

TOWNSHIP OF PELEE
Regular Council Meeting
Monday June 5, 2018
Municipal Office at 8:00 p.m.

Mayor: Rick Masse
Deputy Mayor: Dave DeLellis
Councillors: Darlene Wiper
Dayne Malloch
Aurella Moritz

Staff: Katrina DiGiovanni, CAO/Clerk
Michelle Feltz, Treasurer

Delegations: None.

1.) Agenda

The agenda was presented for adoption and adopted.

Moved by: Darlene Wiper

Seconded by: Dave DeLellis

Carried.

2.) Minutes

- (a) The Minutes for the Regular Meeting of Council on May 23, 2018 were presented and adopted with the following correction: Page 6 under Old Business, Resolution 2018-091 to provide clarity that the Yellow Page Facebook contract is agreed to continue for two, six month periods starting June 1, 2018.

Moved by: Dave DeLellis

Seconded by: Darlene Wiper

Carried.

June 5, 2018
Regular Meeting of Council

3.) Disclosure of Pecuniary Interest

Councillor Wiper declared a conflict with an item under disbursements 8. (a) May 28th Cheque 2828.

4.) Petitions and Delegations

None

5.) Old Business

(a) Treasurer-2018 Budget Deliberations

The Treasurer presented changes made to the current proposed budget through Council decision. She commented that on initial review of the 2017 financial statements there were some corrections that needed to be made, as well as confirmation on the 2017 surplus to carry into the 2018 budget.

The following resolution was passed:

Resolution 2018-103:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the Treasurer’s Report on Budget Changes”.

Carried.

The Treasurer began discussing the potential tax rate impacts from 0-2% for consideration, the Treasurer commented that some recent Council decisions resulted in a deficit in the budget and a need to institute a tax rate increase for a balanced budget.

Mayor Masse commented that Council had decided to implement a new employment position within the municipality for an Operations Manager, and the following resolution was passed in open Council.

June 5, 2018
Regular Meeting of Council

The following resolution was passed:

Resolution 2018-104:

Moved By: Dave DeLellis

Seconded By: Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to create the position of Operations Manager and further that a job posting be made internally and externally as possible”.

Carried.

The Treasurer continued discussions budget changes to fund the salary of this new position.

The Treasurer described how each tax rate change from 0-2% in 0.5% increments would affect the average home, in relation to how many households were in each assessment range. Discussion continued on assessment phase in periods versus tax rate increases. The Treasurer stated that her recommendation was to implement a 1.5\$ tax rate increase to cover expenditures and better plan for the future.

The following resolution was passed:

Resolution 2018-105:

Moved By: Aurella Moritz

Seconded By: Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the Treasurer’s Report on Tax Rate Impacts and Decisions”.

Carried.

6.) New Business

None

7.) Correspondence

June 5, 2018
Regular Meeting of Council

(a) Ministry of Natural Resources & Forestry-Technical Memo and SAR Update

Discussion ensued regarding the Technical Bulletin from the Ministry of Natural Resources and Forestry Aylmer District with respect to the species at risk screening process. Additionally, information was received regarding how the Aylmer District will administer to the Pelee Island Community. Mayor Masse directed that these reports be forwarded to the municipality's Environmental Advisory Committee. Deputy Mayor DeLellis expressed concerns about the impact on property owners performing routine maintenance or selling their land. Mayor Masse and Council directed administration to write a letter to MNRF expressing the municipality's concerns.

Carried.

8. Disbursements

- (a) May 22, 2018
- (b) May 25, 2018
- (c) May 28, 2018

The following resolution was passed:

Resolution 2018-106:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pay disbursements, as attached and presented in the amount of \$93,757.27”.

Carried.

9.) Boards and Committees

(a) Tourism Committee – Meeting Minutes, May 14, 2018

The Tourism Committee Minutes were presented by Committee Chair Dayne Malloch. It was noted that the date needs to be changed to May 14, 2018. An update was provided on the placement of the directional signage.

June 5, 2018
Regular Meeting of Council

The following resolution was passed:

Resolution 2018-107:

Moved By: Aurella Moritz

Seconded By: Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the Tourism Committee Minutes from May 14, 2018.”

Carried.

(b) Policing Committee – Meeting Minutes, March 25, 2018

The Policing Committee Minutes were presented by Committee Chair Rick Masse. Discussion ensued regarding the 2018 on-Island officer schedule, the meeting of ferry arrivals, riding in the back of pickup trucks, and an officer visit to the public school. Direction was given to include a Policing public message on the municipal website and in the tax insert.

The following resolution was passed:

Resolution 2018-108:

Moved By: Dave DeLellis

Seconded By: Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the Policing Committee Minutes from May 25, 2018.”

Carried.

10.) Councillor and Miscellaneous Reports

Mayor Masse presented correspondence regarding the Draft Management Plan for the Lake Erie Water Snake from the Regional Director of the Canadian Wildlife Service, Environment and Climate Change Canada, requesting the Township of Pelee’s input. Mayor Masse gave direction

June 5, 2018
Regular Meeting of Council

for a letter to be sent outlining the community's proactive efforts that have positively contributed to species at risk. Deputy Mayor DeLellis requested that the Environmental Advisory Committee provide feedback about the letter's content. He proposed that the Tourism Committee initiate a marketing campaign that encourages snake and turtle protection and safety. Councillor Malloch will present this idea to the Tourism Committee with prospects of putting this information on the APP and Facebook. CAO DiGiovanni stated that species at risk safety information could be added to the tax insert.

Councillor Wiper requested that advertisements be placed again for Marina summer students and Parks seasonal staff. The CAO stated that this has been done.

Deputy Mayor DeLellis suggested that the municipality investigate the possibility for road calcium application to be done internally. Discussion ensued. Direction was given to administration to investigate the possibility for 2019.

An inquiry was made with respect to the Small Community Fund drainage project. The CAO stated that a public meeting was forthcoming

A discussion regarding the completion of the Marina dock repairs and light post installation resulted in direction to administration to continue follow up with the contractors.

CAO DiGiovanni stated that the AMO conference will take place in Ottawa from August 19 to 22 and asked Council to determine who would attend and which ministry delegations that they would like to request. It was decided at this time that Deputy Mayor DeLellis would attend and that delegations would be requested with MNRF, MMAH, and MTO.

The CAO provided clarity on the National Disaster Mitigation Program Risk Assessment and next steps.

Deputy Mayor DeLellis stated that the Pelee Island II celebrations are still in the planning stages. Additionally, he spoke of the Property Owners Association that he attended which includes the communities of Wheatley, Erieau, Erie Shores, and Leamington. The group spoke about a joint effort to address the shoreline protection issues that are impacting all of them. Members of Council agreed that the Deputy Mayor should continue to collaborate with this group for shoreline protection funding and solutions.

11.) In Camera

(a) Personnel Matters about Identifiable Individuals [Sec. 239(b)]

The following resolution was passed:

June 5, 2018
Regular Meeting of Council

Resolution 2018-114:

Moved By: Darlene Wiper

Seconded By: Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding *Personnel Matters about Identifiable Individuals [Sec. 239(b)]* at 9:26 p.m.”.

Carried.

The following resolution was passed:

Resolution 2018-115:

Moved By: Dave DeLellis

Seconded By: Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding *Personnel Matters about Identifiable Individuals [Sec. 239(b)]* at 9:45 p.m.”.

Carried.

12.) By-Laws

(a) **By-Law 2018-17**; Being a By-Law to Delegate Authority during Lame Duck

The following resolution was passed:

Resolution 2018-109:

Moved By: Dayne Malloch

Seconded By: Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-

June 5, 2018
Regular Meeting of Council

Law 2018-17 being a By-Law to Delegate Authority during Lame Duck”.

Carried.

b.) By-Law 2018-19; Being a By-Law to Enter into an Agreement with CWWF

Deferred to the next Regular Meeting of Council.

c.) By-Law 2018-20; Being a By-Law to Enter into an Agreement for the Heritage Centre

The following resolution was passed:

Resolution 2018-110:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-20 being a By-Law to enter into an Lease Agreement for the Heritage Centre”.

Carried.

d.) By-Law 2018-21; Being a By-Law to Enter into an Agreement with Pelee Charters

The following resolution was passed:

Resolution 2018-111:

Moved By:

Dayne Malloch

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-21 being a By-Law to enter into a Lease Agreement with Pelee Charters”.

Carried.

e.) By-Law 2018-22; Being a By-Law to Enter into an Agreement with AMO for Main

June 5, 2018
Regular Meeting of Council

Street Revitalization

The CAO stated that AMO required reporting about when the funds would be spent. It was decided that funds from this grant would be used in 2019.

The following resolution was passed:
Resolution 2018-112:

Moved By: Dave DeLellis

Seconded By: Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-22 being a By-Law to enter into an agreement with AMO for Main Street Revitalization”.

Carried.

f.) **By-Law 2018-23;** Being a By-Law to Confirm Proceedings

The following resolution was passed:

Resolution 2018-113:

Moved By: Dayne Malloch

Seconded By: Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-23 being a By-Law to Confirm Proceedings”.

Carried.

13.) Adjournment.

Rick Masse, Mayor

June 5, 2018
Regular Meeting of Council

Katrina DiGiovanni, CAO/Clerk