

TOWNSHIP OF PELEE
Regular Council Meeting
Monday, March 6, 2017
Royal Canadian Legion Branch 403 at 5:30 p.m.

Mayor: Absent
Deputy Mayor: Dave DeLellis
Councillors: Darlene Wiper
Dayne Malloch
Aurella Moritz

Staff: Katrina DiGiovanni, CAO/Clerk
Michelle Feltz, Treasurer
Paul Feltz, Roads Superintendent

Delegations: None.

1.) Agenda

The agenda was presented for adoption and adopted with the following deletion:

Deletion of 8(b) – Disbursements for March 2, 2017.

Moved by: Dayne Malloch

Seconded by: Aurella Moritz

Carried.

2.) Minutes

a.) The Minutes for the Regular Meeting of Council for February 25, 2017, were presented and adopted.

Moved by: Dayne Malloch

Seconded by: Darlene Wiper

Carried.

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3.) Disclosure of Pecuniary Interest

None.

4.) Petitions and Delegations

None.

5.) Old Business

None.

6.) New Business

(a) Roads Superintendent-Pre-Approval Request for Portion of Gravel and Roads Maintenance (Report 2017-09-PF)

Roads Superintendent, Paul Feltz, presented his Report No. 2017-09-PF, wherein he requested early budget approval on East Shore Road and North Shore Road (Clutton to North Shore Pump House), in order to begin to lay gravel prior to the boat running in order to allow gravel to settle and pack, and be ready for laying dust suppressant on schedule for 2017.

Discussion ensued on the state of the roads in question and what would be the most efficient way to get things completed. The Treasurer stated that the last few years the Budget allocated for Roads was approximately \$90,000.00, and that it would be logical to assume that approximately the same amount would be approved for 2017. Deputy Mayor DeLellis questioned whether the assistance of additional trucks would help speed up the process and requested that the Treasurer obtain quotes from Erie Sand & Gravel per kilometer for laying gravel. Councillor Dayne Malloch suggested granting approval for North Shore Road now and wait for the quote from Erie Sand & Gravel before granting early budget approval for East Shore Road. Motion to Commence with North Shore Road.

The following resolution was passed:

Resolution 2017 -027:

Moved By:

Dayne Malloch

Seconded By:

Darlene Wiper

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“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to grant the request from the Roads Superintendent for the pre-approval of a portion of the roads gravel budget to begin early maintenance in the amount of \$10,800, and further that this gravel be approved for North Shore Road.”

Carried.

(b) Roads Superintendent-Maintenance Plan Updates

The Roads Superintendent reiterated the plan of early start of laying gravel as per 6(a). Discussion ensued about various ways to maintain the roads, removal of ridges, shoulders, pooled water and downed trees. Councillor Moritz brought to the attention of the Roads Superintendent concern of hanging limbs over East West Road. The Roads Superintendent advised that he would take a better look at the situation and evaluate what is required for removal.

(c) CAO/Clerk-ERCA/Pelee Island Orthography/Aerial Photography (Report 2017-10-KD)

The CAO/Clerk presented her Report 2017-10-KD, wherein she outlined how ERCA’s GIS mapping program benefits Municipal Staff in accessing aerial maps, property boundaries and areas in the 100 year flood plan. She stated that municipal staff uses this information for assistance in planning, property location boundaries and public information. The CAO/Clerk advised that the cost previously was either absorbed by the County, subsidized by the MNR and/or covered by ERCA. She commented that moving forward the cost would not be covered by the County and would be left to stakeholders should there be an interest. The CAO/Clerk stated that ERCA was hoping to partner with the Township and split the cost. Discussion ensued on the necessity of continuing with this project or waiting until 2019-2020, to participate, and Council agreed to wait until the next project date to and reassess participation at that point.

7.) Correspondence

(a) Ministry of Senior Affairs-2017 Senior of the Year Award.

Council directed administration to distribute Nomination/Application Forms at various public locations on the Island and make it available on the pelee.org website, and bring the matter back to Council prior to its deadline of April 30, 2017.

8.) Disbursements

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The following resolution was passed:

Resolution 2017-028:

Moved By: *Darlene Wiper*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pay disbursements as presented and attached in the amount of \$12,286.02”.

Carried.

9.) Boards and Committees

(a.) Pelee Winery

Councillor Aurella Moritz requested that “Pelee Winery”, should read “Pelee Island Wine Pavilion” on pelee.org and in Brochure. CAO/Clerk will ensure changes are made.

(b.) Removal of Public Access Signage at Glacial Groove on Coopers Road

Councillor Dayne Malloch requested that the Glacial Groove Public Access sign be removed. Councillor Darlene Wiper questioned whether ERCA set aside a portion of the entrance to the glacial grooves.

(c.) Transportation Committee

Deputy Mayor DeLellis requested the CAO/Clerk to contact MTO to inquire about the possibility of an early start time to the sailing season, prior to April 1, 2017, as the wheat on the Island is ahead of schedule due to the mild weather, and necessary equipment needs to come over to Island.

Councillor Wiper declared a conflict.

The following resolution was passed:

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Resolution 2017-029:

Moved By: Dayne Malloch

Seconded By: Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to direct Administration to contact MTO regarding a ferry start time, prior to April 1, 2017.

Carried.

10.) Councillor and Miscellaneous Reports

(a.) Pelee APP

Councillor Moritz advised that the Pelee APP is in motion and is looking great.

(b.) RCMP

The CAO/Clerk advised that the RCMP has agreed to investigate the possibility of assisting in the cost of a generator for the Township Office, the EMS and Clinic building and confirms she is awaiting to hear back from RCMP with further details.

(c.) Fire Department

Councillor DeLellis would like the Administration to look into use of new digital Equipment and the costs associated. The CAO/Clerk responded that this was already in the works between the Fire Department and the provider.

(d.) Councillor Malloch directed the CAO/Clerk to request a bullet point report from the Drainage Superintendent, outlining the hurdles he is facing with drainage plans, the timeline and progress for each project, and align with funding/grant opportunities.

11.) In Camera

(a) Legal Matters regarding terms of an agreement (Sec 239 (f))

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The following Resolution was passed:

Resolution 2017-032

Moved by: *Darlene Wiper*

Seconded by: *Aurella Moritz*

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding *Legal Matters regarding terms of an agreement (Sec 239 (f)) at 6:41p.m.*

Carried.

The following Resolution was passed:

Resolution 2017-033

Moved by: *Darlene Wiper*

Seconded by: *Aurella Moritz*

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding *Legal Matters regarding terms of an agreement (Sec 239 (f)) at 7:35p.m.*

Carried.

12.) By-Laws

(a) By-Law 2017-09; By-Law to Appoint an Acting Fire Chief

Discussion ensued between Council and Mr. Hamill about Township’s legal responsibilities regarding fire inspections.

Council requested that Mr. Hamill prepare a report on what is required for fire inspections, what are the legal responsibilities of the Township with respect to fire inspections, what the Township requires to be compliant and any liabilities the Township faces, as well as what Mr. Hamill is required to have for ongoing training and the costs associated to said training.

The following resolution was passed:

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Resolution 2017-030:

Moved By: *Dayne Malloch*

Seconded By: *Aurella Moritz*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2017-09 being a By-Law to appoint Shawn Hamill as Acting Fire Chief”.

Carried.

(b) **By-Law 2017-10; By-Law to Confirm Proceedings**

The following resolution was passed:

Resolution 2017-031:

Moved By: *Darlene Wiper*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2017-10 being a By-Law to confirm proceedings for this March 6th Regular Meeting of Council”.

Carried.

Rick Masse, Mayor

Katrina DiGiovanni, CAO/Clerk