



REGULAR MEETING OF COUNCIL

MINUTES

**TUESDAY, APRIL 11, 2023
6:00PM**

Electronic Meeting via Zoom

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Sherri Smith Ouellette
Councillor Stephanie Briggs-Crawford
Councillor Dave DeLellis

Members of Administration: Interim Clerk Kristine Horst
Treasurer Michelle Feltz

Others Present: Drainage Superintendent Eric Chamberlain
Josh Warner, P. Eng., R Dobbin Engineering
Members of the Public

1. CALL TO ORDER

Mayor Cathy Miller called the Regular Meeting of Council to order at 6:05 p.m. with all members present.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

3. DISCLOSED OF PECUNIARY INTEREST

There were no disclosures of interest.

4. CONFIRMATION OF PREVIOUS MINUTES

A. Regular Meeting of Council, March 28, 2023.

Resolution 2023 – 070

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Stephanie Briggs-Crawford

That the March 28 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

5. Matters Subject to Notice

A. Court of Revision – Hamel Drain Improvements

i) Open Court of Revision

Resolution 2023 – 071

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Township of Pelee hereby open the Court of Revision for the Hamel Drain Improvements.

CARRIED

ii) Oath of Members

1. Mayor Cathy Miller
2. Deputy Mayor Dayne Malloch
3. Councillor Dave DeLellis
4. Councillor Sherri Smith Ouellette
5. Councillor Stephanie Briggs-Crawford

iii) Order of Appeals

1. There were no written appeals submitted.
2. There were no verbal appeals from audience in attendance online.

iv) Decision of the Court of Revision

1. Report No. 2023 – 23 EC: Court of Revision for the Hamel Drain Improvements.

Resolution 2023 – 072

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Corporation of the Township of Pelee hereby receive the report from the Drainage Superintendent dated April 5 regarding the engineer's report for the Hamel Drain Improvements.

AND FURTHER THAT:

1. The Court of Revision **BE HELD** to consider any assessment appeals raised by the landowners for the Hamel Drain Improvements; and
2. The schedules of assessment **BE ADOPTED** subject to any alterations by the Court of Revision provided by the appointed engineer for the Hamel Drain Improvements prepared by Dobbin Engineering Inc. dated February 2, 2023.

CARRIED

v) **Close Court of Revision**

Resolution 2023 – 073

Moved By: Councillor Dave DeLellis

Seconded By: Deputy Mayor Dayne Malloch

That the Council of the Township of Pelee hereby close the Court of Revision for the Hamel Drain Improvements.

CARRIED

Drainage Superintendent Eric Chamberlain and Josh Warner of P. Eng., R Dobbin Engineering exited the meeting following the close of the Court of Revision.

6. CONSENT AGENDA

- A. OSTC/MTO Minutes** – Wednesday April 5th, 2023.
- B. Township of Pelee Disbursements** – March 24th to April 5th, 2023, in the amount of \$20,053.21.
- C. Pelee Active Trail System Action Committee Minutes** – Tuesday March 29th, 2023.
- D. Strategic Advantage Consulting** – Inclusive, Age-Friendly Communities Grant.
- E. Town of Plympton-Wyoming** – Supporting the Township of Ashfield-Colborne-Wawanosh regarding an Accurate Voters List.
- F. Township of Lucan Biddulph** – Expressing support for women in politics.
- G. Town of Plympton-Wyoming** – Supporting the Town of Grimsby regarding Barriers for Women in Politics.
- H. Town of Plympton-Wyoming** – Supporting the Town of Carleton Place regarding Declaring Intimate Partner Violence and Violence Against Women and Epidemic.
- I. Town of Plympton-Wyoming** – Supporting the Municipality of Chatham-Kent regarding Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.
- J. Town of Plympton-Wyoming** – Supporting the Municipality of Chatham-Kent regarding Reducing Municipal Insurance Costs.

- K. Municipality of Wawa** – Supporting the Municipality of Chatham-Kent regarding Reducing Municipal Insurance Costs.
- L. Town of Plympton-Wyoming** – Supporting the Town of Essex regarding Municipalities Retaining Surplus Proceeds from Tax Sales.
- M. Town of Fort Frances** – Supporting the Town of Petrolia regarding School Board Elections.
- N. Municipality of South Huron** – Supporting the County of Huron regarding the Cannabis Act Information.
- O. Municipality of West Perth** – Supporting the County of Huron regarding the Call to Action: Review of the Cannabis Act.
- P. Township of Howick** – Supporting the Municipality of North Perth regarding School Bus Stop Arm Cameras.
- Q. Township of Howick** – Supporting the Township of Warwick regarding CN Railway Contribution Requirements under the *Drainage Act* and Impacts on Municipal Drain Infrastructure in Ontario.

Mayor Cathy Miller vacated her seat as Chair, Deputy Mayor Dayne Malloch took Chair.

Mayor Miller requested that item 6. D. be considered separately and that the Inclusive, Age-Friendly Communities Grant and Strategic Advantage Consulting be further investigated by Administration.

Resolution 2023 – 074

Moved By: Mayor Cathy Miller

Seconded By: Councillor Stephanie Briggs-Crawford

That the communication from Strategic Advantage Consulting BE RECIEVED and Administration BE SUPPORTED to further investigate this potential oppportunity for the Township of Pelee.

CARRIED

Deputy Mayor Dayne Malloch vacated his seat as Chair, reappointing Mayor Miller.

Council further discussed item 6. A. requesting that at the next MTO/OSTC meeting, Pelee request: further detail on the proposed schedule changes for 2024; food and beverage services update on the Pelee Islander 2; and 60 minute meetings rather than the current 30 minute.

Council further requested port improvements for the Pelee terminal be brought forward to MTO and OSTC being additional directional signage at the terminal exit and an extension of the pedestrian sidewalk to West Shore Rd.

Resolution 2023 – 075

Moved By: Councillor Dave DeLellis
Seconded By: Deputy Mayor Dayne Malloch

That Consent Agenda items 6. A. to 6. Q., excluding 6. D. BE ADOPTED.

CARRIED

7. REPORTS

A. Treasurer Michelle Feltz:

- i) Report 2023 – 24 MF: Pregnancy/Parental Leave Policy.

Treasurer Michelle Feltz introduced the report and recommendation, requesting that any additional feedback be forwarded to the Treasurer by Thursday April 13th to assist in the development of a draft employee policy to be presented at the April 25th meeting of Council.

Resolution 2023 – 076

Moved By: Deputy Mayor Dayne Malloch
Seconded By: Councillor Dave DeLellis

That the report from the Treasurer dated April 4, 2023 regarding Pregnancy/Parental Leave Policy BE RECEIVED and Administration BE DIRECTED to draft a pregnancy and parental leave policy for employees, based on the recommendations.

CARRIED

B. Interim Clerk Kristine Horst:

- i) Report 2023 – 25 KH: 2022-2026 Council Term Plan.

Interim Clerk Kristine Horst introduced the report and recommendation.

Resolution 2023 – 077

Moved By: Councillor Sherri Smith Ouellette
Seconded By: Deputy Mayor Dayne Malloch

That the report from the Interim Clerk dated April 6, 2023 regarding the 2022-2026 Council Term Plan BE RECEIVED and the 2022-2026 Council Term Plan BE ADOPTED as presented.

CARRIED

8. NOTICES OF MOTION

Mayor Cathy Miller vacated her seat as Chair, Deputy Mayor Dayne Malloch acted in the place of the Mayor as Chair.

A. Mayor Cathy Miller may move, or cause to have moved:

That the Township of Pelee put together a senior's event in June for Seniors Month in Ontario.

Resolution 2023 – 078

Moved By: Mayor Cathy Miller

Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Township of Pelee support organizing a senior's event in June for Seniors Month in Ontario.

CARRIED

Deputy Mayor Dayne Malloch vacated his seat as Chair, Mayor Cathy Miller returned to preside as Chair.

9. RECOGNITIONS AND ANNOUNCEMENTS

- A. Councillor Stephanie Briggs-Crawford recognized Marilyn Pow for her 12 years of volunteering on the Pelee Beautification/Gardening Group.
- B. Mayor Cathy Miller congratulated Walter Schmoranz on his retirement from Pelee Island Winery after a long career of innovation, building and growing the wine industry in our region.

10. BY-LAWS

- A. **By-Law 2023 – 24;** Being a By-Law to confirm proceedings.

Resolution 2023 – 079

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Deputy Mayor Dayne Malloch

Being a By-Law to confirm the proceedings of Council.

CARRIED

11. CLOSED SESSION

Resolution 2023 – 080

Moved By: Councillor Dave DeLellis
Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Township of Pelee, pursuant to Section 239(2) of the *Municipal Act, 2001*, at 6:51 p.m. enter into Closed Session to address the following items:

1. **Employee Matter: 239 (2) (b) *Personal matters about an identifiable individual.***

CARRIED

- A. Employee Matter
 - i) *239 (2) (b) Personal matters about an identifiable individual.*

Resolution 2023 – 081

Moved By: Councillor Dave DeLellis
Seconded By: Councillor Stephanie Briggs-Crawford

That the Council of the Township of Pelee rise from closed and reconvene in open session at 7:06 p.m.

CARRIED

2. ADJOURNMENT

Regular Meeting of Council adjourned at 7:07 p.m.



**Catherine Miller,
Mayor**



**Kristine Horst,
Interim Clerk**