

TOWNSHIP OF PELEE
Regular Meeting of Council
Tuesday, November 25, 2019
8:00 pm
Royal Canadian Legion #403

1. **Closed Session (Closed to Public; beginning at 7:30 p.m.)**
 - a. *Personal matters about an identifiable individual; including municipal or local board employees [Sec. 239(2) (b)]*
2. **Call to Order**
3. **Confirmation of Previous Meeting Minutes**
 - a. **Regular Meeting of Council, November 12, 2019.**
(CHANGES or CORRECTIONS from Council)
4. **Disclosure of Pecuniary Interest**
5. **Delegations**
 - a. **Shelley Seguin, Tourism, Economic Development and Hunt Committee** – Summary of 2019 social media campaign and future direction for 2020.
 - b. **Michael E. Chesler** – Restrictions on One-night House Rentals
6. **Reports**
7. **Action Reports**
 - a. **Chief Administrative Officer/Clerk**
 - i. Report 2019-35 JH: Cost Proposal – Water Testing and Well Maintenance – Greater Windsor Essex District School Board – Pelee Island Public School;
 - ii. Notice of Public Meeting – Section 7(6) of the Ontario Building Code;
(QUESTIONS from Council to CAO/Clerk for clarification)
 - b. **Treasurer/Deputy Clerk**
 - i. Property Tax Write-offs for the 2019 taxation year;
 - ii. Payment in Lieu Write-offs for the 2019 taxation year;
8. **Consent Reports**
 - a. **Treasurer-**
 - i. Disbursements Report as at November 22, 2019;
 - ii. Draft 2020 Operating Budget Presentation
(QUESTIONS from Council to Treasurer for clarification)
9. **Recognitions**
From Mayor Durocher
10. **Communications and Petitions**
 - a. **Township of Ramara** – Supporting the Province of Ontario’s review of the Conservation Authorities Act and requesting an exit clause be provided to municipalities to allow alternative governance, programs and/or services to costly unwarranted conservation authority(ies) jurisdiction(s).
(QUESTIONS from Council)

11. Scheduled Motions

Action Motions

- a. To approve a cost proposal to the Greater Windsor Essex District School Board for the provision of well maintenance and water testing at the Pelee Island Public School;
- b. To approve property tax write-offs for the 2019 taxation year;
- c. To approve payment-in-lieu write-offs for the 2019 taxation year;
- d. To receive the Treasurer's Report of 2020 draft Operating Budget;
(DISCUSS, DEBATE & AMEND - Councillors)

Consent Motions

- a. Township of Pelee consents to pass the following:
 - i. Disbursements Report as at November 22, 2019.

12. Deferred Matters

13. Enquires

14. Emergent Matters

(COUNCILLORS may MAKE MOTIONS on any topic address throughout the course of the meeting.)

15. By-Laws

- a. **By-Law 2019-45**; Being a By-Law to Confirm Proceedings

16. Adjournment

TOWNSHIP OF PELEE
Regular Meeting of Council
Monday, November 12, 2019, 8:00 pm
Royal Canadian Legion #403

Mayor: Ray Durocher
Deputy Mayor: Dave Dawson
Councillors: Dave DeLellis
Dayne Malloch
Sherri Smith Ouellette

Staff: Janice Hensel, CAO/Clerk
Michelle Feltz, Treasurer/Deputy Clerk

1. **Call to Order**
2. **Confirmation of Previous Meeting Minutes**
 - a. Regular Meeting of Council, **October 16, 2019** with an amendment to Resolution No. 2019-204 as recorded.

Moved By: Dave DeLellis
Seconded By: Dayne Malloch

3. **Disclosure of Pecuniary Interest**
None
4. **Delegations**
None
5. **Reports**

Action Reports

- a. Mayor Durocher
 - i. Requesting Tourism, Economic Development and Hunt Committee to work with Administration to provide a report on the 2019 Pheasant Hunt and plans for the 2020 Tourism Brochure. Deferred.
- b. Deputy Mayor Dawson
 - i. Windsor Essex Economic Development Corporation Meeting with Honourable Caroline Mulroney, Minister of Transportation and Francophone Affairs
- c. Councillor DeLellis –
 - i. Great Lakes Island Alliance Summit.
- d. Chief Administrative Officer/Clerk
 - i. Award Farm Tender
 - ii. 2020 Proposed Building Permit Fee Schedule
 - iii. To appoint Emergency Management Program Committee and Municipal Emergency Control Group
 - iv. 2020 Rural Ontario Municipal Association Conference – Attendance and Delegations
 - v. Regular Council Meeting dates for January, February and March, 2020.

Consent Reports

a. Treasurer-

- i. Revenue Report as at October 31, 2019
- ii. Disbursements Report as at November 8, 2019
- iii. Term Loan Renewal Agreement per By-law 2014-36.

6. Recognitions

From Mayor Durocher

None.

7. Communications and Petitions

- a. **Municipality of Prescott** – Requesting the Province to provide evidence based justification that a delegated administrative authority be created prior to the consideration of any building service related legislative changes to the Building Code Act.
- b. **Municipality of Grey Highlands and the Town of Ingersoll** – Requesting support for resolution to continue mandatory and non-mandatory programming provided by the Conservation Authorities in Ontario and requesting the Minister of the Environment, Conservation and Parks provide clear direction on future programming and funding.
- c. **Honourable Rod Phillips, Minister of Finance** – Announcing the release of 2020 Ontario Municipal Partnership Fund allocations.
- d. **Randy Pettapiece, Parliamentary Assistant, Ministry of Agriculture, Food and Rural Affairs** – Thank you for delegation at the Association of Municipalities of Ontario Conference and to acknowledge Township concerns related to rural broadband.

8. Scheduled Motions

Action Motions

- a. Resolution 2019-206 was CARRIED

Moved By: Dave DeLellis

Seconded By: Sherri Smith

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts Deputy Mayor Dawson’s verbal report of meeting with Honourable Caroline Mulroney, Minister of Transportation and Francophone Affairs.”

- b. Resolution 2019-207 was CARRIED

Moved By: David Dawson

Seconded By: Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts Councillor DeLellis’ verbal report regarding the Great Lakes Island Alliance Summit.”

- c. Resolution 2019-208 was CARRIED

Moved By: Dave DeLellis

Seconded By: Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby appoints an Emergency Management Program Committee as per Report Number 2019-34-JH. **AND FURTHER** that Sherri Smith be appointed Council Representative; **AND FURTHER** that Kevin Long, Community

Emergency Management Co-ordinator (CEMC) be appointed the Chair.”

Resolution 2019-209 was CARRIED

Moved By: Dayne Malloch
Seconded By: David Dawson

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby appoints a Municipal Emergency Control Group as per Report Number 2019-34-JH. **AND FURTHER** that Sherri Smith be appointed Council Representative; **AND FURTHER** that Kevin Long, Community Emergency Management Co-ordinator (CEMC) be appointed the Chair.”

Resolution 2019-210 was CARRIED

Moved By: Dayne Malloch
Seconded By: Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby approves in principle the proposed 2020 Fee Schedule for Building Services and proceed to give notice of a Public Meeting under the Ontario Building Code Act.”

Resolution 2019-211 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby set the following regular Council Meeting dates for 2020. January 13, 2020, February 19, 2020 and March 16, 2020.”

Resolution 2019-212 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts and authorizes the execution of a Term Loan Renewal Agreement with Libro Credit Union pursuant to By-Law No. 2014-36.”

Consent Motions

Resolution 2019-213 was CARRIED

Moved By: Dayne Malloch
Seconded By: Sherri Smith

“Be it Resolved that the Council of the Township of Pelee hereby consents to the following items:

- iv. Revenue Report as at October 31, 2019
- v. Disbursements as at November 8, 2019 in the amount of \$309,230.47.”

9. **Deferred Matters**
None.

10. Enquires
None.

11. Emergent Matters

a. Councillor DeLellis:

- i) Report on Current status of Light House Improvements and instruct CAO to write letter to Ministry of the Environment, Conservation and Parks regarding lack of action.

12. By-Laws

a. Resolution 2019-214 was CARRIED

Moved By: Dayne Malloch

Seconded By: Sherri Smith

“Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-43; Being a by-law to enter into a Farm Lease Agreement with Harrow Organic Farms Ltd.”

b. Resolution 2019-215 was CARRIED

Moved By: Dayne Malloch

Seconded By: Sherri Smith

“Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-42; Being a By-Law to Authorize the Early Termination of a Lease Agreement with the Greater Essex County District School Board dated March 7, 2011 for the “Storage Building” located at the Pelee Island Public School.”

c. Resolution 2019-216 was CARRIED

Moved By: Dave DeLellis

Seconded By: Sherri Smith

“Be it Resolved that the Council of the Township of Pelee hereby adopts By-Law 2019-44; Being a By-Law to Confirm Proceedings.”

13. Adjournment

Raymond Durocher,
Mayor

Janice Hensel,
CAO/Clerk

AGENDA

REPORT TO COUNCIL – No: 2019-35 JH

DATE November 25 2019

DATE: November 25, 2019

NO. 7 (a) (i)

SUBJECT: Well Maintenance and Water Testing – Pelee Island Public School

SUBMITTED BY: Janice Hensel, Chief Administrative Officer/Clerk

BACKGROUND:

- The Township entered into an Early Termination Agreement with the Greater Windsor Essex School Board on November 12, 2019.
- A condition of Resolution 2019- xx was that the Township continue to provide these services under a negotiated purchase of service agreement.
- The Township has historically provided well maintenance and water testing to the school board at no charge.
- Discussions with Shelley Armstrong and Julianne Hinchburg have indicated the school board would like to continue the current service arrangement for a minimum of six months. GWEDSB is pursuing the required environmental approvals to install a cistern system during 2020, after which, the Township will only be responsible for water delivery.
- Expenses related to water testing are:

EXPENSE	2016	2017	2018	2019 (To October 31)
Wages	\$1,745	\$1,728	\$1,519	\$1,081
Lab Fees – Water Testing	\$1,026	\$2,091	\$1,147	\$ 871
Total:	\$ 2,771	\$ 3,819	\$ 2,667	\$1,951

RECOMMENDATION:

That the Corporation of the Township of Pelee present a cost proposal to the Greater Windsor Essex District School Board in the amount of \$ 450.00 per month or \$ 5,000.00 per year.

RATIONALE:

Service has been provided free of charge since 2016 with the exception of 2017 when the school board compensated the Township for additional required water testing.



THE CORPORATION OF THE
Township Of Pelee

1045 West Shore Road Pelee Island ON NOR 1M0 Website: www.pelee.org

Telephone: 519-724-2931 Fax: 519-724-2470

AGENDA

NOTICE OF PUBLIC MEETING

DATE November 25 201

FOR

PROPOSED BUILDING FEE INCREASES

NO. 7 (a) (ii)

Pelee Island Township Council will hold a Public Meeting to consider amendments to By-law 2019-11 of the Township of Pelee under Section 7(6) of *The Building Code Act* on:

Monday, December 16, 2019

8:00 PM

Royal Canadian Legion #403

1169 West Shore Road

Pelee Island, Ontario

The Township of Pelee is proposing to amend 2019-11 following a review of the building permit fees under Section 7(6) of the *The Building Code Act*. The effect will be to amend By-Law 2019-11 - The Township of Pelee's fees and charges by-law to increase building permit fees for all classes of building permits.

Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the amendments.

For enquiries please email Janice Hensel, Chief Administrative Officer/Clerk of the Township of Pelee at: Janice.Hensel@pelee.ca

For comments prior to the meeting please email: admin@pelee.ca or fax to: 519-724-2470.

Written comments may also be mailed to:

The Township of Pelee
1045 West Shore Road
Pelee Island, Ontario
NOR 1M0

DATED at The Township of Pelee this 22nd day of November, 2019.

AGENDA

Report Date
11/22/2019 12:43 PM

Township of Pelee
List of Accounts for Approval
As of 11/22/2019
Batch: 2019-00100 to 2019-00104

DATE November 25 2019 Page

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques:				NO. <u>8 (a) (i)</u>
4282	11/08/2019	Barrette Excavating Inc.	Robert Stoltz Drain	85,484.50
4283	11/08/2019	Guaranteed Windows & Doors	Windows-Legion	5,300.00
4284	11/08/2019	Employee Reimbursement	GLIA	641.40
4285	11/12/2019	Bell Canada Public Access		56.50
4286	11/12/2019	Comber Plumbing Heating Inc.	Furnace annual	548.05
4287	11/12/2019	D & T Auto Parts	2005 Dodge battery/oil	303.54
4288	11/12/2019	Delage Landen Financial Serv.	Copier Lease	186.35
4289	11/12/2019	Leamington Sanitation	West Water	452.00
4290	11/12/2019	Minister of Finance	OPP LSR	3,051.00
4291	11/12/2019	Ministry of Finance	EHT October 2019	945.24
4292	11/12/2019	Voided by the print process		0.00
4293	11/12/2019	Pelee Island Co-Op	coffee maker	6,211.59
4294	11/12/2019	Receiver General	Source Deductions-October	12,001.87
4295	11/12/2019	Southwestern Sales Corporation	OPPS Granular A 11.44T	210.59
4296	11/12/2019	Employee Reimbursement	Mileage	47.92
4297	11/12/2019	Thorndale	game bird conditioner	8,996.70
4298	11/15/2019	A.J Stone Company Ltd	hoses	4,343.54
4299	11/15/2019	Bell Canada,	Watt Line	13.81
4300	11/15/2019	D & T Auto Parts	oil conditioner	38.37
4301	11/15/2019	Dowler-Karn	Propane Delivery	530.99
4302	11/15/2019	Harrow HHBC	Ice Salt 20KG	497.62
4303	11/15/2019	Leamington Sanitation	Water Dept	587.60
4304	11/15/2019	Owen Sound Transportation	Water Dept	1,376.51
4305	11/15/2019	Pelee Island Services	Fall Closing-Marina	333.35
4306	11/15/2019	Pitney Bowes	Postage Metre Leasing	194.48
4307	11/15/2019	R & R Electrical Services	street light disconnect	56.50
4308	11/15/2019	Shields Clean	Air Duct Cleaning	1,122.50
4309	11/15/2019	Hunter	Hunt Refund	540.59
4310	11/15/2019	Xerox Canada Ltd.	Copier 5945	119.61
Total for General:				134,192.72

Certified Correct This November 22, 2019

Mayor, Raymond Durocher

Treasurer



2297 Highway 12,
PO Box 130
Brechtin, Ontario L0K 1B0
p.705-484-5374
f.705-484-0441

November 7, 2019

AGENDA

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

DATE November 25 2019

NO. 10 (a)

Re: Conservation Authority Exit Clause

The Council of the Corporation of the Township of Ramara passed the following motion at their regular meeting held October 28, 2019, unanimously by a recorded vote:

WHEREAS the TOWNSHIP OF RAMARA has consistently expressed its view that its watershed conservation authorities are duplicative, financially unaccountable, in conflict with citizens and private property rights;

AND WHEREAS the TOWNSHIP OF RAMARA has encountered the regulatory obstacles to challenge the arbitrary, inefficient, non-transparent, and unsustainable municipal levy forced upon it annually by its watershed conservation authorities;

AND WHEREAS the TOWNSHIP OF RAMARA questions the efficacy and relevance of its watershed conservation authorities' programs and services and their performance in achieving the goals of conservation and environmental stewardship;

AND WHEREAS the TOWNSHIP OF RAMARA finds the current Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations inconsistent and obsolete;

AND WHEREAS the Minister of Environment, Conservation, and Parks the Honourable Jeff Yurek signaled the province's intent to reconsider and update the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations;

THEREFORE BE IT RESOLVED THAT: the TOWNSHIP OF RAMARA support the province's determination that the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations require review;

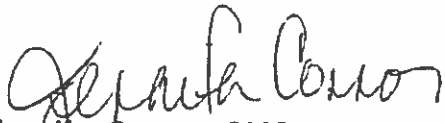
AND THAT the TOWNSHIP OF RAMARA signal to the Ministry of the Environment, Conservation, and Parks of its willingness to participate in all consultations and submissions to the same;

AND THAT further the TOWNSHIP OF RAMARA signal its express desire that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwarranted conservation authority(ies) jurisdiction(s);

AND THAT this resolution be forwarded the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

I trust the above is self-explanatory however if you require further information or clarification, please contact me.

Yours truly,



Jennifer Connor, CMO
Legislative Services Manager/Clerk

JC/cw

c.c. Jill Dunlop, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities

AGENDA

The Corporation of the Township of Pelee
COUNCIL RESOLUTION

Date: November 25, 2019

DATE November 25 2019

Resolution 2019-	
Moved by:	Seconded by: NO. <u>11 (b)</u>

“be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for the **2019** taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES(\$)
3701 020 000 00100 9801	370 North Shore Road	Pumping Station	\$754.39
3701 050 000 01100 0000	Centre Dyke Road	Township Owned	\$2,600.75
3701 050 000 01600 9801	611 West Shore Road	Pumping Station	\$120.70
3701 060 000 00200 9801	172 South Shore Road	Pumping Station	\$2319.76
Total Amount			\$5,795.60

RESOLUTION RESULT	RECORDED VOTE	
	YES	NO
CARRIED		
DEFEATED		
DEFERRED		
REFERRED		
PECUNIARY INTEREST DECLARED		
RECORDED VOTE (SEE RIGHT)		
WITHDRAWN		
MAYOR – Raymond Durocher	CAO-Janice Hensel	
The above is a certified to be true copy of resolution number 2019 –		
Janice Hensel CAO/Clerk		

The Corporation of the Township of Pelee
COUNCIL RESOLUTION

AGENDA

Date: November 25, 2019

Resolution 2019-	DATE <u>November 25 2019</u>
Moved by:	Seconded by: NO. <u>11 (C)</u>

"be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the 2019 taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES(\$)
3701 011 000 00400 0000	North Wharf Site	Ineligible Federal Payment in Lieu	\$14,880.02

Total Amount \$14,880.02

RESOLUTION RESULT	RECORDED VOTE	
	YES	NO
CARRIED		
DEFEATED		
DEFERRED		
REFERRED		
PECUNIARY INTEREST DECLARED		
RECORDED VOTE (SEE RIGHT)		
WITHDRAWN		
MAYOR – Raymond Durocher	CAO-Janice Hensel	
The above is a certified to be true copy of resolution number 2019 –		
Janice Hensel CAO/Clerk		

THE CORPORATION OF THE TOWNSHIP OF
PELEE

DATE November 25 2019

BY-LAW: 2019-45

"CONFIRMATION OF PROCEEDINGS"

NO. 15 (a)

(November 25, 2019)

A by-law to confirm the proceedings of Council

WHEREAS the *Municipal Act 2001*, as amended, states that the powers of a municipal corporation are to be exercised by by-law;

AND WHEREAS the Council of The Corporation of the Township of Pelee wishes to confirm the proceedings and business conducted by Council;

NOW THEREFORE the Council of The Corporation of the Township of Pelee does hereby enact as follows:

1. That the action of the Council at its Council meeting held on the 25th day of November, 2019 in respect to each motion, resolution and other action passed and taken by Council is hereby adopted, ratified and confirmed; save and except resolutions resulting from closed meetings.
2. That the Mayor and the proper Officers are hereby authorized and directed to execute all documents as may be necessary and the Clerk is authorized and directed to affix the Corporate Seal to all such documents.
3. That this by-law shall be cited as the "Confirmation of Proceedings By-law" (November 25, 2019)
4. That this by-law shall come into force and take effect on the date of passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 25th day of November, 2019.

MAYOR, Raymond Durocher

CAO/Clerk, Janice Hensel