

Minutes of a Regular Meeting of Council of the
Corporation of the Township of Pelee
held at the Royal Canadian Legion Hall
on September 19, 2016

Mayor: Richard Masse
Deputy Mayor: Dave DeLellis
Councillors: Darlene Wiper
Dayne Malloch

Staff: Wayne Miller, CAO
Katrina DiGiovanni, Deputy Clerk
Michelle Feltz, Deputy Treasurer
Kyle Davis, Environmental Services Manager

Delegations: Kim Gardner

1.) Agenda

The agenda was presented for adoption and adopted, with the following addition under New Business:

6.) g.) Clean Water & Wastewater Fund Grant Program

Moved by: Darlene Wiper

Seconded by: Dayne Malloch

Carried.

2.) Minutes

a.) The minutes for the Regular Meeting of Council for September 7, 2016 were presented and adopted.

Moved by: Dayne Malloch

Seconded by: Dave DeLellis

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3.) Disclosure of Pecuniary Interest

Councillor Wiper declared a conflict with disbursements 1332 for Troy Wiper.

4.) Petitions and Delegations

(a) Kim Gardner-Pelee Unplugged Report

Mrs. Gardner began to state that numbers were up from last year, that ferry ridership had increased, that all individual campsites were sold and that there was a slight increase in overflow camping. She also commented that the complimentary bus service moved over 2000 people that weekend. Mrs. Gardner stated that there was a 7-8% increase over festival goers from 2015. Mrs. Gardner went on to comment on the issues with the boat schedule and being to accommodate all tourists, she stated that there were sold out boats on Sunday on both sides, and that she would recommend an additional boat on Sunday. Mrs. Gardner commented that there was a need to improve the campsite reservation system, to compete with other top rated festivals. She suggested that the festival be able to sell individual campsites while people are purchasing their tickets. She stated that the festival already has an efficient e-commerce site, and would remit campsite sales to the township as done in previous years. She stated concern with campsite reservations not being able to be made until April. Mrs. Gardner requested from Council, the control of the sale of campsites, asking the Transportation Committee to make a formal request to MTO and Owen Sound Transportation to add an additional boat on Saturday and Sunday as well as to carry forward with the revised schedule for Saturday as well as delaying the terminal change until after the festival.

Discussion ensued over Mrs. Gardner's requests, and Deputy Mayor DeLellis gave some background on the ferry schedule negotiations from last year, and directed Mrs. Gardner to look at the schedule and see what trip could be eliminated to accommodate the additional trips requested. Deputy Mayor DeLellis stated that the committee would look at the schedule before MTO is approached. Discussion continued on the importance of transportation to allow more visitors to visit the Island that weekend. Councillor Wiper stated that she would like to speak with the Campground Manager, before moving forward with changes to the reservation system, Councillor Malloch agreed, but stated that he thinks that it is a viable solution. Mayor Masse stated that the Campground Manager should be contacted to get her opinion and report back for next meeting.

Council gave a directive to administration to allow Unplugged organizers to have control of campsite rental and assignment and to consult with the Campground Manager prior to approval. Councillor Wiper stated that she had a conflict with contacting MTO and Owen Sound Transportation regarding scheduling changes.

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The following resolution was passed:

Resolution 2016-132:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to petition MTO for an additional ferry trip on Saturday and Sunday to accommodate the Unplugged ridership during the August Civic long weekend, and further that the ferry terminal not change terminals until after the long weekend to stay in Leamington to accommodate parking”.

Carried.

5.) Old Business

None.

6.) New Business

(a) Council Seat Resignation

Mayor Masse commented that Councillor Letkeman had resigned his council seat and thanked him for his service to the community. He asked Council how they would like to proceed in filling the vacancy. Deputy Mayor DeLellis moved to advertise for the position, to the public for eligible residents for three weeks. Mayor Masse directed administration to write Councillor Letkeman a letter thanking him for his commitment.

The following resolution was passed:

Resolution 2016-133:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the resignation from Peter Letkeman from his seat on Council”.

Carried.

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Resolution 2016-134:

Moved By: *Dave DeLellis*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to fill the vacant seat on Council by advertising the vacancy to the public for appointment”.

Carried.

(b) Pelee Island Public School 2017 Hunt Certificate Request (3)

The following resolution was passed:

Resolution 2016-135:

Moved By: *Darlene Wiper*

Seconded By: *Dave DeLellis*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby grants the request from the Pelee Island Public School for the donation of three pheasant hunt licenses for 2017”.

Carried.

(c) Deputy Treasurer-2016 Township Property Tax Write Offs

The following resolution was passed:

Resolution 2016-136:

Moved By: *Dayne Malloch*

Seconded By: *Dave DeLellis*

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to

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approve the following write-offs for the **2016** taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES(\$)
3701 020 000 00100 9801	370 North Shore Road	Pumping Station	\$1,419.62
3701 050 000 01100 0000	Centre Dyke Road	Township Owned	\$2,186.53
3701 050 000 01600 9801	611 West Shore Road	Pumping Station	\$421.31
3701 060 000 00200 9801	172 South Shore Road	Pumping Station	\$1,511.20
		Total Amount	\$5,538.66

Carried.

(d) Application for Canada 150 Grant

Mayor Masse stated that he would like to submit an application for the Canada 150 grant for funding for the ferry celebration, with the support of Kingsville, Leamington & the Caldwell Nation. He commented that funding would be applied for, for 2017 and 2018. Deputy Mayor DeLellis asked if there would be collaboration with other neighboring municipalities, Mayor Masse confirmed that they would be included as support for the application to work together.

The following resolution was passed:

Resolution 2016-137:

Moved By:

Darlene Wiper

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to submit a grant application for the Canada 150 grant for the upcoming ferry celebration in 2017/2018, with support from Leamington, Kingsville and Caldwell Nation”.

Carried.

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f) Trolley Temporary Insurance Request

The following resolution was passed:

Resolution 2016-138:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby grants the request from Pelee Motion for temporary insurance”.

Carried.

g) Clean Water & Waste Water Grant Funding

The CAO stated that this grant program had a short submission deadline. He stated that the Township had received a petition from resident requesting water line connections on West Shore Road. He commented that there were currently no studies done for the extension or designs, but that the grant could be applied for the optimization of assets for drinking water, as well as provide increased service and increase the value of properties that are serviced, with additional revenue to the West Shore Water Plant. The CAO stated that the study could include the upgrades at the East Shore Water System that were not completed during the last agreement.

The CAO stated that 25% of the project would have to be paid for by the Township. Deputy Mayor DeLellis asked if there was input from residents, the CAO stated that out of 12 properties, 8 people had signed the petition, and that some people owned more than one property. Deputy Mayor DeLellis asked about servicing Carter and Patsy Lane. Mayor Masse stated that those residents were not present to sign the petition and many of those residents had installed new wells. The Environmental Services Manager, Kyle Davis, stated that the petition was resident lead and that Carter/Patsy could be included in the feasibility study. Discussion ensued about possible interest and potential for connections. The CAO provided various costing scenarios, and stated that typically each property it crosses can be forced to pay for the frontage, but that they are not required to connect at the time of installation time.

Deputy Mayor DeLellis stated that he was curious about the increased feasibility study costs for including Carter/Patsy, the Environmental Services Manager commented that there would be more benefit in the long, and that it does not have to be fully engineered until after the study is complete and demand on the service is determined. The CAO commented that the East Shore Water System would go into the application, but that the engineering was already complete for

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that portion. The CAO stated that the basic feasibility study would not have to be hired out, it was just determining the demand in the area in question at this point. Discussion ensued. The Environmental Services Manager stated that this grant program was a multiple year program. Discussion continued on the multi-year application process, and how to move forward. The CAO stated that money was allocated to all communities in Ontario through this program and that the township just had to meet the criteria to receive the grant funding. Discussion continued on how the township portion of the project would be funded. Deputy Mayor DeLellis and Councillor Malloch both agreed that users should pay the costs of the project and not the general tax base. Mayor Masse suggested that the petitioners be made aware of the costs they may be responsible to bare, he suggested writing letters to the landowners to make them aware of what would be involved.

Mayor Masse asked if there were any other projects that could be applied for to utilize this grant. Councillor Malloch gave direction to administration to investigate further and come back to the next council meeting with more information and other possible projects. Mr. Davis stated that the fuel and exhaust upgrades to the pumphouses would also qualify under storm water. The CAO stated that this project would qualify under rehabilitation of assets and optimization of assets. Mr. Davis stated that the previous quotes were over \$100,000 for this project, he also commented that there were already some project management and engineering work completed on this project and that it is ready for tender, and has been on the table for 3 years to be completed. Mr. Davis stated that the pumphouse project could be separated into two separate project over two years. Councillor Wiper asked if the grant funding could be used for cleaning out the ditches, Mr. Davis responded that it may qualify for optimization of assets, but that the cost of engineering to clean out the ditches would be high.

Deputy Mayor DeLellis asked about the condition of the East Shore Water System line, Mr. Davis stated that it was not in good shape, Deputy Mayor DeLellis asked if there would be a benefit to having a roadside line. Mr. Davis stated that it was included in the original study as an option. Deputy Mayor DeLellis asked if more services could be connected, Mr. Davis stated there would be potential for 12-14 new connections, with an improved line and capacity. Discussion continued on the possibilities of water projects. The CAO stated that the project application did not just have to be in one area. Mayor Masse directed to administration to look into a feasibility study for the water line extension and to contact all property owners to see the interest before moving forward.

8.) Disbursements

The following resolution was passed:

Resolution 2016-139:

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Moved By:

Dayne Malloch

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pay disbursements as presented and attached in the amount of \$99,493.96”.

Carried.

9.) Boards and Committees

None.

10.) Councillor and Miscellaneous Reports

a.) Councillor Wiper-Unemployment Rates

Councillor Wiper asked if there was any progress on changing the unemployment criteria for Pelee after the meeting with MPP Van Kestern. Deputy Mayor DeLellis stated that Pelee was currently being assessed with Chatham Kent and not represented with the unemployment numbers in Windsor. He commented that he would forward emails on the subject to the rest of Council on the subject.

b.) Deputy Mayor DeLellis-East Park Campground

Deputy Mayor DeLellis stated that he was ready to begin work on the half basketball court and the sand volleyball court at the campground. He stated that there was donation towards the project and that he would donate the remaining costs/work for the project.

The following resolution was passed:

Resolution 2016-140:

Moved By:

Dayne Malloch

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to allow Dave DeLellis to begin work on the basketball court at the East Park Campground pending consultation with staff on location”.

Carried

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c.) Mayor Masse-Communication with the Ministry of the Environmental & Climate Control

Mayor Masse stated that he had spoken with MOECC regarding the use of the Transport Canada well, and that they were unable to provide a letter for this meeting, he stated that there was a possibility that there will be an opinion by the next council meeting.

d.) Deputy Clerk- Thorold Wild Game Dinner 2017 Hunt Certificate Request (2)

The following resolution was passed:

Resolution 2016-141:

Moved By:

Dayne Malloch

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby grants the request from the Thorold Wild Game Dinner for the donation of two pheasant hunt licenses for 2017”.

Carried.

Deputy Mayor DeLellis asked about criteria for allowing organizations to obtain hunt certificates and how to determine if there was a way to attract more hunters. Councillor Wiper suggested seeing if there was a way to track those that received certificates and if they booked for subsequent years. The Deputy Clerk stated that this could be tracked for the last five years and stated that she would get the Administrative Assistant to put together a report.

The Deputy Treasurer also suggested asking those organizations who were granted certificates to include the Township if their marketing material, Council agreed that the township should move forward with this suggestion.

e.) CAO-Federal Disaster Mitigation Fund

The CAO stated that our Advisor from the Ministry of Municipal Affairs and Housing was helping to put together an application for shoreline protection, and that before a capital project could be applied for, adequate flood plan mapping was required. He stated that an application could be made to have proper mapping done and that ERCA’s assistance and a letter of support was required.

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Resolution 2016-142:

Moved By:

Dayne Malloch

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to provide a letter of support to be included in the application for the Federal Disaster Mitigation Fund”.

Carried.

11.) In Camera

a.) Personal Matters about Identifiable Individuals [Sec. 239 (b)]

The following Resolution was passed:

Resolution 2016-144:

Moved by:

Dave DeLellis

Seconded by:

Dayne Malloch

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding Personal Matters about Identifiable Individuals [Sec. 239 (b)] at 9:36 p.m.

Carried.

The following Resolution was passed:

Resolution 2016-145:

Moved by:

Dayne Malloch

Seconded by:

Dave DeLellis

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding Personal Matters about Identifiable Individuals [Sec. 239 (b)] at 10:45

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p.m.

Carried.

12.) By-Laws

a) By-Law 2016-28; being a By-Law to Confirm Proceedings

The following Resolution was passed:

Resolution 2016-143:

Moved by: \

Dayne Malloch

Seconded by:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-28 being a By-Law to confirm proceedings of this September 19th, 2016 meeting of council”.

Carried.

Rick Masse
Mayor

Wayne Miller
Chief Administrative Officer