

**TOWNSHIP OF PELEE**  
**Regular Meeting of Council**  
**Monday, June 22, 2020, 6:30 pm**  
**Electronic Meeting**

1. **Call to Order**
2. **Confirmation of Previous Meeting Minutes**
  - a. **Regular Meeting of Council, June 8, 2020.**  
(CHANGES or CORRECTIONS from Council)
3. **Disclosure of Pecuniary Interest**
4. **Delegations**
  - a. **Mike Cowan, BDO Canada** – Presentation of 2019 Draft Financial Statements
5. **Reports**
6. **Action Reports**
  - a. **Chief Administrative Officer and Clerk – (Verbal)**
    - a. **Recommendation to extend the COVID-19 municipal financial support program to July 31<sup>st</sup>, 2020 which:**
      - i) **Extends existing parking passes; and**
      - ii) **Suspends penalties and interest on unpaid property taxes, water and transfer station fees until July 31<sup>st</sup>;**
    - b. **Report No. 2020 – 12 JH - To Schedule regular Council meeting dates from July 1, 2020 to December 31<sup>st</sup>, 2020.**  
(QUESTIONS from Council to Chief Administrative Officer for clarification)
7. **Consent Reports**
  - a. **Treasurer –**
    - a. **Report 2020 – 13 MF, 2020 Operations Budget and Proposed Capital Budget**
      - i) **Presentation of 2020 Draft Capital Budget;**
    - b. **Disbursements Report as at June 19, 2020.**  
(QUESTIONS from Council to Treasurer for clarification)
8. **Recognitions**

From Mayor Durocher
9. **Communications and Petitions**
  - a. **Windsor Essex County Health Unit - COVID-19 Guidelines for Re-Opening of Recreational Water Facilities and Beaches in Windsor and Essex County**
  - b. **Corporation of the Town of Bracebridge** – Requesting support of resolution regarding the establishment of a Municipal Financial Assistance Program to offset the financial impact of the COVID-19 pandemic.  
(QUESTIONS from Council)
  - c. **Corporation of the County of Grey** – Requesting support for resolution requesting Premier Ford; Minister of Infrastructure, Minister Scott; Ministry of Agriculture, Food and Rural Affairs, Minister Ernie Hardeman and Associate Minister of Energy & MPP Walker to champion the implementation of broadband in the un-serviced and under-serviced areas of Ontario.  
(QUESTIONS from Council)
  - d. **Corporation of the Municipality of Grey Highlands** – Requesting support of request

that the Ontario Provincial government pursue a partnership with the Federal government to investigate the feasibility of implementing a universal basic income;  
(QUESTIONS from Council)

- e. **Corporation of the Town of Orangeville** – Requesting support for resolution encouraging the Solicitor General implement common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force.  
(QUESTIONS from Council)
- f. **Association of Municipalities of Ontario** – Virtual 2020 Conference, August 17<sup>th</sup> – 20<sup>th</sup>, 2020 and Requests for Delegations.  
(QUESTIONS from Council)
- g. **Municipality of Chatham-Kent** – Requesting support of the Province’s commission on long-term care and acknowledging the current and long-term issues being faced by Long Term Care sector.
- h. **Municipality of Chatham-Kent** – Requesting support of resolution encouraging the Province to review and act on recommendations relating to the psychosocial and emotional well-being of all long-term care and retirement home residents.
- i. **Minister Clark, Ministry of Municipal Affairs and Housing** – Advising of intention to end temporary suspension of the Planning Act timelines as of June 22<sup>nd</sup>, 2020.  
(QUESTIONS from Council)

## 10. Scheduled Motions

### Action Motions

- a. To receive the report from the CAO and accept the recommendation to extend the COVID-19 municipal financial support program to July 31<sup>st</sup>, 2020 which:
  - i) Extends existing parking passes; and
  - ii) Suspends penalties and interest on unpaid property taxes, water and transfer station fees until July 31<sup>st</sup>;
- b. To receive the report from the CAO and adopt the Schedule of Regular Council meeting dates for the months of July – December, 2020, as recommended.

## 11. Consent Motions

- a. Township of Pelee consents to pass the following:
  - i. Disbursements Report as at June 19, 2020.
  - ii. Report 2020 – 13 MF, 2020 Operations Budget and Proposed Capital Budget

## 12. Deferred Matters

## 13. Enquires

## 14. Emergent Matters

(COUNCILLORS may MAKE MOTIONS on any topic address throughout the course of the meeting.)

## 15. By-Laws

- a. **By-Law 2020-17**; Being a By-Law for establishing tax ratios.
- b. **By-Law 2020-18**; Being a By-Law to set and levy tax rates and to further provide for penalty and interest in default of payments thereof for 2020.
- c. **By-Law 2020-19**; Being a By-Law to adopt the 2020 Budget Estimates.
- d. **By-Law 2020-20**; Being a By-Law to Confirm Proceedings.

## 16. Adjournment

TOWNSHIP OF PELEE  
Regular Meeting of Council  
Monday June 8<sup>th</sup>, 2020 6:30 pm  
Electronic Meeting

DATE June 22, 2020

NO. 2. a.

Mayor: Ray Durocher  
Deputy Mayor: Dave Dawson  
Councillors: Dayne Malloch  
Dave DeLellis  
Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk  
Michelle Feltz, Treasurer/Deputy Clerk  
Kristine Horst, Administrative Assistant

Other: Members of the Public

1. **Call to Order**  
Meeting called to order at 6:30 p.m.
2. **Confirmation of Previous Meeting Minutes**
  - a. Regular Meeting of Council, May 11<sup>th</sup>, 2020.  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dayne Malloch
3. **Disclosure of Pecuniary Interest**  
None
4. **Delegations**  
None
5. **Reports**
6. **Action Reports**
  - a. Mayor Ray DuRocher –
    - i. Report from Regional Tourism Committee;
      1. Ministry of Heritage, Sport, Tourism and Culture Industries - Destination Re-opening Checklist; and Things to Consider Bringing Product to Market post Pandemic;
  - b. Councillor Dave DeLellis –
    - i. Report from Tourism, Economic Development Advisory and Hunt Committee;
  - c. Chief Administrative Officer and Clerk –
    - i. Landmark Engineers Inc. – Shoreline Report;
      1. CAO has confirmed with Landmark Engineers Inc. that a full repair at once is not mandatory. Repairs can be done in stages.
      2. Council in agreement to move forward with at least minimum engineering suggested from Landmark Engineers Inc.
      3. CAO stated no engineering report has confirmed, as of yet, that the substructure of the West Shore between the LCBO and Legion is for sure intact and therefore, the road will remain one lane only until further

notice.

4. Contact has been made with the Disaster Mitigation and Adaptation Fund, the Township of Pelee may be able to obtain some emergency relief funding from the federal government.
- ii. Temporary Waiver of Transfer Station Fees for Business; (Verbal)
  1. CAO recommended to not proceed, as the Township of Pelee does not have specific bag tags for businesses and needs to treat all members of the public equally.
- iii. Status Update on Re-opening of Municipal Facilities and Ferry Services; (Verbal)
  1. June 6<sup>th</sup>, extension of Emergency Orders until June 19<sup>th</sup>, 2020.
  2. June 8<sup>th</sup>, premiere Doug Ford announced Stage 2 however, at this time Windsor-Essex was not approved to move forward with this stage and so Pelee Island remains in Stage One.
  3. Canadian-American Border remains closed.
  4. Marina Updates
    - a. Minor dock repairs identified and currently under repair by staff;
    - b. Approved for a student grant.
  5. Campground Update from CAO – Overnight and transient camping is not permitted at this time until at least June 30<sup>th</sup>.
  6. Ferry Services Updates
    - a. Restrictions on essential travel only in place until June 30<sup>th</sup> at this time;
    - b. Council requested a resolution to send a letter to the Premier regarding the current ferry service.

## 7. Consent Reports

- a. Treasurer - Disbursements Report as June 4<sup>th</sup>, 2020;
- b. CAO Clerk and Treasurer – Preliminary 2020 Capital Budget Priorities.
  - i. Council members asked to review for 2020 priorities.

## 8. Recognitions

- a. Mayor Ray Durocher recognized the staff of the Pelee Islander 2 for getting Hydro One to the island quickly on an unscheduled trip to restore island power over the weekend.

## 9. Communications and Petitions

- a. **Corporation of the Township of Puslinch** – Requesting support of resolution for the role of Conservation Authorities;
  - a. Communication received by the Council of the Township of Pelee from the Corporation of the Township of Puslinch.
- b. **Corporation of the Town of Oakville** – Requesting support of resolution for a commercial recovery initiative;
  - a. Communication received by the Council of the Township of Pelee from the Corporation of the Town of Oakville.
- c. **Corporation of the Town of Oakville** – Requesting support for the letter to the Ministry of the Attorney General to request urgent action to ensure the safe re-introduction of patio service for restaurants in Ontario;
  - a. Communication received by the Council of the Township of Pelee from the Corporation of the Town of Oakville.
- d. **Corporation of the City of Brantford** – Requesting support for all municipalities to proclaim March 17 to be Essential Workers Day in their municipality;
  - a. Communication received by the Council of the Township of Pelee from the Corporation of the City of Brantford.

- e. **Corporation of the City of Kitchener** – Requesting support to request that the Ontario Provincial government pursue a partnership with the Federal government for the establishment of a universal basic income;
  - a. Communication received by the Council of the Township of Pelee from the Corporation of the City of Kitchener.
- f. **Corporation of the Township of North Frontenac** – Requesting support for the letter to the Premier of Ontario regarding the framework for reopening our Province for residential construction in rural areas.
  - a. Communication received by the Council of the Township of Pelee from the Corporation of the Township of North Frontenac.
- g. **Ministry of the Attorney General** - Potential Amendments to the *Provincial Offences Act* to Expand the Availability of Remote Proceedings in Provincial Offences Courts and Consultation Document.
  - a. Communication received by the Council of the Township of Pelee from the Ministry of the Attorney General.

**10. Scheduled Motions**

**Action Motions**

- a. Resolution 2020 – 52 was CARRIED  
 Moved By: Deputy Mayor Dave Dawson  
 Seconded By: Councillor Dayne Malloch

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives the report from the Regional Tourism Committee and refer the Destination Re-opening Checklist; and Things to Consider Bringing Product to Market post Pandemic documents provided by the Ministry of Heritage, Sport, Tourism and Culture Industries to Township Administration and the Tourism, Economic Development Advisory and Hunt Committee for Review and comment.”

- b. Resolution 2020 – 53 was CARRIED  
 Moved By: Deputy Mayor Dave Dawson  
 Seconded By: Councillor Dayne Malloch

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives the report from the Tourism, Economic Development and Advisory Committee.”

- c. Resolution 2020 – 54 was CARRIED  
 Moved By: Councillor Sherri Smith Ouellette  
 Seconded By: Councillor Dave Delellis

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives the Landmark Engineers Inc. – Shoreline Report.”

- d. Resolution 2020 – 55 was CARRIED  
 Moved By: Councillor Dayne Malloch  
 Seconded By: Councillor Dave Delellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves a letter be sent to the Premier of Ontario as per the following:  
 WHEREAS on May 13, 2020 the Township of Pelee formally requested the Minister to consider amending the operating restrictions of cargo only – Tuesday, Wednesday and

Thursday, for the Pelee Islander II and, that it operate on a full schedule that includes the provision of passenger service, with respect for current COVID-19 safety protocols.

AND WHEREAS the Pelee Islander is currently operating on the MV Pelee Islander II schedule with a maximum of nine (9) vehicles with passengers; maximum 12 walk-on passengers for accommodation in the lounge and 8 passengers on exterior passenger deck (if weather conditions permit). It is currently the only vessel providing passenger service to the island.

On May 5, 2020, the Pelee Islander II commenced a “cargo only” service for the transportation of commercial vehicles on a limited weekly schedule on Tuesday, Wednesday and Thursday only. 0 passengers. Vessel is restricted to essential commercial traffic only with a maximum of 12 vehicle drivers.

AND WHEREAS the Federal and Provincial governments continue to relax COVID-19 restrictions, the Township anticipates that the taxpayer demand for ferry service to/from Pelee Island will exceed the capacity of the Pelee Islander.

AND WHEREAS the reduced capacity of the Pelee Islander has a direct impact on the construction and service crews who are having issues crewing a job site with the Pelee Islander II schedule along with property owners who, due to job responsibilities, can only travel (easily) during the Friday to Sunday period.

THEREFORE, the Council of the Corporation of the Township of Pelee hereby requests the Minister of Transportation to immediately commence a seven (7) day, regular schedule servicing Pelee Island; AND FURTHER that the ferry service be provided by the Pelee Islander II (larger ferry) in accordance with the same operating requirements as those recently announced for the MV Chi-Cheemaun, to ensure our community and our economy the same opportunities the Premier has provided to the rest of Ontario during the implementation of his Re-opening Ontario Framework.”

#### **Consent Motions**

- a. Resolution 2020 – 56 was CARRIED  
Moved By: Councillor Dayne Malloch  
Seconded By: Deputy Mayor Dave Dawson

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:

- i. Disbursements as at June 4, 2020 in the amount of \$120,499.03”

- b. Resolution 2020 – 57 was CARRIED  
Moved By: Councillor Dayne Malloch  
Seconded By: Councillor Sherri Smith Ouellette

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives the report from the CAO and Treasurer on the preliminary 2020 Capital Budget Priorities.”

**11. Deferred Matters**  
None

**12. Enquires**  
None

**13. Emergent Matters**

a. Councillor Dave DeLellis - Request to Hydro One for another cable to be installed with Fiber Optic Capability.

Resolution 2020 – 58 was CARRIED  
Moved By: Councillor Dave Delellis  
Seconded By: Councillor Dayne Malloch

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby instructs administration to send a letter to Hydro One requesting a new cable be installed to service the island with fiber optic capability.”

b. Councillor Dave DeLellis - Request council move forward with completion of repairs to the Stoltz drain.

Resolution 2020 – 59 was CARRIED  
Moved By: Councillor Dave Delellis  
Seconded By: Deputy Mayor Dave Dawson

“Be it resolved that the Council of the Corporation of the Township of Pelee agree to move forward with requested repairs and improvements to the Stoltz Drain, as presented at council’s regular meeting May 11, 2020.

**14. By-Laws**

a. Resolution 2020 – 60 was CARRIED  
Moved By: Councillor Sherri Smith Ouellette  
Seconded By: Councillor Dave DeLellis

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2020-15; Being a By-Law to enter into an agreement with Golder Associates for the monitoring of the closed landfill.”

b. Resolution 2020 – 61 was CARRIED  
Moved By: Councillor Dave Delellis  
Seconded By: Councillor Sherri Smith Ouellette

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2020-16; Being a By-Law to Confirm Proceedings.”

**15. Adjournment**

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**Raymond Durocher,  
Mayor**

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**Janice Hensel,  
CAO/Clerk**



THE CORPORATION OF THE  
*Township Of Pelee*  
AGENDA

DATE June 22, 2020

June 22, 2020

REPORT TO COUNCIL NO: 2020 – 12 JH

NO. 6. b.

**SUBJECT: TO PROVIDE FOR A SCHEDULE OF REGULAR COUNCIL MEETINGS FOR THE MONTHS ON JULY 1, 2020 THROUGH DECEMBER 31, 2020 FOR COUNCIL CONSIDERATION AND ADOPTION.**

**Recommendation**

That the Council of the Corporation of the Township of Pelee hereby approve the 2020 Annual schedule of Regular Council Meeting Dates as follows:

July 13 and July 27  
August 10 and August 24,  
September 14 and September 28,  
October 13 (Tuesday) and October 26,  
November 9 and November 23,  
December 14

Regular Meetings shall be held at 8:00 PM with closed meetings at 7:00 pm;

All regular meeting will continue to be held electronically under section 8A of the Township Procedural By-law 2019-12, as amended until such time as COVID-19 restrictions are removed.

Respectfully Submitted,

Janice Hensel  
Chief Administrative Officer/Clerk



**Report to Council**

**DATE** June 22, 2020

**NO.** 7. a.

**Report No:** 2020-13

**Date:** June 22, 2020

**Submitted By:** Michelle Feltz, Treasurer

**Subject:** 2020 Operations Budget and Proposed Capital Budget

**Attachments:** see below

**Purpose (Information/Action):** Information and Action

**Purpose:**

To present the capital budget estimates resulting from the strategic planning exercise by Council and provide recommendations for funding sources and tax rates.

**Attachments:**

- PowerPoint Presentation
- 2020 Operations and Proposed Capital Budget by Department
- Drainage Detail (all included in budget but provided for clarity)

**Recommendations:**

1. Adopt a tax rate increase of 2% and pass the tax rate by-law and tax ratio by-law;
2. Adopt the 2020 budget estimates as presented.

Respectfully submitted,

Michelle Feltz

Treasurer

Report Date  
6/19/2020 2:04 PM

Township of Pelee  
List of Accounts for Approval  
As of 6/19/2020

Batch: 2020-00066 to 2020-00070

DATE June 22, 2020 Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
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**Bank Code: General - General Bank Account**

NO. 7. b.

Computer Cheques:

4627	6/08/2020	Petty Cash	Coin	400.00
4628	6/11/2020	Bell Canada Public Access	Payphone-Airport	56.50
4629	6/11/2020	Bell Canada,	Watt Line	13.96
4630	6/11/2020	Essex, County of	2nd Quarter EMS Services	17,447.00
4631	6/11/2020	VOID		0.00
4632	6/11/2020	Ministry of Finance	EHT April 2020	776.15
4633	6/11/2020	Owen Sound Transportation	Freight/Travel	77.90
4634	6/11/2020	Plant Products	Sodium Hypochlorite	261.64
4635	6/11/2020	Public Sector Digest Inc.	Membership Renewal	449.51
4636	6/11/2020	Software N Systems Computing	SSL Certificate Renewal	452.00
4637	6/11/2020	Employee Reimbursement	Mileage and Phone	96.70
4638	6/11/2020	Truax Lumber and Building	campground door knobs	197.47
4639	6/11/2020	Vollans, E. R.	Equipment	221.09
4640	6/11/2020	Xerox Canada Ltd.	B405DN printer	20.50
4641	6/19/2020	DeLage Landen Financial Serv.	Copier Lease	75.65
4642	6/19/2020	Essex Region Conservation Auth	Permits - Drain Maintenance	600.00
4643	6/19/2020	Hunter	hunt refund	565.00
4644	6/19/2020	Minister of Finance	OPP LSR - 3 months	9,153.00
4645	6/19/2020	Ministry of Finance	EHT May 2020	711.96
4646	6/19/2020	Receiver General	Source Deductions - May	9,682.56
4647	6/19/2020	Town of Amherstburg	Drain. Super. Services	7,797.00

Other:

2020187-Man	6/09/2020	OMERS	2019 Reconciliation	3,568.06
2020188-Man	6/10/2020	Bell Conferencing Inc.	conference line	33.90
2020189-Man	6/06/2020	Hub International Ontario Ltd.	Hub Installment 1	25,000.00
2020190-Man	6/10/2020	Hydro One Networks Inc.	CLINIC/EMS HYDRO	614.77
2020191-Man	6/10/2020	Hydro One Networks Inc.	Hydro Streetlights	231.71
2020192-Man	6/10/2020	Hydro One Networks Inc.	Hydro TS	40.48
2020193-Man	6/10/2020	Hydro One Networks Inc.	Hydro Municipal Office	158.64
2020194-Man	6/10/2020	Hydro One Networks Inc.	Hydro WSW	702.30
2020195-Man	6/10/2020	Hydro One Networks Inc.	Hydro Roads	81.45
2020196-Man	6/10/2020	Hydro One Networks Inc.	Hydro Airport	164.82
2020197-Man	6/10/2020	Hydro One Networks Inc.	Hydro Marina Dock	31.12
2020198-Man	6/10/2020	Hydro One Networks Inc.	Hydro Marina Office	46.91
2020199-Man	6/10/2020	Hydro One Networks Inc.	Hydro Bonnett Building	28.30
2020200-Man	6/10/2020	Hydro One Networks Inc.	Hydro Campground	66.74
2020201-Man	6/10/2020	Hydro One Networks Inc.	Hydro CM	592.85
2020202-Man	6/10/2020	Hydro One Networks Inc.	Hydro Farm	73.81
2020203-Man	6/10/2020	Hydro One Networks Inc.	Hydro BM(N)	1,072.11
2020204-Man	6/10/2020	Hydro One Networks Inc.	Hydro ESW	177.54
2020205-Man	6/10/2020	Hydro One Networks Inc.	Hydro BM (W)	617.54
2020206-Man	6/11/2020	Bell Canada	Campground	133.66
2020207-Man	6/11/2020	Bell Canada	Big Marsh (W) Phone	74.42
2020208-Man	6/11/2020	Bell Canada	Transfer Station	74.42
2020209-Man	6/11/2020	Bell Canada	Marina	200.16

Report Date  
6/19/2020 2:04 PM

Township of Pelee  
List of Accounts for Approval  
As of 6/19/2020  
Batch: 2020-00066 to 2020-00070

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Payment #	Date	Vendor Name	Reference	Payment Amount
2020210-Man	6/11/2020	Bell Canada	Office Fax	51.88
2020211-Man	6/11/2020	Bell Canada	Airport Phone	74.42
2020212-Man	6/11/2020	Bell Canada	Office Emerg Line	65.44
2020213-Man	6/11/2020	Bell Canada	Roads	122.91
2020214-Man	6/11/2020	Bell Canada	Curry Marsh Phone	82.27
2020215-Man	6/11/2020	Bell Canada	Farm Phone	74.42
2020216-Man	6/11/2020	Bell Canada	WSW Phone	130.76
2020217-Man	6/11/2020	Bell Canada	Office	330.66
2020218-Man	6/11/2020	Bell Canada	Big Marsh (N) Phone	74.42
2020219-Man	6/10/2020	Pelee Quarries	shoreline/gravel	15,158.95
2020220-Man	6/10/2020	Pelee Quarries	Gravel	3,654.13
2020221-Man	6/10/2020	Pelee Quarries	shoreline/gravel	2,705.36
2020222-Man	6/15/2020	Hub International Ontario Ltd.	hub installment #2	25,000.00
Total for General:				130,366.92

Certified Correct This June 19, 2020

\_\_\_\_\_  
Mayor, Raymond Durocher

\_\_\_\_\_  
Treasurer

The Corporation of the Township of Pelee  
 Regular Meeting of Council  
**COUNCIL RESOLUTION**

Date: June 22, 2020

Resolution 2020 –	
Moved by:	Seconded by:

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:

- i. Disbursements as at June 19, 2020 in the amount of \$130,366.92”

RESOLUTION RESULT	RECORDED VOTE		
	YES	NO	
CARRIED			
DEFEATED			
DEFERRED			
REFERRED			
PECUNIARY INTEREST DECLARED			
RECORDED VOTE (SEE RIGHT)			
WITHDRAWN			
MAYOR-Raymond Durocher		CAO/Clerk-Janice Hensel	

The above is a certified to be true copy of resolution number 2020 –

Janice Hensel  
 CAO/Clerk

**DATE** June 22, 2020

**NO.** 9. a.



**COVID-19 Guidelines for  
Re-Opening of  
Recreational Water  
Facilities and Beaches in  
Windsor and Essex County**

**WINDSOR-ESSEX COUNTY  
HEALTH UNIT**

**Environmental Health Department**

**June 2020**



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## 1.0 Introduction

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This document provides guidance for owners and operators of recreational water facilities to prepare them for re-opening and to operate their facility while minimizing the risk of COVID-19 transmission to employees and patrons.

As defined in Ontario Regulation 565: Public Pools (s. 2.0 and s. 2.1), this document is relevant for the following types of recreational water facilities:

1. Public Pools (Class A and Class B)
2. Public Spas
3. Class C facilities , which includes:
  - a. Public wading pools
  - b. Public spray pads or public splash pads, and
  - c. Water slide receiving basins that serve solely as a receiving basin for persons at the bottom of a waterslide (O. Reg. 141/18: Public Pools, s. 2)
4. Municipalities and agencies responsible for the operation of public beaches.

This document is not intended to be exhaustive and it is recommended that owners/operators of recreational water facilities **please speak with a Public Health Inspector for questions on re-opening of facilities by calling 519-258-2146 ext. 4475. Questions related to COVID-19 can be directed to a Public Health Nurse by calling 519-258-2146 ext. 4400.**

Please note that before opening or re-opening a recreational water facility **after a closure of 4 weeks or more, or after a renovation** you must notify the Health Unit and apply for an inspection at least 14 days BEFORE facility opening by filling out this online form. Once the Health Unit receives your application, a Public Health Inspector will contact you to arrange for the inspection. **NOTE: This application does not apply to public beaches.**

### Pool and Spa Online Learning Course

The online Pool and Spa Operator course remains available and free of charge on the WECHU e-learning website ([www.learn.wechu.org](http://www.learn.wechu.org)) to teach owners/operators how to safely operate a public pool and spa to prevent water-related illness and injury to the public. The course will also cover public health legislation for public pools and spas, the role of a Public Health Inspector, and detailed information about pool maintenance (e.g. recirculation, filtration, disinfection, pool water chemistry and record keeping).

**For detailed examples of policies, checklists, and procedures related to re-opening, please review the following documents from The Lifesaving Society and the Ontario Recreation Facilities Association (ORFA).**

Information can change quickly. Please check the Ministry of Health Website at [www.ontario.ca/page/2019-novel-coronavirus](http://www.ontario.ca/page/2019-novel-coronavirus) and the Windsor-Essex County Health Unit (WECHU) at [www.wechu.org/cv](http://www.wechu.org/cv) for updates and announcements.

## 2.0 COVID-19 General Information

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### 2.1 Signs and Symptoms of COVID-19

People with confirmed COVID-19 have a range of symptoms from little to none to severe illness (e.g., pneumonia), and in some cases death. Symptoms may appear as early as two days or as long as 14 days after exposure. Common symptoms include:

- Fever (temperature of 37.8 °C or greater)
- New or worsening cough
- Shortness of breath

Other symptoms include:

- Sore throat
- Difficulty swallowing
- New olfactory or taste disorder(s)
- Nausea/vomiting, diarrhea, abdominal pain
- Runny nose, or nasal congestion in absence of underlying reason for these symptoms such as seasonal allergies, post nasal drip, etc.)

### 2.2 How COVID-19 Spreads

#### ***Person-to-person***

COVID-19 spreads mainly from person-to-person, through close contact with others (less than 2 metres (6 feet)) and through respiratory droplets when an infected person coughs or sneezes; similar to how influenza is spread.

#### ***Spread from contact with contaminated surfaces or objects***


The virus can also spread when someone touches objects or surfaces contaminated with the virus, and then touches their mouth, face, or eyes. The virus can remain on surfaces for a few hours up to several days depending on different conditions, such as temperature, type of surface and humidity of the environment.

### 2.3 Staff Health

To prevent the spread of COVID-19, it is important that staff report any respiratory illness to their employer and not report to work until receiving approval from their primary health care provider.

Staff should practice physical distancing at all times to reduce the spread of COVID-19 and should avoid close contact with other staff or users of their facility. Physical distancing is maintaining at least a 2 metres (6 feet) distance between themselves and others.





Staff should avoid touching guest's personal items such as towels, bags, payment cards or membership cards, and keys. If staff cannot avoid contact with a guest's personal items, they should wash their hands with warm water and soap, or with an alcohol-based hand rub immediately after contact.

## 3.0 Recreational Water Facilities (Class A, B, and C) and Spas

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### 3.1 Planning for Re-opening

It is recommended that owners/operators create a plan for their re-opening process which includes notifying the Health Unit of their proposed opening date. This must be done by filling out an "[Application to Open or Re-Open Recreational Water Facilities](#)" online form on the Health Unit website. This notification must be submitted at least 14 days before opening a public pool, public spa, or Class C facility after construction, alteration, or after it has been closed for more than 4 weeks ([O. Reg 565 s. 5\(1\)](#))

Planning for re-opening should include consideration of the following:

- **Creating a reopening timeline for all amenities offered at your facility**
  - Determine the order in which programs will be offered in accordance with provincial orders. Examples of programs that may be affected include club swimming, day camps, lane swimming, open swimming, private lessons, and private parties.
- **Identifying the process for returning workers**
  - Which workers should return first and how many per shift?
  - How will workers will be screened for symptoms and how employees who become ill while at work be assisted?
  - What will be the flow of staff members while entering, working within, and exiting the premises?
  - What will be the PPE needs for employees (e.g. masks, gloves, face shields, resuscitation equipment).
- **Initiate a pre-startup operations process that includes**
  - Determining the cleaning and disinfection needs for the entire facility including mechanical systems cleaning and disinfecting.
  - Installation of transparent barriers at welcome desks and kiosks areas if possible. If this is not possible, ensure that non-medical face masks are provided for employees.
  - Inspection and maintenance of entire facility (e.g. HVAC systems, drinking water, washroom facilities)
  - Equipment and chemical checks and maintenance related to recreational water (e.g. water treatment and testing equipment, first aid, floats, etc.).
- **Establish a facility admission process**
  - Signage to post at entrances about hand washing, cough and sneeze etiquette, physical distancing, symptoms, and proper use of personal protective equipment. *See Section 5.0 for a list of examples for signage.*

- Ensure that measures are taken to promote physical distancing during busy times where line ups are probable. For example, floor markings or roped off areas for waiting.

### 3.2 Policies and Procedures

- **Staff Policies and Procedures should consider the following:**
  - Staff should not be sharing any equipment or personal items
  - Staff room/common areas should be cleaned before and after use and set up to ensure adequate physical distancing
  - Non-essential, shared items such as magazines, should be removed from common areas.
  - Employee PPE should be provided as needed and dependent on the type of work performed. Only staff who are required to come into close contact (less than 2 metres (6 feet)) with other should consider wearing a non-medical face mask.
  - First aid responder equipment should be designated per employee and not shared.
- **Facility Admission Policies should consider the following:**
  - Guests must be informed that they are not permitted to enter the facility if they have any symptoms of COVID-19.
  - Guests must be informed they are to maintain a physical distance of at least 2 metres (6 feet) from other guests and staff.
  - Guests must also be made aware of proper cough and sneeze etiquette and hand hygiene upon entry through the use of information (i.e. posters) displayed at the entrance.
  - Guests should be encouraged to use cashless/touch-free payment methods
  - Ensure that staff handling all transactions (cash/cards) practice frequent hand hygiene.
- **Policies and Procedures for General Public Swimming, Swimming Lessons, Day Camps and Groups**
  - Limit the number of people permitted at one time for public swimming, day camps or other groups to reduce crowding and encourage adequate physical distancing.
  - Ensure that swimming lessons are conducted in small groups to minimize close contact between students.
  - Require that all swimmers are pre-screened for any signs of illness before permitted to participate.
  - Create a cleaning and disinfection policy and procedure that includes frequency of cleaning, identifying high-touch surfaces (e.g. doors, switches, drinking

fountains, washrooms, drinking fountains), and the type of disinfectant to be used.

- Please review the COVID-19 Guidance: Summer Day Camps Document from the Ministry of Health.

### 3.3 Reducing the Risk of Spread of COVID-19

To further reduce the risk of spreading COVID-19, there are several measures that can be implemented where feasible.

#### 3.3.1 Pools, Wading Pools and Deck Areas

- Seating in the swimming pool area should be removed or reduced to ensure spacing of at least 2 metres (6 feet) for physical distancing. For continuous seating areas such as benches, distance markings should be made on the bench.
- Place distance markings on the ground in front of attractions (slides, diving boards, etc.). If this is not possible, the equipment should be closed.
- Adjustments to bather loads will be necessary to ensure bathers have adequate physical distancing.
  - Small pools with limited space may need to be taken out of operation if there is insufficient space to guarantee physical distancing (e.g., spas, wading pools, therapy pools).
  - Consider increasing the width of lane ropes used during recreational swims should be minimized to enable bathers to maintain physical distancing.
- Any equipment provided to the public should be cleaned and disinfected after each use.
  - Operators may restrict equipment usage if disinfection is not possible, or encourage bathers to bring their own equipment (kickboards, water bottles, lifejackets, etc.) to the swimming pool.
- Access to high-contact aquatic features such as slides and climbing structures are to be restricted at this time.

#### 3.3.2 Splash Pads

Even when operating with effective water disinfection levels, water playgrounds (splash pads) present higher risk of COVID-19 contamination due to its design and features that make it more difficult to maintain appropriate physical distancing and the number of surfaces that must be kept clean.

- To minimize large numbers of people in the splash pad area at one time, consider temporarily installing a fence around the perimeter to control access.

- Schedule one or more staff members to be on-site at outdoor splash pads during operating hours to provide access control and to supervise the number of people using the splash pad at any given time.
- Conduct regular disinfection of common contact surfaces, such as water play activation mechanisms, nozzles, rainbows, etc. when permitted for use in provincial reopening plans.

### 3.3.3 Whirlpools, saunas, steam rooms

Whirlpools, saunas, and steam rooms also present a higher risk of COVID-19 contamination due to design and features that make it more difficult to maintain appropriate physical distancing and the number of surfaces that must be kept clean.

- To minimize large numbers of people in these areas at one time, post signage indicating maximum person's in these areas at one time.
- Consider creating a schedule to organize and reduce the number of people in these areas at the same time.
- Conduct regular cleaning and disinfection of common contact surfaces such as door handles, activation switches, seating areas.

### 3.3.4 Change Rooms and Washrooms

Change rooms and washrooms can easily become a crowded space. Therefore, additional safety and cleaning precautions should be considered.

- Post physical distancing signage outside and inside the change rooms and washroom in case of lineups and use floor markers to designate 2 metres (6 feet) spacing.
- Post maximum occupancy signs outside of the washrooms to reduce crowding.
- Some urinals and sink basins may need to be decommissioned (taped off) if 2 metres (6 feet) spacing cannot be maintained.
- If possible, allow for one entrance and exit of a public washroom. If the premise only has one entrance/exit, signage must be posted to remind people about physical distancing.
- Place signage in each stall instructing users to flush the toilet with the lid down, if applicable.
- Post signage on handwashing and hand sanitizing at sinks and drinking fountains.
- Ensure that soap and paper towels are always available and are refilled frequently.
- Ventilation in the facility should be maximized.

Cleaning and disinfecting the facility and washrooms:

- Frequent cleaning and disinfection should take place, especially in commonly touched areas/surfaces.

- Baby change tables may be used and will require frequent cleaning and disinfection.
  - Ensure a daily log is noted on when the washrooms were cleaned and by whom.

### **3.3.5 Office Areas or other Common Areas**

Review the “Safe Return to Business: A Toolkit for the Windsor-Essex Business Community” for information about reducing the risk of COVID-19 in office settings.

- Physical distancing should be maintained by staff. If this is not possible, provide non-medical face masks for staff.
- Staff should be discouraged from bringing and storing personal belongings into the facility.
- Consider staggering staff shifts and programs to allow for physical distancing measures or dividing staff into two groups that have no contact with each other.
- Staff should not share office supplies if possible, or regularly clean and disinfect high touch surfaces frequently (e.g. light switches, phones, door handles, buttons on office equipment, pens).

Staff should be encouraged to:

- Eat lunch individually or spaced out and not congregate in groups.
- Wash their hands thoroughly before eating and after using common areas.
- Not share cups, cutlery, etc.
- Disinfect table and counter after each use

## 4.0 Public Beaches

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Please note that WECHU will not be conducting weekly beach monitoring or testing the water for the presence of E.coli during the 2020 beach season.

Public Beaches include any public bathing area that is owned/operated by a municipality or agency to which the general public has access and recreational use of the water is permitted. Owners/Operators of public beaches must adhere to provincial emergency orders and public health recommendations on gathering requirements to determine if activities and amenities such as swim lessons, group sports, or play equipment can be used by beach goers.

### 4.1 Communication

Communication of beach rules and restrictions should be done using a variety of approaches including:

- Social media posts and website content that can be shared by a variety of users
- News Releases with information for potential beach visitors.
- Posting COVID-19 informational signage at beach entrances including self-screening requirements
  - Inform visitors that anyone who is displaying symptoms of illness related to COVID-19 (e.g. fever, cough, difficulty breathing, muscle aches, fatigue, headache, sore throat, runny nose) or who have come into contact with someone who has COVID-19 symptoms, should not visit the beach.
- Posting Cough and Sneeze Etiquette, Hand Hygiene, and Physical Distancing posters in visible locations around the beach area.

### 4.2 Physical Distancing

The risk of transmission from recreational waters is very low, however, it is common to see people swimming and playing in the water and on the beach in close proximity to each other and COVID-19 is spread through respiratory droplets during close contact with others.

Therefore, the risk of exposure to COVID-19 is greater if physical distancing is not maintained. Owners/operators of public beaches should develop a plan and to ensure that beach visitors maintain a physical distance of at least 2 metres (6 feet) or more from other people not from their household while in the water and while on the shore.

This plan should include a method of communicating this requirement as well as a process for enforcement and crowd control. Managers should consider the application of their own physical distancing by-laws (where enacted) and response from local police services and by-law officers. This plan can include:

- Designating a separate beach entrance and exit and making walking paths one way if possible.
- Limiting the number of visitors to the beach at any one time to ensure physical distancing is maintained. This may include tracking the numbers on the beach and closing entrances to other visitors until people leave the beach before letting others in.
- Posting signage to indicate how people can maintain a safe distance while at the beach and using ground markings and barriers to manage traffic flow.
- Review parking lots to determine if physical distancing can be maintained. If not, consider enhancing street parking or making some streets for pedestrian use only.
- If dogs are allowed on the beach, they should be on leash and at least 2 metres (6 feet) away from other people and animals at all times.

### 4.3 Public Washrooms

Public washrooms are important facilities as beaches open and they can be busy. Therefore, additional safety and cleaning precautions should be considered.

- Post physical distancing signage outside and inside the washroom in case of lineups and use floor markers to designate 2 metres (6 feet) spacing in busier washrooms.
- Post maximum occupancy signs outside of the washrooms to reduce crowding.
- Some urinals and sink basins may need to be decommissioned (taped off) if 2 metres (6 feet) spacing cannot be maintained.
- If possible, allow for one entrance and exit of the public washroom. If the premise only has one entrance/exit, signage must be posted to remind people about physical distancing.
- Place signage in each stall instructing users to flush the toilet with the lid down, if applicable.
- Post signage on handwashing and hand sanitizing at sinks and drinking fountains.
- Ensure that soap and paper towels are always available and are refilled frequently.
- Ventilation in the facility should be maximized.


#### Cleaning and disinfecting the facility and washrooms:

- Frequent cleaning and disinfection should take place, especially in commonly touched areas/surfaces.
- Baby change tables may be used and will require frequent cleaning and disinfection.
- Ensure a daily log is noted on when the washrooms were cleaned and by whom.

#### Portable toilets (if used)

- Post signage on handwashing and hand sanitizing at sinks. Ensure hand sanitizer and liquid soap is available and frequently refilled.



- 
- Post physical distancing signage outside the portable toilet in case of lineups.
  - Increase cleaning protocols and service intervals.
  - To ensure physical distancing, the number of portable toilets may need to be increased.

#### **4.4 Recreational and Safety Equipment**

It is a decision for beach managers and businesses near the beach whether or not they rent out equipment. If sharing any type of equipment such as kickboards, pull buoys, or personal flotation devices (PFD), they must be cleaned and disinfected between each use.

## 5.0 Communication and Signage

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There is a variety of signage available for printing and posting around a recreational water facility. Please download signage from the following webpages:

[WECHU Downloadable Signage for the Facility](#) (available in multiple languages)

[WECHU Posters on Preventing the Spread of COVID-19](#) (available in multiple languages)

[COVID-19 Posters from Public Health Ontario](#) (available multiple languages)

- Includes posters on proper hand washing, physical distancing, self-isolating, wearing a mask, cleaning and disinfecting of public areas, and self-monitoring for symptoms of COVID-19.

[Resources to prevent COVID-19 in the Workplace – Ontario](#)

- Includes posters related to gardening and landscaping, cleaning, equipment use, retail transactions, and offices.

## 6.0 References

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A Framework for Reopening our Province: Stage 2 (Ontario). June 8, 2020

Lifesaving Society (June 2020). Guide to Reopening Pools and Waterfronts

Ontario Recreation Facilities Association (May 2020). Recreation Facility COVID-19 Reentering and Reopening: Guiding Principles and Best Practices.

Simcoe Muskoka District Health Unit (June 5, 2020). COVID-19 Public Health Guidance for Public Beaches.

Windsor-Essex County Health Unit (May 2020) Safe Return to Business: A Public Health Toolkit for the Windsor-Essex Business Community.



**WINDSOR-ESSEX COUNTY  
HEALTH UNIT**

**1005 Ouellette Avenue  
Windsor, Ontario N9A 4J8**

**[www.wechu.org](http://www.wechu.org)**

**519-258-2146**

**© Windsor-Essex County Health Unit, June 2020.**



**BRACEBRIDGE**  
The Heart of Muskoka

The Corporation of the Town of Bracebridge

~~RESOLUTION~~

**AGENDA**

June 12, 2020

The Honourable Steve Clark,  
Minister of Municipal Affairs and Housing  
17th Floor, 777 Bay St.  
Toronto, ON  
M5G 2E5

DATE June 22, 2020

NO. 9. b.

Dear Minister Clark,

**RE: Town of Bracebridge Resolution regarding the establishment of a Municipal Financial Assistance Program to offset the financial impact of the COVID-19 pandemic**

At its meeting of June 4, 2020, the Council of the Corporation of the Town of Bracebridge ratified motion 20-TC-089, regarding the Town of Bracebridge support for the Federation of Canadian Municipalities (FCM) recommendations contained in their report titled "Protecting Vital Municipal Services", as follows:

"WHEREAS the Federation of Canadian Municipalities (FCM) issued a report titled "Protecting Vital Municipal Services" on April 23, 2020 which included recommendations to the federal government to provide financial assistance for municipalities across the country;

AND WHEREAS the Association of Municipalities of Ontario (AMO) recognizes that a collaborative federal-provincial effort is required to provide much needed financial assistance to municipalities and their May 14, 2020 letter (attached) to the Prime Minister and the Premier urges Canada and Ontario to extend their successful collaboration through financial support for municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Town of Bracebridge supports the FCM recommendation and requests that both the Federal and Provincial Governments establish a municipal financial assistance program to offset the financial impact of the COVID-19 pandemic;

AND FURTHER THAT the Town of Bracebridge supports the Association of Municipalities of Ontario (AMO) in lobbying the Provincial Government for financial assistance to support Municipalities in offsetting the financial impact of the COVID-19 pandemic;

AND FURTHER THAT this resolution be forwarded to the Honorable Steve Clark, Minister, Municipal Affairs and Housing, local Member of Parliament (MP) and local Member of the Ontario Legislature (MPP), FCM, AMO and its member municipalities, and the Muskoka municipalities."

In accordance with Council's direction I am forwarding you a copy of the associated memorandum for you reference.

1000 Taylor Court  
Bracebridge, ON  
P1L 1R6 Canada

telephone: (705) 645-5264  
corporate services and finance fax: (705) 645-1262  
public works fax: (705) 645-7525  
planning & development fax: (705) 645-4209

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read 'L. McDonald', written in a cursive style.

Lori McDonald  
Director of Corporate Services/Clerk

Copy: Scott Aitchison, MP, Parry Sound-Muskoka  
The Honourable Norm Miller, MPP, Parry Sound-Muskoka  
The Federation of Canadian Municipalities  
Association of Municipalities Ontario and member municipalities  
Muskoka Municipalities



# Clerk's Department

595 9<sup>th</sup> Avenue East, Owen Sound Ontario N4K 3E3  
519-372-0219 / 1-800-567-GREY / Fax: 519-376-8998

June 16, 2020

**AGENDA**

Hon. Doug Ford  
Premier  
Premier's Office  
Room 281  
Legislative Building, Queen's Park

**DATE** June 22, 2020

**NO.** 9. c.

Dear the Honourable Doug Ford:

Please be advised that at it's June 11<sup>th</sup>, 2020 meeting, Grey County Council endorsed the following resolution for your consideration:

**CW93-20** Moved by: Councillor Robinson      Seconded by: Councillor Keaveney

**Whereas now more than ever in our increasingly electronic world, Grey County families and business owners have a need for reliable and affordable broadband to conduct business and stay connected both locally and beyond; and**

**Whereas broadband is a contributing social and economic driver in supporting the vitality and growth of our communities; and**

**Whereas families require internet to enable their children to complete school assignments, take online courses, maintain a human connection, or just stream movies at home; and**

**Whereas Grey County agriculture production, medical, health care, manufacturing, retail and the service industry depend on reliable high-speed connections to support and ensure business continuity and success; and**

**Whereas connectivity has been a lifeline for those businesses and sectors with access to reliable broadband during this global pandemic; and**

**Whereas reliable broadband will continue playing an essential role in the economic and social recovery of communities across Grey**

**County post-pandemic; and**

**Whereas not all areas of Grey County are within a connectivity coverage area which continues to be increasingly challenging, and amplified by the COVID-19 pandemic; and**

**Whereas Grey County has unserviced areas as well as under-serviced areas that receive inadequate or disproportionately low levels of service; and**

**Whereas while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, as well, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area; and**

**Whereas the need for broadband infrastructure improvement is now;**

**Now Therefore Be It Resolved that Grey County representing our Grey County residents and business owners alike, call to action Premier Ford; Minister of Infrastructure, Minister Scott; Ministry of Agriculture, Food and Rural Affairs, Minister Ernie Hardeman and Associate Minister of Energy & MPP Walker to champion the implementation of broadband in the unserviced and under-serviced areas of Grey County; and**

**That this resolution be forwarded to all Ontario municipalities for their endorsement.**

If you require anything further, please do not hesitate to contact me.

Yours truly,

Tara Warder  
Deputy Clerk/Legislative Coordinator  
(519) 372-0219 x 1294  
[tara.warder@grey.ca](mailto:tara.warder@grey.ca)  
[www.grey.ca](http://www.grey.ca)

cc Hon. Laurie Scott, Minister of Infrastructure  
Hon. Bill Walker, Associate Minister of Energy & Bruce – Grey - Owen Sound MPP  
Hon. Ernie Hardeman, Ministry of Agriculture, Food and Rural Affairs  
All Ontario Municipalities



June 18, 2020

NO. 9.0.

RE: Universal Basic Income Resolution

Please be advised that the Council of the Municipality of Grey Highlands, at its meeting held June 17, 2020, passed the following resolution:

**2020-438**

**Moved by Cathy Little, Seconded by Aakash Desai**

**Whereas the World Health Organization on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and**

**Whereas in response to the COVID-19 pandemic, the Province of Ontario and the Municipality of Grey Highlands have declared a state of emergency under the Emergency Management and Civil Protection Act; and**

**Whereas, to help reduce the financial strain on its citizens and businesses during the COVID-19 pandemic, the Municipality of Grey Highlands has approved disbursement of funds to local food banks and redirection of Community Grant Program funds to local community organizations providing relief to Grey Highlands residents in crisis; and**

**Whereas Statistics Canada has reported that the unemployment rate has risen to 13.7 per cent in Canada and 13.6 per cent in Ontario in May 2020; and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians from February to April; and that lower-wage earners, women and students are being impacted disproportionately; and**

**Whereas the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and**

**Whereas according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion; and**

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**The Municipality of Grey Highlands**

206 Toronto Street South, Unit One P.O. Box 409 Markdale, Ontario N0C 1H0  
 ☎ 519-986-2811 Toll-Free ☎ 1-888-342-4059 Fax 519-986-3643  
 🌐 [www.greyhighlands.ca](http://www.greyhighlands.ca) ✉ [info@greyhighlands.ca](mailto:info@greyhighlands.ca)

**Whereas a basic income ensures everyone an income sufficient to meet basic needs and live with dignity, regardless of work status; and**

**Whereas a basic income has the potential to improve individual physical and mental health, labour market participation, food security, housing stability, financial status and social relationships and generally raise the standard of living for vulnerable members of society; and**

**Whereas a universal basic income would likely have many positive societal effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures; now**

**Therefore, be it resolved that the Council of the Municipality of Grey Highlands urges the Ontario Provincial government and the Federal government to work together to investigate the feasibility of implementing a universal basic income program; and**

**That this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; Ministry for Seniors and Accessibility; the Association of Municipalities of Ontario; local MPPs and MPs; The County of Grey; all Municipalities with the Province of Ontario; and the Federation of Canadian Municipalities.**

**CARRIED.**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,



Jerri-Lynn Levitt  
Deputy Clerk  
Council and Legislative Services  
Municipality of Grey Highlands

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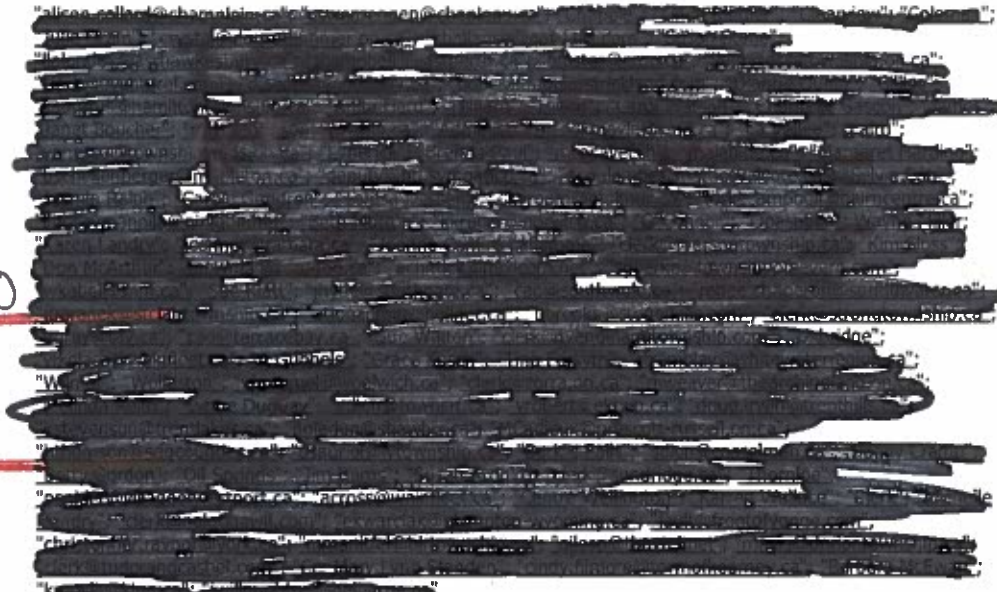
**The Municipality of Grey Highlands**

206 Toronto Street South, Unit One P.O. Box 409 Markdale, Ontario N0C 1H0  
519-986-2811 Toll-Free 1-888-342-4059 Fax 519-986-3643  
[www.greyhighlands.ca](http://www.greyhighlands.ca) [info@greyhighlands.ca](mailto:info@greyhighlands.ca)

**AGENDA**

DATE June 22 2020

NO. 9. e.



**Subject:** Orangeville Council Resolution - Diversity Training Program  
**Date:** June 10, 2020 3:18:05 PM

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Good afternoon,

Orangeville Council at its June 8, 2020 meeting passed the following resolution:

“WHEREAS The Town of Orangeville recognizes there have been questions in the public related to both diversity training and use of force training and protocols for Police Services, including in Ontario;

WHEREAS the Town recognizes that police officers join this profession out of a desire to do good, to serve and to protect the communities they serve;

AND WHEREAS an understanding of community diversity can foster authentic inclusion;

AND WHEREAS empathy training, and de-escalation training, can support understanding other people’s perspectives;

AND WHEREAS the Town recognizes that policing can be a dangerous profession, and officer as well as community safety are critical considerations in law enforcement;

AND WHEREAS the Ontario Provincial Police have indicated they have a comprehensive diversity training program, however there may not be the same resources available across the entire province for smaller Police Services;

AND WHEREAS there is concern in the public about the boundaries of use of force, such as neck restraints, and oversight;

AND WHEREAS there isn't clarity on a common bar on diversity and empathy training or on use of force and oversight;

THEREFORE BE IT RESOLVED that the Mayor write to the Solicitor General to encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force;

AND THAT the Solicitor General provide clarity on police oversight going forward given the anticipated changes to legislation to ensure effective accountability continues;

AND THAT annual updates or refresher courses be mandatory to ensure our Police Services have the best and current information available to them;

AND THAT THE TOWN request that the use of force protocols be reviewed to ensure they are safe and would meet current standards, and then shared across the province;

AND THAT THE TOWN circulate this resolution to all Ontario municipalities seeking their support."

Regards,

**Tracy Macdonald | Assistant Clerk | Corporate Services**  
**Town of Orangeville | 87 Broadway | Orangeville ON L9W 1K1**  
519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256  
[tmacdonald@orangeville.ca](mailto:tmacdonald@orangeville.ca) | [www.orangeville.ca](http://www.orangeville.ca)

REMINDER: Association of Municipalities of Ontario (AMO) 2020 Delegation Form  
Delegations (MMA) [Delegations@ontario.ca]  
Sent: Thursday, June 18, 2020 10:24 AM

Hello/ Bonjour,

Please be advised that the Municipal Delegation Request Form for the Association of Municipalities of Ontario (AMO) 2020 Annual Conference is available online. Information about delegations and a link to the form are available here: <https://ontario.ca/page/2020-association-municipalities-ontario-conference> .The deadline to submit requests is **Tuesday June 30, 2020.**

Le formulaire pour demander une rencontre avec le ministères pour le Congrès annuel 2020 de l'Association des Municipalités de l'Ontario (AMO) est disponible en ligne. Pour plus d'information sur les délégations et le formulaire, veuillez suivre le lien suivant : <https://ontario.ca/fr/page/conference-2020-de-lassociation-des-municipalites-de-lontario-amo> . Date limite pour présenter une demande: **mardi 30 juin 2020.**

Thank you/ Merci

## AGENDA

DATE June 22, 2020

NO. 9. f.

[SEARCH](#)



- [2020 AMO CONFERENCE](#)
- [ADVOCACY](#)
- [TRAINING](#)
- [OPEN DATA](#)
- [YOUR ASSOCIATION](#)
- [DASHBOARD](#)

# VIRTUAL AMO 2020 CONFERENCE AND AGM: REGISTRATION & CANCELLATION POLICY



AMO 2020 is going virtual! From August 17th through to the 19th, this year's conference will provide information and engagements that matter the most to you. While a virtual conference will be different in many ways, opportunities to connect, interact and learn from experts, senior government officials and your colleagues will happen at this year's event. Through a combination of live interactive and pre-recorded sessions, access to exhibitors and sponsors, this year's event will be focussed on the conference features you value most.

## DELEGATE VIRTUAL PACKAGE: FULL CONFERENCE

This package includes:

- Access to all scheduled conference educational programming on Monday, Tuesday and Wednesday
- Access to all scheduled conference virtual networking events
- Access to all virtual programming post-Conference

*\* Please note that individual registrations provide access to the virtual conference for the registrant only.*

*\* To be eligible for a non member student rate, a valid student identification card must be provided at the time of registration. The student rate is open to full-time secondary and post-secondary students.*

## DELEGATE VIRTUAL PACKAGE: FULL CONFERENCE RATES

	<b>Regular</b>
<b>Member:</b>	\$600.00
<b>Non-Member:</b>	\$750.00
<b>*Non- Member Students:</b>	\$400.00

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## DELEGATE CANCELLATION POLICY

To ease financial considerations during this time, AMO has instituted a **simple and flexible transfer or refund policy** that gives registrants the option to:

- Transfer your current registration automatically to the AMO 2020 Virtual Conference (you don't have to do anything).
- Receive a full refund of registration fees paid without any penalties until July 6, 2020.

If you are already registered and **you do want to participate** in the AMO 2020 Conference, you don't need to do anything about your registration.

You don't need to do anything to transfer your current registration to the Virtual AMO 2020 Conference. If you don't cancel an existing registration by July 6, 2020 (see details below) you will remain registered for the AMO conference and (after the July 6th cut-off date) you will

receive a partial refund, reflecting the new, lower price for registration. If you remain registered after July 6th, your partial refund will be processed automatically. It will reflect the difference between what you paid and the new lower price. To reflect lower costs, and to make the conference more affordable, the registration fee has been reduced and streamlined to \$600 for members and \$750 for non member, plus HST.

If you are already registered and you **do not want to participate** in the AMO 2020 Conference, you will need to cancel your registration by **4:00 pm on July 6th, 2020**.

Cancellations received prior to 4:00 pm ET, July 6th, 2020 will receive a full refund. All cancellations must be submitted in writing to the Association of Municipalities of Ontario via e-mail at [events@amo.on.ca](mailto:events@amo.on.ca). Cancellations made after 4:00 pm July 6th are non-refundable. An alternate attendee name may be substituted at any time.

If you are already registered and you do **not wish to participate** in the virtual AMO 2020 Conference, please contact [events@amo.on.ca](mailto:events@amo.on.ca) **before 4:00 pm July 6th, 2020 to cancel your registration and receive a full refund.**

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## IMPORTANT INFORMATION:

- A confirmation notice will be sent to the delegate email for all registration, modifications or cancellations. Please review your confirmation carefully for accuracy.
- All cancellations must be submitted in writing to the Association of Municipalities of Ontario via email at [events@amo.on.ca](mailto:events@amo.on.ca). Cancellations received prior to 4:00 pm ET, July 6, 2020 will be eligible for a full refund. Cancellations made after 4:00 pm are non-refundable. An alternate attendee name may be substituted at any time.
- Voting in the AMO election requires you to select a Caucus. In order to be eligible to vote, you must be an AMO member and an elected official. If you wish to change your voting Caucus, you must do so before July 6, 2020.
- Registration forms that are not complete will not be processed, please ensure the details you have provided are correct and complete.



- If you cannot register online and you require a fillable .pdf registration form, please email [events@amo.on.ca](mailto:events@amo.on.ca). Other registration inquiries can also be directed to [events@amo.on.ca](mailto:events@amo.on.ca) or by calling 416.971.9856.

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- [Delegations](#)
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**CLICK HERE TO REGISTER**

*If you require a login to register online, please email [amo@amo.on.ca](mailto:amo@amo.on.ca)*

---

## CONTACT

AMO Events and Training

[events@amo.on.ca](mailto:events@amo.on.ca)

T 416.971.9856

TF 1.877.426.6527

June 11, 2020

**AGENDA**

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

DATE June 22, 2020

Honourable Christine Elliott  
Deputy Premier and Minister of Health  
Ministry of Health  
5<sup>th</sup> Floor, 777 Bay Street  
Toronto ON M7A 2J3

NO. 9. g.

Honourable Merrilee Fullerton  
Minister of Long-Term Care  
6<sup>th</sup> Floor, 400 University Avenue  
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council unanimously supported a request from Councillor Clare Latimer to submit a letter to the Premier, Minister of Health, and Minister of Long-Term Care (LTC) regarding current and long-standing issues being faced by the LTC sector and to support the government's Commission on Long-Term Care.

The COVID-19 pandemic has exacerbated the human resources crisis that LTC has faced for a number of years. It has also brought homes and the residents who place trust in the system they will be well cared for into the limelight, when all along the number one priority of all levels of government and oversight should be the health, safety, and well-being of some of our most vulnerable citizens.

The LTC and Retirement Home (RH) sectors are chronically understaffed; losing the extra hands of visitors and volunteers during the pandemic, while necessary, has created an additional burden. Homes in Ontario are experiencing increasing difficulty recruiting and retaining Personal Support Workers (PSW), Registered Practical Nurses (RPN) and Registered Nurses (RN), creating long delays in the ability to fill vacant positions. Before the pandemic, many homes were indicating they no longer have a 'pool' of PSWs ready and available to fill vacant shifts. Homes are seeing more PSWs experiencing stress-related illnesses, mental and physical exhaustion, and an increase in work-related injuries. In addition to an already limited available workforce, hospitals are now hiring PSWs to fill support roles, and many RNs or RPNs accept positions in LTC only to resign when an acute care or community health position becomes available. Additional stressors directly related to the pandemic have certainly added to the staffing crisis. The provision of pandemic pay to front-line staff has helped, and while it would be a welcomed addition to the funding envelope moving forward, wage increases alone will not solve the chronic lack of people choosing long-term care as a career.

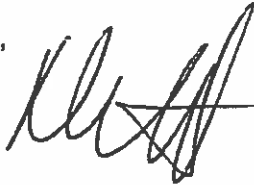
Cont'd...

Staffing ratios have been discussed for several years and there has been lobbying from many avenues to increase the number of direct nursing care hours for residents up to four hours of care per day in order to safely meet the complex needs of the current long-term care population. Without an influx of provincial dollars, coupled with a provincial LTC human resources strategy, homes will not be able to increase direct patient care hours; there simply are not enough human resources to go around. This is difficult for staff in long-term care and retirement homes. They are a determined, passionate bunch who want nothing more than to provide quality care to their residents who call their facilities home.

As a Municipal Council, we have watched the impact the COVID-19 pandemic has had on LTC and RHs across our province. Our municipality has not had any COVID-19 outbreaks in homes in Chatham-Kent; however, we are certainly aware of the ongoing risk and continue to do everything we can to ensure our residents and staff are safe and they have the tools and resources to manage during such a difficult time. As a Council, we support the government's LTC Commission and ask that it remain non-partisan, and be independent of owners and operators including ourselves as the owner and operator of Chatham-Kent's largest LTC home. While we are supportive of the Commission, we are asking for an impartial review of current best practices in both private and publicly operated homes. We are also requesting that the Commission be tasked with recommending best practice standards of care, and accountability protocols regarding documentation, peer reviews, and resident/family reviews.

We appreciate the work involved in any type of large-scale review with the hope the Commission is able to review the current impact of the pandemic and merge these findings with what the sector has known and has been advocating for over the last several years including staffing, governance models, physical structures of homes, and LTC regulations. A comprehensive look at past, current, and future insights will move the sector towards action and real change.

Sincerely,



Darrin Canniff, Mayor/CEO  
Municipality of Chatham-Kent

C Rick Nicholls, MPP Chatham-Kent-Leamington  
Monte McNaughton, MPP Lambton-Kent-Middlesex  
All municipalities in Ontario

June 11, 2020

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Honourable Christine Elliott  
Deputy Premier and Minister of Health  
Ministry of Health  
5<sup>th</sup> Floor, 777 Bay Street  
Toronto ON M7A 2J3

Honourable Merrilee Fullerton  
Minister of Long-Term Care  
6<sup>th</sup> Floor, 400 University Avenue  
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council received a letter from eleven organizations serving Long-Term Care and Retirement Homes in Ontario. The letter spoke to the importance of psychosocial and emotional well-being of all Long-Term Care (LTC) and Retirement Home (RH) residents. Council agreed there was significant evidence presented within the letter to warrant supporting the call to action and to encourage the government to review and act on the recommendations provided.

The COVID-19 pandemic has presented a variety of challenges to the LTC and RH sectors, as well as the congregate care sector. Many of these challenges involve protecting the physical health of this extremely vulnerable population. Increased infection control requirements, eliminating non-essential visitors, active screening protocols, and restrictions on the movement of LTC and RH staff working between different homes, are a few examples of the measures taken and backed financially by the provincial government. In Chatham-Kent, early and rigorous adoption of these measures has kept COVID-19 out of our LTC and RH facilities. While this is a commendable achievement, it is important to examine the social costs to residents of such an undertaking.

People living in LTC and RHs depend completely on interactions with staff, visitors, volunteers, and other residents to fulfill their social and emotional needs. Losing any one of these groups impacts residents in ways that are difficult to measure quantitatively but qualitatively we see it in our residents' eyes each day as we strive to provide the best care possible for them. The exclusion of non-essential visitors has left a tangible hole in the lives of residents. In Chatham-Kent's municipally-run LTC home, Riverview Gardens (RVG), this order saw the exclusion of 500-600 additional visitors, volunteers, and contract support staff per week. They were cherished, familiar faces; their visits much-anticipated by residents and appreciated by staff.

Cont'd...

**AGENDA**

**DATE** June 22, 2020

**NO.** 9. h.

Visitors and volunteers provide more than just visiting, they help in the daily care of our residents. Conversations with other LTC and RHs throughout Chatham-Kent show the same losses and the same impacts on residents and staff. Additional stressors directly related to the pandemic have added to the staffing crisis in LTC and RHs. Supporting a strategy for homes to hire additional staff specifically trained to support the psychosocial and emotional needs of residents would alleviate some of the stress on nursing staff and may lead to better outcomes for residents.

Chatham-Kent has always been a community that comes together and rises to the challenges before us. COVID-19 and the impact this has had on our local LTC and RH sectors is no exception. Through our local United Way, volunteers are finalizing an Adopt a Grandparent program similar to pen pals of years past. This program will link teenagers and young adults with one of our LTC and/or RH residents. Young and old, both with different needs, sharing thoughts and ideas and supporting one another through the pandemic. At Riverview Gardens we have created a Resident Support Worker (RSW) position that provides emotional and social support to our residents. RSWs work on the same floor with the same residents each day where they assist residents with feeding, games, crafts, companionship, and outdoor time when the weather cooperates. RSWs also help provide such services as assisting with laundry, as well as sorting, folding, and organizing a resident's personal items. Currently, redeployed municipal staff are fulfilling these roles at RVG but as Ontario moves further with reopening, these staff will be needed back at their home base location and residents in our home will once again be faced with spending much of their day alone. The homes in Chatham-Kent are providing great care to our residents but they can only do so much. This is why the recommendations from the Long-Term Care and Retirement Home sectors are so important.

Chatham-Kent Municipal Council believes people need human interaction. It is what makes the difference between simply being alive, and living. It is time to act, and protect the psychosocial and emotional health of our LTC and RH residents. We support whole-heartedly, the recommendations presented to you from our LTC and RH partners (attached).

Sincerely,



Darrin Canniff, Mayor/CEO  
Municipality of Chatham-Kent

Attachment: Letter from Alzheimer Society et al RE: Psychosocial and Emotional Well-being of LTC Residents

- C Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
- Hon Raymond Cho, Minister of Seniors and Accessibility
- Helen Angus, Deputy Minister, Ministry of Health
- Richard Steele, Deputy Minister, Ministry of Long-Term Care
- Rick Nicholls, MPP Chatham-Kent-Leamington
- Monte McNaughton, MPP Lambton-Kent-Middlesex
- Matthew Anderson, President and CEO, Ontario Health
- All municipalities in Ontario



May 8, 2020

Hon. Doug Ford  
 Premier of Ontario  
 Legislative Building  
 Queen's Park  
 Toronto, ON M7A 1A1

Hon. Christine Elliott  
 Deputy Premier and Minister of Health  
 Ministry of Health  
 5th Floor, 777 Bay St.  
 Toronto, ON M7A 2J3

Hon. Merrilee Fullerton  
 Minister of Long-Term Care  
 6th Floor, 400 University Ave  
 Toronto, ON M5G 1S5

Dear Premier Ford, Minister Elliott and Minister Fullerton,

On behalf of almost 80,000 residents, their families and staff in Ontario's long-term care (LTC) homes, we are writing this letter to urgently request that the provincial government take immediate action to support the psychosocial and emotional wellbeing of residents. COVID-19 has changed every aspect of the lived experience in LTC. Despite fervent efforts and commitment from LTC team members to protect residents from the negative physical outcomes of COVID-19, the psychosocial and emotional impacts remain ignored and under-resourced.

According to a recently released study by Mental Health Research Canada, the number of Canadians expressing high-to-extreme levels of anxiety has quadrupled since the start of the COVID-19 crisis. “Mental Health in Crisis: How COVID-19 is Impacting Canadians.” *Mental Health Research Canada*, [www.mhrc.ca/our-research/](http://www.mhrc.ca/our-research/). If that is the reality of people living in the general population, what is happening to the mental health of LTC residents, many of whom are already living with compromised cognitive ability and living in isolation? ‘There is no health without mental health’- Minister Elliott.

Thousands of residents are living cohorted and/or isolated lives away from their personal belongings and away from the important people in their lives. Many residents are eating alone, experiencing virtually no human connection aside from 2-3 brief encounters with LTC team members for personal care/meal delivery each day and 1-2 virtual visits with a family member each week, if such a program exists in their home. Team member shortages further exacerbate the sense of isolation, we have heard from residents that there is little to no program or activity to nurture social engagement opportunities during these times.

Pre-COVID-19, the realities of pervasive isolation, depression and loneliness are coined as the ‘three plagues’ of life in LTC (Dr. Bill Thomas, founder of The Eden Alternative). While person-centered practices combat these plagues, the current reality of LTC living will lead to residents left with broken spirits and the corresponding negative outcomes associated with their psychosocial, emotional health.

People need people. We are writing this letter now to ask that immediate attention and allocated resources be applied to LTC homes to support the psychosocial and emotional wellbeing of residents. The government of Alberta, in recognizing the importance of ‘quality of life’ for residents, has released substantive directives that clearly define essential visitors as those who contribute to the quality of life of residents in addition to provision of needed physical care. I urge you to follow suit, so that residents can experience the psychosocial and emotional support that has been missing for 7 weeks thus far.

Imagine the new reality when a group of team members (comprised of ‘essential visitors’ and/or dedicated staff) is incorporated into every LTC home to exclusively provide avenues/programs/opportunities for psychosocial and emotional support. Residents will experience **multiple** weekly virtual visits using iPads, tablets or cell phones with friends and family members, and even amongst themselves, providing peer to peer support. Residents will enjoy safe outdoor visits during the warm weather now upon us. Imagine residents being supported in a virtual resident activity, meal or conversation between other residents. Residents will feel engaged and connected to each other once again, to their families, to their environment and to their community. They will be well protected from the negative outcome of prolonged isolation.

This is what is needed:

- Declare psychosocial and emotional wellbeing of residents as essential to their quality of life
- Expand the definition of ‘essential visitors’ to include people who contribute to the quality of life including psychosocial and emotional health
- Resources for homes to hire and train additional team members/staff whose primary role is to support psychosocial and emotional health via facilitating virtual and safe physical visiting
- Resources for homes to purchase technology and infrastructure required to support virtual visits amongst residents and families
- Creation of a safe plan for residents to enjoy social engagement outdoors in the coming weeks (physical distancing, wearing of masks, etc.), complete with human resources and supplies to make this a reality

We must act now. COVID-19 requires physical distancing, but in order to uphold resident's quality of life and wellbeing we must enable and support social connection.

We look forward to hearing from you soon, as we work together to provide the best care for LTC residents who are the most vulnerable group of Ontarians during this COVID-19 crisis.

Sincerely,

 Cathy Barrick Chief Executive Officer Alzheimer Society of Ontario	 Lisa Levin Chief Executive Officer AdvantAge Ontario	 Kiran Rabheru MD, CCFP, FRCP Co-Chair Canadian Coalition for Seniors' Mental Health
 Laura Tamblyn Watts Chief Executive Officer CanAge	 Carola Collins MD CCFP Medical Director	 Marta Hajek Executive Director Elder Abuse Prevention Ontario
 Samantha Peck Executive Director Family Councils Ontario	 George Heckman, MD, FRCP(C)	 Margaret Gillis President International Longevity Centre Canada
 Raza M. Mirza, PhD Network Manager National Initiative for the Care of the Elderly (NICE)	 Dee Lender Executive Director Ontario Association of Residents' Councils	
 Fred Mather, MD President, Ontario Long Term Care Clinicians	 Donna Duncan Chief Executive Officer Ontario Long Term Care Association	

cc: Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions  
Hon Raymond Cho, Minister of Seniors and Accessibility  
Helen Angus, Deputy Minister, Ministry of Health  
Richard Steele, Deputy Minister, Ministry of Long-Term Care  
Matthew Anderson, President and CEO, Ontario Health



# AGENDA

Ministry of  
Municipal Affairs  
and Housing

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

Ministère des  
Affaires municipales  
et du Logement

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél.: 416 585-7000

DATE

June 22, 2020

NO.

9. 1.



Ontario

234-2020-2382

June 12, 2020

Dear Heads of Council / Clerks and CAOs:

Nothing is more important than protecting the health and well-being of Ontarians. Since first learning of COVID-19, Ontario has taken decisive action to stop the spread of this deadly virus, and we thank you for your support in our efforts.

We appreciate that the current situation for municipalities is not “business as usual”, and that all municipalities have had to make adjustments to adapt to new priorities and shifting ways of doing business.

When municipalities requested our help, we listened and acted quickly to legislate changes to the Planning Act and make the necessary regulation to suspend decision-making timelines. These changes balanced the need to suspend the timelines that would allow a municipality to refocus time and resources on the COVID-19 outbreak, while allowing councils to continue to make decisions on planning matters as municipal capacity evolved.

As we move forward with our gradual approach that will allow Ontario to emerge from the COVID-19 outbreak, we know that getting shovels in the ground is key to moving forward on the path to economic recovery together. Many municipalities may be well on their way to a more normalized planning review process, and we want to ensure that the land use planning system is in step with a municipality's expanding capacity during this time. As a result, we intend to end the temporary suspension of the Planning Act timelines as of June 22<sup>nd</sup>, 2020.

We understand that the safety of your constituents must remain a priority, and that there are certain provincial restrictions in place regarding public gatherings. Therefore, we encourage you to continue to use electronic and virtual channels, as appropriate, to engage and provide the public with an opportunity to make representations on planning matters, while following the advice of Ontario's Chief Medical Officer of Health.

It is vital for our economic recovery from this outbreak that we work together to help move the planning approvals process forward. We need to continue the important job of creating housing and keeping infrastructure projects moving while also ensuring we maintain public health. Development has always played a key role in supporting growth in our communities, and it will play an especially important role on our road to economic recovery from COVID-19.

Let me assure you that our government is working to support you, our municipal partners, and will continue to work collaboratively to keep all Ontarians safe.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark  
Minister

c. Association of Municipalities of Ontario

**AGENDA**

THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW: 2020 – 17

“2020 TAX RATIOS”

(June 22, 2020)

A by-law for establishing tax ratios

DATE June 22, 2020

NO. 15. a.

---

**WHEREAS** pursuant to Section 308 of the *Municipal Act 2001*, the council of a municipality shall pass a by-law establishing the tax ratios for that year for the municipality.

**NOW THEREFORE** the Council of the Township of Pelee hereby enacts as follows:

The tax ratios for the municipality are as follows:

Residential	1.0000
Commercial Occupied	1.3855
Commercial Vacant	1.3855
Commercial Excess	1.3855
Industrial Occupied	0.9799
Industrial Vacant	0.9799
Industrial Excess	0.9799
Farmlands	0.2500

**AND THAT** by-law 2019-28 passed on the 17th day of June, 2019 is hereby rescinded.

**AND THAT** this by-law shall come into the effect on the 22nd day of June, 2020.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 22nd DAY OF JUNE 2020.**

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MAYOR, Raymond Durocher

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CAO/CLERK, Janice Hensel

THE CORPORATION OF THE TOWNSHIP OF PELEE

DATE

June 22, 2020

BY-LAW NO: 2020 – 18

"2020 TAX RATES"

NO.

15. b.

(June 22, 2020)

A By-law to set and levy tax rates and to further provide for penalty and interest in default of payment thereof for 2020

**WHEREAS** Section 312 of *The Municipal Act 2001*, provides that the Council of a municipality shall, after the adoption of the estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class;

**AND WHEREAS** the property classes have been prescribed by the Minister of Finance under the Assessment Act, R.S.O. 1990, as amended, and Regulations thereto;

**AND WHEREAS** it is necessary for the Council of the Township of Pelee to levy on the whole of ratable property, according to the last revised assessment roll, the sum of \$1,993,887 to be adopted in the budget estimates;

**AND WHEREAS** Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios;

**NOW THEREFORE** the Council of the Township of Pelee hereby enacts as follows:

1. That a tax rate of 1.463245% is hereby adopted to be applied against the whole of the assessment for real property in the residential class.
2. That a tax rate of 2.027326 % is hereby adopted to be applied against the whole of the assessment for real property in the commercial class as adjusted by the provisions of the *Municipal Act 2001*.
3. That a tax rate of 1.433834% is hereby adopted to be applied against the whole of the assessment for real property in the industrial class as adjusted by the provisions of the *Municipal Act 2001*.
4. That a tax rate of 0.365811% is hereby adopted to be applied against the whole of the assessment for real property in the farmlands class.
5. That a tax rate of 0.365811% is hereby adopted to be applied against the whole of the assessment for real property in the managed forests class.
6. Pursuant to the *Education Act, R.S.O. 1990, c. E.2*, and the Regulations passed and to be passed pursuant to that Act, as amended, the following education tax rates are established:

A rate of 0.153000% against the whole of the assessment for real property in the residential class;

A rate of 0.980000% against the whole of the assessment for real property in the commercial class;

A rate of 0.980000% against the whole of the assessment for real property in the industrial class;

A rate of 0.038250% against the whole of the assessment for real property in the farmlands class.

A rate of 0.038250% against the whole of the assessment for real property in the managed forests class.

7. That the reduction in the tax rate for commercial vacant and excess land is established at 30%.
8. That the reduction in the tax rate for industrial vacant and excess land is established at 35%.
9. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

50% of the final levy (after deduction of the interim levy) rounded upwards to the next whole dollar shall become due and payable on the 31st day of August 2020; and the balance of the final levy shall become due and payable on the 30<sup>th</sup> day of November 2020, and non-payment of the amount noted on the dates stated in accordance with this section shall constitute default.

10. That on all taxes of the levy which are in default, a penalty of 1.25% shall be added and thereafter a penalty of 1.25% per month will be added on the first day of each and every month the default continues, until December 31<sup>st</sup>, 2020.
11. That on all taxes in default on January 1st, 2021, interest shall be added at the rate of 1.25% per month for each month or fraction thereof in which the default continues.
12. That penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
13. That the collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
14. That taxes are payable at the Township of Pelee Municipal Office, 1045 West Shore Road, Pelee Island, Ontario, NOR 1M0.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 22<sup>nd</sup> DAY OF JUNE 2020.**

\_\_\_\_\_  
**MAYOR, Raymond Durocher**

\_\_\_\_\_  
**CAO/CLERK, Janice Hensel**

THE CORPORATION OF THE TOWNSHIP OF PELEE

DATE June 22, 2020

BY-LAW NO. 2020 – 19

“2020 Budget Estimates”

(June 22, 2020)

NO. 15. C.

A by-law to adopt the 2020 Budget Estimates

---

**WHEREAS** Section 290 of the *Municipal Act, S.O. 2001, C25* and amendments thereto requires that a local municipality shall prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality.

**AND WHEREAS** the Council of the Township of Pelee did provide notice of the adoption of the 2019 municipal budget and did hold a public meetings on December 16, 2019 to June 8, 2020 to receive comment and input;

**NOW THEREFORE** be it resolved that the Council of the Corporation of the Township of Pelee enacts as follows:

1. The estimates for the year 2020 in the amount of \$4,739,091 and the attached hereto are hereby approved and adopted.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 22<sup>nd</sup> DAY OF JUNE 2020.

\_\_\_\_\_  
MAYOR, Raymond Durocher

\_\_\_\_\_  
CAO/CLERK, Janice Hensel

**DATE** June 22, 2020

**THE CORPORATION OF THE TOWNSHIP OF  
PELEE**

**BY-LAW: 2020 – 20** **NO.** 15. d.

**"CONFIRMATION OF PROCEEDINGS"**

**(June 22<sup>nd</sup>, 2020)**

A by-law to confirm the proceedings of Council

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**WHEREAS** the *Municipal Act 2001*, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

**AND WHEREAS** the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

**NOW THEREFORE** the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 22<sup>nd</sup> day of June, 2020 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (June 22<sup>nd</sup>, 2020)
4. That this by-law shall come into force and take effect on the date of passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 22<sup>nd</sup> day of June, 2020.**

\_\_\_\_\_  
**MAYOR, Raymond Durocher**

\_\_\_\_\_  
**CAO/Clerk, Janice Hensel**