



**TOWNSHIP OF PELEE**  
**Regular Meeting of Council Minutes**  
**Monday, April 25, 2022, 4:00pm**  
**Electronic Meeting**

Mayor: Ray Durocher  
Deputy Mayor: Dave Dawson  
Councillors: Dave DeLellis  
Dayne Malloch  
Sherri Smith Ouellette

Staff: Janice Hensel, Chief Administrative Officer/Clerk  
Kristine Horst, Deputy Clerk  
Michelle Feltz, Treasurer

Other: Eric Chamberlain, Drainage Superintendent  
Gerard Rood, Rood Engineering  
Members of the Public

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**1. Call to Order**

Meeting called to order at 4:01 p.m.

**2. Closed Meeting – Not open to the Public**

- i. *Municipal Act, Section 239 (2)(f): advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*
- ii. *Municipal Act, Section 239 (3.1)1: for the purposes of Education and Training.*

Council moved into Committee of the Whole at 4:01pm

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

Council rose out of Committee of the Whole and resolved into open session at 5:09pm

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

**3. Open Session: 5:30pm**

- a. Councillor Dave DeLellis put forth the addition of a resolution to amend the Township of Pelee UBF and ICON applications to update the service provider information for the project (Item 11. i. Scheduled Motions).
- b. Amended Regular Meeting of Council Agenda, **April 25, 2022**  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

**4. Confirmation of Previous Meeting Minutes**

- a. Regular Meeting of Council, **April 11, 2022**

Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

## **5. Disclosure of Interest**

None

## **6. Delegations**

None

## **7. Reports**

- a. Deputy Mayor David Dawson:
  - i. Report No. 2022 – 14 DD: Ministry of Transportation Teams Meeting.
- b. Drainage Superintendent – Eric Chamberlain:
  - i. Report No. 2022 – 15 EC: To schedule the meeting to reconsider the revised engineers report for the Hamel Drain Extension dated February 28, 2022 and adopt the Hamel Drain Extension report.
- c. Deputy Clerk – Kristine Horst:
  - i. Report No. 2022 – 16 KH: Southwestern Ontario Tourism Relief Fund.
    - (i) Council in favour of Administration's recommendation with the addition of including campground building improvements (siding, current washroom improvements, etc.)
  - ii. Report No. 2020 – 17 ADMIN: In Person Meetings of Council
- d. Treasurer – Michelle Feltz:
  - i) Report No 2022 – 18 MF: 2022 Draft Operations Budget;
  - ii) East Park Activity Field Project Planning
    - i. Councillor Dave DeLellis recognized the Feltz family for their generous donation of the photo op sign.
- e. Chief Administrative Officer and Clerk – Janice Hensel:
  - i. Report No. 2022 – 19 JH: Conservation Land Tax Incentive Program.
    - i. Council requested additional letter to be sent to the Federal Government regarding Species at Risk on the island.

## **8. Consent Reports**

- a. Treasurer – Michelle Feltz:
  - i) Report No 2022 – 20 MF: 2022 Property Tax Modelling;
  - ii) Disbursements as at April 22, 2022 in the amount of \$ 50,719.75.

## **9. Recognitions**

Mayor Ray Durocher recognized Janice Hensel, CAO and Clerk, for her 37 years in municipal and provincial government and congratulated her on her retirement and last official Meeting of Council as a civil servant.

## **10. Communications and Petitions**

- a. **Ministry of the Solicitor General** – requesting Council proclaim May 1 – May 7, 2022 as “Emergency Preparedness Week” in the Township of Pelee.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Ministry of the Solicitor General.

- ii. Council in support of Emergency Preparedness Week, to pass a resolution on the matter during Scheduled Motions.
- b. **Corporation of the County of Peterborough** – circulating staff report prepared in response to provincial request for comments on floating accommodations;
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the County of Peterborough.
- c. **Township of Lake of Bays** – requesting Transport Canada amend the Canada Shipping Act 2001 to regulate floating accommodations; and further requesting the Ministry of Northern Development, Mines Natural Resources and Forestry (MNDMNR) amend Regulation 161/17 to restrict and regulate floating accommodation/camping on the water in Southern Ontario.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Township of Lake of Bays.
- d. **Corporation of the Town of Gravenhurst** – providing comments on public consultation regarding floating accommodations.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Gravenhurst.
- e. **Corporation of the Municipality of Grey Highlands** – requesting the Federal government remove or increase the \$450,000 fair market value threshold to reflect today’s housing costs.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Municipality of Grey Highlands.
- f. **Corporation of the Township of Tudor and Cashel** – expressing support for the Township of Limerick’s resolution requesting increased consideration and more accurate reporting methods in the interpretation of the geographic areas that will be benefiting from spraying to combat gypsy moth infestations.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Township of Tudor and Cashel.
- g. **Paul Gregory, Senior Oceans Campaigner, Nature Canada** – requesting support for resolution recognizing and celebrating World Ocean’s Day on June 8, 2022, and the advancement of ocean conservation in Canada.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from Paul Gregory, Senior Oceans Campaigner, Nature Canada.
- h. **Corporation of the City of St. Catherines** – circulating response to Ontario Housing Affordability Task Force and recommending the Ministry of Municipal Affairs and Housing consider recommendations to achieve additional housing affordability.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the City of St. Catherines.
- i. **Corporation of the Town of Gravenhurst** – advising of its intention to celebrate 2022 as the “Year of the Garden”.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Gravenhurst.
- j. **Corporation of the Town of Gravenhurst** – expressing support for correspondence from the Town of Georgina denouncing Russia’s unjustifiable war against Ukraine and supporting the Federal Government sanctions on Russia.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Gravenhurst.

- k. **Corporation of the Town of Halton Hills** – requesting the Province of Ontario to include energy performance tiers and timelines for increasing minimum energy performance standards to the highest energy performance tier in the next edition of the Ontario Building Code.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Halton Hills.
- l. **Corporation of the Municipality of Hastings Highlands** – expressing support for resolution by the Township of Clearview requesting additional funding support for infrastructure projects, bridge and culvert replacements in rural municipalities.
  - i. Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Municipality of Hastings Highlands.
  - ii. Council has given Administration the direction to write a letter of support.

## 11. Scheduled Motions

### Action Motions

- a. Resolution 2022 – 48 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis  
  
“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 14 DD, Ministry of Transportation Teams meeting report.”
- b. Resolution 2022 – 49 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis  
  
“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 15 EC for the Improvements to the Hamel Drain Extension and,
  - 1. That the final report for the Hamel Drain Extension prepared by Gerard Rood, P. Eng. from Rood Engineering Inc. dated February 28, 2022 be reconsidered; and,
  - 2. The Court of Revision be scheduled for the Hamel Drain Extension at 1:00pm on May 30, 2022.”
- c. Resolution 2022 – 50 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis  
  
“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 16 KH: Ontario Southwest Tourism Relief Fund Application Options, and approve Administration to proceed with option 2. Enhancements at East Park Campground, including the addition of an accessible washroom and electrical services.”
- d. Resolution 2022 – 51 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee accept this report and hereby amend the previously approved May 2022 Council time to be held at 8:00 PM.  
AND FURTHER, that all Regular Meetings of Council move to in person meetings, held at the Royal Canadian Legion, Branch 403, effective May 1<sup>st</sup>, 2022. And that all committees of Council continue to hold meetings electronically until further notice.”

e. Resolution 2022 – 52 was CARRIED

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby resolves that:

1. Report No. 2022 – 18 MF dated April 25, 2022, and supporting documentation for the 2022 Draft Operations Budget be received and accepted.
2. The 2022 Draft Operations Budget be approved by resolution, noting that the audit and capital budgeting processes may affect some operation estimates.”

f. Resolution 2022 – 53 was CARRIED

Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receives Report No. 2022 – 19 JH: Conservation Land Tax Incentive Program

And Further that the Council of the Corporation of the Township of Pelee pass a resolution requesting the Province of Ontario:

- i) Provide financial compensation to the Township to recognize its efforts to protect the environment and offset the loss of tax revenue for lands classed as exempt under the Conservation Land Tax Incentive Program;
- ii) Ease regulatory planning requirements for Pelee Island relating to natural heritage features and endangered species to recognize current conservation commitment.”

g. Resolution 2022 – 54 was CARRIED

Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

“Be it Resolved that the Council of the Township of Pelee hereby proclaim the week of May 1 – May 7, 2022 as “Emergency Preparedness Week” in the Township of Pelee.”

h. Resolution 2022 – 55 was CARRIED

Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

“Be It Resolved that the Council of the Corporation of the Township of Pelee hereby request that the Tourism, Hunting, Fishing and Economic Development Committee provide recommendations relating to:

1. Placement on the activity field for:
  - i. Picnic Shelter
  - ii. Playground and Exercise Equipment
2. A design plan for:
  - i. Picnic Shelter
  - ii. Playground and Exercise Equipment
3. A volunteer from the committee to work with administration to complete the projects.
4. Placement of the Photo Op sign on any municipal property.”

- i. Resolution 2022 – 56 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dayne Malloch

“WHEREAS the Corporation of the Township of Pelee received funding under the Universal Broadband Fund (UBF) and the Improving Connectivity for Ontario Program (ICON) in the amount of \$19.4 M for the development of a remote community broadband network. Funding is conditional on the municipality signing transfer payment agreements with both the federal and provincial governments.

AND WHEREAS the Corporation of the Township of Pelee requires a third party for the development, construction and operation of the broadband network service.

THEREFORE, BE IT RESOLVED that the Council of the Corporation of the Township of Pelee hereby amend its UBF and ICON applications to update the service provider information for the project.”

### **Consent Motions**

- j. Resolution 2022 – 57 was CARRIED  
Moved By: Deputy Mayor Dave Dawson  
Seconded By: Councillor Sherri Smith Ouellette

“**Be it Resolved** that the Council of the Township of Pelee hereby received Report 2022 – 20 MF: 2022 Tax Modeling presentation.”

- k. Resolution 2022 – 58 was CARRIED  
Moved By: Councillor Dave DeLellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

- i. Disbursements at April 22, 2022 in the amount of \$50,719.75.”

**12. Deferred Matters**

None

**13. Enquires**

None

**14. Emergent Matters**

None

**15. By-Laws**

- a. Resolution 2022 – 59 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson


“Be It Resolved that the Council of the Township of Pelee reads By-Law 2022 – 06, a first and second time; Being a By-Law to provide for the repair and improvement of the Hamel Drain extension based on the drainage report by Rood Engineering Inc.”

- b. Resolution 2022 – 60 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby adopt By-Law 2022 – 17; Being a By-Law to Confirm Proceedings.”

**16. Adjournment**

Regular Meeting of Council adjourned at 6:32 p.m.

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**Raymond Durocher,**  
**Mayor**

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**Kristine Horst,**  
**Deputy Clerk**