

**AGENDA**

**Tuesday November 14, 2023, 6:00 pm**  
**Electronic Meeting via Zoom**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89832097366?pwd=NXlvYmkyNWVWmYza1hjbWY2UXBwdz09>

Meeting ID: 898 3209 7366

Passcode: 337835

Dial-in Information: 1-647-374-4685

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**1. Call to Order**

*Chair to call the Meeting to order as soon after the hour fixed for the meeting as a quorum is present. Stating meeting type, date and time.*

**2. Amendments to the Agenda**

*Any changes, additions or deletions from the agenda shall be mentioned at this time.*

**3. Disclosure of Pecuniary Interest**

*It is the responsibility of each Member at a Meeting to identify any conflict of interest/pecuniary interest, as set out in the Municipal Conflict of Interest Act, in any matter that is the subject of consideration at the Meeting.*

**4. Confirmation of Previous Minutes**

*Confirmation of the previous minutes of council. Motion shall be made to approve Minutes.*

A. Regular Meeting of Council – October 24, 2023.

**5. Delegations**

*A list of registered delegates is provided to Council in advance of the meeting. If the delegate is unable to attend the meeting in person a review of the written submission can be made by Council in their absence at the scheduled meeting.*

- a) Mike Coutts and Jane Freeman, request for exemption from Trailer By-law to allow storage of trailer in the winter months.
- b) Lee Ann Hudak, request for exemption from Trailer by-law
- c) Dave Barriault, request for exemption from Trailer By-law to allow storage of trailers in the winter months

**6. Matters Subject to Notice**

*Items such as Official Plan and Zoning By-Law amendments, Court of Revision, etc.*

**7. Closed Session**

*List of any items to be discussed in Closed Session, including general item and section of Municipal Act approving the discussion.*

*Council will move into closed session at the end of the Council meeting following the regular order of business in accordance with Section 239(2) (i) (c) of the Municipal Act, 2001, to review a proposed or pending disposition of land by the municipality.*

## **8. Consent Agenda**

*Items listed in the “Consent Agenda” may include Staff information reports which do not require a decision, Staff reports with recommendations which are considered minor or non-controversial, minutes of committees, adoption of accounts, and/or communications.*

*If a Member wishes to speak to an item on the Consent Agenda, or wishes to amend a recommendation of any item(s) on the Consent Agenda, the Member shall request the item(s) be removed for subsequent consideration.*

- a) 2024 OMPF – Letter to Heads of Council
- b) Disbursements
- c) Essex County Police Service Board structure revised
- d) GLIA 2023 Retreat Press Release
- e) Town of Aurora request for support re: Cannabis Retail applications
- f) MTO, Safety Program Development Branch re: Micromobility Pilot Transformation
- g) Municipality off Wawa request for support re: Provincial Short Term Rental regulations
- h) Town of Rainy River request for support re: Expansion of Water Treatment training opportunities
- i) Southwestern Ontario Transportation Task Force Final Report

## **9. Reports**

*Items that require a decision and/or may be cause for debate to some extent.*

### **A. By-law Enforcement Officer – Bill Tetler**

- i. Report No. 2023-69 BT – Trailer By-law Amendment

### **B. Interim Clerk – Mary Masse and Treasurer – Michelle Feltz**

- i. Report No. 2023-70 MM/MF – Service Delivery Review - Staffing

### **C. Treasurer– Michelle Feltz**

- i. Report No. 2023-71 MF – Financial Summary and Budget to Actual at October 31, 2023

## **10. Notices of Motion**

*Notices of Motion shall be given in writing to the Clerk not later than 7 days prior to the next regular meeting so that the matter may be included in the Council agenda package for consideration and debate at the upcoming Council meeting.*

*Notices of Motion introduced during a Meeting will be read out to the Members, and*

*recorded in the Minutes, but will be placed on the agenda for the next Meeting unless time sensitive or in an emergency.*

Mayor Miller provided the following Notices of Motion for council consideration on November 14, 2023:

- a) **Conservation Target of 30 X 30**
- b) **DFO Small Craft Harbours reinstatement of divestiture program**

## **11. Recognitions and Announcements**

*Opportunity for any Township or community recognitions or announcements to be made.*

## **12. By-Laws**

*No By-Law, except a By-Law to confirm the proceedings of Council, shall be presented to Council unless the subject matter thereof has been considered and approved by Council.*

- A. **By-law 2023-70 – Being a by-law to license trailers in the Township of Pelee and repeal by-law 2016-22**
- B. **By-law 2023-72 - Being a by-law to confirm the proceedings of Council for November 14, 2023**

## **13. Adjournment**

*Chair shall adjourn Meeting after Council rises from Closed session*



THE CORPORATION OF THE  
*Township Of Pelee*  
REGULAR MEETING OF COUNCIL

MINUTES

TUESDAY, October 24, 2023  
6:00 PM

Royal Canadian Legion, Branch 403  
1169 West Shore Road  
Pelee Island, ON, N0R 1M0

Members of Council: Mayor Cathy Miller  
Deputy Mayor Dayne Malloch  
Councillor Dave De Lellis  
Councillor Michelle Taylor  
Councillor Stephanie Crawford

Members of Administration: Interim Clerk Mary Masse  
Treasurer Michelle Feltz

Others Present: By-law Enforcement Officer – Bill Tetler  
Drainage Superintendent – Eric Chamberlain  
Members of the Public

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**1. CALL TO ORDER**

Mayor Cathy Miller called the Meeting to order at 6:00 p.m.

**2. AMENDMENTS TO THE AGENDA**

The Mayor announced that Council will move into closed session at the end of the regular order of business.

**3. DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of interest noted at this time.

**4. CONFIRMATION OF PREVIOUS MINUTES**

**A. Regular Minutes October 10, 2023**

**Resolution 2023 – 225**

**Moved By:** Councillor Michelle Taylor

**Seconded By:** Councillor Dave DeLellis

**That the October 10, 2023 Regular Meeting of Council Minutes BE ADOPTED.**

**CARRIED**

**5. DELEGATIONS**

## **6. MATTERS SUBJECT TO NOTICE**

## **7. CONSENT AGENDA**

- A. Township of East Hawkesbury re: bill of rights fixing long term care**
- B. City of Burlington re: Provincial legislation for short term rentals**
- C. Township of Clearview re: Illegal Car Rallies**
- D. Township of McKellar re: use of digital publications as an acceptable means of communication**
- E. Disbursements**
- F. Destination and Development Committee minutes – September 20, 2023**
- G. MTO/OSTC minutes – October 18, 2023**

### **Resolution 2023 – 226**

**Moved By: Councillor Stephanie Crawford**

**Seconded By: Deputy Mayor Dayne Malloch**

**That Consent Agenda items 8. A. to 8.G. be received.**

**CARRIED**

## **9. REPORTS**

### **A. By-law Enforcement Officer – Bill Tetler**

- i. Report No. 2023 – 66 BT- Trailer By-law Amendment**

By-law Officer Tetler reviewed the draft by-law and the suggested amendments.

Considerable discussion took place regarding the suggestion to allow trailers to remain on vacant land for the entire year. Council advised that it is was never the intent of the municipality to encourage the use of trailers on vacant land. Council requested the following amendments to the draft by-law:

- Trailers located on vacant land are to be moved off the property between December 1 and April 1 of each year.
- Direct administration to limit the trailer permit issued for property where a building permit has been secured to one year and authorize administration to extend the permit, if necessary, based on consultation with the building inspector and/or by-law enforcement officer. Permits will no longer be valid once the property owner has obtained an occupancy permit for the new dwelling.

**Resolution 2023-227**

**Moved by Councillor Michelle Taylor**

**Seconded by: Councillor Stephanie Crawford**

**The report from the By-law Enforcement Officer dated October 18, 2023 regarding proposed Trailer By-law 2023-70 be received and the draft by-law be referred back to Administration for further revisions**

**-CARRIED-**

**B. Treasurer – Michelle Feltz**

- i. Report No. 2023-67 MF – Financial Summary and Revenue Report at September 30, 2023

Treasurer Michelle Feltz reviewed the report with Council.

**Resolution 2023-228**

**Moved by: Councillor Stephanie Crawford**

**Seconded by: Councillor Dave DeLellis**

**That the report from the Treasurer dated October 18, 2023 regarding the financial summary and revenue report at September 30, 2023 be received as information.**

**CARRIED**

**C. Drainage Superintendent – Eric Chamberlain**

- i. Report No. 2023-68 EC – Appeals to the Drainage Tribunal Curry Marsh Drain McClure bridge

Drainage Superintendent Chamberlain clarified that there is no specific cost associated with the Tribunal hearing and indicated that the legal costs incurred by the municipality would be charged back to the drain.

**Resolution 2023-229**

**Moved By: Councillor Michelle Taylor**

**Seconded By: Deputy Mayor Dayne Malloch**

**That:**

1. **The report from the Drainage Superintendent dated October 18, 2023 regarding the appeals to the Drainage Tribunal for the Curry Marsh Drain McClure Bridge be received**
2. **The Courey Law Office be retained to assist with managing the appeals to the Ontario Drainage Tribunal with the cost not to exceed \$10,000 excluding HST**

**CARRIED**

## **10. NOTICES OF MOTION**

The Mayor introduced a time sensitive notice of motion regarding the upcoming meeting schedule. The procedural by-law requires two-thirds agreement of Council to bring forward a motion for discussion at the same meeting.

### **Resolution 2023-230**

**Moved by: Deputy Mayor Dayne Malloch  
Seconded by: Councillor Dave DeLellis**

**That a notice of motion presented by the Mayor regarding the meeting schedule for the balance of 2023 be brought forward for discussion.**

**CARRIED**

### **Resolution 2023-231**

**Moved by: Deputy Mayor Dayne Malloch  
Seconded by: Councillor Michelle Taylor**

**That the Council meeting schedule for November and December 2023 is hereby amended to reflect that all meetings will be held virtually as opposed to in person.**

**CARRIED**

## **11. RECOGNITIONS AND ANNOUNCEMENTS**

The Mayor and Council recognized the individuals and groups involved in the success of the 2023 pheasant hunt in particular, Pelee staff, OSTC for amending the ferry schedule, the OPP and MNR as well as the volunteers who assisted with the release of the birds.

## **12. BY-LAWS**

By-Law 2023 –69; Being a By-law to enter into an agreement with the Municipality of Leamington for the provision of building services.

### **Resolution 2023 - 232**

**Moved By: Deputy Mayor Dayne Malloch**  
**Seconded By: Councillor Stephanie Crawford**

**That the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 – 69; Being a by-law to enter into an agreement with the Municipality of Leamington for the Joint Enforcement of the Building Code**

**CARRIED**

By-law 2023-71; Being a By-Law to confirm the proceedings of the October 24, 2023 meeting of Council

**Resolution 2023 - 233**

**Moved By: Councillor Dave DeLellis**  
**Seconded By: Councillor Michelle Taylor**

**That By-law 2023-71 being a By-Law to confirm the proceedings of the October 24, 2023 meeting of Council is hereby adopted**

**CARRIED**

### **13. CLOSED SESSION AND ADJOURNMENT**

A five minute recess was called at 6:55 in advance of moving into closed session at 7:00

**Resolution 2023- 234**

**Moved by: Deputy Mayor Dayne Malloch**  
**Seconded by: Councillor Dave DeLellis**

**That the Council of the Township of Pelee, pursuant to Section 239(2) of the *Municipal Act, 2001*, enter into Closed Session at 7:00 p.m. to address the following items:**

**A. Broadband Fibre Project**

- i. 239 (2) (f) advice that is subject to solicitor client privilege including communications necessary for that purpose*
- ii. 239 (2) (i) Information supplied in confidence by a third party*

**B. Personal Matter**

- i. 239(b) personal matters about an identifiable individual, including municipal or local board employees;*

**CARRIED**

Council rose from closed session and the Mayor adjourned the regular meeting of Council at 7:21 p.m.



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**Catherine Miller,  
Mayor**

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**Mary Masse, Interim  
Clerk**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: November 14, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby confirm the Regular Council minutes of October 24, 2023.”

	RESOLUTION RESULT	RECORDED VOTE	
		YES	NO
	CARRIED		
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK-MARY MASSE	

<p>The above is a certified to be true copy of resolution number 2023 –</p> <p>Mary Masse          Interim Clerk</p>
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**Ministry of Finance**  
**Office of the Minister**  
Frost Building S, 7th Floor  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Tel.: 416-325-0400



**Ministère des Finances**  
**Bureau du ministre**  
Édifice Frost Sud 7e étage  
7 Queen's Park Crescent  
Toronto (Ontario) M7A 1Y7  
Tél.: 416-325-0400

**Minister of Finance | Ministre des Finances**  
**PETER BETHLENFALVY**

October 20, 2023

Dear Head of Council:

I am writing to provide details on the 2024 Ontario Municipal Partnership Fund (OMPF).

During this heightened period of economic uncertainty, municipalities need predictability during their annual budget planning. To help provide that predictability, Ontario is announcing the 2024 OMPF allocations now and maintaining the overall structure of the \$500 million program.

The program will continue to be responsive to changing circumstances of individual municipalities through annual data updates and related adjustments. As in prior years, transitional assistance will ensure that in 2024 municipalities in northern Ontario receive at least 90 per cent of their 2023 OMPF allocation while municipalities in southern Ontario receive at least 85 per cent.

Maintaining a close relationship with our municipal partners remains critical as we continue to work together to build a Strong Ontario. That is why our government has continued to increase support for municipalities through the doubling of the Ontario Community Infrastructure Fund (OCIF) and the introduction of the Northern Ontario Resource Development Support (NORDS). We also recently introduced the Building Faster Fund, which will provide up to \$1.2 billion over three years for municipalities that meet or exceed their housing targets, with a portion allocated to small, rural and northern communities to address their unique needs. Our government also announced that we will restore provincial annual base funding for public health units starting in 2024.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2024 OMPF allocation. Supporting materials are also available on the ministry's web site at [ontario.ca/document/2024-ontario-municipal-partnership-fund](https://ontario.ca/document/2024-ontario-municipal-partnership-fund).

.../cont'd

I look forward to our continued collaboration as we move forward with building a strong future for our province.

Sincerely,

*Original signed by*

Peter Bethlenfalvy  
Minister of Finance

c. c. The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

Township of Pelee  
**List of Accounts for Approval**  
As of 11/07/2023  
Batch: 2023-00166 to 2023-00174

Payment #	Date	Vendor Name	Reference	Payment Amount
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**Bank Code: General - General Bank Account**

Computer Cheques:

6323	10/20/2023	Owen Sound Transportation	Freight/Travel	374.72
6324	10/20/2023	Plant Products	Sodium Hypochlorite	261.64
6325	10/20/2023	Purolator Courier Ltd.	Water Testing Shipping	34.74
6326	10/20/2023	WFS Ltd.	Replacement UV Lamp	222.66
6327	10/26/2023	Employee Reimbursement	Mileage	88.40
6328	10/26/2023	Osler, Hoskin & Harcourt LLP	Broadband Professional Service	5,030.76
6329	10/26/2023	Purolator Courier Ltd.	Water Testing Shipping	46.72
6330	10/26/2023	Ralph Gerber	Pheasants	19,944.75
6331	10/26/2023	The Shacks Pelee Island	Ice	672.00
6332	10/31/2023	Employee Reimbursement	Cemetery/Postage	56.79
6333	10/31/2023	Pelee Quarries	Gravel	117,677.60
6334	10/31/2023	Royal Game Birds	Pheasants	52,725.00
6335	10/31/2023	Vollans, E. R.	DISC Lining Comer Clutch	211.67
6336	10/31/2023	Bruce P. Elman	Integrity Commissioner	1,017.00
6337	10/31/2023	D & T Auto Parts	Corrosion Inhibitor	34.85
6338	10/31/2023	Ralph Gerber	Pheasants	19,933.88
6339	10/31/2023	Warkentin Plumbing, Heating	Winterizing Marina	862.53
6340	10/31/2023	Xerox Canada Ltd.	Alta C8145	264.10
6341	11/06/2023	Bell Canada Public Access	Airport Phone	56.50
6342	11/06/2023	McTague Law Firm	Legal Other	2,731.78
6343	11/06/2023	Purolator Courier Ltd.	Water Testing Shipping	45.62
6344	11/06/2023	WM Maxey	Manuals	85.65

Other:

2023357-Man	10/20/2023	TD Canada Trust	Payment-Broadband Grant	567,651.35
2023561-Man	10/19/2023	OMERS	Monthly Remittances	5,762.76
2023562-Man	10/23/2023	Bell Canada	Campground	143.90
2023563-Man	10/26/2023	Collabria VISA	Various Departments	1,204.43
2023564-Man	10/26/2023	Collabria VISA	Various Departments	4,128.80
2023565-Man	10/26/2023	Collabria VISA	Various Departments	589.96
2023566-Man	10/31/2023	Southwestern Sales Corporation	Gravel	237.23
2023567-Man	10/31/2023	Southwestern Sales Corporation	Gravel/Sand	966.82
2023568-Man	10/31/2023	Southwestern Sales Corporation	Gravel	277.29
2023569-Man	10/31/2023	Southwestern Sales Corporation	Gravel	278.34
2023570-Man	10/31/2023	Southwestern Sales Corporation	Gravel	291.16
2023571-Man	11/01/2023	Green Shield Canada	Benefits	7,308.65
2023572-Man	11/01/2023	Green Shield Canada	Benefits	7,308.66
2023573-Man	11/02/2023	OMERS	Monthly Remittances	5,766.38
2023574-Man	11/02/2023	Town of Amherstburg	ByLaw Services/Mileage	4,256.31
2023575-Man	11/02/2023	Pelee Island Co-Op	Fuel/Supplies	9,340.48
2023576-Man	11/02/2023	Bell Mobility	Cellphones/Wifi	446.64
2023577-Man	11/06/2023	Workplace Safety &	WSIB 3rd Quarter	9,082.78
2023578-Man	11/06/2023	Grand & Toy	Paper Products/Supplies	571.55

Total for General:	847,992.85
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Report Date  
11/07/2023 2:55 PM

Township of Pelee  
**List of Accounts for Approval**  
As of 11/07/2023  
Batch: 2023-00166 to 2023-00174

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
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Certified Correct This November 7, 2023

\_\_\_\_\_  
Mayor, Catherine Miller

\_\_\_\_\_  
Treasurer, Michelle Feltz

Ministry of the Solicitor General

Strategic Policy Division  
Office of the Assistant Deputy Minister

25 Grosvenor Street, 9<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416 212-4221

Ministère du Solliciteur général

Division des politiques stratégiques  
Bureau du sous-ministre adjoint

25, rue Grosvenor, 9<sup>e</sup> étage  
Toronto ON M7A 1Y6  
Tél. : 416 212-4221



Marg Misek-Evans  
Town of Tecumseh  
[mevans@tecumseh.ca](mailto:mevans@tecumseh.ca)

**October 25, 2023**

Greetings Marg Misek-Evans,

Thank you for submitting your proposal for the Ontario Provincial Police (OPP) detachment board framework. Your patience has been greatly appreciated while all proposals went through a thorough review process.

**At this time, I am pleased to confirm that the Essex County OPP detachment board proposal has been approved by the Solicitor General to the next step in finalizing the board compositions, which is posting the composition on the Ontario Regulatory Registry (ORR).** The ministry is currently working on drafting the regulation, which is expected to be available on the Ontario Regulatory Registry (ORR) for public comment in the summer or fall. Posting of the regulation is one of the last steps before the regulation can be finalized in advance of bringing the *Community Safety and Policing Act, 2019* (CSPA) into force in early 2024.

The following board composition(s) have been approved for posting.

Board	Communities Serviced	Council Seats	Community Representative Seat(s)	Provincial Appointment Seat(s)	Total Seat(s)
1	Town of Essex, Municipality of Lakeshore, Town of Tecumseh	3	4	2	9
2	Town of Kingsville, Municipality of Leamington, Pelee Township, Caldwell First Nation	4	3	2	9

On behalf of the Ministry of the Solicitor General, I would like to express my appreciation to all the communities involved in the proposal development process. I acknowledge and value the significant efforts undertaken to create a proposal for a detachment board that addresses the unique needs of each community that receives OPP policing services in your detachment. As the proposal lead, I kindly request that you disseminate this correspondence to all communities serviced by the proposed detachment board.

The ministry is planning to share more guidance as soon as possible on next steps, with the understanding that municipalities and First Nations require time to plan for the implementation of OPP detachment boards before the CSPA comes into force.

If you have any questions or concerns in the meantime, please contact Devendra Sukhdeo, Senior Policy Advisor, Public Safety and Policing Policy Unit (PSPPU), Strategic Policy Division, at [Devendra.Sukhdeo@ontario.ca](mailto:Devendra.Sukhdeo@ontario.ca).

Sincerely,

Sarah Caldwell  
Assistant Deputy Minister, Strategic Policy Division  
Ministry of the Solicitor General

CC:

**Ellen Preuschat**, Executive Assistant, [epreuschat@tecumseh.ca](mailto:epreuschat@tecumseh.ca)

**Kristen Newman**, Corporate Leader - Strategic and Legal Affairs, [knewman@lakeshore.ca](mailto:knewman@lakeshore.ca)



**PRESS RELEASE November 6, 2023**

## **GLIA Holds Retreat in Cedarville, Michigan to Help Island Communities in the Great Lakes Prepare for the Future**

The Steering Committee of the Great Lakes Islands Alliance (GLIA) met from October 2-5 in Cedarville, Michigan, near the Les Cheneaux islands in northern Lake Huron with a challenging task – decide how the Alliance can best support the residents of islands as they face environmental and socio-economic issues over the next 10 years.

GLIA is a voluntary, collaborative, bi-national network that brings together leaders from 20 inhabited islands across all five Great Lakes. Established in 2018, the self-imposed mission of GLIA is to “enhance relationship building, foster the exchange of information, and leverage resources to address shared challenges and embrace opportunities that benefit islands.”

The Alliance coordinates discussions across two primary focus areas: (1) environmental stewardship such as biodiversity conservation, Great Lakes water quality and water levels, and waste management, and (2) socio-economic well-being, with such far-ranging topics as tourism, ferries, housing, education and local governance.

Many of the topics discussed by GLIA are also relevant to mainland communities; however, GLIA has found that the specific challenges – and their potential solutions – are different for isolated communities surrounded by water.

Now five years old, GLIA is looking to the future. The October meeting served as a leadership retreat for its steering committee plus several advisors. GLIA’s Steering Committee consists of islanders from each of the five Great Lakes. An outside facilitator from the Island Institute, a valued partner from Rockland, Maine, led the ten participants through a series of visioning, brainstorming, and prioritization exercises.

The purpose of the Retreat was to recognize GLIA’s current operations and impact, and then decide what changes are needed to help grow the network and provide support to islands so they can sustain themselves now and into the future.

The Retreat drew attention to the need for GLIA to contribute to solving problems such as the high cost of housing, inability of the hospitality industry to find employees, invading shoreline plants, loss of biodiversity, enhancing tourism, emergency preparedness, keeping young people on islands, and disposal of garbage and large debris. GLIA recognizes that Great Lakes islands are on the front line of impacts from climate change and that island communities need help in building resilience in the face of many adverse changes.

Participants have learned from global events. For example, the recent disaster in Maui and the numerous forest fires in western Canada are causing islanders here to consider their own risk from forest fires or other catastrophes.

Retreat participants questioned if any of the Great Lakes islands had prevention or response plans in place in their own communities. They pondered if GLIA could serve as a resource to compile and share plans from individual islands – response plans, master plans, tourism or recreation plans, housing plans and more – or more importantly, the processes by which they are developed, funded, and implemented.

After discussing how these issues play out on different islands, participants debated if and how GLIA can assist with finding and implementing solutions for 20 unique communities across the vast region. As a diffuse, virtual network, it does not have dozens of staff or a central physical office.

One outcome of the Retreat was confirmation that GLIA does have a role to play and would benefit from additional capacity. This could be either through more volunteers from islands or perhaps paid employees to help with tasks such as program development, marketing and communications, fund raising, and assembling and distributing island data.

Ultimately, the results of the Retreat will help create a 10-year strategic plan for GLIA. This roadmap is expected to be released in early 2024.

GLIA continues to leverage its relationships with other organizations and networks around the region and world. These include the Maine Islands Coalition, a 15-island association in coastal Maine that is facilitated by the Island Institute, which was the original inspiration for GLIA.

While in Cedarville, the Retreat participants met with local officials and toured facilities serving the Les Cheneaux Islands as well as Drummond Island, 45 minutes to the east.

The Retreat was made possible by generous funding from the Charles Stewart Mott Foundation, managed by The Stewardship Network, a non-profit out of Ann Arbor, Michigan which serves as GLIA's fiscal sponsor.

Membership in GLIA is free and open to all Great Lakes islanders. For information on GLIA, see <https://glialliance.org/> or contact Angela LeFevre-Welke, Chair, GLIA Steering Committee at [angel@islandairways.com](mailto:angel@islandairways.com) or Matt Preisser, GLIA Coordinator, at [PreisserM@michigan.gov](mailto:PreisserM@michigan.gov).



Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

October 30, 2023

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier:

**Re: Town of Aurora Council Resolution of October 24, 2023**

**Motion 10.1 – Councillor Kim; Re: Cannabis Retail Applications for the Town of Aurora**

Please be advised that this matter was considered by Council at its meeting held on October 24, 2023, and in this regard, Council adopted the following resolution:

**Whereas in January 2019, Council voted in favour of retail Cannabis in the Town of Aurora; and**

**Whereas the Alcohol and Gaming Commission of Ontario (AGCO) is the legal body overseeing Cannabis Retail; and**

**Whereas the Town of Aurora with geography of 7 km x 7 km and population of 64,000 currently has 13 Cannabis retail stores and 1 authorized at the AGCO; and**

**Whereas the long-term vision of the Town's Official Plan supports active and healthy lifestyle choices to complement a complete community; and**

**Whereas many cannabis stores are within close proximity to schools and daycares which are inhabited by society's most vulnerable; and**

**Whereas the Province of Ontario Liquor Licence and Control Act, 2019 (LLCA) in its regulation already has a precedent by limiting the number of grocery stores licensed to sell beer, wine, and cider to 450 and is currently not accepting any more applications;**

**1. Now Therefore Be It Hereby Resolved That the Town of Aurora requests that the Government of Ontario through its Alcohol and Gaming Commission of Ontario (AGCO) no longer accepts any further cannabis retail applications for the Town of Aurora; and**

- 2. Be It Further Resolved That the Town of Aurora requests that the Government of Ontario re-evaluate its “formula” on how many cannabis stores are permissible within the boundaries of a municipality, including but not limited to:
  - a. Utilizing a cap or upper limit;**
  - b. Utilizing a population per capita formula;**
  - c. Utilizing a distance to the next cannabis retail store formula; and****
- 3. Be It Further Resolved That should the Government of Ontario revisit the retail Cannabis formula guiding the number of cannabis retail stores permissible in a municipality, that it would extend to all existing municipalities; and**
- 4. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable Doug Downey, Attorney General of Ontario; Dawn Gallagher Murphy, MPP Newmarket—Aurora; and the Honourable Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill; and**
- 5. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond  
Town Clerk  
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Doug Downey, Attorney General of Ontario  
Dawn Gallagher Murphy, MPP Newmarket—Aurora  
Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



## 10. Motions

### 10.1 Councillor Kim; Re: Cannabis Retail Applications for the Town of Aurora

**Moved by** Councillor Kim

**Seconded by** Councillor Gilliland

Whereas in January 2019, Council voted in favour of retail Cannabis in the Town of Aurora; and

Whereas the Alcohol and Gaming Commission of Ontario (AGCO) is the legal body overseeing Cannabis Retail; and

Whereas the Town of Aurora with geography of 7 km x 7 km and population of 64,000 currently has 13 Cannabis retail stores and 1 authorized at the AGCO; and

Whereas the long-term vision of the Town's Official Plan supports active and healthy lifestyle choices to complement a complete community; and

Whereas many cannabis stores are within close proximity to schools and daycares which are inhabited by society's most vulnerable; and

Whereas the Province of Ontario Liquor Licence and Control Act, 2019 (LLCA) in its regulation already has a precedent by limiting the number of grocery stores licensed to sell beer, wine, and cider to 450 and is currently not accepting any more applications;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora requests that the Government of Ontario through its Alcohol and Gaming Commission of Ontario (AGCO) no longer accepts any further cannabis retail applications for the Town of Aurora; and
2. Be It Further Resolved That the Town of Aurora requests that the Government of Ontario re-evaluate its "formula" on how many cannabis stores are permissible within the boundaries of a municipality, including but not limited to:
  - a. Utilizing a cap or upper limit;
  - b. Utilizing a population per capita formula;
  - c. Utilizing a distance to the next cannabis retail store formula; and

3. Be It Further Resolved That should the Government of Ontario revisit the retail Cannabis formula guiding the number of cannabis retail stores permissible in a municipality, that it would extend to all existing municipalities; and
4. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable Doug Downey, Attorney General of Ontario; Dawn Gallagher Murphy, MPP Newmarket–Aurora; and the Honourable Michael Parsa, MPP Aurora–Oak Ridges–Richmond Hill; and
5. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

**Carried**

Ministry of Transportation  
Safety Program Development Branch  
87 Sir William Hearst Avenue, Room 212  
Toronto, Ontario M3M 0B6

Ministère des Transports  
Direction de l'élaboration des  
programmes de sécurité  
87, avenue Sir William Hearst, bureau 212  
Toronto, Ontario M3M 0B6

October 23, 2023

Dear Valued Stakeholder,

I would like to provide you with an update related to Ontario's pilot framework for testing new and emerging micromobility vehicles.

As you may recall, in Spring 2023, the Ministry of Transportation (MTO) consulted with a range of stakeholders, including through [Ontario's Regulatory Registry](#), on a proposal to expand the piloting of micromobility vehicles in the province and to streamline the existing regulatory framework. After carefully reviewing the feedback received and considerations raised by stakeholders, MTO has decided not to move forward with the proposal at this time.

Please be assured that MTO remains committed to exploring additional ways to enhance Ontario's pilot framework, including associated data collection methods. As such, municipalities will be engaged in the near future regarding potential enhancements under consideration by MTO.

We value your critical role in providing important feedback to help inform MTO's policies and thank you for your ongoing collaboration. If you have any questions, please do not hesitate to contact Raj Cheema, Manager, Road Safety Program Development Office, at [Raj.Cheema@ontario.ca](mailto:Raj.Cheema@ontario.ca).

Sincerely,



Tija Dirks  
Director  
Safety Program Development Branch  
Transportation Safety Division





The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, October 17, 2023

Resolution # RC23249	Meeting Order: 7
Moved by: <i>Mitch Hayfield</i>	Seconded by: <i>J.H.</i>

**WHEREAS** the demand for alternative accommodations has resulted in an increased prominence of residential properties being advertised for short term accommodations through third party companies such as Airbnb and VRBO; a shift from the 'traditional' cottage rental historically managed by a property owner; and

**WHEREAS** over the past decade a flood of properties have been removed from the ownership and long-term rental market (Canada Research Chair in Urban Governance at McGill University) contributing to housing shortages, increased housing demands and increased housing costs resulting in housing affordability issues, including affordable rentals; and

**WHEREAS** short term rentals (STR) can be beneficial, when operated appropriately, by providing solutions for the accommodation industry that supports local tourism and small businesses as well as providing an opportunity for property owners to generate income from their residence (permanent or seasonal) using a convenient third-party system; and

**WHEREAS** STR's can create nuisances including noise, parking, high volumes of visitors attending a property, septic capacity and fire safety, for adjacent residential property owners who wish to experience quiet enjoyment of their property; and

**WHEREAS** research indicates that demand for STR's is increasing, in part due to vacationers choosing domestic travel options as well as the financial benefits to property owners, demonstrating that STR's are here to stay; and

**WHEREAS** there are no Provincial regulations in place governing third party STR companies resulting in a variety of regulations/guidelines being implemented at the local municipal level which creates inconsistencies, confusion and frustrations for both consumers and residents across the province; and

*p.2.....*



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa calls on the Provincial Government to move forward as soon as possible to legislate all third-party short-term rental brokerage companies, for example Airbnb and VRBO, requiring them to:

- appropriately manage and be responsible for their listings, and to compel compliance; and
• establish a registry system, making it mandatory for each rental listing to register and pay an appropriate annual fee, with the requirement that STR companies are to provide the registry and collected fees to the municipality in which the STR properties are located, allowing municipalities to be aware of all registered STR properties and to have access to funds to assist with the response and enforcement of issues surrounding STR properties; and
• de-list/remove a property from the STR company's listing when a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc.to ensure a property cannot be rented; and

FURTHERMORE THAT a copy of this resolution be sent to all Ontario municipalities for support as well as to the Minister of Municipal Affairs and Housing and Algoma-Manitoulin MPPs.

Table with 4 columns: RESOLUTION RESULT, RECORDED VOTE, YES, NO. Rows include CARRIED, DEFEATED, TABLED, RECORDED VOTE (SEE RIGHT), PECUNIARY INTEREST DECLARED, and WITHDRAWN.

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

Table with 2 columns: MAYOR - MELANIE PILON, CLERK - MAURY O'NEILL. Contains handwritten signatures of Melanie Pilon and Maury O'Neill.

PO Box 488  
201 Atwood Avenue  
Rainy River, ON  
P0W 1L0



Office Phone: (807) 852-3244  
Clerk Phone: (807) 852-3978  
Fax: (807) 852-3553  
Email: rainyriver@tbaytel.net  
Website: www.rainyriver.ca

## Town of Rainy River

### RESOLUTION

MOVED BY  DATE: **October 10, 2023**

SECONDED BY  RESOLUTION: **23-020**

**“WHEREAS** the Corporation of the Town of Rainy River is a small community in Northwestern Ontario with limited financial resources;

**AND WHEREAS** the Town of Rainy River owns and operates the water treatment facilities, water distribution facilities, wastewater treatment facilities and wastewater collection facilities which service the residents of the Town of Rainy River;

**AND WHEREAS** the Town of Rainy River requires Class II Water Treatment Operators for its facilities;

**AND WHEREAS** the Corporation of the Town of Rainy River attempts to provide training as prescribed by the Province of Ontario to obtain the necessary classification(s);

**AND WHEREAS** the Town of Rainy River has been fortunate in obtaining a full staff compliment eager to take on the responsibilities of water treatment and distribution and wastewater collection and treatment operations;

**AND WHEREAS** any new employees of the Town of Rainy River require certification;

**AND WHEREAS** training is becoming increasingly difficult to procure;

**AND WHEREAS** the Province of Ontario has implemented stringent review of water treatment plants to ensure compliance;

AND WHEREAS the Province of Ontario is promoting and providing an increased number of training opportunities for a variety of trades;

BE IT HEREBY RESOLVED that the Corporation of the Town of Rainy River petitions the Province of Ontario to expand water treatment training opportunities for communities within Ontario;

AND FURTHER the training be delivered in a method that is flexible and affordable;

AND FURTHER utilize existing networks, such as Contact North, for on-line exam preparation and exam supervision;

AND FURTHER the Council of the Corporation of the Town of Rainy River forward copies of this resolution to Premier Doug Ford, Minister of Environment, Conservation and Parks Andrea Khanjin, MPP Greg Rickford, Walkerton Clean Water Centre, Ontario Municipalities.”

ABSTAIN \_\_\_\_\_  
AYES \_\_\_\_\_  
NAYES \_\_\_\_\_

D. ARMSTRONG \_\_\_\_\_  
D. EWALD \_\_\_\_\_  
J. HAGARTY \_\_\_\_\_  
B. HELGESON \_\_\_\_\_  
N. IVALL \_\_\_\_\_  
M. KREGER \_\_\_\_\_  
G. PROST \_\_\_\_\_

CARRIED \_\_\_\_\_ ✓  
DEFEATED \_\_\_\_\_

  
MAYOR OR ACTING MAYOR



# Southwestern Ontario transportation task force final report

Read the report from the group helping to ensure Ontario's transportation plans and initiatives are informed by local priorities.

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This document contains the recommendations of the Southwestern Ontario Transportation Task Force ("Task Force"). The views, opinions and recommendations expressed in this document are solely those of the Task Force and are not made on behalf of the Government of Ontario or any First Nation, Indigenous community or Indigenous government. They do not reflect official policy, position or views of the Government of Ontario, any of the First Nations, Indigenous communities or Indigenous governments.

## **Affirmation of indigenous rights**

The Task Force acknowledges that the lands, waters and resources of what is now Southwestern Ontario are the traditional territory and treaty lands of First Nation and Indigenous communities, that have Aboriginal and treaty rights recognized and affirmed by section 35 of the *Constitution Act, 1982*. This report and its recommendations are to be read so as to uphold existing Aboriginal and Treaty rights recognized

and affirmed under section 35 of the Constitution Act, 1982 and to not abrogate or derogate from them in any way.

The Task Force also acknowledges that it was not delegated any consultation responsibilities by the provincial Crown regarding the Connecting the Southwest transportation plan. As such, the involvement of the First Nation leadership in and discussions of, the Task Force do not constitute consultation for the purposes of fulfilling the Crown's duty to consult and accommodate for decisions or actions that have the potential to impact Aboriginal or treaty rights.

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## **Message from the chair**

I am pleased to provide this Final Report of the Southwestern Ontario Transportation Task Force. Let me express both my gratitude and respect for the 16 leaders, including those from municipalities and First Nations who collectively prepared and advanced these recommendations with a true spirit of collegiality.

The Task Force met virtually over the last year due to COVID-19 and the logistics posed by the wide geographic area of Southwestern Ontario. In addition to regular Task Force meetings, our group also facilitated workshop meetings with more than 100 local stakeholders to solicit input according to the key transportation subjects of Rail, Air, Roads and Highways, Ferries, Active Transportation, Local and Regional Transit and International Crossings. Workshop participants were afforded the opportunity to discuss problems and opportunities from their informed perspectives. They were also encouraged to consider the impacts of emerging and future technologies; as well as the preeminent issues of sustainability, economic recovery, equity and accessibility.

In consideration of the top 41 recommendations in the report it became clear that six key themes had emerged, namely, Getting People and Communities Connected and Moving; Supporting a Competitive Business Environment; Improving Safety; Providing More Choice and Convenience; Preparing for the Future; and Indigenous-specific priority recommendations. It is the hope of the Task Force therefore, that this report will provide a blueprint for the Province of Ontario to plan for the transportation needs of Southwestern Ontario for the 21st century.

And finally, I would be remiss if I did not extend my thanks and appreciation on behalf of the entire Task Force to MTO staff. Their guidance, patience and professionalism in facilitating this process was truly invaluable, and it will remain central to the successful implementation of this report.

**Ed Holder**

**Mayor, City of London**  
**Chair, Southwestern Ontario**  
**Transportation Task Force**

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## **Introduction**

### **Context**

In January 2020, the Ministry of Transportation released Connecting the Southwest: A draft transportation plan for Southwestern Ontario, the first of four regional transportation plans for Ontario. The draft plan

includes more than 40 actions, detailing the province's plans to address current challenges and explore future opportunities in Southwestern Ontario, including the need for continued engagement with community members and leaders.

As committed in Connecting the Southwest, the Southwestern Ontario Transportation Task Force was launched in March 2021 by Caroline Mulroney, Minister of Transportation. The Task Force was a forum for local leaders to discuss priorities in the region's transportation system and share their diverse range of perspectives, knowledge and experiences to identify existing and future needs and opportunities.

The Task Force's objective was to ensure that the Ministry of Transportation's plans and initiatives are informed by local priorities. Specifically, it was asked to review Connecting the Southwest, provide advice on the implementation of its actions and determine whether updates are appropriate to better align with the region's needs, including new or revised actions. The Task Force was also asked to consider new and emerging challenges affecting the region's transportation system, such as impacts related to the COVID-19 pandemic and other topics of local or regional interest. All modes of transportation, both existing and anticipated, were considered by the Task Force.

The Task Force was composed of 16 leaders from local municipalities, First Nations and organizations, representing the range of interests across Southwestern Ontario. Several members also participate in regional organizations that were represented in varying capacities across its work, such as the London District Chief's Council, South Central Ontario Region Economic Development Corporation (SCOR EDC) and Western Ontario Wardens' Caucus.

Members include:



- Chair — Mayor Ed Holder, City of London
- Vice-Chair — Mayor Drew Dilkens, City of Windsor
- Mayor Trevor Birtch, City of Woodstock
- Mayor Mike Bradley, City of Sarnia
- Mayor Darrin Canniff, Municipality of Chatham-Kent
- Chief Adrian Chrisjohn, Oneida Nation of the Thames
- Chief Jason Henry, Chippewas of Kettle and Stony Point First Nation
- Chief R. Stacey Laforme, Mississaugas of the Credit First Nation
- Marta Leardi-Anderson, Chair, Owen Sound Transportation Company
- Tania Lee, Vice President of Sales, Blue Water Bridge Duty Free Inc. ....
- Mayor Hilda Macdonald, Municipality of Leamington
- Mayor Dan Mathieson, City of Stratford
- Mayor Stephen Molnar, Town of Tillsonburg
- Councillor Sidney Nadjiwon, Chippewas of Nawash Unceded First Nation
- Mayor Joe Preston, City of St. Thomas .....
- Mayor Joanne Vanderheyden, Municipality of Strathroy-Caradoc

Regular discussions among its members were held to determine the approach to gathering feedback, plan activities and share perspectives on priorities or areas for consideration. At the end of its 12-month term in March 2022, the Task Force's work culminated in this report it has prepared and is submitting to the minister detailing the results of its discussions and the recommended improvements it identified.

## Approach

To support the Task Force in identifying needs, opportunities and challenges that could form its final recommendations, the Task Force established seven mode-specific sub-groups (see Appendix A for details): Active Transportation, Air, Ferries, International Crossings, Local and Regional Transit, Roads and Highways and Rail. Each sub-group was chaired by members of the Task Force and augmented with additional local partners and stakeholders. This allowed the Task Force to engage over 100 local partners and stakeholders and delve into specific issues affecting each mode.

Seven two-hour workshops were hosted by the sub-groups and attended by invited residents, businesses and community leaders between June and July 2021. Each workshop was focused on encouraging informal and candid discussions between the Task Force members and participants, with foundational information provided by the Ministry of Transportation to support broader understanding of a topic or mode. At each workshop, participants discussed challenges, opportunities and their suggestions for priority actions. Participants were encouraged to think broadly and consider ways to improve equity and accessibility, sustainability and economic recovery, as well as prepare for emerging technologies.

Following the workshops, the Task Force reviewed the feedback provided by participants, identifying a series of early recommendations for each sub-group. Workshop participants and members of the Task Force were both asked to review, validate and evaluate the proposed recommendations. Evaluation was based on three criteria: feasibility (how easy the idea is to implement), time to implement (how quickly can it be achieved) and impact (how much will this impact regional transportation). Responses to this exercise assisted the Task Force in

discussing, refining and prioritizing the lists of recommendations being brought forward by each sub-group.

The Task Force identified two lists of recommendations that reflect the dozens of ideas that have emerged through its work, while identifying those it feels are the most important. A short — or prioritized — list of recommendations is captured in the next section. The full list of ideas for the minister's consideration are presented in Appendix B.

## **Timeline of task force meetings and activities**

### **Phase 1 — Information gathering**

#### **March 2021 — Meeting #1**

- Overview of Task Force
- Established seven sub-groups

#### **Spring and summer 2021 — Partner and stakeholder feedback**

- Mode specific workshops attended by local leaders, businesses and residents
- Discussion on local and regional priorities, challenges and opportunities to generate feedback and ideas

### **Phase 2 — Feedback analysis**

#### **September 2021 — Internal analysis**

- Create and analyze a draft list of recommendations

#### **October 2021 — Meeting #2**

- Report-back on what was heard and ideas for consideration
- Process to draft recommendations

### **Phase 3 — Recommendation development**

#### **December 2021 — Meeting #3**

- Finalize list of recommendations

### **Phase 4 — Report writing**

#### **January / February 2022 — Report writing**

- Prepare a draft report highlighting the recommendations

#### **March 2022 — Meeting #4**

- Draft report presented to Task Force for review, approval

#### **April 2022 — Finalize report**

- Revisions, draft finalized following feedback from Meeting #4

#### **April 2022 — Submit report**

- Submit report and recommendations to minister

---

### **Priority recommendations**

Recommendations listed in this section are identified by the Task Force as priority initiatives for the minister's consideration. The top 40 recommendations have been merged, listed by mode and organized around six themes that closely relate to the goals in Connecting the Southwest, including:

1. Getting people and communities connected and moving
2. Supporting a competitive business environment
3. Improving safety
4. Proving more choice and convenience
5. Preparing for the future
6. Indigenous-specific priority recommendations

See Appendix B for the full, detailed list of top and additional recommendations proposed by the Task Force.

### **Getting people and communities connected and moving**

As a growing region, Southwestern Ontario residents, businesses and visitors need access to a connected transportation network that gets them to their destination using the mode that suits their needs. To achieve an interconnected transportation network, the Task Force recognizes the unique opportunity to leverage the City of London as a transportation hub, due to its centralized location and proximity to communities across the region.

### **Passenger transportation**

1. Explore improvements to passenger rail services that address existing barriers and improve connectivity within Southwestern Ontario and to the Greater Toronto Area (GTA), including:  
.....

- GO Train service extensions and expansions to additional communities in the region and increase frequency for existing services
- Collaborate with the federal government and the rail sector to explore solutions to infrastructure barriers that prevent rail service improvements, such as existing bottlenecks or restrictions
- Collaborate with the federal government and rail sector to research the ability to share active spur lines for regional transportation use

2. Improve transit within and between communities to provide a range of trip options for Indigenous, rural and urban residents in accessing critical services, job opportunities and transportation hubs, including:

- Launch a second intake of the Ontario Community Transportation Grant Program, which provides funding to eligible communities without existing transit services
- Collaborate with local transit systems to improve rural communities' and Indigenous nations' access to transit services

## **Ferries**

3. Work in collaboration with the Owen Sound Transportation Company (OSTC) to improve ferry service reliability and address the varying needs of travellers, residents and businesses reliant on marine transportation, such as those on Pelee Island, including:

- Ensure that vessels and facilities are fully staffed, maintained and operational during the sailing season

- Explore opportunities to reflect sailing conditions and travel demands into seasonal sailing schedules
- Review fare policies to ensure consistency across provincial ferry services

## **Air travel**

4. Support the sustainability of municipal airports in their roles in interregional and international connectivity and in delivering emergency medical and rescue services, including:
  - Encourage collaboration between all governments to seek solutions affecting the financial sustainability of airports
  - Launch campaigns to inform and educate communities about the value of their airport

## **Supporting a competitive business environment**

Southwestern Ontario is home to the province's most active trade corridors, several international crossings and prominent agriculture and manufacturing industries that rely on appropriate infrastructure, facilities and services to keep goods moving. The Task Force supports efficient and reliable connections to U.S. markets and destinations, including the need to ensure the security of international crossings from disruptions that affect the movement of people and goods.

5. Ensure infrastructure, facilities and services are available to support the safe and efficient movement of goods and commercial vehicles, including:
  - Increase workforce mobility using local and regional transit, which is imperative to attract new economic growth and allow expansion of existing industries

- Explore options for safe and direct routing between cities and transportation hubs, such as between Windsor and Sarnia
- Expand the network of well-lit and serviced rest areas and border preparation locations for truck drivers along key highways through the use of unused federal and provincial government properties
- Offer dedicated ferry services for agriculture and goods movement vehicles accessing communities reliant on marine transportation
- Expand the eligibility and availability of dedicated infrastructure and bridge funding streams to all rural and agrarian communities

6. In collaboration with federal and municipal governments, the Task Force recommends MTO explore opportunities to support the sustainability of transportation businesses and sectors in Southwestern Ontario, including:

- Work with industry partners on retaining, retraining and attracting transit operators, aircraft pilots, truck drivers and ferry operators to meet the growing demand for qualified operators in all modes of transit and transportation operations in Southwestern Ontario
- Identify new investment streams for airports, such as through targeted awareness campaigns, explore partnership opportunities and establish a regional working group
- Review funding models for short-line railways serving local industries, including agriculture and manufacturing

## **Improving safety**



Through discussions with local and industry partners and stakeholders, the Task Force heard suggestions for areas the Ministry of Transportation could explore to improve safety, particularly on Ontario's highways, including:

7. Expand the network of paved shoulders along provincial highways to reduce conflicts between motor vehicles and vulnerable road users (e.g., cyclists, horse and buggies, farm vehicles)
8. Support efforts to improve traffic enforcement operations and reduce incidents of speeding on provincial highways by expanding automated speed enforcement, driver education, traffic calming strategies and police enforcement
9. Improve the visibility of road and lane markings, especially in dark and wet conditions

### **Providing more choice and convenience**

As transportation options in the region expand, travellers and service providers are seeking new approaches to better connect and integrate transportation systems to make intercommunity travel more convenient and seamless.

### **Passenger transportation**

10. Work with municipalities, Indigenous nations and transit service providers to integrate and coordinate transit systems for enhanced user experience and connections, including:
  - Improve coordination of local and regional transit schedules
  - Improve the integration of local and regional transit, such as supporting the co-location of bus and rail stops at transit hubs and promoting connections between local transit services

- Provide guidance and resources to communities and service providers on best practices for achieving fare, service and schedule integration and digital booking options

## **Active transportation**

11. Explore opportunities, in collaboration with community, government, First Nation and industry partners, to expand the network of connected active transportation routes that offer safe options across the region for local or visiting active travellers to walk, cycle or ride, including:

- Identify opportunities to expand off-road active transportation corridors, such as along existing rail and utility corridors
- Review and establish consistent accessibility guidelines for the use of e-bikes, e-scooters and other electric mobility devices on roads, trails and active transportation routes
- Promote Southwestern Ontario as an all-season active transportation tourism destination

## **Ferries and air travel**

12. Support access to Southwestern Ontario destinations for tourists, residents and businesses using alternative modes, including:

- Promote travel options and services offered by municipal airports
- Explore increased trip frequencies and options during peak seasons when travelling on a provincial ferry service

## **Preparing for the future**

Transportation and how we travel continues to evolve with the adoption of new and emerging vehicle technologies. The Task Force recommends the Ministry of Transportation continues to prepare for a future of transportation with greater automation, connectivity and electrification in collaboration with neighbouring jurisdictions and industry partners.

13. Encourage the federal government to ensure coordination on cross-border implementation of new and emerging technologies, including connected and automated vehicles
14. Explore testing and preparations for emerging technologies in collaboration with other jurisdictions at the international border
15. Review transit funding streams to reflect expected decreases in gas tax revenues due to the growing number of fuel efficient or electric vehicles on Ontario's roads
16. Increase electric vehicle charging station availability on area highways and provide greater incentives for the purchase of electric vehicles

### **Indigenous-specific priority recommendations**

The Task Force recognizes the unique and distinct circumstances that Indigenous communities face within Canada, specifically with respect to the legacy of colonialism, ongoing racism, discrimination and continuing infrastructure and transportation related issues and needs. In particular, the Task Force notes that there are Indigenous specific matters that were not able to be fully captured or discussed as part of the general sub-groups and that, consequently, these are not fully canvassed or reflected in this report.

For example, Connecting the Southwest acknowledges that “up to 60% of all human trafficking in Canada involves using the 400-series

highways” and the *National Inquiry into Missing and Murdered Indigenous Women and Girls Final Report* includes specific Calls to Action related to the increased vulnerability to Indigenous women and girls to trafficking that is linked to a lack of safe transportation options, among other matters. Ensuring the safety of Indigenous communities and individuals in Southwestern Ontario is a priority for all leadership in the Task Force and deserves further consideration and engagement.

Indigenous leaders also shared the unique challenges facing their communities, such as First Nations who seek unabided access to treaty lands on either side of the Canada-U.S. border. The Task Force acknowledges the importance of ensuring the right for Indigenous peoples to pass through international borders and supports further nation-to-nation discussions on this issue with the federal and provincial governments.

The Task Force recognizes that these recommendations do not reflect the full input or comments of the First Nations’ leadership or their communities on these, and other, important issues and recommends that the Ministry of Transportation:

17. Undertake direct engagement and consultation with First Nations and Indigenous communities to further consider and address Indigenous specific interests, issues and concerns as part of Connecting the Southwest and its implementation

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## **Appendix A — Sub-group membership and participants**

### **Air sub-group**

**Date: June 25, 2021**

**Co-chairs**

- Mayor Mike Bradly, City of Sarnia
- Mayor Stephen Molnar, Town of Tillsonburg

**Workshop participants**

- Mayor Ed Holder, City of London
- Mayor Joanne Vanderheyden, Municipality of Strathroy-Caradoc
- Warden Glen McNeil, County of Huron
- Councillor Deb Gilvesy, Town of Tillsonburg
- Kelly Provost, City of Sarnia
- Gary Blazak, City of London
- Dan Cameron, Retired Ontario Provincial Police Pilot
- Karen Richards, Sarnia-Lambton Economic Partnership
- Mark Seibutis, Sarnia Airport Working Group
- John Wood, Sarnia Airport Working Group
- Mike Roberts, Sarnia Chris Hadfield Airport
- Chris Wood, Region of Waterloo International Airport
- Michael Seabrook, London International Airport
- Marion Smith, Chatham-Kent Municipal Airport

**Active transportation sub-group**

**Date: July 26, 2021**

## **Co-chairs**

- Mayor Darrin Canniff, Municipality of Chatham-Kent
- Mayor Joanne Vanderheyden, Municipality of Strathroy-Caradoc

## **Workshop participants**

- Mayor Ed Holder, City of London
- Mayor Mike Bradley, City of Sarnia
- Gary Blazak, City of London
- Genevieve Champagne, Municipality of Chatham-Kent
- Brian Lima, County of Elgin
- Corinne Chiasson, Town of Essex
- Jerry Behl, County of Essex
- Diana Radulescu, County of Essex
- Chris Traini, County of Middlesex
- Jeff Hagan, City of Windsor
- Juan Paramo, City of Windsor
- Adrienne Jefferson, City of St. Thomas
- John Pilmer, Municipality of Leamington
- Krystal Kalbol, Municipality of Lakeshore
- Kate Burns Gallagher, Western Ontario Wardens' Caucus
- David Meyer, Waterfront Regeneration Trust

- Marlaine Koehler, Waterfront Regeneration Trust
- Andrea Gardi, Regional Tourism Organization #4
- Joanne Wolnik, Southwestern Ontario Tourism Corporation
- Daniel Chan, Canadian National Railway
- Kevin Morse, Windsor-Essex County Health Unit
- Lori Newton, Bike Windsor-Essex
- Andrew Macpherson, Ontario Trails Council
- Diane Flook, Chatham-Kent Trails Council

### **Ferry sub-group**

**Date: July 14, 2021**

### **Co-chairs**

- Marta Leardi-Anderson, Chair, Owen Sound Transportation Company
- Mayor Hilda Macdonald, Municipality of Leamington

### **Workshop Participants**

- Mayor Ed Holder, City of London
- Deputy Mayor Dave Dawson, Township of Pelee
- Mayor Nelson Santos, Town of Kingsville
- Warden Kevin Marriott, County of Lambton
- Rick Nicholls, MPP — Chatham-Kent-Leamington

- Gary Blazak, City of London
- Crispin Colvin, Ontario Federation of Agriculture
- Allan Koop, Erie Sand and Gravel
- Dean Martin, Harrow Organic Farms
- Gordon Orr, Tourism Windsor-Essex-Pelee Island
- Jeremy Truax, Truax Lumber
- Melissa Evers, Pelee Island Co-op
- Cathy Miller, The Wandering Dog Inn
- Cindy Osadzuk, Resident
- Shelley Seguin, Resident
- Stephanie Crawford, Resident

### **International crossings sub-group**

**Date: July 21, 2021**

### **Co-chairs**

- Mayor Drew Dilkens, City of Windsor
- Tania Lee, Vice President, Blue Water Bridge Duty Free Inc. ....

### **Workshop participants**

- Councillor Sidney Nadjiwon, Chippewas of Nawash Unceded First Nation
- Mayor Bev Hand, Village of Point Edward



- Warden Gary McNamara, County of Essex
- Jane Mustac, County of Essex
- Andrew Teliszewsky, City of Windsor
- Gary Blazak, City of London
- Jason Cole, County of Lambton
- Regan Preszcator, Office of MP Marilyn Gladu, Sarnia-Lambton
- Bruce Rodgers, Canadian International Freight Forwarders Association
- Daryl Kaiser, Windsor-Detroit Tunnel Corporation
- Neal Belitsky, Windsor-Detroit Tunnel Corporation
- Jessica Ng, Tourism Industry Association of Ontario
- Todd Kealey, Federal Bridge Corporation
- Marlene Chamandy, Ford Canada
- Olson Or, Toyota Canada
- Raed Kadri, Autonomous Vehicle Innovation Network
- Stephanie Campeau, Windsor-Detroit Bridge Authority

### **Local and regional transit sub-group**

**Date: July 7, 2021**

### **Co-chairs**

- Chief Jason Henry, Chippewas of Kettle and Stony Point First Nation

- Mayor Dan Mathieson, City of Stratford
- Mayor Joe Preston, City of St. Thomas  
.....

### **Workshop participants**

- Mayor Ed Holder, City of London
- Mayor Stephen Molnar, Town of Tillsonburg
- Gary Blazak, City of London
- Stephanie Potter, City of Stratford
- Michael Mousley, City of Stratford
- Taylor Mooney, County of Middlesex
- Maggie Martin, County of Perth
- Demetri Makrakos, Municipality of Strathroy-Caradoc
- Mintu John, D2D Group
- Angie Ricci, Angel Tours & Entertainment Inc.  
.....
- Doug Badder, Badder Bus
- Ken Westcar, Transport Action Ontario
- Terry Johnson, Transportation Action Canada
- Kim Earls, South Central Ontario Region Economic Development Corporation

### **Rail sub-Group**

**Date: June 29, 2021**

## **Co-chairs**

- Mayor Drew Dilkens, City of Windsor
- Mayor Ed Holder, City of London

## **Workshop participants**

- Mayor Mike Bradley, City of Sarnia
- Mayor Joanne Vanderheyden, Municipality of Strathroy-Caradoc
- Gary Blazak, City of London
- Adam Thompson, City of London
- Andrew Teliszewsky, City of Windsor
- Bonnie Henderson, City of Stratford
- Maggie Martin, County of Perth
- Christina Fox, Tech Alliance
- Jennifer Diplock, TD Bank
- Stephen Bolton, Libro Credit Union
- Kristen Duever, London Chamber of Commerce
- Kapil Lakhotia, London Economic Development Corporation
- Ken Westcar, Transport Action Ontario
- Peter Miasek, Transport Action Ontario
- Terry Johnson, Transportation Action Canada
- Jim Houston, Rail Advocacy in Lambton
- Mabel Higgins, Rail Advocacy in Lambton

- Kim Earls, South Central Ontario Region Economic Development Corporation
- Peter White, Western University
- Anne Marie DeCicco-Best, Fanshawe College
- Philippe Cannon, Via Rail
- Eve-Daniele Veilleux, Via Rail
- Steve Salmons, Windsor Port Authority
- Tony De Thomasis, Essex Morterterm Holdings/Essex Terminal Railway

### **Roads and highways sub-group**

**Date: July 27, 2021**

### **Co-chairs**

- Mayor Mike Bradley, City of Sarnia
- Mayor Darrin Canniff, Municipality of Chatham-Kent
- Tania Lee, Vice President, Blue Water Bridge Duty Free Inc. ....

### **Workshop participants**

- Mayor Ed Holder, City of London
- Mayor Joanne Vanderheyden, Municipality of Strathroy-Caradoc
- Mayor Stephen Molnar, Town of Tillsonburg
- Councillor Sidney Nadjiwon, Chippewas of Nawash Unceded First Nation

- Gary Blazak, City of London
- Kelly Provost, City of Sarnia
- Ian Clark, Municipality of Chatham-Kent
- Jason Cole, County of Lambton
- Katelyn Laforme, Mississaugas of the Credit First Nation
- Crispin Colvin, Ontario Federation of Agriculture
- Dave Jessop, Emcon Services
- Don Moore, Canadian Transportation Equipment Association
- Sergeant Gord Keen, Ontario Provincial Police
- Johanne Couture, Owner-Operator Independent Drivers' Association
- Karen Richards, Sarnia-Lambton Economic Partnership
- Mike Millian, Private Motor Truck Council of Canada
- Robert Peraita, Colas Canada
- Lou Politano, Infrastructure Ontario
- Raed Kadri, Autonomous Vehicle Innovation Network
- Ray Cherry, Ontario Motor Coach Association
- Anne Leonard, Arrive Alive Drive Sober
- Geoff Wilkinson, Ontario Traffic Council

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## **Appendix B — Full list of recommendations**

This section lists all recommendations developed by the Task Force, organized by sub-group and their priority ranking.

## **Active transportation sub-group**

### **Top recommendations selected by the task force**

1. Municipalities and Indigenous nations, with support from the Ministry of Transportation (MTO), to review existing active transportation routes and facilities to identify and address connectivity and continuity gaps at local and regional levels, and with connections to the Province-wide Cycling Network.
2. MTO and municipalities to work with public and private land, utility and railway owners to identify opportunities to expand off-road active transportation corridors along existing linear corridors.
3. MTO, in collaboration with Ontario ministries, to work with regional economic partners to promote Southwestern Ontario as an all-season active transportation tourism destination. This may include incentives for private businesses for hosting active transportation infrastructure and improved access to support facilities, such as bike racks and washrooms.
4. Municipalities, Indigenous nations and industry partners, with support from MTO, to review the use of e-bikes, e-scooters and electric golf carts on roadways, trails and active transportation routes to improve consistency between jurisdictions.
5. MTO, municipalities and Indigenous nations to work with local and industry partners to explore opportunities to increase accessibility for all ages and abilities along active transportation trails, including improving access to charging infrastructure for e-bikes, e-scooters and other electronic mobility devices.

## **Additional ideas for the minister's consideration**

6. MTO, municipalities and Indigenous nations to collaborate on increasing awareness of the rules of the road among all active travellers, including cyclists and equestrians. This may include developing and disseminating promotional and educational materials, as well as delivering active transportation safety programs to students in collaboration with school boards and organizations such as CAN BIKE and Bike Windsor-Essex.
7. MTO, municipalities and Indigenous nations to collaborate on expanding driver awareness and education on how to safely and responsibly interact with all active travellers, including through improved signage and infrastructure.

## **Air sub-group**

### **Top recommendations selected by the task force**

1. MTO to encourage the federal government to work with municipal airport operators to seek solutions to ongoing challenges affecting the sustainability of municipal airports.
2. MTO to encourage Southwestern Ontario municipalities and airports to launch local campaigns to inform and educate their communities about the value of their airport.
3. Municipalities and airport operators, in collaboration with MTO, to identify opportunities for new investment streams to improve the long-term sustainability of their facilities and services, such as through targeted tourism and promotional campaigns, establishing a regional aviation working group, exploring public-private partnerships and permitting non-air services on airport lands.

4. MTO to encourage municipalities and applicable ministries to work with the Airport Management Council of Ontario on promoting travel options and essential services (e.g., patient transfer, search and rescue) offered by municipal airports to improve public support for these facilities.
5. MTO to encourage applicable ministries and air service providers to explore ways of attracting commercial passenger and freight air traffic to airports in the region.

### **Additional ideas for the minister's consideration**

6. MTO to work with the Ministry of Finance on exploring revisions to the Gas Tax program to reduce the cost of aviation fuel.
7. MTO to encourage the federal government to review existing air transportation funding models to ensure adequate financial support for both airport and air service providers.
8. MTO to encourage airports to plan for and offer services in support of emerging technologies, such as electric vehicle charging infrastructure.
9. MTO to encourage municipalities and transit service providers to improve transit connectivity to local airports in support of improved access to employment opportunities and trip options for travellers.

### **Ferries sub-group**

#### **Top recommendations selected by the task force**

1. MTO, working with the Owen Sound Transportation Company (OSTC), to ensure that vessels and related operations are fully



staffed during the sailing season.

2. MTO and OSTC to explore increasing the frequency of trips during peak periods, such as on weekend and holidays in the summer months, to increase number of travellers and provide more trip options per day.
3. MTO and OSTC to review practices and policies related to scheduling to align with the needs of all users. This may include reviewing maintenance practices, seasonal travel demands and incorporating considerations for local climatic variations into ferry schedules.
4. MTO and OSTC to explore offering dedicated early and late season ferry services in support of local goods movement and agriculture needs while not affecting vessel capacity during peak season.
5. MTO and OSTC to review fare policies for ferry services offered by OSTC to ensure consistency with services offered by MTO.

### **Additional ideas for the minister's consideration**

6. MTO and OSTC to explore approaches to collect ridership data to inform seasonal sailing needs and services that reflect passenger demand.
7. OSTC to explore improving amenities onboard vessels, including Wi-Fi and promotional materials for local attractions.
8. MTO to work with municipal transit services to improve transit connections to nearby urban centres and coordinate schedules with ferry operators.
9. OSTC to adopt an online trip planning and ticket payment platform to improve customer experience and convenience.

10. MTO and OSTC to confirm mandates and responsibilities in responding to and addressing customer concerns.
11. MTO and OSTC to hold annual townhall meetings with communities to improve internal and external communications.

## **Indigenous-specific**

### **Top recommendations selected by the task force**

1. MTO to undertake direct engagement and consultation with Indigenous communities to further consider and address Indigenous specific interests, issues and concerns as part of the Connecting the Southwest transportation plan and its implementation.

## **International crossings sub-group**

### **Top recommendations selected by the task force**

1. MTO to encourage the federal government to ensure coordination on cross-border implementation of new and emerging technologies, including connected and automated vehicles.
2. MTO, with partners such as the State of Michigan and the federal government, should explore testing and preparing for emerging technologies in cross-border transportation.
3. MTO to review locations, capacities and amenities at existing rest area locations in Southwestern Ontario to identify gaps in services (e.g., restrooms and safe parking facilities) for truck drivers.
4. MTO to encourage the federal government to identify areas for truck drivers to prepare documents ahead of border crossings,

maintain driver's logs and support the upcoming electronic logging device (ELD) mandate requirements.

5. MTO to explore converting unused inspection stations or other provincial properties into truck rest areas along key highway corridors.

### **Additional ideas for the minister's consideration**

6. MTO to explore using technologies to alert vehicles of hazards (e.g., stopped vehicles), reduce speeds and optimize traffic flows ahead of border crossings.
7. MTO to explore ways of improving availability of travel information, such as through Ontario 511, to assist drivers and companies in optimizing their travel schedules.
8. MTO to encourage the federal government to identify approaches for prioritizing time-sensitive goods (e.g., agriculture products) to reduce wastage caused by border and travel delays.
9. MTO to explore options to reduce trucks bypassing commercial vehicle inspection stations by travelling on local roads.

### **Local and regional transit sub-group**

#### **Top recommendations selected by the task force**

1. MTO to explore a second intake of the Community Transportation Grant Program to continue to expand transit services across Southwestern Ontario and encourage municipalities and passenger transportation companies to establish connections from rural communities and Indigenous nations to key hubs and corridors (e.g., urban centres and rail lines).

2. MTO to provide guidance to municipalities, Indigenous nations and transit service providers on best practices to achieving fare, service and schedule integration with nearby passenger transportation services to make intercommunity travel more convenient.
3. MTO, in collaboration with the Ministry of Labour, Training and Skills Development, to work with industry partners on retaining, retraining and attracting transit operators, as well as qualified transportation operators across all other modes, such as aircraft, trucks and ferries.
4. MTO to update transit funding streams to reflect expected decreases in gas tax revenues due to the growing number of fuel efficient or electric vehicles on Ontario's roads.
5. MTO to encourage municipal service coordination to support intercommunity travel needs and improve user experience, such as the existing Southwest Community Transit System.
6. MTO to work with municipalities, Indigenous nations and transit service providers in promoting and enabling improved transit connectivity to local employment lands, supporting workforce mobility and economic growth. This may include incentives for employers to align work hours with transit schedules and partner with transit service providers to subsidize transit fares for employees.

### **Additional ideas for the minister's consideration**

7. MTO to encourage municipalities and Indigenous nations to consider the use of on-demand transit in low-density communities or during times of low ridership (e.g., at night) to expand services in a cost-effective way.

8. MTO to assist municipalities and Indigenous nations in developing a standardized approach to data collection to optimize route planning and scheduling.
9. MTO to provide guidance to municipalities, Indigenous nations and transit service providers on improving first- and last-kilometre connectivity to and from transit nodes.
10. MTO to encourage public and private passenger transportation services to explore offering supporting transportation services (e.g., light goods movement) to supplement revenues and intercommunity transportation needs.
11. MTO to encourage municipalities and Indigenous nations to work with economic development offices and transit service providers to develop a coordinated awareness campaign about the availability and connections of transit services in their area.

## **Rail sub-group**

### **Top recommendations selected by the task force**

1. Metrolinx, with support from MTO, to work with municipalities, transit and rail service providers to improve connectivity between Southwestern Ontario and the Greater Toronto Area (GTA) to provide access to wide opportunities for employment and services.
2. MTO to work with transit and rail service providers to improve schedule coordination between local and regional services.
3. MTO to collaborate with the federal government and rail service providers to explore infrastructure upgrades that improve passenger rail service in Southwestern Ontario, including addressing several existing bottlenecks and restrictions. Proposals

have been submitted for additional sidings, by-passes, grade separations, platforms and existing rail bed and track upgrades.

4. MTO to work with regional transit providers to co-locate bus and rail stops to better connect all passenger transportation services.
5. MTO and Metrolinx to explore passenger train service extensions and expansions to communities in Southwestern Ontario in coordination with Transport Canada and Via Rail.
6. MTO to collaborate with the federal government and rail sector to research the ability to share active spur lines for regional transportation use.
7. MTO to work with municipalities to explore funding models that support the sustainability of short-line railways in serving local industries, including agriculture and manufacturing.

### **Additional ideas for the minister's consideration**

8. MTO to undertake awareness and promotion campaigns on the benefits of using rail and transit services, such as environmental and financial.
9. MTO, in collaboration with municipalities and Indigenous nations, to conduct a travel behaviour survey to assist in planning for rail and transit services that reflect community needs.
10. MTO, working with partners such as the federal government and rail service providers, to develop a federal-provincial rail strategy that outlines a long-term vision and actions to improve rail services across the province.
11. MTO to explore establishing a regional agency to coordinate and advocate for rail, local transit and intercommunity services.

## Roads and highways sub-group

### Top recommendations selected by the task force

1. MTO to increase the availability of safe parking facilities for commercial vehicles by reviewing rest areas along provincial highway corridors. This may include expanding the number of rest areas across the highway network and improving facility lighting, amenities and the design of parking facilities.
2. MTO to explore options for safe and direct commercial routing between Windsor and Sarnia, including a transportation link west of Chatham, and safety concerns on Highway 40 north of Wallaceburg.
3. MTO to install additional paved shoulders along provincial highways to reduce conflict between motor vehicles and vulnerable road users (e.g., cyclists, horse and buggies, farm vehicles).
4. MTO to support efforts to improve traffic enforcement operations and reduce incidents of speeding on provincial highways by expanding automated speed enforcement, driver education, traffic calming strategies and police enforcement.
5. MTO to improve the visibility of road and lane markings, especially in dark and wet conditions.
6. MTO to work with the federal government to ensure bridge and infrastructure funding streams dedicated for small and rural municipalities be made accessible to all agrarian municipalities.
7. MTO to work with industry partners to identify locations and install electric vehicle charging infrastructure along key corridors to support greater adoption and use of electric vehicles. MTO to also explore incentives for the purchase of electric vehicles.

## **Additional ideas for the minister's consideration**

8. MTO to identify and design key intersections to enable large and slow-moving vehicles (e.g., farm vehicles) to safely cross the roadway when widening highways with at-grade intersections.
9. MTO to work with municipalities and industry partners on programs and campaigns that promote safe and responsible driving, including against distracted and impaired driving.
10. MTO to improve roadside communication for drivers to improve road safety on provincial highways. This may include new electric signage for real-time updates on weather and traffic conditions, as well as additional signage about road rules and practices.
11. MTO to assess the resiliency of highway infrastructure to climate change. This may also include support for former provincial highways or downloaded roadways most impacted by climate change.

Updated: September 18, 2023  
Published: September 18, 2023



The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: November 14, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receive Consent Agenda items 8a) through 8 i)

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 –

Mary Masse  
 Township Administrator & Clerk



THE CORPORATION OF THE  
*Township Of Pelee*  
THE CORPORATION OF THE TOWNSHIP OF PELEE  
REPORT 2023-69 BT

<b>Author's Name: Bill Tetler</b>	<b>Report Date: November 6, 2023</b>
<b>Resolution #:</b>	<b>Date to Council: November 14, 2023</b>

**To: Mayor and Members of Council**

**Subject: Proposed Trailer By-law 2023-070**

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**1. RECOMMENDATION:**

It is recommended that:

- The report from the By-law Enforcement Officer dated November 6, 2023 regarding a proposed Trailer By-law 2023-070 **BE RECEIVED for information; and**
- That Council **give three readings to** the proposed Trailer By-Law 2023-070 as presented and repeal Trailer By-law 2016-029

**2. BACKGROUND:**

In 2016, Township Council passed a Trailer By-law for the Municipality. It is important that Municipalities review their By-laws every 5 years.

**3. DISCUSSION:**

On October 24, 2023, Council directed Administration to revise the original proposed Trailer By-law and bring it back at the next scheduled Council meeting. Council opted to remove the section that would allow trailers on vacant land over the winter months along with modifying the agreement for a building permit to be reviewed annually.

**4. FINANCIAL MATTERS:**

There is no financial impact associated with this report.

5. **CONSULTATIONS:**

Mary Masse, Interim Clerk  
Michelle Feltz, Treasurer

6. **CONCLUSION:**

The proposed Trailer By-law will :

- Allow property owners who are investing in development of their land the ability to have a trailer on site during construction of their home through an agreement with the Township at no cost to the property owner.
- Maintain the use of trailers on vacant lands as an occasional use and will deter trailers from becoming a permanent fixture on the vacant lots.

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Bill Tetler  
**By-law Enforcement Officer**

BT

<b>DEPARTMENTS/OTHERS CONSULTED:</b> <b>Name:</b> <b>Title:</b> <b>Email:</b>
---

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: November 14 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

1. “The report from the By-law Enforcement Officer dated November 6, 2023 regarding a proposed Trailer By-law 2023-070 **BE RECEIVED for information; and**
  
2. That Council **give three readings to** the proposed Trailer By-Law 2023-070 as presented and repeal Trailer By-law 2016-029

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 – Mary Masse Township Interim Clerk
--



THE CORPORATION OF THE  
*Township Of Pelee*  
THE CORPORATION OF THE TOWNSHIP OF PELEE  
REPORT 2023-70 MM/MF

<b>Author's Name: Mary Masse and Michelle Feltz</b>	<b>Report Date: November 6, 2023</b>
<b>Resolution #:</b>	<b>Date to Council: November 14, 2023</b>

**To: Mayor and Members of Council**

**Subject: Staffing based on 2021 Service Delivery Review**

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**1. RECOMMENDATION:**

It is recommended that:

**That Council receive the report dated November 6, 2023 as prepared by the Interim Clerk and Treasurer regarding the hiring of a Community Services Manager and Operations Manager for the Township of Pelee**

**2. BACKGROUND:**

The Township of Pelee engaged Strategy Corp to undertake a Service Delivery Review to identify ways to modernize service delivery, reduce future costs and make the best use of limited resources. The preliminary review was to evaluate the township's services in order to achieve more efficient and effective service delivery model without compromising customer/ratepayer services or local control. The Strategy Corp report was presented in March of 2021.

**3. DISCUSSION:**

Three key initiatives with timelines were identified in the report, which include:

- Corporate Planning
- Organizational review
- Government Relations

Council has undertaken the corporate planning initiative through a four-year term strategic planning exercise which allowed for a better role understanding and cohesion between Council and Staff. Government relations has also been expanded through economic development efforts, improved communications with key stakeholders that provide services to Pelee i.e., MTO and OSTC and by securing necessary financial resources for the municipality through grant funding ie. Fibre telecommunication project. Committee mandates, structure and responsibilities were also

reviewed. Many of the tasks set out in the Service Delivery Review have been either implemented or reviewed save and except the hiring of the two identified managers.

The need to implement the organization review was identified as a more immediate need in the report with a timeline of 2022. The report suggests benefits of establishing a well defined organizational model that mobilizes and equips staff to deliver on Council's priorities and ensures Pelee can use creative approaches to access necessary, needed talent.

The organizational review contained in the report identified the need to:

- 1) Hire a Community Services Manager to oversee the Marina and Campground as well as Parks and Airport. The Community Services Manager would also oversee the implementation of the building services, planning services, OPP services and by-law enforcement services, however the logistics regarding the specific contracts for each of the shared services would be managed by the CAO/Clerk and/or Treasurer.
- 2) Hire an Operations Manager to oversee the Transfer Station, Road labourers and Drainage Commissioner as well as the shared services for the Drainage superintendent, Water Treatment. The logistics regarding the specific contracts for any of the shared services would be managed by the CAO/Clerk and/or Treasurer.

Both of the aforementioned managers would report directly to the CAO/Clerk and would need to be working managers that can provide hands on assistance when needed , this model is typical of what the current managers (CAO/Clerk and Treasurer) undertake and is usually necessary in a small municipality.

#### 4. **FINANCIAL MATTERS:**

The 2024 and subsequent budgets will reflect the costs associated with these positions.

#### 5. **CONSULTATIONS:**

The CAO/Clerk who is presently on leave was consulted in preparation of the report regarding the organizational structure.

#### 6. **CONCLUSION:**

Administration will proceed with the hiring process for two managers in order to have a full staff compliment complete in advance of the Spring of 2024.

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Mary Masse  
**Interim Clerk**

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Michelle Feltz  
**Treasurer**

**Attachments:**

**Future State recommendations re: organizational review taken from the SDR report dated March , 2021 (page 33 and 34)**

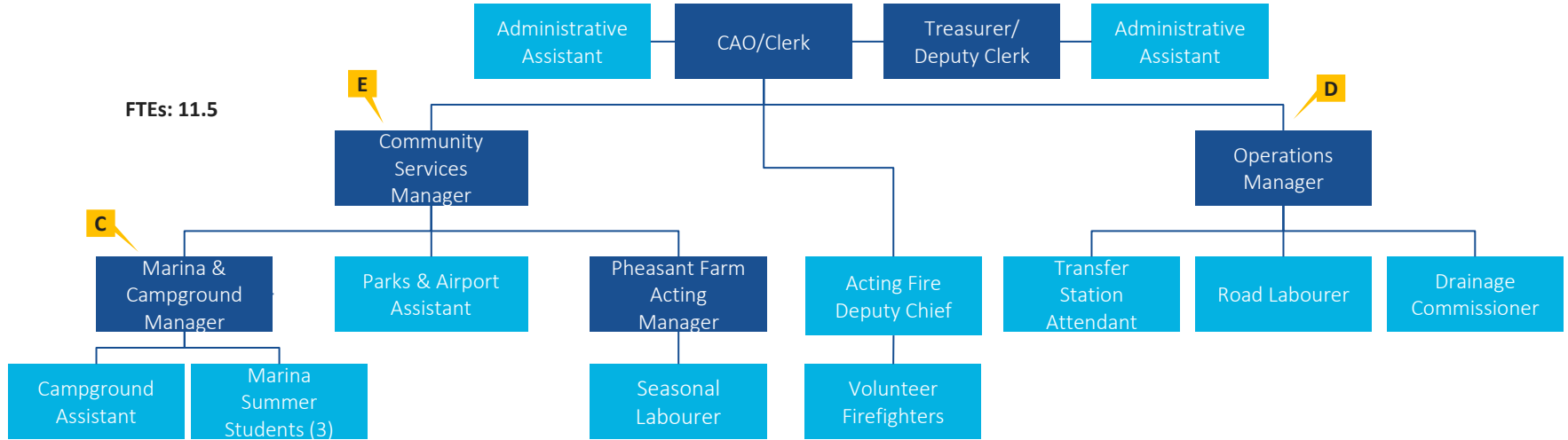
**DEPARTMENTS/OTHERS CONSULTED:**

**Name:**

**Title:           Email:**

# Future State Recommendations (1 of 5)

The following outlines a recommendation for Pelee's future state organizational structure and contracted services. The recommendations identified are elaborated upon on the following slides. Implementation of the recommendations will be dependent on available skill sets and timeframes that suit Pelee.



**Contracted/Shared Services**

*Managed by CAO:*

- Building Services (Shared Service: Leamington)
- Planning (Outsourced to consultants)
- Tourism (member of TWEPI and shared service)
- Administrative Functions (Short-term professional development opportunities)
- OPP Services (contract)
- Facilities Management (shared service or contract)

- Medical Centre Services (Shared Service: Victoria Order Nurses)
- Emergency Management Committees & Fire Chief (Shared Service)

*Managed by Community Services Manager:*

- By-Law Enforcement (Shared Service)
- Airport Services (Shared Service- Management)

*Managed by Operations Manager:*

- Municipal Drainage (Shared Service: Amherstburg)
- East Water and West Water Plant (Technical and staffing support from OCWA)
  - SDWS Operators



## Future State Recommendations (2 of 5)

The following elaborates upon on the improvement opportunities identified on slide 33.

	Improvement Opportunity	Recommendation	Benefit	Considerations
<b>A</b>	Pursue short-term placement from neighbouring municipality for administrative functions	The Township could arrange for staff at neighbouring municipalities to come to Pelee on a short-term basis to carry out some administrative functions.	The visiting staff could help deliver administrative functions and build capacity of Pelee staff delivering services.	See risks of hiring on short-term basis on slide 32.
<b>B</b>	Pursue shared services model with neighbouring municipality for by-law enforcement	Pursue a shared services model with neighbouring municipalities. An individual from a neighbouring municipality could provide expertise to ensure compliance with bylaws and legislation.	The individual could address outstanding bylaw issues on the island. It may be easier for an individual without personal connections to the island to fulfill this role.	See risks of pursuing shared services model on slide 32. The shared services agreement would have to address the need for some on-island by-law enforcement responsibilities (e.g. giving parking tickets). The responsibilities of by-law enforcement may also increase during peak tourism months.
<b>C</b>	Merge marina & campground manager into one position	Merge marina and campground manager into one full-year position. There also exists a long-term opportunity to share marina services with a neighbouring municipality.	This would increase oversight for these two departments and ensure consistent management for the marina and campground.	The Township may need to hire additional summer students/seasonal staff to assist the manager during peak season.

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: November 14 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

That Council receive the report dated November 6, 2023 as prepared by the Interim Clerk and Treasurer regarding the hiring of a Community Services Manager and Operations Manager for the Township of Pelee

RESOLUTION RESULT	RECORDED VOTE		
		YES	NO
CARRIED			
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 – Mary Masse Township Interim Clerk
--



THE CORPORATION OF THE  
*Township Of Pelee*  
THE CORPORATION OF THE TOWNSHIP OF PELEE  
REPORT NO. 2023-71 MF

<b>Author's Name: Michelle Feltz</b>	<b>Report Date: November 9, 2023</b>
<b>Resolution #:</b>	<b>Date to Council: November 14, 2023</b>

**To: Mayor and Members of Council**

**Subject: Financial Summary and Budget to Actual at October 31, 2023**

**1. RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated November 9, 2023 regarding the Financial Summary and Budget to Actual report at October 31, 2023 **BE RECEIVED** as information.

**3. EXECUTIVE SUMMARY:**

**Bank Balance and Interest**

	<b>Balance at October 31, 2022</b>	<b>Balance at October 31, 2023</b>
General bank account balance	\$910,392.16	\$958,570.78
Operating loan	\$0.00	\$0.00
Year to date interest revenue	\$3,539.20	\$8,573.14
Temporary borrowing costs	\$0.00	\$0.00

**Current Loan Balances**

<b>Loan</b>	<b>Interest Rate</b>	<b>Monthly Payments</b>	<b>Balance at October 31, 2023</b>	<b>Maturity Date</b>
Commercial Term Loan - Grader and Capital Projects	3.25%	\$2,143.10	\$143,433.98	December, 2024
Commercial Term Loan - Marina Docks	2.84%	\$1,945.63	\$143,330.32	July, 2025
Commercial Term Loan - Water Treatment Plant Upgrade	2.49%	\$1,349.03	\$106,037.99	December, 2025
Commercial Term Loan- Equipment: Tractor and Mower	3.58%	\$1,192.00	\$105,403.26	May, 2027
		\$6,629.76	\$498,205.55	



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Michelle Feltz  
**Treasurer**

**MF/**

**Attachments:**

Budget to actual reports by department at October 31, 2023.

**DEPARTMENTS/OTHERS CONSULTED: Administration**

**Name:**

**Title:           Email:**

**Airport**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>														
15-310-5500 Airport Landing Fees	\$2,000	\$2,555.35	\$2,000	\$1,036.21	\$2,000	\$579.69	\$2,000	\$1,773.00	\$2,000	\$2,111.16	\$2,500		\$2,500	
15-310-5503 Currency Exchange														
15-310-5600 Other Revenue														
15-310-5601 Airport and Donations								\$45.00						
15-310-6999 Transfer from Reserves	\$15,600	\$15,600.00			\$40,000	\$40,000.00	\$32,650	\$32,650.00			\$20,000			
15-310-7900 Capital Borrowing														
<b>Revenue Total</b>	\$17,600	\$18,155.35	\$2,000	\$1,036.21	\$42,000	\$40,579.69	\$34,650	\$34,468.00	\$2,000	\$2,111.16	\$22,500	\$0.00	\$2,500	\$0.00
<b>Expenses:</b>														
17-310-7020 Airport Salaries - Staff	\$16,990	\$15,056.34	\$18,503	\$19,209.74	\$18,102	\$12,877.77	\$18,466	\$12,458.33	\$14,857	\$4,591.11	\$15,303		\$15,762	
18-310-7030 Travel Expense Airport														
18-310-7140 Courses and Seminars			\$1,000		\$1,000		\$1,000		\$1,000					
18-310-7153 Telephone/Fax Airport	\$1,500	\$1,508.14	\$1,400	\$1,400.75	\$1,400	\$1,373.12	\$1,375	\$1,535.92	\$1,500	\$1,178.96	\$1,500		\$1,500	
18-310-7154 Hydro Airport	\$5,500	\$3,865.05	\$5,000	\$3,068.85	\$4,000	\$4,071.73	\$4,000	\$4,526.83	\$4,500	\$2,752.04	\$4,500		\$4,500	
18-310-7192 Materials and Supplies	\$3,000	\$1,986.86	\$2,000	\$2,164.15	\$2,000	\$2,470.97	\$5,500	\$4,854.37	\$3,500		\$3,500		\$3,500	
18-310-7193 Vehicle Expense	\$3,000	\$3,150.06	\$3,500	\$7,616.68	\$3,500		\$3,500	\$1,007.32	\$2,500	\$1,843.71	\$2,575		\$2,652	
18-310-7194 Equipment Rental	\$500													
18-310-7196 Licenses and Permits	\$1,000	\$988.50	\$1,000	\$41.90	\$1,000	\$990.15	\$1,000	\$767.85	\$2,000	\$2,196.60	\$1,000		\$1,000	
18-310-7230 Equipment Maintenance	\$5,000	\$3,293.84	\$5,000	\$4,570.64	\$5,000	\$7,497.22	\$5,000	\$4,219.67	\$5,000	\$621.64	\$5,000		\$5,000	
18-310-7235 Drainage Charges	\$7,272	\$5,812.71	\$9,510	\$7,957.70	\$2,439	\$2,242.79	\$2,489	\$1,424.69	\$8,756		\$2,000		\$3,285	
18-310-7240 Building & Lot Maintenance	\$8,400	\$4,393.32	\$18,500	\$418.90	\$7,000	\$1,272.05	\$3,500	\$420.85	\$2,500	\$596.01	\$2,500		\$2,500	
18-310-7242 Fuel Expense	\$2,000	\$1,881.48	\$2,000	\$1,029.96	\$2,000	\$1,289.96	\$1,800	\$1,943.77	\$2,060	\$2,046.37	\$2,122		\$2,185	
18-310-7245 Septic Cleaning	\$1,000		\$1,000		\$500		\$500		\$500		\$500		\$500	
18-310-7300 Insurance	\$8,180	\$7,229.83	\$8,345	\$4,960.02	\$8,345	\$9,256.62	\$10,645	\$13,440.74	\$11,771	\$13,073.94	\$12,124		\$12,488	
18-310-7303 Consultants				\$254.40										
18-310-7353 LOAN PRINC-AIRPORT	\$3,420	\$3,418.80	\$3,302	\$3,301.80	\$3,302	\$3,301.80	\$3,302	\$3,301.80	\$3,302	\$1,926.05	\$3,302		\$3,302	
18-310-7800 Capital Expense	\$45,000	\$3,052.81		\$9,903.69	\$40,000	\$9,729.47	\$65,000				\$20,000			
18-310-7801 Capital Fleet/Equipment									\$10,000		\$10,000		\$10,000	
18-310-7900 Transfer to Reserves		\$31,905.00				\$30,250.00		\$32,650.00						
<b>Expense Total</b>	\$111,762	\$87,542.74	\$80,060	\$65,899.18	\$99,588	\$86,623.65	\$127,077	\$82,552.14	\$72,746	\$30,826.43	\$85,926	\$0.00	\$68,174	\$0.00
<b>Net Surplus (Deficit)</b>	(\$94,162)	(\$69,387.39)	(\$78,060)	(\$64,862.97)	(\$57,588)	(\$46,043.96)	(\$92,427)	(\$48,084.14)	(\$70,746)	(\$28,715.27)	(\$63,426)	\$0.00	(\$65,674)	\$0.00

Township of Pelee

**Ambulance**

		2019		2020		2021		2021		2022		2022		2023		2023		2024		2024		2025		2025	
		BUDGET	2019 ACTUAL	BUDGET	2020 ACTUAL	BUDGET	2021 ACTUAL	BUDGET	2021 ACTUAL	BUDGET	2022 ACTUAL	BUDGET	2022 ACTUAL	BUDGET	2023 ACTUAL	BUDGET	2023 ACTUAL	BUDGET	2024 ACTUAL	BUDGET	2024 ACTUAL	BUDGET	2025 ACTUAL	BUDGET	2025 ACTUAL
<b>Revenue:</b>																									
15-530-7154	Hydro Reimbursements	\$5,000	\$6,983.51	\$5,600	\$4,365.92	\$5,600	\$4,999.92	\$5,000	\$5,486.48	\$5,500	\$3,573.06	\$5,500		\$5,500									\$5,500		
<b>Revenue Total</b>		\$5,000	\$6,983.51	\$5,600	\$4,365.92	\$5,600	\$4,999.92	\$5,000	\$5,486.48	\$5,500	\$3,573.06	\$5,500	\$0.00	\$5,500									\$5,500	\$0.00	
<b>Expenses:</b>																									
18-530-7154	Hydro Ambulance Bay	\$5,000	\$5,820.44	\$5,600	\$4,214.46	\$5,600	\$4,397.95	\$5,000	\$4,852.84	\$5,500	\$3,257.74	\$5,500		\$5,500									\$5,500		
18-530-7147	Transfer Station Fees	\$200	\$299.00	\$225	\$353.00	\$225	\$357.00	\$350	\$282.00	\$465		\$465		\$465									\$465		
18-530-7230	Equipment Maintenance				\$800.25																				
18-530-7240	Building and Lot Maintenance	\$1,000	\$331.67	\$1,000		\$1,000		\$1,000		\$500		\$500		\$500									\$500		
18-530-7300	Insurance	\$680	\$685.02	\$695	\$477.78	\$695	\$901.17	\$1,036	\$945.21	\$1,122	\$1,120.06	\$1,156		\$1,156									\$1,190		
18-530-7320	Ambulance Contributions	\$66,800	\$66,002.00	\$68,200	\$68,032.00	\$69,600	\$63,210.00	\$67,500	\$67,500.00	\$79,100	\$57,634.99	\$79,100		\$79,100									\$79,100		
<b>Expense Total</b>		\$73,680	\$73,138.13	\$75,720	\$73,877.49	\$77,120	\$68,866.12	\$74,886	\$73,580.05	\$86,687	\$62,012.79	\$86,721	\$0.00	\$86,755									\$86,755	\$0.00	
<b>Net Surplus (Deficit)</b>		(\$68,680)	(\$66,154.62)	(\$70,120)	(\$69,511.57)	(\$71,520)	(\$63,866.20)	(\$69,886)	(\$68,093.57)	(\$81,187)	(\$58,439.73)	(\$81,221)	\$0.00	(\$81,255)									\$0.00	\$0.00	

**By-Law Enforcement**

		2019		2020		2021		2022		2023		2024		2025	
		BUDGET	2019 ACTUAL	BUDGET	2020 ACTUAL	BUDGET	2021 ACTUAL	BUDGET	2022 ACTUAL	BUDGET	2023 ACTUAL	BUDGET	2024 ACTUAL	BUDGET	2025 ACTUAL
<b>Revenue:</b>															
15-250-5810	Weed Control	\$500		\$500		\$500		\$500		\$1,000		\$1,000		\$1,000	
15-250-5812	Dog Licensing	\$200	\$200.00	\$230	\$150.00	\$200	\$220.00	\$200	\$430.00	\$600	\$570.00	\$600		\$600	
15-250-5816	Parking Fees	\$6,150	\$7,697.11	\$6,500	\$573.27	\$6,500	\$725.28	\$6,500	\$4,569.64	\$7,000	\$8,006.62	\$7,000		\$7,000	
15-250-5817	By-law Enforcement Fees						\$500.00	\$500		\$1,500	\$650.00	\$1,000		\$500	
15-250-5818	Trailer Fees	\$11,000	\$7,050.00	\$10,000	\$6,214.50	\$10,000	\$7,625.00	\$10,000	\$11,156.45	\$11,000	\$14,936.44	\$11,000		\$11,000	
<b>Revenue Total</b>		\$17,850	\$14,947.11	\$17,230	\$6,937.77	\$17,200	\$9,070.28	\$17,700	\$16,156.09	\$21,100	\$24,163.06	\$20,600	\$0.00	\$20,100	\$0.00
<b>Expenses:</b>															
17-250-7020	By-Law Salaries - Staff									\$3,538		\$3,644		\$3,753	
18-250-7010	Weed Control									\$500		\$500		\$500	
18-250-5812	Dog Licences		\$68.70						\$70.00	\$125	\$102.62	\$250			
18-250-7015	Towing														
18-250-7030	Travel Expense	\$2,500	\$1,446.48	\$250	\$76.80	\$250		\$250		\$3,275	\$1,169.19	\$1,275		\$1,313	
18-250-7055	By Law Operator Contract	\$4,020	\$2,479.72	\$4,018	\$314.69	\$4,462		\$2,158	\$73.80	\$31,320	\$16,472.13	\$42,800		\$44,084	
18-250-7156	Advertising and Promotion	\$100													
18-250-7192	Materials and Supplies	\$1,250		\$1,250		\$1,250	\$303.59	\$1,250	\$7.11	\$1,000	\$159.43	\$1,000		\$1,000	
18-250-7193	Vehicle Expense			\$750		\$750		\$750							
<b>Expense Total</b>		\$7,870	\$3,994.90	\$6,268	\$391.49	\$6,712	\$303.59	\$4,408	\$150.91	\$39,758	\$17,903.37	\$49,469	\$0.00	\$50,651	\$0.00
<b>Net Surplus (Deficit)</b>		\$9,980	\$10,952.21	\$10,962	\$6,546.28	\$10,488	\$8,766.69	\$13,292	\$16,005.18	(\$18,658)	\$6,259.69	(\$28,869)	\$0.00	(\$30,551)	\$0.00

Township of Pelee

Broadband		2022	2022	2023		2024	2024	2025	2025
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>									
15-130-5100	ICON Grant	\$4,866,250	\$4,814,723.00						
15-130-5200	UBF Grant	\$14,598,750	\$14,444,170.00		\$236,486.37				
15-130-5300	Other Contributions					\$988,750			
15-130-7900	Capital Borrowing	\$385,000			\$2,309,568.02				
15-130-6999	Transfer from Broadband Reserve			\$6,738,605		\$12,081,060		\$118,450	
<b>Revenue Total</b>		\$19,850,000	\$19,258,893	\$6,738,605	\$2,546,054.39	\$13,069,810	\$0	\$118,450	\$0
<b>Expenses:</b>									
18-130-6999	Transfer to reserves-broadband		\$18,965,277.24						
18-130-7301	Broadband-Legal Expenses			\$90,000	\$125,123.74	\$25,000		\$25,000	
18-130-7800	Broadband Construction/Engineering Expenses	\$19,850,000	\$293,615.76	\$6,585,955	\$2,191,972.18	\$12,917,160			
18-130-7801	Broadband Consultant Expenses			\$152,650	\$114,480.21	\$152,650		\$118,450	
18-130-7302	Broadband Borrowing expense			\$75,000	\$11,024.32	\$310,000			
18-130-7354	Long Term Borrowing- Broadband				\$557,597.02				
<b>Expense Total</b>		\$19,850,000	\$19,258,893.00	\$6,903,605	\$3,000,197.47	\$13,404,810	\$0.00	\$143,450	\$0.00
<b>Net Surplus (Deficit)</b>		\$0	\$0.00	(\$165,000)	(\$454,143.08)	(\$335,000)	\$0.00	(\$25,000)	\$0.00

**Building Services**

		2019	BUDGET	2019	ACTUAL	2020	BUDGET	2020	ACTUAL	2021	BUDGET	2021	ACTUAL	2022	BUDGET	2022	ACTUAL	2023	BUDGET	2023	ACTUAL	2024	BUDGET	2024	ACTUAL	2025	BUDGET	2025	ACTUAL
<b>Expenses:</b>																													
18-230-7030	Travel Expense - Staff		\$550		\$493.80		\$550		\$349.08		\$550		\$420.96		\$550		\$618.66		\$650		\$352.82		\$650				\$650		
18-230-7055	Building Service Fees		\$9,000		\$7,990.65		\$9,500		\$6,940.20		\$9,500		\$10,762.80		\$10,000		\$4,238.60		\$2,000				\$2,000				\$2,000		
18-230-7140	Courses and Seminars		\$2,000		\$2,000.00		\$2,000		\$2,000.00		\$2,000		\$2,000.00		\$2,000		\$2,000.00		\$2,000				\$2,000				\$2,000		
<b>Expense Total</b>			\$11,550		\$10,484.45		\$12,050		\$9,289.28		\$12,050		\$13,183.76		\$12,550		\$6,857.26		\$4,650		\$352.82		\$4,650		\$0.00		\$4,650		\$0.00
<b>Net Surplus (Deficit)</b>			(\$11,550)		(\$10,484.45)		(\$12,050)		(\$9,289.28)		(\$12,050)		(\$13,183.76)		(\$12,550)		(\$6,857.26)		(\$4,650)		(\$352.82)		(\$4,650)		\$0.00		(\$4,650)		\$0.00

**Cemeteries**

		2019	BUDGET	2019	ACTUAL	2020	BUDGET	2020	ACTUAL	2021	BUDGET	2021	ACTUAL	2022	BUDGET	2022	ACTUAL	2023	BUDGET	2023	ACTUAL	2024	BUDGET	2024	ACTUAL	2025	BUDGET	2025	ACTUAL
<b>Revenue:</b>																													
15-500-5500	Interest Revenue Cemetery																\$9.76												
15-500-5600	Other Revenue				\$581.25																								
15-500-5960	Perpetual Care Fees		\$1,360		\$50.00		\$550				\$550		\$50.00		\$550		\$50.00		\$50		\$985.00		\$50				\$50		
15-500-5950	Lot Sales		\$550				\$1,360				\$1,360				\$1,360		\$542.00		\$1,360		\$1,758.00		\$1,360				\$1,360		
15-500-5970	Plot Preparation Fees		\$780		\$1,961.00		\$780		\$1,953.00		\$780		\$892.00		\$780		\$950.00		\$780		\$3,620.00		\$780				\$780		
<b>Revenue Total</b>			\$2,690		\$2,592.25		\$2,690		\$1,953.00		\$2,690		\$942.00		\$2,690		\$1,542.00		\$2,190		\$6,363.00		\$2,190		\$0.00		\$2,190		\$0.00
<b>Expenses:</b>																													
17-500-7020	Cemeteries Salaries - Staff		\$3,450		\$3,874.15		\$3,700		\$6,401.15		\$4,061		\$1,751.08		\$3,251		\$1,379.55		\$3,053		\$1,573.69		\$3,145				\$3,239		
18-500-7030	Travel Expense-Staff																				\$17.00								
17-500-7240	Building and lot maint.		\$1,500				\$1,500		\$101.76		\$1,500		\$1,287.01		\$500				\$500				\$3,500				\$500		
<b>Expense Total</b>			\$4,950		\$3,874.15		\$5,200		\$6,502.91		\$5,561		\$3,038.09		\$3,751		\$1,379.55		\$3,553		\$1,590.69		\$6,645		\$0.00		\$3,739		\$0.00
<b>Net Surplus (Deficit)</b>			(\$2,260)		(\$1,281.90)		(\$2,510)		(\$4,549.91)		(\$2,871)		(\$2,096.09)		(\$1,061)		\$162.45		(\$1,363)		\$4,772.31		(\$4,455)		\$0.00		(\$1,549)		\$0.00



**Campground**

	2019	BUDGET	2019	ACTUAL	2020	BUDGET	2020	ACTUAL	2021	BUDGET	2021	ACTUAL	2022	BUDGET	2022	ACTUAL	2023	BUDGET	2023	ACTUAL	2024	BUDGET	2024	ACTUAL	2025	BUDGET	2025	ACTUAL			
<b>Revenue:</b>																															
15-610-5211													\$100,000	\$17,510.00																	
15-610-5503				\$91.03										\$48.10					\$22.04												
15-610-5815		\$27,500		\$24,948.32	\$27,500		\$21,808.52		\$33,000		\$39,492.10		\$44,000		\$43,832.61		\$50,000		\$48,118.60		\$55,000					\$65,000					
15-610-5816															\$3,245.00		\$3,700		\$3,475.00		\$4,070					\$4,810					
15-610-5817		\$24,000		\$25,210.24	\$24,000		\$2,406.57		\$24,000		\$8,238.76		\$10,000		\$11,375.28		\$12,000		\$16,282.53		\$15,000					\$18,000					
15-610-5610				\$350.00											\$140.00				\$180.00												
15-610-6999		\$38,000		\$38,000.00					\$22,905				\$14,200		\$14,200.00						\$30,000										
<b>Revenue Total</b>		<b>\$89,500</b>		<b>\$88,599.59</b>	<b>\$51,500</b>		<b>\$24,215.09</b>		<b>\$79,905</b>		<b>\$47,730.86</b>		<b>\$168,200</b>		<b>\$90,350.99</b>		<b>\$65,700</b>		<b>\$68,078.17</b>		<b>\$104,070</b>		<b>\$0.00</b>		<b>\$87,810</b>		<b>\$0.00</b>				
<b>Expenses:</b>																															
17-610-7020		\$59,600		\$47,475.37	\$58,453		\$20,164.47		\$37,858		\$20,952.18		\$41,056		\$16,051.58		\$40,061		\$29,438.34		\$41,263					\$42,501					
18-610-7030		\$300		\$169.79	\$300		\$85.25		\$300				\$150						\$88.40												
18-610-7140																			\$60.95												
18-610-7147		\$550		\$420.00	\$550		\$433.00		\$550		\$825.00		\$800		\$840.00		\$800		\$800		\$800					\$800					
18-610-7153		\$1,700		\$1,998.27	\$1,700		\$2,083.11		\$1,700		\$1,891.51		\$1,900		\$1,980.84		\$2,000		\$1,795.27		\$2,000					\$2,000					
18-610-7154		\$2,000		\$1,921.31	\$1,750		\$983.63		\$1,750		\$1,332.46		\$1,750		\$1,816.69		\$1,800		\$1,555.87		\$1,850					\$1,900					
18-610-7155		\$980		\$632.40	\$980		\$324.60		\$980		\$467.70		\$980		\$1,028.57		\$1,050		\$107.10		\$1,082					\$1,114					
18-610-7156		\$850		\$155.76	\$850										\$980		\$150		\$133.34												
18-610-7157							\$915.81				\$1,695.72		\$2,000		\$1,964.32		\$2,220		\$1,977.96		\$2,442					\$2,886					
18-610-7191																															
18-610-7160																															
18-610-7192		\$3,850		\$1,685.27	\$3,850		\$698.69		\$3,850		\$2,454.33		\$3,850		\$2,580.16		\$4,000		\$4,558.61		\$4,000					\$4,000					
18-610-7196																															
18-610-7230							\$147.10																								
18-610-7235		\$550		\$975.16	\$1,650		\$1,334.95		\$409		\$551.80		\$418		\$239.00		\$1,469		\$500		\$500					\$500					
18-610-7240		\$2,000		\$1,193.24	\$2,000		\$783.88		\$2,000		\$726.11		\$2,000		\$1,600.44		\$2,000		\$2,023.22		\$2,000					\$2,000					
18-610-7242											\$68.62		\$100		\$48.18		\$100		\$38.01		\$100					\$100					
18-610-7245		\$1,000		\$800.00	\$1,000		\$800.00		\$1,000		\$800.00		\$1,000		\$946.00		\$1,000		\$1,000		\$1,000					\$1,000					
18-610-7300		\$330		\$332.17	\$340		\$231.70		\$340		\$440.86		\$507		\$462.52		\$549		\$493.33		\$565					\$582					
18-610-7305		\$12,750		\$12,679.51	\$12,750		\$931.74		\$12,750		\$6,437.37		\$5,000		\$5,110.43		\$6,000		\$11,887.00		\$7,500		\$0			\$9,000					
18-610-7354		\$1,660		\$1,590.84	\$1,606		\$1,605.96		\$1,606		\$1,605.96		\$1,606		\$1,605.96		\$1,606		\$936.81		\$1,606					\$1,606					
18-610-7355				(\$15.66)			(\$0.81)				\$189.63				(\$16.43)				\$14.98												
18-610-7800													\$100,000		\$17,510.00																
18-610-7800		\$38,000		\$3,707.19					\$28,905				\$14,200								\$30,000										
18-610-7900				\$34,293.63											\$14,200.00																
<b>Expense Total</b>		<b>\$126,120</b>		<b>\$110,014.25</b>	<b>\$87,779</b>		<b>\$31,523.08</b>		<b>\$93,998</b>		<b>\$40,439.25</b>		<b>\$177,317</b>		<b>\$67,968.26</b>		<b>\$64,805</b>		<b>\$55,109.19</b>		<b>\$96,708</b>		<b>\$0.00</b>		<b>\$68,540</b>		<b>\$0.00</b>				
<b>Net Surplus (Deficit)</b>		<b>(\$36,620)</b>		<b>(\$21,414.66)</b>	<b>(\$36,279)</b>		<b>(\$7,307.99)</b>		<b>(\$14,093)</b>		<b>\$7,291.61</b>		<b>(\$9,117)</b>		<b>\$22,382.73</b>		<b>\$895</b>		<b>\$12,968.98</b>		<b>\$7,362</b>		<b>\$0.00</b>		<b>\$19,270</b>		<b>\$0.00</b>				

Township of Pelee

Council

		2019	BUDGET 2019	ACTUAL	2020	BUDGET 2020	ACTUAL	2021	2021	2022	2022	2023	BUDGET 2023	ACTUAL	2024	2024	2025	2025
								BUDGET	ACTUAL	BUDGET	ACTUAL				BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Expenses:</b>																		
17-180-7020	Council Salaries	\$40,000	\$41,276.86		\$40,000	\$40,000.00		\$40,000	\$40,000.00	\$40,000	\$40,000.00	\$40,000	\$29,611.78		\$40,000		\$40,000	
18-180-7030	Travel and Conference Expense	\$5,000	\$3,748.91		\$6,000	\$3,766.03		\$6,000	\$814.09	\$1,000		\$1,000	\$518.43		\$1,000		\$1,000	
18-180-7031	CPP Expense	\$430			\$430	\$367.52		\$430	\$367.52	\$370	\$434.63	\$1,140	\$856.28		\$1,140		\$1,140	
18-180-7034	EHT Expense	\$780			\$780	\$780.08		\$780	\$780.08	\$780	\$780.06	\$803	\$577.48		\$803		\$803	
18-180-7150	Council Grants	\$2,000	\$2,803.10		\$2,000	\$554.00		\$2,000	\$3,318.00	\$2,500	\$38.00	\$2,500	\$925.73		\$2,500		\$2,500	
18-180-7160	Other Expenses	\$250	\$273.59		\$3,000	\$183.82		\$3,000	\$122.11	\$500	\$314.70	\$500	\$259.23		\$500		\$500	
18-180-7180	Council Meeting Expenses (Rental, etc.)	\$1,500	\$4,328.84		\$3,000	\$312.79		\$725	\$244.20	\$2,500	\$1,385.40	\$2,500	\$515.66		\$2,500		\$2,500	
18-180-7192	Materials & Supplies																	
<b>Expense Total</b>		\$50,460	\$52,806.30		\$55,710	\$45,964.24		\$53,435	\$45,646.00	\$47,650	\$42,952.79	\$48,443	\$33,264.59		\$48,443	\$0.00	\$48,443	\$0.00
<b>Net Surplus (Deficit)</b>		(\$50,460)	(\$52,806.30)		(\$55,710)	(\$45,964.24)		(\$53,435)	(\$45,646.00)	(\$47,650)	(\$42,952.79)	(\$48,443)	(\$33,264.59)		(\$48,443)	\$0.00	(\$48,443)	\$0.00

Township of Pelee

**Big Marsh Drainage**

	2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2024	2024	2025	2025
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>														
14-420-5100 Big Marsh Drainage Charges	\$67,062	\$82,497.90	\$76,931	\$52,415.89	\$71,816	\$50,257.80	\$89,580	\$39,856.90	\$256,345		\$89,880		\$91,911	
15-420-5200 Grants Provincial	\$24,215	\$29,788.30	\$27,880	\$19,582.94	\$25,980	\$18,961.30	\$32,346	\$14,957.65	\$95,516		\$33,490		\$34,247	
15-420-5210 Grant-Federal						\$5,929.20	\$6,667	\$5,899.70	\$6,667					
15-420-5300 Municipal Transfers	\$12,714	\$15,639.87	\$14,599	\$10,028.42	\$13,581	\$9,641.24	\$16,983	\$7,513.39	\$49,010		\$17,184		\$17,572	
<b>Revenue Total</b>	<b>\$103,991</b>	<b>\$127,926.07</b>	<b>\$119,410</b>	<b>\$82,027.25</b>	<b>\$111,377</b>	<b>\$84,789.54</b>	<b>\$145,576</b>	<b>\$68,227.64</b>	<b>\$407,538</b>	<b>\$0.00</b>	<b>\$140,554</b>	<b>\$0.00</b>	<b>\$143,730</b>	<b>\$0.00</b>
<b>Expenses:</b>														
17-420-7020 Big Marsh Salaries - Staff	\$24,051	\$28,633.80	\$29,000	\$17,815.16	\$29,000	\$24,988.89	\$26,945	\$14,187.89	\$31,060	\$37,026.82	\$31,992		\$32,952	
18-420-7030 Travel/Accommodation/Courses	\$1,000	\$830.94	\$900	\$518.60	\$900	\$214.00	\$900	\$38.93	\$750	\$205.85	\$750		\$750	
18-420-7153 Telephone/Fax Big Marsh	\$1,900	\$1,525.46	\$1,500	\$1,818.44	\$1,500	\$1,626.88	\$1,650	\$1,738.42	\$1,700	\$1,376.08	\$1,700		\$1,700	
18-420-7154 Hydro Big Marsh	\$12,000	\$12,734.59	\$16,750	\$13,894.57	\$16,750	\$15,924.00	\$16,000	\$11,718.98	\$15,000	\$10,891.86	\$15,000		\$15,000	
18-420-7160 Other Expense		\$18.00												
18-420-7156 Advertising and Promotion				\$20.00										
18-420-7191 Health & Safety	\$500		\$500		\$500	\$78.25	\$500		\$500		\$500		\$500	
18-420-7192 Materials and Supplies	\$500	\$1,502.83	\$1,000	\$90.00	\$1,000	\$147.33	\$1,000	\$80.54	\$750	\$962.35	\$750		\$750	
18-420-7193 Vehicle Expense								\$55.94		\$324.65				
18-420-7230 Equipment Maintenance	\$10,000	\$6,592.32	\$10,000	\$3,833.77	\$10,000	\$2,794.88	\$10,000	\$746.24	\$10,000		\$10,000		\$10,000	
18-420-7240 Building and Lot Maintenance	\$1,000	\$1,211.97	\$1,000	\$3,732.51	\$1,000	\$12,050.24	\$12,000	\$12,636.71	\$6,000	\$5,396.20	\$6,000		\$6,000	
18-420-7242 Fuel Expense	\$40,000	\$65,580.79	\$45,000	\$33,863.87	\$45,000	\$22,314.10	\$45,000	\$29,088.13	\$70,000	\$94,047.94	\$72,100		\$74,263	
18-420-7300 Insurance	\$1,040	\$1,054.49	\$1,060	\$956.62	\$1,060	\$1,374.45	\$1,581	\$1,442.14	\$1,711	\$1,538.36	\$1,762		\$1,815	
18-420-7304 Consultants - Big Marsh						\$3,276.52			\$10,667					
18-420-7800 Capital Expense	\$12,000	\$8,240.88	\$12,700	\$5,270.07	\$4,667		\$30,000		\$259,400	\$12,385.36				
<b>Expense Total</b>	<b>\$103,991</b>	<b>\$127,926.07</b>	<b>\$119,410</b>	<b>\$81,813.61</b>	<b>\$111,377</b>	<b>\$84,789.54</b>	<b>\$145,576</b>	<b>\$71,733.92</b>	<b>\$407,538</b>	<b>\$164,155.47</b>	<b>\$140,554</b>	<b>\$0.00</b>	<b>\$143,730</b>	<b>\$0.00</b>
<b>Net Surplus (Deficit)</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$213.64</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>(\$3,506.28)</b>	<b>\$0</b>	<b>(\$164,155.47)</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>

**Curry Marsh Drainage**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>														
14-440-5100 Curry Marsh Drainage Charges	\$25,286	\$19,119.37	\$25,159	\$12,390.81	\$22,528	\$11,852.85	\$35,512	\$26,372.49	\$29,371		\$28,625		\$29,197	
15-440-5200 Grants - Provincial	\$9,738	\$7,363.34	\$9,689	\$4,772.01	\$8,664	\$4,564.83	\$13,676	\$10,156.80	\$11,312		\$11,024		\$11,244	
15-440-5210 Grants - Federal						\$2,920.35	\$3,333	\$2,949.85	\$3,333					
15-440-5300 Municipal Transfers	\$3,841	\$2,904.54	\$3,822	\$1,882.36	\$3,461	\$1,800.64	\$5,395	\$4,006.31	\$4,462		\$4,349		\$4,436	
<b>Revenue Total</b>	<b>\$38,865</b>	<b>\$29,387.25</b>	<b>\$38,670</b>	<b>\$19,045.18</b>	<b>\$34,653</b>	<b>\$21,138.67</b>	<b>\$57,916</b>	<b>\$43,485.45</b>	<b>\$48,478</b>	<b>\$0.00</b>	<b>\$43,998</b>	<b>\$0.00</b>	<b>\$44,877</b>	<b>\$0.00</b>
<b>Expenses:</b>														
17-440-7020 Curry Marsh Salaries - Staff	\$7,005	\$6,748.70	\$8,000	\$3,838.05	\$8,000	\$4,368.22	\$6,764	\$3,513.61	\$7,847	\$9,024.60	\$8,082		\$8,324	
17-440-7030 Travel/Accom/Training	\$750	\$802.38	\$900	\$259.28	\$900	\$107.00	\$900	\$22.68	\$500		\$500		\$500	
18-440-7153 Telephone/Fax Curry Marsh	\$1,000	\$954.84	\$1,000	\$891.55	\$1,000	\$898.28	\$900	\$972.36	\$900	\$761.58	\$900		\$900	
18-440-7154 Hydro Curry Marsh	\$3,000	\$2,864.12	\$3,800	\$3,924.56	\$3,800	\$3,734.59	\$3,800	\$3,853.36	\$3,800	\$2,937.82	\$3,800		\$3,800	
18-440-7156 Advertising and Promotion				\$10.00										
18-440-7191 Health & Safety	\$500		\$500		\$500		\$500		\$500		\$500		\$500	
18-440-7192 Materials and Supplies	\$500	\$1,068.67	\$500	\$39.58	\$500	\$17.40	\$500	\$63.15	\$500	\$796.35	\$500		\$500	
18-440-7193 Vehicle Expense								\$23.97		\$162.23				
18-440-7230 Equipment Maintenance	\$5,500	\$2,235.50	\$3,000	\$24.26	\$3,000	\$366.20	\$3,000	\$373.12	\$2,500		\$2,500		\$2,500	
18-440-7240 Building and Lot Maintenance	\$750	\$911.28	\$750	\$1,839.32	\$750	\$4,728.05	\$6,000	\$7,329.46	\$6,000	\$3,710.70	\$6,000		\$6,000	
18-440-7242 Fuel Expense	\$13,500	\$10,340.54	\$13,500	\$5,980.47	\$13,500	\$5,930.55	\$10,000	\$5,548.96	\$20,000	\$21,759.31	\$20,600		\$21,218	
18-440-7304 Consultants									\$5,333					
18-440-7300 Insurance	\$360	\$369.07	\$370	\$402.72	\$370	\$479.76	\$552	\$503.47	\$598	\$537.11	\$616		\$634	
18-440-7800 Curry Marsh -Bridge														
18-440-7800 Capital Expense	\$6,000	\$3,092.15	\$6,350	\$1,828.52			\$25,000	\$23,775.56						
<b>Expense Total</b>	<b>\$38,865</b>	<b>\$29,387.25</b>	<b>\$38,670</b>	<b>\$19,038.31</b>	<b>\$32,320</b>	<b>\$20,630.05</b>	<b>\$57,916</b>	<b>\$45,979.70</b>	<b>\$48,478</b>	<b>\$39,689.70</b>	<b>\$43,998</b>	<b>\$0.00</b>	<b>\$44,877</b>	<b>\$0.00</b>
<b>Net Surplus (Deficit)</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$6.87</b>	<b>\$2,333</b>	<b>\$508.62</b>	<b>\$0</b>	<b>(\$2,494.25)</b>	<b>\$0</b>	<b>(\$39,689.70)</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>

**Drainage Superintendent**

		2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2024	2024	2025	2025
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>															
15-460-5200	Grants - Provincial	\$25,190	\$20,012.22	\$25,185	\$13,649.93	\$25,185	\$12,112.86	\$25,185	\$15,429.48	\$25,437		\$26,171		\$26,926	
15-400-5820	Custom Work-Drainage								\$300.00						
<b>Revenue Total</b>		\$25,190	\$20,012.22	\$25,185	\$13,649.93	\$25,185	\$12,112.86	\$25,185	\$15,729.48	\$25,437	\$0.00	\$26,171	\$0.00	\$26,926	\$0.00
<b>Expenses:</b>															
18-460-7120	Drainage Superintendent Contracted Services	\$45,870	\$34,618.82	\$45,870	\$23,995.05	\$45,870	\$20,717.96	\$45,870	\$26,075.84	\$46,300	\$26,345.71	\$47,689		\$49,120	
18-460-7130	Memberships/Training	\$2,000	\$2,035.20	\$2,000	\$2,035.20	\$2,000	\$2,035.20	\$2,000	\$2,035.20	\$2,000		\$2,000		\$2,000	
18-460-7131	Travel Expense	\$2,500	\$3,338.15	\$2,500	\$1,266.91	\$2,500	\$1,472.57	\$2,500	\$4,145.19	\$2,575	\$1,665.57	\$2,652		\$2,732	
18-460-5600	Other Expense		\$32.35		\$37.90						\$28.49				
<b>Expense Total</b>		\$50,370	\$40,024.52	\$50,370	\$27,335.06	\$50,370	\$24,225.73	\$50,370	\$32,256.23	\$50,875	\$28,039.77	\$52,341	\$0.00	\$53,851	\$0.00
<b>Net Surplus (Deficit)</b>		(\$25,180)	(\$20,012.30)	(\$25,185)	(\$13,685.13)	(\$25,185)	(\$12,112.87)	(\$25,185)	(\$16,526.75)	(\$25,438)	(\$28,039.77)	(\$26,171)	\$0.00	(\$26,926)	\$0.00

Township of Pelee 2023 Proposed Budget

**Drain Maintenance Other**

	2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2023	2024	2024	2025	2025
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>															
14-450-5100 Drainage Charges-other drains	\$208,212	\$48,896.64	\$153,228	\$58,107.73	\$108,196	\$16,102.77	\$121,946	\$102,018.57	\$250,850						
15-450-5200 Grants - Provincial	\$44,360	\$24,448.32	\$42,588	\$28,674.89	\$10,073	\$2,870.01	\$7,286	\$329.49	\$55,746						
15-450-5210 Grant-Federal OTHER DRAIN										\$8,805.31					
15-450-5300 Municipal Transfers	\$200,903	\$3,636.63	\$156,710	\$90,425.19	\$92,049	\$15,548.80	\$62,768	\$46,797.09	\$20,624		\$26,000				
15-450-5500 OMAFRA Tile Loan								\$100,000.00							
15-450-6999 Transfer from Reserve-DRMO							\$76,500	\$76,500.00	\$72,000						
<b>Revenue Total</b>	<b>\$453,475</b>	<b>\$76,981.59</b>	<b>\$352,526</b>	<b>\$177,207.81</b>	<b>\$210,318</b>	<b>\$34,521.58</b>	<b>\$268,500</b>	<b>\$325,645.15</b>	<b>\$399,220</b>	<b>\$8,805.31</b>	<b>\$26,000</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	
<b>Expenses:</b>															
18-840-5400 Tile Drainage Loan								\$100,000.00							
18-450-5450 Tile Loan Payments to OMAFRA										\$13,586.80					
18-450-7303 Consultants															
18-450-7400 Stoltz Drain	\$75,000	\$76,981.59	\$25,000												
18-450-7401 Henderson Drain	\$26,000		\$25,444	\$24,300.82	\$1,143	\$1,950.79									
18-450-7402 Gardner Drain-Maintenance	\$40,675		\$40,675		\$40,675	\$58.14	\$41,000	\$68,603.21		\$1,760.45					
18-450-7403 Huffman Drain-Maintenance	\$46,800		\$46,800		\$46,800	\$58.14	\$47,000	\$58,508.59							
18-450-7404 Drain #4-Schedule & Maintenance	\$40,000		\$7,500		\$67,500	\$5,694.15	\$67,500	\$1,624.09	\$61,600	\$59,856.07					
18-450-7405 Patsy Carter Drain-Maintenance	\$10,000		\$10,000		\$10,000		\$10,000		\$10,000						
18-450-7407 Hooper Drain	\$78,000		\$79,375	\$66,700.29	\$12,675	\$27,412.64									
18-450-7408 Irwin Parsons Drain North & South	\$101,000		\$97,732	\$86,206.70	\$11,525	\$27,042.81									
18-450-7410 Hamel Drain Extension			\$20,000		\$20,000	\$22,298.72	\$88,000	\$4,405.18	\$78,000	\$9.70					
18-450-7412 Victoria Drain								\$7.36	\$27,800	\$27,294.64					
18-450-7413 Hamel Drain								\$12,720.02	\$144,120	\$53,250.63					
18-450-7414 West Shore Road Drain #2-Bridge									\$17,500	\$9,247.37					
18-450-7415 Gardner Drain-East West Road Culvert									\$60,200		\$26,000				
18-450-7416 Curry Marsh Drain- Bridge										\$5,188.46					
18-450-7420 West Shore Drain#2 - Spender															
18-450-7800 Capital Expense							\$15,000								
18-450-7900 Transfer to Reserves-Drain Other						\$76,500.00		\$72,000.00							
<b>Expense Total</b>	<b>\$417,475</b>	<b>\$76,981.59</b>	<b>\$352,526</b>	<b>\$177,207.81</b>	<b>\$210,318</b>	<b>\$161,015.39</b>	<b>\$268,500</b>	<b>\$317,868.45</b>	<b>\$399,220</b>	<b>\$170,194.12</b>	<b>\$26,000</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	
<b>Net Surplus (Deficit)</b>	<b>\$36,000</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>(\$126,493.81)</b>	<b>\$0</b>	<b>\$7,776.70</b>	<b>\$0</b>	<b>(\$161,388.81)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

Township of Pelee

East Shore Water

		2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2024	2024	2025	2025
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>															
15-415-5210	Grants														
15-415-5801	East Shore Water User Charges	\$7,500	\$7,748.97	\$7,500	\$7,299.60	\$7,500	\$7,200.00	\$7,575	\$7,402.07	\$7,650	\$4,948.02	\$7,805		\$7,960	
<b>Revenue Total</b>		\$7,500	\$7,748.97	\$7,500	\$7,299.60	\$7,500	\$7,200.00	\$7,575	\$7,402.07	\$7,650	\$4,948.02	\$7,805	\$0.00	\$7,960	\$0.00
<b>Expenses:</b>															
17-415-7020	East Shore Water Salaries - Staff	\$13,270	\$15,612.44	\$14,330	\$18,798.17	\$14,589	\$13,968.83	\$18,615	\$12,750.49	\$13,434	\$14,822.39	\$13,837		\$14,252	
18-415-5201	CWWF Grant Expenses														
18-415-7030	Travel Expense - Staff		\$87.00												
18-415-7130	Memberships	\$170													
18-415-7140	Courses and Seminars	\$500		\$500		\$500	\$50.88	\$500	\$142.50	\$250	\$64.70	\$250		\$250	
18-415-7151	Office Expense	\$100													
18-415-7153	Telephone East Shore Water	\$1,900	\$1,348.21	\$1,710	\$357.29	\$1,710	\$349.07	\$350	\$103.30	\$350		\$350		\$350	
18-415-7154	Hydro East Shore Water	\$2,500	\$2,427.82	\$2,500	\$2,028.28	\$2,500	\$2,105.66	\$2,250	\$2,396.99	\$2,300	\$1,728.30	\$2,300		\$2,300	
18-415-7156	Advertising and Promotion														
18-415-7157	Cell Phone														
18-415-7161	Delivery Charges														
18-415-7191	Health & Safety	\$100		\$100		\$100		\$100							
18-415-7192	Materials and Supplies	\$200	\$394.81	\$200	\$88.35	\$200	\$235.62	\$4,500	\$1,966.99	\$2,500	\$60.03	\$2,500		\$2,500	
18-415-7193	Vehicle Expense	\$1,000		\$1,000		\$1,000		\$1,000	\$1,038.56	\$1,500		\$1,500		\$1,500	
18-415-7197	Water Testing	\$500	\$392.13	\$500	\$592.04	\$500	\$433.73	\$500	\$445.45	\$500	\$329.85	\$500		\$500	
18-415-7230	Equipment Maintenance	\$4,000	\$3,127.64	\$4,000	\$4,650.50	\$4,000	\$2,782.86	\$4,000	\$3,679.13	\$4,000	\$4,910.68	\$4,000		\$4,000	
18-415-7240	Building & Lot Maintenance	\$1,500		\$1,500		\$1,500		\$1,500	\$564.02	\$1,500		\$1,500		\$1,500	
18-415-7242	Fuel Expense	\$1,750	\$576.18	\$1,500	\$198.15	\$1,500		\$1,500	\$2,974.76	\$1,545		\$3,064		\$3,156	
18-415-7300	Insurance	\$160		\$165		\$165	\$213.95	\$246	\$224.43	\$266	\$239.37	\$274		\$282	
18-415-7800	Capital Expense-								\$254.39			\$262		\$270	
<b>Expense Total</b>		\$27,650	\$23,966.23	\$28,005	\$26,712.78	\$28,264	\$20,140.60	\$35,061	\$26,541.01	\$28,145	\$22,155.32	\$30,337	\$0.00	\$30,860	\$0.00
<b>Net Surplus (Deficit)</b>		(\$20,150)	(\$16,217.26)	(\$20,505)	(\$19,413.18)	(\$20,764)	(\$12,940.60)	(\$27,486)	(\$19,138.94)	(\$20,495)	(\$17,207.30)	(\$22,532)	\$0.00	(\$22,900)	\$0.00

Township of Pelee

**Fire Services**

		2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2024	2024	2025	2025
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>															
15-200-5500	Interest Revenue		\$20.14		\$21.86		\$21.90		\$20.26						
15-200-5600	Donation Revenue						\$200.00		\$1,250.00		\$2,091.41				
15-200-5200	OFM-Fire Safety Grant					\$4,600	\$4,600.00								
15-200-6999	Transfer from Reverse/Reserve Funds										\$150.00				
15-200-7160	Other Revenue		\$2,549.59												
<b>Revenue Total</b>		\$0	\$2,569.73	\$0	\$21.86	\$4,600	\$4,821.90	\$0	\$1,270.26	\$0	\$2,241.41	\$0	\$0.00	\$0	\$0.00
<b>Expenses:</b>															
17-200-7020	Fire Dept. Salaries - Staff	\$9,000	\$3,784.36	\$9,000	\$3,519.63	\$7,000	\$8,485.65	\$7,000	\$13,802.07	\$10,000	\$14,180.90	\$10,300		\$10,609	
18-200-7030	Travel Expense - Staff	\$1,000		\$500		\$500		\$500	\$119.38	\$500	\$186.22	\$500		\$500	
18-200-7130	Memberships														
18-200-7135	Subscription and Books														
18-200-7140	Courses and Seminars	\$1,500		\$1,500	\$35.62	\$6,100	\$1,633.25	\$6,000	\$2,524.98	\$4,000	\$2,041.64	\$4,000		\$4,000	
18-200-7147	Transfer Station Fees		\$21.00	\$30	\$6.00	\$30	\$27.00	\$30	\$25.00	\$30		\$30		\$30	
18-200-7151	Office Expense														
18-200-7153	Telephone	\$300													
18-200-7154	Hydro	\$1,400	\$987.83	\$960		\$960									
18-200-7156	Advertising and Promotion	\$200	\$60.00	\$200	\$15.00	\$200	\$20.00	\$50	\$90.00	\$100	\$35.83	\$100		\$100	
18-200-7161	Delivery Charges														
18-200-7191	Health & Safety									\$2,000	\$117.62	\$2,000		\$2,000	
18-200-7192	Materials and Supplies	\$300	\$34.36	\$300	\$46.05	\$300	\$2,060.72	\$2,000	\$1,765.72	\$2,000	\$1,408.57	\$2,000		\$2,000	
18-200-7193	Vehicle Expense	\$7,500	\$7,777.75	\$7,500	\$5,204.54	\$7,500	\$9,752.54	\$9,750	\$4,990.19	\$10,000	\$9,461.74	\$10,000		\$10,000	
18-200-7195	Propane	\$1,000	\$286.29	\$750	\$684.71	\$750	\$67.84	\$750	\$2,526.22	\$800	\$67.84	\$800		\$800	
18-200-7196	Licenses and Permits	\$1,000	\$905.72	\$750	\$907.52	\$750	\$964.02	\$975	\$911.88	\$1,000	\$711.96	\$1,000		\$1,000	
18-200-7230	Equipment Maintenance	\$4,000	\$2,396.06	\$4,000	\$1,450.35	\$4,000	\$4,013.85	\$4,000	\$6,931.67	\$7,000	\$7,195.99	\$7,000		\$7,000	
18-200-7235	Equipment	\$8,000	\$3,911.49	\$8,000		\$8,000	\$6,178.09	\$8,000	\$3,861.82	\$8,000	\$559.67	\$8,000		\$8,000	
18-200-7240	Building & Lot Maintenance	\$1,500	\$571.71	\$1,000		\$1,000		\$1,000	\$306.41	\$500		\$500		\$500	
18-200-7303	Consultants														
18-200-7242	Fuel	\$300	\$218.87	\$300	\$534.08	\$300	\$499.04	\$700	\$774.49	\$775	\$820.53	\$798		\$822	
18-200-7300	Insurance	\$5,860	\$6,448.94	\$5,980	\$6,483.39	\$5,980	\$7,753.98	\$8,917	\$8,134.55	\$9,656	\$14,160.51	\$9,946		\$10,244	
18-200-7500	Fire Internet Access														
18-200-7700	Fire Association Expenses								\$2,422.97						
18-200-7800	Capital Expense														
18-200-7801	Capital Fleet/Equipment											\$5,000		\$5,000	
18-200-7900	Transfer to Reserves				\$8,000.00										
<b>Expense Total</b>		\$42,860	\$27,404.38	\$40,770	\$26,886.89	\$43,370	\$41,455.98	\$49,672	\$49,187.35	\$56,361	\$50,949.02	\$61,974	\$0.00	\$62,605	\$0.00
<b>Net Surplus (Deficit)</b>		(\$42,860)	(\$24,834.65)	(\$40,770)	(\$26,865.03)	(\$38,770)	(\$36,634.08)	(\$49,672)	(\$47,917.09)	(\$56,361)	(\$48,707.61)	(\$61,974)	\$0.00	(\$62,605)	\$0.00



**Transfer Station**

	2019	BUDGET 2019	ACTUAL	2020	BUDGET 2020	ACTUAL	2021	2021	ACTUAL	2022	2022	ACTUAL	2023	BUDGET 2023	ACTUAL	2024	2024	ACTUAL	2025	2025	ACTUAL	
<b>Revenue:</b>																						
15-400-5503 Currency Exchange			\$52.93			(\$5.35)			(\$89.49)			\$132.86			\$114.45							
15-400-5250 AMO Gas Tax																						
15-400-5815 Mulch Revenue		\$350	\$346.00		\$350	\$282.00		\$350	\$308.00		\$350	\$362.00		\$350	\$212.00		\$350				\$350	
15-400-5816 Recycle Bin Advertising Revenues																						
15-400-5817 Metal Disposal Fees Collected		\$1,800	\$2,738.65		\$2,500	\$1,655.00		\$2,500	\$2,306.00		\$2,500	\$1,936.00		\$2,500	\$2,580.00		\$2,500				\$2,500	
15-400-5818 Bag Tag Sales		\$30,000	\$32,743.86		\$30,000	\$18,896.00		\$30,000	\$28,816.77		\$30,000	\$33,514.50		\$40,000	\$36,556.52		\$40,000				\$40,000	
15-400-5819 Metal Fees Received on Deposit		\$1,200	\$240.46		\$1,200	\$564.68		\$1,200	\$2,277.49		\$2,277	\$1,127.95		\$2,000	\$1,123.47		\$2,000				\$2,000	
15-400-5820 Blue/Red Box Composter Sales		\$50	\$111.16		\$50	\$23.91		\$50	\$7.97		\$50	\$210.00		\$50	\$23.00		\$50				\$50	
15-400-5830 Appliance/Electronic Disposal Expenses						\$315.00			\$730.00		\$720	\$745.00		\$750	\$849.00		\$750				\$750	
15-400-6900 Transfer from Reserves																						
15-400-7022 Bulk Load Fees		\$10,000	\$10,332.00		\$10,000	\$6,852.00		\$10,000	\$7,301.88		\$10,000	\$7,672.00		\$10,000	\$8,356.03		\$10,000				\$10,000	
<b>Revenue Total</b>		\$43,400	\$46,565.06		\$44,100	\$28,583.24		\$44,100	\$41,658.62		\$45,897	\$45,700.31		\$55,650	\$49,814.47		\$55,650	\$0.00			\$55,650	\$0.00
<b>Expenses:</b>																						
17-400-7020 Landfill Salaries - Staff		\$24,980	\$28,263.96		\$25,542	\$26,816.75		\$25,996	\$29,874.86		\$30,722	\$40,220.92		\$40,880	\$36,315.53		\$42,106				\$43,370	
18-400-7053 Disposal Fees Bagged Garbage		\$6,000	\$4,942.57		\$6,000	\$5,280.06		\$6,000	\$7,256.69		\$6,500	\$9,201.22		\$9,000	\$9,118.44		\$9,270				\$9,548	
18-400-7054 Disposal Fees Bulk Loads		\$5,500	\$2,653.77		\$5,500	\$5,129.64		\$5,500	\$6,178.72		\$6,000	\$5,993.70		\$6,000	\$1,887.57		\$6,180				\$6,365	
18-400-7055 Bin Delivery/Removal Bulk Loads		\$13,000	\$6,845.83		\$13,000	\$10,180.89		\$13,000	\$10,845.70		\$13,000	\$10,067.13		\$13,000	\$4,782.97		\$13,390				\$13,792	
18-400-7056 Bin Delivery/Removal Recyclables		\$10,500	\$13,377.70		\$10,500	\$10,244.49		\$10,500	\$8,371.28		\$10,500	\$7,907.17		\$8,000	\$4,782.97		\$8,240				\$8,487	
18-400-7057 Bin Del /Removal Bagged/Tagged Waste		\$13,000	\$11,325.94		\$13,000	\$6,660.06		\$13,000	\$7,324.87		\$13,000	\$19,047.83		\$13,000	\$28,544.26		\$13,390				\$13,792	
18-400-7058 Fuel Surcharge Contract			\$1,467.03																			
18-400-7059 Appliance/Electronic Disposal Expenses		\$500	\$1,722.08		\$500	\$2,606.81		\$500	\$5,073.43		\$3,500	\$2,164.94		\$3,500	\$950.85		\$3,605				\$3,713	
18-400-7153 Telephone		\$950	\$928.54		\$950	\$737.21		\$950	\$813.45		\$825	\$824.11		\$850	\$688.04		\$850				\$850	
18-400-7154 Hydro Expense		\$600	\$519.11		\$500	\$442.03		\$500	\$498.78		\$500	\$617.48		\$600	\$404.08		\$600				\$600	
18-400-7156 Advertising and Promotion		\$300	\$270.00		\$300	\$260.00			\$200.00		\$200	\$220.00		\$250	\$50.00		\$250				\$250	
18-400-7160 Other Expense			\$35.62																			
18-400-7161 Delivery Charges																						
18-400-7191 Health and Safety		\$250	\$225.13		\$250	\$198.42		\$250	\$224.89		\$250	\$225.13		\$250	\$225.13		\$300				\$300	
18-400-7192 Materials and Supplies		\$1,200	\$635.15		\$1,200	\$715.76		\$1,200	\$609.62		\$1,000	\$1,148.17		\$1,000	\$578.72		\$1,000				\$1,000	
18-400-7193 Vehicle Expense		\$500	\$2,503.03		\$1,000	\$1,134.75		\$1,000	\$676.27		\$1,000	\$522.78		\$1,000	\$522.78		\$1,000				\$1,000	
18-400-7194 Equipment Rental Contract		\$10,000	\$10,600.53		\$10,000	\$10,815.28		\$10,000	\$11,013.20		\$12,000	\$11,202.50		\$12,360	\$9,767.45		\$12,731				\$13,113	
18-400-7230 Equipment Maintenance		\$2,500	\$488.40		\$2,500	\$2,059.29		\$2,500	\$358.88		\$2,500	\$1,404.45		\$2,000	\$446.32		\$2,500				\$2,500	
18-400-7240 Building and Lot Maintenance		\$2,000	\$501.64		\$1,000	\$9.00		\$1,000	\$159.00		\$1,000	\$923.18		\$750	\$672.62		\$1,000				\$1,000	
18-400-7242 Fuel Expense - Vehicles		\$2,750	\$1,575.39		\$2,750	\$1,061.50		\$2,750	\$1,698.17		\$2,400	\$2,746.82		\$2,850	\$1,989.13		\$2,936				\$3,024	
18-400-7300 Insurance		\$240			\$245			\$245	\$317.68		\$365	\$333.08		\$395	\$2,117.16		\$407				\$419	
18-400-7303 Landfill Consultants		\$15,550	\$18,571.47		\$15,500	\$8,242.96		\$15,500	\$7,518.29		\$15,500	\$16,370.39		\$15,000	\$14,918.38		\$15,450				\$15,914	
18-400-7355 Cash Over/Short			(\$37.34)			\$2.28			\$0.51			(\$39.55)			(\$30.14)							
18-400-7800 Capital Expense																						
18-400-7801 Capital Fleet Equipment																	\$10,000				\$10,000	
<b>Expense Total</b>		\$110,320	\$107,415.55		\$110,237	\$92,597.18		\$110,391	\$99,014.29		\$120,762	\$131,101.45		\$130,685	\$118,209.48		\$135,205	\$0.00			\$139,036	\$0.00
<b>Net Surplus (Deficit)</b>		(\$66,920)	(\$60,850.49)		(\$66,137)	(\$64,013.94)		(\$66,291)	(\$57,355.67)		(\$74,865)	(\$85,401.14)		(\$75,035)	(\$68,395.01)		(\$79,555)	\$0.00			(\$83,386)	\$0.00

**Marina**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 DRAFT BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>														
15-600-5210														
15-600-5211								\$82,490.00		\$6,510.00				
15-600-5211					\$11,973	\$8,979.60	\$8,400	\$6,300.00	\$8,652					
15-600-5503		\$230.85		\$0.10		(\$88.37)		\$104.25		\$7.26				
15-600-5616						\$250.00								
15-600-5812	\$58,000	\$62,123.51	\$63,000	\$33,380.98	\$63,000	\$32,624.37	\$58,000	\$49,753.17	\$58,000	\$59,015.92	\$63,000		\$68,000	
15-600-5813	\$80,000	\$76,985.77	\$80,000	\$24,776.47	\$80,000	\$39,181.26	\$80,000	\$44,118.36	\$98,000	\$60,845.52	\$117,600		\$137,200	
15-600-5814	\$37,500	\$26,012.09	\$37,500	\$1,000.97	\$37,500	\$2,725.88	\$10,000	\$2,458.26	\$15,000	\$5,891.51	\$20,000		\$25,000	
15-600-5816	\$27,000	\$15,843.28	\$27,000	\$8,925.56	\$27,000	\$9,452.50	\$20,000	\$631.66			\$15,000		\$15,000	
15-600-5817	\$10,000	\$246.95	\$500		\$500		\$500		\$500		\$500		\$500	
15-600-6999	\$365	\$365.00			\$50,000	\$50,000.00								
15-600-7900					\$300,000		\$458,500							
<b>Revenue Total</b>	<b>\$212,865</b>	<b>\$181,891.35</b>	<b>\$208,000</b>	<b>\$68,084.08</b>	<b>\$569,973</b>	<b>\$143,125.24</b>	<b>\$635,400</b>	<b>\$185,855.70</b>	<b>\$180,152</b>	<b>\$132,270.21</b>	<b>\$216,100</b>	<b>\$0.00</b>	<b>\$245,700</b>	<b>\$0.00</b>
<b>Expenses:</b>														
17-600-7020	\$66,870	\$78,405.86	\$59,309	\$13,890.59	\$59,343	\$51,060.39	\$62,330	\$50,465.54	\$54,673	\$53,595.35	\$56,313		\$58,003	
18-600-7030	\$500		\$500		\$500		\$150	\$1,052.71	\$150	\$11.98	\$150		\$150	
18-600-7140	\$200		\$200		\$200		\$300		\$400	\$213.34	\$400		\$400	
18-600-7147	\$900	\$694.00	\$850	\$312.00	\$850	\$336.00	\$850	\$639.00	\$800		\$800		\$800	
18-600-7151	\$500	\$1,570.07	\$500		\$500	\$60.00	\$2,000	\$629.07	\$1,000	\$88.49	\$1,000		\$1,000	
18-600-7153	\$1,700	\$2,400.68	\$2,300	\$2,092.20	\$2,300	\$2,189.78	\$2,200	\$2,565.42	\$2,500	\$2,288.31	\$2,500		\$2,500	
18-600-7154	\$4,750	\$4,060.18	\$4,500	\$1,755.91	\$4,500	\$2,674.48	\$4,500	\$2,899.30	\$4,500	\$2,888.63	\$4,500		\$4,500	
18-600-7156	\$500	\$20.00	\$500						\$200	\$133.34				
18-600-7160														
18-600-7191	\$500		\$500	\$221.24	\$500	\$86.50	\$500		\$500		\$500		\$500	
18-600-7192	\$3,500	\$3,244.78	\$3,500	\$492.50	\$3,500	\$6,280.34	\$3,500	\$1,322.70	\$3,500	\$4,074.90	\$3,500		\$3,500	
18-600-7194	\$350	\$413.31	\$350	\$309.96	\$350	\$532.72	\$425	\$421.22	\$500	\$255.53	\$500		\$500	
18-600-7196	\$300	\$279.00	\$300	\$339.19	\$300	\$692.02	\$700	\$454.10	\$700	\$520.70	\$700		\$700	
18-600-7230	\$2,000		\$2,000	\$829.68	\$2,000	\$2,095.53	\$2,000	\$13.98	\$2,000	\$225.00	\$2,000		\$2,000	
18-600-7240	\$10,000	\$8,573.71	\$2,500	\$2,035.82	\$2,500	\$3,788.82	\$5,000	\$1,113.54	\$6,000	\$3,338.04	\$5,000		\$5,000	
18-600-7241	\$15,500	\$10,606.22	\$15,500	\$372.46	\$15,500	\$1,027.60	\$1,500	\$369.05	\$500	\$297.34	\$500		\$500	
18-600-7242	\$22,000	\$19,499.04	\$21,500	\$5,100.16	\$21,500	\$4,349.23	\$16,000	\$107.80		\$133.91	\$12,000		\$12,000	
18-600-7245	\$600	\$407.04	\$600	\$400.00	\$600	\$400.00	\$600		\$500		\$500		\$500	
18-600-7250	\$1,500		\$1,500		\$1,500	\$14,399.07	\$15,000		\$15,000				\$15,000	
18-600-7255							\$0							
18-600-7280	\$23,625	\$16,761.55	\$24,000	\$437.00	\$24,000	\$1,485.64	\$5,000	\$2,171.92	\$7,500	\$8,573.29	\$10,000		\$12,500	
18-600-7300	\$10,460	\$10,595.88	\$10,670	\$10,897.31	\$10,670	\$13,835.28	\$15,911	\$15,534.97	\$13,200	\$13,141.01	\$13,596		\$14,004	
18-600-7306	\$27,600	\$27,851.86	\$28,600	\$11,607.49	\$28,600		\$27,600	\$18,013.13	\$31,200	\$14,861.13	\$36,120		\$41,040	
18-600-7308	\$8,800	\$75.15	\$450		\$450		\$450		\$460		\$460	\$0	\$460	
18-600-7353										\$13,619.41				
18-600-7354	\$23,589	\$23,588.28	\$23,589	\$23,487.98	\$23,589	\$23,347.56	\$23,589	\$23,347.56	\$24,297		\$25,026		\$25,777	
18-600-7354							\$13,000				\$21,000		\$21,000	
18-600-7355	\$0	(\$247.57)		(\$11.16)		(\$29.42)		\$103.65		\$110.24				
18-600-7500	\$650	\$491.65	\$650	\$516.40	\$650	\$330.25	\$650		\$600		\$600		\$600	
18-600-7800	\$43,000	\$10,208.04			\$355,500		\$478,500	\$502,608.25	\$40,000	\$15,471.46				
18-600-7850						\$50,000.00								
<b>Expense Total</b>	<b>\$269,894</b>	<b>\$219,498.73</b>	<b>\$204,868</b>	<b>\$75,086.73</b>	<b>\$559,902</b>	<b>\$178,941.79</b>	<b>\$682,255</b>	<b>\$623,832.91</b>	<b>\$210,680</b>	<b>\$133,841.40</b>	<b>\$197,665</b>	<b>\$0.00</b>	<b>\$222,933</b>	<b>\$0.00</b>
<b>Net Surplus (Deficit)</b>	<b>(\$57,029)</b>	<b>(\$37,607.38)</b>	<b>\$3,132</b>	<b>(\$7,002.65)</b>	<b>\$10,071</b>	<b>(\$35,816.55)</b>	<b>(\$46,855)</b>	<b>(\$437,977.21)</b>	<b>(\$30,528)</b>	<b>(\$1,571.19)</b>	<b>\$18,435</b>	<b>\$0.00</b>	<b>\$22,767</b>	<b>\$0.00</b>

Township of Pelee

Medical Centre

		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>															
15-520-5810	Rent and Expenses - Clinic														
15-520-5600	Generator Reimbursement														
15-520-7154	Hydro Reimbursement	\$5,000	\$6,983.51	\$5,600	\$4,365.92	\$5,600	\$4,999.92	\$5,000	\$5,486.48	\$5,500	\$3,573.06	\$5,500		\$5,500	
<b>Revenue Total</b>		\$5,000	\$6,983.51	\$5,600	\$4,365.92	\$5,600	\$4,999.92	\$5,000	\$5,486.48	\$5,500	\$3,573.06	\$5,500	\$0.00	\$5,500	\$0.00
<b>Expenses:</b>															
18-520-5611	Heliport Expenses														
18-520-7154	Hydro Clinic	\$5,000	\$4,966.07	\$5,600	\$4,118.22	\$5,600	\$4,398.02	\$5,000	\$4,852.86	\$5,500	\$3,257.72	\$5,500		\$5,500	
18-520-7192	Materials and Supplies		\$6.10												
18-520-7230	Equipment Maintenance				\$4,585.74		\$475.14								
18-520-7240	Building and Lot Maintenance	\$1,500	\$337.56	\$1,500	\$1,406.77	\$1,500	\$73.26	\$1,500	\$637.41	\$1,545	\$181.49	\$1,591		\$1,639	
18-520-7245	Septic Cleaning	\$350		\$350		\$350		\$350		\$350		\$350		\$350	
18-520-7300	Insurance	\$680	\$685.02	\$695	\$1,006.97	\$695	\$901.17	\$1,036	\$607.60	\$1,010	\$1,008.06	\$1,040		\$1,040	
18-520-7317	Health Unit Contributions	\$3,390	\$4,361.00	\$3,730		\$5,576	\$6,700.00	\$7,410	\$4,115.00	\$7,752	\$1,938.00	\$7,985		\$8,224	
18-520-7800	Capital														
<b>Expense Total</b>		\$10,920	\$10,355.75	\$11,875	\$11,117.70	\$13,721	\$12,547.59	\$15,296	\$10,212.87	\$16,157	\$6,385.27	\$16,466	\$0.00	\$16,753	\$0.00
<b>Net Surplus (Deficit)</b>		(\$5,920)	(\$3,372.24)	(\$6,275)	(\$6,751.78)	(\$8,121)	(\$7,547.67)	(\$10,296)	(\$4,726.39)	(\$10,657)	(\$2,812.21)	(\$10,966)	\$0.00	(\$11,253)	\$0.00

**Administration**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>														
14-100-5001 Taxes - General	\$1,694,303	\$1,694,302.05	\$1,728,791	\$1,728,790.15	\$1,781,805	\$1,781,804.02	\$1,840,705	\$1,840,704.53	\$1,962,480	\$1,962,480.13	\$2,021,354		\$2,081,995	
14-100-5002 Supplementary Taxes		\$11,996.20		\$20,195.75		\$20,147.54		\$2,437.04		\$2,764.65				
14-100-5003 Other Charges to Tax Cards		\$53.00		\$58.00		\$58.00		\$87.00		\$29.00				
14-100-5055 PIL Taxes - Provincial Properties	\$17,282	\$17,281.97	\$17,770	\$17,770.36	\$18,125	\$18,124.91	\$18,669	\$18,668.64	\$19,415	\$47,208.23	\$19,997		\$20,597	
14-100-5060 PIL Taxes -Federal Properties	\$19,893	\$19,893.20	\$21,234	\$21,234.00	\$21,658	\$21,658.41	\$22,308	\$22,308.15	\$23,201		\$23,897		\$24,614	
14-100-5070 PIL Taxes - Hydro Properties	\$1,763	\$1,763.10	\$2,154	\$2,154.00	\$1,909	\$1,909.08	\$1,966	\$1,966.35	\$2,045		\$2,106		\$2,170	
14-100-5080 PIL Taxes- Twp CF properties	\$2,104	\$2,104.34	\$2,331	\$2,331.00	\$2,378	\$2,378.05	\$2,449	\$2,449.40	\$2,547		\$2,623		\$2,702	
14-100-5500 Interest on Taxes	\$45,000	\$45,907.37	\$45,000	\$9,920.60	\$45,000	\$12,778.45	\$35,000	\$38,368.80	\$35,000	\$27,712.54	\$35,000		\$35,000	
14-100-5501 NSF Fees Administration														
15-100-5200 OMPF Ontario Fund	\$102,100	\$102,100.00	\$96,700	\$96,700.00	\$107,900	\$107,900.00	\$107,900	\$107,900.00	\$154,200	\$154,200.00	\$154,200		\$154,200	
15-100-5230 POA Transfers	\$5,000	\$3,655.42	\$5,000	\$2,148.04	\$3,700	\$493.33	\$3,700	\$2,511.20	\$2,500	\$3,411.09	\$2,500		\$2,500	
15-100-5252 NDMP	\$50,000													
15-100-5255 AGCO-Cannabis Legislation Transfer	\$10,000	\$15,000.00				\$5,000.00								
15-100-5253 Federal Grant		\$76,961.98				\$50,000.00	\$4,600.00							
15-100-5253 Federal Grants-Canada Summer Jobs				\$27,239.82	\$2,993	\$2,988.40	\$2,100							
15-100-5253 Federal Grants-Heritage Canada									\$3,000	\$3,000.00				
15-100-5260 RCMP RENT	\$3,000	\$3,000.00	\$3,000	\$3,000.00	\$3,000	\$3,000.00	\$3,000	\$3,000.00	\$3,000	\$2,500.00	\$3,000		\$3,000	
15-100-5502 Interest on Bank Accounts		\$2,162.40		\$1,711.44		\$1,593.15		\$6,278.01		\$4,924.00				
15-100-5251 Provincial Grants	\$234,800	\$234,800.00		\$232,000.00		\$46,638.00		\$743.00						
15-100-5251 FCM Asset Management Grant							\$45,400							
15-100-5251 Provincial Grant-ICIP West Pump/West														
15-100-5256 Shore (PENDING)					\$100,000	\$100,000.00								
15-100-5503 Currency Exchange		\$168.55		\$11.09				(\$3.41)		\$159.22				
15-100-5504 Interest on Receivables						\$341.65		\$721.90	\$500	\$443.70	\$500		\$500	
15-100-5511 Tax Registration - Administration														
15-100-5600 Other Revenue	\$500	\$914.79	\$500	\$2,782.14	\$500	\$1,864.42	\$500	\$251.98	\$500	\$3,982.92	\$500		\$500	
15-100-5601 Photocopies and Faxes	\$250	\$223.87	\$250	\$68.10	\$250	\$147.07	\$250	\$93.57	\$200	\$74.61	\$200		\$200	
15-100-5604 Marriage Certificates and Fees	\$500			\$135.00	\$250	\$820.00	\$820	\$1,205.00	\$820	\$960.00	\$820		\$820	
15-100-5605 Tax Certificates	\$2,000	\$1,875.00	\$2,000	\$1,615.00	\$2,000	\$2,780.00	\$2,500	\$3,060.00	\$4,000	\$2,465.00	\$4,000		\$4,000	
15-100-5615 Lottery Licenses	\$50	\$20.00	\$50	\$10.00	\$50	\$10.00	\$50	\$10.00	\$50	\$10.00	\$50		\$50	
15-100-5617 Farm Revenue	\$18,000	\$16,348.15	\$23,000	\$23,682.00	\$23,000	\$23,682.00	\$26,050	\$26,050.19	\$26,050		\$26,050		\$26,642	
15-100-5618 Aggregate Fees	\$500	\$521.97	\$500	\$997.71	\$900	\$1,384.03	\$1,000	\$704.32	\$1,000	\$642.37	\$1,000		\$1,000	
15-100-5620 Wharfage	\$250	\$771.73		\$210.91		\$211.55								
15-100-5624 Island Marketing & Development					\$7,000	\$2,537.52	\$3,500	\$3,598.73	\$4,150	\$4,248.24	\$4,275		\$4,403	
15-100-5625 Tourist Brochure	\$7,350	\$6,698.20	\$7,000	\$1,313.52										
15-100-5630 Website Advertising Fees				\$276.10										
15-100-5825 Prov Hunt License Sales (NON PHEAS)	\$1,500	\$421.35	\$500	\$346.20	\$500	\$295.64	\$500	\$291.94	\$500		\$500		\$500	
15-100-5901 Discounts Earned	\$500	\$796.16	\$600	\$1,012.87	\$900	\$1,118.05	\$1,200	\$775.52	\$1,000	\$2,160.35	\$1,000		\$1,000	
15-100-7021 Omers Debt Repayment						\$2,784.53		\$1,456.00		\$1,232.00				
15-100-7150 Donations		\$1,260.00		\$1,000.00						\$500.00				
15-100-7355 Election Nomination Fees								\$900.00		\$90.77				
15-100-7804 North Harbour Divestiture Exp. Reimbursement (Reserve)	\$49,386					\$90,005.00	\$71,316		\$65,978					
15-100-7900 Capital Borrowing	\$150,000		\$150,000				\$250,000		\$250,000		\$250,000		\$250,000	
15-100-7950 Surplus from Previous Year	\$170,894	\$170,894.00	\$395,851	\$395,851.00			\$317,689	\$85,817.00	\$599,023					
15-100-6999 Transfer from Reserve					\$181,016									
15-100-6999 Transfer from Reserve (Other)	\$37,853	\$37,853.00	\$75,468	\$611,061.00	\$109,453	\$250,135.63	\$15,431	\$39,457.72						
<b>Revenue Total</b>	<b>\$2,624,778</b>	<b>\$2,469,747.80</b>	<b>\$2,577,699</b>	<b>\$3,205,625.80</b>	<b>\$2,414,287</b>	<b>\$2,554,588.43</b>	<b>\$2,774,003</b>	<b>\$2,216,412.58</b>	<b>\$3,161,159</b>	<b>\$2,225,198.82</b>	<b>\$2,553,573</b>	<b>\$0.00</b>	<b>\$2,616,393</b>	<b>\$0.00</b>
<b>Expenses:</b>														
17-100-7020 General Salaries - Staff	\$308,880	\$282,860.56	\$312,625	\$307,791.69	\$335,426	\$336,034.79	\$443,954	\$371,830.96	\$348,956	\$278,079.25	\$507,808		\$491,680	
18-100-5230 POA Distribution										\$506.84				
18-100-5251 MMAH Grant										\$81.00				
18-100-5255 AGCO-Cannabis Legislation	\$10,000													

\$2,009,688

18-100-5510	Tax Registration - Expense												
18-100-5604	Marriage Licences						\$550.00	\$500	\$1,305.00	\$550	\$825.00	\$550	\$550
18-100-5624	Island Marketing & Development					\$24,650	\$10,932.96	\$28,922	\$14,457.80	\$25,000	\$12,460.57	\$25,000	\$25,000
18-100-5625	Brochure Expenses	\$5,650	\$5,602.78	\$5,650							\$146.19		
18-100-5630	Advertising Refund-2020 Season				\$1,750.00								
18-100-5825	Prov Licence Exp (Non Pheasant Hunt)	\$1,440	\$406.07	\$440	\$340.01	\$440	\$282.06	\$440	\$195.05	\$480	\$308.76	\$480	\$480
18-100-7030	Travel Expense - Staff	\$7,000	\$9,644.68	\$3,500	\$257.72	\$3,500		\$2,000		\$2,000	\$1,096.10	\$2,000	\$2,000
18-100-7130	Memberships	\$2,500	\$2,303.77	\$2,500	\$2,358.23	\$2,500	\$2,410.37	\$2,500	\$2,556.82	\$2,500	\$4,661.21	\$2,500	\$2,500
18-100-7135	Subscriptions and Books	\$1,000	\$76.12	\$500	\$146.27	\$250	\$318.93	\$300	\$416.52	\$500	\$173.16	\$500	\$500
18-100-7140	Courses and Seminars	\$4,000	\$1,585.73	\$4,000	\$1,965.00	\$4,000	\$4,079.57	\$8,000	\$3,706.15	\$5,000	\$2,387.71	\$5,000	\$5,000
18-100-7142	Payroll Expense	\$0											
18-100-7146	Printing and Stationery	\$1,000	\$1,254.62	\$1,250	\$1,054.97	\$1,250	\$1,191.47	\$1,250	\$772.25	\$1,250	\$1,279.35	\$1,250	\$1,250
18-100-7147	Transfer Station Fees	\$100	\$147.00	\$100	\$108.00	\$100	\$152.00	\$150	\$141.00	\$175	\$175	\$175	\$175
18-100-7149	Photocopier Leasing and Supplies	\$6,000	\$5,770.63	\$5,500	\$5,025.29	\$4,750	\$2,378.42	\$3,000	\$5,049.57	\$4,500	\$4,556.07	\$4,500	\$4,500
18-100-7150	Computer Expense	\$7,500	\$4,589.93	\$10,500	\$8,982.30	\$10,500	\$10,575.96	\$20,000	\$14,007.85	\$25,000	\$11,386.18	\$25,000	\$25,000
18-100-7151	Office Expense	\$6,500	\$4,283.99	\$6,500	\$2,312.74	\$5,500	\$4,270.74	\$5,500	\$3,475.37	\$6,500	\$4,273.85	\$6,500	\$6,500
18-100-7152	Postage	\$5,500	\$5,569.13	\$6,000	\$6,102.26	\$6,000	\$3,700.32	\$6,000	\$6,117.05	\$6,000	\$1,586.93	\$6,000	\$6,000
18-100-7153	Telephone/Fax Office	\$6,000	\$5,358.84	\$5,400	\$6,203.36	\$5,400	\$5,427.71	\$5,400	\$5,744.22	\$5,500	\$5,593.56	\$5,500	\$5,500
18-100-7154	Hydro	\$5,500	\$2,574.06	\$3,000	\$2,925.96	\$3,000	\$3,124.10	\$3,125	\$3,380.06	\$3,125	\$3,150.06	\$3,125	\$3,125
18-100-7155	Water Fees	\$350		\$350	\$87.00	\$350	\$99.00	\$100	\$221.34	\$200	\$125.46	\$206	\$212
18-100-7156	Advertising/Promotion	\$10,000	\$9,888.49	\$13,500	\$9,485.50		\$130.00		\$120.00		\$285.67		
18-100-7157	Donations												
18-100-7160	Other Expense		\$18.00		\$71.76		\$27,473.02		\$6,391.16		\$749.66		
18-100-7163	Pay Pal Fees Other								\$6.39			\$25	\$25
18-100-7191	Health & Safety -COVID(all dept)				\$2,182.91		\$1,401.40		\$143.74	\$25			
18-100-7192	Materials and Supplies	\$2,000	\$2,882.61	\$2,000	\$2,639.95	\$2,000	\$829.46	\$2,000	\$1,715.84	\$2,000	\$5,876.96	\$2,000	\$2,000
18-100-7193	Vehicle Expense	\$1,000	\$962.59	\$1,000	\$235.20	\$1,000	\$120.00	\$1,000	\$1,258.24	\$1,000	\$14.96	\$1,000	\$1,000
18-100-7230	Equipment Maintenance										\$915.84		
18-100-7235	Drainage Charges	\$18,371	\$1,626.00	\$9,961	\$3,274.31	\$53,901	\$989.07	\$1,032	\$7,095.74	\$20,162		\$1,335	\$1,365
18-100-7240	Building and Lot Maintenance	\$3,000	\$2,717.70	\$5,000	\$305.28	\$3,500	\$336.05	\$3,500	\$1,530.15	\$3,500	\$584.15	\$3,500	\$3,500
18-100-7241	Heating	\$3,500	\$3,842.34	\$3,500	\$3,590.73	\$3,850	\$3,372.49	\$3,850	\$6,187.50	\$6,000	\$3,387.57	\$6,180	\$6,365
18-100-7242	Fuel	\$5,000	\$68.20	\$250	\$292.36	\$250	\$277.23	\$300	\$90.09	\$309		\$318	\$328
18-100-7245	Septic Cleaning	\$2,500	\$1,882.57	\$2,500	\$1,953.80	\$2,000	\$1,506.05	\$2,000	\$2,450.38	\$2,500	\$1,256.74	\$2,575	\$2,652
18-100-7300	Insurance	\$11,880	\$11,773.63	\$12,120	\$13,046.56	\$12,120	\$21,403.16	\$24,614	\$20,621.87	\$38,042	(\$25,754.43)	\$39,183	\$40,359
18-100-7301	Legal	\$10,000	\$6,688.99	\$10,000	\$2,560.53	\$10,000	\$1,990.13	\$20,000	\$11,904.48	\$25,000	\$5,616.65	\$25,000	\$25,000
18-100-7302	Audit	\$19,000	\$19,792.36	\$19,500	\$28,447.30	\$19,500	\$21,354.38	\$19,500	\$13,060.92	\$19,500	\$4,464.73	\$20,085	\$20,688
18-100-7303	Consultants	\$7,000	\$3,445.71		\$40,448.76		\$46,039.41	\$110,400	\$32,862.31	\$30,000	\$5,552.12	\$30,000	\$30,000
18-100-7305	Essex Region Conservation Authority	\$9,410	\$9,606.00	\$9,500	\$12,980.48	\$10,025	\$10,612.05	\$10,400	\$9,004.05	\$11,500	\$13,149.79	\$11,845	\$12,200
18-100-7306	Emergency Measures Expense	\$1,000	\$895.84	\$1,000		\$1,000	\$881.40	\$1,000	\$556.22	\$1,000	\$144.08	\$1,000	\$1,000
18-100-7307	SPMIF Grant Expenses		\$817.59										
18-100-7308	9-1-1 Charges	\$100	\$129.06	\$130	\$131.84	\$135	\$131.84	\$135	\$121.54	\$150	\$18,250.35	\$150	\$150
18-100-7310	MPAC Billings	\$25,300	\$25,292.52	\$25,700	\$25,263.44	\$25,300	\$24,900.60	\$24,650	\$24,633.12	\$24,350		\$25,081	\$25,833
18-100-7325	Election Expenses	\$0	\$1,572.83	\$500	(\$100.00)	\$500		\$5,000	\$5,318.08	\$750	\$1,208.80	\$750	\$750
18-100-7340	Uncollectible Expense		\$57,474.61		\$673.81				\$1,183.76		\$750.00		
18-100-7350	Other Interest	\$0	\$212.21		\$149.86								
18-100-7351	Bank Rec Adjustments	\$0	\$5,003.50		(\$1,835.58)		\$290.91		\$555.26		(\$5,476.70)		
18-100-7352	Bank Charges and Overdraft Interest	\$5,000	\$741.24	\$2,500	\$917.44	\$1,500	\$487.30	\$1,500	\$1,649.85	\$1,750	(\$716.41)	\$1,750	\$1,750
18-100-7353	Loan Payment - Steps/Computers	\$1,436	\$1,436.88	\$1,436	\$1,387.68	\$1,388	\$1,387.68	\$1,388	\$1,387.68	\$1,430	\$809.48	\$1,473	\$1,517
18-100-7354	POS Machine Charges/Fees	\$10,000	\$8,928.23	\$9,500	\$2,982.52	\$9,500	\$6,196.04	\$7,500	\$7,409.06	\$7,725	\$8,980.43	\$7,957	\$8,195
18-100-7355	Cash Over/Short	\$0	(\$16.65)						\$60.33		\$1.77		
18-100-7375	Tax Write Offs - Vacancy Rebates	\$3,000	\$3,024.00	\$3,000	\$3,106.13								
18-100-7378	Tax Write Offs - General	\$21,500	\$59,024.78	\$20,000	\$40,128.70	\$25,000	\$31,777.76	\$25,000	\$28,842.76	\$65,000	\$479.57	\$30,000	\$30,000
18-510-7317	Audit Adjustment	\$0											
18-100-7400	MDRA Rain Event										\$727.58		
18-100-7500	Internet Access Expenses	\$2,000	\$1,883.61	\$2,000	\$2,225.25	\$2,000	\$3,497.16	\$3,000	\$3,291.40	\$3,500	\$3,986.44	\$3,605	\$3,713
18-100-7501	Web Expense	\$150	\$539.33	\$450	\$101.76	\$450			\$101.76				
18-100-7800	Capital Expense	\$0		\$45,000	\$71,286.19		\$4,070.41		\$7,499.53				
18-100-7802	NDMP Shoreline and Dyke Assessment	\$100,000	\$16,841.76										
18-100-7803	Capital Shoreline Protection Annual	\$150,000	\$104,717.08	\$150,000	\$79,369.46	\$200,000	\$115,208.89	\$450,000		\$200,000		\$200,000	\$200,000

18-100-7803	Capital Emergency Shoreline Protection														
18-100-7804	North Harbour Divestiture	\$49,386				\$18,683.17	\$71,316	\$5,343.42	\$250,000						
18-100-7805	Shoreline Protection -West Shore Project 2020			\$605,000	\$573,941.17	\$20,060.75			\$65,978						
18-100-7806	Provincial Grant-ICIP West Pump/West Shore (PENDING)					\$100,000									
18-100-5254	Main Street Revitalization Int. Service Delivery Review-Implementation	\$37,853	\$7,385.41	\$30,468		\$119,850.99									
18-100-5251	(PENDING)	\$234,800	\$4,226.04			\$200,000									
18-100-7900	Transfer to Reserves	\$233,768	\$345,898.00		\$619,616.63	\$170,900.00	\$231,872	\$209,081.71	\$385,420						
18-100-7950	Previous Year Deficit					\$181,016									
<b>Expense Total</b>		\$1,356,874	\$1,053,250.97	\$1,353,330	\$1,888,272.53	\$1,273,551	\$1,056,293.93	\$1,552,098	\$844,855.35	\$1,603,827	\$377,923.05	\$1,010,905	\$0.00	\$998,363	\$0.00
<b>Net Surplus (Deficit)</b>		\$1,267,904	\$1,416,496.83	\$1,224,369	\$1,317,353.27	\$1,140,736	\$1,498,294.50	\$1,221,905	\$1,371,557.23	\$1,557,332	\$1,847,275.77	\$1,542,668	\$0.00	\$1,618,030	\$0.00

**Parks and Recreation**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>														
15-150-5211 Grants					\$86,400	\$30,000.00	\$90,000	\$60,000.00						
15-150-5215 Donation							\$1,667		\$3,500					
15-150-5230 PIHC Fundraiser-Public Washrooms						\$5,613.68								
15-150-5600 Other Revenue - Trail Maintenance					\$5,000	\$1,940.00	\$5,000	\$1,940.00	\$2,500		\$3,750		\$5,000	
15-150-6999 Transfer from Reserves							\$34,080	\$34,080.00	\$93,500					
<b>Revenue Total</b>	\$0	\$0.00	\$0	\$0.00	\$91,400	\$37,553.68	\$130,747	\$96,020.00	\$99,500	\$0.00	\$3,750	\$0.00	\$5,000	\$0.00
<b>Expenses:</b>														
17-150-7020 Parks and Rec Salaries - Staff	\$48,030	\$49,753.65	\$63,395	\$49,369.98	\$68,009	\$73,923.76	\$77,800	\$90,785.94	\$95,342	\$76,614.65	\$98,202		\$101,148	
18-150-7030 Travel Expense - Staff	\$250	\$64.24	\$600	\$176.55	\$300		\$350		\$350	\$23.44	\$350		\$350	
18-150-7140 Courses and Seminars	\$300	\$140.62	\$300		\$300		\$300		\$300		\$300		\$300	
18-150-7147 Transfer Station Fees		\$1,008.00	\$750	\$480.00	\$1,000	\$642.00	\$1,000	\$1,078.00	\$1,100		\$1,100		\$1,100	
18-150-7153 Telephone	\$900	\$360.75	\$500	\$428.39	\$500	\$112.71	\$500		\$750	\$879.85	\$750		\$750	
18-150-7154 West Washroom Hydro				\$449.47	\$600	\$737.04	\$600	\$714.19						
18-150-7155 Water Usage-West Washrooms										\$107.10				
18-150-7156 Advertising and Promotion														
18-150-7190 PIHC Fundraiser Expenses-Washrooms							\$2,500	\$2,260.62						
18-150-7191 Health & Safety	\$250	\$225.13	\$250	\$326.88	\$250	\$225.13	\$500	\$484.92	\$500	\$408.29	\$600		\$600	
18-150-7192 Materials and Supplies	\$2,000	\$2,293.78	\$2,000	\$1,903.53	\$2,000	\$2,185.41	\$2,000	\$2,338.73	\$3,000	\$1,789.60	\$3,000		\$3,000	
18-150-7193 Vehicle Expense	\$2,000	\$841.02	\$2,000	\$1,476.17	\$2,000	\$2,345.35	\$2,500	\$165.91	\$2,500	\$731.36	\$2,500		\$2,500	
18-150-7194 Equipment Rental	\$500		\$500		\$500									
18-150-7195 Propane	\$1,000	\$286.30	\$1,000	\$725.38	\$1,000	\$67.85	\$1,000	\$2,526.25	\$2,500	\$67.83	\$2,500		\$2,500	
18-150-7196 Licenses and Permits	\$150	\$120.00	\$150	\$120.00	\$150	\$360.00	\$360	\$12.75						
18-150-7230 Equipment Maintenance	\$4,000	\$1,944.81	\$4,000	\$1,422.55	\$4,000	\$1,813.06	\$4,000	\$1,214.78	\$4,000	\$2,390.22	\$4,000		\$4,000	
18-150-7235 Equipment	\$2,000	\$1,853.79	\$2,000	\$619.05	\$2,000	\$147.70	\$2,000		\$2,000	\$600.38	\$2,000		\$2,000	
18-150-7238 Trail Maintenance					\$10,000	\$5,361.00	\$10,000		\$5,000		\$7,500		\$10,000	
18-150-7240 Building & Lot Maintenance	\$4,000	\$1,517.36	\$2,500	\$538.07	\$2,500	\$2,121.59	\$2,500	\$2,365.02	\$2,500	\$2,751.33	\$2,500		\$2,500	
18-150-7242 Fuel Expense	\$4,500	\$4,317.70	\$4,500	\$4,454.25	\$4,500	\$5,489.82	\$7,900	\$8,276.50	\$8,500	\$7,398.37	\$8,755		\$9,018	
18-150-7500 Internet Expense	\$500	\$582.19	\$500	\$562.32	\$500	\$574.95	\$575	\$582.17	\$590	\$1,074.43	\$610		\$630	
18-150-7300 Insurance	\$5,990	\$6,078.05	\$6,110	\$4,594.20	\$6,110	\$7,922.55	\$9,111	\$8,311.49	\$9,866	\$12,466.28	\$10,162		\$10,467	
18-150-7354 Loan Payment - Trailer	\$320	\$319.56	\$320	\$308.64	\$320	\$308.64	\$309	\$308.64	\$309	\$180.04	\$309		\$309	
18-150-7400 Friends of Pelee Expenses	\$2,000	\$2,000.00	\$1,000	\$1,000.00	\$1,000	\$666.91	\$1,000	\$1,000.00	\$1,000	\$898.59	\$1,000		\$1,000	
18-150-7800 Capital Expense		\$8,095.02		\$5,039.72	\$18,000		\$17,500		\$20,000	\$89,474.62				
18-150-7801 Grant Projects					\$86,400		\$110,000	\$43,872.82	\$70,000					
18-150-7802 Capital-Fleet/Equipment									\$7,000		\$10,000		\$10,000	
18-150-7900 Transfer to Reserves						\$15,000.00		\$93,247.00						
<b>Expense Total</b>	\$78,690	\$81,801.97	\$92,375	\$73,995.15	\$211,939	\$120,005.47	\$254,305	\$259,545.73	\$237,107	\$197,856.38	\$156,138	\$0.00	\$162,172	\$0.00
<b>Net Surplus (Deficit)</b>	(\$78,690)	(\$81,801.97)	(\$92,375)	(\$73,995.15)	(\$120,539)	(\$82,451.79)	(\$123,558)	(\$163,525.73)	(\$137,607)	(\$197,856.38)	(\$152,388)	\$0.00	(\$157,172)	\$0.00

Township of Pelee

**Pheasant Farm**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>														
15-620-5600 Other Revenue						\$250.00				\$960.00				
15-620-5503 Currency Exchange										\$536.61				
15-620-5650 Trail Maintenance-Non Township				\$4,180.00										
15-620-5820 Fall Hunt Licensing	\$221,500	\$205,050.73	\$225,000	\$17,496.80	\$181,750	\$188,252.25	\$200,000	\$194,515.32	\$217,500	\$219,628.47	\$273,000		\$273,000	
15-620-5821 Winter Hunt Licensing	\$3,070	\$3,069.00	\$3,000	\$1,898.59		\$25.00								
15-620-5822 Rabbit Hunt Licensing	\$180	\$442.50	\$450	\$386.20	\$50	\$294.50	\$125	\$125.00	\$450	\$450.00	\$450		\$450	
15-620-5824 Clean Up Hunt	\$20,000	\$25,163.35	\$50,000	\$750.00	\$23,500	\$31,256.09	\$34,375	\$29,525.00	\$30,000	\$12,485.00	\$30,000		\$30,000	
15-620-5825 Small Game Non-Resident License Sale/	\$13,000	\$9,717.89	\$10,000		\$8,000	\$2,311.79	\$2,500	\$6,550.65	\$6,500	\$7,571.77	\$6,695		\$6,896	
18-620-6999 Transfer from Reserves	\$1,190	\$1,190.00												
<b>Revenue Total</b>	<b>\$258,940</b>	<b>\$244,633.47</b>	<b>\$288,450</b>	<b>\$24,711.59</b>	<b>\$213,300</b>	<b>\$222,389.63</b>	<b>\$237,000</b>	<b>\$230,715.97</b>	<b>\$254,450</b>	<b>\$241,631.85</b>	<b>\$310,145</b>	<b>\$0.00</b>	<b>\$310,346</b>	<b>\$0.00</b>
<b>Expenses:</b>														
17-620-7020 Pheasant Farm Salaries - Staff	\$73,550	\$90,866.49	\$67,615	\$41,225.48	\$30,497	\$10,832.30	\$11,715	\$7,395.98	\$10,763	\$3,994.54	\$11,086		\$11,418	
18-620-5823 Hunt Refunds		\$2,437.43		\$17,002.64		\$500.00		\$765.39		\$308.00				
18-620-7030 Travel Expenses Staff	\$200	\$80.00	\$200		\$200									
18-620-7130 Memberships				\$25.00										
18-620-7140 Courses & Seminars		\$105.00	\$150							\$1,018.02				
18-620-7146 Printing and Stationery	\$900	\$922.09	\$650		\$450	\$559.22	\$650	\$734.59	\$750		\$750		\$750	
18-620-7147 Transfer Station Fees		\$24.00	\$15	\$12.00	\$15	\$6.00	\$15		\$12		\$12		\$12	
18-620-7151 Office Expense-fees	\$7,250	\$2,208.51	\$5,400		\$1,500	\$341.06								
18-620-7152 Paypal Fees				\$328.40	\$3,500	\$2,424.63	\$2,750	\$3,483.08	\$3,000	\$2,918.87	\$3,500		\$3,500	
18-620-7153 Telephone/Fax Pheasant Farm	\$900	\$1,534.77	\$1,400	\$1,194.41	\$1,400	\$860.00	\$860	\$867.53	\$875	\$688.04	\$875		\$875	
18-620-7154 Hydro Pheasant Farm	\$2,000	\$1,548.09	\$1,750	\$954.94	\$1,500	\$1,283.10	\$1,300	\$1,439.19	\$1,325	\$1,091.64	\$1,325		\$1,325	
18-620-7156 Advertising/Promotion	\$500		\$500											
18-620-7160 Other Expense														
18-620-7161 Delivery Charges														
18-620-7190 Insurance Claims	\$1,000		\$1,000					\$500.00		\$1,000.00				
18-620-7191 Health & Safety	\$500	\$450.26	\$500	\$91.24	\$250									
18-620-7192 Materials and Supplies	\$2,500	\$1,900.19	\$2,500	\$1,034.45	\$4,600	\$84.97	\$500	\$783.14	\$500		\$500		\$500	
18-620-7193 Vehicle Expense	\$1,000	\$7.97	\$1,000	\$133.30	\$1,000		\$1,000	\$326.09	\$500		\$500		\$500	
18-620-7196 Licenses and Permits	\$140	\$140.80	\$140		\$140	\$20.80	\$140							
18-620-7230 Equipment Maintenance	\$3,000	\$2,249.16	\$3,000		\$3,000	\$330.53	\$1,000							
18-620-7235 Trail Maintenance	\$10,000	\$332.79	\$10,000	\$2,590.54										
18-620-7240 Building and Lot Maintenance	\$2,000	\$2,521.15	\$3,000		\$3,000		\$3,000	\$33.00						
18-620-7241 Heating														
18-620-7242 Fuel Expense	\$2,500	\$3,309.89	\$2,500	\$726.65	\$2,500	\$483.02	\$750	\$750.82	\$775		\$800		\$825	
18-620-7300 Insurance	\$3,890	\$3,949.54	\$3,970	\$3,727.01	\$3,970		\$3,970	\$520.12	\$1,000	\$120.00	\$1,030		\$1,061	
18-620-7308 Provincial Licence Expense	\$12,480	\$9,683.97	\$9,600		\$7,680	\$2,264.32	\$2,425	\$6,185.22	\$6,240	\$1,385.62	\$6,427		\$6,620	
18-620-7450 Feed	\$37,000	\$38,372.28	\$38,000											
18-620-7451 Medications	\$100	\$40.70	\$100											
18-620-7452 Birds	\$76,290	\$76,313.00	\$76,000		\$114,321	\$114,576.64	\$143,000	\$138,137.25	\$158,125	\$158,125.00	\$162,869		\$167,755	
18-620-7800 Capital Expense									\$26,000	\$25,440.05				
<b>Expense Total</b>	<b>\$237,700</b>	<b>\$238,998.08</b>	<b>\$228,990</b>	<b>\$69,046.06</b>	<b>\$179,523</b>	<b>\$134,566.59</b>	<b>\$173,075</b>	<b>\$161,921.40</b>	<b>\$209,865</b>	<b>\$196,089.78</b>	<b>\$189,674</b>	<b>\$0.00</b>	<b>\$195,141</b>	<b>\$0.00</b>
<b>Net Surplus (Deficit)</b>	<b>\$21,240</b>	<b>\$5,635.39</b>	<b>\$59,460</b>	<b>(\$44,334.47)</b>	<b>\$33,777</b>	<b>\$87,823.04</b>	<b>\$63,925</b>	<b>\$68,794.57</b>	<b>\$44,585</b>	<b>\$45,542.07</b>	<b>\$120,471</b>	<b>\$0.00</b>	<b>\$115,205</b>	<b>\$0.00</b>



Township of Pelee

**Planning Services**

		2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2024	2024	2025	2025
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>															
15-700-5806	Application Fees	\$1,500	\$3,076.25	\$2,000	\$1,500.00	\$2,000	\$2,500.00	\$2,500	\$1,500.00	\$3,500		\$2,500		\$2,500	
15-700-6999	Transfer from Reserves/Reserve funds							\$35,648	\$35,468.00			\$35,000			
<b>Revenue Total</b>		\$1,500	\$3,076.25	\$2,000	\$1,500.00	\$2,000	\$2,500.00	\$38,148	\$36,968.00	\$3,500	\$0.00	\$37,500	\$0.00	\$2,500	\$0.00
<b>Expenses:</b>															
16-700-7000	Wages - Committee	\$500													
16-700-7160	Other Expense - ERCA GIS														
18-700-7303	General Consulting Fees	\$9,000	\$6,155.24	\$7,500	\$2,497.50	\$57,500	\$14,725.62	\$35,000	\$10,739.33	\$15,000	\$2,461.32	\$10,000		\$10,000	
18-700-7304	Official Plan Fees (Consulting)	\$5,000		\$5,000		\$5,000		\$5,000				\$35,000			
18-700-7305	Zoning Fees (Consulting)	\$5,000		\$5,000		\$5,000		\$5,000							
19-700-7850	Transfer to Reserves								\$35,000.00						
<b>Expense Total</b>		\$19,500	\$6,155.24	\$17,500	\$2,497.50	\$67,500	\$14,725.62	\$45,000	\$45,739.33	\$15,000	\$2,461.32	\$45,000	\$0.00	\$10,000	\$0.00
<b>Net Surplus (Deficit)</b>		(\$18,000)	(\$3,078.99)	(\$15,500)	(\$997.50)	(\$65,500)	(\$12,225.62)	(\$6,852)	(\$8,771.33)	(\$11,500)	(\$2,461.32)	(\$7,500)	\$0.00	(\$7,500)	\$0.00

**Police Services**

		2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2024	2024	2025	2025
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>															
15-210-5810	Rent and Expenses	\$8,270	\$8,269.56	\$8,270	\$8,269.56	\$8,270	\$8,269.56	\$4,134	\$7,580.43	\$3,445	\$3,445.65				
15-210-6999	Transfer from Reserves-Police								\$316,587.00	\$139,800					
<b>Revenue Total</b>		\$8,270	\$8,269.56	\$8,270	\$8,269.56	\$8,270	\$8,269.56	\$4,134	\$324,167.43	\$143,245	\$3,445.65	\$0	\$0.00	\$0	\$0.00
<b>Expenses:</b>															
18-210-7192	Materials and Supplies														
18-210-7240	Building and Lot Maintenance	\$2,500	\$30,250.39	\$1,500	\$2,584.71	\$1,500				\$148,872	\$309,909.65	\$148,872		\$148,872	
18-210-7315	Policing Contributions	\$117,408	\$36,612.00	\$118,716	\$118,714.00	\$139,982	\$139,982.00	\$112,776	\$122,561.97	\$167,218					
18-210-7316	Policing Contributions Payable														
18-210-7900	Transfer to Reserves				\$82,102.00										
<b>Expense Total</b>		\$119,908	\$66,862.39	\$120,216	\$203,400.71	\$141,482	\$139,982.00	\$112,776	\$122,561.97	\$316,090	\$309,909.65	\$148,872	\$0.00	\$148,872	\$0.00
<b>Net Surplus (Deficit)</b>		(\$111,638)	(\$58,592.83)	(\$111,946)	(\$195,131.15)	(\$133,212)	(\$131,712.44)	(\$108,642)	\$201,605.46	(\$172,845)	(\$306,464.00)	(\$148,872)	\$0.00	(\$148,872)	\$0.00

Township of Pelee

Roads Department

		2019		2020		2021		2022		2023		2024		2025	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>Revenue:</b>															
15-300-5210	Grants-Provincial (OCIF-FC)	\$50,000	\$50,000.00		\$50,000.00		\$50,806.46	\$100,000	\$100,000.00	\$100,000	\$100,000.00	\$100,000		\$100,000	
15-300-5220	Sale of Surplus Equipment						\$17,471.52								
15-300-5250	AMO Gas Tax Rebate	\$14,260	\$25,353.94	\$14,258	\$14,258.03	\$29,236	\$29,320.90	\$14,906	\$14,906.12	\$15,554	\$7,777.11	\$15,554		\$15,554	
15-300-5802	Custom Work				\$100.00										
15-300-5600	Other Revenue		\$2,213.27												
15-300-5800	Golf Car Permitting						\$1,500.00	\$1,875	\$1,950.00	\$2,475	\$2,700.00	\$3,000		\$3,375	
15-300-5820	Custom Work								\$520.16						
15-300-7021	Omers Debt Repayment		\$2,053.48		\$631.84										
15-300-7900	Capital Borrowing	\$250,000		\$250,000		\$260,000		\$150,000	\$120,000.00	\$150,000		\$150,000		\$150,000	
15-300-6999	Transfer from Reserves	\$96,000	\$96,000.00	\$158,952	\$158,952.00			\$8,031	\$8,031.00	\$147,500					
<b>Revenue Total</b>		<b>\$410,260</b>	<b>\$175,620.69</b>	<b>\$423,210</b>	<b>\$223,941.87</b>	<b>\$289,236</b>	<b>\$99,098.88</b>	<b>\$274,812</b>	<b>\$245,407.28</b>	<b>\$415,529</b>	<b>\$110,477.11</b>	<b>\$268,554</b>	<b>\$0.00</b>	<b>\$268,929</b>	<b>\$0.00</b>
<b>Expenses:</b>															
17-300-7020	Roads Salaries - Staff	\$157,860	\$151,765.45	\$174,807	\$140,925.47	\$153,704	\$148,784.48	\$167,099	\$162,906.45	\$159,925	\$138,897.53	\$164,723		\$169,664	
18-300-7030	Travel Expense - Staff	\$350	\$80.00	\$350	\$190.54	\$200		\$200		\$200	\$30.18	\$200		\$200	
18-300-7130	Memberships				\$575.05		\$586.56	\$600	\$603.99	\$600		\$600		\$600	
18-300-7140	Courses and Seminars	\$2,500	\$19.08	\$2,500		\$2,500		\$500		\$500		\$2,500		\$5,000	
18-300-7147	Transfer Station Fees		\$44.00	\$35	\$126.00	\$35	\$6.00	\$35	\$9.00	\$12		\$12		\$12	
18-300-7151	Office Expense	\$250	\$241.78	\$250	\$43.07	\$250		\$250		\$250		\$250		\$250	
18-300-7153	Telephone/Internet	\$1,250	\$1,796.49	\$1,750	\$1,634.02	\$1,750	\$1,946.37	\$1,950	\$2,033.98	\$2,000	\$1,677.10	\$2,000		\$2,000	
18-300-7154	Hydro Roads	\$2,500	\$1,747.32	\$2,200	\$1,081.59	\$2,200	\$1,087.52	\$1,100	\$2,984.27	\$1,500	\$1,056.72	\$1,500		\$1,500	
18-300-7155	Street Lights	\$3,500	\$2,517.45	\$2,500	\$2,398.34	\$2,500	\$2,529.60	\$2,500	\$2,755.07	\$2,800	\$2,099.74	\$2,800		\$2,800	
18-300-7156	Advertising														
18-300-7191	Health & Safety	\$500	\$280.15	\$500	\$225.13	\$500	\$138.38	\$500	\$225.13	\$500	\$1,911.26	\$600		\$600	
18-300-7192	Materials and Supplies	\$3,000	\$836.55	\$3,000	\$1,058.59	\$3,000	\$1,886.02	\$2,000	\$1,757.85	\$2,000		\$2,000		\$2,000	
18-300-7193	Vehicle Expense	\$1,500	\$4,258.11	\$3,000	\$284.28	\$3,000	\$2,405.66	\$3,000	\$7,269.16	\$5,000	\$3,336.73	\$3,000		\$3,000	
18-300-7194	Equipment Rental	\$1,000	\$459.29	\$1,500		\$1,500	\$214.02	\$1,500	\$89.70	\$1,500	\$275.30	\$1,500		\$1,500	
18-300-7195	Propane	\$1,000	\$2,111.03	\$1,000	\$684.71	\$1,000	\$67.83	\$1,000	\$2,526.23	\$2,500	\$67.85	\$2,500		\$2,500	
18-300-7196	Licenses and Permits	\$1,800	\$1,891.18	\$1,800	\$943.68	\$1,800	\$2,469.93	\$2,500	\$1,090.10	\$2,500	\$2,767.29	\$2,500		\$2,500	
18-300-7230	Equipment Maintenance	\$30,000	\$7,532.69	\$30,000	\$23,917.18	\$30,000	\$19,332.33	\$30,000	\$15,116.61	\$30,000	\$843.20	\$30,000		\$30,000	
18-300-7235	Drainage Charges	\$225,100	\$29,420.41	\$190,760	\$122,302.76	\$56,558	\$26,111.35	\$81,207	\$49,774.42	\$43,708	\$1,184.92	\$12,741		\$16,807	
18-300-7240	Building and Lot Maintenance	\$2,000	\$1,740.33	\$2,000	\$300.44	\$2,000		\$2,000	\$390.96	\$2,000	\$387.50	\$2,000		\$2,000	
18-300-7242	Fuel	\$25,000	\$36,840.49	\$30,000	\$11,600.23	\$30,000	\$26,524.04	\$38,500	\$21,391.01	\$39,655	\$21,866.78	\$40,845		\$42,070	
18-300-7255	Signage	\$1,750	\$75.19	\$2,000		\$2,000	\$418.78	\$3,500		\$5,000		\$5,000		\$5,000	
18-300-7260	Golf Car Program Expences						\$9,616.59	\$1,875	\$181.64	\$1,500	\$221.48	\$1,500		\$1,500	
18-300-7267	Dust Suppressant	\$50,000	\$34,430.93	\$50,000	\$34,843.25	\$50,000	\$41,063.99	\$50,000	\$48,485.86	\$60,000	\$41,703.26	\$61,800		\$63,654	
18-300-7268	Gravel	\$90,000	\$80,646.85	\$90,000	\$20,690.59	\$90,000	\$59,347.47	\$120,000	\$115,209.75	\$145,000	\$153,800.41	\$149,350		\$153,831	
18-300-7269	Roads Maintenance	\$10,000	\$10,462.58	\$10,000	\$6,821.96	\$10,000	\$4,175.76	\$10,000	\$7,498.25	\$15,000	\$14,072.58	\$15,000		\$15,000	
18-300-7300	Insurance	\$21,200	\$21,487.26	\$21,625	\$23,744.21	\$21,625	\$28,040.11	\$32,246	\$29,416.44	\$34,917	\$83,607.34	\$35,965		\$37,043	
18-300-7303	Consultants			\$10,000	\$5,852.98	\$10,000		\$15,000		\$27,500	\$12,892.57	\$25,000		\$18,000	
18-300-7352	Loan Payment							\$14,758	\$8,344.00	\$14,304	\$8,344.00	\$14,304		\$14,304	
18-300-7355	Loan Payment - GRADER	\$19,791	\$19,790.64	\$19,053	\$19,113.12	\$19,114	\$19,113.12	\$10,010	\$19,113.12	\$19,113	\$11,149.32	\$19,113		\$19,113	
18-300-7357	LoanPayments-Tractor(2022)														
18-300-7700	Transfer to Reserve AMO/OCIF		\$100,444.59		\$148,723.03		\$119,627.36			\$115,554					
18-300-7800	Emergency Road Repair	\$250,000		\$250,000	\$33,902.52	\$150,000		\$150,000		\$150,000	\$56,415.85	\$150,000		\$150,000	
18-300-7801	Capital Fleet/Equipment					\$110,000	\$97,268.97		\$47,173.94	\$50,000	\$13,722.82	\$25,000		\$25,000	
18-300-7802	Capital Bank/Culvert Repair			\$50,000	\$2,427.35					\$50,600	\$2,873.91	\$100,000		\$100,000	
18-300-7803	Capital Expense										\$725.74	\$7,000			
18-300-7850	Transfer to Reserve								\$4,790.00						
<b>Expense Total</b>		<b>\$901,851</b>	<b>\$510,919.84</b>	<b>\$950,630</b>	<b>\$604,410.09</b>	<b>\$755,236</b>	<b>\$612,762.24</b>	<b>\$743,830</b>	<b>\$551,136.93</b>	<b>\$985,638</b>	<b>\$575,931.38</b>	<b>\$881,302</b>	<b>\$0.00</b>	<b>\$887,448</b>	<b>\$0.00</b>
<b>Net Surplus (Deficit)</b>		<b>(\$491,591)</b>	<b>(\$335,299.15)</b>	<b>(\$527,420)</b>	<b>(\$380,468.22)</b>	<b>(\$466,000)</b>	<b>(\$513,663.36)</b>	<b>(\$469,018)</b>	<b>(\$305,729.65)</b>	<b>(\$570,109)</b>	<b>(\$465,454.27)</b>	<b>(\$612,748)</b>	<b>\$0.00</b>	<b>(\$618,519)</b>	<b>\$0.00</b>

Township of Pelee

School Boards

		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>															
14-110-5002	Taxes - English Public	\$234,929	\$170,772.27	\$221,607	\$165,301.92	\$219,505	\$167,497.94	\$219,674	\$168,378.62	\$224,282	\$171,030.35	\$224,282		\$224,282	
14-110-5003	Taxes - English Separate		\$7,792.23		\$6,242.63		\$5,972.55		\$5,723.07		\$6,301.47				
14-110-5004	Taxes - French Public		\$775.56		\$638.24		\$638.95		\$639.44		\$661.50				
14-110-5005	Taxes - French Separate		\$1,176.22		\$1,018.80		\$982.20		\$981.31		\$1,564.14				
14-110-5007	Taxes - No School Support		\$54,411.98		\$48,405.31		\$44,412.71		\$43,951.59		\$44,724.24				
15-110-5100	Supplemental Taxes-English Public		\$673.72		\$2,189.19		\$1,886.84		\$67.61		\$268.91				
15-110-5101	Supplemental Taxes-English Separate								\$178.24						
15-110-5102	Supplemental Taxes-French Public		\$759.97												
15-110-5104	Supplemental Taxes-Not Directed						\$990.45								
<b>Revenue Total</b>		\$234,929	\$236,361.95	\$221,607	\$223,796.09	\$219,505	\$222,381.64	\$219,674	\$219,919.88	\$224,282	\$224,550.61	\$224,282	\$0.00	\$224,282	\$0.00
<b>Expenses:</b>															
18-110-7301	w/o Taxes English Public		\$4,261.92		\$2,847.52		\$1,150.85		\$828.49		\$190.52				
18-110-7302	w/o Taxes-English Separate		\$190.35		\$51.26										
18-110-7303	w/o Taxes-French Public								\$712.98						
18-110-7304	w/o Taxes-French Separate														
18-110-7305	w/o Taxes Not Directed		\$8,753.28		\$6,976.50		\$9,623.14		\$6,201.98						
18-110-7401	School Transfers-English Public	\$234,929	\$191,326.93	\$221,607	\$186,169.80	\$219,505	\$186,566.01	\$219,674	\$187,005.34	\$224,282	\$140,254.02	\$224,282		\$224,282	
18-110-7402	School Transfers-French Public		\$1,346.88		\$1,490.27		\$649.39		\$1,202.05		\$901.53				
18-110-7403	School Transfers-English Separate		\$21,638.93		\$18,207.16		\$16,233.03		\$16,127.78		\$12,095.55				
18-110-7404	School Transfers-French Separate		\$5,685.23		\$5,014.79		\$4,339.62		\$4,587.08		\$3,440.31				
<b>Expense Total</b>		\$234,929	\$233,203.52	\$221,607	\$220,757.30	\$219,505	\$218,562.04	\$219,674	\$216,665.70	\$224,282	\$156,881.93	\$224,282	\$0.00	\$224,282	\$0.00
<b>Net Surplus (Deficit)</b>		\$0	\$3,158.43	\$0	\$3,038.79	\$0	\$3,819.60	\$0	\$3,254.18	\$0	\$67,668.68	\$0	\$0.00	\$0	\$0.00

**West Water Plant**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
<b>Revenue:</b>														
15-410-5201 Grants - CWWF										\$6,220.93				
15-410-5210 Grant - Provincial														
15-410-5600 Postable Water fund-Hell on Heels														
15-410-5801 West Shore Water User Charges	\$17,000	\$15,886.25	\$17,000	\$10,998.50	\$17,000	\$13,314.90	\$17,200	\$15,757.93	\$17,550	\$13,849.84	\$17,900		\$18,250	
15-410-5802 West Shore Water Bulk Station	\$14,000	\$13,772.34	\$14,000	\$12,945.88	\$14,000	\$18,102.63	\$18,750	\$23,367.50	\$25,000	\$24,553.33	\$25,500		\$26,000	
15-410-5803 West Shore Water Bottle Station	\$6,000	\$6,473.20	\$6,250	\$4,863.49	\$6,250	\$6,497.20	\$6,750	\$8,372.18	\$10,000	\$9,459.60	\$10,000		\$10,000	
15-410-5804 Water Service - School		\$1,800.00		\$5,000.00		\$5,000.00	\$5,000	\$5,000.00	\$5,000	\$5,000.00	\$5,000		\$5,000	
15-410-7900 Capital Borrowing														
15-410-7032 Transfer from Reserve									\$9,200					
15-410-7032 West Water Installation/Repair								\$348.59	\$4,000					
<b>Revenue Total</b>	<b>\$37,000</b>	<b>\$37,931.79</b>	<b>\$37,250</b>	<b>\$33,807.87</b>	<b>\$37,250</b>	<b>\$42,914.73</b>	<b>\$47,700</b>	<b>\$52,846.20</b>	<b>\$70,750</b>	<b>\$59,083.70</b>	<b>\$58,400</b>	<b>\$0.00</b>	<b>\$59,250</b>	<b>\$0.00</b>
<b>Expenses:</b>														
17-410-7020 West Shore Water Salaries - Staff	\$56,780	\$41,626.69	\$59,965	\$39,582.84	\$60,767	\$52,192.56	\$53,236	\$60,924.93	\$61,743	\$48,600.51	\$63,595		\$65,503	
18-410-5201 CWWF Grant Expenses														
17-410-7021 Pelee Is. Public School Water-Salaries				\$1,285.62		\$697.78		\$637.40		\$571.20				
18-410-7021 Pelee Is. Public School Water-Expens	\$3,000	\$2,160.86		\$1,050.58		\$541.75		\$435.92		\$320.93				
17-410-7025 West Shore Water Benefits - Staff														
18-410-7030 Travel Expense - Staff		\$75.19	\$100		\$100		\$100		\$100	\$175.42	\$100		\$100	
18-410-7055 Operator Contract				\$724.00										
18-410-7130 Memberships	\$170	\$145.00	\$170		\$170									
18-410-7140 Courses and Seminars	\$750	\$881.58	\$2,000		\$2,000	\$50.88	\$2,000	\$529.19	\$2,000	\$242.52	\$3,500		\$5,000	
18-410-7145 Computer Expense	\$250		\$2,500		\$2,500		\$2,500		\$3,000		\$3,000		\$3,000	
18-410-7147 Transfer Station Fees		\$18.00	\$12		\$12	\$6.00	\$12	\$65.00	\$20		\$20		\$20	
18-410-6999 Transfer to Reserves														
18-410-7151 Office Expense	\$500	\$96.06	\$500		\$500									
18-410-7152 Water Alarms Expense														
18-410-7153 Telephone West Shore Water	\$3,000	\$2,399.81	\$2,650	\$2,483.72	\$2,650	\$2,243.94	\$2,250	\$1,919.84	\$2,250	\$1,541.15	\$2,250		\$2,250	
18-410-7154 Hydro West Shore Water	\$10,000	\$9,905.70	\$11,200	\$8,252.24	\$11,200	\$8,866.97	\$9,000	\$10,550.22	\$10,750	\$7,740.44	\$10,750		\$10,750	
18-410-7156 Advertising and Promotion														
18-410-7157 Cell Phone														
18-410-7160 Other Expenses														
18-410-7161 Delivery Charges														
18-410-7191 Health and Safety	\$250		\$250		\$250		\$250		\$500	\$122.10	\$600		\$600	
18-410-7192 Materials and Supplies	\$3,500	\$5,180.00	\$3,500	\$4,645.85	\$3,500	\$991.35	\$12,000	\$6,904.13	\$15,000	\$9,878.38	\$12,000		\$12,000	
18-410-7193 Vehicle Expense	\$3,000	\$2,482.97	\$4,000	\$1,373.10	\$4,000	\$3,802.48	\$4,000	\$2,394.36	\$10,000	\$9,610.69	\$4,000		\$4,000	
18-410-7194 Equipment Rental														
18-410-7195 Internet Expense Bell Stick														
18-410-7196 Licences & Permits	\$990	\$947.50	\$950		\$950	\$947.50	\$950	\$565.75	\$950	\$2,149.50	\$950		\$950	
18-410-7197 Water Testing	\$3,000	\$3,987.34	\$4,000	\$1,622.34	\$4,000	\$1,524.14	\$4,000	\$2,184.18	\$2,500	\$1,717.18	\$2,575		\$2,600	
18-410-7230 Equipment Maintenance	\$10,000	\$8,883.45	\$15,000	\$10,646.31	\$15,000	\$13,486.31	\$15,000	\$18,989.76	\$15,000	\$12,856.19	\$15,000		\$15,000	
18-410-7240 Building and Lot Maintenance	\$500		\$500	\$3,864.03	\$500		\$500	\$216.24	\$500	\$4.50	\$500		\$500	
18-410-7242 Fuel Expense	\$2,200	\$1,730.52	\$2,200	\$1,379.87	\$2,200	\$2,634.92	\$3,500	\$2,808.65	\$3,500	\$5,157.46	\$3,605		\$3,713	
18-410-7245 Septic Cleaning	\$1,000	\$732.67	\$900		\$900	\$814.08	\$900	\$525.08	\$900	\$641.08	\$900		\$900	
18-410-7275 Purifying Supplies														
18-410-7300 Insurance	\$4,150	\$4,202.36	\$4,235	\$3,729.51	\$4,235	\$5,491.32	\$6,315	\$5,760.86	\$3,838	\$6,918.69	\$3,953		\$4,072	
18-410-7303 Consultants	\$17,500	\$2,100.00	\$29,500		\$29,500	\$2,346.95	\$29,500	\$1,738.00	\$5,000		\$25,000		\$25,000	
18-410-7354 Water Plant Upgrade Loan	\$16,574	\$16,573.92	\$16,574	\$16,573.92	\$16,189	\$16,188.36	\$16,189	\$16,188.36	\$16,189	\$9,443.21	\$16,789		\$16,789	
18-410-7800 Capital Expense				\$3,401.94	\$9,500	\$8,237.66	\$9,500	\$254.40	\$9,200					
18-410-7801 Capital Fleet/Equipment									\$10,000		\$10,000		\$10,000	
18-410-7900 Transfer to Reserves								\$9,200.00						
<b>Expense Total</b>	<b>\$137,114</b>	<b>\$104,129.62</b>	<b>\$160,706</b>	<b>\$100,615.87</b>	<b>\$170,623</b>	<b>\$121,064.95</b>	<b>\$171,702</b>	<b>\$142,792.27</b>	<b>\$172,940</b>	<b>\$117,691.15</b>	<b>\$179,087</b>	<b>\$0.00</b>	<b>\$182,747</b>	<b>\$0.00</b>
<b>Net Surplus (Deficit)</b>	<b>(\$100,114)</b>	<b>(\$66,197.83)</b>	<b>(\$123,456)</b>	<b>(\$66,808.00)</b>	<b>(\$133,373)</b>	<b>(\$78,150.22)</b>	<b>(\$124,002)</b>	<b>(\$89,946.07)</b>	<b>(\$102,190)</b>	<b>(\$58,607.45)</b>	<b>(\$120,687)</b>	<b>\$0.00</b>	<b>(\$123,497)</b>	<b>\$0.00</b>

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: November 14, 2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it Resolved that the Council of the Township of Pelee hereby Receive Report No: 2023 – 71 MF: Financial Summary and Budget to Actual Report at October 31, 2023.”

RESOLUTION RESULT	RECORDED VOTE		
	CARRIED	YES	NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

<p>The above is a certified to be true copy of resolution number 2023 –</p> <p>Mary Masse          Interim Clerk</p>
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The Corporation of the Township of Pelee  
Regular Meeting of Council  
COUNCIL RESOLUTION

Date: November 14, 2023

Resolution 2023 –	
Moved by:	Seconded by:

WHEREAS, The Minister of Environment and Climate Change and Minister responsible for Parks Canada recently announced a collaboration with the Nature Conservancy of Canada (NCC) to protect up to 30,000 hectares adjacent to existing Parks Canada Lands across Canada for a total investment of \$30 million.

AND WHEREAS this funding supports Canada’s progress in achieving its ambitious target of protecting biodiversity and conserving 30 percent of land and inland water and 30 percent of marine and coastal areas by the year 2030.

AND WHEREAS the Council of the Township of Pelee Island would like to congratulate the Minister of Environment and the NCC for implementing the stated conservation target of 30x30.

AND WHEREAS, Council acknowledges that The Township of Pelee is over 20% formally protected with 32% natural cover and over 215 species at risk - by far leading the conservation and biodiversity average in most of the province

AND WHEREAS, the residents of the Township of Pelee (Pelee Island) are proud stewards of the land and lake, however this comes at a great cost that is not clearly communicated within the 30x30 conservation target dialogue.

THEREFORE, We urge the Minister and the NCC to realize that Municipalities like ours who have accepted responsibility for conscientious conservation do so at a deficit and that lands moved to conservation status through formal protection or through the Conservation Land Tax Incentive Program (CLIPT) has significantly reduced our tax base and the revenue we can derive from it; and further the bounty of biodiverse endangered species on our island requires added costs for special environmental assessments and studies before most Municipal work can ever be undertaken. In essence, Municipalities subsidize conservation efforts to the degree that the recoverable tax base is reduced or in some cases removed entirely and the added costs of protecting these species comes directly back to us.

WE THEREFORE humbly request to be part of any stakeholder consultations or working groups that might be formed around this newly announced initiative so that we can speak to barriers or resistance to these initiatives and what might be done to consider how to reward and incentivize Municipalities like ours for achievements towards the 30x30 goal.

AND FURTHER that this resolution be sent to the Honourable Steven Guilbeault and The Nature Conservancy of Canada, with a copy to David Epp, Member of Parliament for Chatham-Kent-Leamington, Irek Kusmierczyk, Member of Parliament for Windsor-Tecumseh, Brian Masse, Member of Parliament for Windsor West, County of Essex Council and Caldwell First Nations requesting their support

RESOLUTION RESULT		RECORDED VOTE	
	CARRIED		YES NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 –  
Mary Masse  
Township Interim Clerk

The Corporation of the Township of Pelee  
Regular Meeting of Council  
COUNCIL RESOLUTION

Date: November 14 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

WHEREAS, Small Craft Harbours is a nationwide program run by Fisheries and Oceans Canada (DFO) and their mandate is to provide the commercial fishing industry with safe access to waterways as well as vibrant hubs for community life, recreation and other marine services.

AND WHEREAS, The Township of Pelee has an ongoing lease agreement with Fisheries and Oceans Canada for the Small Craft Harbours’ facility, known as the Scudder Marina docks water lot.

AND WHEREAS, The Township of Pelee is through the aforementioned agreement committed to Rental rate for the Small Craft Harbours’ facility (Scudder Marina docks water lot), at a rate of \$500 per annum or 20% of gross revenue (whichever is the greater),

AND WHEREAS, The Township of Pelee has invested a significant amount of municipal funds over the years to improve / replace the Scudder Marina docks located within the DFO Harbour with the intent to improve the overall asset, improve user experience, increase revenue while maintaining safety standards.

AND WHEREAS, the Township of Pelee was recently made aware that the Small Craft Harbours Divestiture Program no longer exists.

THEREFORE, The Township of Pelee hereby requests the Department of Fisheries and Oceans to reinstate through the Divesture program as a means for Small Craft Harbours to transfer ownership of harbours to other levels of government, particularly in the case of:

- recreational harbours that are tourism assets
- Harbours that house DFO infrastructure in disrepair or decommissioned.
- Harbours where lessees have made significant improvements to the infrastructure within the harbour driving up fair market value
- Particularly on islands where the harbours serve as ingress for emergency service and egress for residents in the case of emergency.

AND FURTHER that the Department of Fisheries and Oceans be made aware that The Township of Pelee is reluctant to continue to invest in a property that it may need to purchase in the future at a market value that is escalated due to the improvements made to the facility through the use of municipal funds which are collected from the same residents that will be responsible for the cost assessed to purchase the said water docks.

AND THAT a copy of this resolution be forwarded to Dave Epp, Member of Parliament for Chatham-Kent Leamington, County of Essex Council, Caldwell First Nations and Minister Gudie Hutchings, Minister of Rural Economic Development of Canada requesting their support.



RESOLUTION RESULT		RECORDED VOTE	
	CARRIED		YES NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 –  
Mary Masse  
Township Interim Clerk

The Corporation of the Township of Pelee

By-law NO. 2023-070

Being a By-law to License Trailers in the Township

**WHEREAS** the Municipal Act, 2012, Section 164, authorizes the Municipality to pass by-laws for the licensing of trailers in the Municipality;

**AND WHEREAS** the Township of the Pelee Zoning By-Law 2012-, 4.1.1 (3) states that "Accessory uses, buildings and structures shall not be erected or established prior to the erection or establishment of the main building or use";

**AND WHEREAS** it is deemed necessary that all trailers located in the Township of Pelee and not assessed under the *Assessment Act (Ontario)* be licensed;

**NOW THEREFORE THE COUNCIL** of the Township of the Pelee hereby enacts the following:

**Title – Section 1**

1.1 This by-law shall be cited as the “Trailer By-law”

**Definitions – Section 2**

2.1 Township or Municipality shall mean the Corporation of the Township of the Pelee and shall be defined as the lands and premises within the corporation limits.

2.2 Trailer shall mean any vehicle so constructed that it is suitable for being attached to a motor vehicle for the purpose of being drawn or is propelled by the motor vehicle and is capable of being used for the living, sleeping or eating accommodation of persons on a temporary, transient or short-term basis, even if the vehicle is jacked up or its running gear is removed. Examples include a tent trailer, a camper trailer, a recreational trailer, a tiny home, a fifth wheel, a bus converted into a motor home and park model trailer.

2.3 Stored Trailer means any trailer located on the property only for the purpose of sale or storage but shall not include any trailer being used at any time for living, sleeping or eating accommodations of persons while located on that property.

2.4 Assessed Trailer means any trailer legally located on a property and that is assessed under the Assessment Act.

2.5 Campground means a use, consisting of camping sites, and comprising land used for seasonal recreational activity as grounds for the camping or parking of tents, travel trailers, truck campers, but not mobile homes or a mobile home park.

2.6 Recreational vehicle shall mean a vehicle which provides sleeping and other facilities for short periods of time, while travelling or vacationing, designed to be towed behind a motor vehicle, or to be self-propelled, and includes such vehicles commonly known as travel trailers, pick-up coaches, motorized campers, motor homes or other similar vehicles.

**Prohibitions – Section 3**

3.1 No person shall use nor shall an owner of land permit a person to use and/or keep a trailer on any property within the Township for more than seven consecutive (7) days in any given year, except in a designated Camping Establishment, without purchasing a license.

3.2 No person shall have a trailer without a license unless defined in Section 2.4, even if the trailer was legally placed on the property prior to the date of implementation of this By-law.

3.3 No person shall occupy a trailer from December to April of any given year.

3.4 No person shall add additions to a trailer such as sunrooms, porches or roofs.

3.5 The owner of the land, other than an established Camping Establishment within the Township, upon which a legally non-conforming trailer is located, shall be responsible for obtaining a license from the Township. No license shall be issued unless the prescribed fee has been paid.

3.6 Where a trailer that is located on a property in the Township, other than on land used as an established Camping Establishment, has been established to a legally non-conforming use and where such trailer has only been used occasionally for living, sleeping or eating accommodation of persons, such trailer shall not be deemed to be a stored trailer as defined in Section 2.3 and shall be subject to an annual license.

3.7 No license shall be issued under this By-law if the application for the license would be in contravention of any other By-law of the Corporation of the Township of the Pelee or of any Federal or Provincial law or regulation.

3.8 This By-law shall not apply to a trailer where such a trailer is located on an existing lot for the sole purpose of storage or for the sole purpose of the sale of the trailer. Where a trailer is being stored or offered for sale, no person shall use or occupy the trailer.

3.9 This By-law shall not apply if the trailer is owned by an island resident for use off island or on such land is a campground operated or licensed by the Corporation, is not used on the island for habitation and is stored behind the front setback of the principal dwelling.

3.10 No trailer for which a license is required under this By-law shall be located on land except in conformity with the setback requirements for a dwelling unit as prescribed by the Corporation of the Township of the Pelee Zoning By-Law 2012-024, as amended, for the zone in which the lands are located.

3.11 No person shall locate, or permit a permit to locate, more than one (1) trailer on any Land, except;

i) if such land is a campground operated or licensed by the Corporation

#### **License Exemptions – Section 4**

4.1 A stored trailer, as defined in section 2.3 does not require a license.

4.2 An assessed trailer, as defined in Section 2.4 does not require a license.

4.3 Where a building permit for a single family dwelling unit has been issued by the Township's Chief Building Official, the permit holder shall enter into an annual agreement for the placement of a trailer on the property where the unit is being constructed or reconstructed solely for the purpose of the construction and only if any applicable building permit fees are paid and the trailer is promptly removed after occupancy is given.

#### **License Fee – Section 5**

5.1 The License fee for a trailer shall be as set out in Schedule "A" attached to this by-law.

5.2 The license fee is payable for the current fiscal year upon receipt of an application. Every license obtained in this paragraph shall expire on the 31<sup>st</sup> day of December in that year of which it was issued.

5.3 Applications for licenses shall be made to the Township Office and duly signed by the owner of the property on which the trailer is to be located. The owner to whom a license has been issued shall display the license on the trailer in a place that can be seen easily from the outside of the trailer.

5.4 All applications for such license shall be made in the prescribed form attached to this By-law as Schedule "B".

5.5 The license fee is imposed upon the owner of the property on which the trailer is located. If the owner fails to make payment of the license fee in any year, the fee shall be deemed overdue and as such, the full license fee shall be collected in the same manner as property tax.

5.6 A refund may be obtained by surrendering the issued license and submitting a request in writing to the Clerk, indicating a trailer was not located on a property and specifying the date on which it was removed. The refund may be

calculated from the first day of the month following relocation. The Township shall retain a minimum \$50 administration fee. The onus is on the landowner to provide supporting documentation of the date of such removal.

5.7 Any license issued under this By-law is not transferrable.

5.8 No person shall locate more than one trailer on a property lot unless it is a Camping Establishment.

5.9 Every person shall ensure that his or her sewage system is pumped out from a certified sewage hauler and that a receipt is provided upon request to the Clerk and/or By-law Enforcement Officer unless such trailer is equipped with an incinerating toilet that is acceptable to CSA standards.

5.10 No trailer shall be licensed unless the location of the trailer complies with the following:

- i) All provincial statutory and regulatory requirements including but not limiting the generality of the foregoing, any license or permit required by the Ministry of the Environment.
- ii) All federal statutory and regulatory requirements.
- iii) The Township of the Pelee Zoning By-Law.

5.11 A license issued pursuant to this by-law authorizes the use and maintenance of an existing trailer on existing lots for temporary accommodations only. The issuance of a license does not grant the licensee the authority to occupy the trailer on a permanent basis. The issuance of a license is not intended and shall not be construed as permission or consent by the Municipality for the holder of the license to contravene or to fail to observe or comply with any law of Canada, Ontario or any by-laws of the Municipality.

5.12 A license under this by-law shall be available from January 1<sup>st</sup> to December 1<sup>st</sup> in the case of licensed trailers on property with a main dwelling and April 1<sup>st</sup> to November 30<sup>th</sup> for licensed trailers on vacant lots. Licenses shall not be granted by the Corporation outside of such times save and except pursuant to any specific exemption granted by Council of the Corporation by resolution. Council may grant exemptions to this provision on an individual basis, based on unique circumstances that may arise from time to time.

#### **Administration and Enforcement – Section 6**

6.1 Any person who contravenes any of the provisions of this by-law shall be guilty of an offence and shall be liable, for each contravention and each day of contravention shall constitute a separate offence.

6.2 No person being the registered owner of any lot or parcel of land within the Township shall permit any person to locate a trailer on his or her property except in accordance with the provision of this by-law.

6.3 The administration of this by-law is assigned to the Clerk who may delegate the performance of his or her function under this by-law from time to time as occasion requires.

6.4 Every applicant shall provide in full, at the time the application is submitted, all of the information required on the application form attached as Schedule "B", as well as payment of the prescribed license fee as set out in this By-law and any other document or information as may be required in any other part of this By-law.

6.5 Any application, comment, recommendation, information, document or thing in possession of the Clerk pursuant to the provision of this By-law shall be made available by the Clerk for inspection:

- i) By any person employed in the administration of the enforcement of this by-law;
- ii) By any other person upon the consent, satisfactory to the Clerk, of the person, civic department, board commission authority or other agency which produced or submitted the application, comment, recommendation, information, document or thing. Subject only to the limitations imposed by the Municipal Freedom of Information and Protection of Privacy Act.

6.6 The enforcement of the By-law is assigned to the Provincial Offences Officer for the Township of the Pelee.

6.7 Any trailers used, maintained or located in contravention of this By-law shall be removed from the lot, at the expense of the Owner of the lot. Failure to remove any trailers from a lot within the time prescribed by the Provincial Offences Officer may result in the removal of said trailer by the Township of Pelee, at the expense of the Owner of the lot.

6.8 If the Township takes action to remove a trailer(s) from a lot within the Township, the costs of such action may be added to the tax roll and collected in the same manner as taxes.

6.9 Where the Township proceeds with action under s.6.7 of this by-law, the Clerk or an Officer or an agent appointed by the Township may enter onto the property accompanied by any person(s) under his or her direction and with the appropriate equipment as required to bring the property into compliance with this by-law.

6.10 Any licence issued under this by-law must be presented to an enforcement officer upon request.

#### **Inspections – Section 7**

7.1 Any person designated by Council to enforce this By-law may, at any reasonable time and upon producing proper identification, enter and inspect any property licensed under or in contravention of the provisions of this By-law.

7.2 No person shall obstruct, hinder or in any way interfere with any person designated to enforce this By-law.

#### **Penalty – Section 8**

8.1 Any person who contravenes any of the provisions of this by-law shall be guilty of an offence and upon conviction, shall be liable to a fine pursuant to Section 61 of the Provincial Offences Act. R.S.O., 1990, c P.33, for each contravention and each day of contravention shall constitute a separate offence.

8.2 Upon registering a conviction for a contravention of any provision of this By-law, the Ontario Court, Provincial Division, may, in addition to any penalty imposed by this By-law, make an order prohibiting the continuation or repetition of the offence by the person convicted.

#### **Validity - Section 9**

9.1 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provision of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.

#### **EFFECTIVE DATE - SECTION 10**

10.1 This by-law shall come into effect on the date of the third reading and it being passed.

#### **REPEAL OF BY-LAW**

11.1 That By-law 2016-22 be repealed.

Read a first, second, third time, enacted and passed this 14<sup>th</sup> November 2023

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CATHERINE MILLER – MAYOR

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MARY MASSE – INTERIM CLERK

The Corporation of the Township of Pelee

By-law NO. 2023-070

**Schedule "A"**

<b>Property/Trailer</b>	<b>Fee</b>
Trailer on property with Structure	\$50.00/month
Storage	\$0.00
Vacant Land	\$300.00/month



THE CORPORATION OF THE  
*Township Of Pelee*

1045 West Shore Road Pelee Island, ON NOR IMO website: [www.pelee.org](http://www.pelee.org)  
Tel: 519-724-2931 Fax: 519-724-2470

**TRAILER LICENCE REGISTRATION FORM**

**Applicant Information**

Name: \_\_\_\_\_

Mailing Address

Address of trailer location

Phone Number: \_\_\_\_\_

Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Detailed Description of Trailer**

Length: \_\_\_\_\_ Colour: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Plate #: \_\_\_\_\_ Vin#: \_\_\_\_\_

**Expected Date that the Trailer will be on the Property: From: \_\_\_\_\_ to: \_\_\_\_\_**

My Trailer is: (Please check one)

- Located on Land that contains a Primary Structure
- Vacant Land
- Storage Trailer (must be inspected)

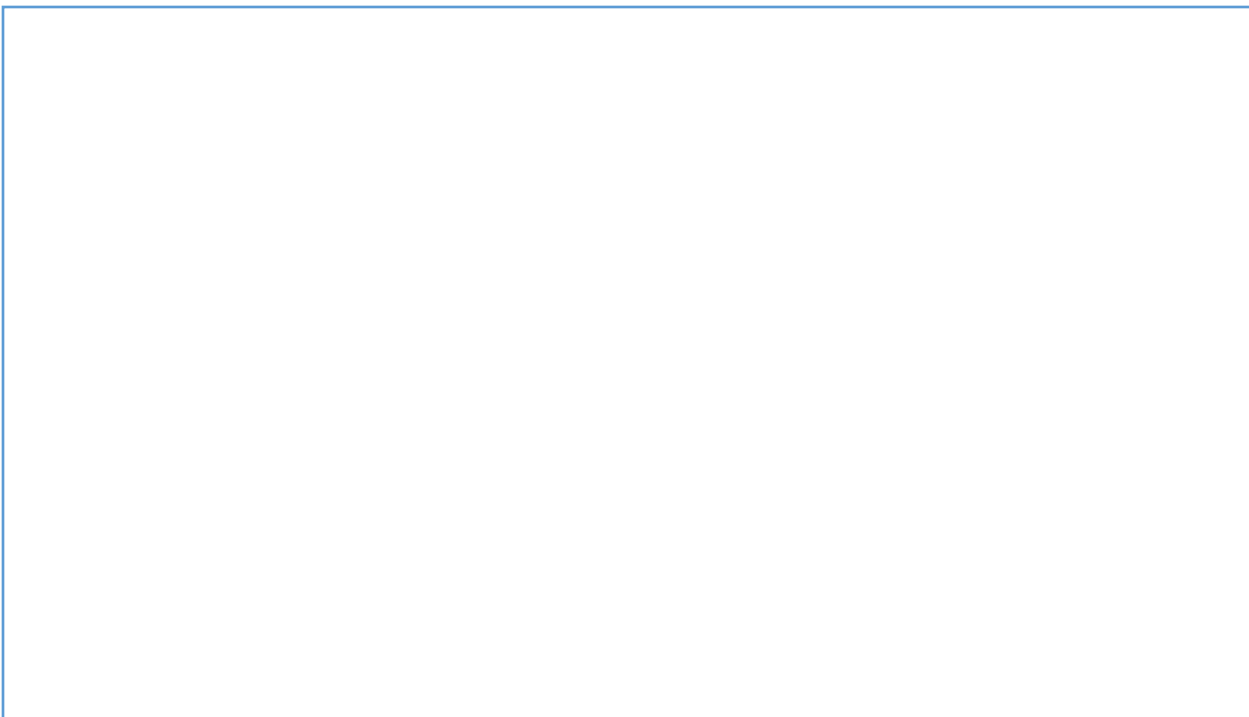
**A licensee shall pay:**

- **\$50.00 per month, if the trailer is located on land that contains a primary structure**
- **\$300.00 per month, for vacant land**

**A site plan of the property showing the following must be included:**

- **Property Dimensions.**
- **The Position of the Trailer on the site including set back from all property lines, bodies of water, watercourse, road ways and driveways.**
- **Location of septic system and well.**
- **Fire pit.**

*Draw site plan below or attach to this form upon submission:*





Sewage Hauler Provider;

Other:

Septic/Blackwater:

Gray Water:

Expected dates of occupancy:

I confirm that the information provided on this application form is true to the best of my knowledge and belief.

I agree to comply with the provisions of the Township of the Pelee By-Law 2023-070 and understand that unpaid fees will be added to my property tax account.

Signature of Applicant:

Date:

Signature of Issuing Official:

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: November 14 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 –70; Being a By-Law to License Trailers in the Township of Pelee and repeal by-law 2016-22

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 – Mary Masse Township Interim Clerk
--

**THE CORPORATION OF THE TOWNSHIP OF  
PELEE**

**BY-LAW: 2023 – 72**

**"CONFIRMATION OF PROCEEDINGS"**

**(November 14, 2023)**

**A By-Law to confirm the proceedings of Council.**

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**WHEREAS** the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

**AND WHEREAS** the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

**NOW THEREFORE** the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 14<sup>th</sup> day of November , 2023 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (November 14, 2023).
4. That this by-law shall come into force and take effect on the date of passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 14th DAY OF NOVEMBER, 2023.**

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**MAYOR, CATHERINE MILLER**

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**INTERIM CLERK, MARY MASSE**

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
**COUNCIL RESOLUTION**

Date: November 14 ,2023

Resolution 2023 –	
Moved by:	Seconded by:

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopt By-Law 2023 – 72 ; Being a By-Law to confirm proceedings of the November 14<sup>TH</sup> meeting of Council ”

RESOLUTION RESULT	RECORDED VOTE		
CARRIED		YES	NO
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE	

The above is a certified to be true copy of resolution number 2023 – Mary Masse Township Interim Clerk
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The Corporation of the Township of Pelee  
 Regular Meeting of Council  
 COUNCIL RESOLUTION

Date: November 14, 2023

Resolution 2023 –	
Moved by:	Seconded by:

- i. “Be it Resolved that the Council of the Township of Pelee, pursuant to Section 239(2) of the *Municipal Act, 2001*, at \_\_\_\_ p.m. enter into Closed Session to address the following items: 239(2) (i) (c) *a proposed or pending acquisition or disposition of land by the municipality or local board*

RESOLUTION	RESULT	RECORDED VOTE		
	CARRIED		YES	NO
	DEFEATED			
	DEFERRED			
	REFERRED			
	PECUNIARY INTEREST DECLARED			
	RECORDED VOTE (SEE RIGHT)			
	WITHDRAWN			
MAYOR – CATHERINE MILLER		INTERIM CLERK – MARY MASSE		

The above is a certified to be true copy of resolution number 2023 –

Mary Masse  
 Interim Clerk