



THE CORPORATION OF THE

Township Of Pelee

TOWNSHIP OF PELEE

Regular Meeting of Council Minutes

Monday, March 14, 2022, 4:00pm

Electronic Meeting

Mayor: Ray Durocher
Deputy Mayor: Dave Dawson
Councillors: Dayne Malloch
Dave DeLellis
Sherri Smith Ouellette

Staff: Janice Hensel, Chief Administrative Officer
Kristine Horst, Deputy Clerk
Michelle Feltz, Treasurer

Other: Members of the Public

1. Call to Order

Meeting called to order at 4:05 p.m.

2. Closed Meeting – Not open to the Public

- a. *Municipal Act, Section 239 (2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board*
- b. *Municipal Act, Section 239 (e)(f): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

Council moved into Committee of the Whole at 4:05pm

Moved By: Councillor Sherri Smith Ouellette

Seconded By: Councillor Dayne Malloch

Council rose out of Committee of the Whole and resolved into open session at 4:40pm

Moved By: Councillor Dayne Malloch

Seconded By: Deputy Mayor Dawson

3. Open Session: 5:30pm

- a. Regular Meeting of Council Agenda, **March 14, 2022**

Moved By: Sherri Smith Ouellette

Seconded By: Councillor Dave DeLellis

4. Confirmation of Previous Meeting Minutes

- a. Regular Meeting of Council, **February 22, 2022**

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

5. Disclosure of Interest

None

6. Delegations

None

7. Reports

- a. Mayor Ray Durocher:
 - i. Minutes of the Pelee Island Transportation Services Advisory Committee (PITSAC).
 - ii. Minutes of the Regional Tourism Committee.
- b. Deputy Mayor – David Dawson:
 - i. Transportation Teams Report: Ferry Service;
 - ii. Requesting Resolution be sent to the Prime Minister of Canada, Transport Canada, the Minister of Public Safety, Members of Parliament and Members of Provincial Parliament and the Association of Municipalities of Ontario to:
 - (i) clarify rules and regulations regarding COVID-19 restrictions affecting ferry and air transportation to Pelee Island;
 - (ii) request the elimination of Section 16 of the Interim Order limiting essential ferry vessel to 50% capacity.

Councillor Malloch requested the resolution be amended to include the elimination of requirements for Covid-19 testing at the Canada – USA border and further that the Pelee Island Airport be re-opened immediately to international travel.

- iii. Regional Tourism Support: Requesting letter be sent to the County of Essex, all lower-tier municipalities within the County, the Municipality of Chatham-Kent, as well as, Tourism Windsor Essex Pelee Island (TWEPI) requesting support for the removal of all ferry capacity restrictions and international airport travel restrictions in advance of the 2022 tourism season which begins April 1, 2022.
- c. Deputy Clerk - Kristine Horst
 - i. Report No. 2022 – 06 KH: Applications to the Pelee Island Research Register.
 - (i) Discussion followed to determine how projects would be acknowledged by council and monitored to ensure research results are received. Administration instructed to acknowledge receipt of information and ensure letter contains reminder of obligations and requirement to submit research reports. Issues related to the Research Register will be handled by the Township By-law Enforcement Officer.
- d. Chief Administrative Officer and Clerk – Janice Hensel
 - i. Report No. 2022-07: to amend council meeting dates for the month of May 2022 and to provide for a schedule of regular meeting dates for the months of June 2022 through December 2022.

- ii. Report No. 2022-08: Parking Permits. New Permits to be required effective May 1, 2022.

8. Consent Reports

- a. Treasurer – Michelle Feltz:
 - a. Report No. 2022 – 09 MF: Council/Committee Remuneration and Expenses;
 - b. Report No. 2022-10 MF: Financial Summary as at February 28, 2022;
 - c. Disbursements as at March 9, 2022 in the amount of \$ 99,899.27.

9. Recognitions

- a. Mayor Durocher advised that after 37 years in municipal and provincial government, Janice Hensel, Chief Administrative Officer and Clerk announced her retirement from civil service effective April 29, 2022. Mayor and members of Council congratulated Janice on her retirement and her for her many contributions to Pelee since 2013 both as a provincial employee and most recently as the Chief Administrative Officer.

10. Communications and Petitions

- a. **Corporation of the Municipality of Shuniah** – expressing support for resolution of the Northwestern Ontario Municipal Association supporting the expansion of the Northern Ontario School of Medicine to address the urgent need for physicians in northern Ontario.
- b. **Thorold Wild Game Dinner** - requesting support and a donation of pheasant hunt licences to its 20th annual Wild Game Dinner.
 - i) Discussion followed concerning the request. Councillor DeLellis suggested providing one free licence for each of the hunts would be good marketing and potentially bring more hunters to the island. Councillors Malloch, Smith Ouellette and Deputy Mayor Dawson noted as the Township recovers from Covid, and with the new format of the hunt they are not favour of providing any free licences to the Thorold Wild Game Dinner for the 2022 hunt. Administration to advise Thorold Wild Game Dinner organizers of Councils' decision.
- c. **Corporation of the Township of Woolwich** – requesting support for resolution asking the Government of Canada to ensure appropriate and sustained funding is transferred to provinces for mental health purposes in its 2022 budget, AND ALSO, requesting the Province of Ontario provide stable, reliable and predictable funding to mental health organizations as part of its 2022 budget.
 - i) Administration to send letter of support to the Township of Woolwich.
- d. **Corporation of the Town of Aurora** – Requesting the Government of Ontario to immediately dissolve the Ontario Land Tribunal.
 - i) Administration to send letter of support to the Town of Aurora.
- e. **Randy Riediger** - requesting an exemption and fee reduction from By-law No. 2016-22: providing for the regulation and licencing of trailers in the Township of Pelee for the 2021 season, due to inability to access the island due to COVID; and further that consideration be given to a fee reduction for 2022, under Section 3.c.(i) as there is currently a building on the property.
 - i) Administration and By-law Enforcement Officer to administer the by-law as written.
- f. **Essex Region Conservation Authority** - providing 30 day notice to member municipalities of vote to consider the 2022 Budget and Transition Plan. ERCA will

appear as a delegation at the March 28, 2022 Regular Meeting of Township Council to present the information.

11. Scheduled Motions

Action Motions

- a. Resolution 2022 – 28 was CARRIED.
Moved By: Deputy Mayor David Dawson
Seconded By: Councillor Sherry Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby receive the Minutes of the Pelee Island Transportation Services Advisory Committee (PITSAC)”

- b. Resolution 2022 – 29 was CARRIED.
Moved By: Councillor Sherry Smith Ouellette
Seconded By: Deputy Mayor David Dawson

“Be it Resolved that the Council of the Township of Pelee hereby receive the Minutes of the Regional Tourism Committee.”

- c. Resolution 2022 – 23 was CARRIED.
Moved By: Councillor Sherry Smith Ouellette
Seconded By: Deputy Mayor David Dawson

“Be it Resolved that the Council of the Township of Pelee hereby receive Report by Deputy Mayor Dawson – Transportation Teams Meeting.”

- d. Resolution 2022 – 24 was CARRIED.
Moved By: Councillor Sherry Smith Ouellette
Seconded By: Councillor Dayne Malloch

WHEREAS THE Corporation of the Township of Pelee has been adversely affected economically and socially by the COVID-19 pandemic.

AND WHEREAS transportation to the island is limited to the following modes of travel: ferry vessel (April – December), air and personal watercraft. While maintaining public safety is a priority, these services have been heavily regulated during the pandemic and passenger and vehicle capacity has been drastically reduced severely limiting access to and from our community.

AND WHEREAS, the Government of Canada and the Province of Ontario continue to ease COVID emergency measures to facilitate economic recovery.

“BE IT RESOLVED that the Council of the Corporation of the Township of Pelee request the Government of Canada immediately provide:

1. Clarification of the rules and regulations regarding COVID-19 restrictions affecting ferry and air transportation to Pelee Island, Ontario, Canada; and

2. Eliminate Section 16 of the Interim Order restricting the capacity of our essential ferry vessels to 50%.
3. Request the immediate re-opening of the Pelee Island (Whelan) International Airport (CYPT) to international traffic.
4. Request the entry requirements for COVID-19 testing at the Canada - USA border be eliminated.

AND FURTHER THAT this Resolution be sent to the Prime Minister of Canada, Transport Canada, the Minister of Public Safety, Members of Parliament, Ministry of Transportation and the local member of Provincial Parliament, as well as, the Association of Municipalities of Ontario.

AND FURTHER THAT a letter be sent to the County of Essex, all lower-tier municipalities within the County, the Municipality of Chatham-Kent, as well as, Tourism Windsor Essex Pelee Island (TWEPI) requesting support for the removal of all ferry capacity restrictions and international airport travel restrictions in advance of the 2022 tourism season which begins April 1, 2022.”

- e. Resolution 2022 – 25 was CARRIED.
Moved By: Councillor Dayne Malloch
Seconded By: Councillor Sherry Smith Ouellette

“Be is resolved that the Council of the Corporation of the Township of Pelee receive Report No. 2022 – 06 KH: Pelee Island Research Registry Applications. AND FURTHER that Administration be instructed to acknowledge receipt of information and ensure letter contains reminder of obligations and requirement to submit research reports.”

- f. Resolution 2022 – 26 was CARRIED.
Moved By: Councillor Dayne Malloch
Seconded By: Councillor Sherry Smith Ouellette

“Be it resolved that the Council of the Corporation of the Township of Pelee receive report No. 2022 – 07 JH to amend council meeting dates for the month of May 2022 and to provide for a schedule of regular meeting dates for the months of June 2022 through December 2022.

- g. Resolution 2022 – 27 was CARRIED.
Moved By: Councillor Dayne Malloch
Seconded By: Councillor Sherry Smith Ouellette

“Be it resolved that the Council of the Corporation of the Township of Pelee receive report No. 2022 – 08 JH: Parking Permits. New parking Permits to be required effective May 1, 2022.

Consent Motions

- a. Resolution 2022 – 30 was CARRIED
Moved By: Councillor Dayne Malloch
Seconded By: Councillor Sherry Smith Ouellette

“Be it resolved that the council of the Township of Pelee hereby receives Report No. 2022 – 09 MF and consents to the following item: Council/Committee Remuneration and Expenses.

b. Resolution 2022 – 31 was CARRIED

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Dayne Malloch

“Be it resolved that the council of the Township of Pelee hereby receives Report No. 2022 – 10 MF and consents to the following item: Financial Summary as at February 28, 2022.

c. Resolution 2022 – 32 was CARRIED

Moved By: Councillor Dave DeLellis

Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

- i. Disbursements as at March 9, 2022 in the amount of \$ 99,899.27.

11. Deferred Matters

None

12. Enquires

13. Emergent Matters

None

14. By-Laws

a. Resolution 2022 – 33 was CARRIED

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Sherry Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby adopt By-Law 2022 – 10; Being a By-law to authorize voting by mail for the 2022 municipal election and entering into an agreement with Canada Post to provide Vote by mail services.

b. Resolution 2022 – 34 was CARRIED

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Sherry Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby give first and second reading to By-Law 2022 – 11; Being a by-law to enter into a capital facilities agreement with Gosfield North communication for the provision of Pelee Island Fibre – broadband capital works.

c. Resolution 2022 – 35 was CARRIED

Moved By: Councillor Dayne Malloch
Seconded By: Councillor Dave DeLellis


Be it Resolved that the Council of the Township of Pelee gives first and second reading to By-Law 2022 – 12; Being a By-Law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (OILC) for temporary and long-term financing of one or more capital works of the Corporation of the Township of Pelee pursuant to a floating rate capital loan facility made available be OILC to the Township.

- d. Resolution 2022 – 36 was CARRIED
Moved By: Councillor Sherry Smith Ouellette
Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby adopt By-Law 2022 – 13;
“Being a By-Law to confirm the proceedings of Council.”

15. Adjournment

Regular Meeting of Council adjourned at 6:20 p.m.



Raymond Durocher,
Mayor



Janice Hensel
Chief Administrative
Officer