



**TOWNSHIP OF PELEE**  
**Regular Meeting of Council Minutes**  
**Monday March 22, 2021 5:30 pm**  
**Electronic Meeting**

1. **4:30 PM - Closed Meeting – Not open to the Public**
    - (i) *Education and Training per Section 239(3.1) the Municipal Act, 2001 c.25.*
    - (ii) *Personal matters about an identifiable individual, including municipal or local board employees, Section 239(2)(b), Municipal Act.*
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Mayor: Ray Durocher  
Deputy Mayor: Dave Dawson  
Councillors: Dave DeLellis  
Dayne Malloch  
Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk  
Michelle Feltz, Treasurer/Deputy Clerk  
Kristine Horst, Administrative Assistant

Other: Eric Chamberlain, Drainage Superintendent  
Gerard Rood, Rood Engineering Ltd.  
Tim Byrne, Essex Region Conservation Authority  
Tania Jobin, Essex Region Conservation Authority  
Rebecca Godfrey, Direction, CBRE Tourism & Leisure Group  
Members of the Public

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2. **Call to Order**

Meeting called to order at 5:34 p.m.

  - a. Regular Meeting of Council Agenda, March 22, 2021  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis
3. **Confirmation of Previous Meeting Minutes**
  - a. Regular Meeting of Council, **February 22, 2021.**  
Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Dave DeLellis
4. **Disclosure of Pecuniary Interest**

None
5. **Section 41 – Ontario Drainage Act**

- a. **Meeting to Consider Final Drainage Report**
  - i) Report 2021 – 05 EC: Big Marsh Drain No. 4 – New Maintenance Schedule

**6. Delegations**

- a. **Essex Region Conservation Authority**
  - i) Presentation of 2021 Draft Budget and;
  - ii) Recent changes to the Conservation Authorities Act, which have widespread and significant implications for operations and program delivery in 2022.
- b. **Presentation of the Pelee Island Destination Development Plan**
  - i) **Rebecca Godfrey** - Director, CBRE Tourism & Leisure Group, will provide a presentation of the destination development process, key findings, strategic priorities, and recommendations from the Pelee Island Destination Development Plan, which was finalized on January 27, 2021.

**7. Reports**

- a. Deputy Mayor David Dawson:
  - i) Report 2021 – 06 JH and DD: from the Pelee Island Transportation Services Advisory Committee.
    - 1. Summary of PITSAC meeting held Tuesday March 16<sup>th</sup>, 2021.
    - 2. Agenda items included 2021 projects, Sandusky Ohio ferry service, Pelee Island II in April 2021, vessel discussion, dangerous goods transportation, new online scheduling system, and the pheasant hunt.
- b. Chief Administrative Officer and Clerk:
  - i) Report No 2021 – 07 JH: to provide for a schedule of regular council meeting dates for the months of May 2021 to December 2021 for council consideration and adoption.
  - ii) Report No 2021 – 08 ADMIN: To provide recommendation to submit an application for the Municipal Modernization Program Intake 2-Implementation Stream.

**8. Consent Reports**

- a. Treasurer – Michelle Feltz:
  - i) Disbursements Report as at March 18, 2021 in the amount of \$122,549.72.
  - ii) To extend no late payment charges on property tax accounts and accounts receivable in either form, penalty and/or interest, through the period ending April 30, 2021. In the absence of additional financial relief measures, interest and penalties will be calculated on all past due balances as of May 1st and the first of every month thereafter.

**9. Recognitions**

- a. Mayor Ray Durocher
  - i) Just to note that Council, staff and community partners are working diligently to bring a COVID-19 vaccination clinic to Pelee Island for Island residents. Details are being worked out and will be announced when available.

## 10. Communications and Petitions

- a. **Solicitor General of Ontario** – To provide an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* and request feedback.
  - i) Communication received from the Council of the Corporation of the Township of Pelee from the Solicitor General Ontario.
- b. **Corporation of the Township of Tiny** – requesting reconsideration of the pending closure of the Ontario Fire College in Gravenhurst.
  - i) Communication received from the Council of the Corporation of the Township of Pelee from the Corporation of the Township of Tiny.
  - ii) Direction given from Council to Administration to send a letter of support.
- c. **Niagara Region** – Requesting the Province of Ontario support the Wine Sector of Ontario.
  - i) Communication received from the Council of the Corporation of the Township of Pelee from the Niagara Region.
  - ii) Direction given from Council to Administration to send a letter of support.
- d. **Corporation of the Township of South Glengarry** – Urging provincial government to procure COVID-19 vaccines, increase the vaccination rates and accelerate the launch of its COVID-19 vaccine booking system.
  - i) Communication received from the Council of the Corporation of the Township of Pelee from the Corporation of the Township of South Glengarry.
- e. **Corporation of the City of Sarnia** – Strongly advocating to the Province of Ontario that it adjust the capacity limits for dining, restaurants, sporting and recreational facilities, places of worship, event centers, and all retail/small businesses as part of the colour coded system.
  - i) Communication received from the Council of the Corporation of the Township of Pelee from the Corporation of the City of Sarnia.
  - ii) Direction given from Council to Administration to send a letter of support.

## 11. Scheduled Motions

### Action Motions

- a. Resolution 2021 – 24 was CARRIED  
Moved By: Deputy Mayor Dave Dawson  
Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby:

1. Receive Report No. 2021 – 05 EC from the Drainage Superintendent dated March 18, 2021 regarding the Meeting to Consider the New Maintenance Schedule for the Big Marsh Drain No. 4;
2. Administration be directed to schedule the Court of Revision the Big Marsh Drain No. 4 at the April 19, 2021 Regular Council Meeting.”

- b. Resolution 2021 – 25 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

“Be it Resolved that the Council of the Township of Pelee hereby receive Report 2021 – 06 JH and DD from the Pelee Island Transportation Services Advisory Committee (PITSAC).”

- c. Resolution 2021 – 26 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby approve the Annual schedule of Regular Council Meeting Dates for May – December, 2021 as follows:

May 10, 2021 and May 25, 2021  
June 14, 2021 and June 28, 2021  
July 12, 2021 and July 26, 2021  
August 9, 2021 and August 23, 2021  
September 13, 2021 and September 27, 2021  
October 12, 2021 and October 25, 2021  
November 8, 2021 and November 22, 2021  
December 13, 2021

Regular Meetings from May – December shall be held at 8:00 PM with closed meetings at 7:00 PM.

All regular meeting will continue to be held electronically under section 8A of the Township Procedural By-law 2019-12, as amended until such time as COVID-19 restrictions are removed.”

- d. Resolution 2021 – 27 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby receive Report No. 2021 – 08 ADMIN and submit an application by March 15, 2021 for the Municipal Modernization Program Intake 2-Implementation Stream based on the Ministry guidelines and identified initiatives through our service delivery review; electronic and records management and shared services support for water services and emergency management; and shared services support with Ontario Clean Water Agency.”

- e. Resolution 2021 – 28 was CARRIED  
Moved By: Councillor Dayne Malloch  
Seconded By: Deputy Mayor Dave Dawson

“Be it Resolved that the Council of the Township of Pelee hereby receive the presentation of the Pelee Island Destination Development Plan by Rebecca Godfrey, Director, CBRE Tourism & Leisure Group.”

**Consent Motions**

- f. Resolution 2021 – 29 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

- i. Disbursements as at March 18, 2021 in the amount of \$122,549.72.”

- g. Resolution 2021 – 30 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it resolved that the Corporation of the Township of Pelee hereby resolves that no late payment charges on property tax accounts and accounts receivable in either form, penalty and/or interest, through the period ending April 30, 2021. In the absence of additional financial relief measures, interest and penalties will be calculated on all past due balances as of May 1st and the first of every month thereafter.”

**12. Deferred Matters**

None

**13. Enquires**

None

**14. Emergent Matters**

None

**15. By-Laws**

- a. Resolution 2021 – 31 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it resolved that the Corporation of the Township of Pelee hereby adopts By-Law 2021 – 06; Being a By-law to provide for the New Maintenance Schedule for the Big Marsh Drain No 4 based on the Drainage Report by Rood Engineering Ltd.”

- b. Resolution 2021 – 32 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

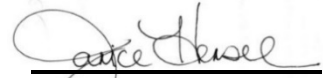
“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2021 - 07; Being a By-Law to Confirm Proceedings.”

**16. Adjournment**

Regular Meeting of Council adjourned at 6:56 p.m.



**Raymond Durocher,  
Mayor**



**Janice Hensel,  
CAO/Clerk**