



THE CORPORATION OF THE

*Township Of Pelee*

**TOWNSHIP OF PELEE**

**Regular Meeting of Council Minutes**

**Monday, May 16, 2022, 7:00pm**

**Royal Canadian Legion, Branch 403**

Mayor: Ray Durocher  
Deputy Mayor: Dave Dawson  
Councillors: Dave DeLellis  
Dayne Malloch  
Sherri Smith Ouellette

Staff: Kristine Horst, Deputy Clerk  
Michelle Feltz, Treasurer

Other: Eric Chamberlain, Drainage Superintendent  
Members of the Public

---

**I. Call to Order**

Meeting called to order at 7:00 p.m.

**II. Closed Meeting**

A. Council moved into Committee of the Whole at 7:00pm

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

B. Closed meeting held under section 239 (2) (b) of the Municipal Act:

i) *Personal matters about an identifiable individual, including municipal or local board employees.*

C. Council rose out of Committee of the Whole and resolved into open session at 7:56pm

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

**III. Open Session: 8:00pm**

A. Administration put forth the addition of a By-Law to enter into a Commercial Term Loan Agreement with Libro Credit Union. (Item XII. D. By-Laws).

B. Amended Regular Meeting of Council Agenda, **May 16, 2022**

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

**IV. Confirmation of Previous Meeting Minutes**

A. Regular Meeting of Council, **April 25, 2022**

Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Dave DeLellis

**V. Disclosure of Interest**

None

**VI. Delegations**

None

**VII. Reports**

A. Deputy Mayor – David Dawson:

i) Report No. 2022 – 21 DD: Ministry of Transportation Teams Meeting

B. Drainage Superintendent – Eric Chamberlain:

i) Report No. 2022 – 22 EC: Hamel Drain

ii) Report No. 2022 – 23 EC: Curry Marsh Drainage Scheme – Pump Repairs

1. Discussion followed regarding some concern related to the debris screen to be fitted on the end of the pump.
2. Councillor DeLellis suggested a Drainage Committee meeting should be scheduled for the near future to discuss this item, in addition to several other drainage items.

C. Treasurer – Michelle Feltz:

i) Report No. 2022 – 24 ADMIN: 2022 Fees and Charges By-Law.

1. Treasurer stated that all major changes will be posted on the Township social media pages and noted on May invoices, in addition, the amended Schedule A will be posted on pelee.org.

ii) Report No. 2022 – 25 MF: Transfer to Reserves and Reserve Funds for the 2021 fiscal year end.

iii) Disbursements as at May 11, 2022 in the amount of \$111,127.30.

D. Deputy Clerk – Kristine Horst:

i. Report No 2022 – 26 KH: Applications to the Pelee Island Research Register.

ii. Report No. 2022 – 27 KH: Zoning By-Law 2012 – 24, Section 3.1 Amendment.

iii. Termination of Declaration of Emergency

**VIII. Recognitions**

None

**IX. Communications and Petitions**

A. **Julie Michaelis, Windsor Detroit Tunnel District Acting Director, Canada Border**

**Services Agency** – CBSA resuming border services at select airports affected by the temporary measures put in place as a result of COVID-19, including Pelee Island Airport.

- i) Communication received by the Council of the Corporation of the Township of Pelee from Julie Michaelis, Windsor Detroit Tunnel District Acting Director, Canada Border Services Agency.
- B. **County of Essex** – Declaring that the community emergency declared on the 22<sup>nd</sup> of March, 2020, has been terminated.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the County of Essex.
- C. **City of Waterloo** – Requesting the Province of Ontario to include energy performance tiers and timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier in the next edition of the Ontario Building Code, consistent with the intent of the draft National Model Building Code and the necessity of bold and immediate provincial action on climate change.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the City of Waterloo.
- D. **Corporation of the Municipality of Mississippi Mills** – Supporting the City of Waterloo’s resolution to include energy performance tiers and timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier in the next edition of the Ontario Building Code, consistent with the intent of the draft National Model Building Code and the necessity of bold and immediate provincial action on climate change.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Municipality of Mississippi Mills.
- E. **Township of Horton** – Supporting the Township of Clearview’s resolution requesting that Federal and Provincial Governments provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Township of Horton.
- F. **Township of East Hawkesbury** – Supporting the Township of Clearview’s resolution requesting that Federal and Provincial Governments provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Township of East Hawkesbury.
- G. **City of Thorold** – Supporting the sanctions which the Federal government of Canada has thus far imposed on Russia, and requesting all other municipalities within Ontario enact similar measures to the City of Thorold.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the City of Thorold.
- H. **Town of Gravenhurst** – Supporting the sanctions which the Federal government of Canada has thus far imposed on Russia, and requesting all other municipalities within Ontario enact similar measures to the Town of Gravenhurst.

- i) Communication received by the Council of the Corporation of the Township of Pelee from the Town of Gravenhurst.
- I. **Town of Arnprior** – Supporting humanitarian efforts in Ukraine.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Town of Arnprior.
- J. **Township of Cramahe** – Respectfully objecting to specific revisions to Bill 109: More Homes for Everyone Act.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Township of Cramahe.
- K. **Corporation of the Town of Cochrane** – Proclaiming 2022 as the Year of the Garden, and inviting all municipalities across Canada to proclaim 2022 to be the Year of the Garden in their respective municipalities.
  - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Cochrane.

**X. Scheduled Motions**

- A. Resolution 2022 – 61 was CARRIED  
Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby Receive Report No: 2022 – 21 DD: Ministry of Transportation Teams Meeting.”

- B. Resolution 2022 – 62 was CARRIED  
Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No: 2022 – 22 EC: Hamel Drain.  
AND FURTHER that the firm of R Dobbin Engineering Inc. be appointed for the preparation of the necessary report and plans for the Improvement to the Hamel Drain.”

- C. Resolution 2022 – 63 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No: 2022 – 23 EC: Curry Marsh Drainage Scheme – Pump Repairs.  
AND FURTHER that The Curry Marsh pump repairs be awarded to Kent Fabrication Limited with the budget to not exceed \$30,000.”

D. Resolution 2022 – 64 was CARRIED

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No: 2022 – 24 ADMIN: 2022 Fees and Charges By-Law.”

E. Resolution 2022 – 65 was CARRIED

Moved By: Deputy Mayor Dave Dawson

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby Receive Report No: 2022 – 25 MF.

AND FURTHER THAT the amounts as noted in the discussion section of this report be transferred to the appropriate reserve or reserve fund.”

F. Resolution 2022 – 66 was CARRIED

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

- i. Disbursements at May 11, 2022 in the amount of \$111,127.30.”

G. Resolution 2022 – 67 was CARRIED

Moved By: Deputy Mayor Dave Dawson

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No. 2022 – 26 KH: Applications to the Pelee Island Research Register.”

H. Resolution 2022 – 68 was CARRIED

Moved By: Deputy Mayor Dave Dawson

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No. 2022 – 27 KH: Zoning By-Law 2012 – 24, Section 3.1 Amendment and hereby approve Administration to commence a housekeeping amendment to Section 3.1 *Accessory Uses* in the Township of Pelee Zoning By-Law (2012 – 24), removing the height restriction within this section of the By-Law.”

- I. Resolution 2022 – 69 was CARRIED  
Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby declare that the state of local emergency in the Township of Pelee under the Emergency Management and Civil Protection Act, declared on March 23, 2020, has been terminated.”

**XI. Deferred Matters**

None

**XII. Enquires**

None

**XIII. Emergent Matters**

None

**XIV. By-Laws**

- A. Resolution 2022 – 70 was CARRIED  
Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it resolved that the Corporation of the Township of Pelee hereby adopt By-Law 2022 – 18; Being a By-Law to amend Schedule A of By-Law 2021-10 to establish Fees and Charges effective January 1, 2022 unless otherwise noted.”

- B. Resolution 2022 – 71 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2022 – 19; Being a By-Law to authorize the execution of an Agreement with Golder Associates Limited for the 2022 Annual Monitoring Program and Reporting for the Township of Pelee’s closed landfill and waste transfer station.”

- C. Resolution 2022 – 72 was CARRIED  
Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2022 – 20; Being a By-law to enter into a contribution agreement with

HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as represented by the Federal Economic Development Agency.”

D. Resolution 2022 – 73 was CARRIED

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2022 – 21; Being a By-law to enter into a Commercial Term Loan Agreement with Libro Credit Union.”

E. Resolution 2022 – 74 was CARRIED

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby adopt By-Law 2022 – 22; Being a By-Law to Confirm Proceedings.”

**XV. Adjournment**

Regular Meeting of Council adjourned at 8:30 p.m.



---

**Dave Dawson,  
Deputy Mayor**



---

**Kristine Horst,  
Deputy Clerk**