

Minutes of a Regular Meeting of Council of the
Corporation of the Township of Pelee
held at the Royal Canadian Legion Hall
on August 25, 2014

Present:

Mayor: Richard Masse
Councillors: Darlene Wiper
Ray Durocher
Dayne Malloch
Peter Letkeman

Staff: Wayne Miller – CAO/Clerk/Treasurer
Katrina DiGiovanni-Deputy Clerk

The Mayor called the meeting to order at 8:00 p.m.

The Mayor presented the agenda for the Regular Meeting of Council of August 25, 2014.

Moved by: *Ray Durocher*

Seconded by: *Dayne Malloch*

Carried.

2.) Minutes

a.) The minutes for the Regular Meeting of Council held on July 21, 2014 were presented, and adopted, with grammatical corrections under section 7a.) and the addition of Peter Letkeman to the meetings attendance.

Moved by: *Ray Durocher*

Seconded by: *Dayne Malloch*

Carried.

3.) Disclosure of Pecuniary Interest

None were declared at this time.

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4.) Delegations

No Delegations at this time.

5.) Old Business

a.) Resolution to Purchase Grader

The CAO stated that the new Grader had been purchased and there was debate over the brand of grader to be purchased, but it was determined that the Volvo was best suited for the Island.

Councillor Letkeman stated a concern over the residual value of this machine and if it would be less than others. He also stated that before future purchases of this nature the future value should be considered.

The following resolution was passed:

Resolution 2014-86:

Moved by:

Ray Durocher

Seconded by:

Peter Letkeman

“Resolved that the Council of the Corporation of the Township of Pelee hereby authorizes the purchase of a Volvo G930B Grader in the amount of \$219, 050 as recommended by the Roads Superintendent”.

Carried.

6.) New Business

a) Annual Debt Report

Mayor Masse asked the CAO to proceed with the Annual Debt Report; the CAO stated that this policy should go along with the passing of the budget in the spring. He went on to give a breakdown of past debts and outlined the annual repayment limit as outlined by the Ministry of Municipal Affairs and Housing.

Further discussion ensued about future projections of long-term debt and that repayment of capital expenses should not be exceeding the useful life of the asset.

The CAO went on to highlight the new dock requirements at the Marina and stated there are no

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current grants for dock work, however the Department of Fisheries and Oceans does give \$40,000 annually per year for Marina works that may be available for this project.

The CAO also commented on the list of 2014 capital expense and stated that we were coming in on or close to budget with these expenses so far.

Councillor Letkeman commented that stretching out the debt payments on all these capital expense may just compact debt for the future. The CAO stated that because there are no reserves we have to stretch out debt over the useful life and that this method is a recommendation from the Ministry of Municipal Affairs and Housing.

Further discussion continued on debt repayment practices and the best way to move forward to cover necessary future capital costs.

Discussion continued on the replacement of failing docks at Scudder Marina and how to pay off the expense with the help of the Department of Fisheries and Oceans.

The following resolution was passed:

Resolution 2014-87:

Moved by:

Ray Durocher

Seconded by:

Peter Letkeman

“Resolved that the Corporation of the Township of Pelee hereby accepts the Annual Debt report as presented”.

Carried.

b) Quarterly Budget Update

Mayor Masse asked the CAO to present the Quarterly Budget Update, the CAO commented that the statements look low because final tax collection would not be included until the third quarter.

The CAO also stated that the fuel expenses would likely be higher than originally projected. Councillor Letkeman suggested that for the busy season we should look into alternative fuel sources and compare costs. Further discussion ensued that seeking fuel elsewhere may affect support of local businesses.

Mayor Masse gave a directive to the CAO to look into the possibility of alternative fuel sources.

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c) Municipal Write Off's 2014

No comments.

d) Scudder Marina Dock Replacement

Mayor Masse asked the CAO to proceed with information on the Riggs Engineering letter and replacements of floating docks at Scudder Marina. The CAO highlighted the need to have the docks properly engineered before tendering. The CAO also stated that this capital expense was not in the budget and the cost would have to be added to the overall total of capital projects for the year. The CAO also noted that a decision would have to be made quickly if we are to proceed this year, as Council becomes *Lame Duck* on September 12th, 2014.

Deputy Mayor Durocher stated that the initial cost for engineering seemed high, but Mayor Masse commented that a proper design was important to avoid liability.

The following resolution was passed:

Resolution 20147-89:

Moved By:

Peter Letkeman

Seconded By:

Dayne Malloch

“Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the quote presented by Riggs Engineering relating to the Floating Dock Replacement as Scudder Marina”.

Carried.

7.) Correspondence

a) Transfer Station Schedule Change

Mayor Masse provided some background on the situation and suggested that administration look into changing the hours.

The following resolution was passed:

Resolution 2014-90:

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Moved By: *Dayne Malloch*

Seconded By: *Darlene Wiper*

“Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to have administration look into adjusting the Transfer Station hours for 2015”.

Carried.

b) Pheasant Hunt License Request

Mayor Masse presented the request for three fall hunt license for the Pelee Island Public School Raffle.

The following resolution was passed:

Resolution 2014-91:

Moved By: *Ray Durocher*

Seconded By: *Darlene Wiper*

“Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to donate 3 pheasant hunt licenses to the Pelee Island Public School Raffle”.

Carried.

c) Ontario Conservation Officer Association

No Comments.

d) Ron Tiessen- Microcystin Testing

Mayor Masse provided some background information on the Board of Health previously stating that they would test some private wells. He stated it is an expensive process and the Windsor Essex County Health Unit does not have it in their budget to complete testing. The Mayor than stated that the Ministry of the Environment is testing raw water around the Island.

Mayor Masse gave direction to the CAO to write Mr. Tiessen a letter explaining that the testing from the Windsor Essex County Health Unit is no longer an option.

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8.) Disbursements

Mayor Masse presented disbursements for approval, there were no comments.

The following resolution was passed:

Resolution 2014-92:

Moved By:

Dayne Malloch

Seconded By:

Ray Durocher

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pay disbursements as presented and attached in the amount of \$296,039.82”.

Carried.

9.) Boards and Committees

There were no presentations from any boards or committees.

10.) Councillor Reports

a) Grant Programs

The CAO identified a new grant program for small communities, as well as a grant from Infrastructure Ontario that would be helpful with roads or water.

The CAO recommended that the focus for the Infrastructure Ontario grant be put on roads because it would be a benefit for everyone.

Councillor Wiper asked if some of this grant money could be used to purchase a generator for the Office and the Clinic due to all the recent hydro issues.

Councillor Malloch asked if the Township could get a report on the future plans of Hydro One with our generators, especially heading into the winter months.

Mayor Masse stated that he has been in contact with Hydro One Emergency Coordinators and their plan was to bring new generators to the Island and do extensive testing and work on the lot. Mayor Masse stated he was waiting on a response from the Coordinator on their plans.

Mayor Masse asked Council if he could keep working on this issue and bring it back to Council.

Councillor Malloch stated he wanted a commitment from Hydro One that they could provide

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power all winter without issue.

Further discussion continued on a generator and Mayor Masse stated he has been in communication with the Victorian Order of Nurses to possibly partner with them on the purchase of a generator. The CAO stated that a grant application would have to be filed by September 19th for the 2/3 community grant program. All agreed that the Mayor would continue working with the VON in order to speed up the process in time for the grant.

The CAO also stated he would bring a report on the roads to the next meeting for consideration.

b) Brushing

Councillor Malloch questioned if the Township could be preapproved to do brushing along West Shore Road; Mayor Masse commented that The Essex Region Conservation Authority and the Ministry of Natural Resources would have to approve this as an ongoing project.

Mayor Masse stated that if the Township could provide a work program to the Ministry of Natural Resources they may be more receptive to allowing us to do additional work.

c) Plaque

Deputy Mayor Durocher stated that he was approached by a resident and asked if we could put a plaque at the helipad in honour of the individual who made a large donation to the project. Mayor Masse said the resident should send in a letter of request to Council.

d) AMO Conference

Mayor Masse commented on his time at the AMO Conference in London, and stated that he met with the Parliamentary Assistant to the Minister of Natural Resources and asked for a meeting with the Minister in regards to the Ministry carrying out their plans with Lighthouse and Fish Point, as the trails have now become a health and safety issue. Mayor Masse stated that they seemed receptive to his request.

Mayor Masse went on to comment on his meeting with the Conservative and NDP Party where he discussed challenges the Island was facing and he commented they both seemed receptive to his comments.

Mayor Masse also commented on his meeting with the Ministry of Municipal Affairs and Housing about what the community has accomplished thus far and is anticipating a letter from the Minister in reference to the meeting.

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12.) By-Laws

a.) Mayor Masse addressed By-Law 2014-24 being a by-law to authorize certain capital works and to authorize the submission of an application to Infrastructure Ontario”.

The following resolution was passed:

Resolution 2014-93:

Moved By: *Ray Durocher*

Seconded By: *Darlene Wiper*

“Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pass By-Law 2014-24 being a by-law to authorize certain capital works of the Corporation of the Township of Pelee; to authorize the submission of an application to the Ontario Infrastructure and Lands Corporation for financing such Capital Works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long-term borrowing from OILC for such works through the issue of debentures ”.

Carried.

b) Mayor Masse brought forward By-Law 2014-25 being a by-law to establish a Capital Financing and Debt Policy.

The CAO stated this is a required policy and highlighted the section in Capital Financing and Debt Obligations.

The following resolution was passed:

Resolution 2014-94:

Moved by: *Dayne Malloch*

Seconded by: *Darlene Wiper*

“Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pass By-Law 2014-25 being a By-Law to Establish a Capital Financing and Debt Policy”.

Carried.

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c) Mayor Masse presented By-Law 2014-26 being a by-law to authorize Vote by Mail for the 2014 Election.

The following resolution was passed:

Resolution 2014-95:

Moved By:

Ray Durocher

Seconded By:

Dayne Malloch

“Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pass By-Law 2014-26 being a by-law to authorize Vote by Mail for the 2014 Election”.

Carried.

d) Mayor Masse brought forward By-Law 2014-27 being a by-law to confirm proceedings of the August 25, 2014 meeting.

The following resolution was passed:

Resolution 2014-96:

Moved by:

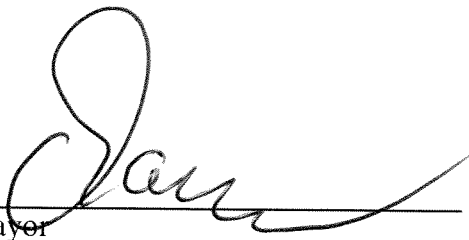
Dayne Malloch

Seconded by:


Peter Letkeman

“Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pass By-Law 2014-27 to confirm proceedings of the August 25th, 2014 Meeting of Council”.

Carried.



Mayor



Chief Administrative Officer