TOWNSHIP OF PELEE
Special Meeting of Council
Monday, May 11, 2020, 6:30 pm
Electronic Meeting

1. Call to Order

2. Confirmation of Previous Meeting Minutes
   a. Regular Meeting of Council, April 14, 2020. (CHANGES or CORRECTIONS from Council)

3. Disclosure of Pecuniary Interest

4. Delegations

5. Reports

6. Action Reports
   a. Councillor Dave DeLellis –
      i. Report from Tourism, Economic Development Advisory and Hunt Committee;
      ii. Resolution to install a can baler at the transfer station for Aluminum; (QUESTIONS from Council to Councillor DeLellis for clarification)
   b. Drainage Superintendent Eric Chamberlain –
      i. Report No. 2020 – 09 EC - Drain No. 4 of Big Marsh Drainage System;
      ii. Report No. 2020 - 10 EC - Stoltz Drain Improvement;
      iii. Report No 2020 – 11 EC - Hamel Drain Extension – Re-install Open Municipal Drain (QUESTIONS from Council to Drainage Superintendent for clarification)
   c. Deputy Mayor David Dawson –
      i. Resolution authorizing a letter to be sent to the Minister of Transportation requesting consideration be given to easing travel restrictions as soon as possible on all provincial ferry vessels servicing Pelee Island to facilitate transportation access for cottage owners; AND that changes be made to allow for more access during peak travel times (weekends). (QUESTIONS from Council to Deputy Mayor Dawson for clarification)
   d. Chief Administrative Officer and Clerk –
      i. Status Update on West Shore Road (Verbal)
      ii. Status Update on Marina (Verbal) (QUESTIONS from Council to Chief Administrative Officer for clarification)

7. Consent Reports
   a. Treasurer - Disbursements Report as May 7, 2020. (QUESTIONS from Council to Treasurer for clarification)

8. Recognitions
   From Mayor DuRocher
   a. To recognize the members of the Beautification Committee for all their efforts to ready the island for the season;
   b. To convey the Beautification Committee’s appreciation to municipal staff members Nick Goulden, Jay Nageleisen and Mack Feltz for their assistance and for the great job on municipal lawn maintenance;
9. **Communications and Petitions**
   a. **Corporation of the Township of Armour and District of Parry Sound** – Requesting support of resolution encouraging the Federal and Provincial governments to make substantial investments in high-speed internet connectivity in rural areas;
   (QUESTIONS from Council)
   b. **Corporation of the Town of Gravenhurst and District Municipality of Muskoka** – Requesting support of resolution adding community gardens, garden centres and Nurseries as essential services during the COVID-19 pandemic;
   (QUESTIONS from Council)
   c. **Corporation of the County of Haliburton and Township of North Dumfries** – Requesting support of resolution requesting the Minister of Tourism, Culture and Sport and the Minister of Transportation reconsider fee increases recently announced by Canadian Tourism Oriented Destination Signage Limited;
   (QUESTIONS from Council)
   d. **Corporation of the Town of Grimsby** – Resolution to support the Premier of Ontario’s decision to suspend time-of-use electricity billing;
   (QUESTIONS from Council)

10. **Scheduled Motions**

**Action Motions**
   a. To receive Report from Tourism, Economic Development Advisory and Hunt Committee;
   (DISCUSS, DEBATE & AMEND – Councillors)
   b. To receive Report No. 2020 – 09 EC - Drain No. 4 of Big Marsh Drainage System;
   c. To receive Report No. 2020 - 10 EC - Stoltz Drain Improvement;
   d. To receive Report No 2020 – 11 EC - Hamel Drain Extension – Re-install Open Municipal Drain;
   (DISCUSS, DEBATE & AMEND – Councillors)
   e. To authorize a letter to be sent to the Minister of Transportation requesting consideration be given to easing travel restrictions as soon as possible on all provincial ferry vessels servicing Pelee Island to facilitate transportation access for cottage owners; AND that changes be made to allow for more access during peak travel times (weekends).
   (DISCUSS, DEBATE & AMEND – Councillors)

**Consent Motions**
   a. Township of Pelee consents to pass the following:

11. **Deferred Matters**

12. **Enquires**

13. **Emergent Matters**
   (COUNCILLORS may MAKE MOTIONS on any topic address throughout the course of the meeting.)

14. **By-Laws**
a. **By-Law 2020-12;** Being a Bylaw to provide for the 2019 maintenance of the following municipal drains: Big Marsh and Curry Marsh to raise the sum of $157,313.32 to pay therefore.

b. **By-law 2020 – 13;** Being a By-law to amend Schedule A to By-law 2019-43 – Airport Lands Farm Lease;

c. **By-Law 2020- 14;** Being a By-Law to Confirm Proceedings

15. **Adjournment**
TOWNSHIP OF PELEE
Meeting of Council
Tuesday April 14th, 2020 6:00 pm
Zoom Virtual Meeting

Mayor: Ray Durocher
Deputy Mayor: Dave Dawson
Councillors: Dayne Malloch
Dave DeLellis
Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk
Michelle Feltz, Treasurer/Deputy Clerk
Kristine Horst, Administrative Assistant

Other: Members of the Public

Special Meeting of Council

1. Call to Order

1. Pursuant to Section 238 (3.4) of the Municipal Act, 2001 as enacted by the Municipal Emergency Act, 2020.

   a. Resolution 2020-33 was CARRIED

      Moved By: Councillor Dayne Malloch
      Seconded By: Councillor Sherri Smith Ouellette

      “Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2020-09; Being a Bylaw to amend By-law 2019-12 to provide for (Procedural By-law) to provide for Electronic Meetings During Any Period Where an Emergency Has Been Declared.”

Regular Meeting of Council

2. Confirmation of Previous Meeting Minutes

      Moved By: Councillor Dayne Malloch
      Seconded By: Deputy Mayor Dave Dawson
3. Disclosure of Pecuniary Interest
   a. By-Law 2020-10, CAO stated council needs to receive.

4. Delegations
   None

5. Reports

6. Action Reports
   a. Chief Administrative Officer and Clerk –
      i. Report No: 2020-04 JH – to amend By-law Number 2019 – 12 (Procedural By-law) to provide for Electronic Meetings During Any Period Where an Emergency Has Been Declared;
   b. Councillor Dave DeLellis –
      i. Report from Tourism, Economic Development Advisory and Hunt Committee
         a) 2020 Pheasant Hunt Recommendations presented to council;
         b) Tourism Advertising and Promotion Updates;
   c. Deputy Clerk and Treasurer –
      i. Report No: 2020-06 MF – Council/Committee Remuneration and Expenses
      iii. Report No: 2020-08 MF – Annual Monitoring Program at the Pelee Island Landfill and Waste Transfer facility - Contract Renewal (Verbal)

7. Consent Reports
   b. Treasurer – Resolution to confirm no late payment charges on property tax and water accounts in either form, penalty and/or interest, through the period ending June 30, 2020.

8. Recognitions
   a. Mayor Ray Durocher recognized the Township of Pelee Roads Department for their work on the West Shore during and after the most recent storms.
   b. Mayor Ray Durocher recognized Melissa Evers for the work she has been doing at the Coop during these uncertain times.
   c. Mayor Ray Durocher recognized the public for continuing to self-isolate when they arrive on island from the mainland and abroad.

9. Communications and Petitions
   a. Rick Nicholls, MPP, Chatham-Kent-Leamington – Announcing that the Province of Ontario is providing the Township of Pelee up to $104,201.82 in financial support to help with recovery efforts related to flooding that occurred in spring 2019.
      i. Communication received by the Council of the Township of Pelee from Rick Nicholls, MPP, Chatham-Kent-Leamington.
   b. Corporation of the Town of Midland – Resolution to support proposal requesting a one-time grant to municipalities from the Federal Government to off-set waivers of Property Taxes for the Year 2020
      i. Communication received by the Council of the Township of Pelee from the Corporation of the Town of Midland.
10. **Scheduled Motions**

**Action Motions**

a. Resolution 2020-34 was **DEFEATED**

**RECORDED VOTE:**
- Councillor Sherri Smith Ouellette – NO
- Mayor Ray Durocher – NO
- Deputy Mayor Dave Dawson – NO
- Councillor Dayne Malloch – YES
- Councillor Dave DeLellis – YES

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives the Report from the Tourism, Economic Development Advisory and Hunt Committee and approve the recommendations for the 2020 Pelee Island Pheasant Hunt as presented.”

b. Resolution 2020-35 was **CARRIED**

**RECORDED VOTE:**
- Councillor Sherri Smith Ouellette – YES
- Mayor Ray Durocher – YES
- Deputy Mayor Dave Dawson – YES
- Councillor Dayne Malloch – NO
- Councillor Dave DeLellis – NO

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives the Report from the Tourism, Economic Development Advisory and Hunt Committee, but has made the decision to cancel the 2020 Pelee Island Pheasant Hunt.”

c. Resolution 2020-36 was **CARRIED**

Moved By: Deputy Mayor Dave Dawson
Seconded By: Councillor Dayne Malloch

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives the Report from the Tourism, Economic Development Advisory and Hunt Committee and approve the recommendations from the April 6th committee meeting regarding tourism advertising and promotion, as presented.”

d. Resolution 2020-37 was **CARRIED**

Moved By: Councillor Dayne Malloch
Seconded By: Councillor Sherri Smith Ouellette
“Be it resolved that the Council of the Corporation of the Township of Pelee hereby receives Report No: 2020-06 MF, Council/Committee Remuneration and Expenses to comply with Section 284 (1) of the Municipal Act.”

e. Resolution 2020-38 was CARRIED
   Moved By: Councillor Dayne Malloch
   Seconded By: Councillor Sherri Smith Ouellette

“Be it resolved that the Council of the Township of Pelee accepts the Reserve Report 2020-07 and that the amounts noted in the discussion section of this report be transferred to the appropriate reserve or reserve fund.”

Consent Motions

a. Resolution 2020-39 was CARRIED
   Moved By: Councillor Sherri Smith Ouellette
   Seconded By: Deputy Mayor Dave Dawson

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:
   i) Disbursements as at April 8, 2020 in the amount of $71,218.83”

b. Resolution 2020-40 was CARRIED
   Moved By: Councillor Sherri Smith Ouellette
   Seconded By: Councillor Dayne Malloch

“Be it resolved that the Corporation of the Township of Pelee hereby resolves that no late payment charges on property tax and water accounts in either form, penalty and/or interest, through the period ending June 30, 2020. In the absence of additional financial relief measures, interest and penalties will be calculated on all past due balances as of July 1st and the first of every month thereafter.”

11. Deferred Matters

a. Mayor Ray Durocher – following up on February 27th deferred matters listed below:
   i. Report on Stakeholder Engagement Consultation – Conservation Authorities;
      i) Stated meeting took place on February 14th, 2020 and was a round table discussion, nothing was finalized during this meeting.
   ii. Report on Ontario Provincial Police – Community Safety and Policing Roundtable
      i) Stated meeting took place on February 19th, 2020 and was a discussion of the advisory council.

12. Enquires

a. Councillor Dayne Malloch asked about being Shovel Ready for road repair and Shoreline Protection
i. CAO Janice Hensel advised the Township is working to be Shovel Ready for both emergency repairs, as well as, loner-term, small structural repairs, beyond pre-existing conditions. She also noted MTO is sending an engineer to Pelee Island on or about April 20th to review West Shore Road conditions.

ii. Council supports Shovel Ready concept.

13. **Emergent Matters**

None

14. **By-Laws**

a. Resolution 2020-41 was CARRIED
   Moved By: Councillor Dayne Malloch
   Seconded By: Deputy Mayor Dawson
   “Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2020-10; Being a By-law to Authorize the execution of an Encroachment Agreement for property located at 271 North Shore Road.”

b. Resolution 2020-42 was CARRIED
   Moved By: Councillor Dayne Malloch
   Seconded By: Councillor Sherri Smith Ouellette
   “Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2020-11; Being a By-law to Confirm Proceedings.”

15. **Adjournment**

______________________________
Raymond Durocher,
Mayor

______________________________
Janice Hensel,
CAO/Clerk
Pelee Island Tourism Covid 19
Recovery Plan
Pelee Island - Tourism Response to Covid

Response, Recovery, Resilience

Given the extraordinary circumstances we’re experiencing across the globe in the face of COVID-19, promoting travel at this time is just not possible. Pelee Island has paused paid marketing campaigns including social media and the 2020 Brochure.

We are actively planning a recovery campaign for the tourism industry of Pelee Island that addresses Response, Recovery and Resilience.

Our goal is to be response ready as regulations change, stay ahead of recovery and cohesive long-term resilience.

Safety of the community and visitors will be the primary criteria for planning and implementation.
Response

- Pause all paid advertising programs including the 2020 Brochure.
- Social media, app and Pelee.org to be managed by volunteers in conjunction with Admin Staff
- Revised plan submission for 2020 Pelee Island Hunt (note: Revised Hunt Plan was not passed)
- Facilitate B2B Covid recovery dialogue through digital committee meeting (Held April 22, 2020 key findings listed below)
- Support emergency communication and government updates through Admin Staff and share key government programs for small business.
- Prepare for recovery ready marketing initiative with the creation of a Travel Close to home Campaign Re: “Destination Ontario IMPACT OF COVID-19 ON THE CANADIAN ECONOMY AND CONSUMER SENTIMENT - as of April 15, 2020”
- Draft recommendation to council to reduce or remove dump fees to Island businesses while in response phase.
- Provide unpaid marketing support through municipal marketing assets to support essential business through response phase. (Submission Form to be sent by admin to businesses)
- Provide recommendation on the creation of a Fall Turkey Hunt (Legislation requirements)
- Address previous planning that is currently on hold including: Lighthouse Trail Clean up, Student Grant Applications, Main Street Revitalization Grant, Capital Expense Submissions, development of Hiking and Hunt Trail maps, Digital Tourism Kiosk on PI2, Broadband Infrastructure, Ferry Terminal Map etc.
- Find advantageous way to utilize student funding grants
- Facilitate conversations with University of Windsor Office of the Executive Director, Experiential Learning. Seeking student co-op placement (current work from home program)
- Press Release creation to offset current Pelee Island Tourism plans for 2020 and 2021
- Creation of branding content and community minded social media calendar. Creation of “Pelee Rocks Art Class for Pelee Kids Near and Far” (Details attached)
- Creation and support of our version of “See you down the road” . . . and across the lake” program created by “Southwest Ontario Tourism Corporation” (details below)
- Creation of B2B Campaign – (details attached below)
Recovery

- Launch Travel Close to Home Travel Campaign
- Share and Promote island businesses individual marketing efforts through municipal based platforms at no cost.
- Seek promotional partnership through sister communities including Sandusky when border restrictions are lifted
- Creation of on island "The Holidays we left behind" Event. (Details Below)
- Focus on: Ecological Aspects of Pelee and Family Related Experiences.
- Create season specific marketing programming based on timeline of restrictions ex: Birding, Hiking, Fall Getaways etc.
- Support Marina and Campground marketing communication when permitted
- Implement Fall Turkey Hunt Marketing Campaign (if approved through legislation)

Resilience

- Return to focus on 2019 and 2020 committee plans
- Creation and submission of 2021 Pheasant Hunt Business Plan
- Creation and submission of Campground and Marina improvement plan.
- Creation of marketing programming to support PELEE ISLAND REVITALIZATION COMMUNITY IMPROVEMENT PLAN
April 22, 2020
Tourism/Hunting & Fishing/Economic Development Committee

B2B Meeting Findings:

Recommendations from business/speakers present Included:

1. The need for a non-legislated Strategic Vision or Plan for Pelee Island as a whole (or for Tourism specifically) endorsed by this council
2. Support for money budgeted for marketing possibly being redirected to assist in creation of a strategic plan that prioritizes tourist experience and product development.
3. Recommendation that the committee will need to pivot to an Economic Development focus in the wake of COVID 19.
4. The Committee should gain an understanding what if any businesses will open or not open in 2020.
5. Gain an understanding what businesses could be for sale or will still be for sale.
6. Attracting people who want to have a different way of life, who want to invest in a business should be prioritized over marketing.
7. Can you post businesses and houses for sale in a "Live Here / Work Here" section on the website?
8. Questions surrounding deferral of taxes on commercial land for a set period?
9. Questions submitted waiving of dumping fees up to $500 or $1000 or more?
10. Transportation: Promoting people to come to the island and getting them around safely and efficiently to all that Pelee has to offer.
11. Potable Water at the marina: Question posed was: “Is this still on the table as a viable improvement for a guest's stay as well as wear/tear and maintenance on bathroom fixtures?”
12. The pheasant hunts should be privately funded by sponsorship and advance sales and not subsidized by the municipality the committee should end the cleanup hunts and make the 3 hunts more exclusive.
13. Tourism should focus on what Pelee has to offer. The islands 'natural beauty'. Nature and a laid back attitude.
14. Recommend: changing the ferry schedule during the summer months. Ex. Leave the mainland at 8:00am allowing tourists and contractors a full day on the island. Return to the mainland at 6:00. People will be on the island longer equating dollars spent and a healthier island economy.
15. Some business plan for a 2020 Tourism Season, others are considering a 2021 plan instead
16. Many comments regarding negativity on Social Media and seeking a strategy to offset this
17. If Charter Tours are possible for 2020 – Restaurant/Food Facilities need to be available.
18. The Possibility for 2021 Taxi services are being looked at
19. The Wandering Dog will be opening for Essential Service Employees requiring accommodation
20. The Westview Tavern will be looking at options to open in 2020
21. The Stonehouse is considering options, one of which is a 2021 Season vs 2020
22. Comments in relation to disappointment over the cancellation of the 2020 Pheasant Hunt were heard.
Pelee Rocks Art Class for Pelee Kids Near and Far . . .

Social Media Marketing Campaign – Goal of creating a sense of community for those on and off the Island.

Messaging:

“We hear everyone is having a great time at home with their families and learning together. We wanted to send some of Pelee Island’s artistic vibes your way and offer you a fun idea for your next art class at home.

We invite all our Pelee Kids near and far to participate. Whether you are a Pelee Kid that grew up here, visits family here, spends summers with us or even just wants to stop by for a visit sometime in the future, we are hoping you will partake in the fun.

Our theme is “Pelee Rocks” find a fun shaped rock that reminds you of Pelee Island and give us your best artistic efforts. What reminds you of Pelee Island? The lighthouse, The Ferry, The beach? Have some fun and show us what makes you proud of Pelee Island.

Perhaps your parents might want to help you show your gorgeous hard work off by sharing your Painted Rocks below or at #peleerocks.

The fun doesn’t stop here – next time we see you on Pelee Island, we would invite you to bring your rocks to our Municipal Office or email us at info@pelee.com for your chance to win a $100 gift card to your favourite On Island Establishment.

Image Example:
Regional Marketing Plan: It is our goal to participate with a revision in our messaging adding
“... and across the lake”

Message from SWOTC:

We would like to encourage tourism partners in the region to consider using “See You Down the Road” to help communicate that we look forward to welcoming tourists in the future, but not at this time. You can incorporate this graphic on your social media posts or your website.
B2B Marketing Campaign

Social Media Marketing Campaign – Goal to create a sense of community among Pelee Island Businesses and provide tourism related messaging that suits the current climate.

We will offer businesses a chance to sign up to participate – the word will be assigned and photos can be taken at home and submitted by email.

Message:

“Brighter Days Ahead ❤️ we can’t wait to see you too”

Image Examples:
The holidays and Fun we left behind . . .
On Island Event – supporting businesses that would like to participate.

Note: The timeline of such an event will be coordinated once post travel and social distancing guidelines will allow even early 2021 if needed could still merit some fun.

We will market one designated week to represent the Holidays or Events that were missed due to Covid 19

Each business can sign up to be a specific holiday/event and will be marketed as that destination through our municipal marketing platforms.

For example:

The Tavern might want to sign up to be St Patrick’s Day, The Bakery might want to be Easter, The Legion might want to be Prom, Stonehouse might want to be Canada Day etc.

Joint marketing opportunities with easy to market and easy to operate from individual locations maybe of interest to Island Businesses.
Background:

On September 12, 2018, administration held an onsite meeting to discuss the maintenance request for the Carter/Patsy Outlet Drain. The meeting was attended by 4 assessed landowners and the Drainage Superintendent. The residents in attendance agreed to the maintenance for the Carter/Patsy Outlet Drain. In addition, the residents requested that the Drain No. 4 of Big Marsh Drainage System.

Discussion:

The Drainage Superintendent has reviewed the current Engineer’s Report for the Drain No. 4 of the Big Marsh Drainage System. The last report was prepared by William D. Colby III, P. Eng. dated February 14, 1983. The report provided for the repair and improvement for the following municipal drains:

1. Drain No. 1 & West Branch Drain No. 1
2. Drain No. 2
3. Drain No. 2 South Branch
4. Drain No. 2 North Extension
5. Drain No. 3
6. Drain No. 4
7. Westshore Drain
8. Drain No. 5 South Branch
9. Drain No. 5 North Branch & Extension

In review of the assessment schedule for this project, there was only one assessment schedule and there were no individual schedules prepared for the individual Drains. The ability to segment the assessment schedule will be difficult and would not provide an equitable assessment for the maintenance work on Drain No. 4 of the Big Marsh Drainage System. Therefore, a new maintenance schedule for the Drain No. 4 of the Big Marsh Drainage System will be required in order to complete the maintenance works. Under Section 76 of the Drainage Act,

Financial Impacts

Rood Engineering Inc. has provided an estimate of the $7,500 to prepare a new maintenance schedule for Drain No. 4 of the Big Marsh Drainage System. The cost of the work will be assessed to the lands and roads as per the new assessment schedule.
Administration is unable to provide an exacted cost to the municipality due to being unable to use the existing schedule as a guide. In addition, the municipal lands owned for the airport will be assessed into this drainage project.

**Recommendations**

It is recommended that:

1. The report from the Drainage Superintendent regarding the request for a new maintenance schedule for the Drain No. 4 of the Big Marsh Drainage System **BE RECEIVED**;

2. The Rood Engineering Inc. **BE APPOINTED** to complete a new maintenance schedule for the Drain No. 4 of the Big Marsh Drainage as per Section 76 of the Drainage Act;

3. The Administration **BE DIRECTED** to hold a site meeting with assessed landowners on the Drain No. 4 of the Big Marsh Drainage System.
6. b. ii.

Report No: 2020-10 EC  
Date: May 11, 2020  
Submitted By: Eric Chamberlain  
Subject: Stoltz Drain Improvement  
Attachments: Copy of Request for Repair and Improvement - Ryersee  

Purpose (Information/Action): To gain approval to appoint Rood Engineering Inc. to complete the necessary report and plans to improve the Stoltz Drain.

Overview

On January 29, 2020, Mr. Keith Ryersee submitted a Request for Repair and Improvement for the Stoltz Drain.

The Stoltz Drain was last improved under an engineer’s report dated July 29th, 1976 by William Setterington. The Township recently completed maintenance on the Stoltz Drain as requested by Mr. Ryersee. As part of the process, Administration held an on-site meeting on June 26, 2018 at 9:00 am to discuss the proposed project with the assessed landowners. The Stoltz Maintenance project was tendered in the spring of 2019 and the work completed in the summer of 2019. Unfortunately, there was no information or notes in the file related to the need to lower the profile of the open municipal drain for Mr. Ryersee’s field tile.

The entire drain will need to be lowered by approximately 300 mm (12 inches) which will include lowering of two access culverts to provide outlet for Ryersee farm tile system.

Financial Impacts

The financial impacts will not be known until the final report in completed by appointed engineer and approved by Pelee Council. The final cost of the project will be assessed to the lands and roads that benefit and outlet into the Stoltz Drain.

Recommendations

It is recommended that:

1. The report from the Drainage Superintendent dated January 30, 2020 regarding Stoltz Drain Improvement BE RECEIVED;

2. Rood Engineering Inc. BE APPOINTED for the preparation of the necessary report and plans for the Improvement to the Stoltz Drain.
Eric Chamberlain
Drainage Superintendent

Janice Hensel
Chief Administrative Officer

Michelle Feltz
Treasurer

EC/
THE CORPORATION OF THE
Township Of Pelee

REPAIR/IMPROVEMENT of a MUNICIPAL DRAIN
(Section 66, 76 and 78 Drainage Act)

FROM:    Keith Ryerson Farm Ltd
DRAIN:   Stoltz

I/We are the owner of the following land(s):
Plan 35 PT Lot 50 PT Lot 65 Roy 50064
Roll Number(s): 3701040000 07180 0000

And I/We request the following work on the above drain:

a) ☐ Subsequent Connections (Section 66(1))
b) ☐ New Schedule of Assessment (Section 76)
c) ☑ Improvements upon Examination and Report of Engineer (Section 78)
d) ☐ New Access Bridge (Section 78)

☐ Residential Bridge  ☐ Agricultural Bridge

Culvert lowered below main drain
tile so tile drains out. Redig ditch
to drain tile

I request that if necessary, an Engineer be appointed and that he will determine a time and place at which he will attend an on-site meeting and examine the drainage area with all assessed ratepayers to be invited.

In signing this form, the owner is advised that they may be charged for work performed by the appointed Engineer should the works not proceed as requested.

Dated this 22 day of January 2020

Signature of Owner

519-825-7157  519 - 322 - 9591
Telephone Number  Telephone Number

Website: www.pelee.org
1045 WEST SHORE ROAD, PELEE ISLAND, ON N0R 1M0
Phone: (519) 724-2931 Fax: (519) 724-2470
Report No: 2020-11 EC
Date: May 11, 2020
Submitted By: Eric Chamberlain
Subject: Hamel Drain Extension – Reinstall Open Municipal Drain
Attachments: Copy of Hamel Drain Extension Plan
Purpose (Information/Action): To gain approval to appoint Rood Engineering Inc. to complete the necessary report and plans to improve the Hamel Drain Extension.

Overview

On November 25, 2019, Pelee Administration held a Drainage Committee Meeting. During the meeting, committee members raised concerns regarding the condition of the west of Henderson Road from Cutten Road to Ruggles Runs Road. The Drainage Superintendent advised the committee members that there is a report for the Hamel Drain Extension. After the Drainage Committee Meeting, the Drainage Superintendent met with Councilor DeLellis and Bruno Friesen on site to review the drainage situation.

In review of the drainage files, the Drainage Superintendent found a report and plan dated August 11, 1967 which was adopted by Bylaw 955. Based on a site visit, the Hamel Drain Extension has been filled in the point that the drain does not function as designed. Due to the lack of physical features of the Hamel Drain Extension, the recommendation is to appoint an engineer to prepare a report and plans to re-instate the Hamel Drain Extension. Consideration should be given to maintaining the outlet portion of the Hamel Drain to the Drain No. 3.

Financial Impacts

The financial impacts will not be known until the final report in completed by appointed engineer and approved by Pelee Council. The engineer’s cost is estimated at $20,000. The final cost of the project will be assessed to the lands and roads that benefit and outlet into the Hamel Drain Extension.

Recommendations

It is recommended that:

1. The report from the Drainage Superintendent dated January 14, 2020 regarding Hamel Drain Extension BE RECEIVED;

2. Rood Engineering Inc. BE APPOINTED for the preparation of the necessary report and plans for the Improvement to the Hamel Drain Extension.
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Total for General: 141,298.93

Certified Correct This May 7, 2020

Mayor, Raymond Durocher

Treasurer
April 29, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen’s Park
Toronto, ON M7A 1A1

Re: Support Resolution - High Speed Internet Connectivity in Rural Ontario

At its meeting held on April 28, 2020, the Council of the Township of Armour passed Resolution #6 supporting our Councillor Rod Ward’s letter regarding the need to make substantial investments in high-speed internet connectivity in the rural areas of Ontario.

A copy of Council’s Resolution #6 dated April 28, 2020 and Councillor Ward’s letter is attached for your consideration.

Sincerely,

Charlene Watt
Deputy Clerk

Cc: MPP Norm Miller, MP Scott Aitchison and Ontario Municipalities

Enclosures
That the Council of the Township of Armour supports the letter, dated April 15, 2020 from Councillor Rod Ward, on the need to make substantial investments in high-speed internet connectivity in rural areas. Furthermore, that this resolution and the letter be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support.

Moved by: Blakelock, Rod
Brandt, Jerry
MacPhail, Bob
Ward, Rod
Whitwell, Wendy

Seconded by: Blakelock, Rod
Brandt, Jerry
MacPhail, Bob
Ward, Rod
Whitwell, Wendy

Carried / Defeated

Declarations of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote: For Opposed
Blakelock, Rod □ □
Brandt, Jerry □ □
MacPhail, Bob □ □
Ward, Rod □ □
Whitwell, Wendy □ □
April 15, 2020

To whom it may concern,

The COVID-19 pandemic in Ontario has highlighted both our positive responses to a crisis, and some definite shortcomings in infrastructure, systems and services which need to be addressed on a long-term basis. Setting priority on solving these issues will be a challenge, given the differing agendas and the strained budgets. Solving fundamental issues should focus on the most basic needs as a starting point. One of the clear needs in a rural community such as the Almaguin Highlands, highlighted further by recent events, is the need for proper high-speed internet connectivity. Healthcare and education are both going down a path where appropriate connectivity is assumed. Like many models that move outward from metropolitan areas, this assumption is lost on rural areas. For the vast majority of households in our community, true high-speed connectivity simply does not exist. For the vast majority of future strategies in healthcare and education, there is an assumption that it does exist.

Even in areas in the Almaguin Highlands which have ‘high-speed’ internet, the overall infrastructure is still limited. It is certainly not designed to deal with a sudden huge peak in demand. Whereas the capacity in large urban centres is built to handle the added throughput, there are clear limitations here. The best way to explain it is a comparison to hydro. Imagine if everyone went home at the same time and turned their lights on, but because there wasn’t enough hydro capacity overall, all lights were 50% dimmer than normal and some appliances simply didn’t work. We no longer have to imagine what happens with internet speed during peak usage. Suddenly during the COVID pandemic, people are working from home who have never worked from home. Kids are trying to do courses on-line. People who are not working are turning on-line to stay connected. Video-conferencing, which was a totally foreign concept to many, is now part of daily routine. Any idea how much internet bandwidth video uses? It’s no wonder we hit a wall.

The future of healthcare sees patients being monitored and cared for in their own homes, through the use of technology. The future of education sees students doing much of their learning on-line. The future of business and commerce sees the ability to function outside the ‘bricks and mortar’ of an office location. Malls disappear and on-line shopping is the norm. For some, that future has already arrived. Our area has already been drastically affected by cutbacks in the area of healthcare and education through gradual decreases in budgets and services. Technology offers us the ability to level the playing field to a great extent. High-speed connectivity cannot be seen as a luxury or a nice-to-have, any more than hydro should be seen that way. In order to solve some other problems (i.e. skyrocketing budgets in healthcare and education) the wise investment is in providing connectivity for every resident in the province.

Rod Ward
Councillor
Armour Township
RE: TOWN OF GRAVENHURST RESOLUTION – Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services during the COVID-19 Pandemic

At the Town of Gravenhurst Committee of the Whole meeting held on April 21, 2020, the following resolution was passed:

Moved by Councillor Cairns
Seconded by Councillor Morphy

WHEREAS the Town of Gravenhurst Council fully understands, upon the direction of the Provincial Government, that only businesses and services deemed to be essential are to remain open during the COVID-19 Pandemic;

AND WHEREAS our Not for Profit Community Partners rely on Community Gardens for the ability to grow vegetables that assist in meeting the food related needs as well as providing physical and mental health benefits for our most vulnerable citizens;

AND WHEREAS physical distancing measures would still be needed for those working in Community Gardens;

AND WHEREAS Garden Centres and Nurseries could be required to provide curb-side car drop off service to reduce the risk;

AND WHEREAS the Medical Officer of Health for the Simcoe Muskoka District Health Unit, supports the continuation of Community Gardens throughout the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT the Town of Gravenhurst Council requests that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services;

AND FINALLY THAT this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka, Premier Ford and all Ontario Municipalities requesting their support.

CARRIED

We trust the above to be satisfactory.

Sincerely,

Melanie Hakl
Administrative Clerk 2, Legislative Service
April 17, 2020

RE: Tourism Orientated Destination Signage Fee Increases

This letter is to advise that at its meeting of April 14, 2020, the Council of the Township of North Dumfries received a copy of the County of Haliburton resolution (as attached) specific to the Tourism Orientated Destination Signage Fee Increases.

Please be advised that Council of the Township of North Dumfries hereby supports the resolution as presented.

Sincerely,

Ashley Sage
Clerk

cc. all Ontario municipalities
February 3, 2020

All Ontario Municipalities

Dear Sir/Madame:

Re: Tourism Oriented Destination Signage Fee Increases

Haliburton County and our local municipalities recently became aware of a significant increase in fees being charged to businesses by Canadian Tourism Oriented Destination Signage Limited. In a time when every effort is being made to remove barriers to prosperity, this change will take money directly from the "bottom line" of small and medium sized businesses and not-for-profits across the Province.

At their most recent meeting, Haliburton County Council passed the following resolution:

Whereas the Ministry of Heritage, Sport, Tourism, and Culture and the Ministry of Transportation supervise the delivery and maintenance of tourism oriented destination signage through a third party – Canadian TODS Limited;

And Whereas our tourism stakeholders and other enterprises rely heavily on this signage to direct customers to their businesses;

And Whereas Canadian TODS Limited recently advised their customers that fees will be doubling, beginning in 2020;

And Whereas this will result in significant financial hardship for those business owners:

Now therefore, be it resolved that the Haliburton County Tourism Committee and Haliburton County Council request that the Minister of Tourism, Culture and Sport and the Minister of Transportation reconsider or phase in this fee increase, allowing an appropriate amount of time for businesses to adjust;

And finally that those municipalities that support the resolution be requested to advise the Ministers noted above and their local MPP of their support.

All of the municipalities in the County of Haliburton recognize the value of this signage and the need for cost increases to meet inflation; however, we are asking that this fee increase be reconsidered and phased in to ease the burden on our stakeholders.

Thank you for your consideration of our request.

Yours truly,

Liz Danielsen
April 17, 2020

RE: Suspend Time of Use Electricity Billing

This letter is to advise that at its meeting of April 14, 2020, the Council of the Township of North Dumfries received a copy of the Town of Grimsby resolution (as attached) specific to suspending the time of use for electricity billing. Please be advised that the Council of the Township of North Dumfries hereby supports the resolution as presented.

Sincerely,

[Signature]
Ashley Sage
Clerk

cc. all Ontario municipalities
SENT VIA EMAIL

RE: Suspend Time-of-Use Electricity Billing

Please be advised that at the Special Council Meeting of March 18th, 2020, The Council of the Town of Grimsby passed the following resolution:

Moved by Councillor Sharpe; Seconded by Councillor Dunstall;

Resolve that during the circumstances of the COVID-19 outbreak, that the Council of the Town of Grimsby supports the Premier’s recommendation to suspend time-of-use electricity billing; and,

That the Council of the Town of Grimsby request that the Ontario Energy Board suspend time-of-use electricity billing to support lower electricity bills for residents who may be isolating at home during the day, and to support businesses who continue to operate, via lower power rates during the day-time peak period; and,

That this time-of-use billing suspension take effect immediately until such time that the COVID-19 outbreak has been contained; and,

That this resolution be forwarded to:

- Premier Doug Ford
- MPP Sam Oosterhoff
- Ontario Energy Board OEB
- Ontario Municipalities
- Grimsby Energy Inc.

If you have any questions with regard to the foregoing, please do not hesitate to contact me.

Yours truly,

\[Signature\]

Sarah Kim
Town Clerk
The Corporation of the Township of Pelee

Regular Meeting of Council

COUNCIL RESOLUTION

Date: May 11, 2020

Resolution 2020-

Moved by: 

Seconded by: 

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:

i. Disbursements as at May 7, 2020 in the amount of $141,298.93”

RESOLUTION RESULT | RECORDED VOTE
---|---
CARRIED | YES | NO
DEFEATED |
DEFERRED |
REFERRED |
PECUNIARY INTEREST DECLARED |
RECORDED VOTE (SEE RIGHT) |
WITHDRAWN |
MAYOR-Raymond Durocher |
CAO/Clerk-Janice Hensel |

The above is a certified to be true copy of resolution number 2020 –

Janice Hensel
CAO/Clerk
The Corporation of the Township of Pelee
By-Law 2020-12

“2019 DRAIN MAINTENANCE”
(May 11, 2020)

A By-Law of the Township of Pelee to provide for the 2019 maintenance of the following municipal drains: Big Marsh and Curry Marsh to raise the sum of $157,313.32 to pay therefore.

WHEREAS the above-mentioned drains were constructed as Drainage Works under the provisions of The Municipal Drainage Act R.S.O. 1990, Chapter D.17, and according to the several by-laws of the municipality;

AND WHEREAS it is provided by the said reports, by-laws, and The Municipal Drainage Act R.S.O. 1990, Chapter D.17 that the Municipality of the Township Pelee shall maintain the said Drainage Works, at the expense of the lands and roads in the Township in any way assessed for the construction thereof, as provided for in the various reports and by-laws;

AND WHEREAS in compliance with such duty, the Municipality has from time to time, carried out certain minor repairs on the said drains;

AND WHEREAS it is desirable to make a pro rata assessment and levy pursuant to The Drainage Act R.S.O. 1990, upon the lands, and roads assessed for the construction of the aforesaid drains, so as to recover the cost of the said repairs which cost amounts in all to $157,313.32;

AND WHEREAS that such balance of costs be raised in the year 2019 by being invoiced for amounts over $50.00. Those balances under $50.00 or that remain unpaid after June 30, 2020 will be placed on the collector’s roll against the respective lands.

This By-Law shall come into effect upon the final passing hereof, and may be cited as the Drainage Maintenance By-Law.

READ A FIRST, SECOND, AND THIRD TIME AND PASSED THIS 11TH DAY OF MAY, 2020

____________________________
MAYOR, Raymond Durocher

____________________________
CAO/Clerk Janice Hensel
THE CORPORATION OF THE TOWNSHIP OF PELEE  
BY-LAW NUMBER:  2020 - 13  
“Farm Lease Agreement.”  
(May 11, 2020)

Being a By-law to repeal By-law 2020-43 and enter into a Farm Lease Agreement with Harrow Organic Farms Ltd. and The Pelee Island Winery.

WHEREAS pursuant to Section 9 of the Municipal Act, 2001, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee deems it expedient to enter into a farm lease agreement with Harrow Organic Farms Ltd. and The Pelee Island Winery to lease those lands owned by the Township adjacent to the municipal airport for farm purposes.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Chief Administrator Officer – Clerk to enter into a lease agreement with “Harrow Organic Farms Ltd. and The Pelee Island Winery”

2. That the above noted agreement is hereto attached as Schedule ‘A’ and form part of this by-law.

3. That any and all actions taken and required to be taken by the Mayor and Chief Administrative Officer -Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.

4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

By-law enacted this 11th day of May, 2020.

________________________________________  ___________________________________
Raymond Durocher Janice Hensel
Mayor Chief Administrative Officer & Clerk
FARM LEASE
AMENDED

THIS LEASE AGREEMENT made in duplicate this 11th day of May, 2020.

BETWEEN:

THE CORPORATION OF THE
TOWNSHIP OF PELEE
(Hereinafter called the "Township")
of the FIRST PART

-and-

HARROW ORGANIC FARMS LTD.
(Hereinafter called "Harrow Farms")
of the SECOND PART

-and-

PELEE ISLAND WINERY
(hereinafter called "The Winery")

WHEREAS the Township has received, reviewed and accepted the offer submitted by Harrow Farms to lease those lands owned by the Township adjacent to the municipal airport, which lands comprise an area of 118.41 acres more or less and are described on Schedule "A" attached hereto;

AND WHEREAS the Township and Harrow Farms wish to set out the terms and conditions of the said lease and have subsequently requested an amendment to Schedule A to provide for a portion of the aforementioned lands to be subleased to The Winery.
NOW THEREFORE in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the parties hereto agree one with the other as follows:

1. The Township agrees to lease to Harrow Farms and The Winery. Harrow Farms and The Winery agree to lease from the Township those lands owned by the Township adjacent to the municipal airport, which lands comprise an area of 118.41 acres more or less, and are more particularly described on Schedule "A" attached hereto.

2. This lease shall cover a period of seven (7) growing seasons, beginning with the growing season of 2020 and shall end with the growing season of 2026, with this lease terminating on the 31st day of December, 2026. Harrow Farms and The Winery acknowledges and agree that it shall have no automatic right to renew this lease.

3. Harrow Farms and/or The Winery shall pay to the Township on the 15th day of December in each year of this lease an annual rent per acre, based on the following:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>ANNUAL RENT PER ACRE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1 – 2020</td>
<td>$200.00</td>
</tr>
<tr>
<td>Year 2 - 2021</td>
<td>$200.00</td>
</tr>
<tr>
<td>Year 3 - 2022</td>
<td>$220.00</td>
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<tr>
<td>Year 4 - 2023</td>
<td>$220.00</td>
</tr>
<tr>
<td>Year 5 - 2024</td>
<td>$220.00</td>
</tr>
<tr>
<td>Year 6 - 2025</td>
<td>$225.00</td>
</tr>
<tr>
<td>Year 7 - 2026</td>
<td>$225.00</td>
</tr>
</tbody>
</table>
4. Harrow Farms and The Winery agrees to manage the Township lands according to Best Management Practices and in a timely manner. In that regard, Harrow Farms and The Winery agree that the rotation of crops on the Township lands will consist of soy beans in each of Years 1, 3, 4, 6 and 7 and Wheat/Clover in each of Years 2 and 5, subject to weather and drainage conditions.

5. The Township acknowledges the intention of Harrow Farms to transition their portion of the lands as identified in Schedule “A” to Certified Organic Production.

6. In the event Harrow Farms and The Winery defaults on any part of any payment under this lease, the Township may give thirty (30) days notice to Harrow Farms and The Winery of the said default, and if the default has not been corrected within that thirty (30) day notice period, the Township shall have the right to terminate this lease, and any and all crops that may have been planted on the Township lands by Harrow Farms and/or The Winery at that time shall become the sole property of the Township, without any compensation owing to Harrow Farms and The Winery therefore.

7. Harrow Farms and The Winery shall not have the right to assign this lease to any other person or Corporation without the express written consent of the Township;

8. The Township reserves the right to remove any portion of lands included in “Schedule “A” that, may be required for the efficient operation and management of the municipal airport facility, and shall provide notice to Harrow Farms and The Winery no later than December 31st in any year of this agreement should this apply to the following year.

9. This lease is binding on the parties hereto, their servants, agents and successors.
IN WITNESS THEREOF the parties hereto have set their corporate seals under the hands of the appropriate officers.

__________________________________                ______________________________
Dean Martin                                  Walter Schmoranz
HARROW ORGANIC FARMS LTD.                  PELEE ISLAND WINERY

__________________________________                ______________________________
Mayor Raymond Durocher                                  Janice Hensel
Mayor                                      Chief Administrative Officer/Clerk
CORPORATION OF THE TOWNSHIP OF PELEE            CORPORATION OF THE TOWNSHIP OF PELEE
Schedule “A”

PROPERTY:

3701 050 000 01400 0000

LEGAL DESCRIPTION: PLAN 338, LOTS 30 & 72, PT Lots 28 & 29
THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW: 2020-14

"CONFIRMATION OF PROCEEDINGS"

(May 11th, 2020)

A by-law to confirm the proceedings of Council

WHEREAS the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 11th day of May, 2020 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.

2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.

3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (May 11th, 2020)

4. That this by-law shall come into force and take effect on the date of passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 11th day of May, 2020.

___________________________________
MAYOR, Raymond Durocher

___________________________________
CAO/Clerk, Janice Hensel