



THE CORPORATION OF THE  
*Township Of Pelee*

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**TOWNSHIP OF PELEE**  
**BUILDING PERMIT GUIDE:**

1. Apply for permit from Essex Region Conservation Authority.  
Application available at the Township of Pelee Office and online at [www.pelee.org](http://www.pelee.org).

Cynthia Casagrande  
Essex Region Conservation Authority  
360 Fairview W  
Essex, ON N8M 1Y6  
519-776-5209

2. Apply for permit/approval from Ministry of Natural Resources.

Aylmer District, 615 John St, Alymer ON  
Ministry of Natural Resources and Forestry  
Phone: 519-773-9241  
Fax: 519-773-9014

3. Request building permit application from the Township of Pelee, or print an application off the website at [www.pelee.org](http://www.pelee.org).
4. Fill out all items listed on application and return everything to the Township of Pelee along with a site plan (location of cottage etc. in relation to property lines and septic), for approval.
5. Application and all required Permit Fees (Cheque made payable to Municipality of Leamington) will be sent to building inspector for final approval.

Chris Collins-Building Inspector  
Municipality of Leamington  
111 Erie St.N.,  
Leamington, ON N8H 2Z9  
519-326-5761

6. Building inspector will inspect all major aspects of construction.
7. When construction is complete an occupancy permit will be given.