Minutes of a Regular Meeting of Council of the

Corporation of the Township of Pelee

held at the Royal Canadian Legion Hall

on August 24, 2015

**Present:**

Mayor: Richard Masse

Deputy Mayor: Dave DeLellis

Councillors: Darlene Wiper

Dayne Malloch

Absent: Pete Letkeman

Staff: Wayne Miller, CAO

Katrina DiGiovanni, Deputy Clerk

Kyle Davis, Environmental Services Manager

1. **Agenda**

The agenda was presented for adoption with the following additions:

11.) a.) In Camera regarding personnel matters.

*Moved by:* Darlene Wiper

*Seconded by: Dayne Malloch*

Carried.

**2.) Minutes**

a.) The minutes for the Regular Meeting of Council for August 10, 2015 were presented and adopted, with a correction under 10.c) clarifying that the ferry would still be departing from Leamington, not Kingsville.

*Moved by: Dayne Malloch*

*Seconded by: Darlene Wiper*

Carried.

**3.) Disclosure of Pecuniary Interest**

None.

**4.) Petitions and Delegations**

1. **Aaron Barter; Advanced Energy Centre**

Mayor Masse introduced Mr. Barter, and he began his presentation stating that he wanted to report on what had been accomplished since his last visit. Mr. Barter commented on his visit in March and referenced the report that was prepared about the groups findings. He stated that the report was presented to Hydro One and the Ministry of Energy, Mr. Barter stated that these agencies proposed that the best way to strategically plan for the future was to partake in the municipal energy plan program, that would need to be done through a consultant. Mr. Barter stated that he wanted to affirm his commitment to assist the Township in applying for the program. Mr. Barter referenced the material he provided on the program and its potential within the community, he addressed Council and stated that if they wanted to move forward with the program he would need a commitment between Council and his company to get a letter of support from Hydro One to move forward with this process. He stated that a budget would need to be put together with the CAO, Hydro One and government bodies.

Mayor Masse clarified what Mr. Barter was proposing and stated that he believed in the end there would be a study of how energy could be used in the future. Mr. Barter stated that these studies are not being done within the utility companies and that this study would allow for the municipality to take charge and state objectives of what they would like to see in the future. Discussion continued on the potential study and consultant use. The CAO asked how much staff involvement would be required. Mr. Barter stated it would be minimal and that he had people on his team that could fill in. Deputy Mayor DeLellis asked what other types of alternative energy ae being considered. Mr. Barter outlined some options being used in other communities. Mayor Masse commented that if the Township were able to access the funds then we should go ahead, but asked the CAO to look further into the program and see what effect it could have on the community and to bring it back to another meeting before a final decision was made. Councillor Malloch moved to have further research done and to bring it back to another meeting.

The following Resolution was passed:

Resolution 2015-104:

*Moved by: Dayne Malloch*

*Seconded by: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby directs the CAO to look further into Aaron Barter’s recommendations and come back to Council with an opinion within 4 weeks”.

Carried.

1. **Mustaque Ahmed-Vu Shargo**

Mr. Ahmed outlined what ecotourism and agro-tourism was and why it is important to maximize the productivity of the land for tourism to help create jobs. He stated his business would be a small scale self-sustaining business that would be good for natural habitat. Mr. Ahmed outlined his potential business ideas and how to make the business possible, including a petting farm, flower garden and food forest. Mr. Ahmed also brought up the possibility of glamping which he explained is a more comfortable way of camping with more amenities.

Mr. Ahmed stated he has been working on this for two years and getting some of his projects complete, such as the petting farm, pond and Wi-Fi zone. He stated that he needs support from Council to obtain government funding, and show that this type of business is possible on the Island so the funding can be applied for to complete such things as a composting toilet, composting bins and wooden platforms for tents.

Mayor Masse asked what Council support would involve. Mr. Ahmed stated that Council would have to say they support the project moving forward. Deputy Mayor DeLellis asked how the project fits in with the Zoning By-Law and Official Plan. The CAO responded that he would have to get a planning report because the land is both residential and agricultural, and stated it may be necessary to get an official plan or zoning by-law amendment. Mayor Masse stated that administration would look into this and come back with a recommendation. Councillor Malloch addressed Mr. Ahmed and stated that it doesn’t mean council does not support the project but that there are issues that the CAO needs to look into before support can be given. Mayor Masse suggested that Mr. Ahmed meet with CAO to get all the necessary information.

**5.) Old Business**

**None.**

**6.) New Business**

1. **Budget Update: July 31, 2015**

The CAO proceeded with budget update, and stated he would answer any questions. The CAO pointed out the Marina revenue and stated the revenue was much higher than last year and will come close to meeting the projected revenue. The CAO stated that overall he does not believe there will be a deficit at the end of the year.

The following Resolution was passed:

Resolution 2015-105:

*Moved by: Dayne Malloch*

*Seconded by: Dave DeLellis*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the July 31, 2015 Budget Update”.

Carried.

1. **OCIF & SCF Grant Programs**

The CAO stated that these two grant programs were available again, and that 1/3 funding could come from the SCF grant program. He stated that OCIF was applied for last year for road work, but was not successful. The CAO outlined the criteria and project options acceptable under the grant programs. The CAO stated with the SCF grant program under disaster mitigation, shoreline protection would qualify and is necessary and that the airport may qualify for replacement of runway lighting. Councillor Wiper asked about resurfacing the runway, the CAO stated that crack filling was just done and refinishing may need to be done in the next 3-5 years.

The CAO commented on the OCIF grant program and stated that only 4 categories qualified, being roads, bridges, water and wastewater. He stated that the road project applied for last year is still a good application to put in, but it would be competing with other municipalities with more complex projects. The CAO suggested to resubmit the road project and Mayor Masse supported this and stated he was really in support for any money that could be given for shoreline protection. Further discussion continued on terms of the grant programs.

Councillor Malloch addressed the CAO and asked if redoing Centre Dyke Road may be an option, Councillor Malloch stated that it may be a good idea to consider for another year. The CAO stated any roadway can be looked at, but permission is partially granted through the amount of traffic on the road among other criteria.

The following Resolution was passed:

Resolution 2015-106:

*Moved by: Dave DeLellis*

*Seconded by: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the CAO’s report on the OCIF and SCF Grant Programs and further that shoreline protection funding be applied for through SCF and that the 2014 roads application be resubmitted for the OCIF grant program, by the CAO”.

Carried.

1. **CAO Report on Water Rates**

The CAO stated that the work was almost complete on the Water Plant and highlighted areas such as the bottle and tuck filling station. The CAO outlined his rationale and recommendations for fees for each service. The CAO then went on to highlight residential user charges on the system and an increase in fees for this service. Councillor Wiper stated she was not comfortable doing water delivery because of the lack of manpower, the CAO commented that money was included in the budget to hire some more part time water operators to cover the increased work load. Councillor Wiper stated concerns over more wages on salary and fuel costs. Mayor Masse stated that this proposal should be almost revenue neutral with the remainder going back to the water plant. Councillor Wiper also stated concern over lability with delivering and dispensing water if someone claims our water is contaminated.

Mayor Masse stated once the water leaves the truck or the station it is no longer the municipality’s responsibility. Kyle Davis, Environmental Services Manager, confirmed this fact and that consumers would be made aware of this fact. Discussion continued on water usage and services. Deputy Mayor DeLellis stated that the $64 delivery charge did not seem reasonable. Kyle Davis addressed this and outlined desired timelines and efficient truck usage. Mayor Masse stated that this is a starting point for fees. Discussion continued on water delivery rates and timing. Councillor Malloch stated that $75-$85 a load for delivery is a more realistic number to cover costs for trucking. Deputy Mayor DeLellis stated a $50 flat fee per delivery would be better to cover trucking costs. Discussion continued on flat fees for a full or half water load versus delivery costs + water costs. Deputy Mayor DeLellis asked if there was any response for water operators, the CAO stated that there was response and that the applications would close at the end of the month.

The following Resolution was passed:

Resolution 2015-107:

*Moved by: Dave DeLellis*

*Seconded by: Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the CAO’s Report on Water Rates and further that the rates be set at $60 per delivery + $4.00 a cubic metre for water”.

Carried.

1. **CAO Report on Windsor Disposal Services Contract**

The CAO stated that the current contract ends October 31 and that a proposal for a non-tendered renewal was brought forward. Kyle Davis went through the proposal and highlighted his summary of current charges vs. proposed charges. Kyle Davis continued to highlight costs and the services provided. Councillor Malloch asked if it went to tender if anyone else would bid. Kyle Davis highlighted solar paneled bins to reduce costs on recycling, but that at this point it was not recommended to go forward with that option. Deputy Mayor DeLellis asked about compacting down recyclables and if aluminum could be removed from the recycling bins. Discussion continued on revenue from aluminum and options for separating and Kyle Davis stated at this point it may not be possible to separate it out. Councillor Malloch stated the contract looked good and to move forward with renewal.

The following Resolution was passed:

Resolution 2015-108:

*Moved by: Dayne Malloch*

*Seconded by: Dave DeLellis*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the CAO’s Report on the Windsor Disposal Services Contract and further that administration prepare a by-law for the contract for the next five years”.

Carried.

**7.) Correspondence**

1. **Pelee Island Public Library Thank you**

Read noted and filed.

1. **OPP Billing Statement**

Mayor Masse addressed the statement and stated he would refuse the interest. The CAO stated that he was suggesting that the balance be paid, and that the case has been made by the Township to the ministry and there is no resolution in sight.

Deputy Mayor DeLellis stated that the concerns should be sent to local MP’s, Mayor Masse addressed administration to send concerns to the MP’s.

The following Resolution was passed:

Resolution 2015-109:

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby advises administration to forward OPP Billing Model concerns to local MP’s (Rick Nicholls & Taras Natyshak)”.

Carried.

**8.) Disbursements**

The Mayor presented disbursements to Council.

The following resolution was passed:

Resolution 2015-110:

*Moved By: Dayne Malloch*

*Seconded By: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pay disbursements as presented and attached in the amount of $102,438.09”.

Carried.

**9.) Boards and Committees**

1. **Tourism Committee Minutes, July 16, 2015**

The following resolution was passed:

Resolution 2015-111:

*Moved By: Dave DeLellis*

*Seconded By: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to accepts the Tourism Committee Meeting Minutes from July 16, 2015”.

Carried.

1. **Economic Development Advisory Committee Meeting Minutes: July 15, 2015**

The following resolution was passed:

Resolution 2015-112:

*Moved By: Darlene Wiper*

*Seconded By: Dayne Malloch*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to accepts the Economic Development Advisory Committee Meeting Minutes from July 15, 2015”.

Carried.

**10.) Councillor and Miscellaneous Reports**

1. **Mayor Masse-Letter from Great Lakes Fresh Water Reliance**

Mayor Masse stated he was approached by the Great Lakes Fresh Water Reliance, and they had asked him to sign on to their initiatives, he stated he would not sign on without council support; he also stated their initiative was too narrow. Mayor Masse stated they would be coming tomorrow with media to speak on the issue and interview him.

**b) CAO-Marina Fees**

The CAO commented on a previous conversation on boaters paying more than the seasonal rates per season while using transient dockage. The CAO stated that a resolution needed to be made because at a previous meeting it was stated that it would be resolved at a later date. The CAO stated that there has been a situation that has arisen that a transient boater is close to paying seasonal dockage and will be paying more than the seasonal rate by the end of the season. The CAO stated that they would have to be on the waiting list and if they were presented with a dock they would have to accept it. Discussion continued on the best way to handle transient dockage fees who are frequent users. Deputy Mayor DeLellis asked what the current waiting list looks like. Councillor Malloch stated that the Marina Manager should be present to speak on the concern and the CAO stated it would be deferred to next meeting.

**11.) In Camera-Personnel Matters**

The following Resolution was passed:

Resolution 2015-117:

*Moved by: Dave DeLellis*

*Seconded by: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to move into a closed meeting to discuss personnel matters”.

Carried.

The following Resolution was passed:

Resolution 2015-118:

*Moved by: Dave DeLellis*

*Seconded by: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby moves out of a closed meeting and adjourns at 10:15 p.m.”.

Carried.

**12.) By-Laws**

1. **By-Law 2015-36;** being a By-Law to enter into an Agreement for Utility Crossing

The following Resolution was passed:

Resolution 2015-113:

*Moved by: Dayne Malloch*

*Seconded by: Dave DeLellis*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2019-36 being a By-Law to enter into an Agreement for a Utility Crossing”.

Carried.

1. **By-Law 2015-37;** being a By-Law to enter into an Agreement for the Small Communities Fund

The following Resolution was passed:

Resolution 2015-114:

*Moved by: Dave DeLellis*

*Seconded by: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2015-37 being a By-Law to enter into an Agreement for the Small Communities Fund with the Ministry of Agriculture, Food & Rural Affairs”.

Carried.

1. **By-Law 2015-38;** being a by-law to designate a Community Improvement Plan Area

Deputy Mayor DeLellis stated that the Community Improvement Areas would be the hamlets on the west and north side of the Island, and that this By-Law does not mean other areas cannot be designated in the future.

The following Resolution was passed:

Resolution 2015-115:

*Moved by: Dave DeLellis*

*Seconded by: Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2019-38 being a By-Law to designate a Community Improvement Plan Area”.

Carried.

1. **By-Law 2015-39;** being a By-Law to Confirm Proceedings

The following Resolution was passed:

Resolution 2015-116:

*Moved by: Dayne Malloch*

*Seconded by: Dave DeLellis*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby adopts By-Law 2019-39 being a By-Law to Confirm Proceedings”.

Carried.

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Rick Masse Wayne Miller

Mayor Chief Administrative Officer