TOWNSHIP OF PELEE

Regular Council Meeting

Tuesday March, 2018

Royal Canadian Legion 403 at 5:30 p.m.

 Deputy Mayor: Dave DeLellis

 Councillors: Darlene Wiper

 Dayne Malloch

 Aurella Moritz

Absent: Rick Masse

 Staff: Katrina DiGiovanni, CAO/Clerk

 Michelle Feltz, Treasurer

 Stephanie Rodgers, Admin Asst.

 Delegations: None.

1. **Agenda**

The agenda was presented for adoption and adopted with the following changes and additions

**Changes**

By-Law 2018-09; Confirmation of Proceedings to By-law 2018-10

**Additions**

By-Law 2018-09; Appointment of Drainage Superintendent

*Moved by:* Darlene Wiper

*Seconded by:* Dayne Malloch

 **Carried.**

**2.) Minutes**

1. The Minutes for the Regular Meeting of Council on February 20, 2018 were presented and adopted.

Correction required to reflect the absence of Councillor Malloch.

*Moved by:* Aurella Moritz

*Seconded by:* Dayne Malloch

 **Carried.**

1. **Disclosure of Pecuniary Interest**

Deputy Mayor DeLellis declared a pecuniary interest in regards to agenda item **8) Disbursements** item 2649 – Accounts Payable

1. **Petitions and Delegations**
2. **Old Business**
3. Treasurer Budget

The Treasurer provided an overview of budget items of interest including police services, reserves, main street revitalization, RCMP rent, farm revenue, tourism brochure, computer expenses, receivable module, wharf divestiture, election expenses and advertising and promotion funds earmarked for the ferry launch. The Treasurer also discussed internal control meetings and risk assessment related to cash flow that administration is undertaking. She commented that Administration will be collaborating with department members to close any gaps that leave the municipality open to risk.

Deputy Mayor DeLellis questioned the increase in the salaries for the office. The Treasurer explained the increase as being related to the phasing in of CAO and Treasurer salaries, along with having a full time administrative assistant, and 18 hours per week for part-time administrative assistant. The upcoming reserve report was discussed. Councillor Wiper requested to view the reported related to employees within the range of minimum wage, and the Treasurer stated that would be provided to Council.

The following resolution was passed:

Resolution 2018-030:

*Moved By:* Dayne Malloch

*Seconded By:* Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to contract out the grading of East Shore Road and further that the work take place in the spring and dust suppressant be laid after grading”.

 **Carried.**

The following resolution was passed:

Resolution 2018-031:

*Moved By:* Dayne Malloch

*Seconded By:* Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to allocate $90,000 in the 2018 Roads Budget for gravel to complete proposed road projects”.

**Carried.**

The following resolution was passed:

Resolution 2018-032:

*Moved By:* Dayne Malloch

*Seconded By:* Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to allocate $10,000 in the 2018 budget under the Pheasant Farm for trail maintenance and improvement”.

**Carried.**

1. **CAO/Clerk-**Discussion on Rent for RCMP/Generator Contribution

The CAO/Clerk stated that RCMP have agreed to contribute toward the generator purchase and installation, but requested that there be a reduction in rent, based on previous Council discussions. She commented that currently the RCMP pays $200 rent plus hydro. Deputy Mayor DeLellis stated that VON is putting up the majority of the cost, and considering that RCMP would have to put in a battery backup that would equal the cost they are contributing to the generator it would seem they are getting a good deal. Councillor Malloch stated that he believed Council should maintain the current payment schedule.

The following resolution was passed:

Resolution 2018-029:

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to maintain the current rental agreement with the RCMP of $200 per month plus hydro”.

**Carried.**

1. **New Business**
2. **Treasurer-**Council Remuneration & Expense Report (2018-MF-04)

The Treasurer stated that this item is housekeeping as the *Municipal Act*, 2001 mandates that we report on these items. Councillor Malloch requested that the Treasurer explain the benefits package, to which she provided clarification on the difference between single and family rates. The CAO/Clerk stated that administration is investigating additional quotes and that she has prepared a report comparing remuneration in other municipalities that she will submit to Council.

The following resolution was passed:

Resolution 2018-033:

*Moved By:* Darlene Wiper

*Seconded By:* Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the Treasurer’s Report on 2017 Council Remuneration and Expenses”.

 **Carried.**

Deputy Mayor DeLellis stated that further to this it has been brought to his attention that Pelee is the only municipality that provides Council with a benefit package. The CAO/Clerk informed Council that this practice was brought in about ten years ago because remuneration was so low. The Treasurer further stated that our current provider is preparing a report to inform administration what, if any, savings would occur if we were on our own rather that with a group. Discussion ensued regarding whether to discuss this issue during the budget process. Deputy Mayor DeLellis stated that he does not understand why Council receives benefits. The Treasurer stated that not all of Council can benefit from it so not all Councillors are being remunerated equally, which in not appropriate. Deputy Mayor DeLellis stated that $27,000 is not actually going into Councillors pockets, and that he would rather see that amount go directly to Council, and stated that this would bring Pelee in line with other municipalities such as Kingsville, which remunerates Council with $21,000. The CAO/Clerk stated that amount would not be possible to pay here, to which Deputy Mayor DeLellis questioned. The CAO/Clerk answered that we do not have the population and budget of Kingsville.

1. **CAO/Clerk-**Bill 68; Modernizing Ontario’s Municipal Act Legislation (2018-KD-05)

The CAO/Clerk informed Council that this item was for their information, to prepare them for procedural changes that are upcoming, and an overview of the changes was provided.

The following resolution was passed:

Resolution 2018-034:

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the CAO/Clerk’s Report on Bill 68 amendments to the Municipal Act”.

 **Carried.**

1. **CAO/Clerk-**NCC Harris-Garno Trail Maintenance

The CAO/Clerk stated that administration had received information that some maintenance was required, and that Council could use a portion of the $10,000 allotment.

**Read, noted and filed.**

**7. Correspondence**

**8.) Disbursements**

The following resolution was passed:

Resolution 2018-035:

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Be it Resolved that the Council of the Township of Pelee hereby resolves pay disbursements as presented and attached in the amount of $234,358.77”.

**Carried.**

**9.) Boards and Committees**

* 1. **Councillor Wiper-**Pheasant Hunt Committee

Councillor Wiper thanked Council for allotting funds for trail maintenance, and overviewed the meeting between administration and the Pheasant Hunt Committee to discuss in-house items that could be improved. She also suggested a canvas of hunt party leaders to complete a survey to discover the reasons why hunters may choose to not return. Discussion ensued regarding participation and hunt merchandise. Deputy Mayor DeLellis stated that there are parties interested in purchasing the shooting range.

* 1. **Councillor Malloch-**Tourism Committee

Councillor Malloch informed Council that he will be bringing a report back from the tourism committee and then asked if there were still funds in reserve for signage. The Treasurer stated that there was and that that information will be included in the reserve report

* 1. **Deputy Mayor DeLellis-**Economic Development and Advisory Committee

Deputy Mayor DeLellis set intention to schedule a joint EDAC and Tourism committee public meeting for April 21, at the Legion from 1-3pm.

* 1. **Deputy Mayor DeLellis-**Drainage Committee

Deputy Mayor DeLellis set intention to schedule a Drainage Committee meeting for April 9, at the Legion from 3-5pm.

1. **Deputy Mayor DeLellis-**Environmetal Advisory Committee

Deputy Mayor DeLellis suggested sending a Doodle Poll for an in person meeting mid-April.

**10.) Councillor and Miscellaneous Reports**

1. **Deputy Mayor DeLellis-**Shoreline Protection

Deputy Mayor DeLellis requested an update on shoreline protection. The CAO/Clerk stated that she has just received the report today and will be reading it as soon as possible.

1. **Deputy Mayor DeLellis-**Asset Management Plan

The CAO/Clerk shared that administration is currently working with the fourth new consultant and due to this there has be a lot of duplication. Discussion ensued about meeting the deadlines for the next round of OCIF applications.

1. **Deputy Mayor DeLellis-**Pelee Islander II Launch Celebration

Deputy Mayor DeLellis stated that he feels the celebration should commence on Pelee, but that finances are an issue because Pelee is contributing the least. Brief conversation ensued.

**11.) In Camera**

1. *Pending Sale or Disposition of Land [Sec. 239(c)]*
2. *Personnel Matters about Identifiable Individuals* *[Sec. 239(b)]*

The following resolution was passed:

Resolution 2018-040:

*Moved By:* Dayne Malloch

*Seconded By:* Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding t*he Pending Sale or Disposition of Land [Sec. 239(c)] and Personnel Matters about Identifiable Individuals* *[Sec. 239(b)] at* 6:58p.m.”.

 **Carried.**

The following resolution was passed:

Resolution 2018-:

*Moved By:* Dayne Malloch

*Seconded By:* Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding *the Pending Sale or Disposition of Land [Sec. 239 (c)] and Personnel Matters about Identifiable Individuals* *[Sec. 239(b) at 6:58* p.m.”.

 **Carried.**

**12.) By-Laws**

1. **By-Law 2018-07;** Being a By-Law to enter into a Shared Services Agreement with the Town of Amherstburg

The following resolution was passed:

Resolution 2018-036:

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-07 being a By-Law to enter into a Shared Services Agreement with the Town of Amherstburg”.

 **Carried.**

1. **By-Law 2018-08**; Being a By-Law to Extend the Source Protection Municipal Implementation Fund through MOECC

The CAO/Clerk stated that this project has been underway since 2013. ERCA has consented to extended the agreement.

The following resolution was passed:

Resolution 2018-037:

*Moved By:* Dayne Malloch

*Seconded By:* Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-87 being a By-Law to Extend the Source Protection Municipal Implementation Fund through MOECC”.

 **Carried.**

1. **By-Law 2018-09;** Being a By-Lawto Appoint a Drainage Superintendent

The following resolution was passed:

Resolution 2018-038:

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-09 being a By-Law to rescind By-Law 2012-4 and appoint a Drainage Superintendent”.

 **Carried.**

1. **By-Law 2018-09;** Being a By-Law to Confirm Proceedings

The following resolution was passed:

Resolution 2018-039:

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-09 being a By-Law to Confirm Proceedings”.

 **Carried.**

**13.) Adjournment.**

 Rick Masse, Mayor

 Katrina DiGiovanni, CAO/Clerk