

Minutes of a Regular Meeting of Council of the  
Corporation of the Township of Pelee  
held at the Royal Canadian Legion Hall  
on July 7, 2014

Present:

Mayor: Richard Masse  
Councillors: Darlene Wiper  
Ray Durocher  
Dayne Malloch

Staff:

Wayne Miller – CAO/Clerk/Treasurer  
Katrina DiGiovanni - Deputy Clerk  
Michelle Feltz-Deputy Treasurer  
Paul Feltz-Roads

The Mayor called the meeting to order at 8:00 p.m.

The Mayor presented the agenda for the Regular Meeting of Council of July 7, 2014, for adoption. The Agenda was adopted by Council with no additions or corrections

*Moved by:* *Ray Durocher*

*Seconded by:* *Darlene Wiper*

Carried.

## **2.) Minutes**

a.) The minutes for the Regular Meeting of Council held on June 16, 2014 were presented, and adopted.

*Moved by:* *Ray Durocher*

*Seconded by:* *Darlene Wiper*

Carried.

## **3.) Disclosure of Pecuniary Interest**

None were declared at this time.

## **4.) Delegations**

No Petitions or delegations.

July 7, 2014  
Regular Meeting of Council

## 5.) Old Business

### Final Budget Presentation

Mayor Masses asked the CAO to proceed with the Final 2014 Budget presentation, the CAO began by recapping the information from the June 16<sup>th</sup>, 2014 meeting and highlighted what the total tax rate increase would be between a 4% and 5% and the annual reduction in the school board rates. The CAO stated that a 5% tax rate increase would result in a breakeven budget. The CAO also stated that he was seeking approval for \$300,000 in borrowing along with approval of the budget.

Councillor Wiper asked for further clarification on future Green Shield costs and Environmental Services costs.

Councillor Malloch asked for clarification on if a 5% tax rate increase would cover operating and capital expenses. The CAO responded that capital expenditures would be financed by the \$300,000 in borrowing and would not be realized until 2015.

Further discussion ensued on tax rate increases and the positive and negatives of proceeding with a 4% or 5% tax rate increase.

Councillor Malloch suggested a compromise with a 4.5% tax rate increase. Further discussions continued on the benefits or detriments of a 4.5% increase and how to best move forward.

Mayor Masse asked for a motion to be made as to the desired tax rate increase, Councillor Malloch moved for a 4.5% tax rate increase.

The following resolution was passed:

Resolution 2014-69:

Moved by:

*Dayne Malloch*

Seconded by:

Ray Durocher

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to adopt the 2014 Final Budget with a 4.5% tax rate increase.”

Carried.

July 7, 2014  
Regular Meeting of Council

**6.) New Business**

**a) Quotes for Grader**

Mayor Masse asked the Roads Superintendent to proceed with his presentation on the purchase of a new grader. Mr. Feltz went over what the requirements would be for a suitable replacement for Island roads and went on to present three quotes from different dealers.

Mayor Masse suggested that Mr. Feltz go to each dealer and look at the machines to get a better idea of the right fit. Mayor Masse also asked the CAO to look into what the Township's borrowing capacity would be to purchase a new grader. The CAO stated he would look into borrowing options through the bank and through Infrastructure Ontario.

Further discussion ensued about machine requirements and necessities for the Island.

The following resolution was passed:

Resolution 2014-70:

Moved by:

*Ray Durocher*

Seconded by:

*Darlene Wiper*

“Resolved that the Corporation of the Township of Pelee hereby resolves to accept the quotes for the new grader and further that Paul Feltz views the machines and that the CAO move forward with borrowing options”.

Carried.

**b) Accessibility Plan**

Mayor Masse asked the CAO to proceed with the next order of business, the Accessibility Plan for Customer Service. The CAO stated that it was a requirement to have the plan in place to know how to deal with people with disabilities and that the staff was also undergoing Accessibility Training.

The following resolution was passed:

Resolution 2014-71:

July 7, 2014  
Regular Meeting of Council

Moved by: *Darlene Wiper*

Seconded by: *Ray Durocher*

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to adopt the 2014 Draft Accessibility Plan”.

Carried.

**c, d, e) Graham Setterington Letters**

Mayor Masse asked the CAO to explain the intent of the letters, discussion ensued on the purpose of the three letters and what they represented. The CAO highlighted a few points of interest in the Findings Letter.

The following resolution was passed:

Resolution 2014-72:

Moved: *Ray Durocher*

Seconded: *Dayne Malloch*

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to receive audit letters from Graham Setterington”.

Carried.

**f, g) Financial Statements**

Mayor Masse asked the CAO to explain the draft financial statements, the CAO went on to highlight improvements in receivables and with tax collection on unpaid accounts.

The CAO also stated that deferred revenues from the hunts were down from 2012 as well that liabilities had gone down.

The CAO also commented on operating costs that were reflected in the statements as well as the MIII reserves that would be spent as needed.

The CAO also highlighted a drainage surplus and stated that further investigation would have to go into the accuracy of those numbers of how to best move forward with the surplus.

July 7, 2014  
Regular Meeting of Council

The following resolution was passed:

Resolution 2014-73:

Moved by: Dayne Malloch

Seconded by: Ray Durocher

“Resolved that that the Council of the Corporation of the Township of Pelee hereby resolves to adopt the draft financial statements from December 31, 2013, with direction given to the CAO to further investigate drainage reserves and deficits”.

Carried.

#### **7.) Correspondence**

No correspondence.

#### **8.) Disbursements**

Mayor Masse presented the disbursements for approval and asked if there were any questions or concerns. Councillor Wiper asked for clarification on a payment to Al McAninch, the CAO explained that it was for his water pump that was damaged during the Round Marsh Diversion project.

The following resolution was passed:

Resolution 2014-74

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pay disbursements as presented in the attached amounts”.

Carried.

#### **9.) Boards and Committees**

Mayor Masse presented the application from Lisa Rollo for the Library Board position, and asked if there were any comments. None were stated.

The following resolution was passed:

July 7, 2014  
Regular Meeting of Council

Resolution 2014-75:

Moved by: Dayne Malloch

Seconded by: Darlene Wiper

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to accept the Library Board application from Lisa Rollo”.

Carried.

### **10.) Councillor Reports**

No Councillor or Miscellaneous Reports.

### **12.) By-Laws**

**a.)** Mayor Masse addressed By-Law 2014-17 being a by-law to establish tax ratios for the municipalities for the year”.

The following resolution was passed:

Resolution 2014-76

*Moved By:* Dayne Malloch

*Seconded By:* Darlene Wiper

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pass By-Law 2014-17 being a by-law for establishing tax ratios”.

Carried.

**b.)** Mayor Masse brought forward By-law 2014-18 being a by-law to set levy rates and to further provide for penalty and interest in default of payment for 2014.

The following resolution was passed:

Resolution 2014-77:

July 7, 2014  
Regular Meeting of Council

*Moved By:* *Dayne Malloch*

*Seconded By:* *Ray Durocher*

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pass By-Law 2014-18 to set and levy tax rates and to further provide for penalty and interest in default of payment thereof for 2014”.

Carried.

c) Mayor Masse brought forward By-Law 2014-19 being a by-law to adopt the 2014 Budget Estimates.

The following resolution was passed:

Resolution 2014-18:

*Moved by:* *Ray Durocher*

*Seconded by:* *Dayne Malloch*

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pass By-Law 2014-19 to adopt the 2014 Budget Estimates”.

Carried.

d) Mayor Masse brought forward By-Law 2014-20 being a by-law to execute an agreement with CBRE for the OPP apartment.

The following resolution was passed:

Resolution 2014-79:

*Moved by:* Dayne Malloch

*Seconded by:* Darlene Wiper

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pass By-Law 2014-20 to authorize execution by the Mayor and Clerk/Treasurer of an agreement between the Municipality and CBRE Limited representing Infrastructure Ontario”.

July 7, 2014  
Regular Meeting of Council

Carried.

e) Mayor Masse brought forward By-Law 2014-21 being a by-law to confirm proceedings of the July 7, 2014 meeting.

The following resolution was passed:

Resolution 2014-80:

Moved by:

Dayne Malloch

Seconded by:

Ray Durocher

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pass By-Law 2014-21 to confirm proceedings of the July 7<sup>th</sup>, 2014 Meeting of Council”.

Carried.

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Mayor

  
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Chief Administrative Officer