

AGENDA

Tuesday April 25, 2023, 6:00 pm

**Royal Canadian Legion, Branch 403
1169 West Shore Road
Pelee Island, ON, N0R 1M0**

- 1. Call to Order**
- 2. Amendments to the Agenda**
- 3. Disclosure of Pecuniary Interest**
- 4. Confirmation of Previous Minutes**
 - A. Regular Meeting of Council – April 11, 2023.
- 5. Matters Subject to Notice**
 - A. Public Meeting for Proposed Building Fee Increases**
 - i. Report No. 2023 – 26: PUBLIC MEETING: Fees and Charges By-Law – Adoption of Building Fees.
- 6. Consent Agenda**
 - A. MTO/OSTC Minutes** – Wednesday April 19, 2023
 - B. Township of Pelee Disbursements** – April 6th to April 19th, 2023, in the amount of \$69,933.44.
 - C. Township of Perry** – Supporting the Municipality of Chatham-Kent’s resolution “Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act”.
 - D. Port Colborne** – Supporting the Town of Grimsby’s resolution – changes to the Municipal Heritage Register.
 - E. Municipality of Magnetawan** - Supporting the Municipality of Chatham-Kent’s resolution “Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act”.
 - F. Municipality of Magnetawan** – Supporting the Town of Essex’s resolution regarding the Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales.
 - G. Municipality of Shuniah** – Supporting the Town of Essex’s resolution regarding the Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales.
 - H. Port Colborne** – Supporting the Municipality of North Perth regarding School Bus Stop Arm Cameras.
 - I. Port Colborne** – Supporting the Municipality of Trent Lakes regarding Oath of Office.
 - J. Town of Cobourg** – Supporting the Town of Plympton-Wyoming regarding the reduction of Municipal Insurance Costs.
 - K. Town of Cobourg** – Supporting the Town of Essex and Town of Plympton-Wyoming regarding Municipalities Retaining Surplus Proceeds from Tax Sales.

- L. Township of Carlow/Mayo** – Supporting the Municipality of Chatham-Kent regarding Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.
- M. Township of Mulmur** – Supporting Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.
- N. Northumberland County** – Association of Municipalities of Ontario’s Call to Action on Housing and Homelessness.
- O. City of Stratford** – Requesting provincial government support use of long-term care funding to support community care services.
- P. Township of South Glengarry** – Requesting the Province of Ontario provide an update on the status of any review of rural education funding.
- Q. Municipality of South Huron** – Supporting the Municipality of North Perth’s resolution regarding school bus stop arm cameras.

7. Reports

A. Treasurer Michelle Feltz

- i. Report No. 2023 – 27: Pregnancy and Parental Leave Policy.
- ii. Report No. 2023 – 28: Financial Update at March 31, 2023.

B. Interim Clerk Kristine Horst

- i. Report No. 2023 – 29: Building Permits – Quarterly Update.
- ii. Report No. 2023 – 30: Pheasant Farm Property Future Use.

8. Notices of Motion

9. Recognitions and Announcements

10. By-Laws

- A. By-Law 2023 – 25;** Being a By-law to enter into an Agreement with the Town of Amherstburg for Drainage Services.
- B. By-Law 2023 – 26;** Being a By-Law to enter into an Agreement with the Town of Amherstburg for By-Law Enforcement Services.
- C. By-Law 2023 – 27;** Being a By-Law to amend Schedule “A” of By-Law 2023-21 and to establish Fees and Charges effective January 1, 2023 unless otherwise noted.
- D. By-Law 2023 – 28;** Being a By-Law to enter into an Agreement with WSP Canada Inc. for 2023 groundwater and storm water monitoring & annual reporting services for the closed Pelee Island Landfill.
- E. By-Law 2023 – 29;** Being a By-Law to Appoint a Clerk to the Township of Pelee, effective May 1st, 2023.
- F. By-Law 2023 – 30;** Being a By-Law to confirm the proceedings of Council.

11. Closed Session

Pursuant to Section 239 of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following item:

- A. Employee Matter**
 - i. 239 (2) (b) Personal matters about an identifiable individual.

12. Adjournment

REGULAR MEETING OF COUNCIL

MINUTES

**TUESDAY, APRIL 11, 2023
6:00PM**

Electronic Meeting via Zoom

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Sherri Smith Ouellette
Councillor Stephanie Briggs-Crawford
Councillor Dave DeLellis

Members of Administration: Interim Clerk Kristine Horst
Treasurer Michelle Feltz

Others Present: Drainage Superintendent Eric Chamberlain
Josh Warner, P. Eng., R Dobbin Engineering
Members of the Public

1. CALL TO ORDER

Mayor Cathy Miller called the Regular Meeting of Council to order at 6:05 p.m. with all members present.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

3. DISCLOSED OF PECUNIARY INTEREST

There were no disclosures of interest.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Meeting of Council, March 28, 2023.

Resolution 2023 – 070

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Stephanie Briggs-Crawford

That the March 28 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

5. Matters Subject to Notice

A. Court of Revision – Hamel Drain Improvements

i) Open Court of Revision

Resolution 2023 – 071

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Township of Pelee hereby open the Court of Revision for the Hamel Drain Improvements.

CARRIED

ii) Oath of Members

1. Mayor Cathy Miller
2. Deputy Mayor Dayne Malloch
3. Councillor Dave DeLellis
4. Councillor Sherri Smith Ouellette
5. Councillor Stephanie Briggs-Crawford

iii) Order of Appeals

1. There were no written appeals submitted.
2. There were no verbal appeals from audience in attendance online.

iv) Decision of the Court of Revision

1. Report No. 2023 – 23 EC: Court of Revision for the Hamel Drain Improvements.

Resolution 2023 – 072

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Corporation of the Township of Pelee hereby receive the report from the Drainage Superintendent dated April 5 regarding the engineer's report for the Hamel Drain Improvements.

AND FURTHER THAT:

1. The Court of Revision **BE HELD** to consider any assessment appeals raised by the landowners for the Hamel Drain Improvements; and
2. The schedules of assessment **BE ADOPTED** subject to any alterations by the Court of Revision provided by the appointed engineer for the Hamel Drain Improvements prepared by Dobbin Engineering Inc. dated February 2, 2023.

CARRIED

v) **Close Court of Revision**

Resolution 2023 – 073

Moved By: Councillor Dave DeLellis

Seconded By: Deputy Mayor Dayne Malloch

That the Council of the Township of Pelee hereby close the Court of Revision for the Hamel Drain Improvements.

CARRIED

Drainage Superintendent Eric Chamberlain and Josh Warner of P. Eng., R Dobbin Engineering exited the meeting following the close of the Court of Revision.

6. CONSENT AGENDA

- A. OSTC/MTO Minutes** – Wednesday April 5th, 2023.
- B. Township of Pelee Disbursements** – March 24th to April 5th, 2023, in the amount of \$20,053.21.
- C. Pelee Active Trail System Action Committee Minutes** – Tuesday March 29th, 2023.
- D. Strategic Advantage Consulting** – Inclusive, Age-Friendly Communities Grant.
- E. Town of Plympton-Wyoming** – Supporting the Township of Ashfield-Colborne-Wawanosh regarding an Accurate Voters List.
- F. Township of Lucan Biddulph** – Expressing support for women in politics.
- G. Town of Plympton-Wyoming** – Supporting the Town of Grimsby regarding Barriers for Women in Politics.
- H. Town of Plympton-Wyoming** – Supporting the Town of Carleton Place regarding Declaring Intimate Partner Violence and Violence Against Women and Epidemic.
- I. Town of Plympton-Wyoming** – Supporting the Municipality of Chatham-Kent regarding Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.
- J. Town of Plympton-Wyoming** – Supporting the Municipality of Chatham-Kent regarding Reducing Municipal Insurance Costs.

- K. Municipality of Wawa** – Supporting the Municipality of Chatham-Kent regarding Reducing Municipal Insurance Costs.
- L. Town of Plympton-Wyoming** – Supporting the Town of Essex regarding Municipalities Retaining Surplus Proceeds from Tax Sales.
- M. Town of Fort Frances** – Supporting the Town of Petrolia regarding School Board Elections.
- N. Municipality of South Huron** – Supporting the County of Huron regarding the Cannabis Act Information.
- O. Municipality of West Perth** – Supporting the County of Huron regarding the Call to Action: Review of the Cannabis Act.
- P. Township of Howick** – Supporting the Municipality of North Perth regarding School Bus Stop Arm Cameras.
- Q. Township of Howick** – Supporting the Township of Warwick regarding CN Railway Contribution Requirements under the *Drainage Act* and Impacts on Municipal Drain Infrastructure in Ontario.

Mayor Cathy Miller vacated her seat as Chair, Deputy Mayor Dayne Malloch took Chair.

Mayor Miller requested that item 6. D. be considered separately and that the Inclusive, Age-Friendly Communities Grant and Strategic Advantage Consulting be further investigated by Administration.

Resolution 2023 – 074

Moved By: Mayor Cathy Miller

Seconded By: Councillor Stephanie Briggs-Crawford

That the communication from Strategic Advantage Consulting BE RECIEVED and Administration BE SUPPORTED to further investigate this potential oppportunity for the Township of Pelee.

CARRIED

Deputy Mayor Dayne Malloch vacated his seat as Chair, reappointing Mayor Miller.

Council further discussed item 6. A. requesting that at the next MTO/OSTC meeting, Pelee request: further detail on the proposed schedule changes for 2024; food and beverage services update on the Pelee Islander 2; and 60 minute meetings rather than the current 30 minute.

Council further requested port improvements for the Pelee terminal be brought forward to MTO and OSTC being additional directional signage at the terminal exit and an extension of the pedestrian sidewalk to West Shore Rd.

Resolution 2023 – 075

Moved By: Councillor Dave DeLellis
Seconded By: Deputy Mayor Dayne Malloch

That Consent Agenda items 6. A. to 6. Q., excluding 6. D. BE ADOPTED.

CARRIED

7. REPORTS

A. Treasurer Michelle Feltz:

- i) Report 2023 – 24 MF: Pregnancy/Parental Leave Policy.

Treasurer Michelle Feltz introduced the report and recommendation, requesting that any additional feedback be forwarded to the Treasurer by Thursday April 13th to assist in the development of a draft employee policy to be presented at the April 25th meeting of Council.

Resolution 2023 – 076

Moved By: Deputy Mayor Dayne Malloch
Seconded By: Councillor Dave DeLellis

That the report from the Treasurer dated April 4, 2023 regarding Pregnancy/Parental Leave Policy BE RECEIVED and Administration BE DIRECTED to draft a pregnancy and parental leave policy for employees, based on the recommendations.

CARRIED

B. Interim Clerk Kristine Horst:

- i) Report 2023 – 25 KH: 2022-2026 Council Term Plan.

Interim Clerk Kristine Horst introduced the report and recommendation.

Resolution 2023 – 077

Moved By: Councillor Sherri Smith Ouellette
Seconded By: Deputy Mayor Dayne Malloch

That the report from the Interim Clerk dated April 6, 2023 regarding the 2022-2026 Council Term Plan BE RECEIVED and the 2022-2026 Council Term Plan BE ADOPTED as presented.

CARRIED

8. NOTICES OF MOTION

Mayor Cathy Miller vacated her seat as Chair, Deputy Mayor Dayne Malloch acted in the place of the Mayor as Chair.

A. Mayor Cathy Miller may move, or cause to have moved:

That the Township of Pelee put together a senior's event in June for Seniors Month in Ontario.

Resolution 2023 – 078

Moved By: Mayor Cathy Miller

Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Township of Pelee support organizing a senior's event in June for Seniors Month in Ontario.

CARRIED

Deputy Mayor Dayne Malloch vacated his seat as Chair, Mayor Cathy Miller returned to preside as Chair.

9. RECOGNITIONS AND ANNOUNCEMENTS

- A. Councillor Stephanie Briggs-Crawford recognized Marilyn Pow for her 12 years of volunteering on the Pelee Beautification/Gardening Group.
- B. Mayor Cathy Miller congratulated Walter Schmoranz on his retirement from Pelee Island Winery after a long career of innovation, building and growing the wine industry in our region.

10. BY-LAWS

- A. **By-Law 2023 – 24;** Being a By-Law to confirm proceedings.

Resolution 2023 – 079

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Deputy Mayor Dayne Malloch

Being a By-Law to confirm the proceedings of Council.

CARRIED

11. CLOSED SESSION

Resolution 2023 – 080

Moved By: Councillor Dave DeLellis
Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Township of Pelee, pursuant to Section 239(2) of the *Municipal Act, 2001*, at 6:51 p.m. enter into Closed Session to address the following items:

- 1. Employee Matter: 239 (2) (b) *Personal matters about an identifiable individual.***

CARRIED

- A. Employee Matter**
 - i) 239 (2) (b) Personal matters about an identifiable individual.***

Resolution 2023 – 081

Moved By: Councillor Dave DeLellis
Seconded By: Councillor Stephanie Briggs-Crawford

That the Council of the Township of Pelee rise from closed and reconvene in open session at 7:06 p.m.

CARRIED

2. ADJOURNMENT

Regular Meeting of Council adjourned at 7:07 p.m.

**Catherine Miller,
Mayor**

**Kristine Horst,
Interim Clerk**

 THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT NO. 2023 – 26 MF

Author's Names: Michelle Feltz	Report Date: April 19, 2023
Resolution #:	Date to Council: April 25, 2023

To: Mayor and Members of Council

Subject: PUBLIC MEETING: Fees and Charges By-Law – Adoption of Building Fees

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated April 19, 2023 regarding the adoption of building fees **BE RECEIVED**; and
2. The Fees and Charges Schedule A with updated building fees **BE ADOPTED** by By-Law at the April 25th Regular Meeting of Council.

2. **EXECUTIVE SUMMARY:**

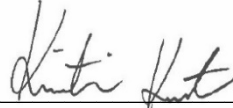
Administration has consulted with the Town of Leamington building department and referenced local municipalities to establish building fees effective May 1, 2023. The rationale for the increase is a cost recovery to offset the contract fees of Leamington Building Services and to mitigate the deficit applied to the general fund each year.

As per the *Building Code Act*, a public authority must hold a public meeting to introduce or change imposed fees with a 21 day notice of such meeting. Notice of this public meeting was circulated in accordance with legislation.

Schedule A is attached and forms part of the by-law.



Michelle Feltz
Treasurer



Kristine Horst
Interim Clerk

/ MF

Attachments:

Notice of Public Meeting for Proposed Building Fee Increases
Schedule A Fees and Charges – 2023

DEPARTMENTS/OTHERS CONSULTED:

Administration, Water, Transfer Station, Parks, Roads



THE CORPORATION OF THE
Township Of Pelee

1045 West Shore Road | Pelee Island, ON NOR 1M0 | Website: www.pelee.org

Telephone: 519-724-2931 | Fax: 519-724-2470 | info@pelee.ca

NOTICE OF PUBLIC MEETING
FOR
PROPOSED BUILDING FEE INCREASES

The Corporation of the Township of Pelee will hold a Public Meeting on April 25, 2023 at 6:00 p.m. at the Royal Canadian Legion #403 at 1169 West Shore Road, Pelee Island to consider changes to the building permit fees and charges pursuant to Section 7 of the *Building Code Act*.

The Township of Pelee is proposing to amend building permit fees and charges pursuant to Section 7(6) of the *Building Code Act*. The effect will be to increase the existing fee structure. ANY PERSON may attend the public meeting and/or make written or verbal representation either in support or in opposition to the proposed fees.

FOR ADDITIONAL INFORMATION with respect to the proposed building permit fees, please visit the Municipal website at www.pelee.org or contact Municipal Administration at info@pelee.ca.

For comments prior to the meeting please email: info@pelee.ca or fax 519-724-2470.

Written comments may also be mailed to:

The Township of Pelee
1045 West Shore Road
Pelee Island, Ontario
NOR 1M0

DATED at The Township of Pelee this 28th day of March 2023.

Schedule "A" Fees and Charges – 2023

Building Services:	January 1 to April 30, 2023	May 1, 2023
New & Additions	\$1.10/sq. ft.	\$1.35/sq. ft.
Renovations & Alterations	\$14.00/\$1,000.00	\$15.00/\$1,000.00
Detached Accessory Structure	\$0.80/sq. ft.	\$1.05/sq. ft.
Revised Plan Review	\$0.50/sq. ft.	\$0.75/sq. ft.

Industrial, Commercial, Institutional, Assembly Building Permits:	January 1 to April 30, 2023	May 1, 2023
New & Additions (Building Shell)	\$0.90/sq. ft.	\$1.15/sq. ft.
Renovations & Alterations	\$14.00/\$1,000.00	\$15.00/\$1,000.00
Detached Accessory Structures	\$0.80/sq. ft.	\$1.05/sq. ft.

Plumbing Permits:	January 1 to April 30, 2023	May 1, 2023
New Residential	\$200.00/unit	\$200.00/unit
Plumbing Renovations – Residential	\$14.00/fixture	\$15.00/fixture
New Plumbing – Other	\$14.00/fixture	\$15.00/fixture
Plumbing Renovations – Other	\$14.00/fixture	\$15.00/fixture

On-Site Sewage Systems:	January 1 to April 30, 2023	May 1, 2023
New Installation	\$800.00	\$900.00
Repair or Alteration to Existing System	\$500.00	\$550.00
Other Inspections/Minimum Permit Fee	\$200.00	\$225.00
Minimum Permit Fee	\$200.00	\$225.00

Other Building Items:	January 1 to April 30, 2023	May 1, 2023
Demolition Permit (per \$1,000 value)	\$14.00/\$1000	\$15.00 Minimum \$100.00
Tent		\$100.00
911 Signage Replacement		\$75.00
Liquor Licence Permit Review	\$200.00	\$200.00
Repeat Inspections	\$150.00	\$150.00
Revised Plan Review (flat fee)		\$200.00
Deposit – New Building	\$1,000.00	\$1,000.00
Deposit – Other	\$500.00	\$500.00

Fire Services:	January 1 to April 30, 2023	May 1, 2023
Fire Certificate	\$60.00	\$60.00
Fire Occurrence Report	\$40.00	\$40.00
Repeat Fire Inspection Fee	\$100.00	\$100.00
Non-rate Payers	Cost Recovery	Cost Recovery

Waste Services (Transfer Station):	January 1 to April 30, 2023	May 1, 2023
White Goods/Appliances (containing Freon)	\$50.00/unit	\$50.00/unit
Non-Freon White Goods/Appliances	\$25.00/unit	\$25.00/unit
Vehicles	\$200.00	\$200.00
Bag Tags/Solid Waste	\$3.00/bag	\$4.00/bag
Bulk Waste (Construction/Demolition)	\$40.00/cubic yard	\$40.00/cubic yard

Recreational Services - Scudder Marina:		
Seasonal Charges:	January 1 to April 30, 2023	May 1, 2023
Seasonal Serviced Dock (25' and Over)	\$51.50/foot	\$51.50/foot
Seasonal Serviced Dock (Under 25')	\$45.00/foot	\$45.00/foot
Seasonal Non-Serviced Dock (25' and Over)	\$47.00/foot	\$47.00/foot
Seasonal Non-Serviced Dock (Under 25')	\$40.00/foot	\$40.00/foot
Seasonal Ramp Fee	\$120.00	\$120.00
Transient & Other Charges:	January 1 to April 30, 2023	May 1, 2023
Transient Serviced Dock	\$1.75/ft./night	\$1.75/ft./night
Transient Non-Serviced Dock	\$1.50/ft./night	\$1.50/ft./night
Transient (Jet Ski/up to 10ft)	\$12.00/night	\$12.00/night
Transient – Week Discount	Stay 7 nights, pay for 5 nights	Stay 7 nights, pay for 5 nights
Transient Non-Serviced – Month Discount	\$16.00/ft.	\$16.00/ft.
Transient Serviced – Month Discount	\$19.00/ft.	\$19.00/ft.
Day Dockage (30' and Over)	\$20.00/day	\$20.00/day
Day Dockage (Under 30')	\$15.00/day	\$15.00/day
Day Dockage (Jet Ski/up to 10ft)	\$5.00/day	\$5.00/day
Ramp Fee – One Week	\$50.00	\$50.00
Ramp Fee – One Day	\$11.50	\$11.50

Recreational Services - Pheasant Hunt:		
Hunt Licences/Charges:	January 1 to April 30, 2023	May 1, 2023
Main Pheasant Hunt Licence (10 birds)	\$280 plus HST	\$280 plus HST
Clean Up Pheasant Licence (5 birds)	\$140 plus HST	\$140 plus HST
Licence Transfer (Between individuals or hunts within the same year)	\$25.00 plus HST	\$25.00 plus HST
Licence Replacement (Lost/Forgotten)	\$25.00 plus HST	\$25.00 plus HST
Winter Rabbit Licence (5 rabbits)	\$25.00 plus HST	\$25.00 plus HST
Winter Pheasant Licence (5 pheasants)	\$25.00 plus HST	\$25.00 plus HST

Recreational Services - East Park Campground:		
Camping Fees:	January 1 to April 30, 2023	May 1, 2023
Non-Refundable Administration Fee (per booking)	\$5.00	\$5.00
Non-electrical Campsite	\$32.00/night	\$32.00/night
Additional Campers (above 5 people per non-electrical site)	\$5.00/person/night	\$5.00/person/night
Group Camping (minimum 7 people)	\$5.00/person/night	\$5.00/person/night
Non-profit Organizations	20% discount on regular fees	20% discount on regular fees
Day Camping	\$1.99/person	\$1.99/person
Entire Campground Rental	\$1,000.00/day	\$1,000.00/day
Damage Deposit & Septic Fees	\$50.00	\$50.00

Planning Services - Service/Item:	January 1 to April 30, 2023	May 1, 2023
Consent to Sever	\$500.00	\$500.00
Minor Variance	\$500.00	\$500.00
*Zoning Amendment	\$1,000.00 plus external costs	\$1,000.00 plus external costs
*Zoning Amendment – Temporary Use By-Law	\$500.00 plus external costs	\$500.00 plus external costs
*Official Plan Amendment	\$1,000.00 plus external costs	\$1,000.00 plus external costs
Application to Appeal (OMB)	\$125.00	\$125.00

**Note: For Official Plan and Zoning Amendments, a deposit may be required towards external costs based on estimates.*

Drainage Services - Service/Item:	January 1 to April 30, 2023	May 1, 2023
Tile Loan Program Inspection Fee	\$150.00	\$150.00
Capital Works Debenture Administration Fee	\$100.00	\$100.00

Parking Services - Parking Infractions/Charges:	January 1 to April 30, 2023	May 1, 2023
Parking Pass-Winter November 1 to April 30		\$30.00/year
Parking Pass -Annual		\$50.00/year
Parking in front of public or private driveway	\$25.00-\$50.00	\$25.00-\$50.00
Parking within an intersection	\$25.00-\$50.00	\$25.00-\$50.00
Parking on a bridge/causeway/approaches	\$50.00	\$50.00
Parking such to obstruct traffic	Nil	Nil
Parking such to prevent removal of other vehicle(s)	\$1,000.00 plus costs	\$1,000.00 plus costs
Parking on roadway for 3 days or more	\$25.00-\$50.00	\$25.00-\$50.00
Parking an unlicensed vehicle on a roadway	\$25.00-\$50.00	\$25.00-\$50.00
Parking on municipal property	\$25.00-\$50.00	\$25.00-\$50.00
Stopping on a bridge/causeway	\$25.00-\$50.00	\$25.00-\$50.00
Parking impeding winter maintenance	\$25.00-\$50.00	\$25.00-\$50.00
Towing improperly parked vehicles	\$95.00	\$95.00
Storage of towed vehicles	\$10.00/day	\$10.00/day

Water Services – Charges:	January 1 to April 30, 2023	May 1, 2023
Metered Charge	\$35.70/month	\$36.40/month
Metered Usage Rate	\$3.06/cubic metre	\$3.12/cubic metre
Non-Metered Charge	\$76.50/month	\$78.03/month
Water Hookup	\$1,500.00 plus all costs/parts	\$1,500.00 plus all costs/parts
Bulk Water Account Administration Fee	\$30.00	\$30.00
Bulk Water Delivery Fee	\$65.00 plus per cubic metre fee	\$66.30 plus per cubic metre fee
Bulk Water Pickup Monthly Usage Fee		\$10.00/month plus per cubic meter fee
Bulk Water Fee	\$4.08/cubic metre	\$4.16/cubic metre
1 Gallon Refill – Bottle Filling Station	\$1.00	\$1.25
2 Gallon Refill – Bottle Filling Station	\$2.00	\$2.25
3 Gallon Refill – Bottle Filling Station	\$2.50	\$2.75
5 Gallon Refill – Bottle Filling Station	\$3.50	\$4.00

Marketing Services:	January 1 to April 30, 2023	May 1, 2023
Hunt Package Accommodation Listing	\$25 plus HST	\$25 plus HST
Brochure Business Listing	\$100 plus HST	\$100 plus HST
“What’s Open” Business Listing	Free	Free
Digital Business Listing (full listing on pelee.org)	\$100 plus HST	\$100 plus HST
Brochure & Digital Listing	\$175 plus HST	\$175 plus HST

Miscellaneous:		
Item:	January 1 to April 30, 2023	May 1, 2023
Copy of Official Plan	\$50.00	\$50.00
Copy of Zoning By-Law	\$50.00	\$50.00
United State Service Air Landing Fee	\$1,000.00/year	\$1,000.00/year
Internet Admin Fee	0.04%/service/goods	0.04%/service/goods
NSF Fee	\$35.00	\$35.00
Wedding Solemnization	\$275.00	\$275.00
Marriage Licence	\$135.00	\$135.00
Lottery Licence	\$10.00	\$10.00
Lamination	\$1.00/page	\$1.00/page
Photocopies	\$0.35/page	\$0.35/page
Outgoing Fax (first page)	\$1.00	\$1.00
Outgoing Fax (Additional pages)	\$0.50/page	\$0.50/page
Incoming Fax	\$0.50/page	\$0.50/page
Fireworks Application	\$50.00	\$50.00
Tax and Zoning Certificates	\$75.00	\$100.00 per roll number, emailed 3-5 business days
Tax and Zoning Certificates (less than 48 hours' notice)	\$95.00	\$200.00 per roll number (rush tax certificate, emailed 1-2 business days)
Municipal Tax Sale - Part XI of the Municipal Act Third party preparation / services		100 % recovery of actual costs

Other By-Law Fees

Dog Licences: By-Law 2012-13

	January 1 to April 30, 2023	May 1, 2023
Male or Spayed Female Dog	\$20.00/year	\$20.00/year
Additional Male or Spayed Female Dog	\$10.00/year	Eliminate 2nd fee/All dogs \$20.00
Intact Female Dog	\$30.00/year	\$30.00/year
Additional Intact Female Dog	\$20.00/year	Eliminate 2nd fee/All intact dogs \$30.00
Kennel (5 or more dogs)	\$75.00/year	\$100/year
Impound Fee	\$50.00 plus costs	\$50.00 plus costs

Trailer Fees: By-Law 2016-22

	January 1 to April 30, 2023	May 1, 2023
Trailer on land that contains a residential, commercial, industrial or institutional building	\$50.00/month	\$50.00/month
In any other case except for storage	\$250.00/month	\$250.00/month

Golf Car Permits: 2021-21

	January 1 to April 30, 2023	May 1, 2023
Golf Car Permitting		
Permit Fee	\$75.00	\$75.00

Cemetery Fees: 2012-16

LOT SALES	BURIAL RIGHTS	Perpetual Care	Total
Resident	\$542.00	\$363.00	\$905.00
Non-Resident	\$813.00	\$545.00	\$1,358.00
INTERMENT CASKET	OPENING& CLOSING		
Summer			
Weekdays	\$ 779.00		
Weekends	\$1,238.00		
Holidavs	\$1,315.00		
Winter			
Weekdays	\$ 885.00		
Weekends	\$1,323.00		
Holidavs	\$1,405.00		
INTERMENT CREMATED REMAINS	OPENING& CLOSING		
Summer			
Weekdays	\$ 587.00		
Weekends	\$ 932.00		
Holidavs	\$1,008.00		
Winter			
Weekdays	\$ 667.00		
Weekends	\$ 996.00		
Holidavs	\$1,077.00		
INTERMENT- INFANTS			
Summer			
Weekdays	\$396.00		
Weekends	\$779.00		
Holidavs	\$779.00		
Winter			
Weekdays	\$449.00		

Weekends	\$832.00
Holidays	\$832.00
Headstone Moving	\$425.00
Lot Transfer	\$130.00
Markers	Care and Maintenance
Flat Marker< 68.11024 cu.cm.(173	\$0.00
Flat Marker> 68.11024 cu.m.(173 square inches)	\$50.00
Upright Monument - up to 1.22 metres (4 ft.) height/width	\$100.00
Upright Monument>than 1.22 metres (4ft.);in height/width	\$200.00
Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Resident	\$363.00
Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Non Resident	\$545.00

plus HST where applicable



MTO/OSTC Bi-weekly Meeting Minutes

Wednesday April 19, 2023

Attendees:

Township of Pelee: Mayor Cathy Miller, Deputy Mayor Dayne Malloch, Interim Clerk Kristine Horst
OSTC: Carl Kuhnke, Emma Nolan, Yuumi Currah
MTO: Geoffrey Gladdy, Mario Frechette

1. Pelee Islander 2 Dry Docking

- a. Message to be released by MTO shortly regarding dry docking update.

2. Potential 2024 Schedule Changes

- a. Pelee requested clarification on potential 2024 schedule changes.
- b. OSTC confirmed the potential changes would affect April to June sailings only.
 - i. April – removal of Monday morning trip, replaced by Sunday night trip.
 - ii. May to June – Pelee Islander and Pelee Islander 2 would switch for the morning sailings resulting in the Pelee Islander providing Monday morning sailings instead of the Pelee Islander 2.
- c. Pelee expressed concern with having no Monday morning boat for the month of April.
- d. OSTC expressed willingness to compromise by having a Monday morning boat in April, but keeping with the Pelee Islander for Monday morning service through May and June.

3. Food & Beverage Service Update on Pelee Islander 2

- a. There will be additional food options available on the Pelee Islander 2 for the 2023 season including hot dogs, chicken fingers, fries, etc.
- b. A liquor licence should be in place by summer 2023 for the Pelee Islander 2.

4. Pet Policy

- a. Pelee expressed continued concern for current pet policy due to steep stairs on the Pelee Islander 2 to reach the top deck and no elevator to the top deck, as well as weather concerns.
- b. OSTC stated current pet policy applies to all Pelee Island Transportation ferries due to sanitary reasons as well as passenger allergies.
- c. OSTC stated pets are permitted to remain in vehicles on the Pelee Islander 2, on the top deck in the pet area, or in the lounge if the pet is in a carrier.

5. Items for May 3rd Agenda

- a. Requesting an extended meeting time slot to 1 hour: for next meeting on WED 3 MAY 2023
- b. Golf Car pilot project feedback: meeting being set-up with pilot project team: Update on the status of the golf car restriction being lifted on ferry
- c. Port Improvement Suggestions (Pelee Island Terminal)

- i. Additional signage for Pelee terminal exit (left and right lane directions)
 - ii. Extension of pedestrian sidewalk to West Shore Rd (currently ends at fence line leaving pedestrians to walk in vehicle traffic)
- d.** Meetings with the Ministry of Municipal Affairs and Housing (MMAH) and other ministries regarding the ROMA request: options for discussion being developed

Report Date
4/19/2023 12:36 PM

Township of Pelee
List of Accounts for Approval
As of 4/19/2023
Batch: 2023-00045 to 2023-00051

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: General - General Bank Account

Computer Cheques:

6008	4/12/2023	Bell Canada	Wattline	14.12
6009	4/12/2023	McTague Law Firm	Legal Broadband	4,801.94
6010	4/12/2023	Purolator Courier Ltd.	Valve Repair Freight	191.57
6011	4/12/2023	Royal Canadian Legion	Venue Rental	300.00
6012	4/12/2023	Software N Systems Computing	System scans	124.30
6013	4/18/2023	Bell Canada Public Access	Airport Phone	56.50
6014	4/18/2023	Minister of Finance	OPP LSR April	12,406.00
6015	4/18/2023	Pitney Works	Reset Meter	854.00
6016	4/18/2023	Xerox Canada Ltd.	Alta C8145	107.96
6017	4/18/2023	Cathy Miller	Nomination Filing Fee Refund	200.00
6018	4/18/2023	Dave DeLellis	Nomination Filing Fee Refund	100.00
6019	4/18/2023	Dayne Malloch	Nomination Filing Fee Refund	100.00
6020	4/18/2023	Michelle Taylor	Nomination Filing Fee Refund	100.00
6021	4/18/2023	Sherri Smith	Nomination Filing Fee Refund	100.00
6022	4/18/2023	Stephanie Briggs Crawford,	Nomination Filing Fee Refund	100.00
6023	4/19/2023	Delage Landen Financial Serv.	Back Copier/Printer Lease	309.09

Other:

2023146-Man	4/06/2023	Hydro One Networks Inc.	Campground	78.49
2023147-Man	4/06/2023	Hydro One Networks Inc.	BM(W)	1,043.05
2023148-Man	4/06/2023	Hydro One Networks Inc.	TS	48.01
2023149-Man	4/06/2023	Hydro One Networks Inc.	Street Lights	262.15
2023150-Man	4/06/2023	Hydro One Networks Inc.	West Washroom	246.85
2023151-Man	4/11/2023	Hydro One Networks Inc.	WWS	1,420.98
2023152-Man	4/11/2023	Hydro One Networks Inc.	EMS/CLINIC	965.46
2023153-Man	4/11/2023	Hydro One Networks Inc.	Roads	169.63
2023154-Man	4/11/2023	Hydro One Networks Inc.	Airport	715.64
2023155-Man	4/11/2023	Hydro One Networks Inc.	Bonnett Building	36.72
2023156-Man	4/11/2023	Hydro One Networks Inc.	Marina Docks	33.37
2023157-Man	4/11/2023	Hydro One Networks Inc.	Marina Office	33.37
2023158-Man	4/11/2023	Hydro One Networks Inc.	BM(N)	1,062.41
2023159-Man	4/11/2023	Hydro One Networks Inc.	Farm	226.50
2023160-Man	4/11/2023	Hydro One Networks Inc.	EWS	266.94
2023161-Man	4/12/2023	Bell Canada	Roads	133.23
2023162-Man	4/12/2023	Bell Canada	TS	82.97
2023163-Man	4/12/2023	Bell Canada	Farm	82.97
2023164-Man	4/12/2023	Bell Canada	Marina	224.67
2023165-Man	4/12/2023	Bell Canada	Office	498.71
2023166-Man	4/12/2023	Bell Canada	CM	91.56
2023167-Man	4/12/2023	Bell Canada	WSW	141.82
2023168-Man	4/12/2023	Bell Canada	Big Marsh (W)	82.97
2023169-Man	4/12/2023	Bell Canada	Big Marsh (N)	82.97
2023170-Man	4/12/2023	Bell Canada	Office Emerg Line	67.21
2023171-Man	4/12/2023	Bell Canada	Airport	82.97
2023172-Man	4/12/2023	Bell Canada	Office Fax	60.43
2023173-Man	4/12/2023	Bell Conferencing Inc.	conference line	33.90

Report Date
4/19/2023 12:36 PM

Township of Pelee
List of Accounts for Approval
As of 4/19/2023
Batch: 2023-00045 to 2023-00051

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
2023174-Man	4/12/2023	Sausage Dog Promo Co.	Brochures	3,000.15
2023175-Man	4/17/2023	Hydro One Networks Inc.	CM	792.14
2023176-Man	4/17/2023	Pelee Island Co-Op	Diesel / Supplies	11,810.41
2023177-Man	4/18/2023	Sun Life Financial	Sun Life Monthly Bill	756.70
2023178-Man	4/18/2023	Sun Life Financial	Sun Life Monthly Bill	721.34
2023179-Man	4/18/2023	Green Shield Canada	Benefits	3,878.07
2023180-Man	4/18/2023	OMERS	Monthly Remittances	7,084.30
2023181-Man	4/18/2023	OMERS	Monthly Remit.	749.66
2023182-Man	4/18/2023	Receiver General	Source Deductions	12,531.17
2023183-Man	4/19/2023	Collabria VISA	Course, Subscription, Supplies	468.07
Total for General:				69,933.44

Certified Correct This April 19, 2023

Mayor, Catherine Miller

Treasurer, Michelle Feltz



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

Regular Meeting of Council

Tuesday April 25, 2023

Item No. 6. C.

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

April 11, 2023

Via Email

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Room 281
Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford, Premier of Ontario:

RE: Resolution of Support – Township of Perry – Bill 5 “Stopping Harassment and Abuse by Local Leaders Act”

Please be advised that at their last regular meeting on Wednesday April 5, 2023, the Council of the Corporation of the Township of Perry supported the following resolution:

“Resolution No.: 2023-112

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby supports the Municipality of Chatham-Kent’s resolution “Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act”;

And further that Council directs the Clerk-Administrator to circulate this resolution to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; Honourable Stephen Blais, local MPP’s, the Municipality of Chatham-Kent, and all Ontario municipalities.

Carried.”

Your attention to this matter is greatly appreciated.

Sincerely,

Erica Cole, *Dipl.M.A.*
Deputy Clerk

Encl.

cc: Honourable Steve Clark, Minister of Municipal Affairs and Housing
Honourable Stephen Blais
Graydon Smith, MPP Parry Sound Muskoka
Municipality of Chatham-Kent
All Ontario municipalities

March 6, 2023

The Honourable Doug Ford
Premier@ontario.ca

Re: Support Bill 5 - Stopping Harassment and Abuse by Local Leaders Act

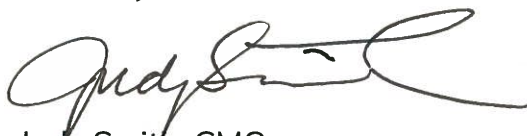
Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

“That Chatham-Kent Council express its support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act which would require the code of conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member’s seat if the Commissioner’s inquiry determines that the member has contravened this requirement;

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and local MPPs.”

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance/Clerk

C

Minister of Municipal Affairs and Housing
Local MPPs
Ontario Municipalities



PORT COLBORNE

Development and Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

"

T 905.835.2900 ext 106 F 905.834.5746

E charlotte.madden@portcolborne.ca

April 11, 2023

Minister of Tourism, Culture and Sport
438 University Avenue, 6th Floor
Toronto, ON
M7A 1N3

Attention: The Honourable Neil Lumsden;

Re: Town of Grimsby – Changes to the Municipal Heritage Register

Please be advised that, at its meeting of March 14, 2023 the Council of The Corporation of the City of Port Colborne resolved as follows:

That correspondence received from the Town of Grimsby regarding Changes to the Municipal Heritage Register, be supported.

A copy of the above noted resolution is enclosed for your reference.

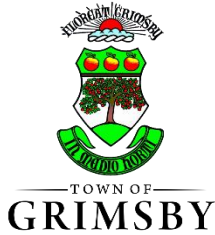
Sincerely,

A handwritten signature in black ink that reads "C. Madden". The signature is written in a cursive style.

Charlotte Madden
Acting City Clerk

Cc: All Ontario Municipalities





**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

February 27, 2023

438 University Ave
6th Floor
Toronto, ON
M7A 1N3

SENT VIA E-MAIL

Attention: Hon. Neil Lumsden, Minister of Tourism, Culture and Sport

RE: Changes to the Municipal Heritage Register

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on February 6, 2023 passed the following resolution:

WHEREAS the Municipal Heritage Register is an important tool for the preservation and protection of cultural heritage properties within the Town of Grimsby and throughout the province of Ontario;

WHEREAS cultural heritage properties are those which have potential cultural heritage value or interest but have yet to been formally evaluated as per the process prescribed in the Ontario Heritage Act;

WHEREAS listed properties are labelled as such as they are 'listed' in the Town of Grimsby's Municipal Heritage Register, which identifies all municipally-recognized cultural heritage resources;

WHEREAS the Municipal Heritage Register allows municipalities to regulate demolition on properties protected under section 27 of the Ontario Heritage Act, ensuring that their cultural heritage value is preserved for future generations;

WHEREAS "listing" a property on the municipal heritage register recognizes a property's cultural heritage value, and is generally less complex, time-consuming, and

economically burdensome to local municipalities than pursuing the designation of a property as outlined within the existing process, which requires extensive research and documentation;

WHEREAS the “listing” of properties on the Municipal Heritage Register provides a measure of protection, ensuring that these properties cannot be demolished without the approval of the municipality;

WHEREAS it is important to list properties of cultural heritage value or interest, including those that are not currently designated, in order to ensure their preservation for future generations;

WHEREAS the 60-day demolition provision in the Ontario Heritage Act provides a short time frame for the municipality to consider the heritage value of a property before it may be demolished;

WHEREAS the new requirements of the Ontario Heritage Act mandate the assessment of an unreasonable amount of resources for a local municipality within a 2-year timeline;

WHEREAS the new requirement of removal after the 2-year anniversary leaves resources exposed, and unprotected for up to 5 years;

WHEREAS the new requirements do not allow the municipality to further assess our nationally significant resources, more specifically resources connected to the War of 1812, our indigenous communities and culture, people of colour, LGBTQ+, and impacts our community’s commitment to ensure preservation of our inclusive history.

THEREFORE, BE IT RESOLVED that the Council of the Town of Grimsby addresses this resolution to the government of the Province of Ontario, affirming the importance of the Municipal Heritage Register and its role in preserving the cultural heritage of municipalities throughout the province;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to make changes to the Ontario Heritage Act which promote the retention and expansion of the Municipal Heritage Register, including

the listing of properties of cultural heritage value or interest that are not currently designated;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to change the Ontario Heritage Act to protect the 60-day demolition provision indefinitely, rather than for a maximum of 2 years in order to provide adequate time for the municipality to consider the heritage value of properties before they may be demolished;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby circulate this notice of motion to the municipalities of Ontario for endorsement and circulation to the Province.

If you require any additional information, please let me know.

Regards,

A handwritten signature in cursive script, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk
Town Clerk

cc. All Ontario Municipalities

Corporation of the
Municipality
of
Magnetawan

Regular Meeting of Council
Tuesday April 25, 2023
Item No. 6. E.

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario POA 1P0

RESOLUTION NO. 2023 - 122

APRIL 12 2023

Moved by: Jon Hind

Seconded by: B Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Municipality of Chatham-Kent 'Support Bill 5 Stopping Harassment and Abuse by Local Leaders Act';

AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and Local MPPs.

Carried Defeated Deferred

Sam Dunnett
Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future*

Corporation of the
Municipality
of
Magnetawan

Regular Meeting of Council
Tuesday April 25, 2023
Item No. 6. F.

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario POA 1P0

RESOLUTION NO. 2023 - 123

APRIL 12 2023

Moved by: Bill Bishop

Seconded by: John Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Essex 'The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales';

AND FURTHER THAT this resolution be circulated to all relevant taxation bodies, including the Ministry of Municipal Affairs, the Ministry of Finance, Essex County Council, MPP Anthony Leardi, Association of the Municipalities of Ontario and all other Municipalities in Ontario.

Carried Defeated Deferred

Sam Dunnett
Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future*



MUNICIPALITY OF SHUNIAH

COUNCIL RESOLUTION

Regular Meeting of Council
Tuesday April 25, 2023
Item No. 6. G.

Date: Apr 11, 2023

Resolution No.: 138-23

Moved By: _____

Seconded By: _____

THAT Council receive and support the resolution from the Town of Essex regarding Municipalities Retaining Surplus Proceeds from Tax Sales;

AND THAT Council direct the Clerk to forward a copy of this resolution to Honourable Peter Bethlenfalvy, Minister of Finance, Lise Vaugeois, MPP, Kevin Holland, MPP, Association of Municipalities of Ontario (AMO) and all other Ontario Municipalities.

Carried

Defeated

Amended

Deferred

Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



PORT COLBORNE

Development and Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

"

T 905.835.2900 ext 106 F 905.834.5746

E charlotte.madden@portcolborne.ca

April 17, 2023

Via Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Re: Municipality of North Perth – School Bus Stop Arm Cameras

Please be advised that, at its meeting of March 28, 2023 the Council of The Corporation of the City of Port Colborne resolved as follows:

That correspondence received from the Municipality of North Perth regarding School Bus Stop Arm Cameras, be supported.

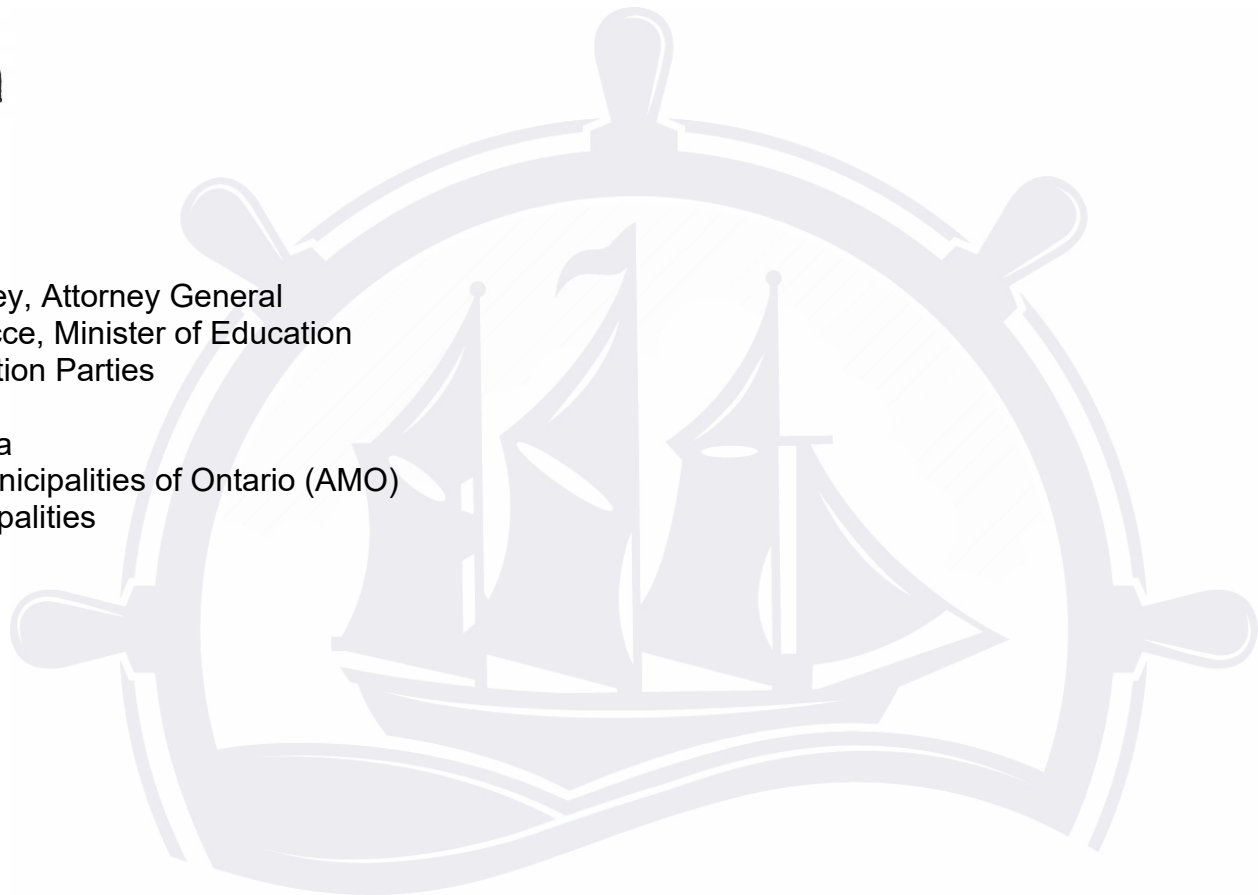
A copy of the above noted resolution is enclosed for your reference.

Sincerely,

A handwritten signature in black ink that reads "C. Madden".

Charlotte Madden
Acting City Clerk

cc.
Hon. Doug Downey, Attorney General
Hon. Stephen Lecce, Minister of Education
Provincial Opposition Parties
MPP Jeff Burch
MPP Matthew Rea
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities





PORT COLBORNE

Development and Legislative Services

Regular Meeting of Council
Tuesday April 25, 2023
Item No. 6. I.

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca
"
T 905.835.2900 ext 106 F 905.834.5746
E charlotte.madden@portcolborne.ca

April 11, 2023

Municipality of Trent Lakes
760 Peterborough County Road 36
Trent Lakes, ON K0M 1A0

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
minister.mah@ontario.ca
The Honourable Doug Ford, Premier of Ontario
premier@ontario.ca
The Honourable Dave Smith, MPP Peterborough-Kawartha
dave.smithco@pc.ola.org
The Honourable Michelle Ferreri, MP Peterborough-Kawartha
michell.ferreri@parl.gc.ca
Curve Lake First Nation
audreyp@curvelake.ca
The Association of Municipalities Ontario
amo@amo.on.ca

Re: Municipality of Trent Lakes – Oath of Office

Please be advised that, at its meeting of March 14, 2023 the Council of The Corporation of the City of Port Colborne resolved as follows:

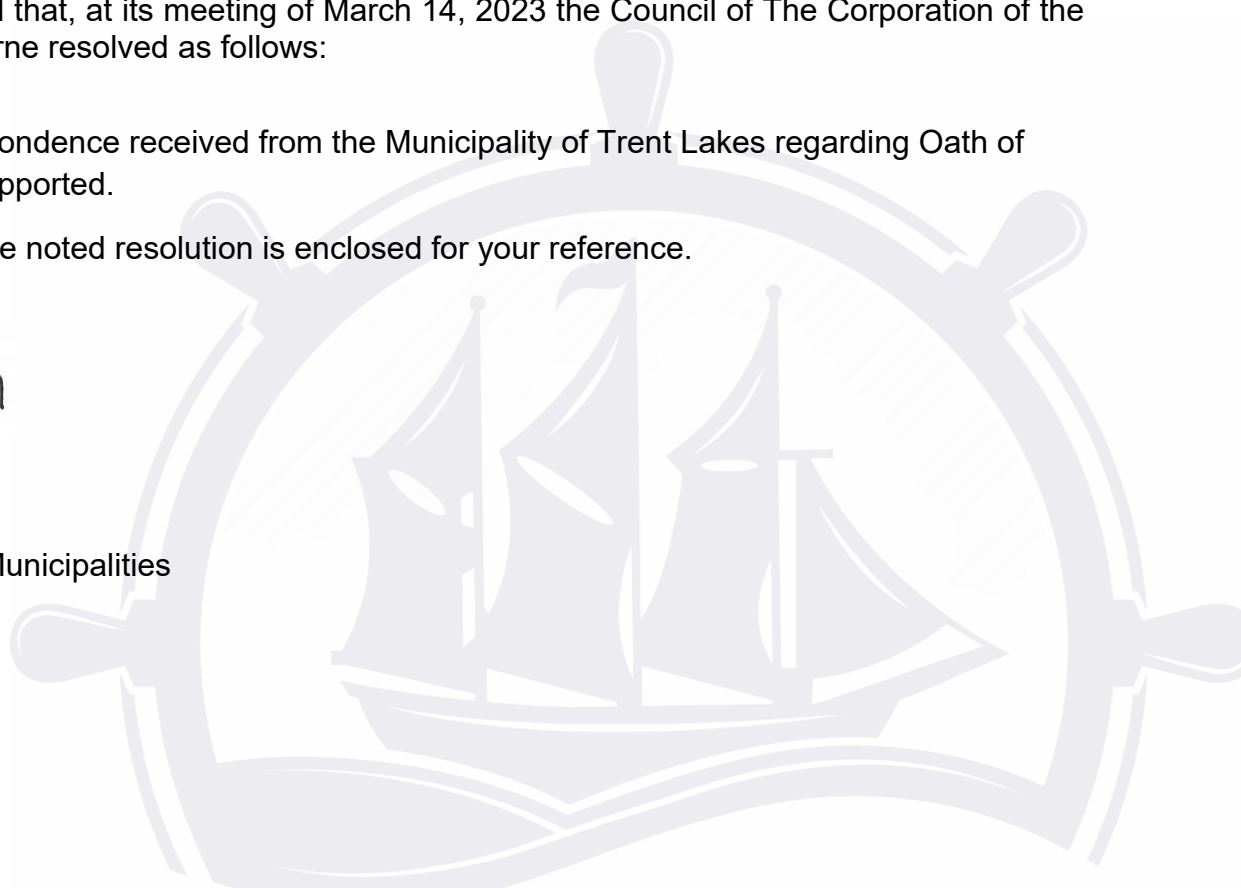
That correspondence received from the Municipality of Trent Lakes regarding Oath of Office, be supported.

A copy of the above noted resolution is enclosed for your reference.

Sincerely,

Charlotte Madden
Acting City Clerk

Cc: All Ontario Municipalities





760 Peterborough County Road 36, Trent Lakes, ON K0M 1A0 Tel 705-738-3800 Fax 705-738-3801

February 28, 2023

Via email only

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
minister.mah@ontario.ca
The Honourable Doug Ford, Premier of Ontario
doug.fordco@pc.ola.org
The Honourable Dave Smith, MPP Peterborough-Kawartha
dave.smithco@pc.ola.org
The Honourable Michelle Ferreri, MP Peterborough-Kawartha
michelle.ferreri@parl.gc.ca
Curve Lake First Nation
audreyp@curvelake.ca
The Association of Municipalities Ontario
amo@amo.on.ca

Re: Oath of Office

Please be advised that during their Regular Council meeting held February 21, 2023, Council passed the following resolution:

Resolution No. **R2023-119**

Moved by Councillor Franzen
Seconded by Deputy Mayor
Armstrong

Whereas most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

Whereas a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

Whereas Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

Whereas on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

Whereas the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

Therefore be it resolved that Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

That this resolution be forwarded to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, MPP Dave Smith, MP Michelle Ferreri, Premier Doug Ford and Curve Lake First Nation.

Carried.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

Cc: All Ontario municipalities



THE CORPORATION OF THE TOWN OF COBOURG

The Corporation of the Town of Cobourg
Legislative Services Department
Victoria Hall
55 King Street West
Cobourg, ON K9A 2M2

Brent Larmer
Municipal Clerk/
Director of Legislative Services
Telephone: (905) 372-4301 Ext. 4401
Email: blarmer@cobourg.ca
Fax: (905) 372-7558

SENT VIA EMAIL

April 17, 2023

To all Ontario Municipalities

**Regular Meeting of Council
Tuesday April 25, 2023
Item No. 6. J.**

Re: Reducing Municipal Insurance Costs

At a meeting held on April 11, 2023, the Municipal Council of the Town of Cobourg approved the following Resolution #116-23:

Reducing Municipal Insurance Costs

Moved by Councillor Miriam Mutton

Seconded by Councillor Randy Barber

WHEREAS at the Regular Council meeting on April 11, 2023, Council considered correspondence from the Town of Plympton-Wyoming regarding the reduction of Municipal Insurance Costs;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to send a letter of support regarding the reduction of Municipal Insurance Costs to all municipalities in Ontario.

084-23

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at blarmer@cobourg.ca or by telephone at (905)-372-4301 Ext. 4401.

Sincerely,

Brent Larmer
Municipal Clerk/Director of Legislative Services
Returning Officer
Legislative Services Department





Moved By	<u>Councillor Miriam Mutton</u>	Resolution No.:
Last Name Printed	MUTTON	116-23
Seconded By	<u>Councillor Randy Barber</u>	Council Date:
Last Name Printed	BARBER	April 11, 2023

WHEREAS at the Regular Council meeting on April 11, 2023, Council considered correspondence from the Town of Plympton-Wyoming regarding the reduction of Municipal Insurance Costs;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to send a letter of support regarding the reduction of Municipal Insurance Costs to all municipalities in Ontario.



THE CORPORATION OF THE TOWN OF COBOURG

The Corporation of the Town of Cobourg
Legislative Services Department
Victoria Hall
55 King Street West
Cobourg, ON K9A 2M2

Brent Larmer
Municipal Clerk/
Director of Legislative Services
Telephone: (905) 372-4301 Ext. 4401
Email: blarmer@cobourg.ca
Fax: (905) 372-7558

SENT VIA EMAIL

April 17, 2023

Honorable Steve Clark
Ministry of Municipal Affairs and Housing
Minister.mah@ontario.ca

**Regular Meeting of Council
Tuesday April 25, 2023
Item No. 6. K.**

The Honourable Peter Bethlenfalvy
Minister of Finance
Minister.fin@ontario.ca

Re: The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

At a meeting held on April 11, 2023, the Municipal Council of the Town of Cobourg approved the following Resolution #114-23:

Retaining the Surplus Proceeds from Tax Sales

Moved by Councillor Miriam Mutton

Seconded by Councillor Randy Barber

WHEREAS at the Regular Council meeting on April 11, 2023, Council considered correspondence from the Town of Essex and the Town of Plympton-Wyoming regarding Municipalities Retaining Surplus Proceeds from Tax Sales;

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction

084-23

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at blarmer@cobourg.ca or by telephone at (905)-372-4301 Ext. 4401.

Sincerely,

Brent Larmer
Municipal Clerk/Director of Legislative Services
Returning Officer
Legislative Services Department



Moved By	<u>Councillor Miriam Mutton</u>	Resolution No.:
Last Name Printed	MUTTON	114-23
Seconded By	<u>Councillor Randy Barber</u>	Council Date:
Last Name Printed	BARBER	April, 2023

WHEREAS at the Regular Council meeting on April 11, 2023, Council considered correspondence from the Town of Essex and the Town of Plympton-Wyoming regarding Municipalities Retaining Surplus Proceeds from Tax Sales;

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.



The Honourable Steve Clark
Minister of Municipal Affairs & Housing
minister.mah@ontario.ca

The Honourable Peter Bethlenfalvy
Minister of Finance
minister.fin@ontario.ca

DELIVERED VIA EMAIL

March 31st 2023

Re: Municipalities Retaining Surplus Proceeds from Tax Sales

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on March 29th 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the resolution from the Council of the Town of Essex regarding Municipalities Retaining Surplus Proceeds from Tax Sales.

Motion 14

Moved by Councillor Mike Vasey

Seconded by Councillor Bob Woolvett

That Council support item 'N' of correspondence from the Town of Essex regarding Municipalities Retaining Surplus Proceeds from Tax Sales.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at dgiles@plympton-wyoming.ca.

Sincerely,

Denny Giles
Deputy Clerk
Town of Plympton-Wyoming

cc: Bob Bailey – MPP, Sarnia-Lambton
Association of Municipalities of Ontario
All Ontario Municipalities



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

Honourable Steve Clark

March 22, 2023

Ministry of Municipal Affairs and Housing
College Park 17th Floor, 777 Bay Street
Toronto, ON M7A 2J3

RE: The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

Dear Honourable Steve Clark,

At its Regular Council Meeting held on March 6, 2023, Mayor Bondy brought forward a Notice of Motion for Council's consideration regarding the reinstatement of previous legislation permitting a municipality to retain surplus proceeds from tax sales. It was discussed that, prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction. It was further noted that the Public Tax Sale process is burdensome to a municipality who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario.

As a result of this discussion, Council passed the following resolution:

R23-03-081

Moved by: Mayor Bondy

Seconded by: Councillor Allard

That Council direct Administration to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, the Ministry of Finance, Essex County Council, MPP Anthony Leardi, Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.

Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

Shelley Brown

Acting Clerk

sbrown@essex.ca



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

c.c. Honourable Peter Bethlenfalvy, Minister of Finance
minister.fin@ontario.ca

Mary Birch, Interim Chief Administrative Officer
mbirch@countyofessex.ca

Anthony Leardi, MPP
anthony.leardi@pc.ola.org

Association of Municipalities of Ontario ("AMO")
resolutions@amo.on.ca

All other municipalities in Ontario



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

Honourable Steve Clark

Ministry of Municipal Affairs and Housing
College Park 17th Floor, 777 Bay Street
Toronto, ON M7A 2J3

March 22, 2023

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Moved by: Mayor Bondy

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Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

A handwritten signature in blue ink, appearing to read "Shelley Brown".

Shelley Brown

Acting Clerk

sbrown@essex.ca



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

c.c. Honourable Peter Bethlenfalvy, Minister of Finance
minister.fin@ontario.ca

Mary Birch, Interim Chief Administrative Officer
mbirch@countyofessex.ca

Anthony Leardi, MPP
anthony.leardi@pc.ola.org

Association of Municipalities of Ontario ("AMO")
resolutions@amo.on.ca

All other municipalities in Ontario



CORPORATION OF THE TOWNSHIP OF CARLOW/MAYO

3987 Boulter Road, Boulter, ON K0L 1G0
Tel: (613) 332-1760 Toll Free: 1-866-332-1760
Fax: (613) 332-2175
www.carlowmayo.ca
Monday to Thursday 9:00 a.m. to 5:00 p.m.

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

DELIVERED VIA EMAIL

April 19th, 2023

Re: Bill 5 – Stopping Harassment and Abuse by Local Leaders Act

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on April 11th, 2023, the Township of Carlow/Mayo Council passed the following motion, supporting the resolution from the Council of the Municipality of Chatham-Kent regarding *Bill 5 – Stopping Harassment and Abuse by Local Leaders Act*.

Moved by Councillor Pam Stewart

Seconded by Councillor Elson Ruddy

That Council support correspondence from the Municipality of Chatham-Kent regarding Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.

-Carried-

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at clerk@carlowmayo.ca

Sincerely,
Jenny Snider
CAO/Clerk
Township of Carlow-Mayo

cc: The Honourable Steve Clark – Minister of Municipal Affairs & Housing
Stephen Blais – MPP, Orléans; Member, Standing Committee on Justice Policy
Ric Bresee – MPP, Hastings-Lennox and Addington
Association of Municipalities of
Ontario All Ontario Municipalities

March 6, 2023

The Honourable Doug Ford
Premier@ontario.ca

Re: Support Bill 5 - Stopping Harassment and Abuse by Local Leaders Act

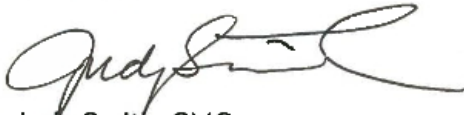
Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

"That Chatham-Kent Council express its support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act which would require the code of conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened this requirement;

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and local MPPs."

If you have any questions or comments, please contact Judy Smith at
ckclerk@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance/Clerk

C

Minister of Municipal Affairs and Housing
Local MPPs
Ontario Municipalities



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**
Toll Free from 519 only **(866) 472-0417**
Fax **(705) 466-2922**

April 6, 2023

Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022

At the meeting held on April 5, 2023, Council of the Township of Mulmur passed the following resolution in support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act, 2022

Moved by Cunningham and Seconded by Clark

WHEREAS Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 was introduced in the Ontario Legislature by MPP Stephen Blais through a Private Member's Bill on August 10, 2022;

AND WHEREAS the Township of Mulmur and Council are committed to demonstrating good governance and greater accountability to its Code of Conduct and workplace policies;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Mulmur endorses Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 which would require the Code of Conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's Inquiry determines that the member has contravened this requirement;

AND THAT the Council of the Corporation of the Township of Mulmur expresses its support for Bill 5 by directing the Clerk to send this motion to the Premier of Ontario; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the local Members of Parliament (MP's); the local Members of Provincial Parliament (MPP's); and all Ontario Municipalities.

CARRIED.

Sincerely,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk/Planning Coordinator



Northumberland County Council Resolution

Regular Meeting of Council
Tuesday April 25, 2023
Item No. 6. N.

SENT VIA EMAIL

April 19, 2023

All Ontario Municipalities

Re: Northumberland County Resolution – Association of Municipalities of Ontario’s (AMO) Call to Action on Housing and Homelessness

At a meeting held on April 12, 2023 Northumberland County Council approved the following Council Resolution # 2023-04-12-270.

Association of Municipalities of Ontario’s (AMO) Call to Action on Housing and Homelessness

Moved by: Councillor Hankivsky

Seconded by: Councillor Logel

“**Whereas** the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario; and

Whereas homelessness requires a range of housing, social service, and health solutions from government; and

Whereas homelessness is felt most at the level of local government and the residents that they serve; and

Whereas municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity, or tools to address this complex challenge; and

Whereas leadership and urgent action is needed from the Provincial Government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario;

Now Therefore Be It Resolved That the Corporation of the County of Northumberland calls on the Provincial Government to urgently:

1. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
2. Commit to ending homelessness in Ontario;
3. Work with the Association of Municipalities of Ontario (AMO) and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal; and

Further Be It Resolved That County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honourable Steve Clark (Minister of Municipal Affairs and Housing), the Honourable Michael Parsa (Minister of Children, Community and Social Services), the Honourable David Piccini (Minister of the Environment, Conservation and Parks and MPP for Northumberland-Peterborough South), the Association of Municipalities of Ontario (AMO), and to all Ontario Municipalities.”

Council Resolution # 2023-04-12-270

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,



Maddison Mather
Manager of Legislative Services / Clerk
Northumberland County



City of Stratford
Corporate Services Department
Clerk's Office
City Hall, P. O. Box 818
Stratford, Ontario N5A 6W1
Tel: 519-271-0250, extension 5237
Email: clerks@stratford.ca
Website: www.stratford.ca

April 17, 2023

Via email: ltcminister@ontario.ca

Ministry of Long-Term Care
6th Floor, 400 University Avenue
Toronto, ON M5G 1S5

Dear Hon. Paul Calandra:

Re: Resolution – Use of Long-Term Care Funding to Support Community Care Services

At their April 11, 2023 Regular Council meeting, Stratford City Council adopted the following resolution requesting the provincial government to support community driven home care services through the redirect of ministry beds in abeyance funding:

THAT staff be requested to send a letter to the provincial government to endorse the redirect of current ministry beds in abeyance funding towards the support of community care services.

We kindly request your support and endorsement.

Sincerely,

Chris Bantock

Chris Bantock
Deputy Clerk

cc: Premier Doug Ford
Matthew Rae, MPP
Association of Municipalities of Ontario
All Ontario municipalities



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Stephanie Jaworski

RESOLUTION NO 119-2023

SECONDED BY Martin Lang

DATE April 3, 2023

WHEREAS an announcement was recently made by the Ontario Public School Boards' Association asking for the Government of Ontario to lift the moratorium on pupil accommodation reviews (and school closures) prior to the end of the 2022-2023 school year;

AND WHEREAS the Council of the Township of South Glengarry passed a resolution on June 20, 2022 in support of the Community Schools Alliance's Three Point Action Plan designed to improve access to public education in rural and norther communities; namely:

THAT the Province of Ontario increase the Rural and Northern Education Fund (RNEF) to \$50 million;

THAT should the moratorium be lifted, that the moratorium remain in place for schools that qualify for the RNEF until a thorough review of the education funding formula is completed;

THAT before templates required by the 2018 Pupil Accommodation Review Guideline are developed, there be consultation with school boards and community groups including the Community Schools Alliance;

AND WHEREAS the Province of Ontario, through the Minister of Education, has acknowledged the negative social and economic impact school closures have on Rural and Northern Ontario communities, and committed to a review of the process to better reflect the needs of Rural and Northern Ontario prior to the lifting of the moratorium,

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby respectfully requests that the Province of Ontario, through the Minister of Education, provide an update on the status of any review ^{of} ~~to~~ rural education funding, including the RNEF and the 2018 Pupil Accommodation Review guidelines.

ln




AND FURTHERMORE that this resolution be forwarded to the Premier, the Minister of Education, MPP Nolan Quinn, AMO, ROMA, EOWC and all Ontario municipalities.

CARRIED

DEFEATED

POSTPONED



Mayor Lachlan McDonald

Recorded Vote:	Yes	No
Mayor McDonald	—	—
Deputy Lang	—	—
Councillor Jaworski	—	—
Councillor McDonell	—	—
Councillor Bougie	—	—



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

April 12, 2023

Via email: premier@ontario.ca

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A4

Re: Support for the School Bus Stop Arm Cameras

South Huron Council passed the following resolution at their March 20, 2023 Regular Council Meeting:

That South Huron Council support the resolution of the Council of the Municipality of North Perth to urge the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and**
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities; and**

That this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae and Lisa Thompson MPPs, AMO and all municipalities in Ontario.

Please find attached the originating correspondence for your reference.

Respectfully,

Alex Wolfe, Deputy Clerk
Municipality of South Huron
awolfe@southhuron.ca
519-235-0310 ext 224

Encl.

cc: Attorney General Doug Downey
Minister of Education Stephen Lece
Provincial opposition parties
Mathew Rae MPP
Lisa Thompson MPP
Amo
All Municipalities in Ontario



MUNICIPALITY OF

North Perth

www.northperth.ca

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

March 14, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

Dear Premier Ford:

RE: School Bus Stop Arm Cameras

Pls be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held March 6, 2023:

Moved by Councillor Rothwell Seconded by Councillor Blazek

WHEREAS almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

AND WHEREAS the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

AND WHEREAS the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

AND WHEREAS police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

AND WHEREAS the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of North Perth urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, AMO and all municipalities in Ontario.

CARRIED

If you have any questions regarding the above resolution, please do not hesitate to contact me at lcine@northperth.ca.

Sincerely,



Lindsay Cline,
Clerk/Legislative Services Supervisor
Municipality of North Perth

cc.

Hon. Doug Downey, Attorney General
Hon. Stephen Lecce, Minister of Education
Provincial Opposition Parties
MPP Matthew Rea
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

 THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT NO. 2023 – 27 MF

Author's Name: Michelle Feltz	Report Date: April 19, 2023
Resolution #:	Date to Council: April 25, 2023

To: Mayor and Members of Council

Subject: Pregnancy and Parental Leave Policy

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated April 19, 2023 regarding Pregnancy and Parental Leave Policy **BE RECEIVED**; and
2. The Pregnancy and Parental Leave Policy, pending legal approval, **BE ADOPTED**.

2. **BACKGROUND:**


Council directed administration to draft a Pregnancy and Parental Leave Policy. The attached policy follows the *Employment Standards Act* with provisions for health benefits and pension. The draft policy was provided to the municipal lawyers who will respond by Friday, April 21st with comments. Any suggested changes that affect compensation or length of leave will be forwarded to Council for review.

2. **CONCLUSION:**

The approved policy will be circulated to all applicable employees and included in new employee packages. The policy will be implemented as part of administrative processes.



Kristine Horst
Interim Clerk



Michelle Feltz
Treasurer

Attachments:

1. Draft Pregnancy and Parental Leave Policy



Township of Pelee Policy

Subject: Pregnancy and Parental Leave – Employee Policy

Policy #: 23-001

Date Approved: DRAFT

1) POLICY STATEMENT

As recruitment and retention strategies are essential for the success of an organization and its employees, the development of improved strategies is required. Therefore, the Corporation of the Township of Pelee (Township) is committed to ensuring new parents are supported through life events such as pregnancy, childbirth and when a child joins a family through leave.

2) PURPOSE

The purpose of this policy is to provide employees with an overview of pregnancy and parental leaves available under the *Employment Standards Act* (ESA), outline the roles and responsibilities of employees in the accommodation of pregnancy-related needs, and implementing pregnancy and parental leaves of absence.

3) SCOPE

This policy applies to all permanent and full time Township employees who meet the Ontario ESA criteria for Pregnancy/Parental leave.

4) DEFINITIONS

- a) **Employee Standards Act (ESA):** The *Employment Standards Act, 2000* is an Act of the Legislative Assembly of Ontario. The Act regulates employment in the province of Ontario, including wages, maximum work hours, overtime, vacation, and leaves of absence.

- b) **Parent:** Includes a birth parent, adoptive parent, or person who is in a relationship of some permanence with a parent of the child and who plans on treating the child as their own.
- c) **Parental Leave:** The leave provided under Ontario’s ESA to parents for the purpose of providing care to any child that has come under the care, custody, and control of the parent for the first time. Under the ESA, both new parents have the right to take parental leave.
- d) **Pregnancy Leave:** The leave provided under Ontario’s ESA to the parent who has given birth, for the purpose of recovering from the physical demands of child birth.

5) PROCEDURES

Pregnancy Leave

A pregnant employee who has at least thirteen (13) weeks of employment before the expected date of birth is entitled to and must be granted a pregnancy leave of absence without pay, not exceeding seventeen (17) weeks in duration provided they submit a note in writing to the Clerk, or designate, the Human Resources department for pregnancy leave at least two (2) weeks before the date on which the leave is to commence.

Parental Leave

Parental Leave is the leave provided under Ontario’s Employment Standard’s Act to parents for the purpose of providing care to any child that has come under the care, custody, and control of the parent for the first time. It also applies to the parent who has given birth following the end of the pregnancy leave. Leave for the purpose of adoption is considered parental leave.

A parent who has given birth is entitled to 61 weeks of parental leave beyond the 17 weeks of pregnancy leave without pay. A parent who does not take pregnancy leave is entitled to a maximum of 63 weeks of parental leave without pay. A parent who takes pregnancy leave must begin her parental leave when her pregnancy leave ends (unless the child has not yet come into her custody, care and control for the first time). If a parent who does not take pregnancy leave chooses to take parental leave, they must begin their leave no later than 78 weeks after the birth or after the child first comes into their care, custody or control. Employees may take a shorter leave if desired; however once commencing the leave it must be taken all together. For instance, employees cannot begin the leave, return to work, and then decide to take the remainder of the leave at a later date.

Notice Period

Employees are encouraged to provide as much notice as possible before taking pregnancy or parental leave so that the Township can plan accordingly. Employees must give the Township written notice at least two (2) weeks before the start of the leave. Where an employee must begin their leave immediately due to unforeseen circumstances such as illness or complications caused

by pregnancy, and cannot provide two weeks' notice, the employee will inform the Clerk, or designate, as soon as possible.

Notices for leave must state the proposed beginning and end date of the leave. Employees wishing to return from the leave early must provide notice at least four weeks prior to the revised return date.

Employees who decide not to return to work at the end of the leave are requested to give the Town at least four weeks written notice of his/her intention to terminate employment.

Job Protection

Upon return from leave, the employee will be reinstated to the same position they vacated if it still exists or to a comparable position if it does not. The position may be backfilled for the duration of the leave, subject to departmental approval.

If the employee's position or a comparable position does not exist, the employee may be terminated in accordance provided the layoff or termination is for reasons solely unrelated to the leave.

Seniority, Service and Vacation

Seniority and service will continue to accrue for employees who are on pregnancy and parental leave.

Benefits

For employees who are eligible for benefits, continued coverage will be offered during pregnancy leaves and parental leaves.

Benefit coverage includes extended health and dental coverage, group life insurance and accidental death and dismemberment insurance benefits.

OMERS

If an employee wishes to maintain pension service credits, they must pay the employee's contributions for the duration of the leave. The Township will match these contributions if the contributions are completed prior to the end of December 31st of the year following the leave end.

Return of Town Property for Duration of Leave

Employees who will be away from the workplace on a pregnancy or parental leave must leave all Town property (such as laptops, pagers, cell phones, etc.) with the Clerk, or designate, at the end of their last scheduled work day before the leave. If an employee has to start their leave earlier than was anticipated, the employee must make arrangements with the Clerk, or designate, to return the property as soon as it is possible to do so.

Resignation of Employment

An employee wishing to resign while on leave must provide written notice to the Clerk, or

designate, at least four weeks prior to the leave end date.

Exclusions

This policy does not apply to Members of Council.

Information and Training

The Township of Pelee will ensure the policy is readily available for all employees for reference, in either electronic or hard copy.

6) REFERENCES AND RELATED DOCUMENTS

- a) *Employment Standards Act, 2000*

DRAFT



THE CORPORATION OF THE
Township Of Pelee
 THE CORPORATION OF THE TOWNSHIP OF PELEE
 REPORT NO. 2023 – 28 MF

Author's Names: Michelle Feltz	Report Date: April 19, 2023
Resolution #:	Date to Council: April 25, 2023

To: Mayor and Members of Council

Subject: Financial Update at March 31, 2023

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated April 19, 2023 regarding financial updates **BE RECEIVED** as information.

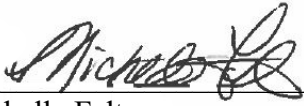
4. FINANCIAL MATTERS:

Bank Balance and Interest

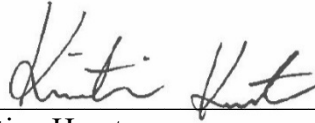
	Balance at March 31, 2022	Balance at March 31, 2023
General Bank Account	\$1,287,837.37	\$1,158,366.46
Operating Loan	\$0.00	\$0.00
<hr/>		
Year to Date Interest Revenue	\$504.14	\$2,067.46
Temporary Borrowing Costs	\$0.00	\$0.00

Loan Balances

Loan	Interest Rate	Monthly Payments	Balance at March 31, 2023	Maturity Date
Commercial Term Loan - Grader and Capital Projects	3.25%	\$2,143.10	\$155,569.88	December, 2024
Commercial Term Loan - Marina Docks	2.84%	\$1,945.63	\$154,457.32	July, 2025
Commercial Term Loan - Water Treatment Plant Upgrade	2.49%	\$1,349.03	\$113,867.61	December, 2025
Commercial Term Loan- Equipment: Tractor and Mower	3.58%	\$1,192.00	\$111,461.89	May, 2027
			\$535,356.70	



Michelle Feltz
Treasurer



Kristine Horst
Interim Clerk

/ MF

Attachments:

None

DEPARTMENTS/OTHERS CONSULTED:

Name:

Title: **Email:**


 THE CORPORATION OF THE
Township Of Pelee
 THE CORPORATION OF THE TOWNSHIP OF PELEE
 REPORT NO. 2023 – 29 KH

Author’s Name: Kristine Horst	Report Date: April 19, 2023
Resolution #:	Date to Council: April 25, 2023

To: Mayor and Members of Council

Subject: Building Permits – Quarterly Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Interim Clerk dated April 19, 2023 regarding Building Permits – Quarterly Report **BE RECEIVED**.

2. BACKGROUND:

Previously, an annual report has been provided to Council within the Year in Review presentation. A quarterly report on building permits issued within the Township of Pelee, including their zoning and total value, will now be presented in addition to the annual report.

3. DISCUSSION:

As presented at the December 12 Regular Meeting of Council, eleven (11) building permits were issued within the Township of Pelee from January to November 2022 by the Leamington Building Department as part of our shared services agreement. These building permits had a combined value of \$568,000.00, and included permits for new construction, renovations and septic systems across residential, environmental protection, open space, and commercial zoned properties.

From December 2022 to March 2023, there has been one (1) building permit issued for foundation work zoned institutional with work valued at \$8,000.00.

	Zoning	Purpose	Value
December 2022	-	-	-
January 2023	Institution	Foundation	\$8,000.00
February 2023	-	-	-
March 2023	-	-	-

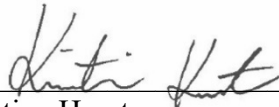
It should be noted that due to accessibility to Pelee Island over the winter months, most building permits are issued during the ferry season. Therefore, the Township should see an increase in permits for 2023 over the next several months.

4. **FINANCIAL MATTERS:**

N/A

5. **CONCLUSION:**

Administration will provide a quarterly report on building permits in the months of April, July, October, and January, with a continued annual report included in the Year in Review presentation in December.



Kristine Horst
Interim Clerk

Attachments:

None

 THE CORPORATION OF THE
Township Of Pelee
THE CORPORATION OF THE TOWNSHIP OF PELEE
REPORT NO. 2023 – 30 KH

Author's Name: Kristine Horst	Report Date: April 20, 2023
Resolution #:	Date to Council: April 25, 2023

To: Mayor and Members of Council

Subject: Pheasant Farm Property Future Use

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Interim Clerk dated April 20, 2023 regarding Pheasant Farm Property Future Use **BE RECEIVED**; and
2. Staff **BE APPROVED** to advance the removal of the pens at the Pheasant Farm property.

2. **BACKGROUND:**

On April 19th, 2020, as a result of covid-19, the Annual Pelee Island Pheasant Hunt was cancelled. Following the 2020 cancelled hunts, Council opted for an alternative hunt structure for 2021, given the uncertain times. This approach was taken by Council to be fiscally responsible and to ensure:

1. the safe re-introduction of the pheasant hunt;
2. the safety of our community; and
3. the safety of visiting hunters.

In order to reduce overhead costs, the Township purchased full size birds based off of the number of main hunt licenses sold as of the April 1st deadline. These birds were then delivered to the island in October/November – generally the Monday and Tuesday prior to each main hunt. This alternative approach also led to the reallocation of staff – largely to the Parks & Recreations department – as there was no longer a need for full-time staff at the Pheasant Farm for the 2021 season.

Since 2021, this new structure has been continued with great success, and therefore the pheasant farm pens have been left empty since 2019 – the last year pheasants were raised at the farm. From

2020 onward, staff have continued to maintain the pheasant farm property through lawn maintenance and other required maintenance, they have also continued to utilize the main building on the property for equipment storage and an additional work space. However, the pens on the property have been left relatively unmaintained as they have not been utilized in approximately four years and would require investments to bring them back to a useable state.

3. DISCUSSION:

Since the change in structure to the annual pheasant hunt, there have been several opportunities present themselves for future use of the pheasant farm property.

As can be found in the attached letter, there is interest from external individuals to purchase the pheasant farm property. If Council chooses to deem the property as surplus lands, it may opt to put the land up for sale.

Alternately, the Ontario Provincial Police (OPP) have decided to terminate their lease with the Township for the apartment space on the second floor of the Municipal Office. As such, the OPP may be seeking a new property on the island for a future detachment and are hoping to do so on Township property. Therefore, the pheasant farm property may present an option for an OPP detachment and/or other emergency services in the future. It may also service as a useable property for future municipal use, such as potentially a new municipal building or community space.

As the pens are continuing to deteriorate over time from lack of use and repairs, consideration should be given to removing the pens on the property if pheasants will no longer be raised at the pheasant farm property. Removal of the pens would improve the visual appearance of the pheasant farm property, while also creating useable land in anticipation of potential municipal or emergency service usage.

Staff have recommended if the decision is made to clear the pen areas of the property, an external vendor should be sought out for the bulk of the removal, as the needed work would be very time consuming for municipal staff with limited equipment and resources. If this approach is approved, municipal staff will draft an RFP for the project.

As the pheasant farm property has not been utilized for its intended purposes and to its full extent for the last four years due to the new structure of the pheasant hunts, there are several options moving forward. Based on the information presented above, Council has the following options:

1. Leave the Property in its Current State – Leaving the property in its current state would allow for pheasants to be raised on island again in the future, however it should be noted the pens at the pheasant farm would still require significant repairs in order to be utilized for pheasants again.
2. Sell the Property – The pheasant farm property would be deemed as surplus lands due to the new structure of the pheasant hunts and sold.

- 3. Retain the Property and Approve Pen Removals – Removal of the pens would improve the visual appearance of the pheasant farm property, while also creating useable land in anticipation of potential municipal or emergency service usage. Staff would draft an RFP for the removal of the pens, and applicable staff will be consulted regarding the removal of useable material and equipment from the area in advance of the pen removals.**

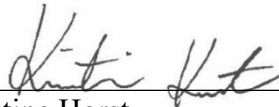
Option three is recommended by staff due to the current conditions of the pens and potential future use of the property.

- 4. FINANCIAL MATTERS:**

To be determined based on direction from Council and presented in a follow up report.

- 5. CONCLUSION:**

As the pheasant farm property has not been utilized for its intended purposes and to its full extent for the last four years due to the new structure of the pheasant hunts, direction is needed next steps for the Pheasant Farm property.



Kristine Horst
Interim Clerk

Attachments:

Ian Sinclair Letter – *Re: Future Use of Pheasant Farm Site*

DEPARTMENTS/OTHERS CONSULTED:

Previous Pheasant Farm Staff

April 16, 2023

Re: Future Use of Pheasant Farm Site

To the Township of Pelee:

I am interested in purchasing some agricultural property to scale-up my beekeeping business. I think the pheasant farm site may be suitable if it is deemed surplus.

I am interested in the site because it is large enough for the set backs necessary for an apiary in Ontario. The existing structures might be useable for work space, processing and storage. The adjacent land (pheasant pens) could be cleared and converted to a complementary crop.

The sale would benefit the municipality because the property seems to be a stranded asset and does not generate income. Redeveloping the site as an apiary would diversify and add to Pelee Island's agricultural economy. Island bees are highly valued because their genetics and biosecurity can be controlled. An apiary would also add to the island's tourist economy. Many apiaries offer tourists amenities such as varietal honey, mead tastings and agro-tourism experiences.* I believe this would be consistent with the municipality's official plan and destination development plan.

If the municipality is interested in selling the property please reach out to me so that we can look into the possibility further.

Sincerely,

Ian Sinclair

*Examples of some current Ontario apiaries that offer some agro-tourism experiences:

Backed by Bees, Burlington, ON <https://backedbybees.com/>

Clovermead, Aylmer, ON <https://clovermead.com/>

Heeman's Cidery & Meadery, Thorold, ON <<https://www.heeman.ca/flavour/the-hives/>>

Honey Bee Research Centre, Guelph, ON <https://hbrc.ca/>

---"Buckfast Queen Mating Station on Thorah Island." <https://youtu.be/NUApdL49Rc>

Lost Meadows Apiary & Meadery, Egbert, ON <http://graemefoers.com>

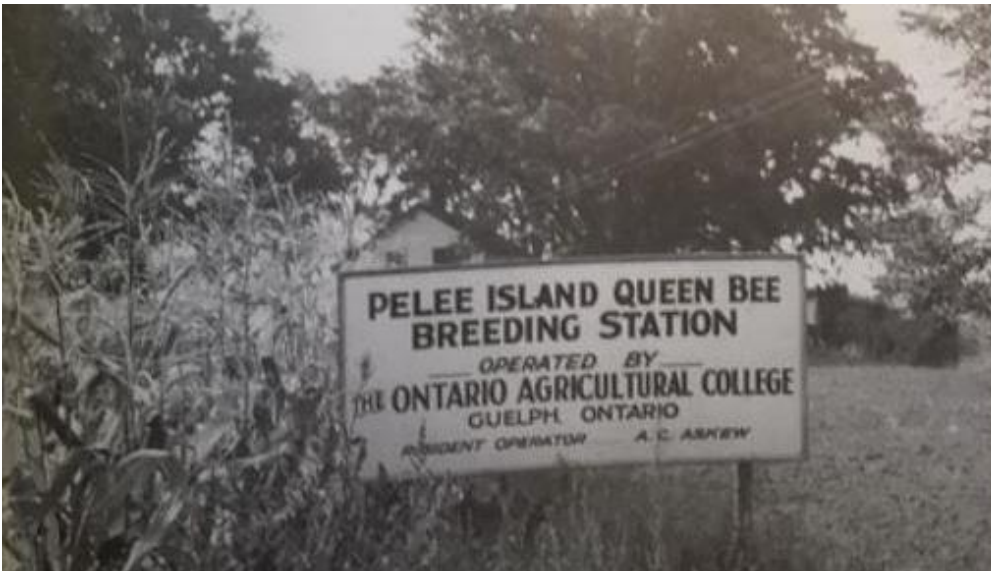


Figure 1 Pelee Island hosted a queen rearing operation during the 1940s - 1960s. The apiary managed 200 production colonies, 1000 mating colonies and produced 3000+ queen bees annually.



Figure 2 Many value-add products can be produced from bees. In 2022 most of my honey was sold to the mainland and made into value-added products.



Figure 3 Bees produce high value, low volume agricultural commodities. Here a shipment of 40 starter colonies (\$10,000 value) can be shipped in a minivan (May 2022).

**THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2023 – 25**

“Drainage Superintendent Services”

(April 25, 2023)

Being a By-law to enter into an Agreement with the Town of Amherstburg for Drainage Services.

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001*, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee deems it expedient to enter into an agreement with the Town of Amherstburg for its Drainage Superintendent Services.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Clerk to enter into an agreement with the Town of Amherstburg for a Shared Services Agreement for Drainage Superintendent Services.
2. That the agreement attached as Schedule ‘A’ forms part of this by-law.
3. That any and all actions taken and required to be taken by the Mayor and Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.
4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 25TH DAY OF APRIL, 2023.

Catherine Miller
Mayor

Kristine Horst
Interim Clerk

THIS AGREEMENT is made the ____ day of _____, 2023

BETWEEN:

THE CORPORATION OF THE TOWN OF AMHERSTBURG
("Amherstburg")

-and-

THE CORPORATION OF THE TOWNSHIP OF PELEE
("Pelee")

WHEREAS:

- A. By Agreement dated March 26, 2018, Amherstburg and Pelee entered into an agreement whereby Amherstburg contracted to provide Drainage Superintendent Services to Pelee, the "Original Agreement".
- B. The Original Agreement was for a term of 5 years, expiring on March 31, 2023 with the option to renew for a further 1 year period to March 31, 2024.
- C. Pelee has advised Amherstburg that, instead of renewing for a further 1 year period only, it wishes to enter into a new Agreement with a 5 year term.
- D. Amherstburg has agreed to enter into a new Agreement and make available, pursuant to the terms of this Agreement, its Manager of Roads and Fleet.
- E. For the purposes of this Agreement 'Drainage Superintendent Services' shall be defined as per Clause 2 of the Proposal sent by Amherstburg to Pelee dated January 17, 2018 and attached as 'Schedule A' to this Agreement,
- F. The parties may, by mutual agreement, include additional services not classified as Drainage Superintendent Services. Any and all additional services shall be subject to the conditions and remuneration as detailed in this Agreement.

NOW THEREFORE in consideration of the terms, fee, covenants, and conditions contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. The recitals as stated above are true and form part of this Agreement.

TERM OF AGREEMENT

2. The term of this Agreement shall commence **April 1, 2023** and continue for a period of sixty (60) months.

TERMINATION

3. Either party may terminate this Agreement by providing the other party with a minimum of one hundred and twenty (120) calendar days' written notice. All outstanding payments due, including all hours, expenses and a reconciliation of minimum hours (as per Clause 9) shall be invoiced to Pelee within thirty (30) days of the expiration of the notice period.
4. The provision of Drainage Superintendent Services under this Agreement may be terminated by one party giving notice of termination to the other party upon the other party being in breach of a material term of this Agreement and such breach continuing for a period of thirty (30) days after notice has been given to it by the party not in breach specifying such breach and requiring the other party to cure the breach. All outstanding payments due, including all hours, expenses and a reconciliation of minimum hours (as per Clause 9) shall be invoiced to Pelee within thirty (30) days of the termination date under this Clause.

RESPONSIBILITIES OF AMHERSTBURG

5. Amherstburg shall provide Drainage Superintendent Services as described in this Agreement including, but not limited to, drainage meetings, drainage inspections, coordination of drainage projects, attendance at Council meetings (if requested) and preparation of written reports regarding the aforementioned if necessary.
6. Amherstburg shall make best efforts to be available to Pelee, coordinate attendance to Pelee as soon as practicable and make all reasonable efforts to respond to inquiries of Pelee related to the supplying of Drainage Superintendent Services. In the case of emergency or urgent needs, Amherstburg will make best efforts to attend upon Pelee Island within forty-eight (48) hours of the request.
7. Amherstburg shall submit invoices to Pelee on a monthly basis. The invoices shall include such details as requested by Pelee.

RESPONSIBILITIES OF PELEE

8. Pelee shall pay to Amherstburg for the costs of the Drainage Services rendered in accordance with the terms of this Agreement. The hourly rate for Drainage Services is \$130.00 (plus applicable HST). All administration related to the preparation of, submittal of, and all related administration of grant claims remain the responsibility of Pelee. The hourly rate shall be subject to salary reviews and adjustments as well as cost of living adjustments that may take place over the course of the Agreement. Amherstburg shall notify Pelee in writing of any adjustments that may take place, referencing the quantum and time that they shall take effect. The hours billed to Pelee are to be billed as the actual hours worked on a 'portal to portal' basis and shall include all travel time with the exception of the situation as noted in Clause 11 , to which the provisions of Clause 11 shall apply.
9. The minimum number of hours for Drainage Services Pelee shall pay to Amherstburg in a calendar year shall not be less than three hundred and fifty (350). If, calculated on calendar year basis, the number of hours billed by Amherstburg is less than the minimum, Amherstburg shall issue to Pelee a reconciliation invoice for the balance of hours multiplied by the applicable hourly rate.
10. Pelee shall compensate Amherstburg for all reasonable costs of travel for travel to and from Pelee Island. This shall also include, if applicable, all reasonable costs of lodging, meals and like expenses when it is necessary for employees of Amherstburg to remain on Pelee Island overnight.
11. In the event of planned or unplanned overnight stays, 'portal to portal' billing shall not apply, with hourly charges to cease upon the end of the working day, which shall be determined by the employee of Amherstburg. Pelee shall not be charged for time not spent working on Drainage Services or other agreed to services during overnight stays.
12. In the event of unplanned overnight stays beyond one (1) overnight, Pelee shall compensate, in addition to applicable hourly services, an inconvenience rate of \$50.00 per night that Amherstburg shall provide to the inconvenienced employee.
13. Pelee shall also pay a lump sum of \$2,000.00 per year to Amherstburg to cover the cost of memberships, training courses and/or seminars.
14. Pelee shall provide reasonable transportation and office work area to facilitate the delivery of Drainage Superintendent Services. For mileage and vehicle expense charges incurred by Amherstburg, Amherstburg shall charge Pelee in accordance with the Travel and Business Expense Policy, as amended from time to time. The rate used by the Canada Revenue Agency for mileage incurred shall apply.

15. Pelee shall pay all invoices within thirty (30) days of receipt. Overdue accounts will be administered in accordance with Amherstburg's Accounts Receivable Collections Policy and interest charged at the rate outlined in Amherstburg's User Fee By-law, both asamended from time to time.

INDEMNITY

16. Pelee agrees to indemnify and save harmless Amherstburg, the Manager of Roads and Fleet, and all other employees or agents of Amherstburg from any and all claims, including negligence that may arise as a direct or indirect result of any act or omission of Amherstburg, its employees or agents.

GENERAL

17. Any demand, notice or other communication to be given in connection with this Agreement shall be given in writing and shall be given by personal delivery, by registered mail or by electronic means of communication addressed to the recipient as follows:

To Pelee:

Township of Pelee
1045 West Shore Rd.
Pelee Island, ON
N0R 1M0
Attention: Township Clerk
Email: kristine.horst@pelee.ca

To Town:

Town of Amherstburg
271 Sandwich St. S.
Amherstburg, ON
N9V 2A1
Attention: Municipal Clerk
Email: Clerk@amherstburg.ca

or to such other address, individual or electronic communication number as may be designated by notice given by either Party to the other. Any demand, notice or other communication given by personal delivery shall be conclusively deemed to have been given on the day of actual delivery thereof and, if given by registered mail, on the 3rd business day following the deposit thereof in the mail and, if given by electronic communication, on the day of transmittal thereof if given during the normal business hours of the recipient and on the business day during which such normal business hours next occur if not given during such hours on any day.

18. This Agreement is governed by and construed in accordance with the laws of Ontario.
19. This Agreement constitutes and expresses the whole of the agreement between the

Pelee and Amherstburg and there is no representation, warranty, collateral agreement or condition affecting this Agreement, other than as expressed in this Agreement. No modification of or amendment to this Agreement shall be *valid* or binding unless set forth in writing and duly executed by both of the Parties hereto and no waiver of any breach of any term or provision of this Agreement shall be effective or binding unless made in writing and signed by the Party purporting to give the same and, unless otherwise provided, shall be limited to the specific breach waived. If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, shall remain in full force and effect as if such invalid or unenforceable term had never been included.

20. This Agreement and everything contained in it enure to the benefit of and is binding upon the Parties, their successors and their assigns.
21. The Parties acknowledge and agree that the provisions of this Agreement have been mutually prepared.
22. This Agreement may be executed in separate counterparts, each of which when so executed and delivered shall be an original, and all such counterparts shall together constitute one and the same instrument. Counterparts may be delivered by fax or PDF, provided that the Party so delivering forthwith delivers an original executed copy thereof by personal delivery or registered mail, in accordance with this Agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement:

In the case of Amherstburg, on the day of , 2023.

**THE CORPORATION OF THE
TOWN OF AMHERSTBURG**

Michael Prue
Mayor

Kevin Fox
Municipal Clerk

In the case of Pelee, on the day of , 2023.

**THE CORPORATION OF THE
TOWNSHIP OF PELEE**

Catherine Miller
Mayor

Kristine Horst
Township Clerk

**THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2023 – 26**

“By-Law Enforcement Services”

(April 25, 2023)

Being a By-law to enter into an Agreement with the Town of Amherstburg for By-Law Enforcement Services.

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001*, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee deems it expedient to enter into an agreement with the Town of Amherstburg for its By-Law Enforcement Services.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Clerk to enter into an agreement with the Town of Amherstburg for a Shared Services Agreement for By-Law Enforcement Services.
2. That the agreement attached as Schedule ‘A’ forms part of this by-law.
3. That any and all actions taken and required to be taken by the Mayor and Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.
4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 25TH DAY OF APRIL, 2023.

Catherine Miller
Mayor

Kristine Horst
Interim Clerk

THIS AGREEMENT is made the ____ day of _____, 2023

BETWEEN:

THE CORPORATION OF THE TOWN OF AMHERSTBURG
("Amherstburg")

-and-

THE CORPORATION OF THE TOWNSHIP OF PELEE
("Pelee")

WHEREAS:

- A. Pelee has requested Amherstburg provide By-law Enforcement Services to Pelee.
- B. Amherstburg has agreed to make available, pursuant to the terms of this Agreement, their Manager of Licensing & Enforcement.
- C. For the purposes of this Agreement "By-Law Enforcement Services" shall be defined as per Clause 2 of the Proposal sent by Amherstburg to Pelee dated January 12, 2023 and attached as 'Schedule A' to this Agreement,
- D. The parties may, by mutual agreement, include additional services not classified as By-law Enforcement Services. Any and all additional services shall be subject to the conditions and remuneration as detailed in this Agreement.

NOW THEREFORE in consideration of the terms, fee, covenants, and conditions contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. The recitals as stated above are true and form part of this Agreement.

TERM OF AGREEMENT

2. The term of this Agreement shall commence **April 1, 2023** and continue for a period of sixty (60) months.

TERMINATION

3. Either party may terminate this Agreement by providing the other party with a minimum of one hundred and twenty (120) calendar days' written notice. All outstanding payments due, including all hours, expenses and a reconciliation of minimum hours (as per Clause 9) shall be invoiced to Pelee within thirty (30) days of the expiration of the notice period.
4. The provision of By-law Enforcement Services under this Agreement may be terminated by one party giving notice of termination to the other party upon the other party being in breach of a material term of this Agreement and such breach continuing for a period of thirty (30) days after notice has been given to it by the party not in breach specifying such breach and requiring the other party to cure the breach. All outstanding payments due, including all hours, expenses and a reconciliation of minimum hours (as per Clause 9) shall be invoiced to Pelee within thirty (30) days of the termination date under this Clause.

RESPONSIBILITIES OF AMHERSTBURG

5. Amherstburg shall provide By-law Enforcement Services as described in this Agreement including, but not limited to, all services outlined in Schedule "A" attached hereto.
6. Amherstburg shall make best efforts to be available to Pelee, coordinate attendance to Pelee as soon as practicable and make all reasonable efforts to respond to inquiries of Pelee related to the supplying of By-law Enforcement Services. In the case of emergency or urgent needs, Amherstburg will make best efforts to attend upon Pelee Island within forty-eight (48) hours of the request.
7. Amherstburg shall submit invoices to Pelee on a monthly basis. The invoices shall include such details as requested by Pelee.

RESPONSIBILITIES OF PELEE

8. Pelee shall pay to Amherstburg for the costs of the By-law Enforcement Services rendered in accordance with the terms of this Agreement. The hourly rate for By-Law Enforcement Services is \$120.00 (plus applicable HST). All administration related to the preparation of, submittal of, and all related administration of grant claims remain the responsibility of Pelee. The hourly rate shall be subject to salary reviews and adjustments as well as cost of living adjustments that may

take place over the course of the Agreement. Amherstburg shall notify Pelee in writing of any adjustments that may take place, referencing the quantum and time that they shall take effect. The hours billed to Pelee are to be billed as the actual hours worked on a 'portal to portal' basis and shall include all travel time with the exception of the situation as noted in Clause 11, to which the provisions of Clause 11 shall apply.

9. The minimum number of hours for By-law Enforcement Services Pelee shall pay to Amherstburg in a calendar year shall not be less than three hundred and fifty (350). If, calculated on calendar year basis, the number of hours billed by Amherstburg is less than the minimum; Amherstburg shall issue to Pelee a reconciliation invoice for the balance of hours multiplied by the applicable hourly rate.
10. Pelee shall compensate Amherstburg for all reasonable costs of travel for travel to and from Pelee Island. This shall also include, if applicable, all reasonable costs of lodging, meals and like expenses when it is necessary for employees of Amherstburg to remain on Pelee Island overnight.
11. In the event of planned or unplanned overnight stays, 'portal to portal' billing shall not apply, with hourly charges to cease upon the end of the working day, which shall be determined by the employee of Amherstburg. Pelee shall not be charged for time not spent working on By-law Enforcement Services or other agreed to services during overnight stays.
12. In the event of unplanned overnight stays beyond one (1) overnight, Pelee shall compensate, in addition to applicable hourly services, an inconvenience rate of \$50.00 per night that Amherstburg shall provide to the inconvenienced employee.
13. Pelee shall provide reasonable transportation and office work area to facilitate the delivery of By-law Enforcement Services. For mileage and vehicle expense charges incurred by Amherstburg, Amherstburg shall charge Pelee in accordance with the Travel and Business Expense Policy, as amended from time to time. The rate used by the Canada Revenue Agency for mileage incurred shall apply.
14. Pelee shall pay all invoices within thirty (30) days of receipt. Overdue accounts will be administered in accordance with Amherstburg's Accounts Receivable Collections Policy and interest charged at the rate outlined in Amherstburg's User Fee By-law, both as amended from time to time.

INDEMNITY

15. Pelee agrees to indemnify and save harmless Amherstburg, the Manager Licensing & Enforcement, and all other employees or agents of Amherstburg

from any and all claims, including negligence that may arise as a direct or indirect result of any act or omission of Amherstburg, its employees or agents.

GENERAL

16. Any demand, notice or other communication to be given in connection with this Agreement shall be given in writing and shall be given by personal delivery, by registered mail or by electronic means of communication addressed to the recipient as follows:

To Pelee:

Township of Pelee
1045 West Shore Rd.
Pelee Island, ON
N0R 1M0
Attention: Township Clerk
Email: kristine.horst@pelee.ca

To Town:

Town of Amherstburg
271 Sandwich St. S.
Amherstburg, ON
N9V 2A1
Attention: Municipal Clerk
Email: Clerk@amherstburg.ca

or to such other address, individual or electronic communication number as may be designated by notice given by either Party to the other. Any demand, notice or other communication given by personal delivery shall be conclusively deemed to have been given on the day of actual delivery thereof and, if given by registered mail, on the 3rd business day following the deposit thereof in the mail and, if given by electronic communication, on the day of transmittal thereof if given during the normal business hours of the recipient and on the business day during which such normal business hours next occur if not given during such hours on any day.

17. This Agreement is governed by and construed in accordance with the laws of Ontario.
18. This Agreement constitutes and expresses the whole of the agreement between the Pelee and Amherstburg and there is no representation, warranty, collateral agreement or condition affecting this Agreement, other than as expressed in this Agreement. No modification of or amendment to this Agreement shall be *valid* or binding unless set forth in writing and duly executed by both of the Parties hereto and no waiver of any breach of any term or provision of this Agreement shall be effective or binding unless made in writing and signed by the Party purporting to give the same and, unless otherwise provided, shall be limited to the specific breach waived. If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, shall remain in full force and effect as if such invalid or unenforceable term had never been included.

19. This Agreement and everything contained in it inure to the benefit of and is binding upon the Parties, their successors and their assigns.
20. The Parties acknowledge and agree that the provisions of this Agreement have been mutually prepared.
21. This Agreement may be executed in separate counterparts, each of which when so executed and delivered shall be an original, and all such counterparts shall together constitute one and the same instrument. Counterparts may be delivered by fax or PDF, provided that the Party so delivering forthwith delivers an original executed copy thereof by personal delivery or registered mail, in accordance with this Agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement:

In the case of Amherstburg, on the day of , 2023.

**THE CORPORATION OF THE
TOWN OF AMHERSTBURG**

Michael Prue
Mayor

Kevin Fox
Municipal Clerk

In the case of Pelee, on the day of , 2023.

**THE CORPORATION OF THE
TOWNSHIP OF PELEE**

Catherine Miller
Mayor

Kristine Horst
Township Clerk

THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW 2023 – 27

“FEES AND CHARGES”

(April 25, 2023)

A By-law to amend Schedule “A” of By-Law 2023-21 and to establish Fees and Charges effective January 1, 2023 unless otherwise noted.

WHEREAS by-laws imposing fees and charges are authorized under Part XII of the *Municipal Act of 2001*, Section 69 of the *Planning Act*, R.S.O, as amended, and the *Building Code Act*, as amended.

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PELEE ENACTS THE FOLLOWING:

1. A tariff of fees and charges is hereby established as set out on the attached Schedule “A”;
2. No request by any person for documentary, written or printed information relating to any land, building or structure in the municipality, or any application described in Schedule “A” will be processed, nor will any other municipal business be acknowledged unless and until the person requesting the information or submitting the application has paid the applicable fee(s) in the prescribed amount as set out in Schedule “A” to this By-Law.
3. Notwithstanding the tariff of fees prescribed in paragraph 1 of this By-Law and contained in Schedule “A” hereto, Council may at its discretion, reduce the amount of or waive the requirement for the payment of the fee in respect of the application or service where the Council is satisfied that it would be unreasonable to require payment in accordance with the tariff of fees described in the attached Schedule “A”.
4. Schedule “A” now forms part of this By-Law.
5. Should any part of this By-Law, including any part of Schedule “A” be determined by a Court of competent jurisdiction to be invalid or of no force or effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of Schedule “A” as applicable shall continue to operate and be in force and effect.
6. That By-Law 2023-21 is hereby repealed.

AND THAT this By-law shall come into force and take effect on the 25th day of April, 2023.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 25TH DAY OF APRIL, 2023.

Mayor, Catherine Miller

Interim Clerk, Kristine Horst

Schedule "A" Fees and Charges – 2023

Building Services:	January 1 to April 30, 2023	May 1, 2023
New & Additions	\$1.10/sq. ft.	\$1.35/sq. ft.
Renovations & Alterations	\$14.00/\$1,000.00	\$15.00/\$1,000.00
Detached Accessory Structure	\$0.80/sq. ft.	\$1.05/sq. ft.
Revised Plan Review	\$0.50/sq. ft.	\$0.75/sq. ft.

Industrial, Commercial, Institutional, Assembly Building Permits:	January 1 to April 30, 2023	May 1, 2023
New & Additions (Building Shell)	\$0.90/sq. ft.	\$1.15/sq. ft.
Renovations & Alterations	\$14.00/\$1,000.00	\$15.00/\$1,000.00
Detached Accessory Structures	\$0.80/sq. ft.	\$1.05/sq. ft.

Plumbing Permits:	January 1 to April 30, 2023	May 1, 2023
New Residential	\$200.00/unit	\$200.00/unit
Plumbing Renovations – Residential	\$14.00/fixture	\$15.00/fixture
New Plumbing – Other	\$14.00/fixture	\$15.00/fixture
Plumbing Renovations – Other	\$14.00/fixture	\$15.00/fixture

On-Site Sewage Systems:	January 1 to April 30, 2023	May 1, 2023
New Installation	\$800.00	\$900.00
Repair or Alteration to Existing System	\$500.00	\$550.00
Other Inspections/Minimum Permit Fee	\$200.00	\$225.00
Minimum Permit Fee	\$200.00	\$225.00

Other Building Items:	January 1 to April 30, 2023	May 1, 2023
Demolition Permit (per \$1,000 value)	\$14.00/\$1000	\$15.00 Minimum \$100.00
Tent		\$100.00
911 Signage Replacement		\$75.00
Liquor Licence Permit Review	\$200.00	\$200.00
Repeat Inspections	\$150.00	\$150.00
Revised Plan Review (flat fee)		\$200.00
Deposit – New Building	\$1,000.00	\$1,000.00
Deposit – Other	\$500.00	\$500.00

Fire Services:	January 1 to April 30, 2023	May 1, 2023
Fire Certificate	\$60.00	\$60.00
Fire Occurrence Report	\$40.00	\$40.00
Repeat Fire Inspection Fee	\$100.00	\$100.00
Non-rate Payers	Cost Recovery	Cost Recovery

Waste Services (Transfer Station):	January 1 to April 30, 2023	May 1, 2023
White Goods/Appliances (containing Freon)	\$50.00/unit	\$50.00/unit
Non-Freon White Goods/Appliances	\$25.00/unit	\$25.00/unit
Vehicles	\$200.00	\$200.00
Bag Tags/Solid Waste	\$3.00/bag	\$4.00/bag
Bulk Waste (Construction/Demolition)	\$40.00/cubic yard	\$40.00/cubic yard

Recreational Services - Scudder Marina:		
Seasonal Charges:	January 1 to April 30, 2023	May 1, 2023
Seasonal Serviced Dock (25' and Over)	\$51.50/foot	\$51.50/foot
Seasonal Serviced Dock (Under 25')	\$45.00/foot	\$45.00/foot
Seasonal Non-Serviced Dock (25' and Over)	\$47.00/foot	\$47.00/foot
Seasonal Non-Serviced Dock (Under 25')	\$40.00/foot	\$40.00/foot
Seasonal Ramp Fee	\$120.00	\$120.00
Transient & Other Charges:	January 1 to April 30, 2023	May 1, 2023
Transient Serviced Dock	\$1.75/ft./night	\$1.75/ft./night
Transient Non-Serviced Dock	\$1.50/ft./night	\$1.50/ft./night
Transient (Jet Ski/up to 10ft)	\$12.00/night	\$12.00/night
Transient – Week Discount	Stay 7 nights, pay for 5 nights	Stay 7 nights, pay for 5 nights
Transient Non-Serviced – Month Discount	\$16.00/ft.	\$16.00/ft.
Transient Serviced – Month Discount	\$19.00/ft.	\$19.00/ft.
Day Dockage (30' and Over)	\$20.00/day	\$20.00/day
Day Dockage (Under 30')	\$15.00/day	\$15.00/day
Day Dockage (Jet Ski/up to 10ft)	\$5.00/day	\$5.00/day
Ramp Fee – One Week	\$50.00	\$50.00
Ramp Fee – One Day	\$11.50	\$11.50

Recreational Services - Pheasant Hunt:		
Hunt Licences/Charges:	January 1 to April 30, 2023	May 1, 2023
Main Pheasant Hunt Licence (10 birds)	\$280 plus HST	\$280 plus HST
Clean Up Pheasant Licence (5 birds)	\$140 plus HST	\$140 plus HST
Licence Transfer (Between individuals or hunts within the same year)	\$25.00 plus HST	\$25.00 plus HST
Licence Replacement (Lost/Forgotten)	\$25.00 plus HST	\$25.00 plus HST
Winter Rabbit Licence (5 rabbits)	\$25.00 plus HST	\$25.00 plus HST
Winter Pheasant Licence (5 pheasants)	\$25.00 plus HST	\$25.00 plus HST

Recreational Services - East Park Campground:		
Camping Fees:	January 1 to April 30, 2023	May 1, 2023
Non-Refundable Administration Fee (per booking)	\$5.00	\$5.00
Non-electrical Campsite	\$32.00/night	\$32.00/night
Additional Campers (above 5 people per non-electrical site)	\$5.00/person/night	\$5.00/person/night
Group Camping (minimum 7 people)	\$5.00/person/night	\$5.00/person/night
Non-profit Organizations	20% discount on regular fees	20% discount on regular fees
Day Camping	\$1.99/person	\$1.99/person
Entire Campground Rental	\$1,000.00/day	\$1,000.00/day
Damage Deposit & Septic Fees	\$50.00	\$50.00

Planning Services - Service/Item:	January 1 to April 30, 2023	May 1, 2023
Consent to Sever	\$500.00	\$500.00
Minor Variance	\$500.00	\$500.00
*Zoning Amendment	\$1,000.00 plus external costs	\$1,000.00 plus external costs
*Zoning Amendment – Temporary Use By-Law	\$500.00 plus external costs	\$500.00 plus external costs
*Official Plan Amendment	\$1,000.00 plus external costs	\$1,000.00 plus external costs
Application to Appeal (OMB)	\$125.00	\$125.00

**Note: For Official Plan and Zoning Amendments, a deposit may be required towards external costs based on estimates.*

Drainage Services - Service/Item:	January 1 to April 30, 2023	May 1, 2023
Tile Loan Program Inspection Fee	\$150.00	\$150.00
Capital Works Debenture Administration Fee	\$100.00	\$100.00

Parking Services - Parking Infractions/Charges:	January 1 to April 30, 2023	May 1, 2023
Parking Pass-Winter November 1 to April 30		\$30.00/year
Parking Pass -Annual		\$50.00/year
Parking in front of public or private driveway	\$25.00-\$50.00	\$25.00-\$50.00
Parking within an intersection	\$25.00-\$50.00	\$25.00-\$50.00
Parking on a bridge/causeway/approaches	\$50.00	\$50.00
Parking such to obstruct traffic	Nil	Nil
Parking such to prevent removal of other vehicle(s)	\$1,000.00 plus costs	\$1,000.00 plus costs
Parking on roadway for 3 days or more	\$25.00-\$50.00	\$25.00-\$50.00
Parking an unlicensed vehicle on a roadway	\$25.00-\$50.00	\$25.00-\$50.00
Parking on municipal property	\$25.00-\$50.00	\$25.00-\$50.00
Stopping on a bridge/causeway	\$25.00-\$50.00	\$25.00-\$50.00
Parking impeding winter maintenance	\$25.00-\$50.00	\$25.00-\$50.00
Towing improperly parked vehicles	\$95.00	\$95.00
Storage of towed vehicles	\$10.00/day	\$10.00/day

Water Services – Charges:	January 1 to April 30, 2023	May 1, 2023
Metered Charge	\$35.70/month	\$36.40/month
Metered Usage Rate	\$3.06/cubic metre	\$3.12/cubic metre
Non-Metered Charge	\$76.50/month	\$78.03/month
Water Hookup	\$1,500.00 plus all costs/parts	\$1,500.00 plus all costs/parts
Bulk Water Account Administration Fee	\$30.00	\$30.00
Bulk Water Delivery Fee	\$65.00 plus per cubic metre fee	\$66.30 plus per cubic metre fee
Bulk Water Pickup Monthly Usage Fee		\$10.00/month plus per cubic meter fee
Bulk Water Fee	\$4.08/cubic metre	\$4.16/cubic metre
1 Gallon Refill – Bottle Filling Station	\$1.00	\$1.25
2 Gallon Refill – Bottle Filling Station	\$2.00	\$2.25
3 Gallon Refill – Bottle Filling Station	\$2.50	\$2.75
5 Gallon Refill – Bottle Filling Station	\$3.50	\$4.00

Marketing Services:	January 1 to April 30, 2023	May 1, 2023
Hunt Package Accommodation Listing	\$25 plus HST	\$25 plus HST
Brochure Business Listing	\$100 plus HST	\$100 plus HST
“What’s Open” Business Listing	Free	Free
Digital Business Listing (full listing on pelee.org)	\$100 plus HST	\$100 plus HST
Brochure & Digital Listing	\$175 plus HST	\$175 plus HST

Miscellaneous:		
Item:	January 1 to April 30, 2023	May 1, 2023
Copy of Official Plan	\$50.00	\$50.00
Copy of Zoning By-Law	\$50.00	\$50.00
United State Service Air Landing Fee	\$1,000.00/year	\$1,000.00/year
Internet Admin Fee	0.04%/service/goods	0.04%/service/goods
NSF Fee	\$35.00	\$35.00
Wedding Solemnization	\$275.00	\$275.00
Marriage Licence	\$135.00	\$135.00
Lottery Licence	\$10.00	\$10.00
Lamination	\$1.00/page	\$1.00/page
Photocopies	\$0.35/page	\$0.35/page
Outgoing Fax (first page)	\$1.00	\$1.00
Outgoing Fax (Additional pages)	\$0.50/page	\$0.50/page
Incoming Fax	\$0.50/page	\$0.50/page
Fireworks Application	\$50.00	\$50.00
Tax and Zoning Certificates	\$75.00	\$100.00 per roll number, emailed 3-5 business days
Tax and Zoning Certificates (less than 48 hours' notice)	\$95.00	\$200.00 per roll number (rush tax certificate, emailed 1-2 business days)
Municipal Tax Sale - Part XI of the Municipal Act Third party preparation / services		100 % recovery of actual costs

Other By-Law Fees

Dog Licences: By-Law 2012-13

	January 1 to April 30, 2023	May 1, 2023
Male or Spayed Female Dog	\$20.00/year	\$20.00/year
Additional Male or Spayed Female Dog	\$10.00/year	Eliminate 2nd fee/All dogs \$20.00
Intact Female Dog	\$30.00/year	\$30.00/year
Additional Intact Female Dog	\$20.00/year	Eliminate 2nd fee/All intact dogs \$30.00
Kennel (5 or more dogs)	\$75.00/year	\$100/year
Impound Fee	\$50.00 plus costs	\$50.00 plus costs

Trailer Fees: By-Law 2016-22

	January 1 to April 30, 2023	May 1, 2023
Trailer on land that contains a residential, commercial, industrial or institutional building	\$50.00/month	\$50.00/month
In any other case except for storage	\$250.00/month	\$250.00/month

Golf Car Permits: 2021-21

	January 1 to April 30, 2023	May 1, 2023
Golf Car Permitting		
Permit Fee	\$75.00	\$75.00

Cemetery Fees: 2012-16

LOT SALES	BURIAL RIGHTS	Perpetual Care	Total
Resident	\$542.00	\$363.00	\$905.00
Non-Resident	\$813.00	\$545.00	\$1,358.00
INTERMENT CASKET	OPENING& CLOSING		
Summer			
Weekdays	\$ 779.00		
Weekends	\$1,238.00		
Holidavs	\$1,315.00		
Winter			
Weekdays	\$ 885.00		
Weekends	\$1,323.00		
Holidavs	\$1,405.00		
INTERMENT CREMATED REMAINS	OPENING& CLOSING		
Summer			
Weekdays	\$ 587.00		
Weekends	\$ 932.00		
Holidavs	\$1,008.00		
Winter			
Weekdays	\$ 667.00		
Weekends	\$ 996.00		
Holidavs	\$1,077.00		
INTERMENT- INFANTS			
Summer			
Weekdays	\$396.00		
Weekends	\$779.00		
Holidavs	\$779.00		
Winter			
Weekdays	\$449.00		

Weekends	\$832.00
Holidays	\$832.00
Headstone Moving	\$425.00
Lot Transfer	\$130.00
Markers	Care and Maintenance
Flat Marker< 68.11024 cu.cm.(173	\$0.00
Flat Marker> 68.11024 cu.m.(173 square inches)	\$50.00
Upright Monument - up to 1.22 metres (4 ft.) height/width	\$100.00
Upright Monument>than 1.22 metres (4ft.);in height/width	\$200.00
Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Resident	\$363.00
Lots purchased prior to January 1, 1955 where no previous care and maintenance has been paid - Non Resident	\$545.00

plus HST where applicable

**THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2023 – 28**

“2023 Closed Landfill Monitoring & Annual Reporting”

(April 25, 2023)

Being a By-law to enter into an Agreement with WSP Canada Inc. for 2023 groundwater and storm water monitoring & annual reporting services for the closed Pelee Island Landfill.

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001*, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee deems it expedient to enter into an agreement with WSP Canada Inc. for annual monitoring and reporting services for the closed landfill.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Clerk to enter into an agreement with WSP Canada Inc. for the closed landfill’s 2023 monitoring and reporting services.
2. That the agreement attached as Schedule ‘A’ forms part of this by-law.
3. That any and all actions taken and required to be taken by the Mayor and Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.
4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 25TH DAY OF APRIL, 2023.

Catherine Miller
Mayor

Kristine Horst
Interim Clerk

THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW NUMBER: 2023 – 29

“Clerk Appointment”

(April 25, 2023)

Being a By-Law to Appoint a Clerk of the Township of Pelee.

WHEREAS section 9 of the *Municipal Act, 2011, S.O. c. 25* (the "Act") provides that a municipality has the capacity, right, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS section 228(1) of the Act provides that a municipality shall appoint a clerk.

AND WHEREAS section 3(1) of the *Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. M.56* provides that members of the council of a municipality may by by-law designate an individual to act as head of the municipality for the purpose of the Act.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PELEE ENACTS AS FOLLOWS:

1. **THAT** Kristine Horst be and is appointed as Clerk of the Corporation of the Township of Pelee pursuant to section 228(1) of the *Municipal Act, 2001* and shall exercise all the authority, powers and rights and shall perform all the duties and obligations which are or may be conferred by statute of by-law, such appointment to be effective as of the 1st day of May, 2023.
2. **THAT** Kristine Horst be and is hereby designated the Clerk for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, effective the 1st day of May, 2023.
3. **THAT** By-law 2022 – 32 be and is hereby repealed effective as of the 1st day of May, 2023.

READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 1st DAY OF MAY, 2023.

Catherine Miller,
Mayor

Kristine Horst,
Interim Clerk

**THE CORPORATION OF THE TOWNSHIP OF
PELEE**

BY-LAW: 2023 – 30

"CONFIRMATION OF PROCEEDINGS"

(April 25, 2023)

A By-Law to confirm the proceedings of Council.

WHEREAS the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 25th day of April, 2023 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law"
(April 25, 2023).
4. That this by-law shall come into force and take effect on the date of passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 25TH DAY OF
APRIL, 2023.**

MAYOR, CATHERINE MILLER

INTERIM CLERK, KRISTINE HORST