

Minutes of a Regular Meeting of Council of the
Corporation of the Township of Pelee
held at the Royal Canadian Legion Hall
on December 7, 2016

Mayor: Richard Masse
Deputy Mayor: Dave DeLellis
Councillors: Darlene Wiper
Dayne Malloch
Aurella Moritz

Staff: Wayne Miller, CAO
Katrina DiGiovanni, Deputy Clerk
Michelle Feltz, Deputy Treasurer

Delegations: None.

1.) Agenda

The agenda was presented for adoption and adopted, with the following new additions under:

- 6e) Essex Hunting & Retriever Club 2017 Hunt License Request
- 5a) MTO Correspondence regarding Pelee Unplugged

Moved by: Dayne Malloch

Seconded by: Aurella Moritz

Carried.

2.) Minutes

a.) The minutes for the Regular Meeting of Council for November 7, 2016 were presented and adopted.

Moved by: Dayne Malloch

Seconded by: Aurella Moritz

Carried.

3.) Disclosure of Pecuniary Interest

Councillor Wiper declared a conflict with 5a) MTO Correspondence regarding Pelee Unplugged; due to her employment. Councillor Malloch declared a conflict with payment 1610 being a payment for the Committee of Adjustments.

4.) Petitions and Delegations

None.

5.) Old Business

a.) Unplugged Transportation

Mayor Masse commented on the requests from Unplugged, which included using the Islander to assist moving passengers off the Island at the end of the day and move the terminal to Kingsville earlier to accommodate parking. Councillor Malloch stated that he supported moving the terminal to Kingsville, but stated concern with moving the Islander away from the American runs. Deputy Mayor DeLellis summarized the correspondence and removal of the US run on Sunday night, he commented on the problems of having two boats docked at the same port at the same time. Mayor Masse stated that he was putting the question to council regarding removing the Sandusky run on Sunday night. Councillor Malloch asked about the deadline for the decision, to ensure there time to get clarification and clearly post any schedule changes. Mayor Masse asked if there were specific questions for MTO moving forward. Councillor Moritz stated that there is not enough information to make a decision and that there has to be another alternative without removing the US runs. Discussion continued, and it was determined that clarification was needed on the details before moving forward.

Mayor Masse stated that the conversation would continue and then a final decision would be emailed to all of Council when a consensus has been reached.

6.) New Business

(a) Deputy Treasurer-Resolution for Federal PIL Write Off's

The following resolution was passed:

Resolution 2016-178:

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Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it resolved that the Council of the Corporation of the Township of Pelee hereby resolves to approve the following write-offs for ineligible Federal Payment in Lieu properties for the **2016** taxation year:

ROLL NUMBER	ADDRESS	REASON	TOTAL TAXES(\$)
3701 011 000 00400 0000	North Wharf Site	Ineligible Federal Payment in Lieu	\$17,121.51
Total Amount			\$17,121.51

Carried.

(b) Deputy Treasurer- Reserve Fund Report

The Deputy Treasurer commented that this report was for information and included what has been moved into reserves and approved in 2016, and that what has not been used will be included in the 2017 budget. Mayor Masse stated that he believed that the roads reserve was used on Centre Dyke road repairs, the Deputy Treasurer and the CAO stated that the overage could be accommodated from the regular roads operating budget. Deputy Mayor DeLellis asked about the water metre installations, the CAO commented that they were not complete but will be by year end or early spring.

The following resolution was passed:

Resolution 2016-179:

Moved By:

Darlene Wiper

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the report from the Deputy Treasurer regarding reserves and reserve fund balances”.

Carried.

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(c) Waterfront Trail Regeneration Trust 2017 Funding Request

The following resolution was passed:

Resolution 2016-180:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby supports continuing to contribute annual funds to the Waterfront Trail Regeneration Trust.”

Carried.

(d) Administrative Assistant-2016 Hunt Summary

Mrs. Rodgers, commented that this was the tally for all 2016 hunts, and commented that the third hunt was the only one that saw an increase and the remainder all saw a decrease.

The following resolution was passed:

Resolution 2016-:

Moved By:

Aurella Moritz

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the 2016 Hunt Summary Report from the Administrative Assistant”.

Carried.

e.) Essex Hunting & Retriever Club 2017 Hunt License Request

The following resolution was passed:

Resolution 2016-182:

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Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to donate two 2017 pheasant hunt licenses to the Essex Hunting & Retrieval Club”.

Carried.

7.) Correspondence

(a) Craig Ryersee-Hunt Boat Schedule Concerns

Mayor Masse commented that this was an issue with MTO and that they are looking for ways to make scheduling and booking more efficient for everyone, Deputy Mayor DeLellis stated that this issue was brought up at the last transportation committee meeting and that a round table discussion with all affected parties had been requested. He also commented on the early dry dock for the Jiimaan in 2017 which he stated requires timely action. Discussion continued about timelines for decisions and scheduling issues. Councillor Malloch commented on the restriction to book semi's during the Wednesday of the hunts.

(b) Ken Rawlings-Trailer By-Law

The Deputy Clerk gave a summary of the situation. Councillor Moritz stated that the by-law should be enforced; Deputy Mayor DeLellis and Councillor Malloch agreed. Deputy Mayor DeLellis commented on the request for the water line to his property on east west road, the Deputy Clerk stated that she could contact the Environmental Services Manager to see what options there are for hooking into the municipal water.

The following resolution was passed:

Resolution 2016-183:

Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to

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not grant an exemption to Ken Rawlings from the Trailer By-Law”.

Carried.

(c) Randy Riediger-Trailer By-Law

Discussion ensued on the assessment of the property and the property owners concerns.

The following resolution was passed:

Resolution 2016-184:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to not grant Randy Riediger a fee reduction under the Trailer By-Law”.

Carried.

(d) 2017 Ontario Municipal Partnership Fund Allocation Announcement

The Deputy Clerk commented that this was for information only for Council to keep them apprised of allocations in 2017.

8.) Disbursements

The following resolution was passed:

Resolution 2016-185:

Moved By:

Darlene Wiper

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pay disbursements as presented and attached in the amount of \$143,508.62”.

Carried.

9.) Boards and Committees

(a) Sheri Smith-Hunt Committee Recommendations

Mrs. Smith outlined her recommendations in order to try and keep the hunts viable, including increasing the license fee for 2017 to bring in additional income and decrease the deficit. She also suggested to close the farm from November until early spring and to stop releasing separate birds for the winter hunts. She commented that when succession planning becomes necessary to staff the farm with one full time manager and part time help. She also suggested that hunters be required to wear their licenses on the outside of their gear so that MNRF would not have to repeatedly stop hunters checking for licenses. Discussion continued on transportation concerns. Mrs. Smith asked if the hunt committee could be a part the discussion with MTO and others regarding scheduling during the hunts. Deputy Mayor DeLellis asked about potential for advertising, Councillor Wiper commented that the hunt is advertised at the TO Sportsman's Show, and information is taken to other shows by other supporters. Mrs. Rodgers commented that this was the first year that the hunt had its own Facebook page and that an ad runs in the Ontario Out of Doors magazine. Councillor Wiper commented that Mrs. Rodgers had contacted multiple magazines to participate in the hunts, but that none were able to commit and be accommodated. Mrs. Rodgers also stated that a TV show from CBC was coming this winter to highlight hunting and survival outdoors, featuring a segment on cooking in the rough. Discussion continued on marketing opportunities. Councillor Wiper suggested contacting more magazines and trying to secure some attendance in 2017. Councillor Malloch suggested a targeted social media campaign. Deputy Mayor DeLellis suggested looking into the effectiveness of the shows and possibly redirect marketing funds. Discussion continued on recommendations for the hunts. Deputy Mayor DeLellis stated that he did not believe a small increase in the license fee would discourage hunters from coming. Councillor Malloch commented that he believed efforts should be focused on social media and other avenues than the shows. Mrs. Rodgers stated that she would explore options with Shelley Seguin and the Tourism Committee to better utilize social media. Mayor Masse outlined decisions that needed to be made including, setting the price, and advertising, and if the farm should be closed in the winter. Mrs. Rodgers commented that surveys were sent out to all farmers and landowners regarding the hunts, and that so far a limited number came back she stated that she would start calling owners tomorrow to get more information to come to a best practice to include in the 2017 hunt package. Discussion continued.

The following resolution was passed:

Resolution 2016-186:

Moved By:

Dayne Malloch

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Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to implement a recommendation from the Pheasant Hunt Committee to change the early bird license fee to \$230 and the regular registration fee to \$240, for 2017”.

Carried.

The following resolution was passed:

Resolution 2016-187:

Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to increase social media presence to promote the hunts in lieu of attending sportshows”.

Carried.

The following resolution was passed:

Resolution 2016-188:

Moved By:

Dave DeLellis

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to direct administration to do a report regarding closing the Pheasant Farm in November for the winter hunts and to include information on displacing staff for that time period”.

Carried.

The following resolution was passed:

Resolution 2016-189:

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Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to direct administration to follow up with farmers and landowners regarding posting best practices and hunting etiquette”.

Carried.

(b) Councillor Member Appointment to the Environmental Advisory Committee

Mayor Masse asked if any members of Council would be available to replace him as the Chair for the Tourism Committee. Councillor Moritz volunteered for the position.

The following resolution was passed:

Resolution 2016-190:

Moved By:

Dayne Malloch

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby appoints Aurella Moritz as the Council Chair on the Tourism Committee”.

Carried.

The following resolution was passed:

Resolution 2016-191:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby appoints Dave DeLellis as the Council Chair on the Environmental Advisory Committee”.

Carried.

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(c) Tourism Committee Resignation

The following resolution was passed:

Resolution 2016-192:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the resignation from Debbie Billard from the Tourism Committee and further that the position be advertised”.

Carried.

10.) Councillor and Miscellaneous Reports

a.) Deputy Mayor DeLellis-Update on Drainage Engineering

CAO stated that he has not heard anything since the on-site meeting; Deputy Mayor DeLellis stated his concern about staying on schedule. The CAO responded that the project was slated to be completed in the spring with the Environmental reviews and approvals. The CAO stated that he would call engineer to see timeline.

b.) Deputy Mayor DeLellis -Trees on Parsons Road Road Allowance

The Deputy Clerk commented that the work had not been completed yet due to staff shortages and other work that had to be completed before the winter, but that it would be through the winter.

c.) Deputy Mayor DeLellis-Ditch Release at Coopers Road and Stone Road

The Deputy Clerk commented that the roads crew had looked at it and there was nothing they could do and it was referred to the Drainage Superintendent.

d.) Deputy Mayor DeLellis-Ramp at the Marina

The Deputy Mayor stated concern over the ramp at Wes Marine and that it looked like it could sustain further damage through the winter if it was not propped up. The Deputy Clerk

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stated that she would have the Parks and Recreation Manager look into it.

e.) Deputy Mayor DeLellis -Update on Round Marsh Pumphouse

The CAO stated that Mr. Savard had not called back yet about the proposal. The CAO commented that the abutting landowner is interested in purchasing it. But needs to be presented with a price from Council. He suggested that further discussions on the matter be dealt with in camera.

f.) Deputy Mayor DeLellis -Wharf Divestiture

The CAO stated that a new agent had taken over the file. He stated that the terms of reference were obtained for the study that Transport Canada was conducting and that a secondary source would have to review the studies. The CAO commented that there was information that had to be reviewed to obtain a quote for a Stage I Environmental Assessment.

g.) Deputy Mayor DeLellis -Advanced Energy Study

Deputy Mayor DeLellis asked if anything came from the presentation and information gathered by Advanced Energy. The Deputy Clerk stated that there had been a follow up regarding grants from the company but that she would contact them to see if there were any new opportunities.

h.) Councillor Malloch-Action List

Councillor Malloch asked that the Council Action item list be brought back to the next meeting. The Deputy Clerk stated that she would update it and bring it back to the next meeting.

11.) In Camera

Defer until after by-laws.

a.) Personal Matters about Identifiable Individuals [Sec. 239 (b)]

The following Resolution was passed:

Resolution 2016-198:

Moved by:

Dayne Malloch

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Seconded by:

Darlene Wiper

“Resolved that the Council of the Township of Pelee hereby resolves to **move into** a closed meeting session regarding Personal Matters about Identifiable Individuals [Sec. 239 (b)] and Matters under Other Legislation; Municipal Freedom of Information & Protection of Privacy [Sec. 239(g)] & Legal Matters [Sec. 239(f)] at 9:52 p.m.

Carried.

The following Resolution was passed:

Resolution 2016-199:

Moved by:

Dave DeLellis

Seconded by:

Aurella Moritz

“Resolved that the Council of the Township of Pelee hereby resolves to **move out of** a closed meeting session regarding Personal Matters about Identifiable Individuals [Sec. 239 (b)] and Matters under Other Legislation; Municipal Freedom of Information & Protection of Privacy [Sec. 239(g)] & Legal Matters [Sec. 239(f)] at 10:26 p.m.

Carried.

12.) By-Laws

(a) By-Law 2016-34; Being a By-Law to Amend OMERS Contribution Qualifications

The following resolution was passed:

Resolution 2016-193:

Moved By:

Dave DeLellis

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-34 being a By-Law to amend OMERS Contribution Qualifications for Other than Continuous Full Time employees”.

Carried.

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(b) By-Law 2016-35; Being a By-Law to Appoint a CAO/Clerk

The following resolution was passed:

Resolution 2016-194:

Moved By:

Darlene Wiper

Seconded By:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-35 being a By-Law to appoint Katrina DiGiovanni as the CAO/Clerk as of January 1, 2017”.

Carried.

(c) By-Law 2016-36; Being a By-Law to Appoint a Treasurer

The following resolution was passed:

Resolution 2016-195:

Moved By:

Dayne Malloch

Seconded By:

Aurella Moritz

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-36 being a By-Law to appoint Michelle Feltz as Treasurer as of January 1, 2017”.

Carried.

(d) By-Law 2016-37; By-Law to adopt a policy regarding Requests for the Discharge of Staff Resources

The following resolution was passed:

Resolution 2016-196:

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Moved By:

Dayne Malloch

Seconded By:

Dave DeLellis

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-37 being a By-Law to adopt a policy regarding Requests for the Discharge of Staff Resources”.

Carried.

(e) By-Law 2016-38; being a By-Law to Confirm Proceedings

The following resolution was passed:

Resolution 2016-197:

Moved By:

Dave DeLellis

Seconded By:

Darlene Wiper

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2016-38 being a By-Law to Confirm Proceedings of this December 7th, 2016 meeting of Council”.

Carried.

Rick Masse
Mayor

Wayne Miller
Chief Administrative Officer