TOWNSHIP OF PELEE
Regular Meeting of Council
Tuesday, November 25, 2019
8:00 pm
Royal Canadian Legion #403

1. Closed Session (Closed to Public; beginning at 7:30 p.m.)
a. Personal matters about an identifiable individual; including municipal or local board employees
   [Sec. 239(2) (b)]

2. Call to Order

3. Confirmation of Previous Meeting Minutes
      (CHANGES or CORRECTIONS from Council)

4. Disclosure of Pecuniary Interest

5. Delegations
      media campaign and future direction for 2020.
   b. Michael E. Chesler – Restrictions on One-night House Rentals

6. Reports

7. Action Reports
   a. Chief Administrative Officer/Clerk
         Essex District School Board – Pelee Island Public School;
      ii. Notice of Public Meeting – Section 7(6) of the Ontario Building Code;
         (QUESTIONS from Council to CAO/Clerk for clarification)
   b. Treasurer/Deputy Clerk
      i. Property Tax Write-offs for the 2019 taxation year;
      ii. Payment in Lieu Write-offs for the 2019 taxation year;

8. Consent Reports
   a. Treasurer-
      i. Disbursements Report as at November 22, 2019;
      ii. Draft 2020 Operating Budget Presentation
         (QUESTIONS from Council to Treasurer for clarification)

9. Recognitions
   From Mayor Durocher

10. Communications and Petitions
    a. Township of Ramara – Supporting the Province of Ontario’s review of the Conservation Authorities
       Act and requesting an exit clause be provided to municipalities to allow alternative governance, programs
       and/or services to costly unwarranted conservation authority(ies) jurisdiction(s).
       (QUESTIONS from Council)
11. **Scheduled Motions**

**Action Motions**

a. To approve a cost proposal to the Greater Windsor Essex District School Board for the provision of well maintenance and water testing at the Pelee Island Public School;

b. To approve property tax write-offs for the 2019 taxation year;

c. To approve payment-in-lieu write-offs for the 2019 taxation year;

d. To receive the Treasurer’s Report of 2020 draft Operating Budget;
   (DISCUSS, DEBATE & AMEND - Councillors)

**Consent Motions**

a. Township of Pelee consents to pass the following:
   i. Disbursements Report as at November 22, 2019.

12. **Deferred Matters**

13. **Enquires**

14. **Emergent Matters**
   (COUNCILLORS may MAKE MOTIONS on any topic address throughout the course of the meeting.)

15. **By-Laws**
   a. **By-Law 2019-45;** Being a By-Law to Confirm Proceedings

16. **Adjournment**
1. Call to Order

2. Confirmation of Previous Meeting Minutes
   a. Regular Meeting of Council, October 16, 2019 with an amendment to Resolution No. 2019-204 as recorded.

   Moved By: Dave DeLellis
   Seconded By: Dayne Malloch

3. Disclosure of Pecuniary Interest
   None

4. Delegations
   None

5. Reports

Action Reports

a. Mayor Durocher
   i. Requesting Tourism, Economic Development and Hunt Committee to work with Administration to provide a report on the 2019 Pheasant Hunt and plans for the 2020 Tourism Brochure. Deferred.

b. Deputy Mayor Dawson
   i. Windsor Essex Economic Development Corporation Meeting with Honourable Caroline Mulroney, Minister of Transportation and Francophone Affairs

c. Councillor DeLellis –
   i. Great Lakes Island Alliance Summit.

d. Chief Administrative Officer/Clerk
   i. Award Farm Tender
   ii. 2020 Proposed Building Permit Fee Schedule
   iii. To appoint Emergency Management Program Committee and Municipal Emergency Control Group
   iv. 2020 Rural Ontario Municipal Association Conference – Attendance and Delegations
Consent Reports
a. Treasurer-
   i. Revenue Report as at October 31, 2019
   ii. Disbursements Report as at November 8, 2019
   iii. Term Loan Renewal Agreement per By-law 2014-36.

6. Recognitions
   From Mayor Durocher
   None.

7. Communications and Petitions
   a. Municipality of Prescott – Requesting the Province to provide evidence based justification that a delegated administrative authority be created prior to the consideration of any building service related legislative changes to the Building Code Act.
   b. Municipality of Grey Highlands and the Town of Ingersoll – Requesting support for resolution to continue mandatory and non-mandatory programming provided by the Conservation Authorities in Ontario and requesting the Minister of the Environment, Conservation and Parks provide clear direction on future programming and funding.
   d. Randy Pettapiece, Parliamentary Assistant, Ministry of Agriculture, Food and Rural Affairs – Thank you for delegation at the Association of Municipalities of Ontario Conference and to acknowledge Township concerns related to rural broadband.

8. Scheduled Motions

   Action Motions

   a. Resolution 2019-206 was CARRIED

   Moved By: Dave DeLellis
   Seconded By: Sherri Smith

   “Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts Deputy Mayor Dawson’s verbal report of meeting with Honourable Caroline Mulroney, Minister of Transportation and Francophone Affairs.”

   b. Resolution 2019-207 was CARRIED

   Moved By: David Dawson
   Seconded By: Dayne Malloch

   “Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts Councillor DeLellis’ verbal report regarding the Great Lakes Island Alliance Summit.”

   c. Resolution 2019-208 was CARRIED

   Moved By: Dave DeLellis
   Seconded By: Dayne Malloch

   “Be it Resolved that the Council of the Corporation of the Township of Pelee hereby appoints an Emergency Management Program Committee as per Report Number 2019-34-JH. AND FURTHER that Sherri Smith be appointed Council Representative; AND FURTHER that Kevin Long, Community...
Emergency Management Co-ordinator (CEMC) be appointed the Chair."

Resolution 2019-209 was CARRIED

Moved By: Dayne Malloch
Seconded By: David Dawson

"Be it Resolved that the Council of the Corporation of the Township of Pelee hereby appoints a Municipal Emergency Control Group as per Report Number 2019-34-JH. AND FURTHER that Sherri Smith be appointed Council Representative; AND FURTHER that Kevin Long, Community Emergency Management Co-ordinator (CEMC) be appointed the Chair."

Resolution 2019-210 was CARRIED

Moved By: Dayne Malloch
Seconded By: Dave DeLellis

"Be it Resolved that the Council of the Corporation of the Township of Pelee hereby approves in principle the proposed 2020 Fee Schedule for Building Services and proceed to give notice of a Public Meeting under the Ontario Building Code Act."

Resolution 2019-211 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

"Be it Resolved that the Council of the Corporation of the Township of Pelee hereby set the following regular Council Meeting dates for 2020. January 13, 2020, February 19, 2020 and March 16, 2020."

Resolution 2019-212 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

"Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts and authorizes the execution of a Term Loan Renewal Agreement with Libro Credit Union pursuant to By-Law No. 2014-36."

Consent Motions

Resolution 2019-213 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

"Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:

  iv. Revenue Report as at October 31, 2019
  v. Disbursements as at November 8, 2019 in the amount of $309,230.47."

9. Deferred Matters
   None.
10. Enquires
None.

11. Emergent Matters

a. Councillor DeLellis:

12. By-Laws

a. Resolution 2019-214 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

"Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-43; Being a by-law to enter into a Farm Lease Agreement with Harrow Organic Farms Ltd."

b. Resolution 2019-215 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

"Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-42; Being a By-Law to Authorize the Early Termination of a Lease Agreement with the Greater Essex County District School Board dated March 7, 2011 for the “Storage Building” located at the Pelee Island Public School."

c. Resolution 2019-216 was CARRIED

Moved By: Dave DeLellis
Seconded By: Sherri Smith

"Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-44; Being a By-Law to Confirm Proceedings."

13. Adjournment

Raymond Durocher,
Mayor

Janice Hensel,
CAO/Clerk
REPORT TO COUNCIL – No: 2019-35 JH

DATE: November 25, 2019

SUBJECT: Well Maintenance and Water Testing – Pelee Island Public School

SUBMITTED BY: Janice Hensel, Chief Administrative Officer/Clerk

BACKGROUND:

- The Township entered into an Early Termination Agreement with the Greater Windsor Essex School Board on November 12, 2019.
- A condition of Resolution 2019-xx was that the Township continue to provide these services under a negotiated purchase of service agreement.
- The Township has historically provided well maintenance and water testing to the school board at no charge.
- Discussions with Shelley Armstrong and Julianne Hinchburg have indicated the school board would like to continue the current service arrangement for a minimum of six months. GWEDSB is pursuing the required environmental approvals to install a cistern system during 2020, after which, the Township will only be responsible for water delivery.
- Expenses related to water testing are:

<table>
<thead>
<tr>
<th>EXPENSE</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019 (To October 31)</th>
</tr>
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<tbody>
<tr>
<td>Wages</td>
<td>$1,745</td>
<td>$1,728</td>
<td>$1,519</td>
<td>$1,081</td>
</tr>
<tr>
<td>Lab Fees – Water Testing</td>
<td>$1,026</td>
<td>$2,091</td>
<td>$1,147</td>
<td>$871</td>
</tr>
<tr>
<td>Total:</td>
<td>$2,771</td>
<td>$3,819</td>
<td>$2,667</td>
<td>$1,951</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

That the Corporation of the Township of Pelee present a cost proposal to the Greater Windsor Essex District School Board in the amount of $450.00 per month or $5,000.00 per year.

RATIONALE:

Service had been provided free of charge since 2016 with the exception of 2017 when the school board compensated the Township for additional required water testing.
NOTICE OF PUBLIC MEETING
FOR
PROPOSED BUILDING FEE INCREASES

Pelee Island Township Council will hold a Public Meeting to consider amendments to By-law 2019-11 of the Township of Pelee under Section 7(6) of The Building Code Act on:

Monday, December 16, 2019
8:00 PM
Royal Canadian Legion #403
1169 West Shore Road
Pelee Island, Ontario

The Township of Pelee is proposing to amend 2019-11 following a review of the building permit fees under Section 7(6) of the The Building Code Act. The effect will be to amend By-Law 2019-11 - The Township of Pelee’s fees and charges by-law to increase building permit fees for all classes of building permits.

Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the amendments.

For enquiries please email Janice Hensel, Chief Administrative Officer/Clerk of the Township of Pelee at: Janice.Hensel@pelee.ca

For comments prior to the meeting please email: admin@pelee.ca or fax to: 519-724-2470.

Written comments may also be mailed to:

The Township of Pelee
1045 West Shore Road
Pelee Island, Ontario
NOR 1M0

DATED at The Township of Pelee this 22nd day of November, 2019.
**Township of Pelee**

**List of Accounts for Approval**

As of 11/22/2019

Batch: 2019-00100 to 2019-00104

<table>
<thead>
<tr>
<th>Payment #</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Reference</th>
<th>Payment Amount</th>
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</thead>
<tbody>
<tr>
<td>4282</td>
<td>11/08/2019</td>
<td>Barrette Excavating Inc.</td>
<td>Robert Stoltz Drain</td>
<td>85,484.50</td>
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<tr>
<td>4283</td>
<td>11/08/2019</td>
<td>Guaranteed Windows &amp; Doors</td>
<td>Windows-Legion</td>
<td>5,300.00</td>
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<tr>
<td>4284</td>
<td>11/08/2019</td>
<td>Employee Reimbursement</td>
<td>GLIA</td>
<td>641.40</td>
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<tr>
<td>4285</td>
<td>11/12/2019</td>
<td>Bell Canada Public Access</td>
<td>Furnace annual</td>
<td>548.05</td>
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<tr>
<td>4286</td>
<td>11/12/2019</td>
<td>Comber Plumbing Heating Inc.</td>
<td>2005 Dodge battery/oil</td>
<td>303.54</td>
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<tr>
<td>4287</td>
<td>11/12/2019</td>
<td>D &amp; T Auto Parts</td>
<td>Copier Lease</td>
<td>186.35</td>
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<tr>
<td>4288</td>
<td>11/12/2019</td>
<td>Delage Landen Financial Serv.</td>
<td>West Water</td>
<td>452.00</td>
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<td>4289</td>
<td>11/12/2019</td>
<td>Leamington Sanitation</td>
<td>OPP LSR</td>
<td>3,051.00</td>
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<tr>
<td>4290</td>
<td>11/12/2019</td>
<td>Ministry of Finance</td>
<td>EHT October 2019</td>
<td>945.24</td>
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<td>4291</td>
<td>11/12/2019</td>
<td>Ministry of Finance</td>
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<td>4292</td>
<td>11/12/2019</td>
<td>Voided by the print process</td>
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<tr>
<td>4293</td>
<td>11/12/2019</td>
<td>Pelee Island Co-Op</td>
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<tr>
<td>4294</td>
<td>11/12/2019</td>
<td>Receiver General</td>
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<tr>
<td>4295</td>
<td>11/12/2019</td>
<td>Southwestern Sales Corporation</td>
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<tr>
<td>4296</td>
<td>11/12/2019</td>
<td>Employee Reimbursement</td>
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<td>4297</td>
<td>11/12/2019</td>
<td>Thorndale</td>
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<td>4298</td>
<td>11/15/2019</td>
<td>A.J Stone Company Ltd</td>
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<td>4299</td>
<td>11/15/2019</td>
<td>Bell Canada,</td>
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<td>4300</td>
<td>11/15/2019</td>
<td>D &amp; T Auto Parts</td>
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<td>4301</td>
<td>11/15/2019</td>
<td>Dowler-Karn</td>
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<tr>
<td>4302</td>
<td>11/15/2019</td>
<td>Harrow HHBC</td>
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<tr>
<td>4303</td>
<td>11/15/2019</td>
<td>Leamington Sanitation</td>
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<tr>
<td>4304</td>
<td>11/15/2019</td>
<td>Owen Sound Transportation</td>
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<tr>
<td>4305</td>
<td>11/15/2019</td>
<td>Pelee Island Services</td>
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<tr>
<td>4306</td>
<td>11/15/2019</td>
<td>Pitney Bowes</td>
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<tr>
<td>4307</td>
<td>11/15/2019</td>
<td>R &amp; R Electrical Services</td>
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<tr>
<td>4308</td>
<td>11/15/2019</td>
<td>Shields Clean</td>
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<tr>
<td>4309</td>
<td>11/16/2019</td>
<td>Hunter</td>
<td></td>
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<tr>
<td>4310</td>
<td>11/15/2019</td>
<td>Xerox Canada Ltd.</td>
<td></td>
<td></td>
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</tbody>
</table>

**Total for General:** 134,192.72

Certified Correct This November 22, 2019

Mayor, Raymond Durocher

Treasurer
November 7, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

Re: Conservation Authority Exit Clause

The Council of the Corporation of the Township of Ramara passed the following motion at their regular meeting held October 28, 2019, unanimously by a recorded vote:

WHEREAS the TOWNSHIP OF RAMARA has consistently expressed its view that its watershed conservation authorities are duplicative, financially unaccountable, in conflict with citizens and private property rights;

AND WHEREAS the TOWNSHIP OF RAMARA has encountered the regulatory obstacles to challenge the arbitrary, inefficient, non-transparent, and unsustainable municipal levy forced upon it annually by its watershed conservation authorities;

AND WHEREAS the TOWNSHIP OF RAMARA questions the efficacy and relevance of its watershed conservation authorities' programs and services and their performance in achieving the goals of conservation and environmental stewardship;

AND WHEREAS the TOWNSHIP OF RAMARA finds the current Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations inconsistent and obsolete;

AND WHEREAS the Minister of Environment, Conservation, and Parks the Honourable Jeff Yurek signaled the province's intent to reconsider and update the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations;

THEREFORE BE IT RESOLVED THAT: the TOWNSHIP OF RAMARA support the province's determination that the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations require review;
AND THAT the TOWNSHIP OF RAMARA signal to the Ministry of the Environment, Conservation, and Parks of its willingness to participate in all consultations and submissions to the same;

AND THAT further the TOWNSHIP OF RAMARA signal its express desire that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwarranted conservation authority(ies) jurisdiction(s);

AND THAT this resolution be forwarded the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

I trust the above is self-explanatory however if you require further information or clarification, please contact me.

Yours truly,

[Signature]

Jennifer Connor, CMO
Legislative Services Manager/Clerk

JC/cw

c.c.  Jill Dunlop, MPP
      Conservation Ontario
      Ontario Conservation Authorities
      Ontario Municipalities
The Corporation of the Township of Pelee  
COUNCIL RESOLUTION  

Date: November 25, 2019  

Resolution 2019- 
Moved by: 
Seconded by: NO. 11 (b)

"be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for the 2019 taxation year:

<table>
<thead>
<tr>
<th>ROLL NUMBER</th>
<th>ADDRESS</th>
<th>REASON</th>
<th>TOTAL TAXES($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3701 020 000 00100 9801</td>
<td>370 North Shore Road</td>
<td>Pumping Station</td>
<td>$754.39</td>
</tr>
<tr>
<td>3701 050 000 01100 0000</td>
<td>Centre Dyke Road</td>
<td>Township Owned</td>
<td>$2,600.75</td>
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<tr>
<td>3701 050 000 01600 9801</td>
<td>611 West Shore Road</td>
<td>Pumping Station</td>
<td>$120.70</td>
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<tr>
<td>3701 060 000 00200 9801</td>
<td>172 South Shore Road</td>
<td>Pumping Station</td>
<td>$2319.76</td>
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Total Amount $5,795.60

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<thead>
<tr>
<th>RESOLUTION RESULT</th>
<th>RECORDED VOTE</th>
<th>YES</th>
<th>NO</th>
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<tbody>
<tr>
<td>CARRIED</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEFEATED</td>
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<tr>
<td>DEFERRED</td>
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<tr>
<td>REFERRED</td>
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<td></td>
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<tr>
<td>PECUNIARY INTEREST DECLARED</td>
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<tr>
<td>RECORDED VOTE (SEE RIGHT)</td>
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<tr>
<td>WITHDRAWN</td>
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</tbody>
</table>

MAYOR - Raymond Durocher  
CAO-Janice Hensel

The above is a certified to be true copy of resolution number 2019–

Janice Hensel  
CAO/Clerk
The Corporation of the Township of Pelee
COUNCIL RESOLUTION

Resolution 2019-
Moved by: Seconded by: 1 0

"be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the 2019 taxation year:

<table>
<thead>
<tr>
<th>ROLL NUMBER</th>
<th>ADDRESS</th>
<th>REASON</th>
<th>TOTAL TAXES($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3701 011 000 00400 0000</td>
<td>North Wharf Site</td>
<td>Ineligible Federal Payment in Lieu</td>
<td>$14,880.02</td>
</tr>
</tbody>
</table>

Total Amount $14,880.02

<table>
<thead>
<tr>
<th>RESOLUTION RESULT</th>
<th>RECORDED VOTE</th>
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<tr>
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<td>YES</td>
</tr>
<tr>
<td>DEFEATED</td>
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<td>DEFERRED</td>
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<td>REFERRED</td>
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</tr>
<tr>
<td>PECUNIARY</td>
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<td>INTEREST DECLARED</td>
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<td>RECORDED VOTE</td>
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<tr>
<td>(SEE RIGHT)</td>
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<tr>
<td>WITHDRAWN</td>
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MAYOR – Raymond Durocher
CAO-Janice Hensel

The above is a certified to be true copy of resolution number 2019 –

Janice Hensel
CAO/Clerk
THE CORPORATION OF THE TOWNSHIP OF PELEE

BY-LAW: 2019-45

"CONFIRMATION OF PROCEEDINGS"

(Number 25, 2019)

A by-law to confirm the proceedings of Council

WHEREAS the Municipal Act 2001, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 25th day of November, 2019 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.

2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.

3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (November 25, 2019)

4. That this by-law shall come into force and take effect on the date of passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 25th day of November, 2019.

MAYOR, Raymond Durocher

CAO/Clerk, Janice Hensel