

Minutes of a Regular Meeting of Council of the
Corporation of the Township of Pelee
held at the Royal Canadian Legion Hall
on July 25, 2016

Mayor: Richard Masse
Deputy Mayor: Dave DeLellis
Councillors: Darlene Wiper
Dayne Malloch
Pete Letkeman

Staff: Wayne Miller, CAO
Katrina DiGiovanni, Deputy Clerk
Michelle Feltz, Deputy Treasurer

Delegations: Roger Foster
Tom Schweiger

1.) Agenda

The agenda was presented for adoption and adopted.

Moved by: Darlene Wiper

Seconded by: Dave DeLellis

Carried.

2.) Minutes

a.) The minutes for the Regular Meeting of Council for June 27, 2016 were presented and adopted.

Moved by: Dayne Malloch

Seconded by: Dave DeLellis

Carried.

3.) Disclosure of Pecuniary Interest

None.

4.) Petitions and Delegations

Mayor Masse began the meeting by presenting Ed Stollar a plaque for his years of service on the Policing Committee and thanked him for his dedication and commitment to the community.

a.) Roger Foster-Trailer By-Law

By Law Enforcement Officer, Roger Foster, stated his frustration with the constant changes of the trailer by-law and difficulty with enforcement. He commented that people have had sufficient time to comply with the by-law. Discussion ensued. Mayor Masse commented on the amount of exemptions that were brought forward once enforcement letters were sent out. Mayor Masse stated the by-law was being refined to address complaints and concerns from residents. Mayor Masse stated Council supports Mr. Foster's efforts and that it does fall back on the municipality and council. Discussion continued about situations arising out of the by-law. Mayor Masse addressed Mr. Foster's concern over the amount of revenue collected. Councillor Letkeman asked what could be done if the fees were not being collected. The CAO stated it could not go on taxes but they could be fined. Mayor Masse asked Mr. Foster to be patient, as they make revisions to the by-law. Discussion continued regarding further revisions and how to progress in the future.

b.) Tom-Schweiger-Trailer By-Law Revenue

Mr. Schweiger commented on the amount of trailers that are on are the Island, he projected the revenue that should have been come in and the amount of money that has been collected to date. He stated that in his opinion the by-law should be enforced as of the beginning of the year when it was enacted. Deputy Mayor DeLellis commented that hopefully with the final revisions, it would eliminate further exemptions.

4.) Old Business

a.) CAO Report on Revised Trailer By-Law

The CAO stated that he had made the requested revisions to the by-law, he went on to list the major changes that were made, he began with the changes to definitions to better reflect uses, he commented that he made the definitions to reflect those in the zoning by law to remain consistent.

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The CAO then commented on the changes under prohibitions. He then moved on to highlight different types of licenses, how they are classified and how they will be licensed, such as a trailer for storage needing a license but no fee and that it must be proved that it is uninhabitable.

Councillor Malloch asked for confirmation that a storage trailer could not be left derelict and needed to be completely striped. The CAO continued to move through the revisions. The CAO stated the by-law now includes all requested changes, he stated that he believed that enforcement would be an issue because the fines now have to short formed through the courts again before any tickets can be issued. The CAO stated it would take some time to fully license all trailers, and that owners would be invoiced. The CAO commented council would also have to decide if they wanted the by-law enforced as of January 1, 2016. Mr. Foster asked about trailers left on vacant lots at the end of November, Mayor Masse stated that if they did not move they would be fined, which is double the amount of the monthly license. Further discussion continued about fines and moving trailers.

The following resolution was passed:

Resolution 2016-101:

Moved By:

Darlene Wiper

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the CAO’s report on trailer by-law revisions”.

Carried.

6.) New Business

(a) Terri Bergan-Trailer Exemption for Construction

Mayor Masse stated that there currently was no building permit, and he believed he should pay the license fee until the permit is issued. Deputy Mayor DeLellis suggested that once the building permit is issued than the fee would no longer need to be paid. Mayor Masse stated that the trailer should not have been there in the first place until construction had begun and that they should be paying the fee. Discussion continued on the circumstances. It was determined that the fee be enforced as of January 1st, until a building permit is issued.

The following resolution was passed:

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Resolution 2016-102:

Moved By:

Darlene Wiper

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby denies Mr. Bergan’s trailer for use during construction as per the Zoning By-Law 2012-24 until a formal building permit is issued and further that the fee be enforced until that point”.

Carried.

b) Deputy Treasurer-Budget to Actual June 30, 2016

The Deputy Treasurer, Michelle Feltz, stated that she had provided the budget summary and statements for information to Council and stated that revenue departments were on target for this time of year. She commented that School Board payments were made on schedule this year, and that final tax levies and fees were starting to come in. Mrs. Feltz stated that job costing had been completed up until July 11, and that some expense may have to be reallocated once it is determined how the drain repairs will be funded. She commented that the Interim Audit had been completed and that the Township was in a good position to complete the 2016 audit as scheduled.

The following resolution was passed:

Resolution 2016-103:

Moved By:

Pete Letkeman

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the Deputy Treasurer’s report on Budget to Actuals as of June 30, 2016”.

Carried.

7.) Correspondence

None.

8.) Disbursements

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The following resolution was passed:

Resolution 2016-104:

Moved By: *Dayne Malloch*

Seconded By: *Dave DeLellis*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pay disbursements as presented and attached in the amount of \$254,736.15”.

Carried.

9.) Boards and Committees

a.) Tourism Committee Resignation

Mayor Masse addressed the Tourism Committee resignation and commented that the Committee had recommended that the vacant position be posted.

The following resolution was passed:

Resolution 2016-105:

Moved By: *Darlene Wiper*

Seconded By: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the resignation from Kim Gardner from the Tourism Committee and further that the vacant position be posted”.

Carried.

10.) Councillor and Miscellaneous Reports

a) Darlene Wiper-Sportshow

Councillor Wiper stated that registration had opened for the hunt show in Novi, she asked council if they would like her attend again this year. Mayor Masse asked if she believed it was worthwhile, Councillor Wiper responded that she did feel there was a general interest but could not be sure how much interest was generated. Councillor Wiper stated that administration had

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contacted magazines and journalists, as well as increased the presence on social media to encourage more interest. Councillor Malloch stated he wanted to focus more on social media and target a broader audience instead of attending the shows. Mayor Masse commented that at the next tourism committee meeting he would add the shows as an agenda item, along with asking the group about promoting more with social media, and developing another avenue for promotion.

b) Mayor Masse-West Shore Rd

Mayor Masse stated concern over the 's' curve on west shore road and requested a plan of action and timetable for cutting back the overgrowth along the bend that is blocking sight lines.

c) Dave DeLellis-Trails

Deputy Mayor DeLellis stated concern over the state of the path on Harris Garno and the overgrowth. The Deputy Clerk stated that the Pheasant Farm employees had been in to trim the bike path. Deputy Mayor DeLellis inquired about the use of herbicide to help control the path, he asked Councillor Letkeman if he would bring this issue up at the next Environmental Advisory Committee meeting.

d) Dayne Malloch-Road Side Mower

Councillor Malloch asked about the repair to the mower used for roadside mowing and when it would be completed. The CAO responded that it was still out for repair, but that one had been rented to complete the mowing.

e) Pete Letkeman-Customs

Councillor Letkeman stated that he had been receiving complaints regarding the treatment of American visitors and cottagers from Customs agents. Mayor Masse suggested making an inquiry to the supervisor in Windsor for his opinion on the situation and what the rules are for people volunteering their time. The CAO suggested having the complaints come in first hand for those affected.

11.) In Camera

Put off until by-laws are passed.

a.) Personal Matters about Identifiable Individuals [Sec. 239 (b)]

The following Resolution was passed:

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Resolution 2016-106:

Moved by: *Dayne Malloch*

Seconded by: *Dave DeLellis*

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding Personal Matters about Identifiable Individuals [Sec. 239 (b)] *at 9:00 p.m.*

Carried.

The following Resolution was passed:

Resolution 2016-107:

Moved by: *Dayne Malloch*

Seconded by: *Dave DeLellis*

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding Personal Matters about Identifiable Individuals [Sec. 239 (b)] *at 10:00 p.m.*

Carried.

12.) By-Laws

(a) By-Law 2016-22; Being a by-law to Provide for the Licensing and Regulation of Trailers

The following Resolution was passed:

Resolution 2016-108

Moved by: *Darlene Wiper*

Seconded by: *Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-

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Law 2016-22 being a by-law to Provide for the Licensing and Regulation of Trailers”.

Carried.

b) By-Law 2016-24; being a By-Law to Confirm Proceedings

The following Resolution was passed:

Resolution 2016-109:

Moved by: \

Dayne Malloch

Seconded by:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-24 being a By-Law to confirm proceedings of this July 25th meeting of council”.

Carried.

The following Resolution was passed:

Resolution 2016-110:

Moved by: \

Dave DeLellis

Seconded by:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adjourns at 10:00 p.m.

Carried.

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Rick Masse
Mayor

Wayne Miller
Chief Administrative Officer