



REGULAR MEETING OF COUNCIL

MINUTES

**TUESDAY, APRIL 25, 2023
6:00PM**

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON, N0R 1M0**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Sherri Smith Ouellette
Councillor Stephanie Briggs-Crawford
Councillor Dave DeLellis

Members of Administration: Interim Clerk Kristine Horst
Treasurer Michelle Feltz

Others Present: Members of the Public

1. CALL TO ORDER

Mayor Cathy Miller called the Regular Meeting of Council to order at 6:00 p.m. with all members present.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

3. DISCLOSED OF PECUNIARY INTEREST

There were no disclosures of interest.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Meeting of Council, April 11, 2023.

Resolution 2023 – 082

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Sherri Smith Ouellette

That the April 11 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

5. Matters Subject to Notice

A. Public Meeting for Proposed Building Fee Increases

- i) Report No. 2023 – 26: PUBLIC MEETING: Fees and Charges By-Law – Adoption of Building Fees.

Treasurer Michelle Feltz introduced the report and recommendations.

There were no written comments submitted and no verbal comments made from the audience in attendance.

Resolution 2023 – 083

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Dave DeLellis

That the Council of the Township of Pelee hereby hereby receive the report dated April 19, 2023, from the Treasurer titled PUBLIC MEETING: Fees and Charges By-Law – Adoption of Building Fees.

And further that the Fees and Charges Schedule A with updated building fess BE ADOPTED by By-Law at the April 25th Regular Meeting of Council.

CARRIED

6. CONSENT AGENDA

- A. MTO/OSTC Minutes** – Wednesday April 19, 2023
- B. Township of Pelee Disbursements** – April 6th to April 19th, 2023, in the amount of \$69,933.44.
- C. Township of Perry** – Supporting the Municipality of Chatham-Kent’s resolution “Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act”.
- D. Port Colborne** – Supporting the Town of Grimsby’s resolution – changes to the Municipal Heritage Register.
- E. Municipality of Magnetawan** - Supporting the Municipality of Chatham-Kent’s resolution “Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act”.
- F. Municipality of Magnetawan** – Supporting the Town of Essex’s resolution regarding the Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales.

- G. Municipality of Shuniah** – Supporting the Town of Essex’s resolution regarding the Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales.
- H. Port Colborne** – Supporting the Municipality of North Perth regarding School Bus Stop Arm Cameras.
- I. Port Colborne** – Supporting the Municipality of Trent Lakes regarding Oath of Office.
- J. Town of Cobourg** – Supporting the Town of Plympton-Wyoming regarding the reduction of Municipal Insurance Costs.
- K. Town of Cobourg** – Supporting the Town of Essex and Town of Plympton-Wyoming regarding Municipalities Retaining Surplus Proceeds from Tax Sales.
- L. Township of Carlow/Mayo** – Supporting the Municipality of Chatham-Kent regarding Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.
- M. Township of Mulmur** – Supporting Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.
- N. Northumberland County** – Association of Municipalities of Ontario’s Call to Action on Housing and Homelessness.
- O. City of Stratford** – Requesting provincial government support use of long-term care funding to support community care services.
- P. Township of South Glengarry** – Requesting the Province of Ontario provide an update on the status of any review of rural education funding.
- Q. Municipality of South Huron** – Supporting the Municipality of North Perth’s resolution regarding school bus stop arm cameras.

Council further discussed item 6. A. regarding concern for the pet policy. The direction was made for Administration to request from OSTC at the next bi-weekly meeting that OSTC be more accommodating to those traveling with dogs by assisting where needed, providing a carrier and ensuring all staff are knowledgeable on the policy.

Resolution 2023 – 084

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

That Consent Agenda items 6. A. to 6. Q. BE ADOPTED.

CARRIED

7. REPORTS

A. Treasurer Michelle Feltz:

i) Report 2023 – 27 MF: Pregnancy/Parental Leave Policy.

Treasurer Michelle Feltz introduced the report and recommendation.

Resolution 2023 – 085

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

That the report from the Treasurer dated April 19, 2023 regarding Pregnancy and Parental Leave Policy BE RECEIVED.

AND FURTHER that the Pregnancy and Parental Leave Policy BE ADOPTED.

CARRIED

ii) **Report No. 2023 – 28: Financial Update at March 31, 2023.**

Treasurer Michelle Feltz introduced the report and recommendation.

Resolution 2023 – 086

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

That the report from the Treasurer dated April 19, 2023, titled Financial Update at March 31, 2023, BE RECEIVED.

CARRIED

B. Interim Clerk Kristine Horst:

i) **Report 2023 – 29: Building Permits – Quarterly Update.**

Interim Clerk Kristine Horst introduced the report and recommendation.

Resolution 2023 – 087

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That the report from the Interim Clerk dated April 19, 2023 titled Building Permits – Quarterly Report, BE RECEIVED.

CARRIED

ii) **Report 2023 – 30: Pheasant Farm Property Future Use.**

Interim Clerk Kristine Horst introduced the report and recommendation.

Councillor Smith Ouellette expressed interest in selling the property and other surplus lands.

Councillor DeLellis, Councillor Briggs-Crawford, and Deputy Mayor Malloch expressed interest in further investigating the potential cost to removing the pens, with an interest to further discuss potential municipal uses of the property.

Council expressed they would like to further discuss all surplus lands the Township has.

Resolution 2023 – 088

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That the report from the Interim Clerk dated April 20, 2023 titled Pheasant Farm Property Future Use BE RECEIVED.

AND FURTHER that staff BE APPROVED to advance the removal of the pens at the Pheasant Farm property.

CARRIED

8. NOTICES OF MOTION

Mayor Cathy Miller vacated her seat as Chair, Deputy Mayor Dayne Malloch acted in the place of the Mayor as Chair.

A. Mayor Cathy Miller may move, or cause to have moved:

That Administration BE DIRECTED to send a letter to Minister Mulroney, expressing the need for commitment from the Ministry of Transportation that replacement of the Pelee Islander ferry is being planned for and that Pelee will be actively included in these plans.

Resolution 2023 – 089

Moved By: Mayor Cathy Miller

Seconded By: Councillor Dave DeLellis

That Administration BE DIRECTED to send a letter to Minister Mulroney, expressing the need for commitment from the Ministry of Transportation that replacement of the Pelee Islander ferry is being planned for and that Pelee will be actively included in these plans.

CARRIED

Deputy Mayor Dayne Malloch vacated his seat as Chair, Mayor Cathy Miller returned to preside as Chair.

9. RECOGNITIONS AND ANNOUNCEMENTS

- A. Mayor Cathy Miller announced the appointment of Kristine Horst, Township Administrator & Clerk, as of May 1st, 2023.
- B. Mayor Cathy Miller also welcomed back Eric Chamberlain, Drainage Superintendent, and introduced Bill Tetler, By-Law Enforcement Officer – both of these services are made possible by shared service agreements with the Town of Amherstburg.
- C. Mayor Cathy Miller recognized MPP Trevor Jones and Captain Emma Nolan for their successful Community Open House held at the Legion on April 22nd, 2023.
- D. Mayor Cathy Miller also recognized the Pelee Island Health Fair, made possible thanks to Legal Assistance of Windsor, Canadian Mental Health Association (Windsor Essex), South Essex Community Council, Diocese of London, Active Care Response Team, Occupational Health Clinics, Windsor Essex Community Health Centre, Erie Shores Health Care, Erie St Clair VON, Migrant Worker Community Program, Mexican Consulate, Mobile Medical Support Clinic, Employment and Social Development Canada, Windsor Essex Local Immigration Partnership, Workforce Windsor Essex, and Pelee Island Winery.

10. BY-LAWS

- A. **By-Law 2023 – 25**; Being a By-law to enter into an Agreement with the Town of Amherstburg for Drainage Services.

Resolution 2023 – 090

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

Being a By-Law to enter into an Agreement with the Town of Amherstburg for Drainage Services.

CARRIED

- B. **By-Law 2023 – 26**; Being a By-Law to enter into an Agreement with the Town of Amherstburg for By-Law Enforcement Services.

Resolution 2023 – 091

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

Being a By-Law to enter into an Agreement with the Town of Amherstburg for By-

Law Enforcement Services.

CARRIED

- C. By-Law 2023 – 27;** Being a By-Law to amend Schedule “A” of By-Law 2023-21 and to establish Fees and Charges effective January 1, 2023 unless otherwise noted.

Resolution 2023 – 092

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

Being a By-Law to amend Schedule “A” of By-Law 2023-21 and to establish Fees and Charges effective January 1, 2023 unless otherwise noted.

CARRIED

- D. By-Law 2023 – 28;** Being a By-Law to enter into an Agreement with WSP Canada Inc. for 2023 groundwater and storm water monitoring & annual reporting services for the closed Pelee Island Landfill.

Resolution 2023 – 093

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Deputy Mayor Dayne Malloch

Being a By-Law to enter into an Agreement with WSP Canada Inc. for 2023 groundwater and storm water monitoring & annual reporting services for the closed Pelee Island Landfill.

CARRIED

- E. By-Law 2023 – 29;** Being a By-Law to Appoint a Clerk to the Township of Pelee, effective May 1st, 2023.

Resolution 2023 – 094

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

Being a By-Law to Appoint a Clerk to the Township of Pelee, effective May 1st, 2023.

CARRIED

- F. By-Law 2023 – 30;** Being a By-Law to confirm the proceedings of Council.

Resolution 2023 – 095

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Deputy Mayor Dayne Malloch

Being a By-Law to confirm the proceedings of Council.

CARRIED

Council had a brief recess from 6:43pm to 6:50pm before entering into a closed session.

Interim Clerk Kristine Horst exited the meeting at 6:43pm.

11. CLOSED SESSION

Resolution 2023 – 096

Moved By: Councillor Dave DeLellis

Seconded By: Deputy Mayor Dayne Malloch

That the Council of the Township of Pelee, pursuant to Section 239(2) of the *Municipal Act, 2001*, at 6:50 p.m. enter into Closed Session to address the following items:

- 1. Employee Matter: 239 (2) (b) *Personal matters about an identifiable individual.***

CARRIED

A. Employee Matter

- i) 239 (2) (b) *Personal matters about an identifiable individual.***

Resolution 2023 – 097

Moved By: Councillor Stephanie Briggs-Crawford


Seconded By: Deputy Mayor Dayne Malloch

That the Council of the Township of Pelee rise from closed and reconvene in open session at 7:03 p.m.

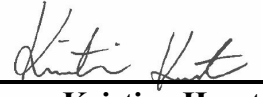
CARRIED

12. ADJOURNMENT

Regular Meeting of Council adjourned at 7:03 p.m.



Catherine Miller,
Mayor



**Kristine Horst,
Interim Clerk**