



**TOWNSHIP OF PELEE**  
**Regular Meeting of Council Minutes**  
**Monday, July 11, 2022, 7:00pm**  
**Electronic Meeting via Zoom**

Deputy Mayor: Dave Dawson  
Councillors: Dave DeLellis  
Dayne Malloch  
Sherri Smith Ouellette

Staff: Kristine Horst, Deputy Clerk  
Michelle Feltz, Treasurer

Other: Elio Ibrahim, Asset Management Consultant, PSD Citywide Inc.  
Franziska von Rosen, Pinegrove Productions  
Members of the Public

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**I. Call to Order**

Meeting called to order at 6:57 p.m.

**II. Closed Session: 7:00pm**

**A. Council moved into Committee of the Whole**

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Dayne Malloch

**B. Closed meeting held under section 239 (2) (b) of the Municipal Act:**

*i) Municipal Act, Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board*

*ii) Municipal Act, Section 239 (2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board*

*iii) Municipal Act, Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees*

*iv) Education and Training per Section 239(3.1) the Municipal Act, 2001 c.25.*

**C. Council rose out of Committee of the Whole and resolved into open session at 7:48pm**

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Dayne Malloch

**III. Open Session: 8:00pm**

**A. Additions to the Agenda presented by Administration**

i) Item IX. I. under Communications and Petitions: James Bryant, Director, Watershed Management Services, Essex Region Conservation Authority.

ii) Item XII. C. under By-Laws: By-Law 2022 – 32; Being a By-Law to appoint Kristine Horst Interim Clerk for the Township of Pelee.

**B. Amended Regular Meeting of Council Agenda, July 11, 2022**

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Dayne Malloch

**IV. Confirmation of Previous Meeting Minutes**

**A. Regular Meeting of Council, June 27, 2022**

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

**V. Disclosure of Pecuniary Interest**

None

**VI. Delegations**

**A. Elio Ibrahim, Asset Management Consultant, PSD Citywide Inc.**

i) Township of Pelee Asset Management Plan.

**B. Franziska von Rosen, Pinegrove Productions**

i) Update on Pelee Island Project.

1. This is a 3-year project, started in 2020, with plans to wrap up this year and have a release date of spring/summer 2023.
2. Interviews with residents, farms, the winery, researchers, and municipal representatives have illustrated a need to balance conservation and economic development on the island which became the base of the project.

**VII. Reports**

**A. Treasurer – Michelle Feltz:**

i) Disbursements as at July 6, 2022 in the amount of \$162,528.04.

**B. Deputy Clerk – Kristine Horst:**

- i) Report No. 2022 – 37 KH: OSTC/MTO Bi-weekly Meeting.
- ii) Report No. 2022 – 38 KH: 2022 Municipal Election – Restricted Acts (Lame Duck).
- iii) Report No. 2022 – 39 KH: Application to the Pelee Island Research Register.

**VIII. Recognitions**

**A.** Deputy Mayor Dave Dawson recognized the Canada Day Fireworks Committee for their successful Canada Day events including the return of the annual Canada Day fireworks and parade.

**B.** Deputy Mayor Dave Dawson recognized Township Staff for their ability to pivot quickly and efficiently during unforeseen circumstances.

**IX. Communications and Petitions**

**A. Barry Field, Executive Director, SWIFT** – Requesting participation in the initial due diligence process to identify existing cellular service gaps in the region including the Township of Pelee.

i) Communication received by the Council of the Township of Pelee from Barry Field, Executive Director, SWIFT.

- ii) Resolution 2022 – 97 was CARRIED  
Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receive the communication from Barry Field, Executive Director, SWIFT: Preliminary Due Diligence Request – Southwestern Ontario Cellular Gap Project.

AND FURTHER that the Council of the Township of Pelee agrees to have Pelee Island participate in the initial due diligence analysis to identify cellular broadband gaps in Southwestern Ontario.”

- B. Municipality of Shuniah** – Supporting the City of Brantford’s resolution regarding the Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School.
  - i) Communication received by the Council of the Township of Pelee from the Municipality of Shuniah.
- C. Hastings County** – Requesting an expansion of the Amber Alert System by the Province of Ontario.
  - i) Communication received by the Council of the Township of Pelee from Hastings County.
- D. West Lincoln Township** – Requesting support by encouraging the Province of Ontario and Government of Canada to provide more funding to rural municipalities to support infrastructure projects.
  - i) Communication received by the Council of the Township of Pelee from West Lincoln Township.
- E. West Lincoln Township** – Supporting the Town of East Gwillimbury’s resolution requesting the Government of Ontario to revisit the provisions of Bill 109.
  - i) Communication received by the Council of the Township of Pelee from West Lincoln Township.
- F. Municipality of Tweed** – Requesting that the Ministry consider increasing the administration fee on wildlife claims to help offset the increasing costs associated with Livestock Investigation.
  - i) Communication received by the Council of the Township of Pelee from the Municipality of Tweed.
- G. Township of Matachewan** – Supporting the inclusion of the mailing addresses of voters on voter’s lists provided to candidates.
  - i) Communication received by the Council of the Township of Pelee from the Township of Matachewan.

**H. Township of Greater Madawaska** – Requesting the Province of Ontario to amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their ECG and/or ERP in response to an actual emergency that year.

- i) Communication received by the Council of the Township of Pelee from the Township of Greater Madawaska.

**I. James Bryant, Director, Watershed Management Services, Essex Region Conservation Authority** – Responding to the Township of Pelee’s request for clarification with respect to the Essex Region Conservation Authority’s (ERCA) status of review of the report and the Authority’s position regarding future development, specifically related to the issue of “Safe Access” on the Island.

- i) Communication received by the Council of the Township of Pelee from the Essex Region Conservation Authority.

ii) Resolution 2022 – 98 was CARRIED

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby receive the communication from James Bryant, of the Essex Region Conservation Authority, regarding the Interim Report on Interior Flood Risk Assessment & Emergency Flood Response & Evacuation Plan – Pelee Island “Safe Access”.”

**X. Scheduled Motions**

**A.** Resolution 2022 – 99 was CARRIED

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

- i. Disbursements at July 6, 2022 in the amount of \$162,528.04.”

**B.** Resolution 2022 – 100 was CARRIED

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for a 2024 and 2025 O. Reg. 588/17 Compliant Asset Management Plan, Proposed Levels of Service, and Citywide Asset Manager database refinements to improve the Township’s asset management program moving forward.

BE IT FURTHER RESOLVED that the Township commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Proposed Levels of Service with Workshops
- O. Reg 588/17 2024 and 2025 Compliant Asset Management Plan
- Database Refinements in Citywide Asset Manager

BE IT FURTHER RESOLVED that the Township commits \$5,040.00 from its budget toward the costs of this initiative.”

**C. Resolution 2022 – 101 was CARRIED**

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No. 2022 – 37 KH: OSTC/MTO Bi-weekly Meeting.”

**D. Resolution 2022 – 102 was CARRIED**

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No. 2022 – 38 KH: 2022 Municipal Election – Restricted Acts (Lame Duck).”

**E. Resolution 2022 – 103 was CARRIED**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No. 2022 – 39 KH: Application to the Pelee Island Research Register.”

**XI. Deferred Matters**

None

**XII. Enquires**

None

**XIII. Emergent Matters**

**A. Deputy Clerk, Kristine Horst – Scudder Marina Centre Dock Update**

- i) The Township was happy to announce as of July 11, all necessary approvals to commence the installation of the Centre Dock had been received. This included the

- Fish and Fish Habitat Protection Program of Fisheries and Oceans Canada, and an approval under the Navigation Protection Program of Transport Canada.
- ii) The installation has been penciled in for the week of July 25<sup>th</sup>, 2022, and Administration will be confirming this date this week.
  - iii) Water and electrical services are scheduled to be installed as quickly after the dock installation is completed as possible.

#### **XIV. By-Laws**

##### **A. Resolution 2022 – 104 was CARRIED**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2022 – 30; Being a By-Law to establish Tax Ratios.”

##### **B. Resolution 2022 – 105 was CARRIED**

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2022 – 31; Being a By-Law to Set and Levy Tax Rates and further to provide for penalty and interest in default of payment thereof for 2022.”

##### **C. Resolution 2022 – 106**

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2022 – 32; Being a By-Law to appoint an Interim Clerk for the Township of Pelee.”

##### **D. Resolution 2022 – 107**

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby adopt By-Law 2022 – 33; Being a By-Law to Confirm Proceedings.”

#### **XV. Adjournment**

Regular Meeting of Council adjourned at 8:59 p.m.



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**Dave Dawson,  
Deputy Mayor**



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**Kristine Horst,  
Interim Clerk**