



REGULAR MEETING OF COUNCIL

MINUTES

**TUESDAY, JANUARY 31, 2023
5:00PM**

**HELD ELECTRONICALLY
Via Zoom**

Members of Council: Mayor Cathy Miller
Deputy Mayor Dayne Malloch
Councillor Dave DeLellis
Councillor Sherri Smith Ouellette
Councillor Stephanie Briggs-Crawford

Members of Administration: Interim Clerk Kristine Horst
Treasurer Michelle Feltz

Others Present: Barry Field, Zone Five Consulting Inc.
Drainage Superintendent Eric Chamberlain
Josh Warner, P. Eng., R Dobbin Engineering
Acting Fire Chief Kevin Long
Members of the Public

1. CALL TO ORDER

Mayor Cathy Miller called the Regular Meeting of Council to order at 5:01 p.m. with all members present.

2. AMENDMENTS TO THE AGENDA

Addition of item 11. D. By-Law 2023 – 09; Being a By-law to enter into an extension agreement with the Ontario Clean Water Agency.

3. DISCLOSED OF PECUNIARY INTEREST

There were no disclosures of interest.

4. CLOSED SESSION

Resolution 2023 – 011

Moved By: Councillor Sherri Smith Ouellette
Seconded By: Deputy Mayor Dayne Malloch

That the Council of the Township of Pelee, pursuant to Section 239(2) of the *Municipal Act, 2001*, at 5:02 p.m. enter into a Closed Session to address the following item:

- i) **Broadband: 239 (2) (h) Information supplied in confidence by another level of government & 239 (2) (i) Information supplied in confidence by a third party.**

CARRIED

Consultant Barry Field of Zone Five Consulting was present for this in-camera discussion.

Resolution 2023 – 012

Moved By: Councillor Dave DeLellis
Seconded By: Councillor Sherri Smith Ouellette

That the Council of the Township of Pelee rise from closed and reconvene in open session at 5:51 p.m.

CARRIED

Mayor Cathy Miller called a 10-minute recess before continuing with the open session.

5. CONFIRMATION OF PREVIOUS MINUTES

Resolution 2023 – 013

Moved By: Deputy Mayor Dayne Malloch
Seconded By: Councillor Dave DeLellis

That the January 10 Regular Meeting of Council Minutes BE ADOPTED.

CARRIED

6. MATTERS SUBJECT TO NOTICE

Meeting to Consider Hamel Drain Improvements

Mayor Cathy Miller introduced Josh Warner, P. Eng., R Dobbin Engineering to speak on this drainage project and engineers report.

Mayor Cathy Miller introduced Drainage Superintendent Eric Chamberlain to speak on this project and Report No. 2023 – 04 EC: Meeting to Consider the Hamel Drain Improvements.

Pelee Vineyards Inc. representative, Joe Hentz, addressed questions regarding culvert widths and pipe lengths. Expressed landowner is okay with a 6m top width for culvert 2 and requested that the municipality contribute to costs relating to the unopened road allowance.

Drainage Superintendent Chamberlain provided potential options, as outlined in Report No 2023 – 04 EC, and acknowledged there needs to be further discussion on the matter.

Drainage Superintendent Chamberlain amended his recommendation, to refer the report back to the engineer, due to the landowner's request expressed during their delegation.

Resolution 2023 – 014

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

1. **That Report No. 2023 – 04 EC: Meeting to Consider the Hamel Drain Improvements BE RECEIVED; and**
2. **The final report for the Hamel Drain Improvements prepared by Josh Warner, P. Eng. from R Dobbin Engineering Inc. dated January 6, 2023 BE REFERRED back to the engineer for requires changes.**

CARRIED

7. CONSENT AGENDA

- A. **OSTC/MTO Minutes** – Wednesday January 11th, 2023.
- B. **OSTC/MTO Minutes** – Wednesday January 25th, 2023.
- C. **Township of Pelee Disbursements** – January 4th to January 26th in the amount of \$370,932.41.
- D. **Town of Petrolia** – Requesting that school boards become responsible for conducting their own trustee elections or are compensated by the school boards.
- E. **Township of Lanark Highlands** – Supporting the resolution from the County of Lanark regarding Violence Against Women.
- F. **City of Thunder Bay** – Supporting the passing of Bill 42 – Gender Affirming Health Care Act.

Resolution 2023 – 015

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

That Consent Agenda items 7. A. to 7. F. BE ADOPTED.

CARRIED

8. REPORTS

A. Consultant Barry Field, Zone Five Consulting:

i) Report No. 2023 – 05 BF: Pelee Island Fibre Project Update – January 2023.

Consultant Barry Field introduced the report.

Resolution 2023 – 016

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Stephanie Briggs-Crawford

That Report No. 2023 – 05 BF: Pelee Island Fibre Project Update – January 2023 BE RECEIVED.

CARRIED

B. Acting Fire Chief Kevin Long:

i) Report No. 2023 – 06 KRL: Volunteer Firefighter Appointment.

Acting Fire Chief Kevin Long introduced the report and recommendation.

Resolution 2023 – 017

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That Joseph (Dave) Barriault, John Hansen, and Justin Harner BE APPOINTED to the Pelee Island Volunteer Fire Department.

CARRIED

ii) Report No. 2023 07 KRL: Pelee Island Volunteer Fire Department – New Legislation Regarding Firefighter Certification.

Acting Fire Chief Kevin Long introduced the report and provided background information on the certification requirements.

Resolution 2023 – 018

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

That Report No. 2023 – 07 KRL: Pelee Island Volunteer Fire Department – New Legislation Regarding Firefighter Certification BE RECEIVED.

CARRIED

C. Drainage Superintendent Eric Chamberlain

- i) **Report No. 2023 – 08 EC: Gardner Drain – East West Road Culvert Replacement – Final Report.**

Drainage Superintendent Eric Chamberlain introduced the report and recommendation.

Resolution 2023 – 019

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Deputy Mayor Dayne Malloch

1. **That Report No. 2023 – 08 EC: Gardner Drain – East West Road Culvert Replacement – Final Report BE RECEIVED;**
2. **The engineer’s report prepared by Rood Engineering Inc. for the Gardner Drain Culvert Replacement under East West Road BE RECEIVED as information; and**
3. **The Gardner Drain Culvert Replacement under the East West Road BE CONSIDERED at the 2023 Budget Deliberations in the sum of \$26,000 which includes \$1,750 approved in 2022.**

CARRIED

D. Treasurer Michelle Feltz:

- i) **Report No. 2023 – 09 MF: Financial Update at December 31, 2022.**

Treasurer Michelle Feltz introduced the report and recommendation.

Resolution 2023 – 020

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

1. **That Report No. 2023 – 09 MF: Financial Update at December 31, 2022, BE RECEIVED.**

CARRIED

E. Interim Clerk Kristine Horst:

i) Report No. 2023 – 10 KH: 2023 ROMA Conference.

Interim Clerk Kristine Horst introduced the report and recommendation.

Resolution 2023 – 021

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

That Report No. 2023 – 10 KH: 2023 ROMA Conference BE RECEIVED.

CARRIED

ii) Report No. 2023 – 11 KH: By-Laws & Amendments

Interim Clerk Kristine Horst introduced the report and recommendation.

Councillor Briggs-Crawford expressed these amendments need to be undertaken as soon as possible.

Resolution 2023 – 022

Moved By: Councillor Stephanie Briggs-Crawford

Seconded By: Councillor Sherri Smith Ouellette

- 1. That Report No. 2023 – 11 KH: By-Laws & Amendments BE RECEIVED; and**
- 2. That the task of drafting and amending the noted By-Laws, and others, BE ASSIGNED to the By-Law Enforcement Officer appointed as part of the shared By-Law Enforcement Services agreement.**

CARRIED

9. NOTICES OF MOTION

There were no notices of motion.

10. RECOGNITIONS AND ANNOUNCEMENTS

Mayor Miller recognized the Municipality of Leamington, Town of Kingsville and Tourism Windsor Essex Pelee Island for their support for Pelee's delegation with the Ministry of Transportation at ROMA.

Mayor Miller recognized the Broadband team for their ongoing commitment to advance the

project and bring fibre to Pelee Island.

11. BY-LAWS

A. By-Law 2023 – 06

Resolution 2023 – 024

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Stephanie Briggs-Crawford

That By-Law 2023 – 06; Being a By-Law to provide for the Repair and Improvement of the Hamel Drain based on the Drainage Report by R Dobbin Engineering Inc. BE DEFERRED.

DEFFERED

B. By-Law 2023 – 07

Resolution 2023 – 025

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

Being a By-Law to amend By-Law 2022-20, to enter into a contribution agreement with the Federal Economic Development Agency for Southern Ontario.

CARRIED

C. By-Law 2023 – 08

Resolution 2023 – 026

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

Being a By-Law to authorize execution of an agreement with the Minister of Health and Long Term Care for Fire Dispatching.

CARRIED

D. By-Law 2023 – 09

Resolution 2023 – 027

Moved By: Deputy Mayor Dayne Malloch

Seconded By: Councillor Dave DeLellis

Being a By-Law to enter into an Extension Agreement for Operator Support with the Ontario Clean Water Agency.

CARRIED

E. By-Law 2023 – 10

Resolution 2023 – 028

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

Being a By-Law to confirm the proceedings of Council.

CARRIED

12. ADJOURNMENT

Regular Meeting of Council adjourned at 7:12 p.m.



**Catherine Miller,
Mayor**



**Kristine Horst,
Interim Clerk**