1. Call to Order

2. Confirmation of Previous Meeting Minutes
      (CHANGES or CORRECTIONS from Council)

3. Disclosure of Pecuniary Interest

4. Delegations

5. Reports
   
   Action Reports
   
   a. Deputy Mayor Dawson
      i. Report from Transportation Committee Meeting. (Verbal)
         (QUESTIONS from Council to Deputy Mayor for clarification)

   b. Drainage Superintendent
      i. Report 2019-37 EC – Options for 2020 Weed Spraying Program
         (QUESTIONS from Council to Drainage Superintendent for clarification)

   c. Treasurer / Deputy Clerk and Chief Administrative Officer/Clerk
      i. Pelee Unplugged Festival – Report 2019-38 JH - Request for in-kind marketing sponsorship
      iii. 2020 Draft Operations Budget and 2019 Budget to Actual 2019-39 MF
         (QUESTIONS from Council to Deputy Clerk/Treasurer and/or CAO/Clerk for clarification)

   d. Consent Reports
      a. Treasurer-Disbursements Report as at December 13, 2019
         (QUESTIONS from Council to Treasurer for clarification)

6. Recognitions
   From Deputy Mayor Dawson

7. Communications and Petitions
      (QUESTIONS from Council)
   b. Municipality of Bluewater – Requesting support for resolution calling upon the Province of Ontario to
      review and implement a deposit/return program for all single use plastic, aluminum and metal drink
      containers.
      (QUESTIONS from Council)

8. Scheduled Motions
   
   Action Motions
   a. To receive Report 2019-37 EC regarding Options for 2020 Weed Spraying Program;
      (DISCUSS, DEBATE & AMEND - Councillors)
b. To support request from Pelee Unplugged Music Festival for in-kind marketing sponsorship as per Report No. 2019-38 JH
   (DISCUSS, DEBATE & AMEND - Councillors)

c. To defer the sale of 2020 Pheasant Hunt Licences until February 1, 2020 pending the Tourism, Economic Development Advisory and Hunt Committee final report and recommendations to Township Council; whichever is the earliest.
   (DISCUSS, DEBATE & AMEND - Councillors)

d. To adopt the 2020 Operating Budget in principle as per the attached Schedule “A”.
   (DISCUSS, DEBATE & AMEND - Councillors)

Consent Motions
a. Township of Pelee consents to pass the following:

9. Deferred Matters

10. Enquires

11. Emergent Matters

   (COUNCILLORS may MAKE MOTIONS on any topic address throughout the course of the meeting.)

12. By-Laws
   b. By-Law 2019-47; Being a By-law to enter into an Agreement with the Municipality of Leamington for the Joint Enforcement of the Building Code.
   c. By-Law 2019-48; Being a By-law to enter into an Agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities.
   d. By-Law 2019-49; Being a By-Law to Confirm Proceedings

13. Adjournment
TOWNSHIP OF PELEE
Regular Meeting of Council
Monday, November 25, 2019, 8:00 pm
Royal Canadian Legion #403

Mayor: Ray Durocher
Deputy Mayor: Dave Dawson
Councillors: Dave DeLellis
Dayne Malloch
Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk
Michelle Feltz, Treasurer/Deputy Clerk

1. **Call to Order**

2. **Confirmation of Previous Meeting Minutes**

   Moved By: Dave DeLellis
   Seconded By: Dayne Malloch

3. **Disclosure of Pecuniary Interest**

   None

4. **Delegations**
   b. Michael E. Chesler – Restrictions on one-night house rentals. Deferred to Communications and Petitions.

5. **Reports**

   **Action Reports**
   a. Chief Administrative Officer/Clerk
   b. Treasurer/Deputy Clerk
      i. Property Tax Write-Offs for the 2019 taxation year;
      ii. Payment in Lieu Write-Offs for the 2019 taxation year;

   **Consent Reports**
   a. Treasurer-
      i. Disbursements Report as at November 22, 2019;
      ii. Draft 2020 Operating Budget Presentation;

6. **Recognitions**

   **From Mayor Durocher**

   None.
7. Communications and Petitions
   a. Township of Ramara – Supporting the Province of Ontario’s review of the Conservation Authorities Act and requesting an exit clause be provided to municipalities to allow alternative governance, programs and/or services to unwarranted conservation authorit(ies) jurisdiction(s).
   b. Michael E. Chesler – Restrictions on one-night house rentals. Deferred to Communications and Petitions.

8. Scheduled Motions

   Action Motions

   a. Resolution 2019-218 was CARRIED

   Moved By: David Dawson
   Seconded By: Dayne Malloch

   “Be it Resolved that the Council of the Corporation of the Township of Pelee hereby authorizes the Chief Administrative Officer and/or Mayor to renew the current social media contract with Yellow Pages for an additional one (1) year term.”

   b. Resolution 2019-217 was CARRIED

   Moved By: Dayne Malloch
   Seconded By: Dave DeLellis

   “Be it Resolved that the Council of the Corporation of the Township of Pelee hereby receives Report No 2019-35 JH and authorizes the execution of a cost proposal to the Greater Windsor Essex District School Board in the amount of $450.00 per month of $5,000.00 per year for the provision of well maintenance and water monitoring at the Pelee Island Public School by the Township of Pelee. Agreement to be effective September 1, 2019.”

   c. Resolution 2019-219 was CARRIED

   Moved By: Dave DeLellis
   Seconded By: David Dawson

   “Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for the 2019 taxation year:

<table>
<thead>
<tr>
<th>ROLL NUMBER</th>
<th>ADDRESS</th>
<th>REASON</th>
<th>TOTAL TAXES($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3701 020 000 00100 9801</td>
<td>370 North Shore Road</td>
<td>Pumping Station</td>
<td>$754.39</td>
</tr>
<tr>
<td>3701 050 000 01100 0000</td>
<td>Centre Dyke Road</td>
<td>Township Owned</td>
<td>$2,600.75</td>
</tr>
<tr>
<td>3701 050 000 01600 9801</td>
<td>611 West Shore Road</td>
<td>Pumping Station</td>
<td>$120.70</td>
</tr>
<tr>
<td>3701 060 000 00200 9801</td>
<td>172 South Shore Road</td>
<td>Pumping Station</td>
<td>$2319.76</td>
</tr>
</tbody>
</table>

   Total Amount  $5,795.60
d. Resolution 2019-220 was CARRIED

Moved By: Dayne Malloch
Seconded By: Dave DeLellis

"Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the 2019 taxation year:

<table>
<thead>
<tr>
<th>ROLL NUMBER</th>
<th>ADDRESS</th>
<th>REASON</th>
<th>TOTAL TAXES($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3701 011 000 00400 0000</td>
<td>North Wharf Site</td>
<td>Ineligible Federal Payment in Lieu</td>
<td>$14,880.02</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total Amount</td>
</tr>
</tbody>
</table>

e. Resolution 2019-221 was CARRIED

Moved By: Sherri Smith
Seconded By: Dayne Malloch

"Be it Resolved that the Council of the Corporation of the Township of Pelee hereby receives the 2020 Draft Operating Budget and Report No 2019-36 MF for information purposes and consideration at Council’s next regular meeting December 16, 2019."

Consent Motions

a. Resolution 2019-222 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

"Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:
   i. Disbursements as at November 22, 2019 in the amount of $134,192.72."

9. Deferred Matters
None.

10. Enquires
   i. Mayor Durocher – Status of Review of Discharge of Fire Arms By-law; DEFERRED

11. Emergent Matters
   i. Renewal of Yellow Pages Agreement for one year;

12. By-Laws
a. Resolution 2019-223 was CARRIED

Moved By: Dayne Malloch  
Seconded By: Dave DeLellis

"Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-45; Being a By-Law to Confirm Proceedings."

13. Adjournment

________________________  
Raymond Durocher,  
Mayor

________________________  
Janice Hensel,  
CAO/Clerk
Report No: 2019-37-EC  
Date: November 25, 2019  
Submitted By: Eric Chamberlain  
Subject: Weed Spraying Program  
Attachments: Phragmites Location Map  
Purpose (Information/Action): For Action Purposes  

Overview  

This is to provide Pelee Council with the various options for weed spray and control in various weed control program. Administration is recommending the following programs:  

- Roadside Weed Spraying  
- Phragmites Control  
- Big Marsh Drainage Scheme – Brush Control  

Discussion  

If Council approves the budget for these projects, Administration recommends conducting Public Meeting to provide residents to provide input on the spray programs in the spring of 2020. Administration and potential contractor has met with Pelee Winery Representatives during the contractor’s visit.  

Roadside Weed Spraying  

Under the Noxious Weed Act, the Township has a responsibility to control noxious weeds along road ways and in on public lands. In Essex County, all of the municipalities have a Weed Spraying Program. The program manages the following weeds which have been identified under the Noxious Weed Act:  

1. Black Dog-Strangling Vine  
2. Bull Thistle  
3. Canada Thistle  
4. Coltsfoot  
5. Common Barberry  
6. Common Crupina  
7. Cypress Spurge  
8. Dodder  
9. Dog-Strangling Vine  
10. European Buckthorn  
11. Giant Hogweed  
12. Jointed Goatgrass  
13. Knapweed  
14. Kudzu  
15. Leafy Spurge  
16. Poison Hemlock  
17. Poison Ivy  
18. Ragweed  
19. Serrated Tussock  
20. Smooth Bedstraw  
21. Sow Thistle  
22. Tansy Ragwort  
23. Wild Chervil  
24. Wild Parsnip  
25. Woolly Cupgrass
The estimated cost of this program is approximately $4,000.00 excluding HST. This cost would be a cost to the general tax rate.

**Phragmites Control**

The Phragmites plant is an invasive species that has impacted drainage systems and marsh lands. In July, 2019, Drainage Superintendent and Jill Crosthwaite, toured the island and mapped the location for the Phragmites plant. Attached is a copy of the map for reference.

On November 15, 2019, Nature Conservancy of Canada with cooperation with Parks Ontario hired a contractor to complete phragmites control in Lake Henry. The contractor used a floating vehicle to cut the phragmites below the water level. This work being complete will enhance the overall Phragmites Control Program.

The plan is to spray the phragmites with a round up material. The estimated cost of this program is approximately $8,850.00 excluding HST. This cost would be a cost to the general tax rate.

**Big Marsh Drainage System – Brush Spraying**

In 2019, the project commenced for the Drain No. 2 and West Branch Drain No. 1. The project included brush and tree removal, canal excavation, tile repairs and culvert replacement. The cost of brush and tree removal was tendered at $170,192 excluding HST. The recommendation is to consider completing brush spraying to control the regrowth of the brush and minimize the future cost of maintenance. This cost would be a cost of maintenance and will be recovered from the Big Marsh Drainage Scheme by utilizing the assessment schedule contained in the report for the Drain No. 2 and West Branch Drain No. 1.

The estimated cost of this program is approximately $4,000.00 excluding HST. This cost would be assessed to the lands and roads in the Big Marsh Drainage System.

**Financial Impacts**

The Roadside and Phragmites Spraying will be budget line under the Roads Operation. These items will be part of the general tax rate.

The Brush Spraying Project will be a Municipal Drain Maintenance Project and will be assessed as per the schedule contained in the engineer's report for Drain No. 2 and West Branch Drain No. 1. The Roads assessment would be approximately $350 with the remainder being assessed to lands with the Big Marsh Drainage Scheme. The OMAFRA grants will be available for eligible agricultural properties.
Recommendations

It is recommended that:

1. The report from the Drainage Superintendent dated November 25, 2019 regarding Weed Spraying Programs BE RECEIVED;

2. The Weed Spraying Programs BE CONSIDERED by Council at the 2020 Budget Deliberations.

Eric Chamberlain
Manager of Public Works

EC/
Report No: 2019-38 -JH
Date: December 13, 2019
Submitted By: Janice Hensel
Subject: REQUEST FROM PELEE UNPLUGGED FESTIVAL ORGANIZER FOR IN-KIND SPONSORSHIP
Attachments: None
Purpose (Information/Action): Information and Action

BACKGROUND:

Since 2014, the Township of Pelee has provided in kind sponsorship of The Island Unplugged music festival. In past years, this has included in kind services associated with staffing and maintenance of the East Park Campground, advocating for revised ferry schedules, support in grant writing, and cross promotion where deemed appropriate by the township.

The festival organizers invest in external marketing and e-commerce website development in order to create interest around the festival and drive tourism. The Committee also creates posts that direct the social media audience to the township website and include links to the township site from its site.

The Island Unplugged Committee has invested in an expanded website to better serve campers and drive early online campsite sales. As part of the ongoing in-kind sponsorship from the Township, the Festival organizing committee is requesting specific cross promotion in existing municipal advertising vehicles.

The festival organizing committee is requesting:

- 1 “shared” Facebook post per month January – August. *(shared from Island Unplugged FB page)*
- 1 original content post per month May – August* *(original content creation from Pelee Island FB Page encouraging tickets sales / camping / promoting lineup)*
- 1 original Instagram post per month April – June.* *(original content creation from Pelee Island IG account encouraging tickets sales / camping / promoting lineup)*
- 4 Instagram stories August 13 - 16.* *(stories promoting “day of” events / line up and after parties)*
- Inclusion with graphic or image + website address in 2020 Brochure.
- Inclusion with graphic or image + website address prominently placed under “Tourism section” of pelee.org.
- Inclusion with graphic or image + website address in the Pelee app if applicable in 2020.
- Signage posted on municipally owned garbage cans. Artwork / poster created at the festival organizers’ cost.

All content and messaging to be mutually agreed to and approved prior to posting.
RECOMMENDATION:

That the Council of the Township of Pelee agree to ongoing municipal support for the Island Unplugged Festival on municipally funded platforms like its website, brochure, app and socials.

AND FURTHER, that the Township Council agree to provide:

- 1 “shared” Facebook post per month January – August (shared from Island Unplugged FB page)
- 1 original content post per month May – August (original content creation from Pelee Island FB Page encouraging tickets sales / camping / promoting lineup)
- 1 original Instagram post per month April – June. (original content creation from Pelee Island IG account encouraging tickets sales / camping / promoting lineup)
- 4 Instagram stories August 13 - 16. (stories promoting “day of” events / line up and after parties)
- Inclusion with graphic or image + website address prominently placed under “Tourism section” of pelee.org.
- Signage posted on municipally owned garbage cans. Artwork / poster created at the festival organizers’ cost.
- Inclusion with graphic or image + website address in 2020 Brochure. (if applicable)
- Inclusion with graphic or image + website address in the Pelee app (if applicable)

AND FURTHER That all content and messaging to be mutually agreed to and approved prior to posting.

Respectfully Submitted,

Janice Hensel
Chief Administrative Officer/Clerk
BACKGROUND:

Since 2014, the Township of Pelee has provided the use of the East Park Campground for the island Unplugged Music Festival.

The Organizing Committee has provided an agreement for council consideration. There are three changes to the agreement over 2019 worth noting and are highlighted below in yellow:

1. The Festival Organizer will pay the Township of Pelee a one-time sum of $2,000.00 for the rental of 18 regular private campsites Thursday, August 13, through to and including Sunday, August 16, 2020 whether rented or not.

In the past the Organizing Committee paid the Township $25.00 plus HST for these sites. Last year this amounted to $1,175.00 (+ HST)

2. All campsites between and including August, 13 – 15, 2020 will be sold by the Festival Organizer. The Festival Organizer will configure Unplugged website to send all private site and microsite rental confirmations to admin@pelee.org.

In the past years the Committee has provided weekly reports to the campground manager. As the campground is closed this has not been effective means of communication. Emailing to the Township office will ensure communication between the campground and the festival organizer are correlated through the off season.

3. The Festival Organizer will retain the proceeds of all microsites sold in the field and including the group camping area closest to East Shore Road.

In the past the Organizing Committee paid the Township $20.00 plus HST for these sites. Last year this amounted to $620.00 (+ HST).

4. Festival alcohol may be consumed only in the festival area as well as the group camping behind the stage. The existing no-alcohol policy will continue to be the stated policy for the camping sites to discourage excessive alcohol consumption in the camping areas.
The area has been expanded to include the group camping area behind the stage. While there is no issue with this expanded area - appropriate signage should be ensured.

5. The Festival Organizer will arrange to supply an ATM for festival hours. The Township of Pelee will allow internet access via hard wired cable from the campground office to outside the door in order to provide consistent connection for the ATM to service campers and festival goers.

It will need to be determined if the campground has the internet capacity to supply service to an ATM during the festival.

There has also been some concern expressed from campground staff about non-enforcement of no smoking legislation. The festival organizer should ensure that temporary no smoking signs are erected throughout the festival area.

The Agreement no longer provides for public access to the East Park Campground Store during the festival. Discussion on this point with the organizer indicated this has not been an issue in the past.

RECOMMENDATION:

That the Council of the Township of Pelee enter into an agreement with the Island Unplugged Festival Organizer, as per the attached “Schedule A” which includes:

a) Removal of the following: “The Township of Pelee will allow internet access via hard wired cable from the campground office to outside the door in order to provide consistent connection for the ATM to service campers and festival goers.”

b) Requirements to post temporary no smoking signs throughout the public areas of the festival grounds.

Respectfully Submitted,

Janice Hensel
Chief Administrative Officer/Clerk
Unplugged Festival Campground & Township of Pelee Agreement 2020

1. The festival will take place in the East Park Campground on Friday, August 14 in the evening only (5pm – 11pm), and Saturday, August 15, 2020 (noon – 11pm).

2. The Festival Organizer will pay the Township of Pelee a one-time sum of $2,000.00 for the rental of 18 regular private campsites Thursday, August 13, through to and including Sunday, August 16, 2020 whether rented or not. It is understood that the previous agreement for use of private sites 19-22 and group camping areas (open area in front of store along with group camping behind stage) will be in kind donation from the Municipality of Pelee.

3. All campsites between and including August, 13 – 15, 2020 will be sold by the Festival Organizer. The Festival Organizer will configure Unplugged website to send all private site and microsite rental confirmations to admin@pelee.org.

4. The Festival Organizer will retain the proceeds of all microsites sold in the field and including the group camping area closest to East Shore Road. The Festival Organizer will be responsible for delineating all microsites no later than noon on Thursday, August 13, 2020.

5. The Festival Organizer will close the campground washrooms during the afternoon and evening hours of August 14 and 15 to minimize the load to the septic system.

6. The Festival Organizer will be given copies of the washroom keys and will be authorized to admit performers, vendors, and individuals with disabilities at its’ discretion during the times when the washrooms are closed to the public. Washrooms will be unlocked by the Festival Organizer each night at 11pm or as soon as the audience has left the festival grounds.

7. Modern portable toilets and portable wash stations will be provided by the Festival Organizer as in the past. These portable facilities will be located behind the ladies’ washroom. Signage will be provided by the Festival Organizer directing those in attendance to the portable toilets.

8. The Festival Organizer will arrange to supply an ATM for festival hours. The Township of Pelee will allow internet access via hard wired cable from the campground office to outside the door in order to provide consistent connection for the ATM to service campers and festival goers.

9. The Festival Organizer will remove rental equipment including portable toilets, tents, stage, and picnic tables, recycling bins and any other outside rental equipment in a timely manner considering ferry availability.

10. As in the past, the Township of Pelee will grant noise and alcohol exemptions for the campground for the dates of the festival. Festival alcohol may be consumed only in the festival area as well as the group camping behind the stage. The existing no-alcohol policy will continue to be the stated policy for the camping sites to discourage excessive alcohol consumption in the camping areas.
<table>
<thead>
<tr>
<th>Payment #</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Reference</th>
<th>Payment Amount</th>
</tr>
</thead>
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<td>Cleaning</td>
<td>125.00</td>
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<td>D &amp; T Auto Parts</td>
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<td>receipt paper/tax forms</td>
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<td>Chainsaws and supplies</td>
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<td>blades for plow airport</td>
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</tr>
<tr>
<td>4345</td>
<td>12/10/19</td>
<td>Hubb Cap</td>
<td>OPP LSR</td>
<td>1,455.73</td>
</tr>
<tr>
<td>4346</td>
<td>12/10/19</td>
<td>Minister of Finance</td>
<td>Building Services 2019</td>
<td>3,051.00</td>
</tr>
<tr>
<td>4347</td>
<td>12/10/19</td>
<td>Municipality of Leamington</td>
<td>nuts and bolts</td>
<td>9,990.85</td>
</tr>
<tr>
<td>4348</td>
<td>12/10/19</td>
<td>Employee Reimbursement</td>
<td>HST Refund Remediation</td>
<td>37.33</td>
</tr>
<tr>
<td>4349</td>
<td>12/10/19</td>
<td>Pelee Island Co-op</td>
<td>Various Depts sup/fuel</td>
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<tr>
<td>4350</td>
<td>12/10/19</td>
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<td>Ford F150 wiper blades</td>
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<tr>
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<td>12/10/19</td>
<td>Pelee Island Co-op</td>
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<td>4352</td>
<td>12/10/19</td>
<td>Pelee Motors</td>
<td>Radio Airtime</td>
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<tr>
<td>4353</td>
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<td>WD8F150 wiper blades</td>
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<tr>
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<td>12/10/19</td>
<td>Public Safety Servces</td>
<td>Radio Airtime</td>
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<tr>
<td>4355</td>
<td>12/10/19</td>
<td>Receiver General for Canada</td>
<td>Lease Payment-Marin</td>
<td>27,851.86</td>
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<tr>
<td>Payment #</td>
<td>Date</td>
<td>Vendor Name</td>
<td>Reference</td>
<td>Payment Amount</td>
</tr>
<tr>
<td>-----------</td>
<td>------------</td>
<td>------------------------------------</td>
<td>----------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>4357</td>
<td>12/10/2019</td>
<td>Rona Inc</td>
<td>W washroom winter prep and Supplies</td>
<td>463.84</td>
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<tr>
<td>4358</td>
<td>12/10/2019</td>
<td>Employee Reimbursement</td>
<td>safe drinking water course</td>
<td>230.00</td>
</tr>
<tr>
<td>4359</td>
<td>12/10/2019</td>
<td>Hunter</td>
<td>Refund</td>
<td>540.59</td>
</tr>
<tr>
<td>4360</td>
<td>12/11/2019</td>
<td>Hunter</td>
<td>licence refund</td>
<td>270.30</td>
</tr>
<tr>
<td>4361</td>
<td>12/11/2019</td>
<td>Driftwood Bed &amp; Bagel</td>
<td>Accommodations DR. Super</td>
<td>259.90</td>
</tr>
<tr>
<td>4362</td>
<td>12/11/2019</td>
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<tr>
<td>4363</td>
<td>12/11/2019</td>
<td>Hunter</td>
<td>licence refund</td>
<td>270.30</td>
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<tr>
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<td>12/11/2019</td>
<td>Town of Amherstburg</td>
<td>Drainage Services</td>
<td>9,232.55</td>
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<tr>
<td>4365</td>
<td>12/11/2019</td>
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<tr>
<td>4366</td>
<td>12/11/2019</td>
<td>Hunter</td>
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<td>282.35</td>
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<tr>
<td>4367</td>
<td>12/12/2019</td>
<td>Sun Life Financial</td>
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Other:

<p>| 201991-Man | 11/27/2019 | Bell Mobility                     | WSW Internet                      | 47.18          |
| 201992-Man | 11/27/2019 | Bell Mobility                     | ESW Internet                      | 45.25          |
| 201993-Man | 11/27/2019 | Bell Mobility                     | campground wifi                   | 504.31         |
| 201994-Man | 11/05/2019 | Hydro One Networks Inc.           | Hydro Campground                   | 191.44         |
| 201995-Man | 11/05/2019 | Hydro One Networks Inc.           | BM(W)                             | 78.11          |
| 201996-Man | 11/05/2019 | Hydro One Networks Inc.           | Hydro TS                           | 47.73          |
| 201997-Man | 11/05/2019 | Hydro One Networks Inc.           | Hydro CM                           | 105.39         |
| 201998-Man | 11/05/2019 | Hydro One Networks Inc.           |                                   | 240.21         |
| 201999-Man | 11/05/2019 | Bell Carada                       | Office Fax                         | 51.88          |
| 2019100-Man| 11/02/2019 | Bell Carada                       | Marina                             | 189.06         |
| 2019102-Man| 11/05/2019 | Bell Carada                       | Airport Phone                      | 148.84         |
| 2019103-Man| 11/05/2019 | Bell Carada                       | Roads                              | 122.91         |
| 2019104-Man| 11/05/2019 | Bell Carada                       | Curry Marsh Phone                  | 82.27          |
| 2019105-Man| 11/05/2019 | Bell Carada                       | Office Emerg Line                  | 65.44          |
| 2019106-Man| 11/05/2019 | Bell Carada                       | Farm Phone                         | 74.42          |
| 2019107-Man| 11/05/2019 | Bell Carada                       | WSW Phone                          | 130.76         |
| 2019108-Man| 11/05/2019 | Bell Carada                       | Big Marsh (W) Phone                | 74.42          |
| 2019109-Man| 11/05/2019 | Bell Carada                       | Office                             | 419.79         |
| 2019110-Man| 11/05/2019 | Bell Carada                       | Transfer Station                   | 74.43          |
| 2019111-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro Fire Dept                    | 65.00          |
| 2019112-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro ESW                          | 176.88         |
| 2019113-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro BM(N)                        | 374.78         |
| 2019114-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro Bonnett Building             | 36.04          |
| 2019115-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro Marina Office                | 176.21         |
| 2019116-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro Marina                       | 72.39          |
| 2019117-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro Airport                      | 126.24         |
| 2019118-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro Roads                        | 98.55          |
| 2019119-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro Municipal Office             | 191.78         |
| 2019120-Man| 11/27/2019 | Hydro One Networks Inc.           | Hydro WSW                          | 528.74         |
| 2019121-Man| 11/05/2019 | Bell Carada                       | Farm Phone                         | 74.42          |
| 2019122-Man| 11/12/2019 | Green Shield Canada               | Benefits                           | 5,987.86       |
| 2019123-Man| 10/23/2019 | Bell Canada                       | Campground                         | 133.66         |
| 2019124-Man| 12/05/2019 | Hydro One Networks Inc.           | CLINIC/EMS HYDRO                   | 1,645.77       |
| 2019125-Man| 12/05/2019 | Hydro One Networks Inc.           | Hydro TS                           | 57.31          |
| 2019126-Man| 12/05/2019 | Hydro One Networks Inc.           |                                   | 231.30         |
| 2019127-Man| 12/05/2019 | Hydro One Networks Inc.           | Hydro Campground                   | 143.35         |</p>
<table>
<thead>
<tr>
<th>Payment #</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Reference</th>
<th>Payment Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019128-Man</td>
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<td>Hydro One Networks Inc.</td>
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<tr>
<td>2019129-Man</td>
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<td>BM(W)</td>
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<td>2019130-Man</td>
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<td>campground mili</td>
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<tr>
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<td>2019135-Man</td>
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<td>2019140-Man</td>
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<tr>
<td>2019141-Man</td>
<td>12/12/2019</td>
<td>Hydro One Networks Inc.</td>
<td>Hydro Fire Dept</td>
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<tr>
<td>2019142-Man</td>
<td>12/12/2019</td>
<td>Hydro One Networks Inc.</td>
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<td>29.26</td>
</tr>
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<td>12/12/2019</td>
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<td>42.46</td>
</tr>
<tr>
<td>2019144-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
<td>Marina</td>
<td>377.93</td>
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<tr>
<td>2019145-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
<td>Big Marsh (W) Phone</td>
<td>148.84</td>
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<td>2019146-Man</td>
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<td>Bell Canada</td>
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<td>12/12/2019</td>
<td>Green Shield Canada</td>
<td>Benefits</td>
<td>5,987.86</td>
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<td>2019148-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
<td>Office Emerg Line</td>
<td>130.88</td>
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<tr>
<td>2019149-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
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<td>225.49</td>
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<td>2019150-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
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<td>2019151-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
<td>Roads</td>
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<td>2019152-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
<td>Farm Phone</td>
<td>148.84</td>
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<tr>
<td>2019153-Man</td>
<td>12/12/2019</td>
<td>Bell Canada</td>
<td>Curry Marsh Phone</td>
<td>164.54</td>
</tr>
</tbody>
</table>

Total for General: 146,958.25

Certified Correct This December 13, 2019

Mayor, Raymond Durocher  
Treasurer
August 13, 2019

Transmitted VIA Email
doug.ford@pc.ola.org

Legislative Building
ATTN: Premier of Ontario
Queens Park
Toronto, ON
N7A 1A1

Dear Doug Ford:

Please be advised that the Council of the Corporation of the Municipality of Bluewater at its regular meeting on July 29, 2019 passed the following resolution:

MOVED: Councillor Whetstone SECONDED: Councillor Harris
THAT the Corporation of the Municipality of Bluewater endorse and supports the resolution of the Town of Halton Hills calling upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation, and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the County of Huron, and all municipalities in the Province of Ontario. CARRIED.

Sincerely,

Chandra Alexander
Manager of Corporate Services
THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: Councillor Clark Somerville
Date: July 8, 2019

Seconded by: Resolution No.:_

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton and all municipalities in the Province of Ontario.

Mayor Rick Bonnette
THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW NUMBER: 2019-46

"To approve Schedule of Building Services Fees effective 2020"

(December 16, 2019)

Being a By-law to amend “Schedule A” of By-law 2019-11 to provide for a Schedule of Building Services Fees effective 2020.

WHEREAS by-laws imposing fees and charges are authorized under Part XII of the Municipal Act, Section 69 of the Planning Act, RSO, as amended and the Building Code Act, as amended.

AND FURTHER that the Municipal Council for the Township of Pelee has an obligation to provide services pursuant to the Building Code Act, S.O., 1992, c.23.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That a tariff of fees for the provision of building services is hereby established as set out in Schedule “A”

2. That Schedule ‘A’ forms part of this by-law.

3. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

By-law enacted this 16th day of December, 2019.

Raymond Durocher
Mayor

Janice Hensel
Chief Administrative Officer & Clerk
### SCHEDULE A

**TOWNSHIP OF PELEE ISLAND**

**2020 FEE SCHEDULE**

**BUILDING FEES**

<table>
<thead>
<tr>
<th>Description of Fees or Service</th>
<th>HST</th>
<th>2020 Fees</th>
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</thead>
<tbody>
<tr>
<td><strong>RESIDENTIAL BUILDING PERMITS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New (per sq ft)</td>
<td>P-PER1 001801</td>
<td>$1.10</td>
</tr>
<tr>
<td>Additions (per sq ft)</td>
<td>P-PER2 001802</td>
<td>$1.10</td>
</tr>
<tr>
<td>Renovations and Alterations (per $1,000 value)</td>
<td>P-PER3 001803</td>
<td>$14.00</td>
</tr>
<tr>
<td>Detached Accessory Structures (per sq ft)</td>
<td>P-PER4 001804</td>
<td>$0.80</td>
</tr>
<tr>
<td>Revised Plan Review (per sq ft)</td>
<td>P-PER5 001805</td>
<td>$0.50</td>
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<tr>
<td><strong>COMMERCIAL/INDUSTRIAL/INSTITUTIONAL/ASSEMBLY</strong></td>
<td></td>
<td></td>
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<tr>
<td>New Construction (per sq ft)</td>
<td>P-PER6 001806</td>
<td>$2.90</td>
</tr>
<tr>
<td>Renovations and Alterations (per $1,000 value)</td>
<td>P-PER7 001807</td>
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<tr>
<td>Detached Accessory Structures (per sq ft)</td>
<td>P-PER8 001808</td>
<td>$2.80</td>
</tr>
<tr>
<td><strong>PLUMBING</strong></td>
<td></td>
<td></td>
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<tr>
<td>New Residential (per unit)</td>
<td>P-PLN 001810</td>
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<tr>
<td>Renovations (per fixture)</td>
<td>P-PLR 001811</td>
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<tr>
<td>Other than Residential (per fixture)</td>
<td>B-PLO 001812</td>
<td>$14.00</td>
</tr>
<tr>
<td>Plumbing Renovations - Other than Residential (per fixture)</td>
<td>B-PLOR 001813</td>
<td>$14.00</td>
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<tr>
<td><strong>ON-SITE SEWAGE SYSTEMS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Installation</td>
<td>P-SEPN 001820</td>
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<tr>
<td>Repair or Alteration to Existing System</td>
<td>P-SEPR 001821</td>
<td>$500.00</td>
</tr>
<tr>
<td>All Other Septic Inspections</td>
<td>P-SEPO 001822</td>
<td>$200.00</td>
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<tr>
<td><strong>MINIMUM PERMIT FEE</strong></td>
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</tr>
<tr>
<td>Note: Building Permit Fees (building, plumbing &amp; septic) double if any work requiring a permit is commenced prior to receiving a permit from the Building Department.</td>
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<td>n/a $200.00</td>
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<tr>
<td><strong>OTHER FEES AND CHARGES</strong></td>
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<tr>
<td>Pelee Misc Fees - Liquor Licence included</td>
<td>B-PLIQ 001830</td>
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<td>Repeat Inspections</td>
<td>P-RINS 001801</td>
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<tr>
<td>Deposit - New Building</td>
<td>P-DEPN n/a</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Deposit - Other</td>
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<td>$500.00</td>
</tr>
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</table>
THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2019-47

“Joint Enforcement of the Building Code”

(December 16, 2019)

Being a By-law to enter into an Agreement with the Municipality of Leamington for the Joint Enforcement of the Building Code.

WHEREAS pursuant to Section 9 of the Municipal Act, 2001, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee has an obligation to provide services pursuant to the Building Code Act, S.O., 1992, c.23. and deems it expedient to enter into an agreement with the Municipality of Leamington to provide these building services;

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Chief Administrator Officer – Clerk to enter into an agreement with the Municipality of Leamington for the provision of building services to the Township of Pelee.

2. That the agreement attached as Schedule ‘A’ forms part of this by-law.

3. That any and all actions taken and required to be taken by the Mayor and Chief Administrative Officer - Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.

4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

By-law enacted this 16th day of December, 2019.

______________________________  _______________________________
Raymond Durocher            Janice Hensel
Mayor                          Chief Administrative Officer & Clerk
Agreement for the Joint Enforcement of the Building Code

This agreement made the day of , 2020.

Between:

The Corporation of the Township of Pelee

Herein, “Pelee”

and

The Corporation of the Municipality of Leamington

Herein, “Leamington”

Whereas the Township of Pelee has an obligation to provide services pursuant to the Building Code Act, S.O., 1992, c.23.

And Whereas the Township of Pelee has requested that Leamington assist in providing these building services,

And whereas Leamington has agreed to provide such services subject to the terms and conditions contained herein.

Now therefore in consideration of one dollar and other good and valuable consideration, the Parties mutually agree as follows:

1. Leamington shall supply certain municipal building services, as later defined in this Agreement, to Pelee from January 1, 2020 to December 31, 2021.

2. Leamington shall retain all permit fees that it collects for any permits issued or other services provided pursuant to this agreement. If the annual amount of the permit fees collected in 2020 by Leamington totals less than seventeen thousand five hundred dollars ($17,500) then Pelee shall pay to Leamington the difference between seventeen thousand five hundred dollars ($17,500) and the amount of permit fees collected for that calendar year so that Leamington is guaranteed a minimum annual amount of seventeen thousand five hundred
dollars ($17,500) for the services provided to Pelee pursuant to this agreement. If the annual amount of the permit fees collected in 2021 by Leamington totals less than eighteen thousand dollars ($18,000) then Pelee shall pay to Leamington the difference between eighteen thousand dollars ($18,000) and the amount of permit fees collected for that calendar year so that Leamington is guaranteed a minimum annual amount of eighteen thousand dollars ($18,000) for the services provided to Pelee pursuant to this agreement.

3. Pelee shall compensate Leamington for all reasonable costs of transportation for its employees to travel to and from Pelee Island two times per month to a maximum of fifteen times per year.

4. If the number of visits to Pelee Island to provide building services exceeds fifteen (15) times in the calendar year then Pelee shall pay to Leamington $920.00 for each additional visit.

5. Pelee shall also compensate Leamington for all reasonable costs of lodging, meals and like expenses when it is necessary for the employees of Leamington to remain on Pelee Island overnight.

6. Pelee shall also pay the cost of one training course to a maximum of $2,000 for a Building Inspector.

7. Pelee shall enact a by-law appointing the Chief Building Official and Building Inspectors of Leamington as the Chief Building Official and Building Inspectors of Pelee Island.


9. Pelee shall enact and keep in force a by-law establishing fees for the municipal building services being provided by Leamington.

10. Leamington shall provide the following municipal services to Pelee:

   a) Receive and review building, plumbing and sewage applications and construction.

   b) Issue permits for Building, Plumbing and Sewage construction.
c) Inspect all new construction to ensure that it is in compliance with the approved plans and all applicable laws.

d) Issue orders to comply, stop work orders and other similar orders as authorized by the Building Code Act.

e) Provide advice to Pelee on building and development matters.

11. The parties agree that Leamington shall review applications and plans, issue permits and complete as much service as possible at its Leamington office.

12. When an employee of Leamington is on Pelee Island to provide services authorized by this Agreement, then Pelee Island shall provide such employee with reasonable transportation and an office work area, as required.

13. Leamington shall not be responsible for the enforcement of Pelee’s zoning by-law, property standards by-law or any other by-law except as expressly provided in this Agreement.

14. The Chief Building Official shall report to and receive instructions only from the Clerk of the Township of Pelee. The Building Inspectors shall report to and receive instructions only from the Chief Building Official.

15. Pelee shall provide Leamington with a minimum of forty-eight (48) hours notice when an inspection is required. In the case of inclement weather, Leamington will conduct the inspection at the first reasonable opportunity.

16. Pelee shall retain the responsibility to:

   a) Approve and inspect new construction to insure it conforms to appropriate elevations.

   b) Respond to all inquiries, including correspondence from solicitors, concerning the status of any property with respect to zoning, work orders and like matters.

17. Leamington shall provide Pelee with monthly building reports describing the applications received, the permits issued, the inspections conducted and all other services provided pursuant to this agreement.
18. Leamington shall submit invoices for the services provided on a quarterly basis. The invoice shall include such details as required by the Clerk of Pelee.

19. Pelee shall pay all invoices within thirty (30) days of receipt. 1.25% shall be paid by Pelee on all overdue accounts.

20. Pelee agrees to indemnify and save harmless Leamington, the Chief Building Official, the Building Inspectors and all other employees or agents of Leamington from any and all claims, including negligence that may arise as a direct or indirect result of any act or omission of Leamington, its employees or agents.

Dated at Leamington, this day of , 2019.

______________________________
Hilda MacDonald, Mayor

______________________________
Brenda M. Percy, Clerk

Dated at Pelee Township, this day of , 2019.

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Raymond Durocher, Mayor

______________________________
Janice Hensel, CAO/Clerk
THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2019-48

"Pelee Unplugged 2020"

(December 16, 2019)

Being a By-law to enter into an Agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities.

WHEREAS pursuant to Section 9 of the Municipal Act, 2001, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee deems it expedient to enter into an agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities known as the East Park Campground.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Chief Administrator Officer – Clerk to enter into an agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities known as the East Park Campground.

2. That the agreement attached as Schedule ‘A’ forms part of this by-law;

3. That any and all actions taken and required to be taken by the Mayor and Chief Administrative Officer -Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.

4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

By-law enacted this 16th day of December, 2019.

__________________________________________  __________________________________________
Raymond Durocher Janice Hensel
Mayor Chief Administrative Officer & Clerk
Unplugged Festival Campground & Township of Pelee Agreement 2020

1. The festival will take place in the East Park Campground on Friday, August 14 in the evening only (5pm – 11pm), and Saturday, August 15, 2020 (noon – 11pm).

2. The Festival Organizer will pay the Township of Pelee a one-time sum of $2,000.00 for the rental of 18 regular private campsites Thursday, August 13, through to and including Sunday, August 16, 2020 whether rented or not. It is understood that the previous agreement for use of private sites 19-22 and group camping areas (open area in front of store along with group camping behind stage) will be in kind donation from the Municipality of Pelee.

3. All campsites between and including August, 13 – 15, 2020 will be sold by the Festival Organizer. The Festival Organizer will configure Unplugged website to send all private site and microsite rental confirmations to admin@pelce.org.

4. The Festival Organizer will retain the proceeds of all microsites sold in the field and including the group camping area closest to East Shore Road. The Festival Organizer will be responsible for delineating all microsites no later than noon on Thursday, August 13, 2020.

5. The Festival Organizer will close the campground washrooms during the afternoon and evening hours of August 14 and 15 to minimize the load to the septic system.

6. The Festival Organizer will be given copies of the washroom keys and will be authorized to admit performers, vendors, and individuals with disabilities at its’ discretion during the times when the washrooms are closed to the public. Washrooms will be unlocked by the Festival Organizer each night at 11pm or as soon as the audience has left the festival grounds.

7. Modern portable toilets and portable wash stations will be provided by the Festival Organizer as in the past. These portable facilities will be located behind the ladies’ washroom. Signage will be provided by the Festival Organizer directing those in attendance to the portable toilets.

8. The Festival Organizer will remove rental equipment including portable toilets, tents, stage, and picnic tables, recycling bins and any other outside rental equipment in a timely manner considering ferry availability.

9. As in the past, the Township of Pelee will grant noise and alcohol exemptions for the campground for the dates of the festival. Festival alcohol may be consumed only in the festival area as well as the group camping behind the stage. The existing no-alcohol policy will continue to be the stated policy for the camping sites to discourage excessive alcohol consumption in the camping areas.

10. The Festival Organizer will post temporary “No Smoking” signs throughout the venue during the festival period.
THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW: 2019-49

"CONFIRMATION OF PROCEEDINGS"

(December 16, 2019)

A by-law to confirm the proceedings of Council

WHEREAS the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 16th day of December, 2019 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.

2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.

3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (December 16, 2019)

4. That this by-law shall come into force and take effect on the date of passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 16th day of December, 2019.

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MAYOR, Raymond Durocher

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CAO/Clerk, Janice Hensel