

**TOWNSHIP OF PELEE**  
**Regular Meeting of Council**  
**Monday, December 17**  
**Royal Canadian Legion at 5:00 p.m.**

Mayor: Ray Durocher  
Deputy Mayor: Dave Dawson  
Councillors: Dave DeLellis  
Dayne Malloch  
Sherri Smith Ouellette

Staff: John Maddox, CAO/Clerk  
Michelle Feltz, Treasurer  
Stephanie Rodgers, Admin Asst.  
Eric Chamberlain, Drainage Superintendent

Delegations: None.

**1.) Agenda**

The agenda was presented and adopted with the following changes:

**6.)(i) Pelee Unplugged Request**

*Moved by:* Dave DeLellis

*Seconded by:* Dayne Malloch

**Carried.**

**2.) Minutes**

**November 19, 2018**

*Moved by:* Dayne Malloch

*Seconded by:* Dave DeLellis

**Carried.**

**December 3, 2018**

*Moved by:* Dave Dawson

*Seconded by:* Sherri Smith

**Carried.**

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**3.) Disclosure of Pecuniary Interest**

None.

**4.) Petitions and Delegations**

**5.) Old Business**

**(a) Administration – Cannabis Report (2018-38SR)**

Report overview provided by Administrative Assistant.

The following Resolution was passed:

Resolution 2018-218:

*Moved By:*

Dayne Malloch

*Seconded By:*

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to opt-in to host storefront cannabis retailers.”

**Carried.**

**(b) Administration – Golder Associates Ltd.: West Shoreline Revetment Detailed Risk Assessment (2018-39MF)**

The Treasurer provided an overview of the revised cost, which came in under budget.

The following Resolution was passed:

Resolution 2018-219:

*Moved By:*

Dave DeLellis

*Seconded By:*

Dave Dawson

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts Administration’s Golder Associates Ltd: West Shoreline Revetment Detailed Risk Assessment (2018-39MF) and to direct Golder to move forward with finalizing the assessment as outlined in the report, with the balance owing of \$15,155.”

**Carried.**

**6.) New Business**

**(a) (b) Drainage Superintendent – Council Training: Introduction to Drainage/ ERCA Mapping Update (2018-40EC)**

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The Drainage Superintendent provided an introduction to drainage and discussed his request to work with ERCA to update drainage map for improved quality.

The following Resolution was passed:

Resolution 2018-220:

*Moved By:* Dave DeLellis

*Seconded By:* Dayne Malloch

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby accepts Drainage Superintendent’s ERCA Mapping Update (2018-40EC) and agrees to move ahead with the mapping project as long as it does not exceed \$2400.”

**Carried.**

**(b) Administration – 2018 Year End Hunt Report and Suggestions (2018-41SR)**

The following Resolution was passed:

Resolution 2018-221:

*Moved By:* Dave Dawson

*Seconded By:* Dayne Malloch

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby accepts Administration’s 2018 Year End Hunt Report (2018-41SR) in principal and will put it before the newly formed Tourism/Hunt/Economic Development Committee.”

**Carried.**

**(c) Administration – Hunting Restricted Areas (2018-42SR)**

Deferred until solicitor’s advice can be sought.

**(d) Administration – Tax Write-off Resolutions for Federal and Municipal Properties**

The following Resolution was passed:

Resolution 2018-222:

*Moved By:* Dave DeLellis

*Seconded By:* Dayne Malloch

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby approves the following write-offs for the 2018 taxation year in the amount of \$5,387.79.

**Carried.**

The following Resolution was passed:

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Resolution 2018-223:

*Moved By:*

Dayne Malloch

*Seconded By:*

Dave DeLellis

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the 2018 taxation year in the amount of \$14,983.73.

**Carried.**

**(e) Administration – Proposed Budget Schedule (2018-43MF)**

The Treasurer presented a proposed budget schedule for information purposes.

Resolution 2018-224:

*Moved By:*

Dayne Malloch

*Seconded By:*

Dave Dawson

**Carried.**

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby accepts Administration’s Proposed Budget Schedule (2018-43MF),”

**(f) South Western Ontario Chapter of SCI – Request for Pheasant Licence**

**(g) Essex Hunting Retriever Club – Request for Pheasant Licence**

The following Resolution was passed:

Resolution 2018-225:

*Moved By:*

Dave DeLellis

*Seconded By:*

Dave Dawson

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby agrees to defer the decision to approve request for the donation of Pheasant Licences by South Western Ontario Chapter and Essex Hunting Retriever Club’s but limits the number donated to 1 licence.”

**Carried.**

**(h) Pelee Unplugged Request**

The following Resolution was passed:

Resolution 2018-226:

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*Moved By:*

Dave DeLellis

*Seconded By:*

Dave Dawson

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby accepts Pelee Unplugged’s request for a letter of support regarding date changes and will communicate the request for changes to MTO as soon as possible.”

**Carried.**

**7. Disbursements**

- (a) November 23, 2018
- (b) November 30, 2018
- (c) December 11, 2018

The following Resolution was passed:

Resolution 2018-227:

*Moved By:*

*Seconded By:*

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pay disbursements, as attached and presented in the amount of \$72,411.35.”

**Carried.**

**8. Boards and Committees**

- (a) **Administration-** Boards and Committees (2018-36MF/SR)

The following Resolution was passed:

Resolution 2018-228:

*Moved By:*

Dave DeLellis

*Seconded By:*

Dave Dawson

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby agrees to form the following boards and committees for the term of Council from 2019-2022:

- Health and Safety
- Pelee Island Public Library Board,
- Drainage Committee,
- Transportation Committee,
- Environmental Advisory Committee,
- Committee of Adjustments,
- Tourism/Hunting & Fishing/Economic Development Committee,

And that the committee chairs will represent Pelee at associated organizational meetings. ”

**Carried.**

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The following Resolution had not no seconder:

Resolution 2018-229:

*Moved By:*

Sherri Smith

*Seconded By:*

(No Seconded)

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby that committees will choose their own chair, be it Council or citizen member.”

No discussion.

Council committee members are as such:

- Health and Safety- Councillor Smith
- Pelee Island Public Library Board- Deputy Mayor Dawson
- Drainage Committee- Councillor DeLellis
- Transportation Committee- Deputy Mayor Dawson and Mayor Durocher
- Environmental Advisory Committee- Councillor Malloch (Councillor DeLellis will be informed of drainage related information)
- Committee of Adjustments – Councillor Malloch
- Tourism/Hunting & Fishing/Economic Development Committee- Councillor DeLellis, Mayor Durocher, and Councillor Smith will serve as a member on the Hunt & Fishing sub-committee
- ERCA appointment – Councillor Malloch

Committee mandates will be development for Council approval at the next meeting, after which postings for recruitment will go public.

**9. Councillor and Miscellaneous Reports**  
**(a) Council**

**Councillor Smith –**

**Environmental Services Department**

Councillor Smith expressed concern regarding Council liability for drinking water quality. The CAO/Clerk informed Council of upcoming training. Councillor Smith proposed that water services be contracted out to OCWA for a couple years, so qualified people can run the plant. Mayor Durocher stated that current staff is qualified, and Councillor DeLellis added that current staff is certified to run the water plant.

**OPP Detachment**

Councillor Smith proposed that since OPP pay rent and paid for the mold remediation that Council direct staff to update and paint the apartment. Councillor DeLellis enquired as to whether we received a report regarding mold remediation. The CAO/Clerk stated that a request for the report may be required as the municipality did not pay for the remediation, and that work to the apartment should be addressed via the budget. Councillor Malloch asked what OPP pay for rent, and the Treasurer informed Council that the rent OPP currently pays is around \$700 per month.

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### Airport Washrooms

Councillor Smith requested an update of the ongoing issue with the washrooms at the airport, and stated that she would like straw spread around the building. The Treasurer informed Council that some measurements were taken to improve the issue and that the request for straw will be brought to airport management for his opinion.

### Climate Change Meeting

Councillor Smith provided an overview of climate change meeting.

### **Councillor DeLellis – Water Plant**

Councillor DeLellis requested OCWA come to Pelee for a site visit of the water plant for the purposes of creating an operations manual. OCWA would like to do an audit of the plant for the cost of \$3400, which Councillor DeLellis does not believe is required. There is potential for the plant to run remotely as long as there is staff to add chlorine and respond to issues and this will need to be considered when creating a job posting for the Environmental Service Department. The CAO/Clerk will work with Councillor DeLellis to undertake a review of the plant prior to consideration of a job posting for the department.

### **Deputy Mayor Dawson – Priorities**

Deputy Mayor Dawson requested Councillors share their priorities for the term. Each was asked to provide three.

Councillor DeLellis - drainage projects, shoreline protection, hunt profitability and trail system development

Deputy Mayor Dawson - fulfill legal obligations related to updating plans and agreement, compiling Pelee statistical information to ensure consistent messaging, and finish library

Councillor Malloch – review staff organization and composition, drainage, shoreline, encourage development and remove barriers to development

Councillor Smith- shoreline, road maintenance, pursue a dialogue with conservation groups to remove red tape and barriers to development, investigate child care subsidies, affordable wifi, RV area at the campground

Mayor Durocher – library completion, cross departmental training of staff, waste treatment facility, convert bonnet building to ice making facility in the event that Pelee Seeds no longer provides this service, reduce telephone bills and rental fees

### **(b) Administration**

#### ROMA Delegations

The CAO/Clerk has submitted requests and is awaiting responses.

#### Meeting with Ministry of Transportation

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A meeting with MTO has been arraigned for Jan 17, at 1030 am in London. MTO was supportive of the meeting and that it take place prior to ROMA. He requested that the chair of the transportation committee attend.

The CAO/Clerk shared that Tecumseh has invited Council to a joint councillor training session, January 31<sup>st</sup> at the Ciociaro Club at 9am. He requested that the Administrative Assistant attend.

**10. Correspondence**

**(a) Pelee Island Public School-Safety during Pheasant Hunts**

Letter will be forwarded to the Tourism/Hunting & Fishing/Economic Development Committee.

**(b) Ministry of Municipal Affairs and Housing – Provincial Approval Processes**

**(c) Ministry of Municipal Affairs and Housing – Municipal Reporting**

**(d) Town of Kearney – Voters' List for Municipal Elections**

The following Resolution was passed:

Resolution 2018-230:

*Moved By:*

Dave Dawson

*Seconded By:*

Dave Dawson

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby agrees to support the Corporation of the Town of Kearney in regards to the creation, maintenance and general quality of the municipal voters' list and will compose a letter to the Town of Kearney stating Pelee's support.”

**Carried.**

**(e) Ontario Good Roads Association – Nomination for Directors**

**11. In Camera**

**12. By-Laws**

**(a) By-Law 2018-48; Being a By-Law to Confirm Proceedings**

The following Resolution was passed:

Resolution 2018-231:

*Moved By:*

Sherri Smith

*Seconded By:*

Dave Dawson

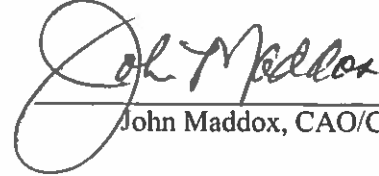
“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2018-48; Being a By-Law to Confirm Proceedings.”

**Carried.**



13. **Adjournment**

  
Raymond Durocher, Mayor

  
John Maddox, CAO/Clerk

Zane Hooper

- Improve road by Scudder Marina
- Lighting on the stone badge at marina
- Holding tank in the fishery building
- Lake Henry could have a stone walkway to the centre of the marsh with an observation centre at the end. Looking forward there could be a museum at this location.
- Campground could have decks for tents rather than tents on the ground
- Trails for the hunt
- Advertise the hunts in Port Clinton
- I don't mind providing advice on how things use to be done
- More brush cutting on road sides, corners and S roads, canals
- Add border on the shoulder of the roads
- West dock could have a departure sign on the dock that says "have a safe trip home, please come again"
- Signs on the ferries that say "welcome aboard"
- Tar and chip more roads