program or service shall not be provided by the Essex Region Conservation Authority (ERCA) unless a cost apportioning agreement has been entered into between ERCA and the participating municipalities in respect of the program or service. All Conservation Authorities require an agreement to apportion costs amongst the member municipalities for non-mandatory services. An agreement is required by January 1, 2024.

The Essex Region Conservation Authority offers several non-mandatory programs and services to its member municipalities for their direct benefit. On June 23, 2022, the ERCA Board of Directors endorsed a suite of non-mandatory programs and services. These programs and services are deemed to be beneficial programs and services that support the conservation, restoration, development, and management of natural resources within the watershed area served by ERCA. To adequately fund these programs and services, ERCA is required to negotiate cost apportionment agreements for these programs and services with each municipality, including the

Township of Pelee, if municipal levy is required in order to provide the program or service. ERCA wishes to continue to provide beneficial non-mandatory programs and services that support environmental sustainability and cultural heritage in the watershed. Historically, the non-mandatory programs have required some level of municipal levy, which has varied annually. Sources of funding have included a combination of municipal levies, government grants, user fees and the Essex Region Conservation Foundation. This funding model is anticipated to continue.

Non-mandatory or Category 3 programs and services that are included within the scope of the proposed cost-apportioning agreement as part of the funding envelope:

- Land Acquisition & Protection;
- Tree Planting;
- Holiday Beach Management;
- Holiday Beach Infrastructure;
- Water Quality Research and Monitoring;
- Watershed Stewardship & Restoration (Rural & Agricultural);
- John R Park Museum/Visitor Centre operations, active programming, and maintenance;
- Curriculum-based outdoor education;
- Outreach and community engagement.

A draft Cost Apportioning Agreement prepared by ERCA is attached. The four-year term of this initial agreement is proposed to extend one year beyond the remaining three years of the current Council term. The draft Agreement is set to expire on December 31st, 2027. It is anticipated that future agreements will also be for four-year terms

3. FINANCIAL IMPACT

The cost estimate for all municipalities is presented in the attached draft Cost Apportioning Agreement, Schedule B and would be subject to annual revision, through ERCA's budgeting process. The proposed agreement states that the annual aggregate of municipal levies allocated to the non-mandatory programs and services may not exceed the estimate of \$900,000 plus 5% without municipal consultation and Council resolution. It also states that ERCA will maintain deferred accounts to hold unspent funds and will not reallocate funds to other mandatory programs (Categories 1 or 2 which are funded through other sources – levy, grants, etc.) without municipal approvals.

The cost apportionment for the Township of Pelee for non-mandatory programs is estimated between \$2,406 and \$2,485. This amount is already considered in the 2023 budgets as the service has been provided by the conservation authority via levy for decades. The classification of these services as non-mandatory rather than financial impact is the actual change. Entering into this agreement will likely have zero net impact to the Township of Pelee's operating budget as these service were historically funded by municipal levies and other funding sources.



Michelle Feltz
Treasurer

MF/

Attachments:

Draft Cost Apportioning Agreement.

DEPARTMENTS/OTHERS CONSULTED: Administration

Name:

Title: Email:

Cost Apportioning Agreement (“Agreement”)

THIS COST APPORTIONING AGREEMENT made the ____ day of _____, 2023.

BETWEEN:

MUNICIPALITY/TOWNSHIP/TOWN/CITY OF

(hereinafter, “Municipality”)

- and -

ESSEX REGION CONSERVATION AUTHORITY

(hereinafter, “ERCA”)

WHEREAS the ERCA is a conservation authority established under the Conservation Authorities Act (“Act”) and is governed by members appointed by its participating municipalities in accordance with the [Act](#);

AND WHEREAS a Participating Municipality, as defined under the Act, is located wholly or in part within the area under the jurisdiction of ERCA;

AND WHEREAS Section 21.1.2 of the Act permits ERCA to provide other non-mandatory programs and services, as it deems advisable, to further the purposes of the Act;

AND WHEREAS pursuant to Subsection 21.1.2 (2), if financing under [Section 25](#) (capital costs) or [27](#) (operating costs) by a participating municipality is necessary in order to provide a non-mandatory program or service, the program or service shall not be provided by ERCA unless a cost apportioning agreement has been entered into between ERCA and the participating municipality in respect of the program or service;

AND WHEREAS [O. Reg 687/21](#) Section 8 prescribes the minimum provisions to be included in municipal cost apportioning agreements;

NOW THEREFORE in consideration of the terms of this agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

Term of Agreement

1. Initial Term of the Agreement is January 1, 2024, through December 31, 2027.
2. Thereafter, the Agreement shall continue for additional four-year periods (each “Renewal Term”) unless either party provides written notice of their intention to terminate this Agreement in accordance with paragraph 7.

Agreement Principles

3. The following principles shall guide the implementation of the Agreement between ERCA and the Municipality:
 - a. The Agreement will provide the overarching terms and conditions for the delivery of non-mandatory programs and services by ERCA that ERCA deems advisable to further the purpose of the Act.
 - b. ERCA wishes to continue to provide beneficial non-mandatory programs and services which support environmental sustainability and cultural heritage in the watershed, as outlined in Schedule A, and collectively described as the ‘funding envelope’.

- c. The Municipality agrees to financially support the programs and services outlined in Schedule A and for such support to be apportioned among the participating municipalities using the Modified Current Value Assessment method, as defined in Ontario Regulation 402/22. The MCVA for 2023 is presented in Schedule B and is subject to annual revision.
- d. ERCA will not add to or delete from the funding envelope, without identifying such changes in the draft budget, circulated for municipal consultation as required by [O Reg 402/22](#). Any approved changes to the funding envelope shall be reflected in an updated Schedule A and Schedule B to be circulated and posted publicly.
- e. Estimates of required total municipal support as presented in Schedule B, are provided as guidance only, to facilitate municipal budgeting, and are subject to ERCA's annual budgeting process.
- f. ERCA's Board of Directors, through the annual budget process as specified in O. Reg 402/22, shall approve the allocation of resources, to the funding envelope, which may vary annually. The requirement for municipal financial support may fluctuate within the funding envelope but is approximately \$900,000, based on the average cost of program and services delivery as presented in Schedule A. During the term of this agreement, the annual aggregate of municipal levies allocated to the funding envelope may not exceed the initial estimate of \$900,000 plus five percent (5%), for any annual budget, exclusive of changes to the MCVA, without municipal consultation and council resolution.
- g. ERCA may charge a user fee for the delivery of any of the programs and services outlined in Schedule A, where appropriate, to reduce the cost apportioned to the Municipality. User fees are reviewed and revised annually in accordance with the Authority's Fee Policy, which includes a provision for municipal consultation.
- h. Municipal cost apportioning revenues associated with this Agreement will be considered 'last dollar' funding and any unspent program funds or surpluses will enure to this Agreement and successor Agreements. ERCA will maintain appropriate deferred revenue accounts to hold unspent funds, at its discretion, and will not reallocate funds to Category 1 or 2 programs, without municipal approvals.

Review of Agreement

4. This Agreement shall be reviewed by the parties:
 - a. Prior to the expiry of the Initial Term and each Renewal Term. It shall be the ERCA's responsibility to initiate the review with the Municipality no less than one hundred and eighty (180) days prior to the expiry of the Initial Term or the Renewal Term, as the case may be.

Dispute Resolution

5. The Municipality and the ERCA will strive to facilitate open and timely communication at all levels.
6. Where a dispute arises between two or more parties, the parties agree that dispute resolution practices will be implemented using the following principles:
 - a. Agree to a fair process for mediating issues;
 - b. Utilize and equally share the costs of a neutral facilitator as agreed upon by the parties, if required;
 - c. Identify common agreement / ground, in the best interest of the parties;
 - d. Identify all options to resolve;
 - e. Select best option.

Early Termination

7. This Agreement may be terminated early by either party and:
 - a. Effective termination date shall be no earlier than December 31st of the termination year to provide continuity and stability of operations for a full fiscal year and/or to provide

sufficient time to discontinue and/or revise programs or services;

- b. A party wishing to provide notice of early termination shall provide written notice no later than July 1st of the termination year.

Accountability and Transparency

8. This Cost Apportioning Agreement shall be made available on ERCA’s website.

Execution

9. The Agreement may be executed in counterparts in writing or by electronic signature and delivered by mail, facsimile, or other electronic means, including in Portable Document Format (PDF); no one copy needs to be executed by all parties. When each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all such counterparts, when taken together, shall constitute one and the same agreement.

Other Agreements

10. The Agreement does not preclude parties from identifying opportunities for further collaboration to benefit both parties, and ensure efficiency, transparency, and accountability in the use of resources, including in-kind services and assistance, coordination of complementary policy and program initiatives, and projects involving third parties. If additional programs and services are requested from ERCA to be delivered on behalf of the Municipality, a separate Category 2 Agreement will be established with the Municipality.

Watershed-based Resource Management Strategy

11. The Municipality acknowledges and agrees that certain programs and services identified in Schedule A shall also be included in a Watershed-based Resource Management Strategy that ERCA is required to develop and implement, in accordance with the Act.

IN WITNESS WHEREOF the Municipality and the ERCA have signed this Cost Apportioning Agreement.

MUNICIPALITY

Name
Position

Name
Position

I / We have authority to bind the Municipality.

ESSEX REGION CONSERVATION AUTHORITY

Tim Byrne
CAO/Secretary-Treasurer

I have authority to bind the ERCA.

Schedule A – Category 3 Funding Envelope of Programs and Services Requiring Municipal Financial Support Through Cost Apportioning Agreements

The funding envelope of Category 3 programs and services includes:

Non-Mandatory Program/Service	Program Cost Estimates	Sources of Funding	Budgeted 2023 Municipal Funding Requirement	User Fees
Land acquisition & protection	\$1,819,274	Levy, Gov't grants**	\$40,000	No
Tree planting – private lands	\$644,471	Grants, fees, levy	\$75,000	Yes
Holiday Beach site management & operations	\$336,925	Fees, levy	\$-	Yes
Holiday Beach infrastructure maintenance/repairs	\$1.8 million has been spent on replacing park infrastructure since 2015 using the infrastructure reserve	Levy	\$-	Limited to above
Water quality research & monitoring	\$24,394	Levy	\$-	No
Watershed stewardship & Ag outreach – private lands	\$45,049	Levy, fees, grants	\$73,000	Yes
John R Park Museum/Visitor's Centre operations & programming	\$284,682	Levy, fees, grants	\$135,962	Yes
JRPH museum maintenance & preservation reserve	\$110,190	ERCF(Foundation)/Levy	\$515,000	Limited to above
Curriculum-based outdoor education	\$62,511	Grants, fees	\$-	Yes
Outreach & community engagement	\$64,522	Levy, grants	\$34,150	No
			\$873,112	

The majority of the non-mandatory service areas are core components of integrated watershed management that have been provided for decades. They are funded by a variety of sources as noted above and the program description for each service area is provided below:

Land Acquisition & Securement

Each year ERCA works towards the strategic purchase of lands that have the highest biological value, as indicated by the Land Securement Strategy, and that will have the greatest impact on improving the biological health of the region. While potential acquisitions are evaluated on a case-by-case basis, securement can address flood/erosion issues and potentially ensure the long-term protection of natural heritage links between existing fragmented forests and wetlands.

The land acquisition fund was initiated in 2003 through the Clean Water~Green Spaces Levy and the land acquisition component has comprised the majority of the historical CW~GS levy funding. Once purchased, restoration and management of these lands would be categorized as a mandatory activity.

In 2012, ERCA approved its Land Securement Strategy to provide a guideline for future ERCA land securement efforts. This Strategy aims to provide for the permanent protection of existing natural features through land securement procedures. It is important to note that the Land Securement Strategy focuses on natural heritage features and not on recreational opportunities.

The Land Securement Priority Areas (LSPA) are identified by examining a number of environmental features, through ERCA's Geographic Information System (GIS) analysis. This is addressed in consideration of the following information:

- Priority Existing Natural Areas – including Areas of Scientific or Natural Interest (ANSI), Environmentally Significant Areas (ESA), existing natural areas (both wetland and terrestrial), floodplain, interior woodland, significant woodland, Nature Conservancy of Canada (NCC) Natural Areas.
- Priority Restoration Opportunities – including NCC Natural Areas Conservation Plan priority lands, public lands, physiography, and restoration opportunities (e.g., woodlot, prairie, wetland, riparian/wetland buffers, etc.).
- Connections to Public Lands – areas that are adjacent to, or part of a larger feature (i.e., existing natural area, riparian or wetland buffer restoration) are identified as higher priorities. Similarly, potential to create interior forest by 'rounding edges' and filling in gaps between parcels are also identified.

The recent historical annual levy allocation for land acquisition and protection has been ~\$500,000 and comprises approximately 55% of the levies which are currently associated with non-mandatory programs and services. Government and other grants have been received periodically which have enabled the Authority to acquire significant and important parcels of property, which will remain in the public trust in perpetuity. Funds accumulate until an acquisition is approved by the Board of Directors.

The fund currently exceeds \$1.9 million and is expected to be maintained at that level throughout 2023. Due to the extensive remediation and repairs that are required at the John R Park Homestead museum, the Board of Directors re-directed \$500,000 from land acquisition funding to the JRPH maintenance/preservation reserve fund.

While currently there is no active acquisition that has been brought forward to the Board of Directors, there are many at-risk properties in the region and landowners often indicate an interest in selling a property with no advance indication. The Authority is periodically contacted

by landowners with donations of real property that require consideration for the potential to significantly benefit watershed sustainability in our region that would also have financial impacts. In addition, Holiday Beach Conservation Area ownership remains with Infrastructure Ontario and would be an attractive and beneficial property, vis-a-vis Authority ownership.

Land acquisition is supported by the Board of Directors and will be included in the cost apportioning agreement and is included as a range between \$40,000 and ~\$512,000 in the Category 3 funding envelope.

Tree-Planting (Private Lands/Non-ERCA owned properties)

To achieve a sustainable future, mitigate climate impacts, expand existing remnant tree canopy cover, improve water quality, and keep endangered species from extinction in Canada, collaborative relationships must continue with private landowners to grow the amount of habitat restored in the region. The regional tree canopy cover in 1992 was at 3.71%, the lowest percentage of any county in Ontario. A study conducted by the United Nations established a minimum sustainability target of 12%. Despite recent efforts by ERCA, municipal partners and private landowners, currently the Windsor-Essex Region is estimated to be at approximately 8% forest cover. ERCA has restored over 330 acres of land on private property since 2016. These privately owned restoration sites are an invaluable contribution from our community as they further the rehabilitation of our region. Many member municipal councils have identified tree canopy restoration as a priority for a healthy, sustainable region.

Tree planting and restoration is not only supported by the Board of Directors but widely supported by the region's residents and accordingly, included in the cost apportioning agreement and is included as a range between \$70,000 and ~\$75,000 in the Category 3 funding envelope.

Holiday Beach Management/Operations

Holiday Beach Conservation Area is operated by the Authority under a thirty-year management agreement with the Province of Ontario, that expires in 2031, and can be cancelled with 120 days of notice. The Province of Ontario is the owner of the property and the Management Agreement currently in place has been authorized by the Ministry of Northern Development, Mines, Natural Resources and Forestry (previously MNR). Currently, Infrastructure Ontario holds title on behalf of the Province of Ontario. The Authority has no legal interest in the lands, buildings, or infrastructure on this site, which precludes the ability to levy for this property, as part of Category 1, (mandatory) conservation of lands.

The majority of expenses associated with this site are funded through user fees related to camping, hunting and cottage rentals, however, a minimal amount of levy (\$6,000) was allocated to support the day use in 2022, but not utilized. At the present time, it appears that the site may experience an unbudgeted operating deficit in 2023, primarily due to the ice storm in March 2023. In terms of managing a property for another agency, there should be a reasonable expectation of surplus or minimally, break-even results, however, this expectation may not be realistic, given the issues and risks associated with seasonal camping and the costs to reasonably mitigate risks.

Historically, site operations (without consideration of capital investment), were not profitable, but break-even results were experienced in 2021 and 2022. Administration continues to effect operational changes and evaluation. The site is widely used by the region's residents and will be included in the cost apportioning agreement, however, may not require municipal contributions on a consistent basis during the term of the agreement.

Holiday Beach Infrastructure/Asset Maintenance & Replacement

\$1.8 million has been spent on replacing park infrastructure since 2015, and funded by the infrastructure reserve, which is supported through levy. While there have been significant

repairs and replacements of assets, going back to 2006, failing infrastructure at this site is potentially the single largest source of financial risk to the Authority, due to linear infrastructure including roads, electrical supply, and sewers.

Administration is exploring the feasibility of ownership, which would need to include a consultant's assessment of assets and a comprehensive asset management plan to account for the infrastructure and guide future replacement and investment. Until ownership is addressed, the cost-apportioning agreement would not include a provision for capital asset replacement, however a reasonable provision of \$10,000 for certain emergency repairs related to electrical, sewer and road surfaces, should be contemplated and has been included in the funding envelope.

The operation of Holiday Beach is supported by the Board of Directors and will be included in the cost apportioning agreement and is included as a range between \$NIL and ~\$10,000 in the Category 3 funding envelope.

Watershed Stewardship and Agricultural Outreach (private lands)

Within the Essex region, water health is inextricably linked to farming practices. Because of this, ERCA continues to support the Essex Soil and Crop Improvement Association to facilitate knowledge transfer opportunities. In collaboration with the Ontario Ministry of Agriculture and Rural Affairs and Environment Canada, ERCA provides financial inducements to producers. These incentives to undertake Best Management Practices on local farms can reduce fertilizer applications, mitigate erosion, improve soils, and decrease nutrient and soil runoff that leads to toxic algae blooms in Lake Erie. The extent of lands currently in agricultural production in the Essex Region is approximately 74.1% of the overall watershed. This percentage of land obviously can have a significant impact on the capability of the watershed to respond to flood threats and the impact on erosion associated with problems resulting from the movement of sediment.

As authorized by the Board of Directors, the Demonstration Farm will wind down operations at the end of 2023 in order to more effectively utilize available funding and to provide greater opportunities for staff to engage the agricultural community in these beneficial activities.

Given the prominence of agriculture in the region, agricultural land stewardship and outreach is supported by the Board of Directors, will be included in the cost apportioning agreement, and is included as a range between ~\$35,000 and ~\$73,000 in the Category 3 funding envelope.

Water Quality Research & Monitoring

Healthy rivers, headwaters, and species in our watershed are key elements of a sustainable and healthy environment that residents rely on for sources of drinking water, the economy and for recreation. The ability to track and report on changes to these indicators of healthy watersheds and share that knowledge assists in the understanding of current watershed health and highlights emerging trends, used as a basis for setting environmental management priorities, research opportunities for other agencies, and overall management and protection of watershed resources. ERCA undertakes its watershed science programs in conjunction with the Provincial Water Quality Monitoring Network (PWQMN), Ontario Benthos Biomonitoring Network, the Provincial Groundwater Monitoring Network (PGMN) and works collaboratively with provincial and federal ministries, and with universities, including the Great Lakes Institute for Environmental Research at the University of Windsor. As part of this program, the Authority produces a Watershed Report Card every five years.

While no new levy was required to support this program in 2023, this program will be included in the cost apportioning agreement but may not require significant levy on a consistent basis during the term of the agreement due to other available sources of funding and special water quality

projects. For that reason, it is included as range between \$NIL and \$23,000 in the funding envelope.

John R. Park Museum and Fox Creek Conservation Centre operations & related programming

JRPH Museum is Ontario's only living historical farm museum west of London, giving it significant regional importance. The Homestead is unique as it features the original early settler homestead in its original location, as well as a working blacksmith shop, livestock program, heritage orchard and kitchen garden, and pollinator garden to provide an authentic, living history experience. The Homestead has been recognized by Tourism Windsor- Essex-Pelee Island as the Best Museum/ Heritage Space in Windsor-Essex for the past four years and is identified as a destination driver for regional tourism.

Thousands of schoolchildren attend each year for experiential education programs, exploring the human and natural history of the Essex Region, including our connectedness to, and impacts on the local environment. The John R. Park Homestead, in collaboration with the Windsor-Essex Catholic School Board, has also introduced an Indigenous Innovation education program to help decolonize the site and provide a fulsome history of our region.

While there are restrictive operating covenants in place, that were accepted when the property was transferred in 2008, the Ministry of Environment, Conservation & Parks (MECP), has directed that only the activities such as those related to maintaining the land as a conservation area, may be classified as category 1 program or services, and could include, for example, preserving the wetland and providing public nature trails, boardwalks, beach, and picnic areas, to the extent that supervision of staff is not required. Museum/Visitor Centre operations and related programming fall under Category 3, non-mandatory programs and services, as relayed by MECP in their correspondence of June 15, 2022.

The Board of Directors continue to support the operations of the JRPH site in accordance with the restrictive covenants that are in place despite the need for significant levy funding and the programs and services associated with the museum and visitor's centre will be included in the cost apportioning agreement and is expected to consume approximately \$135,000.

John R. Park Museum & Heritage Buildings Preservation

Recently, the Authority commissioned an asset condition report which revealed the extent of the deterioration of the main house and ancillary buildings, with an estimated remediation cost exceeding \$1million. While it is hopeful that an active fundraising campaign can provide the funds to restore the site to an acceptable level that will prolong the life of the building(s), given the immediate and urgent need for repairs, the Board of Directors approved a re-direction of the customary land acquisition annual levy funding of \$500,000, to the maintenance and preservation reserve fund. Prior to the additional allocation, \$12,000 to \$15,000 was allocated annually for maintenance, specific to the historic buildings, however the new Fox Creek Conservation Centre will also require future repairs & maintenance.

This program of heritage building remediation and maintenance will be included in the cost apportioning agreement and is included as a range between ~\$52,000 and ~\$512,000 in the Category 3 funding envelope.

Curriculum-based Outdoor Education

There is a significant body of research-based evidence surrounding the value of outdoor learning experiences. There is also increasing demand within the education sector for programs and services that focus on environmental issues that are germane today. ERCA's Outdoor Education programs provide experiential and engaging environmental programs and services for kindergarten to grade 12 students and teachers, meeting the objectives of the provincial curriculum. While this program has historically required an average annual levy of approximately

\$30,000 to sustain it, significant fundraising through the Essex Region Conservation Foundation has eliminated the reliance on levy for approximately five years, starting in 2022.

The Outdoor Education program will be included in the cost apportioning agreement, however, may require levy supports during the latter years of the proposed term of the agreement, depending on fundraising success of the Essex Region Conservation Foundation. It is included as a range of \$NIL to ~\$14,000 in the funding envelope.

Outreach and Community Engagement

Engaging community members in stewardship opportunities is integral to conservation success across the region. Providing hands-on opportunities for people to connect with nature and take action for the environment raises awareness regarding broader local environmental issues, including increasing natural areas coverage, protecting mature forests, mitigating risks of natural hazards, such as flooding, and impacts of climate change on this region.

There continues to be increased demand from community members for volunteer opportunities to take action for the environment, and ERCA is uniquely positioned to coordinate these opportunities across the region. These stewardship events result in cleaner watersheds and increased habitat, implemented with volunteer support, and are most cost-effective when offered collaboratively on a watershed basis.

This community outreach program has historically required annual levy of approximately \$48,000 however, the 2023 levy requirement was reduced by available grants and carry forward of funds.

Community engagement by the Authority is supported by the Board of Directors, will be included in the cost apportioning agreement, and is included as a range between \$34,000 and ~\$48,000 in the Category 3 funding envelope.

Based on the Board-approved suite of non-mandatory programs and services, the range for municipal levy supports is shown in Schedule B.

Schedule B – Estimates of Cost Apportionment of Category 3 Programs

The estimated municipal costs associated with the Category 3 funding envelope outlined in Schedule A will be apportioned among the participating municipalities according to the Modified Current Value Assessment (MCVA), as outlined below. A range is included due to the shifting allocation within the funding envelope in recent budget cycles.

Appendix B- Cost Apportionment Estimates for Category 3 Non-Mandatory Programs & Services																				
Participating Municipality	Amherstburg		Essex		Kingsville		Lakeshore		Lasalle		Leamington		Pelee		Tecumseh		Windsor			
2023 MCVA	6.14%		4.86%		6.57%		9.88%		9.04%		6.34%		0.28%		8.16%		48.73%			
Estimate of Cost Apportionment (Levy) subject to agreement for Non-Mandatory programs and services	Avg Levy	2023	Avg Levy	2023	Avg Levy	2023	Avg Levy	2023	Avg Levy	2023	Avg Levy	2023	Avg Levy	2023	Avg Levy	2023	Avg Levy	2023	Total Avg Levy	Total 2023 Levy
Conservation Services																				
Land Acquisition	\$ 31,483	\$ 2,457	\$ 24,931	\$ 1,946	\$ 33,680	\$ 2,628	\$ 50,636	\$ 3,952	\$ 46,329	\$ 3,616	\$ 32,494	\$ 2,536	\$ 1,412	\$ 110	\$ 41,844	\$ 3,266	\$ 249,742	\$ 19,490	\$ 512,550	\$ 40,000
Tree planting/Wetland construction/Forest Mgmt. Plans	4,300	4,607	3,405	3,648	4,600	4,928	6,915	7,409	6,327	6,779	4,438	4,755	193	207	5,715	6,123	34,108	36,544	70,000	75,000
Holiday Beach Infrastructure Maintenance	614	-	486	-	657	-	988	-	904	-	634	-	28	-	816	-	4,873	-	10,000	-
Water Quality																				
Watershed Stewardship and Outreach (Rural & Agricultural)	2,185	4,484	1,730	3,551	2,337	4,797	3,514	7,212	3,215	6,598	2,255	4,628	98	201	2,904	5,960	17,330	35,570	35,567	73,000
Water Quality Program	1,396	-	1,106	-	1,494	-	2,246	-	2,054	-	1,441	-	63	-	1,856	-	11,075	-	22,730	-
Outreach, Engagement & Education																				
Curriculum-based outdoor education	847	-	670	-	906	-	1,362	-	1,246	-	874	-	38	-	1,125	-	6,716	-	13,783	-
Outreach/Community partnerships	2,974	2,098	2,355	1,661	3,181	2,244	4,783	3,374	4,376	3,087	3,069	2,165	133	94	3,953	2,788	23,591	16,640	48,417	34,150
John R Park Homestead Museum																				
JRPH Museum Operations	8,376	8,351	6,633	6,613	8,960	8,934	13,472	13,432	12,326	12,289	8,645	8,620	376	375	11,133	11,100	66,444	66,248	136,364	135,962
JRPH Museum & Heritage Buildings Preservation	3,215	31,633	2,546	25,050	3,439	33,841	5,170	50,878	4,730	46,550	3,318	32,649	144	1,419	4,272	42,044	25,500	250,936	52,333	515,000
Cost Apportionment low and high estimates in 2023\$	\$ 55,388	\$ 53,630	\$ 43,862	\$ 42,469	\$ 59,254	\$ 57,372	\$ 89,085	\$ 86,256	\$ 81,507	\$ 78,919	\$ 57,168	\$ 55,353	\$ 2,485	\$ 2,406	\$ 73,617	\$ 71,280	\$ 439,378	\$ 425,427	\$ 901,743	\$ 873,112

The Corporation of the Township of Pelee
 Regular Meeting of Council
COUNCIL RESOLUTION

Date: November 28 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

Be it Resolved that:

1. The report from the Treasurer dated November 22, 2023 regarding the Essex Region Conservation Authority Non-Mandatory Service Agreement **BE RECEIVED**;

2. A by-law authorizing the execution of a “Cost Apportioning Agreement” with the Essex Region Conservation Authority regarding the Township’s funding contribution for various non-mandatory Essex Region Conservation Authority programs and services for the four-year term January 1, 2024, to December 31, 2027, be prepared and considered for adoption at the Regular Council meeting of December 12, 2023.

RESOLUTION RESULT		RECORDED VOTE	
X	CARRIED		YES NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 – Mary Masse Township Interim Clerk
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 THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT NO. 2023 –73 MF

Author's Names: Michelle Feltz	Report Date: November 22, 2023
Resolution #:	Date to Council: November 28, 2023

To: Mayor and Members of Council

Subject: Amendment to Fees and Charges By-Law

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated November 22, 2023 regarding an amendment to the Fees and Charges By-Law **BE RECEIVED**;
2. The amendment of fees **BE ADOPTED** by By-Law at the November 28, 2023 Regular Meeting of Council.

2. EXECUTIVE SUMMARY:

The Fees and Charges By-law and its schedule(s) are not a static document. Every year and throughout the year this by-law can be amended as required.

The amended schedule "A" reflects changes based on analysis by Administration and Staff regarding efficiency and cost recovery where appropriate and reasonable. The current changes relate to By-Law 2023-070 Being a By-law to License Trailers in the Township.

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The following fees and charges have been added to the amended by-law and schedule:

Trailer Fees: By-Law 2016-22	January 1 to April 30, 2023	May 1, 2023
Trailer on land that contains a residential, commercial, industrial or institutional building	\$50.00/month	\$50.00/month
In any other case except for storage	\$250.00/month	\$250.00/month

Trailer Fees: By-Law 2023-70	November 15, 2023	
Trailer on land that contains a residential, commercial, industrial or institutional building	\$50.00/month	\$50.00/month
In any other case except for storage	\$250.00/month	\$300.00/month



Michelle Feltz
Treasurer

Mary Masse
Interim Clerk

/ MF

Attachments:

Schedule A Fees and Charges – by-law 2023-73 amended November 15, 2023

DEPARTMENTS/OTHERS CONSULTED:
Administration, By-Law Enforcement

Schedule "A" Fees and Charges – 2023

Administrative Services	January 1 to April 30, 2023	May 1, 2023
Copy of Official Plan	\$50.00	\$50.00
Copy of Zoning By-Law	\$50.00	\$50.00
United State Service Air Landing Fee	\$1,000.00/year	\$1,000.00/year
Internet Admin Fee	0.04%/service/goods	0.04%/service/goods
NSF Fee	\$35.00	\$35.00
Wedding Solemnization	\$275.00	\$275.00
Marriage Licence	\$135.00	\$135.00
Lottery Licence	\$10.00	\$10.00
Lamination	\$1.00/page	\$1.00/page
Photocopies	\$0.35/page	\$0.35/page
Outgoing Fax (first page)	\$1.00	\$1.00
Outgoing Fax (Additional pages)	\$0.50/page	\$0.50/page
Incoming Fax	\$0.50/page	\$0.50/page
Fireworks Application	\$50.00	\$50.00
Tax and Zoning Certificates	\$75.00	\$100.00 per roll number, emailed 3-5 business days
Tax and Zoning Certificates (less than 48 hours' notice)	\$95.00	\$200.00 per roll number (rush tax certificate, emailed 1-2 business days)
Municipal Tax Sale - Part XI of the Municipal Act Third party preparation / services		100 % recovery of actual costs

Planning Services - Service/Item:	January 1 to April 30, 2023	May 1, 2023
Consent to Sever	\$500.00	\$500.00
Minor Variance	\$500.00	\$500.00
*Zoning Amendment	\$1,000.00 plus external costs	\$1,000.00 plus external costs
*Zoning Amendment – Temporary Use By-Law	\$500.00 plus external costs	\$500.00 plus external costs
*Official Plan Amendment	\$1,000.00 plus external costs	\$1,000.00 plus external costs
Application to Appeal (OMB)	\$125.00	\$125.00

*Note: For Official Plan and Zoning Amendments, a deposit may be required towards external costs based on estimates.

Drainage Services - Service/Item:	January 1 to April 30, 2023	May 1, 2023
Tile Loan Program Inspection Fee	\$150.00	\$150.00
Capital Works Debenture Ad Fee	\$100.00	\$100.00

Marketing Services:	January 1 to April 30, 2023	May 1, 2023
Hunt Package Accommodation Listing	\$25 plus HST	\$25 plus HST
Brochure Business Listing	\$100 plus HST	\$100 plus HST

"What's Open" Business Listing	Free	Free
Digital Business Listing (full listing on pelee.org)	\$100 plus HST	\$100 plus HST
Brochure & Digital Listing	\$175 plus HST	\$175 plus HST

Dog Licences: By-Law 2012-13	January 1 to April 30, 2023	May 1, 2023
Male or Spayed Female Dog	\$20.00/year	\$20.00/year
Additional Male or Spayed Female Dog	\$10.00/year	Eliminate 2nd fee/All dogs \$20.00
Intact Female Dog	\$30.00/year	\$30.00/year
Additional Intact Female Dog	\$20.00/year	Eliminate 2nd fee/All intact dogs \$30.00
Kennel (5 or more dogs)	\$75.00/year	\$100/year
Impound Fee	\$50.00 plus costs	\$50.00 plus costs

Parking Services - Parking Infractions/Charges:	January 1 to April 30, 2023	May 1, 2023
Parking Pass-Winter November 1 to April 30		\$30.00/year
Parking Pass -Annual		\$50.00/year
Parking in front of public or private driveway	\$25.00-\$50.00	\$25.00-\$50.00
Parking within an intersection	\$25.00-\$50.00	\$25.00-\$50.00
Parking on a bridge/causeway/approaches	\$50.00	\$50.00
Parking such to obstruct traffic	Nil	Nil
Parking such to prevent removal of other vehicle(s)	\$1,000.00 plus costs	\$1,000.00 plus costs
Parking on roadway for 3 days or more	\$25.00-\$50.00	\$25.00-\$50.00
Parking an unlicensed vehicle on a roadway	\$25.00-\$50.00	\$25.00-\$50.00
Parking on municipal property	\$25.00-\$50.00	\$25.00-\$50.00
Stopping on a bridge/causeway	\$25.00-\$50.00	\$25.00-\$50.00
Parking impeding winter maintenance	\$25.00-\$50.00	\$25.00-\$50.00
Towing improperly parked vehicles	\$95.00	\$95.00
Storage of towed vehicles	\$10.00/day	\$10.00/day

Trailer Fees: By-Law 2016-22	January 1 to April 30, 2023	May 1, 2023
Trailer on land that contains a residential, commercial, industrial or institutional building	\$50.00/month	\$50.00/month
In any other case except for storage	\$250.00/month	\$250.00/month

Trailer Fees: By-Law 2023-70

November 15, 2023

Trailer on land that contains a residential, commercial, industrial or institutional building	\$50.00/month	\$50.00/month
In any other case except for storage	\$250.00/month	\$300.00/month

Golf Car Permits: 2021-21

January 1 to April 30, 2023

May 1, 2023

Permit Fee	\$75.00	\$75.00
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Water Services – Charges:

January 1 to April 30, 2023

May 1, 2023

Metered Charge	\$35.70/month	\$36.40/month
Metered Usage Rate	\$3.06/cubic metre	\$3.12/cubic metre
Non-Metered Charge	\$76.50/month	\$78.03/month
Water Hookup	\$1,500.00 plus all	\$1,500.00 plus all costs/parts
Bulk Water Account Administration Fee	\$30.00	\$30.00
Bulk Water Delivery Fee	\$65.00 plus per cubic metre fee	\$66.30 plus per cubic metre fee
Bulk Water Pickup Monthly Usage Fee		\$10.00/month plus per cubic meter fee
Bulk Water Fee	\$4.08/cubic metre	\$4.16/cubic metre
1 Gallon Refill – Bottle Filling Station	\$1.00	\$1.25
2 Gallon Refill – Bottle Filling Station	\$2.00	\$2.25
3 Gallon Refill – Bottle Filling Station	\$2.50	\$2.75
5 Gallon Refill – Bottle Filling Station	\$3.50	\$4.00

Fire Services:

January 1 to April 30, 2023

May 1, 2023

Fire Certificate	\$60.00	\$60.00
Fire Occurrence Report	\$40.00	\$40.00
Repeat Fire Inspection Fee	\$100.00	\$100.00
Non-rate Payers	Cost Recovery	Cost Recovery

Waste Services (Transfer Station):

January 1 to April 30, 2023

May 1, 2023

White Goods/Appliances (containing Freon)	\$50.00/unit	\$50.00/unit
Non-Freon White Goods/Appliances	\$25.00/unit	\$25.00/unit
Vehicles	\$200.00	\$200.00
Bag Tags/Solid Waste	\$3.00/bag	\$4.00/bag
Bulk Waste (Construction/Demolition)	\$40.00/cubic yard	\$40.00/cubic yard

Recreational Services - Scudder**Marina:**

January 1 to April 30, 2023

May 1, 2023

Seasonal Serviced Dock (25' and Over)	\$51.50/foot	\$51.50/foot
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Seasonal Serviced Dock (Under 25')	\$45.00/foot	\$45.00/foot
Seasonal Non-Serviced Dock (25' and Over)	\$47.00/foot	\$47.00/foot
Seasonal Non-Serviced Dock (Under 25')	\$40.00/foot	\$40.00/foot
Seasonal Ramp Fee	\$120.00	\$120.00
Transient Serviced Dock	\$1.75/ft./night	\$1.75/ft./night
Transient Non-Serviced Dock	\$1.50/ft./night	\$1.50/ft./night
Transient (Jet Ski/up to 10ft)	\$12.00/night	\$12.00/night
Transient – Week Discount	Stay 7 nights, pay for 5 nights	Stay 7 nights, pay for 5 nights
Transient Non-Serviced – Month Discount	\$16.00/ft.	\$16.00/ft.
Transient Serviced – Month Discount	\$19.00/ft.	\$19.00/ft.
Day Dockage (30' and Over)	\$20.00/day	\$20.00/day
Day Dockage (Under 30')	\$15.00/day	\$15.00/day
Day Dockage (Jet Ski/up to 10ft)	\$5.00/day	\$5.00/day
Ramp Fee – One Week	\$50.00	\$50.00
Ramp Fee – One Day	\$11.50	\$11.50

Recreational Services - East Park

Campground:

January 1 to April 30, 2023

May 1, 2023

Non-Refundable Administration Fee (per booking)	\$5.00	\$5.00
Non-electrical Campsite	\$32.00/night	\$32.00/night
Additional Campers (above 5 people per non- electrical site)	\$5.00/person/night	\$5.00/person/night
Group Camping (minimum 7 people)	\$5.00/person/night	\$5.00/person/night
Non-profit Organizations	20% discount on regular fees	20% discount on regular fees
Day Camping	\$1.99/person	\$1.99/person
Entire Campground Rental	\$1,000.00/day	\$1,000.00/day
Damage Deposit & Septic Fees	\$50.00	\$50.00

Recreational Services - Pheasant

Hunt:

January 1 to April 30, 2023

May 1, 2023

Main Pheasant Hunt Licence (10 birds)	\$280 plus HST	\$280 plus HST
Clean Up Pheasant Licence (5 birds)	\$140 plus HST	\$140 plus HST
Licence Transfer (Between individuals or hunts within the same year)	\$25.00 plus HST	\$25.00 plus HST

Upright Monument > than 1.22 metres (4ft. Height/Width)	\$200.00
Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Resident	\$363.00
Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Non Resident	\$545.00

plus HST where applicable

amended November 28, 2023

The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: November 28, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be is resolved that:

1. The report from the Treasurer dated November 22, 2023 regarding an amendment to the Fees and Charges By-Law **BE RECEIVED**;
2. The amendment of fees **BE ADOPTED** by By-Law at the November 28, 2023 Regular Meeting of Council.

RESOLUTION	RESULT	RECORDED VOTE	
	CARRIED		YES NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 –

Mary Masse
 Interim Clerk

 THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT NO. 2023 – ADMIN

Author's Names: Administration	Report Date: November 20, 2023
Resolution #: 2023-	Date to Council: November 28, 2023

To: Mayor and Members of Council

Subject: 2023 Hunt Summary and 2024 Recommended Dates and Fees

1. RECOMMENDATION:

It is recommended that:

1. The report from the Administration dated November 20, 2023, on the 2023 Pheasant Hunt Summary & 2024 Hunt Recommended Date and Fees **BE RECEIVED**;
2. Main Hunt and Clean Up Hunt dates and prices as recommended in this report, as well as setting a maximum of 300 licence sales per hunt **BE APPROVED**; and
3. Administration **BE DIRECTED** to commence sales of 2024 Pheasant Hunt licences on December 20th, 2023, closing April 1st, 2024, from main hunt licence sales and closing November 22nd, 2024, for clean-up licence sales.

2. BACKGROUND:

2023 Pheasant Hunt Review

The 2023 pheasant hunt licences opened for purchase on December 21st, 2022, with main hunt licences selling for \$280 (plus tax) and clean up licences selling for \$140 (plus tax). Licences were available online at pelee.org through PayPal, by phone or by mailing/emailing an order form to the Township. Similar to 2022, sales for all 2023 pheasant hunt licences were final, with no refunds or transfers outside of 2023 available, however transfers between hunters and between same year hunts were an option for an additional fee of \$25 (plus tax). To promote and encourage sales, mass reminder emails were again sent on multiple occasions to all former patrons of the hunt, and information was posted to our municipal website and social media feeds

throughout the sale period. Sales for the 2023 Main Pheasant Hunt then closed on April 1st, 2023, with sales for the cleanup hunts continuing until November 29th, 2023.

The Township purchased full size birds based off of the number of main hunt licenses sold as of the April 1st deadline. These birds were then delivered to the island in October and November; generally on the Monday and Tuesday prior to each main hunt.

2023 Pheasant Hunt Information

MAIN PHEASANT HUNTS				
HUNT	DATES	TIME	LIMIT	LICENCE PRICING
1	October 19 th – 21 st , 2023	8am – 5pm daily	10 birds	\$316.40 Tax Included
2	October 26 th – 28 th , 2023			
3	November 2 nd – 4 th , 2023			

PLEASE NOTE: MAIN HUNT LICENCES MUST BE PURCHASED BY APRIL 1ST, 2023.

CLEAN UP PHEASANT HUNTS				
HUNT	DATE	TIME	LIMIT	LICENCE PRICING
1	November 9 th – 11 th , 2023	8am – 5pm daily	5 birds Maximum 2 licences (10 birds) per hunter	\$158.20 Tax Included
2	November 16 th – 18 th , 2023			
3	November 23 rd – 25 th , 2023			

PLEASE NOTE: CLEAN UP LICENCES WILL REMAIN AVAILABLE UNTIL THE END OF SEASON

2023 Pheasant Hunt Sales

Main Hunt Totals	
TRANSFERRED within 2023	38
Certificates	9
Apprentice Hunters	2
TOTAL NO CHARGE	11
TOTAL PAID	760
TOTAL USED	771
U.S.A hunters	209
U.S.A hunters (%)	27%

Clean Up Hunt Totals		(as of Nov. 20/23)
TRANSFERRED within 2023	4	
Certificates	0	
Apprentice Hunters	0	
TOTAL NO CHARGE	4	
TOTAL PAID	161	
TOTAL USED	163	
U.S.A hunters	11	
U.S.A hunters (%)	7%	

3. DISCUSSION:

2024 Pheasant Hunt Recommendations

Sales for all main hunts will begin December 20, 2023 and close April 1, 2024. Adult birds will be purchased based on the number of main hunt licences sold by the sale end date. Clean up licence sales will continue until the end of the clean up hunts, being November 22, 2024 (last day the Municipal Office is open during the 2024 hunts).

It is recommended that dates for the 2024 Pheasant Hunts follow the same structure as 2023 hunts, being three main hunts followed by three clean up hunts. This structure extends the season for commercial businesses and the municipality for revenue generation. The following specific dates are recommended for the 2024 Pheasant Hunts:

Main Hunts

HUNT	DATES
1	October 24 th – 26 th , 2024
2	October 31 st – November 2 nd , 2024
3	November 7 th – 9 th , 2024

Clean Up Hunts

HUNT	DATE
1	November 14 th – 16 th , 2024
2	November 21 st – 23 rd , 2024
3	November 28 th – 30 th , 2024

In consideration of safety concerns regarding the number of individuals hunting on the island at one time, and the limited number of accommodation options on Pelee, it is recommended that a maximum of 300 licences be sold per hunt. Further, it is recommended that licences after the close of sales on April 1st may still be transferred to a hunt which has reached its original sale maximum of 300, but for the addition of transfers to not exceed 325. This will allow individuals to continue to transfer licences as needed to attend the 2023 hunts but ensure the numbers do not exceed a manageable number for the island to safely sustain and house.

4. FINANCIAL MATTERS:

It is recommended that the fees for the 2024 main hunt licences be increased from that of 2023 to accommodate increases in bird costs. Main hunt licences would increase by \$5 to total \$285 (plus tax) per licence with a limit of ten (10) birds. The Township would continue to offer a 10% discount to mentors of apprentice hunters to encourage a younger generation of hunters to attend. Clean up hunt licences would increase \$2.50 to \$142.50 (plus taxes) per licence with a limit of five (5) birds, however two licences per hunter may be purchased during the clean up hunts. Transfer and replacement fees would remain at \$25 per licence (plus tax). The Township would continue to enforce no refunds or transfers outside of the 2024 hunts.

6. **CONCLUSION:**

If the above recommendations are approved by Council, Administration will proceed to implement these items as directed by Council for the 2024 Pheasant Hunts.

ADMIN/CH

Attachments:

None.

DEPARTMENTS/OTHERS CONSULTED: Parks Rec

Name:

Title: Email:

The Corporation of the Township of Pelee
 Regular Meeting of Council
COUNCIL RESOLUTION

Date: November 28 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

Be it Resolved that:

1. The report from the Administration dated November 20, 2023, on the 2023 Pheasant Hunt Summary & 2024 Hunt Recommended Date and Fees **BE RECEIVED**;
2. Main Hunt and Clean Up Hunt dates and prices as recommended in this report, as well as setting a maximum of 300 licence sales per hunt **BE APPROVED**; and
3. Administration **BE DIRECTED** to commence sales of 2024 Pheasant Hunt licences on December 20th, 2023, closing April 1st, 2024, from main hunt licence sales and closing November 22nd, 2024, for clean-up licence sales.

RESOLUTION RESULT		RECORDED VOTE	
X	CARRIED	YES	NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 – Mary Masse Township Interim Clerk
--

THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW 2023 – 73

“FEES AND CHARGES”

(November 28, 2023)

A By-law to amend Schedule “A” of By-Law 2023-57 and to establish Fees and Charges effective January 1, 2023 unless otherwise noted.

WHEREAS by-laws imposing fees and charges are authorized under Part XII of the *Municipal Act of 2001*, Section 69 of the *Planning Act*, R.S.O, as amended, and the *Building Code Act*, as amended.

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PELEE ENACTS THE FOLLOWING:

1. A tariff of fees and charges is hereby established as set out on the attached Schedule “A”;
2. No request by any person for documentary, written or printed information relating to any land, building or structure in the municipality, or any application described in Schedule “A” will be processed, nor will any other municipal business be acknowledged unless and until the person requesting the information or submitting the application has paid the applicable fee(s) in the prescribed amount as set out in Schedule “A” to this By-Law.
3. Notwithstanding the tariff of fees prescribed in paragraph 1 of this By-Law and contained in Schedule “A” hereto, Council may at its discretion, reduce the amount of or waive the requirement for the payment of the fee in respect of the application or service where the Council is satisfied that it would be unreasonable to require payment in accordance with the tariff of fees described in the attached Schedule “A”.
4. Schedule “A” now forms part of this By-Law.
5. Should any part of this By-Law, including any part of Schedule “A” be determined by a Court of competent jurisdiction to be invalid or of no force or effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of Schedule “A” as applicable shall continue to operate and be in force and effect.
6. That By-Law 2023-57 is hereby repealed.

AND THAT this By-law shall come into force and take effect on the 28th day of November, 2023.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 28TH DAY OF NOVEMBER, 2023.

Catherine Miller, Mayor

Mary Masse, Interim Clerk

The Corporation of the Township of Pelee
 Regular Meeting of Council
COUNCIL RESOLUTION

Date: November 28, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be is resolved that:

1. The amendment of fees and charges By-law 2023-73 be read a first, second and third time and finally adopted this 28th day of November, 2023 .

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER	INTERIM CLERK – MARY MASSE		

<p>The above is a certified to be true copy of resolution number 2023 –</p> <p>Mary Masse Interim Clerk</p>
--

**THE CORPORATION OF THE TOWNSHIP OF
PELEE**

BY-LAW: 2023 – 74

"CONFIRMATION OF PROCEEDINGS"

(November 28, 2023)

A By-Law to confirm the proceedings of Council.

WHEREAS the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 28th day of November , 2023 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (November 28, 2023).
4. That this by-law shall come into force and take effect on the date of passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28th DAY OF NOVEMBER, 2023.

MAYOR, CATHERINE MILLER

INTERIM CLERK, MARY MASSE

The Corporation of the Township of Pelee
 Regular Meeting of Council
COUNCIL RESOLUTION

Date: November 28 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 –74 ; Being a By-Law to confirm proceedings of the November 28TH meeting of Council ”

RESOLUTION RESULT		RECORDED VOTE		
X	CARRIED		YES	NO
	DEFEATED			
	DEFERRED			
	REFERRED			
	PECUNIARY INTEREST DECLARED			
	RECORDED VOTE (SEE RIGHT)			
	WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE		

The above is a certified to be true copy of resolution number 2023 – Mary Masse Township Interim Clerk
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The Corporation of the Township of Pelee
 Regular Meeting of Council
 COUNCIL RESOLUTION

Date: November 28, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it Resolved that the Council of the Township of Pelee, pursuant to Section 239(2) (c) ,(f),(i)and (j) of the *Municipal Act, 2001*, enter into Closed Session at _____ to address the following items:

Advice that is subject to solicitor-client privilege and information that has been supplied in confidence and which if disclosed could significantly prejudice the competitive position or interfere significantly with negotiations and which is related to a proposed or pending acquisition or disposition of land by the municipality or local board

RESOLUTION RESULT		RECORDED VOTE	
X	CARRIED	YES	NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 –

Mary Masse
 Interim Clerk