



THE CORPORATION OF THE
Township Of Pelee

**APPLICATION FOR PREQUALIFICATION FOR
CONSTRUCTION CONTRACTORS**

Information to Applicants:

1. *The conditions and guidelines are to be read by the Applicant prior to completing this Application Form, and form the basis of acceptance of this Application.*
2. *All items on this Application Form relevant to the Applicant's submission are to be completed, and all the relevant documents requested by the Township of Pelee are to be attached to this Form. Applicants may submit relevant documentation additional to that requested by the Township of Pelee to support their application.*
3. *All information provided with the Application will be retained by the Township of Pelee and not disclosed to any other parties unless legally required to do so.*

1. Business name of Applicant in full (as used on tender submissions):

2. Applicant's Office Address in Full:

3. Applicant's Postal Address for Correspondence (if different from item 2):

4. Applicant's Contact Person (include designation):

5. Telephone: _ _ _ _ _

6. Facsimile: _____

7. Mobile Telephone: _____

Email Address: _ _ _ _ _

8. Prequalification Class Applied for:

Please place a check mark in the appropriate box.

<input type="checkbox"/>	OD -	Open Drainage Works: Includes open channel construction and maintenance works including brush removal, erosion protection works, bottom cleaning and corrugated steel pipe culvert (bridge) installations.
<input type="checkbox"/>	CD -	Closed Drainage Works: Includes the installation or repair of tile drainage systems, catch basin, manholes, and mechanical pump stations.
<input type="checkbox"/>	R -	Road Works - asphalt padding and paving only
<input type="checkbox"/>	BC-	Bridge Installations: Includes the installation and/or repair of corrugated steel pipe culverts, precast concrete box culverts and end treatment systems.
<input type="checkbox"/>	F -	Forestry Work: Tree removals, stumping, tree trimming maintenance and tree planting
<input type="checkbox"/>	BM-	Building Maintenance: Framing, siding, plumbing and electrical work on Township owned buildings and facilities

9. Legal Structure of Contractor:

Year Established _ _ _ _ _

Corporation__ Partnership__ , Registered__ ,, Sole Proprietor__ , Other__.

Name and Titles of Officers, Partners, Principal:

10. Financial References:

a. Bank Name: _____

Location: _____

Contact Person(s): _____

Phone: _____ Fax: _____ E:mail: _____

b. **Bonding Company:** _____

Location: _____

Contact Person(s): _____

Phone: _____ Fax: _____ E:mail: _____

11. Annual Value of Construction Work for the Past Three Years:

Year	Value
_____	\$ _____
_____	\$ _____
_____	\$ _____

12. Projects completed in the last three years which are similar or related to the Prequalification Class applied for. List in Appendix A.

13. Key Office Personnel, attach resume of qualification and experience: (i.e. Principal in Charge, Project Manager, Estimator etc.)

Name	Title/Position
_____	_____
_____	_____
_____	_____

14. Key site personnel, attach resume of qualifications and experience: (e.g. Project Manager, Superintendent, Foreman, etc.)

Name	Title/Position
_____	_____
_____	_____
_____	_____

15. **ATTACH** information about the equipment available to the Applicant for contract work including a description of item, including model and capacity.

16. **ATTACH** proof of Liability Insurance having a limit of liability of not less than two million dollars (\$2,000,000.00) inclusive of any occurrence. You may be required to provide five million (\$5,000,000.00) or greater proof of insurance for specific projects.

17. **ATTACH** a copy of an up to date WSIB Certificate or Independent Operator without coverage letter from WSIB.

I declare that the information provided is true and correct to the best of my knowledge.

Name and title of contact person

Date

Submit to:

Township of Pelee
1045 West Shore Rd
Pelee Island, ON
NOR1M0

Attention: Katrina DiGiovanni
CAO/Clerk-Township of Pelee

Principal projects completed in three years:

Project Title and Location: _____

Description: _____ Project Value \$ _____

Owner: _____ Date completed: _____

Refer to: _____ Phone: _____ Fax: _____

Consultant: _____

Refer to: _____ Phone: _____ Fax: _____

Project Title and Location: _ _ _ _ _

Description: _____ Project Value \$ _____

Owner: _____ Date completed: _____

Refer to: _____ Phone: _____ Fax: _____

Consultant: _____

Refer to: _____ Phone: _____ Fax: _____

Project Title and Location: _____

Description: _____ Project Value \$ _____

Owner: _____ Date completed: _____

Refer to: _____ Phone: _____ Fax: _____

Consultant: _____

Refer to: _____ Phone: _____ Fax: _____

Project Title and Location: _ _ _ _ _

Description: Project Value \$ _____

Owner: _____ Date completed: _____

Refer to: _____ Phone: _____ Fax: _____

Consultant: _____

Refer to: _____ Phone: _____ Fax: _____

Project Title and Location: _ _ _ _ _

Description: Project Value \$ _____

Owner: _____ Date completed: _____

Refer to: _____ Phone: _____ Fax: _____

Consultant: _____

Refer to: _____ Phone: _____ Fax: _____

Project Title and Location: _ _ _ _ _

Description: Project Value \$ _____

Owner: _____ Date completed: _____

Refer to: _____ Phone: _____ Fax: _____

Consultant: _____

Refer to: _____ Phone: _____ Fax: _____