

**Regular Meeting of Council Minutes  
Monday September 14<sup>th</sup>, 2020 8:00 pm  
Electronic Meeting**

Mayor: Ray Durocher  
Deputy Mayor: Dave Dawson  
Councillors: Dayne Malloch  
Dave DeLellis  
Sherri Smith Ouellette

Staff: Janice Hensel, Chief Administrative Officer/Clerk  
Michelle Feltz, Treasurer/Deputy Clerk  
Kristine Horst, Administrative Assistant

Other: Members of the Public

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**1. Call to Order**

Meeting called to order at 8:05 p.m.

- a. Regular Meeting of Council Agenda, September 14<sup>th</sup>, 2020

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Dave DeLellis

**2. Confirmation of Previous Meeting Minutes**

- a. Regular Meeting of Council, **August 24<sup>th</sup>, 2020.**

Moved By: Councillor Dayne Malloch

Seconded By: Councillor Dave DeLellis

**3. Disclosure of Pecuniary Interest**

None

**4. Delegations**

None

**5. Reports**

**6. Action Reports**

- a. Councillor David DeLellis:

1. Report from the Tourism Committee:

- a. Requesting council proceed to call tenders for the provision of firewood at the campground for the 2021 season;

- b. Administration will prepare a tender and present to council for approval.

2. Report from the Drainage Committee:

- a. To give Notice of Motion – September 28, 2020 regular council meeting:
      - i. To establish a policy governing roadside ditch maintenance;
      - ii. To establish a policy governing drain maintenance;
      - iii. Recommendations regarding the Gardner & Huffman Drains.
  - b. Treasurer and Deputy Clerk – Michelle Feltz:
    - a. Report No. 2020 – 21 MF: Financial summary and 2020 Capital Projects Progress Update;
    - b. To extend COVID-19 financial relief programs to October 31, 2020;
    - c. To suspend the requirement of parking passes on municipal lots until April 30, 2021.
  - c. Chief Administrative Officer and Clerk – Janice Hensel:
    - a. Report No. 2020 – 22 JH: Main Street Revitalization Initiative Grant Program;
    - b. Ministry of Transportation: Updates to Transport Canada Guidelines regarding mandatory Face Masks to be effective Monday, September 14, 2020 for service on Owen Sound Transportation Company and Pelee Island Transportation Service ferry vessels.

**7. Consent Reports**

- a. Treasurer – Michelle Feltz:
  - i) Disbursements Report as at September 9, 2020 in the amount of \$584,782.64.

**8. Recognitions**

- a. Mayor Ray Durocher – Recognized the many businesses, bed and breakfasts, and cottage rentals who operated during these unprecedented times to ensure Pelee Island was open and inviting to visitors this season.
- b. Councillor Dave DeLellis – Recognized Joe and Julie for hosting the 1<sup>st</sup> Annual *Skipping on the Rock*.

**9. Communications and Petitions**

- a. **Corporation of the Township of Huron-Kinloss** – Advising of support for the City of Owen Sound’s resolution regarding Emancipation Day.
  - i. Communication received by the Corporation of the Township of Pelee from the Corporation of the Township of Huron-Kinloss.
- b. **Corporation of the Village of Merrickville-Wolford** – Providing an update on recent resolution requesting the provincial government provide documentation to support the designation of provincially significant wetlands.
  - i. Communication received by the Corporation of the Township of Pelee from the Corporation of the Village of Merrickville-Wolford.

- c. **Corporation of the Township of Huron-Kinloss** – Expressing support for the City of Oshawa in their request that the Federal, Provincial, and Regional Government help local municipalities assist their local social cultural, service clubs, and children/youth minor sporting organizations with clear and definitive relief funding programs directed to help cope with the effects of COVID-19.
  - i. Communication received from the Corporation of the Township of Pelee from the Corporation of the Township of Huron-Kinloss.

## 10. Scheduled Motions

### Action Motions

- a. Resolution 2020 – 111 was CARRIED  
Moved By: Deputy Mayor Dave Dawson  
Seconded By: Councillor Dayne Malloch

“Be it resolved that the Corporation of the Township of Pelee hereby receives Councillor DeLellis’ report from the Tourism Committee and authorizes administration to proceed to call tenders for the provision of Firewood at the campground for the 2021 season.”

- b. Resolution 2020 – 112 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

“Be it resolved that the Corporation of the Township of Pelee hereby receives Councillor DeLellis’ report from the Drainage Committee giving notice of motion for September 28, 2020 regular meeting of council:

- i. To establish policy governing roadside ditch maintenance;
- ii. To establish policy governing drain maintenance;
- iii. Provide recommendations regarding the Gardner & Huffman Drains.”

- c. Resolution 2020 – 113 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it resolved that the Corporation of the Township of Pelee hereby receives Report No. 2020 – 21 MF: Financial summary and 2020 Capital Projects Progress Update.”

- d. Resolution 2020 – 114 was CARRIED  
Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Sherri Smith Ouellette

“Be it resolved that the Corporation of the Township of Pelee hereby resolves that no late payment charges on property tax accounts and accounts receivable in either form, penalty and/or interest, through the period ending October 31, 2020. In the absence of additional financial relief measures, interest and penalties will be calculated on all past due balances as of November 1st and the first of every month thereafter.”

- e. Resolution 2020 – 115 was CARRIED

Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Sherri Smith Ouellette

“Be it resolved that the Corporation of the Township of Pelee hereby resolves that the requirement for parking passes on municipal parking lots be suspended until April 30, 2021 and further the municipality respectfully reminds those using the parking lots to adhere to parking signage at the airport so that parking is available to members of the public using the airport during the winter season.”

f. Resolution 2020 – 116 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

“Be it resolved that the Corporation of the Township of Pelee hereby receives Report No. 2020 – 22 JH and agrees to reallocate funding received under the Main Street Revitalization Initiative grant program as follows:

Gardening Group	\$4,400.20
Building Demolition and Site Preparation for new Structure	\$2,911.21
Pavilion Structure	\$30,538.79

AND FURTHER THAT Resolution Number 2019-188 is hereby rescinded.”

g. Resolution 2020 – 117 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Deputy Mayor Dave Dawson

“Be it resolved that the Corporation of the Township of Pelee hereby receives Report No. 2020 – 22 JH regarding the Main Street Revitalization Grant Program and approve the quote of Teichroeb’s Roofing in the amount of \$ 33,446.55 for the construction of a 24’ X 40’ pavilion on township lands located at 1073 West Shore Road as per the attached site plan.”

### **Consent Motions**

a. Resolution 2020 – 118 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dayne Malloch

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following item:

i. Disbursements as at September 9, 2020 in the amount of \$584,782.64.”

### **11. Deferred Matters** None

**12. Enquires**

None

**13. Emergent Matters**

- a. Councillor Dayne Malloch – potential for presentation, to be held on island, relating to Community and Government Relations.
  - i. Administration will be investigating this possibility.
- b. Councillor Dave DeLellis – requested an update on when a PITSAC meeting will be held.
  - i. CAO stated there have been three potential dates submitted for prior to October 12 and is hoping for a final date by the end of the week.

**14. By-Laws**

- a. Resolution 2020 – 119 was CARRIED  
Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Sherri Smith Ouellette

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2020 – 27; Being a By-Law to enter into an Agreement with Korab Law to provide the services of Municipal Integrity Commissioner.”

- b. Resolution 2020 – 120 was CARRIED  
Moved By: Deputy Mayor Dave Dawson  
Seconded By: Councillor Dave DeLellis


“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2020 – 28; Being a By-Law to enter into an Extension Agreement with the Ontario Clean Water Association.”

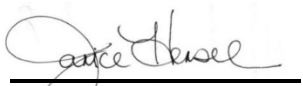
- c. Resolution 2020 – 121 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2020 – 29; Being a By-Law to Confirm Proceedings.”

**15. Adjournment**

Regular Meeting of Council adjourned at 8:40 p.m.

  
**Raymond Durocher,**  
**Mayor**

  
**Janice Hensel,**  
**CAO/Clerk**