TOWNSHIP OF PELEE

Regular Meeting of Council Minutes
Monday March 22, 2021 5:30 pm
Electronic Meeting

1. 4:30 PM - Closed Meeting – Not open to the Public
   (i)  Education and Training per Section 239(3.1) the Municipal Act, 2001 c.25.
   (ii) Personal matters about an identifiable individual, including municipal or
        local board employees, Section 239(2)(b), Municipal Act.

Mayor: Ray Durocher
Deputy Mayor: Dave Dawson
Councillors: Dave DeLellis
            Dayne Malloch
            Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk
       Michelle Feltz, Treasurer/Deputy Clerk
       Kristine Horst, Administrative Assistant

Other: Eric Chamberlain, Drainage Superintendent
       Gerard Rood, Rood Engineering Ltd.
       Tim Byrne, Essex Region Conservation Authority
       Tania Jobin, Essex Region Conservation Authority
       Rebecca Godfrey, Direction, CBRE Tourism & Leisure Group
       Members of the Public

2. Call to Order
Meeting called to order at 5:34 p.m.
   a.  Regular Meeting of Council Agenda, March 22, 2021
       Moved By: Councillor Sherri Smith Ouellette
       Seconded By: Councillor Dave DeLellis

3. Confirmation of Previous Meeting Minutes
       Moved By: Councillor Dayne Malloch
       Seconded By: Councillor Dave DeLellis

4. Disclosure of Pecuniary Interest
None

5. Section 41 – Ontario Drainage Act
a. **Meeting to Consider Final Drainage Report**
   i) Report 2021 – 05 EC: Big Marsh Drain No. 4 – New Maintenance Schedule

6. **Delegations**
   a. **Essex Region Conservation Authority**
      i) Presentation of 2021 Draft Budget and;
      ii) Recent changes to the Conservation Authorities Act, which have widespread and significant implications for operations and program delivery in 2022.

   b. **Presentation of the Pelee Island Destination Development Plan**
      i) **Rebecca Godfrey** - Director, CBRE Tourism & Leisure Group, will provide a presentation of the destination development process, key findings, strategic priorities, and recommendations from the Pelee Island Destination Development Plan, which was finalized on January 27, 2021.

7. **Reports**
   a. Deputy Mayor David Dawson:
         1. Summary of PITSAC meeting held Tuesday March 16th, 2021.
         2. Agenda items included 2021 projects, Sandusky Ohio ferry service, Pelee Island II in April 2021, vessel discussion, dangerous goods transportation, new online scheduling system, and the pheasant hunt.
   
   b. Chief Administrative Officer and Clerk:
      i) Report No 2021 – 07 JH: to provide for a schedule of regular council meeting dates for the months of May 2021 to December 2021 for council consideration and adoption.
      ii) Report No 2021 – 08 ADMIN: To provide recommendation to submit an application for the Municipal Modernization Program Intake 2-Implementation Stream.

8. **Consent Reports**
   a. Treasurer – Michelle Feltz:
      i) Disbursements Report as at March 18, 2021 in the amount of $122,549.72.
      ii) To extend no late payment charges on property tax accounts and accounts receivable in either form, penalty and/or interest, through the period ending April 30, 2021. In the absence of additional financial relief measures, interest and penalties will be calculated on all past due balances as of May 1st and the first of every month thereafter.

9. **Recognitions**
   a. Mayor Ray Durocher
      i) Just to note that Council, staff and community partners are working diligently to bring a COVID-19 vaccination clinic to Pelee Island for Island residents. Details are being worked out and will be announced when available.
10. Communications and Petitions

a. Solicitor General of Ontario – To provide an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* and request feedback.
   i) Communication received from the Council of the Corporation of the Township of Pelee from the Solicitor General Ontario.

b. Corporation of the Township of Tiny – Requesting reconsideration of the pending closure of the Ontario Fire College in Gravenhurst.
   i) Communication received from the Council of the Corporation of the Township of Pelee from the Corporation of the Township of Tiny.
   ii) Direction given from Council to Administration to send a letter of support.

c. Niagara Region – Requesting the Province of Ontario support the Wine Sector of Ontario.
   i) Communication received from the Council of the Corporation of the Township of Pelee from the Niagara Region.
   ii) Direction given from Council to Administration to send a letter of support.

d. Corporation of the Township of South Glengarry – Urging provincial government to procure COVID-19 vaccines, increase the vaccination rates and accelerate the launch of its COVID-19 vaccine booking system.
   i) Communication received from the Council of the Corporation of the Township of Pelee from the Corporation of the Township of South Glengarry.

e. Corporation of the City of Sarnia – Strongly advocating to the Province of Ontario that it adjust the capacity limits for dining, restaurants, sporting and recreational facilities, places of worship, event centers, and all retail/small businesses as part of the colour coded system.
   i) Communication received from the Council of the Corporation of the Township of Pelee from the Corporation of the City of Sarnia.
   ii) Direction given from Council to Administration to send a letter of support.

11. Scheduled Motions

Action Motions

a. Resolution 2021 – 24 was CARRIED
   Moved By: Deputy Mayor Dave Dawson
   Seconded By: Councillor Dayne Malloch

   “Be it Resolved that the Council of the Township of Pelee hereby:

   1. Receive Report No. 2021 – 05 EC from the Drainage Superintendent dated March 18, 2021 regarding the Meeting to Consider the New Maintenance Schedule for the Big Marsh Drain No. 4;

   2. Administration be directed to schedule the Court of Revision the Big Marsh Drain No. 4 at the April 19, 2021 Regular Council Meeting.”
b. Resolution 2021 – 25 was CARRIED
   Moved By:  Councillor Sherri Smith Ouellette
   Seconded By:  Deputy Mayor Dave Dawson

   “Be it Resolved that the Council of the Township of Pelee hereby receive Report
   2021 – 06 JH and DD from the Pelee Island Transportation Services Advisory
   Committee (PITSAC).”

c. Resolution 2021 – 26 was CARRIED
   Moved By:  Councillor Sherri Smith Ouellette
   Seconded By:  Councillor Dave DeLellis

   “Be it Resolved that the Council of the Township of Pelee hereby approve the
   Annual schedule of Regular Council Meeting Dates for May – December, 2021 as
   follows:

   May 10, 2021 and May 25, 2021
   June 14, 2021 and June 28, 2021
   July 12, 2021 and July 26, 2021
   August 9, 2021 and August 23, 2021
   September 13, 2021 and September 27, 2021
   October 12, 2021 and October 25, 2021
   November 8, 2021 and November 22, 2021
   December 13, 2021

   Regular Meetings from May – December shall be held at 8:00 PM with closed
   meetings at 7:00 PM.

   All regular meeting will continue to be held electronically under section 8A of the
   Township Procedural By-law 2019-12, as amended until such time as COVID-19
   restrictions are removed.”

d. Resolution 2021 – 27 was CARRIED
   Moved By:  Councillor Sherri Smith Ouellette
   Seconded By:  Councillor Dave DeLellis

   “Be it Resolved that the Council of the Township of Pelee hereby receive Report
   No. 2021 – 08 ADMIN and submit an application by March 15, 2021 for the
   Municipal Modernization Program Intake 2-Implementation Stream based on the
   Ministry guidelines and identified initiatives through our service delivery review;
   electronic and records management and shared services support for water services
   and emergency management; and shared services support with Ontario Clean
   Water Agency.”

e. Resolution 2021 – 28 was CARRIED
   Moved By:  Councillor Dayne Malloch
   Seconded By:  Deputy Mayor Dave Dawson
“Be it Resolved that the Council of the Township of Pelee hereby receive the presentation of the Pelee Island Destination Development Plan by Rebecca Godfrey, Director, CBRE Tourism & Leisure Group.”

Consent Motions
f. Resolution 2021 – 29 was CARRIED
   Moved By: Councillor Sherri Smith Ouellette
   Seconded By: Councillor Dave DeLellis

   “Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:
   i. Disbursements as at March 18, 2021 in the amount of $122,549.72.”

   g. Resolution 2021 – 30 was CARRIED
      Moved By: Councillor Sherri Smith Ouellette
      Seconded By: Councillor Dave DeLellis

      “Be it resolved that the Corporation of the Township of Pelee hereby resolves that no late payment charges on property tax accounts and accounts receivable in either form, penalty and/or interest, through the period ending April 30, 2021. In the absence of additional financial relief measures, interest and penalties will be calculated on all past due balances as of May 1st and the first of every month thereafter.”

12. Deferred Matters
    None

13. Enquires
    None

14. Emergent Matters
    None

15. By-Laws
   a. Resolution 2021 – 31 was CARRIED
      Moved By: Councillor Sherri Smith Ouellette
      Seconded By: Councillor Dave DeLellis

      “Be it resolved that the Corporation of the Township of Pelee hereby adopts By-Law 2021 – 06; Being a By-law to provide for the New Maintenance Schedule for the Big Marsh Drain No 4 based on the Drainage Report by Rood Engineering Ltd.”

   b. Resolution 2021 – 32 was CARRIED
      Moved By: Councillor Sherri Smith Ouellette
      Seconded By: Councillor Dave DeLellis
“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2021 - 07; Being a By-Law to Confirm Proceedings.”

16. **Adjournment**  
Regular Meeting of Council adjourned at 6:56 p.m.

Raymond Durocher,  
Mayor

Janice Hensel,  
CAO/Clerk