TOWNSHIP OF PELEE

Regular Council Meeting

Tuesday February 20, 2018

Municipal Office at 5:30 p.m.

Mayor: Rick Masse

 Deputy Mayor: Dave DeLellis

 Councillors: Darlene Wiper

 Aurella Moritz

 Absent: Dayne Malloch

 Staff: Katrina DiGiovanni, CAO/Clerk

 Michelle Feltz, Treasurer

 Stephanie Rodgers, Admin Asst.

 Delegations: None.

1. **Agenda**

The agenda was presented for adoption and adopted, with the following additions:

**9.) (a) Councillor Wiper** – Pheasant Hunt Suggestions

 **(b) Councillor Wiper** – Library Update

**12.) (a)** **By-Law 2018-05**; Being a By-Law to Enter into an Agreement with Department of

Fisheries and Oceans

Changes:

**12.) (b)** **By-Law 2018-06**; Being a By-Law to Confirm Proceedings

*Moved by:* Aurella Moritz

*Seconded by:* Dave DeLellis

 **Carried.**

**2.) Minutes**

1. The Minutes for the Regular Meeting of Council on February 1, 2018 were presented and adopted.

*Moved by:* Darlene Wiper

*Seconded by:* Dave DeLellis

 **Carried.**

1. **Disclosure of Pecuniary Interest**

Deputy Mayor DeLellis – Disbursement item 2596

1. **Petitions and Delegations**

**NONE.**

1. **Old Business**
2. **CAO/Clerk-**Amended Resolution for Pelee Quarries Inc.

The CAO/Clerk provided an overview of the request from Pelee Quarries, needing more specific language surrounding their requested permits.

The following resolution was passed:

Resolution 2018-018:

*Moved By:* Dave DeLellis

*Seconded By:* Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to support Pelee Quarries Inc. application for a "Permit to take Water" (PTTW), and an application for a "Environmental Compliance Approval (ECA) Sewage" and further that Resolution 2018-06 be repealed”.

 **Carried.**

1. **New Business**
2. **Treasurer-**2018 Budget; Tax Modeling

The Treasurer presented a property assessment and taxation overview. Councillor Malloch requested the total revenue over the last ten years. Deputy Mayor DeLellis requested the expenditures in addition to the revenue. The Treasurer stated that she would put that information together for Council.

The following resolution was passed:

Resolution 2018-019:

*Moved By:* Dave DeLellis

*Seconded By:* Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the Treasurer’s Report on 2018 Tax Modeling for Budget purposes”.

1. **Administrative Assistant-**Hunt Certificate Redemption (Report 2018-SR-03)

The Administrative Assistant provided an overview of the redemption rate of certificates and noted that it may take several years before a certificate is redeemed. Discussion regarding expiration dates on donated certificates occurred and it was refer to the committee to consider an expiration date on the certificates.

The following resolution was passed:

Resolution 2018-020:

*Moved By:* Darlene Wiper

*Seconded By:* Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the Hunt Certificate Redemption Report from the Administrative Assistant, and further that it be referred to the Pheasant Hunt Committee to consider and expiration date on the certificates”.

 **Carried.**

**7. Correspondence**

1. Ministry of Natural Resources & Forestry-ROMA Acknowledgment Letter

Read, noted and filed.

**8.) Disbursements**

Deputy Mayor DeLellis had a question on item 2581 – marina docks replacement. The Treasurer stated that it should be called Scudder Wharf Divestiture.

The following resolution was passed:

Resolution 2018-021:

*Moved By:* Darlene Wiper

*Seconded By:* Aurella Moritz

“Be it Resolved that the Council of the Township of Pelee hereby resolves pay disbursements as presented and attached in the amount of $130,057.54”.

**Carried.**

**9.) Boards and Committees**

* 1. **Darlene Wiper –** Pheasant Hunt Suggestions

Mayor Masse asked if there is some way that we can combine all the ideas and proposals previously filed with the Township and bring it to Council. Councillor Wiper stated that at the CAO/Clerk’s request the committee met in October and discussed some ideas about getting hunters to write about their experience on the Facebook page. Discussion continued on the Outdoor Canada hunters and when the article about the 2017 hunt would run. Sherri Smith stated that she would contact them and impress upon them the benefit to the hunt if the article were to run in the spring rather than the fall edition. Councillor Wiper pointed out the item of the report suggesting marketing merchandise and that the committee is currently investigating costs and options. Deputy Mayor DeLellis questioned whether we could partner with the Playground Committee and the Library Committee, to which the CAO/Clerk answered yes. Mayor Masse stated that the report contained a lot of good ideas, but wanted to know how they would be put into action. The CAO/Clerk requested that the committee decide how they would like to move forward. Councillor Wiper also mentioned that the overgrowth of the trail system was a major concern. The CAO/Clerk requested that a member of the committee sit in on EAC discussions regarding the trail system. Discussion ensued regarding the trail system. Mayor Masse stated that although there are some great ideas, that there is not anything for Council to act upon and requested a consensus on moving forward. Discussion ensued regarding next steps.

The following resolution was passed:

Resolution 2018-022:

*Moved By:* Aurella Moritz

*Seconded By:* Darlene Wiper

“Resolved that the Council of the Township of Pelee hereby sets intention to create a healthy hunt in striving to continue to attract hunters in an attempt to be sustainable and further that the report be referred back to the Pheasant Hunt Committee for review and recommendation to council”.

 **Carried.**

* 1. **Darlene Wiper –** Library Update

Councillor Wiper provided a summary of where the committee currently stands. She commented that there are a list of concerns from the building inspector that need to be addressed before moving forward and steps have been taken to resolve the current issues.

The following resolution was passed:

Resolution 2018-023:

*Moved By:* Dave DeLellis

*Seconded By:*  Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to accept report regarding Library Committee update”.

 **Carried.**

**10.) Councillor and Miscellaneous Reports**

1. **Mayor Masse** – FCM Grant

Mayor Masse requested permission from council to go ahead and apply for the FCM grant based on the current amount of donations that have been obtained as of February 28th. Brief discussion ensued related to deadline, application process and potential outcome.

The following resolution was passed:

Resolution 2018-024:

*Moved By:* Aurella Moritz

*Seconded By:* Darlene Wiper

“Resolved that the Council of the Township of Pelee hereby agrees to resubmit the FCM grant for the Green Municipal Fund on behalf of the Pelee Island Co-op with the funds received as of February 28, 2018”.

 **Carried**.

1. **Deputy Mayor DeLellis** – OCIF Grant

Deputy Mayor DeLellis commented on the denial of the OCIF grant application and questioned why the township was denied. The Treasurer stated that those funds have been put into the general fund. Deputy Mayor DeLellis asked what role not having a complete asset management plan would have played. The CAO/Clerk commented that the portion relevant to the application was submitted. The CAO/Clerk stated that she has spoken to Municipal Affair Advisor, Janice Hansel, about that and there have been some issues with consultants.

1. **Deputy Mayor DeLellis –** East SideBuilding Permit

Deputy Mayor DeLellis requested a discussion regarding a building permit on the east side of the island. The CAO/Clerk stated that project is still going through the planner. She commented that one of the issues is that the owner is partial owner of the lot where she would like to build her well, parking, and septic which is adjacent to her lot. The CAO/Clerk stated that the planner is meeting with Dan Krutch to move forward. She stated that the applicant has not completed their minor variance and consent applications for the committee of adjustments because they are still running through scenarios of how to accommodate all services. Deputy Mayor DeLellis stated that it is his understanding that the planner is holding back the project. The CAO/Clerk stated that the final decision is with the Committee of Adjustments. The planner does not recommend what the owner is currently requesting. Deputy Mayor DeLellis asked who is bearing the cost of the planner, to which the CAO/Clerk stated that the landowner bears that cost through application fees. Deputy Mayor DeLellis stated that if the Committee of Adjustments was in the loop they could close the circuit. The CAO/Clerk responded that the *Planning Act, RSO* 1990 has a criteria that has to be met prior to submissions being made to Committee of Adjustments. The majority of the issues are building code related and the rest of the concerns are secondary to meeting those criteria. Deputy Mayor DeLellis stated that they are instances where similar requests were previously allowed without any issue. The CAO/Clerk stated that some of what had been done in the past was not always appropriate or in line with municipal planning. Deputy Mayor DeLellis stated that Council is looking to encourage building and increasing our assessment base, and that it would go a long way if we could have something from Council in support of this project. The CAO/Clerk responded that the committee is not informed of applications until applications are complete, a planning report has been obtained and legislated notice periods are adhered to. The CAO/Clerk suggested that information could be provided to Council regarding provincial and municipal regulations related to the process.

1. CAO/Clerk – Equipment Storage

The CAO/Clerk stated that during the 2017 Emergency Management meeting EMS asked if we could supply a building for their second vehicle. The old fire hall could be a potential location for the second ambulance and the OPP vehicle. The doors will have to be repair and was and an annual fee will need to be determined. Discussion ensued regarding the current electrical system at the building, and potential for usage.

**11.) In Camera**

1. *Pending Sale or Disposition of Land [Sec. 239(c)]*
2. *Personnel Matters about Identifiable Individuals* *[Sec. 239(b)]*

The following resolution was passed:

Resolution 2018-027:

*Moved By:* Darlene Wiper

*Seconded By:* Dave DeLellis

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding t*he Pending Sale or Disposition of Land [Sec. 239(c)] and Personnel Matters about Identifiable Individuals* *[Sec. 239(b)] at* 7:06p.m.”.

 **Carried.**

The following resolution was passed:

Resolution 2018-028:

*Moved By:* Dave DeLellis

*Seconded By:* Darlene Wiper

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding *the Pending Sale or Disposition of Land [Sec. 239 (c)] and Personnel Matters about Identifiable Individuals* *[Sec. 239(b) at* 9:59p.m.”.

 **Carried.**

**12.) By-Laws**

1. **By-Law 2018-05;** Being a By-Law to Enter into an Agreement with Department of Fisheries and Oceans

The following resolution was passed:

Resolution 2018-025:

*Moved By:* Dave DeLellis

*Seconded By:* Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-05 being a By-Law to Enter into an Agreement with Department of Fisheries and Oceans.”

 **Carried.**

1. **By-Law 2018-01;** Being a By-law to provide for an interim tax levy

The following resolution was passed:

Resolution 2018-026:

*Moved By:* Aurella Moritz

*Seconded By:* Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-04 being a By-Law to Confirm Proceedings”.

 **Carried.**

**13.) Adjournment.**

 Rick Masse, Mayor

 Katrina DiGiovanni, CAO/Clerk