

TOWNSHIP OF PELEE
Regular Council Meeting
Monday, May 29, 2017
Royal Canadian Legion Branch 403 at 8:00 p.m.

Mayor: Rick Masse
Deputy Mayor: Dave DeLellis
Councillors: Darlene Wiper
Dayne Malloch
Aurella Moritz

Staff: Katrina DiGiovanni, CAO/Clerk
Michelle Feltz, Treasurer
Kyle Davis, Environmental Services Manager
Naomi Cowan, Administrative Assistant

Delegations: Carolyn Pittman and Sean Kelly, Spark Power

In Camera – Prior to the Regular Council Meeting

a.) *Personal Matters about Identifiable Individuals [Sec. 239(b)]*

The following Resolution was passed:

Resolution 2017-82

Moved by: Dave DeLellis

Seconded by: Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to move into a closed meeting session regarding *Personal Matters about Identifiable Individuals [Sec. 239(b)]* at 6:30 p.m.

Carried.

The following Resolution was passed:

Resolution 2017-83

Moved by: Dave DeLellis

Seconded by: Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to move into a closed meeting session regarding *Personal Matters about Identifiable Individuals [Sec. 239(b)]* at 8:00 p.m. Be it Resolved that Council authorizes to the Mayor to provide direction to the CAO/Clerk on personnel staff items discussed in camera.

Carried.

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1.) Agenda

The agenda was presented for adoption and adopted.

Moved by: *Darlene Wiper*

Seconded by: *Aurella Moritz*

Carried.

2.) Minutes

a.) The Minutes for the Regular Meeting of Council on May 15, 2017 were presented and adopted.

Moved by: *Dayne Malloch*

Seconded by: *Darlene Wiper*

Carried.

3.) Disclosure of Pecuniary Interest

Councillor Wiper declared a conflict with:

6.(a) – New Business: CAO/Clerk-PITSAC Meeting and MTO Response (2017-21-KD).

4.) Petitions and Delegations

(a) Spark Power-Carolyn Pittman and Sean Kelly (Resolutions)

The Spark Power Representatives, Ms. Pittman and Mr. Kelly, described Spark Power as an Ontario developer of renewable energy projects with a focus on developing co-ops and community power projects. Mr. Kelly stated that AGRIS Solar Co-operative, Green Energy Co-operative of Ontario and Sunny Shores Solar Project are the three community projects Spark Power currently manage. Mr. Kelly continued by discussing Spark Power's intent to assist the Township of Pelee in creating a self-sustained, community owned, microgrid and advised that they were here today to obtain Council approval/support by way of two separate but related resolutions; firstly to participate in the Federation of Canadian Municipalities (FCM) Partners for Climate Protection (PCP) Program, and; secondly, to move forward with an application to the Ministry of Energy's Municipal Energy Plan (MEP) Program and an application to FCM's Municipalities for Climate Innovation Program

MCIP). Mr. Kelly continued to explain that these programs would unlock significant funding for the Township of Pelee to develop and implement an energy plan to improve energy reliability, sustainability, and advance economic objectives on the Island. Ms. Pittman explained that Spark Power would like to help the Island Community navigate through these programs, do all the necessary work to complete the applications and, if successful, act as project manager for developing the plan. Mr. Kelly outlined the number of different energy-related challenges the Pelee Island Community faces, which Mr. Kelly stated contribute to an overall constraint on economic development and the health and well-being of residents and visitors to the Island. Mr. Kelly and Ms. Pittman confirmed that there is no cash commitment required from the Township of Pelee, however, Mr. Kelly noted that this will require some time and oversight from Council and someone to contribute to the project team, which will consist of the Township of Pelee, Community Members, Spark Power, Hatch and Hydro One. Ms. Pittman and Mr. Kelly opened the floor to Council for discussion. Discussion ensued between Council regarding exploring alternative energy sources.

The following Resolution was passed:

Resolution 2017-84

Moved by:

Dave DeLellis

Seconded by:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to the following:

WHEREAS the Ontario Ministry of Energy’s Municipal Energy Plan Program and the Federation of Canadian Municipalities’ (FCM) Municipalities for Climate Innovation Program are designed to assist municipalities in understanding their energy use through a community energy planning process to improve local energy efficiency, reduce energy consumption and greenhouse gas emissions, foster green energy solutions and support economic development;

AND WHEREAS membership in FCM’s Partners for Climate Protection Program (PCP) is an anticipated requirement for funding applications to the Municipalities for Climate Innovation Program and will provide access to best practices and other non-monetary resources through its network of over 300 current Canadian PCP member municipalities.

AND WHEREAS Municipal Council supports the development of a Municipal

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Energy Plan for the Township of Pelee;

AND WHEREAS completion of a Municipal Energy Plan will include substantial completion of the five milestones framework of the Partners for Climate Protection Program.

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Pelee does hereby support the submission of a funding application to the Ministry of Energy under the Municipal Energy Plan Program and FCM's Municipalities for Climate Innovation Program for the completion of a Municipal Energy Plan;

AND FURTHER that Council authorizes that an application under the Ministry of Energy's Municipal Energy Plan Program and FCM's Municipalities for Climate Innovation Program for the completion of the Municipal Energy Plan.

AND FURTHER that Council authorizes and appoints the Council of the Township of Pelee to complete the attached resolution document and thereby communicating to FCM its participation in the PCP program and its commitment to achieve the milestones set in the PCP five-milestone framework and the appointment of a liaison to the PCP Program.

Carried.

The following Resolution was passed:

Resolution 2017-85

Moved by:

Dave DeLellis

Seconded by:

Dayne Malloch

**“Council Resolution to Join the FCM–ICLEI (Local Governments for Sustainability)
Partners for Climate Protection Program**

WHEREAS it is well established that climate change is increasing the frequency of extreme weather events and posing other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy;

WHEREAS the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts;

WHEREAS local governments are essential to the successful implementation of the Paris Agreement;

WHEREAS Canada's cities and communities influence approximately 50 per cent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services;

WHEREAS investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses;

WHEREAS a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting;

WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI–Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS over 300 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

WHEREAS PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050;

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WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

WHEREAS PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years;

WHEREAS PCP members accept they can be suspended from the program — subject to prior notice in writing by the PCP Secretariat — in the event of non-submission of progress reports within the established deadlines;

BE IT RESOLVED that the municipality of Pelee endorse the Government of Canada’s commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius; and
BE IT RESOLVED that the municipality of Pelee review the guidelines on PCP member benefits and responsibilities and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework.

Carried.

The following Resolution was passed:

Resolution 2017-86

Moved by:

Dayne Malloch

Seconded by:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby directs the CAO/Clerk to be the contact for Spark Power for the Municipal Energy Program”

Carried.

5.) Old Business

(a) Environmental Services Manager-Discussion on Concrete Disposal and Storage

Discussion ensued about the disposal and storage of concrete and the Ministry of the Environment and Climate Change Regulations regarding same. Council directed the CAO/Clerk to search out possible locations for the public to drop off concrete. Council also directed the CAO/Clerk to look at the Fees and Charges By-Law and bring forward to the next regular meeting of Council for the purpose of examining Transfer Station Fees.

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(b) CAO/Clerk-CWWF Grant Approval

The CAO/Clerk confirmed that the Township’s Application under the Clean Water and Wastewater Fund (CWWF), had been approved for funding and further advised that the Township is eligible for an extension into 2018-19, and opens the floor for discussion.

Discussion ensued about moving forward with the project pending recommendation from the Drainage Committee.

The Environmental Services Manager advised Council that the Pelee Island Co-Operative sent out a Notice that if any of the tanks that they deliver to are not up to date, they will not deliver fuel and suggested that those not in compliance get their tanks inspected. The Environmental Services Manager confirmed that the pump house fuel and exhaust systems are currently not in compliance.

The Mayor inquired if the Township could retain the services of a Residential Inspector to inspect the pump house fuel tanks while they were on the Island.

The Environmental Services Manager advised Council that if the Township retained someone to inspect the pump house fuel tanks and it’s the inspectors finding that the tanks are not up to code, the Technical Standards and Safety Authority (TSSA) has the authority to “Red Tag” the tanks, shutting them down until such time that they are in compliance.

Discussion ensued between the Environmental Services Manager and Deputy Mayor regarding the extent of work that is needed to bring the pump house fuel tanks in compliance. The CAO/Clerk advised that it’s the job of the Environmental Services Manager and the Administration to provide Council with all possibilities and scenarios, in order for Council to make the best possible decisions.

Councillor Malloch requested that the Environmental Services Manager provide a copy of the notice from the Pelee Island Co-Operative.

The following resolution was passed:

Resolution 2017-87:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees/~~defers/denies~~ (to) move(~~ing~~) forward with the fuel and exhaust system compliance upgrades as applied for and approved under the CWWF grant fund, and further that the matter be referred to the Drainage Committee for recommendations to Council, prior to the signing of any Agreements”.

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Carried.

The following resolution was passed:

Resolution 2017-88:

Moved By:

Aurella Moritz

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to move forward in having all Municipal fuel tanks inspected by Comber Heating and further that the CAO/Clerk schedule the inspections and that Deputy Mayor DeLellis attend site visits as a representative of the Drainage Committee and further still that an open invitation be made to Council”.

Carried.

6.) New Business

(a) CAO/Clerk-PITSAC Meeting and MTO Response (2017-21-KD)

Councillor Wiper removed herself as per her previous declaration of pecuniary interest.

The CAO/Clerk advised that she and the Mayor attended a meeting held at the Town of Leamington on May 17, 2017, to discuss a number of topics, including the status of the new vessel and an update on the dry docking of the Pelee Islander. She further advised that during that meeting a letter of response from MTO was presented regarding the correspondence dated April 13, 2017, about Council’s concerns regarding the spring 2017, dry docking of the Pelee Islander and opens the floor for discussion.

Discussion ensued regarding the accuracy of the letter of response from MTO, concerns moving forward with respect to the new vessel, and that there has been no discussions regarding upgrades to the US docking facility to accommodate the Jiimaan.

Council directed the CAO/Clerk to draft a letter of response to MTO, outlining their concerns. The CAO/Clerk stated that she would like to review the 2016 PITSAC Minutes before drafting the letter to MTO.

The following resolution was passed:

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Resolution 2017-89:

Moved By: *Dave DeLellis*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the CAO/Clerks Report on the May 17, 2017 PITSAC Meeting and vessel updates”.

Carried.

(b) Treasurer-2017 Budget Deliberations (2017-22-MF)

Councillor Wiper rejoins Council.

The Treasurer referenced her Report No. 2017-22-MF, regarding Budget Deliberations. The Treasurer advised Council that the 2017 Budget Estimate amount is \$3,415,906.00. She reviewed with Council their options with respect to tax increases and asked Council if they were prepared to set the 2017 Municipal Tax Rate.

The following resolution was passed:

Resolution 2017-90:

Moved By: *Dave DeLellis*

Seconded By: *Aurella Moritz*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the Treasurer’s Report on Budget Estimates and further that the Council agrees to set the 2017 Tax Rate, by increasing the Rate by 2%”.

Carried.

7.) Correspondence

(a) Island Unplugged-Clarification on Agreement

Discussion ensued regarding the campsite reservations obtained and made by Pelee Unplugged for East Park Campground for the Pelee Unplugged weekend, and the acceptance of these reservations and the duties required by the East Park Campground Manager.

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The following resolution was passed:

Resolution 2017-92:

Moved By: *Dave DeLellis*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby directs the Campground Manager to accept the campsite reservations from Pelee Unplugged and further that the Campground Manager performs her regular management duties”.

Carried.

8.) Disbursements

The following resolution was passed:

Resolution 2017-93:

Moved By: *Dayne Malloch*

Seconded By: *Dave DeLellis*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pau disbursements as presented and attached in the amount of \$66,900.50”.

Carried.

9.) Boards and Committees

(a) Tourism Committee Minutes May 23, 2017

i. Motion to Consider re: Committee Member Qualifications

The following resolution was passed:

Resolution 2017-94:

Moved By: *Dayne Malloch*

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Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to rescind Resolution 2017-59, regarding Committee Member Qualifications”.

Carried.

The following resolution was passed:

Resolution 2017-95:

Moved By:

Dave DeLellis

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the Tourism Committee Meeting Minutes from May 23, 2017”.

Carried.

(b) Tourism Committee – Shelley Seguin: Facebook/App/Instagram Update

Ms. Seguin gave an update from Yellow Pages on the success of the Facebook Campaign and spoke about the interest from local business to participate. She also gave an update on the status of the Pelee Island App and presented beach signage naming and placement for Council review and approval.

The following resolution was passed:

Resolution 2017-96:

Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the beach signage names and placement as presented and attached by the Tourism Committee”.

Carried.

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10.) Councillor and Miscellaneous Reports

Councillor Wiper advised that due to high water, there is no beach and the stairs and deck are damaged at Sunset Beach and recommends its closure and repair.

The following resolution was passed:

Resolution 2017-97:

Moved By: *Darlene Wiper*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to close Sunset Beach due to high water levels and until such time as repairs to the deck and steps are complete and high water levels decrease”.

Carried.

The following resolution was passed:

Resolution 2017-98

Moved By: *Dave DeLellis*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby advises the CAO/Clerk to seek a third party opinion on the Laying of Gravel on East Shore Road and further that no new gravel be laid until an assessment be done and further still that only regular maintenance be completed”.

Carried.

11.) In Camera

(a) Solicitor-Client Privilege [Sec. 239(f)]

(b) Personal Matters about Identifiable Individuals [Sec. 239(b)]

The following Resolution was passed:

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Resolution 2017-100

Moved by: *Darlene Wiper*

Seconded by: *Dayne Malloch*

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding *Solicitor-Client Privilege [Sec. 239(f)] and Personnel Matters about Identifiable Individuals [Sec. 239(b)]* at 10:39 p.m.

Carried.

The following Resolution was passed:

Resolution 2017-101

Moved by: *Darlene Wiper*

Seconded by: *Dave DeLellis*

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding *Solicitor-Client Privilege [Sec. 239(f)] and Personal Matters about Identifiable Individuals [Sec. 239(b)]* at 11:27p.m.

Carried.

12.) By-Laws

(a) **By-Law 2017-20**; By-Law to adopt the 2017 Budget Estimates

The following resolution was passed:

Resolution 2017-91(b):

Moved By: *Aurella Moritz*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2017-20 By-Law to adopt the 2017 Budget Estimates, as presented”.

Carried.

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(b) By-Law 2017-21; being a by-law to Confirm Proceedings

The following resolution was passed:

Resolution 2017-99:

Moved By:

Dave DeLellis

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2017-21 being a By-Law to confirm proceedings for this May 29, 2017 Regular Meeting of Council”.

Carried.

Rick Masse, Mayor

Katrina DiGiovanni, CAO/Clerk