

Minutes of a Regular Meeting of Council of the
Corporation of the Township of Pelee
held at the Royal Canadian Legion Hall
on October 24, 2016

Mayor: Richard Masse
Deputy Mayor: Dave DeLellis
Councillors: Darlene Wiper
Dayne Malloch

Staff: Wayne Miller, CAO
Katrina DiGiovanni, Deputy Clerk

Delegations: Anne Marie Fortner
Frank Nagode

1.) Agenda

The agenda was presented for adoption and adopted, with the following additions and corrections:

- a.) Move 7a) Frank Nagode on Cooper's Road Ditch from New Business to 5b) under Petitions and Delegations;
- b.) Defer 7c) Budget Process Changes from the Deputy Treasurer until the next meeting of council;
- c.) Cancel the In-Camera meeting request for personnel and identifying individuals.

Moved by: *Darlene Wiper*

Seconded by: *Dayne Malloch*

Carried.

2.) Minutes

a.) The minutes for the Regular Meeting of Council for October 3, 2016 were presented and adopted.

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Moved by:

Dayne Malloch

Seconded by:

Dave DeLellis

Carried.

b) Closed Meeting Minutes, September 19, 2016.

The minutes from the Closed Meeting on September 19, 2016, were presented and adopted.

Moved by:

Dayne Malloch

Seconded by:

Dave DeLellis

Carried.

3.) Councillor Appointment and Swearing In

Mayor Masse read the procedure for the appointment process, stating that each candidate would have time to address council and each member of council would have a chance to ask questions. He then proceeded to outline the voting process, which included each councillors name being drawn to determine voting order and that each member would verbally state their vote.

Mayor Masse asked Aurella Moritz to take the floor, she expressed why she was interested in running for council, and commented that she was a permanent resident and business owner on Pelee, and had been involved in the Island community for 30 years. She stated that she has previously been on committees and was part of the effort to fight to bring Junior Kindergarten to the Island. She finished by stating that she was looking forward to making a differences in the community and to make residents proud.

Mayor Masse than asked the next candidate, Christopher Watson to speak, he thanked the Mayor and Council, and stated that one of the reasons he was interested in running was to help better the Island, he commented that he had been a year round resident for 25 years, and a part of the business community, he stated that he would work hard for Pelee and dedicate himself to the township. He finished by stating that he ran for Council in 2014 and was committed than and was still committed to the role and looked forward to working as a team with Council.

The CAO than proceeded to draw names for the voting order, the votes were cast as follows:

Deputy Mayor DeLellis- Aurella Moritz
Councillor Wiper-Aurella Moritz
Councillor Malloch- Aurella Moritz

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Mayor Masse-Aurella Moritz

Aurella Moritz was elected and the CAO asked her to swear her oath. Mrs. Moritz swore her oath, and signed her declaration papers. She then took her seat on Council.

4.) Disclosure of Pecuniary Interest

Councillor Wiper stated that she has a conflict with under 10a) Boards and Committees-
Transportation Committee Meeting Minutes.

5.) Petitions and Delegations

(a) Anne Marie Fortner-Tourism Committee:

- Friends of Pelee Budget for Beautification Project

Ms. Fortner commented that after the public Tourism Committee meeting, they spoke with the Friends of Pelee Flower Group and commented that the group had some funds left in their budget that could be used to put banners on the streetlights on the west side.

- Signage

Ms. Fortner commented that the South Western Ontario Tourism Corporation had \$5000 to donate to the Township. Ms. Fortner requested on behalf of the Tourism Committee, that these funds be put towards signage.

- Clearing of Areas for Bench Placement

She commented on bench placement recommendations, including Fish Point, Stone Road and Sheridan point, as well as at potential stops for the Pelee Motion Trolley. Ms. Fortner asked for Council's permission to place the benches based on committee recommendations and also for permission for Tom Schweiger to clear and install benches after April 1st, 2017.

Councillor Malloch stated that he would support the committee's requests. Councillor Wiper stated a few concerns with bench placements, including flooding along Stone Road and ensuring none are placed on private property, or where they may be damaged with snow plowing. Discussion continued on the best placement for benches, including issues with traffic and snow removal. Ms. Fortner stated that part of the signage money would be used for signage on the benches. Discussion continued on tourism committee initiatives and intentions for signage and benches.

The following resolution was passed:

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Resolution 2016-160:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby moves to accept the requests from the Tourism Committee including use of Friends of Pelee’s remaining budget for banners, use of funds from SWOTC for signage and permission for Tom Schweiger to clear and place benches after April 1”.

Carried.

b) Frank Nagode-Coopers Road Ditch

Mr. Nagode stated that he lived at 53 Coopers Road and was concerned over flooding on Cooper’s Road. He commented that he believed the source of the issue was the small culvert under the driveway of the house at the end of Cooper’s Road and East West Road. He suggested increasing the size of the culvert under the driveway to allow water during flooding to drain easier. Mr. Nagode stated that he was concerned over continual flooding in his home. Mayor Masse stated that administration would be directed to bring up this concern to the drainage superintendent. Discussion continued on the drain system on that corner and other possible solutions. Councillor Malloch commented it may be beneficial to have the roads crew go down with the backhoe and assess the situation in the meantime. Deputy Mayor DeLellis and Councillor Moritz agreed.

5.) Old Business

(a) CAO-CWWF Grant Application

The CAO commented that this grant application was brought to the drainage committee for review, regarding the compliance upgrades to the fuel and exhaust systems at the pump houses. He commented that Council would need to consider the committee’s recommendations, to move forward with the application due to time constraint for the grant application. The CAO also commented on the need to post the job advertisement for the position of pump house commissioner if Council accepted the committee’s recommendation.

The following resolution was passed:

Resolution 2016-161:

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Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby moves to accept the Drainage Committee’s recommendations to post a job ad for a pump commissioner in the Grapevine”.

Carried.

The following resolution was passed:

Resolution 2016-162:

Moved By:

Darlene Wiper

Seconded By:

Dave DeLellis

“That the CWWF grant program be applied for to complete compliance upgrades on fuel and exhaust systems at Big Marsh and Curry Marsh drainage systems in the amount of \$107,459.00”.

Carried.

7.) New Business

(a) Deputy Treasurer-Budget to Actual Report as at September 30, 2016

Councillor Wiper asked what the Library Building and Lot Maintenance expense account consisted of. The Deputy Clerk responded that it was annual hydro expenses. Deputy Mayor DeLellis asked about airport landing fees, the CAO responded that revenue was for landing fees during the winter from Owen Sound Transportation. Councillor Malloch requested to have a side by side comparison of the 2015 budget at this point. Deputy Mayor DeLellis asked why the salary for the Campground was up, the CAO responded that there was additional job costing from Parks and Rec due to the high volume of trees that had to be removed, as well as additional staff wages to cover a leave. Deputy Mayor DeLellis asked about the Tourism Committee budget and what was still left to pay for out of their budget. Mayor Masse responded that part of the expenses were for the Facebook page, and there were still funds to be used towards the app creation. Deputy Mayor DeLellis inquired as to why so little of the budget had been spent so far, Mayor Masse responded that they began initiatives mid-year and some items would have to be deferred to next year. Mayor Masse commented that the road signage had also not been purchased to date, and that they should be ready for April. Councillor Malloch asked about the gravel expense being

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over budget, Mayor Masse stated at the time the gravel was being laid it was determined to be brought up to standard and spend the additional funds.

The following resolution was passed:

Resolution 2016-163:

Moved By:

Dave DeLellis

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the report from the Deputy Treasurer on Budget to Actuals for the period ending September 30, 2016”.

Carried.

(b) Deputy Treasurer-Request for Change in Budget Meeting Practices

Deferred until next meeting.

(c) Administrative Assistant- Quotes for 2017 Fireworks Display

Mrs. Rodgers, commented that 2017 would be the 150th birthday of Canada and that it proved difficult to obtain quotes due to high demand, she commented that one company would be able to provide a large discount, and also commented that increasing the budget with Victory would allow us to still take advantage of the incremental discount they have been providing us. Mrs. Rodgers stated that it may not be wise to change providers this year with it being the 150th birthday. Councillor Wiper stated that she agreed to wait until next year to look for new providers, Councillor Malloch asked if we normally get quotes, Mrs. Rodgers responded that we do not because of the long running relationship and deal that Victory provides. Councillor Malloch stated that he agreed to stay with Victory because of their past commitment, he also stated that if the budget were increased that he would be interested in assisting to find donations. Discussion continued on show options and different possibilities.

The following resolution was passed:

Resolution 2016-164:

Moved By:

Dayne Malloch

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Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the report from the Administrative Assistant on Firework and further that Victory Fireworks be contracted for 2017 and to increase the annual budget to \$7500”.

Carried.

(d) Fire Chief Resignation

Mayor Masse stated that Chief Botham had tendered his resignation for the end of the year. He recommended a public acknowledgement of his service and to post the open position.

The following resolution was passed:

Resolution 2016-165:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the resignation from the Fire Chief and further that an ad be posted to fill his position”.

Carried.

(e) Quality Deer Management Pheasant Hunt License Request

The following resolution was passed:

Resolution 2016-166:

Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby grant/denies donating two (2) 2017 Pheasant Hunt to the Southwestern Chapter of Quality Deer Management Association”.

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Carried.

8.) Disbursements

The following resolution was passed:

Resolution 2016-167:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pay disbursements as presented and attached in the amount of \$210,946.94”.

Carried.

9.) Boards and Committees

(a) Transportation Committee Meeting Minutes, October 4, 2016

Councillor Wiper stated that she had a conflict with this discussion and would not be participating. Mayor Masse asked about changing schedules to accommodate events, and inquired about the mechanism used because there has already been a request made to consolidate requests and send them in all at once. Deputy Mayor DeLellis commented that the committee wanted to look at the marathon weekend, holiday weekends, and other event weekends to see ridership numbers, he commented that they have asked in the past but have not received the numbers. He also stated that it would be beneficial to develop a way to track those riders that are turned away because of full boats, he commented that this was important to have stronger case when it comes to requesting additional trips. Mayor Masse asked to have the minutes redrafted to make specific requests, before sending it to the Ministry of Transportation. Deputy Mayor DeLellis commented that the committee needed a council resolution to reflect what the committee feels is imperative. Deputy Mayor DeLellis stated that MTO requested that the recommendation come from Council not the Committee, Councillor Malloch commented that ridership and turn-away numbers would be helpful moving forward and that the request should also reflect the difficulty in off season booking as well. Councillor Malloch stated that he believed this information was required to make stronger case to have both boats running and to increase trips when necessary. Discussion continued on protocol with MTO request; Mayor Masse commented that if something formal was submitted to MTO that they would have to respond in writing. Discussion continued on the process for making requests and recommendations.

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The following resolution was passed:

Resolution 2016-168:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the minutes from the Transportation Committee Meeting on October 4, 2016 and further that MTO be contacted to request the formal process to request extra sailings to accommodate high traffic situations, to have input on schedules and fares and to be provided with ridership numbers including turn-aways and cancelled sailings”.

Carried.

(b) Drainage Committee Meeting Minutes, October 19, 2016

Resolved under Old Business.

10.) Councillor and Miscellaneous Reports

a.) Aurella Moritz-Thank you

Councillor Moritz commented that she would like to thank the community for supporting her and giving her the opportunity to serve on Council.

b.) Deputy Mayor DeLellis-Parson’s Road Tree Removal

Deputy Mayor DeLellis asked about the progress of the tree removal on the Parsons Road, road allowance. The Deputy Clerk responded that staff was made aware of the request and have not been able to complete it to date because of time and staff constraints with the pheasant hunts. Deputy Mayor DeLellis suggested asking Parks and Rec for assistance.

c.) Dayne Malloch-Staff Report

Councillor Malloch requested a staff wage report for all departments. The Deputy Clerk commented that she would compile the report and email it to members of Council.

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d.) Dayne Malloch-Action Item List

Councillor Malloch requested that the Action Item list be updated and brought back to Council at every meeting. The Deputy Clerk responded that she would update the list and provide it to Council.

11.) In Camera

a.) Personal Matters about Identifiable Individuals [Sec. 239 (b)]

Cancelled.

12.) By-Laws

a) By-Law 2016-30; being a By-Law to Confirm Proceedings

The following Resolution was passed:

Resolution 2016-169

Moved by: \

Dave DeLellis

Seconded by:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-30 being a By-Law to confirm proceedings of this October 24, 2016 meeting of council”.

Carried.

Rick Masse
Mayor

Wayne Miller
Chief Administrative Officer