

TOWNSHIP OF PELEE
Regular Meeting of Council Minutes
Monday April 12, 2021 5:30 pm
Electronic Meeting

1. **4:30 PM - Closed Meeting – Not open to the Public**
 - (i) *Education and Training per Section 239(3.1) the Municipal Act, 2001 c.25.*
 - (ii) *Personal matters about an identifiable individual, including municipal or local board employees, Section 239(2)(b), Municipal Act.*
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Mayor: Ray Durocher
Deputy Mayor: Dave Dawson
Councillors: Dave DeLellis
Dayne Malloch
Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk
Michelle Feltz, Treasurer/Deputy Clerk
Kristine Horst, Administrative Assistant

Other: Members of the Public

2. **Call to Order**

Meeting called to order at 5:34 p.m.

 - a. Regular Meeting of Council Agenda, April 12, 2021
Moved By: Councillor Sherri Smith Ouellette
Seconded By: Councillor Dayne Malloch
3. **Confirmation of Previous Meeting Minutes**
 - a. Regular Meeting of Council, **March 22, 2021.**
Moved By: Deputy Mayor Dave Dawson
Seconded By: Councillor Sherri Smith Ouellette
4. **Disclosure of Pecuniary Interest**

None
5. **Delegations**

None
6. **Reports**
 - a. Mayor Ray Durocher:
 - i) Pelee Island Covid-19 Vaccination Clinic Update

1. Eligible individuals are currently being contacted by township staff for booking of appointments on April 19th and 20th, 2021.
 2. Bookings are going smoothly and on schedule.
- b. Councillor David DeLellis:
- i) 2021 Pheasant Hunt Update
 1. Registration for the 2021 Pelee Island Pheasant Hunts closed on April 1st, 2021.
 2. The current numbers are approximately 726 main hunt licences sold, as well as 188 clean up licences.
 - ii) Pelee Island Tourism Map for Pelee Islander II.
 1. The intension of this map is to have it displayed on the ferries as well as in the terminals for tourists to view and will include business names and locations.
- c. Chief Administrative Officer and Clerk:
- i) Parking Pass Extension to May 31, 2021

7. **Consent Reports**

- a. Treasurer – Michelle Feltz:
- i) Report No: 2021 – 09 MF: Financial Summary and Budget to Actual Report:
2020 Unaudited and 2021 Operations to March 31, 2021.
 - ii) Report No: 2021 – 10 MF: 2020 Reserve and Reserve Fund Report.
 - iii) Disbursements Report as at April 8, 2021 in the amount of \$ 99,143.15.

8. **Recognitions**

From Mayor Durocher:

- i) To recognize all our community partners for working together to bring a Covid-19 vaccination clinic to the island.
- ii) To congratulate the Pelee Island community for its teamwork and proactive approach to managing the Covid 19 pandemic over the past year.
- iii) To Karen and Roger Foster for their nine years of dedication and hard work with the Friends of Pelee Beautification Group.
- iv) Thank you to Kathy Long and Kristine Horst for their flexibility and hard work assisting hunters with professionalism through this year's Pheasant Hunt changes.

9. **Communications and Petitions**

- a. **Tourism Windsor Essex Pelee Island** – Congratulating the East Park Campground for being a top five finalist in its Best of Windsor Essex award for Best Campground or Cottage.
- i) Communication received by the Council of the Corporation of the Township of Pelee from Tourism Windsor Essex Pelee Island.
- b. **Corporation of the City of Kitchener** – Urging the Province of Ontario to review and reconsider the current timelines established under the Planning Act respecting appeals.
- i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the City of Kitchener.

- c. **Corporation of the Township of Pickle Lake** – Requesting amendments to the Municipal Elections Act.
 - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Township of Pickle Lake.
- d. **Melissa Wiper, Pelee Island Adventures** – Advising of intent to operate a golf cart rental business that will respect the environment and safeguard the values of the community.
 - i) Communication received by the Council of the Corporation of the Township of Pelee from Melissa Wiper, Pelee Island Adventures.
 - ii) Council directed Administration to send a letter of appreciation to Melissa Wiper regarding the intent to operate a golf cart rental business on Pelee Island.
- e. **Derek Richmond, Canadian Union of Postal Workers** - Requesting support for its Delivering Community Power Initiatives.
 - i) Communication received by the Council of the Corporation of the Township of Pelee from Derek Richmond, Canadian Union of Postal Workers.
- f. **Corporation of the City of Owen Sound** – Supporting the Municipality of West Grey resolution respecting issues related to municipal insurance rates.
 - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the City of Owen Sound.
- g. **Corporation of the Town of Fort Erie** – Expressing support for resolution by the City of Sarnia asking the province to adjust the capacity limits for small business as part of the Covid-19 Colour coded system.
 - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Fort Erie.
- h. **Corporation of the Town of Fort Erie** – Expressing support for resolution by the Township of Brock respecting cannabis licencing and Enforcement.
 - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Town of Fort Erie.
- i. **Corporation of the Township of Edwardsburgh Cardinal** – Addressing the issue of the proposed closure of the Ontario Fire College.
 - i) Communication received by the Council of the Corporation of the Township of Pelee from the Corporation of the Township of Edwardsburgh Cardinal.

10. Scheduled Motions

Action Motions

- a. Resolution 2021 – 33 was CARRIED
 Moved By: Councillor Dave DeLellis
 Seconded By: Councillor Sherri Smith Ouellette

“Be it resolved that the Corporation of the Township of Pelee hereby accept the recommendation of Administration and extends that the requirement for parking passes on municipal parking lots be suspended until May 31, 2021.”

Consent Motions

- b. Resolution 2021 – 34 was CARRIED
 Moved By: Deputy Mayor Dave Dawson
 Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby Receive Report No: 2021 - 09 MF: Financial Summary and Budget to Actual Report: 2020 Unaudited and 2021 Operations to March 31, 2021.”

- c. Resolution 2021 – 35 was CARRIED
 Moved By: Councillor Dave DeLellis
 Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Township of Pelee hereby Receive Report No: 2021 - 10 MF.

AND FURTHER THAT the amounts as noted in the discussion section of this report be transferred to the appropriate reserve or reserve fund.”

The reserve and reserve fund balances as at December 31, 2020 will be as follows:

Federal Gas Tax Reserve Fund	\$ 14,258.47
OCIF-Formula Component Reserve Fund	\$100,430.52
MMAH Modernization	\$190,573.96
MMAH Modernization Service Delivery Review	\$ 36,707.63
Safe Restart Phase 1 and 2	\$132,000.00
Drainage Reserve	\$115,278.12
Public Transportation	\$ 20,000.00
Police Services	\$353,017.55
Administrative	\$ 2,693.65
Tourism	\$ 13,922.00
Community Groups	<u>\$ 23,373.17</u>

\$1,002,255.07

Capital Reserve

Shoreline	\$ 32,058.00
East Park Campground	\$ 34,293.63
Transfer Station	\$ 31,178.04
Parks/Airport	\$ 73,147.89
Roads	\$269,765.00
Fire	\$ 41,000.00
Water	<u>\$ 80,891.01</u>
Capital Reserve Balance at December 31, 2020	<u>\$562,333.57”</u>

- d. Resolution 2021 – 36 was CARRIED
Moved By: Councillor Dayne Malloch
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

- i. Disbursements as at April 8, 2021 in the amount of \$99,143.15.”

11. Deferred Matters

None

12. Enquires

None

13. Emergent Matters

- a. Resolution 2021 – 37 was CARRIED
Moved By: Councillor Dave DeLellis
Seconded By: Councillor Sherri Smith Ouellette

“**BE IT RESOLVED** that the Council of the Township of Pelee hereby acknowledges that there is an increasing incidence of environmental research occurring on the island related to Species at Risk and other natural, biological studies.

AND WHEREAS the Council would like to ensure it is made aware of all potential projects and their benefit and impact to the community. This action will ensure a co-ordinated approach to the effective management of all projects.

THEREFORE, the Council requires that all special interest and research groups or individuals register their project, the intended scope of the work with the Township of Pelee prior to the commencement of any work.

AND FURTHER, that a copy of this resolution be posted to the municipal website and on all social media feeds, as well as emailed to all environmental agencies currently working on the island.

Amended to include the additional requirement for current and existing studies to register their project, and the intended scope of the work with the Township of Pelee.”

14. By-Laws

- a. Resolution 2021 – 38 was CARRIED
Moved By: Deputy Mayor Dave Dawson
Seconded By: Councillor Dayne Malloch

“Be it resolved that the Corporation of the Township of Pelee hereby adopt By-Law 2021 – 08; Being a By-Law to authorize the Mayor and Chief Administrative Officer to enter into a Transfer Payment Agreement with the Office of the Fire Marshal.”

- b. Resolution 2021 – 39 was CARRIED
Moved By: Councillor Sherri Smith Ouellette
Seconded By: Councillor Dave DeLellis

“Be it resolved that the Corporation of the Township of Pelee hereby adopt By-Law 2021 – 09; Being a By-Law to confirm the donation of land from Peter and Erika Braithwaite (Sportsman Club – Monument).”

- i) In addition, council directed Administration to write a letter of thanks to Peter and Erika Braithwaite for their donation.

- c. Resolution 2021 – 40 was CARRIED
Moved By: Councillor Sherri Smith Ouellette
Seconded By: Councillor Dave DeLellis


“Be it resolved that the Corporation of the Township of Pelee hereby adopt By-Law 2021 – 10; Being a By-Law to amend Schedule A of By-Law 2019-11 to establish Fees and Charges effective January 1, 2021.”


- d. Resoluion 2021 – 41 was CARRIED
Moved By: Councillor Dave DeLellis
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2021 - 11; Being a By-Law to Confirm Proceedings.”

15. Adjournment

Regular Meeting of Council adjourned at 5:54 p.m.


**Raymond Durocher,
Mayor**


**Janice Hensel,
CAO/Clerk**