

TOWNSHIP OF PELEE
Regular Meeting of Council
Monday, December 16, 2019
5:00 pm
Royal Canadian Legion #403

1. Call to Order

2. **Confirmation of Previous Meeting Minutes**

- a. Regular Meeting of Council, November 25, 2019.
(CHANGES or CORRECTIONS from Council)

3. **Disclosure of Pecuniary Interest**

4. **Delegations**

5. **Reports**

Action Reports

a. Deputy Mayor Dawson

- i. Report from Transportation Committee Meeting. (Verbal)
(QUESTIONS from Council to Deputy Mayor for clarification)

b. Drainage Superintendent

- i. Report 2019-37 EC – Options for 2020 Weed Spraying Program
(QUESTIONS from Council to Drainage Superintendent for clarification)

c. Treasurer / Deputy Clerk and Chief Administrative Officer/Clerk

- i. Pelee Unplugged Festival – Report 2019-38 JH - Request for in-kind marketing sponsorship
ii. Pelee Unplugged Festival – Report 2019-40 JH- Agreement with Pelee Unplugged Festival
iii. 2020 Draft Operations Budget and 2019 Budget to Actual 2019-39 MF
(QUESTIONS from Council to Deputy Clerk/Treasurer and/or CAO/Clerk for clarification)

d. **Consent Reports**

- a. Treasurer-Disbursements Report as at December 13, 2019
(QUESTIONS from Council to Treasurer for clarification)

6. **Recognitions**

From Deputy Mayor Dawson

7. **Communications and Petitions**

- a. **David Odom** - Annual Pheasant Hunt Suggestions.
(QUESTIONS from Council)

- b. **Municipality of Bluewater** – Requesting support for resolution calling upon the Province of Ontario to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers.
(QUESTIONS from Council)

8. **Scheduled Motions**

Action Motions

- a. To receive Report 2019-37 EC regarding Options for 2020 Weed Spraying Program;
(DISCUSS, DEBATE & AMEND - Councillors)

- b. To support request from Pelee Unplugged Music Festival for in-kind marketing sponsorship as per Report No. 2019-38 JH
(DISCUSS, DEBATE & AMEND - Councillors)
- c. To defer the sale of 2020 Pheasant Hunt Licences until February 1, 2020 pending the Tourism, Economic Development Advisory and Hunt Committee final report and recommendations to Township Council; whichever is the earliest.
(DISCUSS, DEBATE & AMEND - Councillors)
- d. To adopt the 2020 Operating Budget in principle as per the attached Schedule "A".
(DISCUSS, DEBATE & AMEND - Councillors)

Consent Motions

- a. Township of Pelee consents to pass the following:
 - i. Disbursements Report as at December 13, 2019.

9. Deferred Matters

10. Enquires

11. Emergent Matters

(COUNCILLORS may MAKE MOTIONS on any topic address throughout the course of the meeting.)

12. By-Laws

- a. **By-Law 2019-46;** Being a By-Law to Amend "Schedule A" of By-law 2019-11 to provide for a Schedule of Building Fees within the Township of Pelee effective January 1, 2020.
- b. **By-Law 2019-47;** Being a By-law to enter into an Agreement with the Municipality of Leamington for the Joint Enforcement of the Building Code.
- c. **By-Law 2019-48;** Being a By-law to enter into an Agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities.
- d. **By-Law 2019-49;** Being a By-Law to Confirm Proceedings

13. Adjournment

TOWNSHIP OF PELEE
Regular Meeting of Council
Monday, November 25, 2019, 8:00 pm
Royal Canadian Legion #403

Mayor: Ray Durocher
Deputy Mayor: Dave Dawson
Councillors: Dave DeLellis
Dayne Malloch
Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk
Michelle Feltz, Treasurer/Deputy Clerk

1. Call to Order

2. Confirmation of Previous Meeting Minutes

- a. Regular Meeting of Council, November 12, 2019.

Moved By: Dave DeLellis
Seconded By: Dayne Malloch

3. Disclosure of Pecuniary Interest

None

4. Delegations

- a. Shelley Seguin, Tourism, Economic Development and Hunt Committee – Summary of 2019 social media campaign and future direction for 2020.
b. Michael E. Chesler – Restrictions on one-night house rentals. Deferred to Communications and Petitions.

5. Reports

Action Reports

- a. Chief Administrative Officer/Clerk
i. Report 2019-35 JH: Cost Proposal – Water Testing and Well Maintenance – Greater Windsor Essex District School Board – Pelee Island Public School;
ii. Notice of Public Meeting – Section 7(6) of the Ontario Building Code.
b. Treasurer/Deputy Clerk
i. Property Tax Write-Offs for the 2019 taxation year;
ii. Payment in Lieu Write-Offs for the 2019 taxation year;

Consent Reports

- a. Treasurer-
i. Disbursements Report as at November 22, 2019;
ii. Draft 2020 Operating Budget Presentation;

6. Recognitions

From Mayor Durocher

None.

7. Communications and Petitions

- a. **Township of Ramara** – Supporting the Province of Ontario’s review of the Conservation Authorities Act and requesting an exit clause be provided to municipalities to allow alternative governance, programs and/or services to unwarranted conservation authorit(ies) jurisdiction(s).
- b. **Michael E. Chesler** – Restrictions on one-night house rentals. Deferred to Communications and Petitions.

8. Scheduled Motions

Action Motions

- a. Resolution 2019-218 was CARRIED

Moved By: David Dawson
Seconded By: Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby authorizes the Chief Administrative Officer and/or Mayor to renew the current social media contract with Yellow Pages for an additional one (1) year term.”

- b. Resolution 2019-217 was CARRIED

Moved By: Dayne Malloch
Seconded By: Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby receives Report No 2019-35 JH and authorizes the execution of a cost proposal to the Greater Windsor Essex District School Board in the amount of \$450.00 per month of \$5,000.00 per year for the provision of well maintenance and water monitoring at the Pelee Island Public School by the Township of Pelee. Agreement to be effective September 1, 2019.”

- c. Resolution 2019-219 was CARRIED

Moved By: Dave DeLellis
Seconded By: David Dawson

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for the 2019 taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES(\$)
3701 020 000 00100 9801	370 North Shore Road	Pumping Station	\$754.39
3701 050 000 01100 0000	Centre Dyke Road	Township Owned	\$2,600.75
3701 050 000 01600 9801	611 West Shore Road	Pumping Station	\$120.70
3701 060 000 00200 9801	172 South Shore Road	Pumping Station	\$2319.76

Total Amount \$5,795.60

d. Resolution 2019-220 was CARRIED

Moved By: Dayne Malloch
Seconded By: Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the 2019 taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES(\$)
3701 011 000 00400 0000	North Wharf Site	Ineligible Federal Payment in Lieu	\$14,880.02
			Total Amount \$14,880.02

e. Resolution 2019-221 was CARRIED

Moved By: Sherri Smith
Seconded By: Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby receives the 2020 Draft Operating Budget and Report No 2019-36 MF for information purposes and consideration at Council’s next regular meeting December 16, 2019.”

Consent Motions

a. Resolution 2019-222 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:

i. Disbursements as at November 22, 2019 in the amount of \$134,192.72.”

9. Deferred Matters
None.

10. Enquires
i. Mayor Durocher – Status of Review of Discharge of Fire Arms By-law; DEFERRED

11. Emergent Matters
i. Renewal of Yellow Pages Agreement for one year;

12. By-Laws

a. Resolution 2019-223 was CARRIED

Moved By: Dayne Malloch
Seconded By: Dave DeLellis

“Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-45; Being a By-Law to Confirm Proceedings.”

13. Adjournment

**Raymond Durocher,
Mayor**

**Janice Hensel,
CAO/Clerk**

Report No: 2019-37-EC
Date: November 25, 2019
Submitted By: Eric Chamberlain
Subject: Weed Spraying Program
Attachments: Phragmitis Location Map
Purpose (Information/Action): For Action Purposes

Overview

This is to provide Pelee Council with the various options for weed spray and control in various weed control program. Administration is recommending the following programs:

- Roadside Weed Spraying
- Phragmitis Control
- Big Marsh Drainage Scheme – Brush Control

Discussion

If Council approves the budget for these projects, Administration recommends conducting Public Meeting to provide residents to provide input on the spray programs in the spring of 2020. Administration and potential contractor has met with Pelee Winery Representatives during the contractor's visit.

Roadside Weed Spraying

Under the Noxious Weed Act, the Township has a responsibility to control noxious weeds along road ways and in on public lands. In Essex County, all of the municipalities have a Weed Spraying Program. The program manages the following weeds which have been identified under the Noxious Weed Act:

- | | |
|------------------------------|----------------------|
| 1. Black Dog-Strangling Vine | 13. Knapweed |
| 2. Bull Thistle | 14. Kudzu |
| 3. Canada Thistle | 15. Leafy Spurge |
| 4. Coltsfoot | 16. Poison Hemlock |
| 5. Common Barberry | 17. Poison Ivy |
| 6. Common Crupina | 18. Ragweed |
| 7. Cypress Spurge | 19. Serrated Tussock |
| 8. Dodder | 20. Smooth Bedstraw |
| 9. Dog-Strangling Vine | 21. Sow Thistle |
| 10. European Buckthorn | 22. Tansy Ragwort |
| 11. Giant Hogweed | 23. Wild Chervil |
| 12. Jointed Goatgrass | 24. Wild Parsnip |
| | 25. Woolly Cupgrass |

The estimated cost of this program is approximately \$4,000.00 excluding HST. This cost would be a cost to the general tax rate.

Phragmitis Control

The Phragmitis plant is an invasive species that has impacted drainage systems and marsh lands. In July, 2019, Drainage Superintendent and Jill Crosthwaite, toured the island and mapped the location for the Phragmitis plant. Attached is a copy of the map for reference.

On November 15, 2019, Nature Conservancy of Canada with cooperation with Parks Ontario hired a contractor to complete phragmitis control in Lake Henry. The contractor used a floating vehicle to cut the phragmitis below the water level. This work being complete will enhance the overall Phragmitis Control Program.

The plan is to spray the phragmitis with a round up material. The estimated cost of this program is approximately \$8,850.00 excluding HST. This cost would be a cost to the general tax rate.

Big Marsh Drainage System – Brush Spraying

In 2019, the project commenced for the Drain No. 2 and West Branch Drain No. 1. The project included brush and tree removal, canal excavation, tile repairs and culvert replacement. The cost of brush and tree removal was tendered at \$170,192 excluding HST. The recommendation is to consider completing brush spraying to control the regrowth of the brush and minimize the future cost of maintenance. This cost would be a cost of maintenance and will be recovered from the Big Marsh Drainage Scheme by utilizing the assessment schedule contained in the report for the Drain No. 2 and West Branch Drain No. 1.

The estimated cost of this program is approximately \$4,000.00 excluding HST. This cost would be assessed to the lands and roads in the Big Marsh Drainage System.

Financial Impacts

The Roadside and Phragmitis Spraying will be budget line under the Roads Operation. These items will be part of the general tax rate.

The Brush Spraying Project will be a Municipal Drain Maintenance Project and will be assessed as per the schedule contained in the engineer's report for Drain No. 2 and West Branch Drain No. 1. The Roads assessment would be approximately \$350 with the remainder being assessed to lands with the Big Marsh Drainage Scheme. The OMAFRA grants will be available for eligible agricultural properties.

Recommendations

It is recommended that:

1. The report from the Drainage Superintendent dated November 25, 2019 regarding Weed Spraying Programs **BE RECEIVED**;
2. The Weed Spraying Programs **BE CONSIDERED** by Council at the 2020 Budget Deliberations.



Eric Chamberlain
Manager of Public Works

EC/

Report No: 2019-38 -JH

Date: December 13, 2019

Submitted By: Janice Hensel

Subject: REQUEST FROM PELEE UNPLUGGED FESTIVAL ORGANIZER FOR IN-KIND SPONSORSHIP

Attachments: None

Purpose (Information/Action): Information and Action

BACKGROUND:

Since 2014, the Township of Pelee has provided in kind sponsorship of The Island Unplugged music festival. In past years, this has included in kind services associated with staffing and maintenance of the East Park Campground, advocating for revised ferry schedules, support in grant writing, and cross promotion where deemed appropriate by the township.

The festival organizers invest in external marketing and e-commerce website development in order to create interest around the festival and drive tourism. The Committee also creates posts that direct the social media audience to the township website and include links to the township site from its site.

The Island Unplugged Committee has invested in an expanded website to better serve campers and drive early online campsite sales. As part of the ongoing in-kind sponsorship from the Township, the Festival organizing committee is requesting specific cross promotion in existing municipal advertising vehicles.

The festival organizing committee is requesting:

- 1 "shared" Facebook post per month January – August. (*shared from Island Unplugged FB page*)
- 1 original content post per month May – August* (*original content creation from Pelee Island FB Page encouraging tickets sales / camping / promoting lineup*)
- 1 original Instagram post per month April – June.* (*original content creation from Pelee Island IG account encouraging tickets sales / camping / promoting lineup*)
- 4 Instagram stories August 13 - 16.* (*stories promoting "day of" events / line up and after parties*)
- Inclusion with graphic or image + website address in 2020 Brochure.
- Inclusion with graphic or image + website address prominently placed under "Tourism section" of pelee.org.
- Inclusion with graphic or image + website address in the Pelee app if applicable in 2020.
- Signage posted on municipally owned garbage cans. Artwork / poster created at the festival organizers' cost.

All content and messaging to be mutually agreed to and approved prior to posting.

RECOMMENDATION:

That the Council of the Township of Pelee agree to ongoing municipal support for the Island Unplugged Festival on municipally funded platforms like its website, brochure, app and socials.

AND FURTHER, that the Township Council agree to provide:

- 1 “shared” Facebook post per month January – August (*shared from Island Unplugged FB page*)
- 1 original content post per month May – August (*original content creation from Pelee Island FB Page encouraging tickets sales / camping / promoting lineup*)
- 1 original Instagram post per month April – June. (*original content creation from Pelee Island IG account encouraging tickets sales / camping / promoting lineup*)
- 4 Instagram stories August 13 - 16. (*stories promoting “day of” events / line up and after parties*)
- Inclusion with graphic or image + website address prominently placed under “Tourism section” of pelee.org.
- Signage posted on municipally owned garbage cans. Artwork / poster created at the festival organizers’ cost.
- Inclusion with graphic or image + website address in 2020 Brochure. (if applicable)
- Inclusion with graphic or image + website address in the Pelee app (if applicable)

AND FURTHER That all content and messaging to be mutually agreed to and approved prior to posting.

Respectfully Submitted,

Janice Hensel

Chief Administrative Officer/Clerk

Report No: 2019-40 JH

Date: December 13, 2019

Submitted By: Janice Hensel, CAO/Clerk

Subject: AGREEMENT WITH PELEE UNPLUGGED FESTIVAL ORGANIZER FOR USE OF EAST PARK CAMPGROUND

Attachments: PROPOSED Agreement

Purpose (Information/Action): Information and action

BACKGROUND:

Since 2014, the Township of Pelee has provided the use of the East Park Campground for the Island Unplugged Music Festival.

The Organizing Committee has provided an agreement for council consideration. There are three changes to the agreement over 2019 worth noting and are highlighted below in yellow:

1. The Festival Organizer will pay the Township of Pelee a one-time sum of \$2,000.00 for the rental of 18 regular private campsites Thursday, August 13, through to and including Sunday, August 16, 2020 whether rented or not.

In the past the Organizing Committee paid the Township \$25.00 plus HST for these sites. Last year this amounted to \$1,175.00 (+ HST)

2. All campsites between and including August, 13 – 15, 2020 will be sold by the Festival Organizer. The Festival Organizer will configure Unplugged website to send all private site and microsite rental confirmations to admin@pelee.org.

In the past years the Committee has provided weekly reports to the campground manager. As the campground is closed this has not been effective means of communication. Emailing to the Township office will ensure communication between the campground and the festival organizer are correlated through the off season.

3. The Festival Organizer will retain the proceeds of all microsites sold in the field and including the group camping area closest to East Shore Road.

In the past the Organizing Committee paid the Township \$20.00 plus HST for these sites. Last year this amounted to \$620.00 (+ HST).

4. Festival alcohol may be consumed only in the festival area as well as the group camping behind the stage. The existing no-alcohol policy will continue to be the stated policy for the camping sites to discourage excessive alcohol consumption in the camping areas.

The area has been expanded to include the group camping area behind the stage. While there is no issue with this expanded area - appropriate signage should be ensured.

5. The Festival Organizer will arrange to supply an ATM for festival hours. The Township of Pelee will allow internet access via hard wired cable from the campground office to outside the door in order to provide consistent connection for the ATM to service campers and festival goers.

It will need to be determined if the campground has the internet capacity to supply service to an ATM during the festival.

There has also been some concern expressed from campground staff about non-enforcement of no smoking legislation. The festival organizer should ensure that temporary no smoking signs are erected throughout the festival area.

The Agreement no longer provides for public access to the East Park Campground Store during the festival. Discussion on this point with the organizer indicated this has not been an issue in the past.

RECOMMENDATION:

That the Council of the Township of Pelee enter into an agreement with the Island Unplugged Festival Organizer, as per the attached "Schedule A" which includes:

- a) Removal of the following: "The Township of Pelee will allow internet access via hard wired cable from the campground office to outside the door in order to provide consistent connection for the ATM to service campers and festival goers."
- b) Requirements to post temporary no smoking signs throughout the public areas of the festival grounds.

Respectfully Submitted,

Janice Hensel

Chief Administrative Officer/Clerk



Unplugged Festival Campground & Township of Pelee Agreement 2020

1. The festival will take place in the East Park Campground on Friday, August 14 in the evening only (5pm – 11pm), and Saturday, August 15, 2020 (noon – 11pm).
2. The Festival Organizer will pay the Township of Pelee a one-time sum of \$2,000.00 for the rental of 18 regular private campsites Thursday, August 13, through to and including Sunday, August 16, 2020 whether rented or not. It is understood that the previous agreement for use of private sites 19-22 and group camping areas (open area in front of store along with group camping behind stage) will be in kind donation from the Municipality of Pelee.
3. All campsites between and including August, 13 – 15, 2020 will be sold by the Festival Organizer. The Festival Organizer will configure Unplugged website to send all private site and microsite rental confirmations to admin@pelee.org.
4. The Festival Organizer will retain the proceeds of all microsites sold in the field and including the group camping area closest to East Shore Road. The Festival Organizer will be responsible for delineating all microsites no later than noon on Thursday, August 13, 2020.
5. The Festival Organizer will close the campground washrooms during the afternoon and evening hours of August 14 and 15 to minimize the load to the septic system.
6. The Festival Organizer will be given copies of the washroom keys and will be authorized to admit performers, vendors, and individuals with disabilities at its' discretion during the times when the washrooms are closed to the public. Washrooms will be unlocked by the Festival Organizer each night at 11pm or as soon as the audience has left the festival grounds.
7. Modern portable toilets and portable wash stations will be provided by the Festival Organizer as in the past. These portable facilities will be located behind the ladies' washroom. Signage will be provided by the Festival Organizer directing those in attendance to the portable toilets.
8. The Festival Organizer will arrange to supply an ATM for festival hours. The Township of Pelee will allow internet access via hard wired cable from the campground office to outside the door in order to provide consistent connection for the ATM to service campers and festival goers.
9. The Festival Organizer will remove rental equipment including portable toilets, tents, stage, and picnic tables, recycling bins and any other outside rental equipment in a timely manner considering ferry availability.
10. As in the past, the Township of Pelee will grant noise and alcohol exemptions for the campground for the dates of the festival. Festival alcohol may be consumed only in the festival area as well as the group camping behind the stage. The existing no-alcohol policy will continue to be the stated policy for the camping sites to discourage excessive alcohol consumption in the camping areas.

Township of Pelee
List of Accounts for Approval
As of 12/13/2019
Batch: 2019-00106 to 2019-00124

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques:				
4311	11/27/2019	B. Steingart	Cleaning	125.00
4312	11/27/2019	D & T Auto Parts	Hitch and supplies	499.38
4313	11/27/2019	Hunter	Hunt Refund	178.54
4314	11/27/2019	Employee Reimbursement	Office supplies	20.34
4315	11/27/2019	Leamington Sanitation	Septic Cleaning	587.60
4316	11/27/2019	Employee Reimbursement	Broom/ext cord/cleaner	1,554.28
4317	11/27/2019	Minister of Finance	OPP LSR	3,051.00
4318	11/27/2019	Minister of Finance	Birds in Captivity Lic-Annual	20.80
4319	11/27/2019	Reliance Home Comfort	Marina Water Heater Rental	109.73
4320	11/27/2019	Rona Inc	West washroom upgrades and supplies	979.71
4321	11/27/2019	Software N Systems Computing	Internet Problem Solving	67.80
4322	11/27/2019	Southwestern Sales Corporation	OPSS Granular A	459.65
4323	11/27/2019	Windsor Disposal Services Ltd.	Disposal/Rental Fees	7,050.34
4324	11/27/2019	Employee Reimbursement	Safety Shoes	112.99
4325	12/03/2019	Jaz Marketing	Domain Renewal	113.00
4326	12/03/2019	Employee Reimbursement	Xplonet/Mass Mobile/ROMA	910.53
4327	12/03/2019	Munisoft	receipt paper/tax forms	272.13
4328	12/03/2019	Xerox Canada Ltd.	Copier 3635	122.49
4329	12/05/2019	Bell Canada Public Access	airport payphone	56.50
4330	12/05/2019	CF Industrial	Annual Inspection and Maint	2,475.39
4331	12/05/2019	D & T Auto Parts	supplies	72.51
4332	12/05/2019	Delage Landen Financial Serv.	copies lease	963.13
4333	12/05/2019	Deter Built	mainstreet parkette	3,474.75
4334	12/05/2019	Economy Rental Centre	Chainsaws and supplies	677.89
4335	12/05/2019	Hach Sales & Services	annual equipment	4,590.06
4336	12/05/2019	Employee Remibursement	Safety gear	198.10
4337	12/05/2019	Ministry of Finance	EHT October 2019	850.70
4338	12/05/2019	Employee Reimbursement	paint	40.65
4339	12/05/2019	Receiver General	Source Deductions-October	10,791.91
4340	12/05/2019	Southwestern Sales Corporation	gravel OPSS GRANA 12-16T	1,138.70
4341	12/05/2019	SX Communications	satellite repair and repointing	450.87
4342	12/10/2019	Belfor Property Restoration	Apartment Remediation	11,266.06
4343	12/10/2019	D & T Auto Parts		348.61
4344	12/10/2019	Economy Rental Centre	chainsaw supplies - RDS	331.05
4345	12/10/2019	Home Building Centre,	Camp/Cowie upgrades	2,388.06
4346	12/10/2019	Hubb Cap	blades for plow airport	1,455.73
4347	12/10/2019	Minister of Finance	OPP LSR	3,051.00
4348	12/10/2019	Municipality of Leamington	Building Services 2019	9,990.65
4349	12/10/2019	Employee Reimbursement	nuts and bolts	37.83
4350	12/10/2019	Pelee Island Co-Op	HST Refund Remediation	4,951.14
4351	12/10/2019	Voided by the print process		0.00
4352	12/10/2019	Pelee Island Co-Op	Various Depts sup/fuel	4,205.50
4353	12/10/2019	Pelee Motors	Ford F150 wiper blades	22.54
4354	12/10/2019	Plant Products	sodium hypochlorite	261.64
4355	12/10/2019	Public Safety Servces	Radio Airtime	457.34
4356	12/10/2019	Receiver General for Canada	Lease Payment-Marina	27,851.86

Report Date
12/13/2019 10:04 AM

Township of Pelee
List of Accounts for Approval
As of 12/13/2019
Batch: 2019-00106 to 2019-00124

Payment #	Date	Vendor Name	Reference	Payment Amount
4357	12/10/2019	Rona Inc	W washroom winter prep and Supplies	463.84
4358	12/10/2019	Employee Reimbursent	safe drinking water course	230.00
4359	12/10/2019	Hunter	Refund	540.59
4360	12/11/2019	Hunter	licence refund	270.30
4361	12/11/2019	Driftwood Bed & Bagel	Accomodations DR. Super	259.90
4362	12/11/2019	Hunter	licence refund	270.30
4363	12/11/2019	Hunter	licence refund	270.30
4364	12/11/2019	Town of Amherstburg	Drainage Services	9,232.55
4365	12/11/2019	Hunter	licence refund	178.54
4366	12/11/2019	Hunter	licence refund	282.05
4367	12/12/2019	Sun Life Financial	Monthly Ins Payment	1,220.52
Other:				
201991-Man	11/27/2019	Bell Mobility	WSW Internet	47.18
201992-Man	11/27/2019	Bell Mobility	ESW Internet	45.25
201993-Man	11/27/2019	Bell Mobility	campground wifi	504.31
201994-Man	11/05/2019	Hydro One Networks Inc.	Hydro Campground	191.44
201995-Man	11/05/2019	Hydro One Networks Inc.	BM(W)	78.11
201996-Man	11/05/2019	Hydro One Networks Inc.	Hydro TS	47.73
201997-Man	11/05/2019	Hydro One Networks Inc.	Hydro CM	105.39
201998-Man	11/05/2019	Hydro One Networks Inc.		240.21
201999-Man	11/05/2019	Bell Canada	Office Fax	51.88
2019100-Man	11/02/2019	Bell Canada	Marina	189.06
2019102-Man	11/05/2019	Bell Canada	Airport Phone	148.84
2019103-Man	11/05/2019	Bell Canada	Roads	122.91
2019104-Man	11/05/2019	Bell Canada	Curry Marsh Phone	82.27
2019105-Man	11/05/2019	Bell Canada	Office Emerg Line	65.44
2019106-Man	11/05/2019	Bell Canada	Farm Phone	74.42
2019107-Man	11/05/2019	Bell Canada	WSW Phone	130.76
2019108-Man	11/05/2019	Bell Canada	Big Marsh (W) Phone	74.42
2019109-Man	11/05/2019	Bell Canada	Office	419.79
2019110-Man	11/05/2019	Bell Canada	Transfer Station	74.43
2019111-Man	11/27/2019	Hydro One Networks Inc.	Hydro Fire Dept	65.00
2019112-Man	11/27/2019	Hydro One Networks Inc.	Hydro ESW	176.88
2019113-Man	11/27/2019	Hydro One Networks Inc.	Hydro BM(N)	374.78
2019114-Man	11/27/2019	Hydro One Networks Inc.	Hydro Bonnett Building	36.04
2019115-Man	11/27/2019	Hydro One Networks Inc.	Hydro Marina Office	176.21
2019116-Man	11/27/2019	Hydro One Networks Inc.	Hydro Marina	72.39
2019117-Man	11/27/2019	Hydro One Networks Inc.	Hydro Airport	126.24
2019118-Man	11/27/2019	Hydro One Networks Inc.	Hydro Roads	98.65
2019119-Man	11/27/2019	Hydro One Networks Inc.	Hydro Municipal Office	191.78
2019120-Man	11/27/2019	Hydro One Networks Inc.	Hydro WSW	528.74
2019121-Man	11/05/2019	Bell Canada	Farm Phone	74.42
2019122-Man	11/12/2019	Green Shield Canada	Benefits	5,987.86
2019123-Man	10/23/2019	Bell Canada	Campground	133.66
2019124-Man	12/05/2019	Hydro One Networks Inc.	CLINIC/EMS HYDRO	1,645.77
2019125-Man	12/05/2019	Hydro One Networks Inc.	Hydro TS	57.31
2019126-Man	12/05/2019	Hydro One Networks Inc.		231.30
2019127-Man	12/05/2019	Hydro One Networks Inc.	Hydro Campground	143.35

Report Date
12/13/2019 10:04 AM

Township of Pelee
List of Accounts for Approval
As of 12/13/2019
Batch: 2019-00106 to 2019-00124

Page 3

Payment #	Date	Vendor Name	Reference	Payment Amount
2019128-Man	12/05/2019	Hydro One Networks Inc.	Hydro CM	149.15
2019129-Man	12/05/2019	Hydro One Networks Inc.	BM(W)	168.12
2019130-Man	12/05/2019	Bell Mobility	campground mifi	538.71
2019131-Man	11/27/2019	Hydro One Networks Inc.	CLINIC/EMS HYDRO	864.87
2019132-Man	12/12/2019	Hydro One Networks Inc.	CLINIC/EMS HYDRO	55.25
2019133-Man	12/12/2019	Hydro One Networks Inc.	Hydro Farm	247.67
2019134-Man	12/12/2019	Hydro One Networks Inc.	Hydro Roads	99.46
2019135-Man	12/12/2019	Hydro One Networks Inc.	Hydro ESW	261.12
2019136-Man	12/12/2019	Hydro One Networks Inc.	Hydro BM(N)	514.90
2019137-Man	12/12/2019	Hydro One Networks Inc.	Hydro WSW	909.02
2019138-Man	12/12/2019	Hydro One Networks Inc.	Hydro Municipal Office	228.42
2019139-Man	12/12/2019	Hydro One Networks Inc.	Hydro Airport	287.70
2019140-Man	12/12/2019	Hydro One Networks Inc.	Hydro Marina	29.81
2019141-Man	12/12/2019	Hydro One Networks Inc.	Hydro Fire Dept	180.93
2019142-Man	12/12/2019	Hydro One Networks Inc.	Hydro Bonnett Building	29.26
2019143-Man	12/12/2019	Hydro One Networks Inc.	Hydro Marina Office	42.46
2019144-Man	12/12/2019	Bell Canada	Marina	377.93
2019145-Man	12/12/2019	Bell Canada	Big Marsh (W) Phone	148.84
2019146-Man	12/12/2019	Bell Canada	Transfer Station	148.85
2019147-Man	12/12/2019	Green Shield Canada	Benefits	5,987.86
2019148-Man	12/12/2019	Bell Canada	Office Emerg Line	130.88
2019149-Man	12/12/2019	Bell Canada	Airport Phone	225.49
2019150-Man	12/12/2019	Bell Canada	Office Fax	103.76
2019151-Man	12/12/2019	Bell Canada	Roads	245.82
2019152-Man	12/12/2019	Bell Canada	Farm Phone	148.84
2019153-Man	12/12/2019	Bell Canada	Curry Marsh Phone	164.54
Total for General:				146,958.25

Certified Correct This December 13, 2019

Mayor, Raymond Durocher

Treasurer

Municipality of
Bluewater

August 13, 2019

Transmitted VIA Email
doug.ford@pc.ola.org

Legislative Building
ATTN: Premier of Ontario
Queens Park
Toronto, ON
N7A 1A1

Dear Doug Ford:


Please be advised that the Council of the Corporation of the Municipality of Bluewater at its regular meeting on July 29, 2019 passed the following resolution:

MOVED: Councillor Whetstone **SECONDED:** Councillor Harris
THAT the Corporation of the Municipality of Bluewater endorse and supports the resolution of the Town of Halton Hills calling upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation, and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the County of Huron, and all municipalities in the Province of Ontario. **CARRIED.**

Sincerely,



Chandra Alexander
Manager of Corporate Services



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: Clark Somerville Date: July 8, 2019
Councillor Clark Somerville
Seconded by: Janice Fogal Resolution No.: _____

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton; and all municipalities in the Province of Ontario.

Rick Bonnette
Mayor Rick Bonnette

THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2019-46

“To approve Schedule of Building Services Fees effective 2020”

(December 16, 2019)

Being a By-law to amend “Schedule A” of By-law 2019-11 to provide for a Schedule of Building Services Fees effective 2020.

WHEREAS by-laws imposing fees and charges are authorized under Part XII of the Municipal Act, Section 69 of the Planning Act, RSO, as amended and the Building Code Act, as amended.

AND FURTHER that the Municipal Council for the Township of Pelee has an obligation to provide services pursuant to the Building Code Act, S.O., 1992, c.23.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That a tariff of fees for the provision of building services is hereby established as set out in Schedule “A”
2. That Schedule ‘A’ forms part of this by-law.
3. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

By-law enacted this 16th day of December, 2019.

Raymond Durocher
Mayor

Janice Hensel
Chief Administrative Officer &
Clerk

SCHEDULE A

TOWNSHIP OF PELEE ISLAND 2020 FEE SCHEDULE BUILDING FEES

Description of Fees or Service	HST	CC2	2020 Fees
RESIDENTIAL BUILDING PERMITS			
New (per sq ft)	P-PER1	001801	\$1.10
Additions (per sq ft)	P-PER2	001802	\$1.10
Renovations and Alterations (per \$1,000 value)	P-PER3	001803	\$14.00
Detached Accessory Structures (per sq ft)	P-PER4	001804	\$0.80
Revised Plan Review (per sq ft)	P-PER5	001805	\$0.50
COMMERCIAL/INDUSTRIAL/INSTITUTIONAL/ASSEMBLY			
New Construction (per sq ft)	P-PER6	001806	\$0.90
Renovations and Alterations (per \$1,000 value)	P-PER7	001807	\$14.00
Detached Accessory Structures (per sq ft)	P-PER8	001808	\$0.80
PLUMBING			
New Residential (per unit)	P-PLN	001810	\$200.00
Renovations (per fixture)	P-PLR	001811	\$14.00
Other than Residential (per fixture)	B-PLO	001812	\$14.00
Plumbing Renovations - Other than Residential (per fixture)	B-PLOR	001813	\$14.00
ON-SITE SEWAGE SYSTEMS			
New Installation	P-SEPN	001820	\$800.00
Repair or Alteration to Existing System	P-SEPR	001821	\$500.00
All Other Septic Inspections	P-SEPO	001822	\$200.00
MINIMUM PERMIT FEE	n/a	n/a	\$200.00
Note: Building Permit Fees (building, plumbing & septic) double if any work requiring a permit is commenced prior to receiving a permit from the Building Department.			
OTHER FEES AND CHARGES			
Pelee Misc Fee - Liquor Licence	included	B-PLIQ 001830	\$200.00
Repeat Inspections		P-RINS 001801	\$150.00
Deposit - New Building		P-DEPN n/a	\$1,000.00
Deposit - Other		P-DEPO n/a	\$500.00

THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2019-47

“Joint Enforcement of the Building Code”

(December 16, 2019)

Being a By-law to enter into an Agreement with the Municipality of Leamington for the Joint Enforcement of the Building Code.

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001*, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee has an obligation to provide services pursuant to the Building Code Act, S.O., 1992, c.23. and deems it expedient to enter into an agreement with the Municipality of Leamington to provide these building services;

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Chief Administrator Officer – Clerk to enter into an agreement with the Municipality of Leamington for the provision of building services to the Township of Pelee.
2. That the agreement attached as Schedule ‘A’ forms part of this by-law.
3. That any and all actions taken and required to be taken by the Mayor and Chief Administrative Officer -Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.
4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

By-law enacted this 16th day of December, 2019.

Raymond Durocher
Mayor

Janice Hensel
Chief Administrative Officer &
Clerk

dollars (\$17,500) for the services provided to Pelee pursuant to this agreement. If the annual amount of the permit fees collected in 2021 by Leamington totals less than eighteen thousand dollars (\$18,000) then Pelee shall pay to Leamington the difference between eighteen thousand dollars (\$18,000) and the amount of permit fees collected for that calendar year so that Leamington is guaranteed a minimum annual amount of eighteen thousand dollars (\$18,000) for the services provided to Pelee pursuant to this agreement.

3. Pelee shall compensate Leamington for all reasonable costs of transportation for its employees to travel to and from Pelee Island two times per month to a maximum of fifteen times per year.
4. If the number of visits to Pelee Island to provide building services exceeds fifteen (15) times in the calendar year then Pelee shall pay to Leamington \$920.00 for each additional visit.
5. Pelee shall also compensate Leamington for all reasonable costs of lodging, meals and like expenses when it is necessary for the employees of Leamington to remain on Pelee Island overnight.
6. Pelee shall also pay the cost of one training course to maximum of \$2,000 for a Building Inspector.
7. Pelee shall enact a by-law appointing the Chief Building Official and Building Inspectors of Leamington as the Chief Building Official and Building Inspectors of Pelee Island.
8. Pelee shall enact a by-law regulating the construction of buildings pursuant to the Building Code Act, S.O. 1992, c. 23.
9. Pelee shall enact and keep in force a by-law establishing fees for the municipal building services being provided by Leamington.
10. Leamington shall provide the following municipal services to Pelee:
 - a) Receive and review building, plumbing and sewage applications and construction.
 - b) Issue permits for Building, Plumbing and Sewage construction.

- c) Inspect all new construction to ensure that it is in compliance with the approved plans and all applicable laws.
 - d) Issue orders to comply, stop work orders and other similar orders as authorized by the Building Code Act.
 - e) Provide advice to Pelee on building and development matters.
11. The parties agree that Leamington shall review applications and plans, issue permits and complete as much service as possible at its Leamington office.
 12. When an employee of Leamington is on Pelee Island to provide services authorized by this Agreement, then Pelee Island shall provide such employee with reasonable transportation and an office work area, as required.
 13. Leamington shall not be responsible for the enforcement of Pelee's zoning by-law, property standards by-law or any other by-law except as expressly provided in this Agreement.
 14. The Chief Building Official shall report to and receive instructions only from the Clerk of the Township of Pelee. The Building Inspectors shall report to and receive instructions only from the Chief Building Official.
 15. Pelee shall provide Leamington with a minimum of forty-eight (48) hours notice when an inspection is required. In the case of inclement weather, Leamington will conduct the inspection at the first reasonable opportunity.
 16. Pelee shall retain the responsibility to:
 - a) Approve and inspect new construction to insure it conforms to appropriate elevations.
 - b) Respond to all inquiries, including correspondence from solicitors, concerning the status of any property with respect to zoning, work orders and like matters.
 17. Leamington shall provide Pelee with monthly building reports describing the applications received, the permits issued, the inspections conducted and all other services provided pursuant to this agreement.

18. Leamington shall submit invoices for the services provided on a quarterly basis. The invoice shall include such details as required by the Clerk of Pelee.
19. Pelee shall pay all invoices within thirty (30) days of receipt. 1.25% shall be paid by Pelee on all overdue accounts.
20. Pelee agrees to indemnify and save harmless Leamington, the Chief Building Official, the Building Inspectors and all other employees or agents of Leamington from any and all claims, including negligence that may arise as a direct or indirect result of any act or omission of Leamington, its employees or agents.

Dated at Leamington, this day of , 2019.

Hilda MacDonald, Mayor

Brenda M. Percy, Clerk

Dated at Pelee Township, this day of , 2019.

Raymond Durocher, Mayor

Janice Hensel, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PELEE
BY-LAW NUMBER: 2019-48

"Pelee Unplugged 2020"

(December 16, 2019)

Being a By-law to enter into an Agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities.

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001*, S.O. 2001, c 25, a Council may enter into Agreements;

AND FURTHER that the Municipal Council for the Township of Pelee deems it expedient to enter into an agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities known as the East Park Campground.

THEREFORE the Council of the Corporation of the Township of Pelee enacts as follows:

1. That authority is hereby granted to the Mayor and Chief Administrator Officer – Clerk to enter into an agreement with the Pelee Unplugged Festival Organizer for the use of municipal facilities known as the East Park Campground.
2. That the agreement attached as Schedule 'A' forms part of this by-law;
3. That any and all actions taken and required to be taken by the Mayor and Chief Administrative Officer -Clerk on behalf of the Corporation of the Township of Pelee to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized; confirmed and ratified.
4. That this by-law shall come into force and take effect immediately upon the approval of Township Council.

By-law enacted this 16th day of December, 2019.

Raymond Durocher
Mayor

Janice Hensel
Chief Administrative Officer &
Clerk

" SCHEDULE A"



Unplugged Festival Campground & Township of Pelee Agreement 2020

1. The festival will take place in the East Park Campground on Friday, August 14 in the evening only (5pm – 11pm), and Saturday, August 15, 2020 (noon – 11pm).
2. The Festival Organizer will pay the Township of Pelee a one-time sum of \$2,000.00 for the rental of 18 regular private campsites Thursday, August 13, through to and including Sunday, August 16, 2020 whether rented or not. It is understood that the previous agreement for use of private sites 19-22 and group camping areas (open area in front of store along with group camping behind stage) will be in kind donation from the Municipality of Pelee.
3. All campsites between and including August, 13 – 15, 2020 will be sold by the Festival Organizer. The Festival Organizer will configure Unplugged website to send all private site and microsite rental confirmations to admin@pelee.org.
4. The Festival Organizer will retain the proceeds of all microsites sold in the field and including the group camping area closest to East Shore Road. The Festival Organizer will be responsible for delineating all microsites no later than noon on Thursday, August 13, 2020.
5. The Festival Organizer will close the campground washrooms during the afternoon and evening hours of August 14 and 15 to minimize the load to the septic system.
6. The Festival Organizer will be given copies of the washroom keys and will be authorized to admit performers, vendors, and individuals with disabilities at its' discretion during the times when the washrooms are closed to the public. Washrooms will be unlocked by the Festival Organizer each night at 11pm or as soon as the audience has left the festival grounds.
7. Modern portable toilets and portable wash stations will be provided by the Festival Organizer as in the past. These portable facilities will be located behind the ladies' washroom. Signage will be provided by the Festival Organizer directing those in attendance to the portable toilets.
8. The Festival Organizer will remove rental equipment including portable toilets, tents, stage, and picnic tables, recycling bins and any other outside rental equipment in a timely manner considering ferry availability.
9. As in the past, the Township of Pelee will grant noise and alcohol exemptions for the campground for the dates of the festival. Festival alcohol may be consumed only in the festival area as well as the group camping behind the stage. The existing no-alcohol policy will continue to be the stated policy for the camping sites to discourage excessive alcohol consumption in the camping areas.
10. The Festival Organizer will post temporary "No Smoking" signs throughout the venue during the festival period.

**THE CORPORATION OF THE TOWNSHIP OF
PELEE**

BY-LAW: 2019-49

"CONFIRMATION OF PROCEEDINGS"

(December 16, 2019)

A by-law to confirm the proceedings of Council

WHEREAS the *Municipal Act 2001*, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 16th day of December, 2019 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (December 16, 2019)
4. That this by-law shall come into force and take effect on the date of passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 16th day of December, 2019.

MAYOR, Raymond Durocher

CAO/Clerk, Janice Hensel