

Minutes of a Regular Meeting of Council of the
Corporation of the Township of Pelee
held at the Royal Canadian Legion Hall
on April 18, 2016

Mayor: Richard Masse
Deputy Mayor: Dave DeLellis
Councillors: Dayne Malloch
Pete Letkeman
Absent: Darlene Wiper

Staff: Wayne Miller, CAO
Katrina DiGiovanni, Deputy Clerk
Michelle Feltz, Deputy Treasurer
Vanessa Taylor, Campground Manager
Bruce Botham, Fire Chief
Ralph Hooper, Pheasant Farm Manager
Charlene Malloch, Marina Manager
Kyle Davis, Environmental Service Manager

Delegations: None.

1.) Agenda

The agenda was presented for adoption, with the following corrections and additions, move 5a) CAO's verbal report on the Pelee Motion Trolley Proposal under Old Business to New Business under 6c). Add the Deputy Treasurers Capital Budget and Tax Rate Review under 6a) New Business and change 2016 Budget Presentations to 6b).

Moved by: Dave DeLellis

Seconded by: Dayne Malloch

Carried.

2.) Minutes

a.) The minutes for the Regular Meeting of Council for April 4th, were presented and adopted.

April 18, 2016
Regular Meeting of Council

Moved by:

Dayne Malloch

Seconded by:

Dave DeLellis

Carried.

3.) Disclosure of Pecuniary Interest

None.

4.) Petitions and Delegations

None.

5.) Old Business

None.

6.) New Business

(a) Deputy Treasurer-Capital Budget and Tax Rate Review:

The Deputy Treasurer, Michelle Feltz, gave an overview of the proposed capital budget and highlighted the operating surplus for capital review. She commented that there was a small update to the capital budget wish list from the marina that would be addressed by marina manager during her presentation. She then moved on to tax rate increase modelling with the recent release of the education tax decrease. Councillor Letkeman asked what the increases would mean to the average taxpayer. The Deputy Treasurer explained the models with an assessment average and what effect it would have on the average ratepayer. Discussion continued on the different scenarios and changes in education rates and past tax rate increases.

(b) 2016 Departmental Budget Presentations

i.) Vanessa Taylor: East Park Campground

Ms. Taylor addressed discussions from last fall and highlighted that the potential upgrades to campsites were a reasonable first steps to increase the potential at the Campground. She stated her concern about the campground building plumbing and septic, in addition to her capital budget items and asked council to consider repairing the septic system this year. The Mayor addressed the history of system and continued discussing the issues. Mayor Masse asked Ms. Taylor to look into a few plumbers who would be interested in working on the system. Councillor Malloch

April 18, 2016
Regular Meeting of Council

asked about building and lot maintenance costs, Ms. Taylor responded that it was for shelving units, air conditioner replacement, and septic repairs.

ii.) Bruce Botham: Fire Department

Chief Botham stated that wages may be a little higher than last year, but would still fall within the budget. Chief Botham went through different categories and highlighted any changes, and stated that the pumper tanker needed to be rebuilt this year or it won't pass certification. Councillor Letkeman stated that he has a contact that may be able to do the repair less than other contractors. Chief Botham also stated he intended to replace hoses slowly over the next few years to spread out the cost. Mayor Masse suggested budgeting more for maintenance to cover the costs of the tanker repairs and rectification. Mayor Masse asked if we could ask neighboring communities if they have a spare truck while the other was being repaired. Chief Botham said he would ask around to see what was available.

iii.) Ralph Hooper: Pheasant Farm

Mr. Hooper stated that a new roof was needed on the farm building, as well as new twine on the top of the pens because it was deteriorating. Mayor Masse asked about roof, and Mr. Hooper stated that it would be a steel roof. Deputy Mayor DeLellis asked about roof repair in the budget from last year, the CAO said the money was in reserve from last year. Discussion began on amounts in reserve and how to budget and plan for reserve amounts from 2015. The CAO clarified that at the next meeting capital items that can be funded from reserves and other streams would be investigated.

iv.) Charlene Malloch: Scudder Marina

Mrs. Malloch commented on the budget for the water system and stated she already had a plumber assess the system and suggest possibilities, including filtration and a UV system. Councillor Malloch stated that in the past it was discussed with Transport Canada for the township to tap into their well. Deputy Mayor DeLellis suggested that follow up needs to be done to see if that well can be accessed. Discussion continued on the placement and use of the water system. Mayor Masse commented that the water system would likely fall under the classification of a Small Drinking Water System regulated by the Health Unit. Discussion continued on regulations and possibilities with the water system. Mrs. Malloch also commented that she would like a septic inspection completed because there were currently no records available. Deputy Mayor DeLellis asked if the system was performing adequately, Mrs. Malloch stated that it was, and that the inspection would be investigative in case of future expansion.

April 18, 2016
Regular Meeting of Council

v.) Kyle Davis: West and East Shore Water Systems

Mr. Davis began with the West Shore Water System and highlighted variances in the maintenance budget due to being able to use some of the water project upgrade funds on materials and spare parts to reduce 2016 maintenance costs. He also highlighted the increase in rates under the fees and charges by-laws. Mr. Davis then commented on a vehicle purchase and metre upgrades because they are not all working properly and some need full replacement. Mayor Masse asked about how the plant was functioning after the upgrades and stated that bottle filling station was very positive. Mr. Davis stated that the plant was functioning well and that there were only a few software issues that would be repaired under the original contract. Mayor Masse thanked Mr. Davis for all his dedication to the project and recognized how much time and planning it took to complete the project.

Mr. Davis then commented on the East Shore Water System and the increase in wages for water operator training. He then highlighted the capital budget for the replacement of the first 120' of distribution piping coming out of building and the installation of a valve.

c) Revised Trolley Proposal

Masse Masse stated that he had reviewed the proposal and had some comments on some of the terms. Deputy Mayor DeLellis stated he had spoken to Clayton and he had come back with an alternate proposal, he commented that it was proposed that there would be a \$15,000 per year contribution over a seven year term, he also highlighted some terms that needed to be agreed upon such as lease payments, and different responsibilities. Deputy Mayor DeLellis stated that it was up to council to determine if the revised proposal fit into the desires of council. Councillor Letkeman stated that he believed the revised proposal was desirable and that the Township should move forward with proposal, and that he would support passing a motion to enter into an agreement.

Mayor Masse stated that he did like the idea of island transportation, but that he believed some concerns had to be addressed. Mayor Masse continued to work through the proposal and highlight his areas of concern and need for further clarification on items such as the termination of the agreement and advertising costs as well as clarifying administrative staff responsibilities. Mayor Masse stated the need to stay strictly within the \$15,000/year budget. Councillor Malloch stated concern over some of the terms and he agreed that no more than \$15,000/year should be spent by the municipality. Deputy Mayor DeLellis summarized councils concerns that need to be discussed with Pelee Motion. Discussion continued on stated concerns. Deputy Mayor DeLellis suggested getting some further clarification on concerns before making a final decision. Councillor Malloch asked what the next direction for council would be, and stated that he was prepared to agree to the proposal in principle to a limit of \$15,000/year for the term of lease with no other consideration of extra capital. Discussion continued on the best course of action and a recorded vote was taken, Mayor Masse, Deputy Mayor DeLellis and Councillor Malloch voted

April 18, 2016
Regular Meeting of Council

yes and Councillor Letkeman voted no, stating the proposal in its current state should be moved forward with.

The following Resolution was passed:

Resolution 2016-46:

Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to accept the proposal in principle with an upset limit of \$15,000/year for the township and that stated issues be addressed by Pelee Motion”.

Carried.

7.) Correspondence

None.

8.) Disbursements

The following resolution was passed:

Resolution 2016-47:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pay disbursements as presented and attached in the amount of \$39,270.26”.

Carried.

9.) Boards and Committees

None.

10.) Councillor and Miscellaneous Reports

a) Deputy Mayor DeLellis-Salamander Research

Deputy Mayor DeLellis commented that there was salamander research taking place on the Island and asked if the Environmental Advisory Committee was aware and had any input. Mayor Masse stated that there was an environmental review for endangered species and provided history on species and the Ministry of Natural Resources and Forestry requesting more habitat area. Mayor Masse commented that the salamander study was part of the environmental assessment to repair the trail to lighthouse. Deputy Mayor DeLellis asked if there was a possibility or restricting access to areas if salamanders were found. Mayor Masse stated that it was a possibility. Discussion continued. Councillor Letkeman stated that he would send an email to his contact at MNRF for more information.

b.) Deputy Mayor DeLellis-Unemployment Criteria

Deputy Mayor DeLellis asked if any new information was provided regarding Pelee residents and qualifying for unemployment possibilities. The CAO responded that no updates had been provided.

c) Mayor Masse-Stair Repair

Mayor Masse asked if the stairs going down to the beach on front of the bike shop could be repaired before tourists began to arrive.

d) Deputy Mayor DeLellis-West Washrooms

The Deputy Mayor asked about having the west washrooms painted, as well as some bottom trim being installed to protect the bottom of the walls when cleaning. The CAO stated it could probably be completed.

e) Dayne Malloch-Green Shield Benefit Rates

Councillor Malloch commented that Green Shield rates looked high and asked about the possibility of tendering a new provider. Discussion continued on possibilities and tendering a new benefit contract. Deputy Mayor DeLellis also agreed that it should be looked into. The CAO stated that he would contact the current agent and look into other plans in the group.

April 18, 2016
Regular Meeting of Council

11.) In Camera

None.

12.) By-Laws

By-Law 2016-10; being a by-law to adopt a policy for a Council & Committee Code of Conduct
Council decided to defer the policy until the next meeting of Council.

a.) By-Law 2016-11; being a by-law to Confirm Proceedings

The following Resolution was passed:

Resolution 2016-48:

Moved by:

Dayne Malloch

Seconded by:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-11 being a By-Law to confirm the proceedings of this April 18th council meeting”.

Carried.

Rick Masse
Mayor

Wayne Miller
Chief Administrative Officer