



**TOWNSHIP OF PELEE**  
**Regular Meeting of Council Minutes**  
**Monday, July 25, 2022, 7:00pm**  
**Royal Canadian Legion, Branch 403**

Deputy Mayor: Dave Dawson  
Councillors: Dave DeLellis  
Dayne Malloch  
Sherri Smith Ouellette

Staff: Kristine Horst, Interim Clerk  
Michelle Feltz, Treasurer

Other: Eric Chamberlain, Drainage Superintendent  
Members of the Public

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**I. Call to Order**

Meeting called to order at 7:00 p.m.

**II. Closed Session: 7:00pm**

**A. Council moved into Committee of the Whole**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

**B. Closed meeting held under section 239 of the Municipal Act:**

*i) (2) (b) personal matters about an identifiable individual, including municipal or local board employees.*

*ii) (2) (h) Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.*

*iii) (2) (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

*iv) Education and Training per Section 239(3.1) the Municipal Act, 2001 c.25.*

**C. Council rose out of Committee of the Whole and resolved into open session at 7:54pm**

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

**III. Open Session: 8:02pm**

**A. Additions to the Agenda presented by Administration**

**i) Item VIII. I. & J. under Scheduled Motions:**

1. To appoint NFTC and Ledcor for the development, construction and operation of the broadband network service.
2. To approve the commencement of a desktop study for the purpose of the submarine portion of the development of a remote community broadband network.

- ii) Item XII. A. under By-Laws: By-Law 2022 – 34; Being a By-Law to approve the submission of an application to Ontario Infrastructure and Lands Corporation.

**B. Amended Regular Meeting of Council Agenda, July 25, 2022**

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

**IV. Confirmation of Previous Meeting Minutes**

**A. Regular Meeting of Council, July 11, 2022**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dayne Malloch

**V. Disclosure of Pecuniary Interest**

None

**VI. Delegations**

None

**VII. Reports**

**A. Eric Chamberlain – Drainage Superintendent**

- i) Report No. 2022 – 40 EC: Gardner and Huffman Drains Maintenance – Tender Award

- 1. Concern raised by Council regarding location for material to be unloaded and potential added costs if material is required to be transported to the mainland.
- 2. Drainage Superintendent to send a copy of the Tender to Administration.

- ii) Report No. 2022 – 41 EC: Victoria Road Drain

- iii) Report No. 2022 – 42 EC: Tile Loan Application – L. Martin – Drainage Tile Loan Program.

- iv) Report No. 2022 – 43 EC: Tile Loan Application – R. Martin – Drainage Tile Loan Program.

- v) Report No. 2022 – 44 EC: 2022 DFO Drain Classification

**B. Treasurer – Michelle Feltz:**

- i) Disbursements as at July 21, 2022 in the amount of \$153,645.61.

**C. Interim Clerk – Kristine Horst:**

- i) Report No. 2022 – 45 KH: OSTC/MTO Bi-weekly Meeting.

- 1. Concern raised by Council on the status of the passenger stairs at Kingsville and when these passenger stairs will be utilized.

- ii) Recommending the addition of a Regular Meeting of Council, August 8, for budget deliberations and to discuss any other necessary matters before the provisions of the Restricted Acts could apply.

**VIII. Recognitions**

None

**IX. Communications and Petitions**

- A. Bonfield Township** – Requesting changes to the Amber Alert system.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from Bonfield Township.
  
- B. City of Mississauga** – Requesting changes to the Amber Alert System.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the City of Mississauga.
  
- C. The Corporation of the Town of Cobourg** – Endorsing a recent resolution passed by the Municipality of Brighton, requesting a new alert called the Draven Alert.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Cobourg.
  
- D. Municipality of Shuniah** – Supporting the County of Hastings and the Municipality of Brighton – expanding the Amber Alert System.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Municipality of Shuniah.
  
- E. Township of Perry** – Supporting the Town of Aurora’s resolution “Private Member’s Bill C-233, *Keira’s Law*”.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Township of Perry.
  
- F. City of Owen Sound** – Requesting the Ministry of Municipal Affairs and Housing study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances and facilitate strengthened and ongoing orientation and training sessions for councils, local boards, and committees.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the City of Owen Sound.
  
- G. The Township of North Dumfries** – Supporting the City of Cambridge resolution regarding *Ontario Must Build it Right the First Time*.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Township of North Dumfries.
  
- H. Township of Mulmur** – Declaring a Climate Emergency for the purpose of recognizing and deepening our commitment to protecting our economy, ecosystems, and community from climate change.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Township of Mulmur.
  
- I. Essex Region Conservation Authority** – 2021 Financial Statements.
  - i) Communication received by the Council of the Township of Pelee from the Essex Region Conservation Authority.

**X. Scheduled Motions**

**A. Resolution 2022 – 108 was CARRIED**

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 40 EC: Gardner and Huffman Drains Maintenance – Tender Award.

AND FURTHER that the Gardner-Huffman Drain Maintenance Tender BE AWARDED to Barrette Excavating Inc. in the amount of \$124,520 excluding HST.

AND FURTHER that the Mayor and Clerk BE AUTHORIZED to execute an agreement with Barette Excavating Inc. for the completion of the Gardner and Huffman Drains Maintenance Project.”

**B. Resolution 2022 – 109 was CARRIED**

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 41 EC: Victoria Road Drain.

AND FURTHER that Administration be directed to complete maintenance works to the Victoria Road Drain pursuant to the dimensions and elevations provided in the current engineer’s reports.”

**C. Resolution 2022 – 110 was CARRIED**

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 42 EC: Tile Loan Application – L. Martin - Drainage Tile Loan Program.

AND FURTHER that the Tile Drainage Loan application submitted by Luke Martin for Lot 68 and Part Lot 69, Plan 338 be approved pending available funding.”

**D. Resolution 2022 – 111 was CARRIED**

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 43 EC: Tile Loan Application – R. Martin - Drainage Tile Loan Program.

AND FURTHER that the Tile Drainage Loan application submitted by Ross Martin for Lot 70 and Part Lot 69, Plan 338 be approved pending available funding.”

**E. Resolution 2022 – 112 was CARRIED**

Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 44 EC: 2022 DFO Drain Classification.

AND FURTHER that Administration be directed to enter into the necessary agreements with the Department of Fisheries and Oceans in order to obtain \$10,000 including applicable taxes to complete municipal drain classification

AND FURTHER that Administration be directed to enter into the necessary agreements with Natural Resource Solutions Inc. and the Department of Fisheries and Oceans in order to obtain \$15,000 including applicable taxes to complete municipal drain classification.”

**F. Resolution 2022 – 113 was CARRIED**

Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

- i. Disbursements at July 21, 2022 in the amount of \$153,645.61.”

**G. Resolution 2022 – 114 was CARRIED**

Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby receives Report No.

2022 – 45 KH: OSTC/MTO Bi-Weekly Meeting.”

**H. Resolution 2022 – 115 was CARRIED**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby acknowledge and support Administration’s recommendation of an additional Meeting of Council for budget deliberation before Nomination Day, when the restricted periods may apply.

THEREFORE BE IT RESOLUTED that the Council of the Township of Pelee hereby approve the addition of a Regular Meeting of Council on Monday August 8<sup>th</sup>, 2022.”

**I. Resolution 2022 – 116 was CARRIED**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dayne Malloch

“WHEREAS the Corporation of the Township of Pelee received funding under the Universal Broadband Fund (UBF) and the Improving Connectivity for Ontario Program (ICON) in the amount of \$19.4 M for the development of a remote community broadband network. Funding is conditional on the municipality signing transfer payment agreements with both the federal and provincial governments.

AND WHEREAS the Corporation of the Township of Pelee requires a third party for the development, construction and operation of the broadband network service.

THEREFORE, BE IT RESOLVED that the Council of the Corporation of the Township of Pelee hereby approve moving forward with the appointment of North Frontenac Telephone Company (NFTC) for the development, construction and operation of the broadband network service, and further approve the appointment of Ledcor for the submarine portion of the development and construction of the broadband network service.”

**J. Resolution 2022 – 117 was CARRIED**

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Sherri Smith Ouellette

“WHEREAS the Corporation of the Township of Pelee received funding under the Universal Broadband Fund (UBF) and the Improving Connectivity for Ontario Program (ICON) in the amount of \$19.4 M for the development of a remote community broadband network. Funding is conditional on the municipality signing transfer payment agreements with both the federal and provincial governments.

AND WHEREAS the Corporation of the Township of Pelee requires a desktop study to be carried out before the submarine portion of the development and construction of the broadband network can commence.

THEREFORE, BE IT RESOLVED that the Council of the Corporation of the Township of Pelee hereby approve the commencement of a desktop study for the purpose of the submarine contract, with costs not exceeding \$70,000, prior to the signing of all transfer payment agreements in order to move the project forward.”

**XI. Deferred Matters**

None

**XII. Enquires**

None

**XIII. Emergent Matters**

None

**XIV. By-Laws**

**A. Resolution 2022 – 118 was CARRIED**

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Sherri Smith Ouellette

“Be It Resolved that the Council of the Township of Pelee adopts By-Law 2022 -34; Being a By-Law to approve the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the Township of Pelee (the “municipality”); and to authorize the entering into of a rate offer letter agreement pursuant to which the municipality will issue debentures to OILC.”

**B. Resolution 2022 – 119**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby adopt By-Law 2022 – 35; Being a By-Law to Confirm Proceedings.”

**XV. Adjournment**

Regular Meeting of Council adjourned at 8:34 p.m.



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**Dave Dawson,  
Deputy Mayor**



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**Kristine Horst,  
Interim Clerk**